

**WEBSTER TOWNSHIP BOARD REGULAR MEETING****January 21, 2003**

**Webster Township Board Meeting called to order January 21, 2003 at 7:30 by Supervisor Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Sgt. Brian Filipiak, Ed Sharkey, representing Congressman Nick Smith and three residents.**

**The Meeting opened with the Pledge to the Flag.**

**Supervisor's remarks: amendment to this year's budget and a request for a Special Meeting for a budget workshop.**

**Mr. Ed Sharkey, representing Congressman Nick Smith, gave a presentation.**

**Motion Kingsley support Calhoun to accept the Dec. 17, 2002 minutes as presented with the following corrections. Two typographical errors Corrected and the addition of the following paragraph that was inadvertently left out and carried.**

**"Motion Fisher support Fink to reappoint Kingsley and Calhoun to three year terms on the Planning Commission. Carried."**

**Treasurer's report was received.**

**Motion Calhoun support Kingsley to accept treasurers report as presented and pay the anticipated bills with the exception of the transfer of \$35,000.00 to Public Safety Fund and &1,000.00 less to Reading & Etter. Carried.**

**Webster Township Planning report from Dec.18, 2002 and Jan.15, 2003 meetings received.**

**Parks & Recreation Committee. No report received.**

**Zoning Inspector Report. Four permits were issued and fourteen Properties inspected since the Dec. Meeting.  
Sheriff's report presented by Sgt. Filipiak.**

**Review and Approval of Agenda**

**Motion Fink support Kingsley to add Item "G" Purchase of Printer to new business. Carried.**

**OLD BUSINESS:**

- A) Perdu Contract for Planning Consultant**
- B) PDR Ordinance**
- C) Drug Paraphernalia Ordinance**
- D) Sound Studies/Noise Ordinance**
- E) Enco-Keller Violations**
- F) Campbell vs ZBA**

**All remain tabled.**

**AUDIENCE PARTICIPATION****New business;**

- A) Sheriff Contract CY 2003: 3% increase in Police Service**
- B) Software Purchase: Motion Kingsley support Calhoun to purchase Equalizer Payroll System-Windows Single Version for &3,295.00, installation &1,000.00. Roll call-all ayes and carried.**
- C) Lawn Care Service: Motion Fink support Calhoun approval of contract for a three-year agreement with TruGreen-Chemlawn. Roll call, all ayes and carried.**
- D) Budget Amendment "B": Motion Fink support Calhoun to approve Budget revision "B". Roll Call, all ayes and carried.**
- E) Preliminary Budget FY 2004 included for information.**
- F) Special Meeting: February 4, 2003 at 8:00 P.M. Special Meeting for Budget Workshop.**
  
- G) Purchase of Printer: Motion Kingsley support Calhoun to purchase Hewlett-Packard Photo Smart 7350 Photo Printer for \$198.78 for office staff. Roll call, all ayes and carried.**

**Correspondence****Audience Participation**

**Motion Calhoun support Baldus meeting adjourn at 9:00 P.M. Carried.**

**Respectfully Submitted**

**Wana M. Baldus, Clerk**



**WEBSTER TOWNSHIP BOARD REGULAR MEETING**  
**February 18, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Kevin Hause and six residents.

The Meeting opened with the Pledge to the Flag.

Supervisors Remarks

Motion Fink support Calhoun to accept January 21,2003 minutes as presented.

Motion Calhoun support Baldus to accept Treasurers report as corrected and pay bills as presented as well as anticipated bills, carried.

Report of agenda items received from Webster Township Planning Commission.

Parks and Recreation Report received, meeting to be held next week.

Zoning Report: Ten permits were issued and thirty-one properties left on inspection list.

Sheriff Report presented by Deputy Hause.

Motion Kingsley support Fink to accept agenda as presented.

No Old Business to be considered.

