



WEBSTER TOWNSHIP

Webster Township Board Meeting June 15, 2021 - 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on June 15, 2021 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees John Westman, Dan Munzel, Jeff Harms, Shelly Vrsek; Deputy Clerk Donna Whitney; Deputy Supervisor Rick Kleinschmidt; Zoning Administrator Zach Michels; Assessor Bill Sinkule and 9 citizens.

Call to Order

Approval of Minutes

Motion Munzel second Harms to approve the amended minutes of the Webster Township Board of Trustees Regular Meeting held on May 18, 2021, adding a request for a defined contract to the Zoning Administrator Job Posting discussion, old business item A. All ayes, motion carried.

Supervisor Remarks

Approve Agenda

Motion Scharf second Harms to approve the agenda as presented. All ayes, motion carried.

Firehall Update/Phoenix Invoice

Motion Scharf second Munzel to pay Phoenix Contractors Inc. application #3611-13 in the amount of \$21,900.90 for work completed for the period ending 05/31/2021. Roll call vote, all ayes, motion carried.

Call to public

Reports

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for July 20, 2021. Roll call vote, all ayes, motion carried.

Consent Agenda Reports

1. Planning Commission - Report Received
2. Zoning Inspectors – Verbal Report Received
3. Sheriff's Report – No Report Received



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4. Zoning Board of Appeals - No Report Received
5. PDR Committee - Report Received
6. Fire Department - Report Received
7. WAVE - Report Received
8. Assessing Report/IT Services – No Report Received

Motion Scharf second Vrsek to accept the Consent Agenda reports as presented.
Roll call vote, all ayes, motion carried.

Old Business

A. Zoning Administrator Sub Committee Update

The committee is looking at Zoning Administrator models from other townships and will do interviews to gain more insight.

New Business

A. Scully Road Set Public Hearing Date

Motion Scharf second Vrsek to adopt Resolution 02-21 as amended, replacing Special Meeting with Regular Meeting, to set the Scully Road Public Hearing for July 20, 2021 at 7:00 p.m. to set the Scully Road SAD.
Roll call vote, all ayes, motion carried.

B. Webster Fall Festival

Motion Westman second Vrsek to approve the Webster Fall Festival scheduled for Saturday, September 25, 2021, from 9:30 a.m. to 6:00 p.m., with a friendly amendment allowing dogs on township property during these hours for demonstration purposes only.
Roll call vote, all ayes, motion carried.

C. Webster Historical Society Summer Tax Insert

Motion Kingsley second Westman to approve the summer tax insert for the Webster Historical Society at a cost of approximately \$752.40, contingent on confirmation from the Historical Society.
Roll call vote, all ayes, motion carried.

D. MTA Dues

Motion Scharf second Harms to approve paying the MTA Dues Invoice in the amount of \$6,048.20 plus Legal Defense Fund at \$181.45 for a total of \$6229.65 for the time period of July 1, 2021 to June 30, 2022.
Roll call vote, all ayes, motion carried.

E. Update Covid Protocol

Motion Harms second Scharf to accept the Township of Webster Covid-19 Response Plan as amended.
All ayes, motion carried.



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F. Escrow Returns

Motion Scharf second Kingsley to approve the return of remaining escrow balances in the amount of \$133.50 to Arlington Woods; \$246.50 to D.U.M.C.; \$1,035.99 to U.M.R.C.; and \$486.80 to Tele-Site Inc.

Roll call vote, all ayes, motion carried.

G. CIP Transfer

Motion Kingsley second Westman to approve the transfer of \$200,000.00 to the CIP Fund.

Roll call vote, all ayes, motion carried.

H. LASA-TDML Settlement Agreement

Motion Munzel second Harms to authorize Dave Navarre, Chair of the LASA Board of Directors, to sign the LASA-TDML Settle Agreement.

Roll call vote, all ayes, motion carried.

I. Dexter Historical Society

Motion Scharf second Vrsek to approve the payment to the Dexter Area Historical Society in the amount of \$250 for the display and storage of Webster Township historical artifacts.

Roll call vote, all ayes, motion carried.

J. Voting Equipment Long Term Maintenance Agreement

Motion Calleja second Harms to approve the payment of the Hart Voting Equipment Maintenance Agreement in the amount of \$12,991.80 for years 2022-2026.

Roll call vote, all ayes, motion carried.

K. PDR Amendment

Motion Westman second Kingsley to allocate additional PDR funds needed to purchase property described as 2015-2 in the amount of up to \$2000.00.

Roll call vote, all ayes, motion carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:13 p.m.

All ayes, motion carried.

Respectfully submitted,
Barbara Calleja, Clerk