



## WEBSTER TOWNSHIP

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### **Webster Township Board Meeting June 18, 2024, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on June 18, 2024, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Tonie Brovont; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms; Shelly Vrsek; John Westman; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney, and 15 citizens.

#### **Meeting opened with the Pledge of Allegiance to the flag.**

#### **Approval of Minutes**

Motion Scharf second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on May 21, 2024, as presented.  
All ayes and motion carried.

#### **Supervisor Remarks**

#### **Approve Agenda**

Motion Munzel second Scharf to approve the agenda as amended, deleting Presentation #3, adding New Business item K, Huron Watershed Council membership dues, and moving New Business item G, to be New Business item C.  
All ayes and motion carried.

#### **Call to Public**

#### **Presentation by Pfeffer, Hanniford and Palka – Audit**

Motion Westman second Harms to receive the FY2024 Audit and direct the Township AUDITOR to send FILE it to WITH the State.  
Roll call vote, all ayes and motion carried.

#### **Presentation on Concrete Sealers by T&M Paving**

#### **Treasurer's Report**

Motion Brovont second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for July 16, 2024.  
Roll call vote, all ayes and motion carried.

#### **Consent Agenda Reports**

1. Planning Commission – Report Received
2. Zoning & Enforcement Reports – Report Received



3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – Report Received
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor/IT Services – No Report Received
9. Natural Features Committee – Report Received

Motion Munzel second Scharf to accept and file the Consent Agenda Reports as presented.  
All ayes and motion carried.

## **Old Business**

### **A. Resolution to adopt the Park and Recreation Master Plan for Webster Township**

Motion Westman second Harms to approve Resolution No. 12-24 to adopt the Park and Recreation Master Plan for Webster Township.

Roll call vote, all ayes and motion carried.

### **B. Social Media Policy**

Motion Brovont second Harms to approve Webster Township Policy No. 6-24, Acceptable Use of Technology, as amended.

Roll call vote, all ayes and motion carried.

Motion Harms second Scharf to approve Webster Township Policy No. 7-24, Public Expression of Personnel, as amended.

Roll call vote, all ayes and motion carried.

### **C. Keeping of Animals – Input by Township Board**

Discussion only. No action taken.

## **New Business**

### **A. Electrical Contract**

Motion Harms second Munzel to accept the MHM Construction LLC proposal to provide 2 canopy lights, 1 wall pack, new post top fixtures and slip fixtures, for a cost of \$32,000.

Roll call vote, all ayes and motion carried.

### **B. Approval of concrete sealer application bid**

Motion Harms second Westman to approve T&M Concrete's Seal & Cure Option #1, to apply 1 application immediately after finishing and a 2<sup>nd</sup> application after 28 days, for a cost of \$8903.20, after credit applied for the sealer that was bid.

Roll call vote, all ayes and motion carried.



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**C. Schedule Special Board Meeting to discuss Private Roads**

A Special Meeting of the Board of Trustees is scheduled for Monday, July 29 at 7 PM, to discuss our current private road ordinance, future revisions and potentially consider a private road request.

**D. Property Inspector pay rate**

Motion Harms second Westman to approve an increase for the Webster Township Property Inspector from \$21/hour to \$23/hour.

Roll call vote, all ayes and motion carried.

**E. Consideration of an Opt-Out for designated County Assessor**

Discussion only. No action taken.

**F. MTA Annual Dues**

Motion Vrsek second Brovont to pay MTA Annual Dues in the amount of \$7,537.54.

Roll call vote, all ayes and motion carried.

**G. Deputy Treasurer and Deputy Clerk appointments**

Clerk Tonie Brovont announced that she has appointed Donna Whitney as her Deputy.

Treasurer John Scharf announced that he has appointed Lynda Savitski as his Deputy.

**H. Update Board policy for attorney's presence at ZBA meetings**

Discussion only. No action taken.

**I. Dexter Historical Society requests**

Motion Westman second Munzel to pay \$250.00 to have the Dexter Historical Society provide public relations and records maintenance for Webster Township.

Roll call vote, all ayes and motion carried.

**J. WAVE representative**

Motion Kingsley second Brovont to appoint Donna Whitney to be our WAVE representative.

All ayes and motion carried.

**K. Huron Watershed Council membership dues**

Motion Vrsek second Munzel to pay the Huron Watershed Council membership dues in the amount of \$653.10

Roll call vote, all ayes and motion carried.

**Correspondence**

**Call to Public**



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### **Concerns of Board Members**

#### **Adjourn**

Motion Westman second Brovont to adjourn the meeting at 10:10 p.m.  
All ayes and motion carried.

Respectfully submitted,

Tonie Brovont, Clerk