



WEBSTER TOWNSHIP

5665 Webster Church Road, Dexter MI 48130, (734) 426-5103, www.webstermi.com

Application for Home-based Business Permit

ADMINISTRATIVE USE ONLY

Total Fees	Date Paid	Permit No
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SUBJECT PROPERTY INFORMATION

Parcel ID	Zoning	Lot Size
Site Address	City/State/Zip Code	

TYPE OF HOME-BASED BUSINESS *(Use a separate sheet if necessary)*

LICENSED HOME-BASED BUSINESS (Requires PC Approval)	An occupation or business carried on within a dwelling unit and its accessory buildings by only resident members of the family and no more than two (2) non-resident persons which is clearly incidental and subordinate to the residential use and is licensed under the Webster Township Licensed Home-Based Occupation Ordinance.
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Include a completed Home-based Business Checklist [Licensed Home-based Business Ordinance](#)

LAND OWNER/APPLICANT *(Use separate paper if more than one)*

If applicant is not the property owner, you must attach a completed "[Letter of Authorization to apply](#)"

Primary Contact		
Mailing Address		
Phone Number	E-mail	

OWNER AND MANAGER, THE HOME-BASED BUSINESS

(Use separate paper if more than one)

Name	Title	
Mailing Address		
Phone Number	E-mail	

I do hereby attest that all statements, signatures, descriptions, and exhibits submitted on/or with this application are true and accurate to the best of my knowledge and I am the property owner or I am authorized to file this application and act on behalf of the property owner and I have attached a letter of authorization to apply from the owner who grants me permission to act on his/her behalf. I acknowledge that by making this application I have consented to the entry of Township officials, employees, agents, and/or representatives for all purposes in connection with this application and to ensure compliance with Township Ordinances.

Signature of the Applicant

Date

Compliance Checklist

EXPLAIN HOW YOUR OCCUPATION COMPLIES WITH THE STANDARDS LISTED BELOW. USE SPACE BELOW TO PROVIDE MORE INFORMATION. (Use separate paper if necessary).

TO BE COMPLETED BY THE APPLICANT		TO BE COMPLETED BY THE ZA	
Y	N	Complies Y N	Comments
	No person other than the members of the family residing on the premises are engaged in such occupation. (A maximum of two may be permitted for a Licensed Home-based Business, subject to Planning Commission approval)		
	The use of the dwelling unit for the home occupation is clearly incidental and subordinate to its use for residential purposes. (Explain how below?)		
	The total floor area used by the home occupation does not exceed twenty (20%) percent of the floor area of the dwelling unit. (Explain how below?)		
	Attach a floor plan, if necessary to indicate compliance with the 20% requirement		
	There is no change in the outside appearance of the structure or premises, or other visible evidence of conduct of such home occupation. (Explain how below?)		
	There shall be no external or internal alterations not customary in residential areas. (Explain how below?)		
	A home occupation shall be conducted within the dwelling unit or within a building accessory thereto. (Explain how below?)		
	No article shall be sold on the premises except that which is prepared within the dwelling or accessory building or is provided as incidental to the service or profession conducted therein. (Explain how below?)		

TO BE COMPLETED BY THE APPLICANT		TO BE COMPLETED BY THE ZA	
Y	N	Complies Y N	Comments
	Traffic generated by a home occupation will not be greater in volume than that normally generated by a residence. Indicate estimated trips per day. (Explain how below?)		
	Parking for the home occupation shall not exceed two spaces. Such spaces shall be provided on the premises, i.e., not on a street, subject to the provisions of this Ordinance. Parking spaces shall not be located in the required front yard setback. (Explain how below?)		
	Attach a plot plan or a sketch plan indicating the location of proposed parking spaces.		
	Exterior storage of material, equipment, or refuse associated with or resulting from a home occupation is not proposed. It shall be prohibited. (Explain how below?)		
	No equipment or process shall be used in such home occupation that creates noise, vibration, glare, fumes, odor, or electrical interference that are nuisances to persons off the lot. (Explain how below?)		
	Any electrical equipment processes that create visual or audible interference with radio or television receivers off the premises or that cause fluctuations in line voltages off the premise is not proposed. It shall be prohibited. (Explain how below?)		
	Hazard of fire, explosion, or radioactivity does not exist at any time as a result of a home-based Business. (Explain how below?)		
	Signs not customarily found in residential areas shall be prohibited, provided however, that one non-illuminated name plate, not more than three (3') square feet in area, may be attached to the building. Such sign shall contain only the name, occupation, and address of the premises. (Explain how below?)		
	Attach an image of proposed sign detail		