



## WEBSTER TOWNSHIP

### **Webster Township Board Meeting July 18, 2023, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on July 18, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barb Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Deputy Supervisor Rick Kleinschmidt; and 7 citizens.

**Meeting opened with the Pledge of Allegiance to the flag.**

#### **Approval of Minutes**

Motion Scharf second Vrsek to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on June 20, 2023 and the Webster Township Board of Trustees Special Meeting held on June 27, 2023, as presented.  
All ayes and motion carried.

#### **Supervisor Remarks**

#### **Approve Agenda**

Motion Munzel second Harms to approve the agenda as presented.  
All ayes and motion carried.

#### **Call to Public**

#### **Audit FY2023-Pfeffer, Hanniford & Palka**

Motion Kingsley second Westman to approve the FY2023 Audit and send on to the State.  
Roll call vote, all ayes and carried.

#### **Treasurer's Report**

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for August 15, 2023.  
Roll call vote, all ayes and motion carried.

**Tonie Brovont has been appointed as the Deputy Treasurer.**

#### **Consent Agenda Reports**

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – Report Received
5. PDR Committee/PDR Estimate – Report Received, No Estimate Received
6. Fire Department – Report Received



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7. WAVE – Report Received

8. Assessor – Report Received

Motion Vrsek second Harms to accept the Consent Agenda Reports as presented.

All ayes and motion carried.

### Old Business

**A. PDR Appointment**

Motion Kingsley second Westman to appoint Nicole Rouech to the PDR Board to finish a term to end 12/23.

All ayes and motion carried.

**B. Natural Features Committee Appointment**

Motion Kingsley second Vrsek to appoint to the Natural Features Committee with term endings listed: Kay Stremler 12/24, Cynthia Zuccharo 12/25, Mike DeAngelo 12/26 and Jason Fenzel 12/25.

All ayes and carried.

**C. Park & Rec RFP**

Motion Munzel second Harms to enter into a contract with Insite Design and execute that contract.

Roll call vote, all ayes and carried.

**D. Parking Lot Update**

August 15, 2023 meeting.

### New Business

**A. Dexter Historical Society Event Permit**

Motion Vrsek second Scharf to approve the Dexter Historical Society Event Permit to hold Gordon Hall Days on Saturday, September 9, 2023 and Sunday, September 10, 2023.

Roll call vote, all ayes and carried.

**B. Licensed Home-Based Business Text Amendment**

Motion Westman second Munzel to postpone Licensed Home-Based Business Ordinance until the September 19, 2023 meeting.

Roll call vote, all ayes and carried.

**C. Huron River Watershed Council Dues**

Motion Munzel second Harms to pay the 2023 Huron River Watershed Council dues in the amount of \$652.60.

Roll call vote, all ayes and carried.

**D. Millage Rates**



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Motion Scharf second Calleja to approve the 2023 Tax Rate Request, Form L-4029, setting the millage rates to be levied at: Operating 0.6900, Public Safety 2.6000 and PDR 0.4735.

Roll call vote, all ayes and carried.

### **Correspondence**

### **Call to Public**

### **Concerns of the Board Members**

### **Adjourn**

Motion Westman second Harms to adjourn the meeting at 8:18 p.m.  
All ayes and motion carried.

Respectfully submitted,

Barbara Calleja, Clerk