



## **Webster Township Virtual Board Meeting April 20, 2021 7:00 P.M.**

The Webster Township Board Meeting was called to order on the GoToMeeting platform at 7:00 pm by Supervisor John Kingsley on April 20, 2021 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members Present - Supervisor John Kingsley (Webster Township office); Clerk Barbara Calleja (Webster Township home); Treasurer John Scharf (Webster Township home); Trustees John Westman (Webster Township home), Dan Munzel (Webster Township home), Jeff Harms (Webster Township home); Shelly Vrsek (Webster Township home), Assessor Bill Sinkule; Deputy Clerk Donna Whitney, Deputy Supervisor Rick Kleinschmidt, Office Manager Lynda Savitski, and 18 citizens.

### **Call to Order**

### **Approval of Minutes**

Motion Westman second Vrsek to approve the minutes as presented of the Webster Township Board of Trustees Regular Meeting and Budget Public Hearing held on March 16, 2021. All ayes, motion carried.

### **Supervisor Remarks**

### **Approve Agenda**

Motion Munzel second Calleja to approve the agenda as presented. All ayes, motion carried.

### **Firehall Update/Phoenix Invoice**

Motion Scharf second Harms to pay Phoenix Contractors Inc. application #3611-11 in the amount of \$286,113.53 for work completed for the period ending 03/31/2021.

Roll call vote, all ayes, motion carried.

### **Call to public**

### **Reports**

### **Treasurer's Report**

Motion Calleja second Harms to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for May 18, 2021.

Roll call vote, all ayes, motion carried.



## Consent Agenda Reports

1. Planning Commission-Report Received
2. Zoning Inspectors-No Report Received
3. Sheriff's Report-Report Received
4. Zoning Board of Appeals- Report Received
5. PDR Committee-Report Received
6. Fire Department-Report Received
7. WAVE- Report Received
8. Assessing Report/IT Services

Motion Scharf second Vrsek to accept the Consent Agenda reports as presented.  
Roll call vote, all ayes, motion carried.

## Old Business

- A. Fire Hall Lease Agreement  
Kingsley and Scharf will be part of a sub-committee to review the final agreement.
- B. Don Zeeb Memorial Fund  
Motion Westman second Calleja to spend \$1936.43 to have Stadium Trophy Inc. provide a Bronze Plaque, to be placed in the new Webster Fire Station, commemorating the service which Don Zeeb provided to Webster Township and to the Dexter Area Fire Department.  
Roll call vote, all ayes, motion carried.

## New Business

- A. Washtenaw County Road Commission (WCRC) 2021 Local Road Agreement  
Motion Kingsley second Westman to approve the signing of the 2021 Agreement with the WCRC for Dust Control and local road work for the estimated amount to be paid by Webster township of \$598,198.21.  
Roll call vote, all ayes, motion carried.
- B. St. Joseph Festival Permit  
Motion Munzel second Westman to approve a permit for the St. Joseph Parish Festival, scheduled for August 27, 28 and 29, 2021, provided they follow the Covid protocol they have provided us with, and that they also provide the township evidence that they have contacted the Washtenaw County Sheriff and Dexter Area Fire Department, and certificate of insurance listing Webster Township as the named insured, and that they follow State and County Covid requirements.  
Roll call vote, all ayes, motion carried.



## WEBSTER TOWNSHIP

- C. Sam Schwarck Motorcycle Trials  
Motion Westman second Calleja to approve a permit for the Sam Schwarck Motorcycle Trials to be held on May 2, 2021 and October 13, 2021 with the stipulation that no complaints were received on the previous event, and also that they provide the township evidence that they have contacted the Washtenaw County Sheriff and Dexter Area Fire Department, and that they follow State and County Covid requirements.  
Roll call vote, all ayes, motion carried.
  
- D. Decker Invoice  
Motion Scharf second Harms to pay Decker Invoice #3564, dated 03/12/2021, in the amount of \$15,216.00.  
Roll call vote, all ayes, motion carried.
  
- E. WAVE Invoice  
Motion Calleja second Kingsley to approve paying the WAVE Transportation Invoice, dated March 9, 2021, in the amount of \$4798.50 for transportation services provided to the residents of Webster Township.  
Roll call vote, all ayes, motion carried.
  
- F. Amend Resolution #12-21  
Motion Calleja second Scharf to amend Resolution #12-21 to reflect the pay to be \$19.00 per hour.  
Roll call vote, all ayes, motion carried.
  
- G. IT Right Support Contract  
Motion Kingsley second Westman to approve the IT Right Annual Service Contract Bundle in the amount of \$5,040.00 for both remote support, off-site backup and unlimited on-site support.  
Roll call vote, Kingsley aye, Scharf aye, Calleja aye, Harms aye, Vrsek aye, Westman aye, Munzel absent, motion carried.
  
- H. Request for Planning Commission to review Article 16 for Clarity  
Motion Kingsley second Westman to ask the Planning Commission to review Article 16 of the Webster Township Zoning Ordinance for clarity, with consultation from Carlisle Wortman as needed.  
Roll call vote, all ayes, motion carried.
  
- I. Discussion on in In-Person Meetings  
Meeting location will be determined prior to each meeting based on State and County requirements and health risks.



## WEBSTER TOWNSHIP

J. Carlisle Wortman

Motion Kingsley second Westman to name Carlisle Wortman as our Zoning Administrator until August 31, 2021.

Roll call vote, all ayes, motion carried.

K. Planning Commission

Motion Vrsek second Harms to adopt resolution #16-21 as amended to have attorney/counsel attend all ZBA meetings; have attorney/counsel attend Planning Commission meetings, if requested, for site plan reviews; and have township officials, including ZBA, Planning Commission and Board Members, go through MTA or other appropriate training, to be paid for by the township.

Roll call vote, Calleja nay, Vrsek aye, Scharf aye, Kingsley nay, Westman aye, Harms aye, Munzel aye, motion carried.

L. PDR Expenditure

Motion Westman second Munzel to approve the expenditure of PDR funds, not to exceed \$4,000 for a survey and \$2,500 for an environmental site assessment, on property described in application 2014-1.

Roll call vote, all ayes, motion carried.

Motion Westman second Munzel to approve the expenditure of PDR funds, not to exceed \$50,000, for the purchase of a conservation easement on property described in application 2014-1.

Roll call vote, all ayes, motion carried.

### **Correspondence**

### **Call to Public**

### **Concerns of the Board Members**

### **Adjourn**

Motion Westman second Vrsek to adjourn the meeting at 10:40 p.m.

All ayes, motion carried.

Respectfully submitted,  
Barbara Calleja, Clerk