



WEBSTER TOWNSHIP

Webster Township Board Meeting July 16, 2024, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on July 16, 2024, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Tonie Brovont; Treasurer John Scharf; Assessor Bill Sinkule; Trustees Dan Munzel, Jeff Harms, Shelly Vrsek, John Westman; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney, and 10 citizens.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Munzel second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on June 18, 2024, as amended.
All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Munzel second Scharf to approve the agenda as amended, adding the Dexter Winter Farmers' Market Special Event Permit Application to be New Business item A, and moving the current New Business items to be items B, C, D.
All ayes and motion carried.

Call to Public

Presentation: Webster Township Assessing Audit findings, presented by assessor Bill Sinkule.

Treasurer's Report

Motion Brovont second Harms to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for August 20, 2024.
Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Zoning & Enforcement Reports – Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No meeting
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received



8. Assessor/IT Services – Report Received
9. Natural Features Committee – Report Received
10. Election Commission – Report Received

Motion Munzel second Harms to accept and file the Consent Agenda Reports as presented.
All ayes and motion carried.

Old Business

A. Potts Club Maintenance Agreement

Motion Munzel second Harms to approve the Potts Club: 2024 Bylaws, with the correction of typos in the Easement Description and clarification provided in Section 5.
Roll call vote, all ayes and motion carried.

New Business

A. Dexter Winter Farmers' Market Special Event Permit Application

Motion Scharf second Vrsek to approve the Special Event Permit for the Dexter Winter Farmers' Market to take place at the Huron River Methodist Church, November 2024 through April 2025, on the First and Third Saturdays from 9 a.m. to 1 p.m.
Roll call vote, all ayes and motion carried.

Motion Vrsek second Scharf to amend the New Business agenda, adding T & M Asphalt Paving Invoice, as item B, and moving current items B, C, D to be items C, D, E.
All ayes and motion carried.

B. Pay T & M Invoice

Motion Scharf Second Munzel to pay the T & M Asphalt Paving Invoice in the amount of \$480,272.22, contingent on T & M presenting us with a bill made out to Webster Township.
Roll call vote, all ayes and motion carried.

C. Consider Cost of Sealing Joints on Parking Lot – T&M Asphalt

Motion Scharf second Harms to postpone until the July 29, 2024 Special Board of Trustees Meeting at 7 p.m., in order to gather more information.
Roll call vote, all ayes and motion carried.

D. Consider Cost Overrun on Asphalt Parking Lot Due to Additional Substrate Preparation – T&M Asphalt

Motion Scharf second Vrsek to accept the \$10,050 proposal as submitted and authorize T & M Asphalt Paving to proceed with the work as soon as possible.
Roll call vote, all ayes and motion carried.

Motion Scharf second Harms to hire T & M Asphalt Paving to add 166 linear feet of additional French Drain at a cost of \$7,470.
Roll call vote, all ayes and motion carried.



E. Discuss and Approve Washtenaw Engineering Invoice

Motion Vrsek second Brovont to postpone until the July 29, 2024 Special Board of Trustees Meeting at 7 p.m., in order to gather more information.

Roll call vote, all ayes and motion carried.

Correspondence

Call to Public

Concerns of Board Members

Adjourn

Motion Scharf second Vrsek to adjourn the meeting at 8:00 p.m.

All ayes and motion carried.

Respectfully submitted,

Tonie Brovont, Clerk