



## **Webster Township Board Meeting February 15, 2022 at 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Clerk Barbara Calleja on February 15, 2022 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Deputy Supervisor Rick Kleinschmidt; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, Shelly Vrsek; Deputy Clerk Donna Whitney; Assessor Bill Sinkule; and 12 citizens.

Absent: Supervisor John Kingsley, Trustee John Westman

Motion Calleja second Harms to elect John Scharf to moderate the meeting.

All ayes and motion carried.

Absent: Kingsley, Westman

### **Meeting opened with the Pledge of Allegiance to the flag**

#### **Approval of Minutes**

Motion Munzel second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on January 18, 2022 as presented.

All ayes and motion carried.

Absent: Kingsley, Westman

#### **Remarks**

#### **Approve Agenda**

Motion Munzel second Harms to approve the agenda as amended breaking out the ZBA and Assessor reports for a verbal report.

All ayes and motion carried.

Absent: Kingsley, Westman

#### **Call to public**

#### **Treasurer's Report**

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for March 15, 2022.

Roll call vote, all ayes and motion carried.

Absent: Kingsley, Westman



**Consent Agenda Reports**

1. Planning Commission - Report Received
2. Zoning Inspectors –Report Received
3. Sheriff’s Report – Report Received
4. Zoning Board of Appeals – Verbal Report Received
5. PDR Committee –Report Received
6. Fire Department - Report Received
7. WAVE – No report Received
8. Assessor – Report and Verbal Report Received

Motion Calleja second Harms to accept the Consent Agenda reports as presented.

All ayes and motion carried.

Absent: Kingsley, Westman

**Old Business**

- A. Insurance for Board Officers

Motion Vrsek, there was no second to offer up Resolution 04-22.

No action taken.

- B. Employee MERS

Motion Munzel second Harms to adopt and execute the MERS Defined Contribution Plan Resolution, effective April 2022.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman

Motion Munzel second Vrsek to adopt and execute the MERS Uniform 457 Supplemental Retirement Program Resolution, effective April 2022.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman

Motion Calleja second Harms to adopt and execute the resolution establishing Authorized Signatories for MERS Contracts and MERS Service Credit Purchase Approvals, effective April 2022.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman

- C. Independent Contractor Agreement

Motion Munzel second Vrsek to approve the Independent Contractor Agreement with Treemore Ecology and Land Services, Inc., as presented on February 15, 2022, retroactive to 1/1/2022 and superseding all other contracts.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman



## WEBSTER TOWNSHIP

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### D. Fire Hall Punch List

Discussion on still unfinished work on the punch list. Doors have gaps and are not sealing properly. Barb will reach out to Mark Hiser.

### **New Business**

#### A. Master Plan

Motion Calleja second Harms to authorize the distribution and review of the Draft Master Plan to neighboring governmental entities and public utilities per the procedures of the Michigan Planning Enabling Act.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman

#### B. Planning RFP

Motion Harms second Scharf to authorize the Supervisor and/or Deputy Supervisor to pursue the signing of a contract with one of the top two recommended planning & zoning firms, Rowe or Giffels Webster.

Roll Call Vote, all ayes and carried.

Absent: Kingsley, Westman

#### C. Draft Budget Discussion

A Budget Public Hearing will take place at the March 15, 2022 Board Meeting.

### **Correspondence**

### **Call to Public**

### **Concerns of the Board Members**

### **Adjourn**

Motion Harms second Vrsek to adjourn the meeting at 9:15 p.m.

All ayes and motion carried.

Absent: Kingsley, Westman

Respectfully submitted,

Barbara Calleja, Clerk