



**Webster Township Virtual Board Meeting
February 16, 2021 7:00 P.M.**

The Webster Township Virtual Board Meeting was called to order on the GoTo Meeting platform at 7:00 p.m. by Supervisor John Kingsley on February 16, 2021 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley (Webster Township Hall); Clerk Barbara Calleja (Webster Township home); Treasurer John Scharf (Webster Township home); Trustees John Westman (Webster Township home), Dan Munzel (Webster Township home), Shelly Vrsek (Webster Township home); Jeff Harms (Webster Township home); Zoning Administrator Randy Raiford; Assessor Bill Sinkule; Deputy Clerk Donna Whitney and 7 citizens.

Motion Calleja second Munzel to approve the minutes as amended of the Webster Township Board of Trustees Regular Meeting and Closed Session, held on January 19, 2021, correcting the minutes date of the Closed Session from January 20 to January 19. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Munzel second Calleja to approve the agenda as modified adding New Business item D, Appointment of Deputy Supervisor, and item E, Review of Carlisle Wortman concept plan.

All ayes, motion carried.

Firehall Update

Motion Scharf second Munzel to pay Phoenix Contractors Inc. application #3611-09 in the amount of \$126,076.57 for the invoice dated 1/31/2021.

Roll call vote, all ayes, motion carried.

Website Update

Call to public



Reports

A. Treasurer's Report

Motion Calleja second Westman to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received until our next meeting scheduled for March 16, 2021, and in addition we will report back information about the PDR invoice of \$2750.00.

Roll call vote, all ayes, motion carried.

B. Consent Agenda - Reports

1. Planning Commission - Report Received
2. Zoning Inspectors - Report Received
3. Sheriff's Report - Report Received
4. Zoning Board of Appeals - No Report Received
5. PDR Committee - No Report Received
6. Fire Department - Report Received
7. WAVE - Report Received

Motion Harms second Westman to accept the Consent Agenda reports as presented.
All ayes, motion carried.

Old Business

A. Festival Permit Application

Recommendation to have the Planning Commission review the Zoning Ordinance to align it with the application.

B. Zoning Ordinance Amendments

1. Motion Westman second Harms to recommend the Board adopt the amendments of Zoning Ordinance Sections 2.10, 9.10.C.(xxix), 9.35.B.(xvii), 9.37.B.ix., 9.40.B.(xvii), 9.50.C., 9.55(H)(6) and 12.85(D)(8), and the addition of the new Zoning Ordinance Sections 12.110 and 12.115, set forth on Exhibit A.
Roll call vote, all ayes, motion carried.
2. Motion Scharf second Calleja to recommend the Board adopt the amendment of Zoning Ordinance Section 2.10 set forth on Exhibit B.
Roll call vote, all ayes, motion carried.

C. Fire Station Lease Agreement

Send to DAFD and legal counsel for review.



New Business

A. Budget FY 2022

Public Hearing to be held at the March 16, 2021 Board Meeting for final adoption.

B. FOIA Request Form for Tax Records

Motion Scharf second Harms to approve the modified Record Request Form to include both tax and assessing records.

Roll call vote, all ayes, motion carried.

C. PDR Consultant Fee

Motion Westman second Scharf to increase the pay of our PDR consultant fee from \$90 to \$95 per hour for tier 3 project related work.

Roll call vote, all ayes, motion carried.

D. Appointment of Deputy Supervisor

Motion Kingsley second Westman to appoint Rick Kleinschmidt as Deputy Supervisor.

All ayes, motion carried.

E. Review of Carlisle Wortman Concept Plan

Discussion to gather more bids and discuss at the Special Meeting set for February 23, 2021 after the Scully Road Public Hearing at 7:00 p.m.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:57 p.m.

All ayes and motion carried.

Respectfully submitted,
Barbara Calleja, Clerk