



WEBSTER TOWNSHIP

Webster Township Board Meeting February 20, 2024, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on February 20, 2024, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms; Shelly Vrsek; Zoning Administrator Sri Komaragiri; Assessor Bill Sinkule; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney, and 60 citizens. Trustee Westman absent.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Munzel second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on January 16, 2024, and the Webster Township Board of Trustees Special Meeting between the Board of Trustees and the Washtenaw County Road Commission held on January 16, 2024, as presented.
All ayes and motion carried. Westman absent.

Supervisor Remarks

Approve Agenda

Motion Munzel second Harms to approve the agenda, as amended, adding AV discussion to be part of Old Business item D.
All ayes and motion carried. Westman absent.

Call to Public

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for March 19, 2024.
Roll call vote, all ayes and motion carried. Westman absent.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Zoning & Enforcement Reports – Zoning Report Received
3. Sheriff's Report – No report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – No Report Received, no January meeting
8. Assessor/IT Services – No Report Received
9. Natural Features Committee – Report Received
10. Election Commission – Report Received

Motion Scharf second Harms to accept and file the Consent Agenda Reports as presented.
All ayes and motion carried. Westman absent.



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Old Business

A. Sirens Discussion

Will compare both quotes at the March 19, 2024 meeting.

B. Consumers Energy Company Gas Franchise Ordinance discussion

Under review by township legal team.

C. PDR Consultant Rate Increase

Motion Scharf second Munzel to approve the PDR Consultant Baseline Documentation rate increase from \$60/hour to \$70/hour.

Roll call vote, all ayes and motion carried. Westman absent.

D. Architect Draft Floor Plan discussion and Audio Visual system upgrade

Trustee Vrsek recommends an Audio-Visual upgrade, along with the garage renovation. The township election administrators reported that the plan with the ramp and steps will work.

New Business

A. PDR Expenditures

Motion Scharf second Vrsek to approve the expenditure of PDR funds, not to exceed \$28,500, for the purchase of a conservation easement on property described in application 2023-3, and to approve the expenditure of PDR funds, not to exceed \$5,000, for closing costs on property described in application 2023-3, and to authorize the Supervisor to execute all associated documents.

Roll call vote, all ayes and motion carried. Westman absent.

Motion Harms second Scharf to approve the expenditure of PDR funds, not to exceed \$3,000, for environmental survey on property described in application 2023-3, and to approve the expenditure of PDR funds, not to exceed \$5,000, for the survey of property described in application 2023-3.

Roll call vote, all ayes and motion carried. Westman absent.

Motion Scharf second Vrsek to approve the expenditure of PDR funds, not to exceed \$43,120, for the purchase of a conservation easement on property described in application 2021-3, and to approve the expenditure of PDR funds, not to exceed \$5,000, for closing costs on property described in application 2021-3, and to authorize the Supervisor to execute all associated documents.

Roll call vote, all ayes and motion carried. Westman absent.

Motion Vrsek second Scharf to approve the expenditure of PDR funds, not to exceed \$3,000, for environmental survey on property described in application 2021-3, and to approve the expenditure of PDR funds, not to exceed \$5,000, for the survey of the property described in application 2021-3.

Roll call vote, all ayes and motion carried. Westman absent.



B. PDR Millage Renewal Discussion

The current PDR millage expires on 12/31/24. The deadline to get a renewal millage on the November 5, 2024 General Election ballot is August 13, 2024. The proposed millage language needs to come before the board by the July 16, 2024 board meeting at the latest.

C. Q & A Forum Discussion

A Special Meeting of the Township Board has been called for Tuesday, March 5, 2024 at 6:30 p.m. The format will be a question-and-answer forum between the township board and residents.

D. Text Amendment Sec. 2.10 & Sec 13.80 Building Height & Lot Standards

Motion Kingsley second Harms to adopt Resolution No. 01-24, Amendment to Webster Township Zoning Ordinance No. 08-11, as presented.
Roll call vote, all ayes and motion carried. Westman absent.

E. FY 2025 Budget Discussion

The final budget will be presented at the March ~~16~~ 19, 2024 Board Meeting.

F. Budget Amendments

Motion Kingsley second Scharf to amend PDR line item 211-265-976.000, Development Rights Purchase, from \$180,000 to \$580,000, and PDR line item 211-000-569.000, State Grants, from \$0 to \$365,000.
Roll call vote, all ayes and motion carried. Westman absent.

G. Election Food Budget

Motion Kingsley second Vrsek to provide a \$700 food budget for election workers for the February 27, 2024 Presidential Primary Election.
Roll call vote, all ayes and motion carried. Westman absent.

Correspondence

Call to Public

Concerns of Board Members

Trustee Vrsek recognized the long-time service of Jennifer Simonds to the Zoning Board of Appeals for Webster Township.

Adjourn

Motion Harms second Vrsek to adjourn the meeting at 9:10 p.m.
All ayes and motion carried. Westman absent.

Respectfully submitted,
Barbara Calleja, Clerk