



WEBSTER TOWNSHIP

Webster Township Board Meeting July 19, 2022 at 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on July 19, 2022 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Assessor Bill Sinkule; Zoning Administrator Sri Komaragiri; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney; and 2 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approval of Minutes

Motion Scharf second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on June 21, 2022, as amended.
All ayes and motion carried.

Supervisor Remarks

Firehall update: Cement repair has been done; trees will be replaced in the fall; missing sign in the building will be available in August/September.

Approve Agenda

Motion Harms second Vrsek to approve the agenda as amended adding New Business item G, Park and Recreation Committee appointment; item H, Code Enforcement Officer; and item I, Addendum to the Fall Festival Special Event Permit Application.
All ayes and motion carried.

Call to public

Audit Presentation FY 2021 – Pfeffer, Hanniford & Palka

Motion Munzel second Westman to receive the FY 2021 Audit Report as amended and to authorize sending it to the state.
Roll call vote, all ayes and motion carried.

Treasurer's Report

Motion Calleja second Harms to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for August 16, 2022.
Roll call vote, all ayes and motion carried.



Consent Agenda Reports

1. Planning Commission - Report Received
2. Zoning Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals –No Report Received
5. PDR Committee – Report Received and Estimate Received
6. Fire Department – Verbal Report Received
7. WAVE – Report Received
8. Assessor – Verbal Report Received

Motion Westman second Munzel to accept the Consent Agenda reports as amended pulling out the Assessor and Fire Department reports as verbal reports.
All ayes and motion carried.

Old Business

A. Investment Policy

Motion Scharf second Vrsek to approve Resolution 20-22 to adopt Investment Policy 05-22.
Roll call vote, all ayes and motion carried.

New Business

A. Dexter Historical Society

Motion Calleja second Harms to approve the Special Event Permit Application for the Dexter Area Historical Society's Gordon Hall Days to be held at Gordon Hall, September 9-11, 2022, with no rain date.
Roll call vote, all ayes and motion carried.

B. Webster Master Plan

Motion Scharf second Westman to approve Resolution 17-22 as amended to adopt the newly drafted Master Plan.
Roll call vote, all ayes and motion carried.

C. Dexter District Library Appointments

Motion Kingsley second Westman to appoint Sherry Simpson and Shelly Vrsek to the Dexter District Library Board for a term of four (4) years.
All ayes and carried.

D. Board of Review, 1-2 Years

Motion Kingsley second Westman to approve Resolution 19-22 as amended to allow approved Poverty Exemption petitioners to receive an extended exemption for a total of two (2) years.
Roll call vote, all ayes and motion carried.



E. Election Worker Food Budget

Motion Westman second Vrsek to approve the expenditure not to exceed \$600 to provide food for election workers for the August 2, 2022 election.

Roll call vote, all ayes and motion carried.

F. Auditor Contract

Motion Scharf second Munzel to extend the auditor contract for Pfeffer, Hanniford & Palka for the fiscal years of 2024, 2025 and 2026 for the cost of \$9,800.

Roll call vote, all ayes and motion carried.

G. Parks and Recreation Committee Appointment

Motion Kingsley second Westman to appoint Patrisha Machemer to the Parks and Recreation Committee for a term ending 12/2023.

All ayes and motion carried.

H. Code Enforcement Officer

Motion Kingsley second Westman to hire Gary Lask as the Webster Code Enforcement Officer.

All ayes and motion carried.

I. Addendum to the Fall Festival Special Event Permit Application

Motion Kingsley second Westman to add an addendum to the Fall Festival Special Event Permit Application to include the allowance of dogs on township property for demonstration purposes only.

All ayes and motion carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 8:40 p.m.

All ayes and motion carried.

Respectfully submitted,
Barbara Calleja, Clerk