**AUDIENCE PARTICIPATION**

**NEW BUSINESS**

- A) Resolution for change in Dog Tag Payment Formula. Motion Calhoun support Fink to adopt the Resolution to Request the Washtenaw County Commissioners change the Dog Tag Payment Formula. Carried.
- B) Allegra Dependent Apartment. Motion Kingsley support Fink to authorize Sup. Fisher to write very specific letter to Allegra to approve dependent apartment. Carried.
- C) Spring Cleanup. Motion Kingsley support Fink April 19,2003 be the date of Spring Cleanup and carried.
- D) Recycle Committee. Sup. Fisher to explore possibility of other townships joining together and will report back at the March Meeting.
- E) Zoning Inspector. Sup. Fisher to advertise for candidate.
- F) Phase 11 Stormwater Permit  
Report due March 10,2003 to identify all Township drains, all orphan drains, County Road drains and Drain Comm. drains. Will not be able to comply because of lack of material.

Correspondence

Motion Kingsley support Calhoun meeting adjourn at 8:30 and carried.

Respectfully Submitted,

Wana M. Baldus, Clerk



**WEBSTER TOWNSHIP BOARD REGULAR MEETING****March 18, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher.

Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Brian Filipiak and nine residents.

The meeting opened with the Pledge to the Flag.

Supervisors Remarks

Motion Kingsley support Fink to accept minutes of Feb. 18, 2003 as presented. Carried.

Treasurer's report presented. Janis Keogh resigned as Deputy Treasurer.

Motion Calhoun support Fink to appoint Pam Wetzel as Deputy Treasurer. Carried

Motion Calhoun support Baldus to accept treasurer's report and pay bills as presented, as well as anticipated bills. Carried.

Webster Township Planning Commission Report received.

Parks and Recreation Report: Received \$4,000.00 for trees.

Zoning Inspector Report: Seven permits were inspected and two permits issued.

Sheriff report received.

Motion Kingsley support Fink to approve agenda as presented.

**OLD BUSINESS**

A) Spring Clean up. The date for Spring Clean up changed to April 26, 2003.

B) C) D) E) F) No old business to be considered

G) Campbell vs. ZBA.

Campbell Attorney to file by the end of March. Attorney Reading to file by the end of April.

**NEW BUSINESS**

A) Retirement Reception

May 4, 2003 at two o'clock at Webster Township Hall will be a Retirement Reception for Jim Ross, Bob Mast, Jim Burnett and Janis Keogh.

B) Recycling Committee. Tabled.

C) Acting Zoning Inspector. Sup. Fisher drafted a set of qualifications for the position of Zoning Inspector, to be reviewed by Calhoun and discussed with the Building Department.

D) Phase 11 Stormwater Permit: Application has been received, package being reviewed by Penzia and DEQ notified it will be turned in, in June.

E) FY 2004 Budget

Motion Kingsley support Calhoun to adopt the Budget as present.

Roll call vote, all ayes and carried.

F) FY 2004 Annual Operating Policies

Motion Calhoun support Kingsley to adopt Annual Policies for Township Operations and carried.

Budget Policies FY 2004

Motion Fink support Calhoun to amend 1) to read "approval of Sup. Clerk or Treasurer". Carried.

Motion Fink support Calhoun to adopt Budget Policies FY 2004 with changes. Carried.

Wage Policies: Appointed Boards FY 2004

Motion Calhoun support Kingsley to adopt Wage Policies: Appointed Boards FY 2004 and carried.

G) Elected Officials Compensation

Motion Fink support Calhoun to adopt Resolution to establish Township Sup. Salary. Roll call, all ayes and carried.

Motion Fink support Kingsley to adopt Resolution to establish Townships Treasurer's Salary. Roll call vote, all ayes and carried.

Motion Fink support Kingsley to adopt Resolution to establish the Township clerk salary. Roll call vote, all ayes and carried.

Motion Calhoun support Baldus to adopt Resolution to establish Township Trustees salary. Roll call vote, all ayes and carried.

Motion Fink support Kingsley to adopt Resolution to establish Township ZBA Chairman Salary. Roll call vote, all ayes and carried.

Motion Calhoun support Baldus to adopt Resolution to establish Planning Chairman Salary. Roll call vote, all ayes and carried.

## CORRESPONDENCE

### AUDIENCE

Motion Calhoun, support Kingsley meeting adjourn at 9 pm, carried.

Respectfully submitted

Wana M Baldus, Clerk

## WEBSTER TOWNSHIP BOARD REGULAR MEETING

**April 15, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Kevin Hause, Commissioner Joe Yekulis and four residents. The meeting opened with the Pledge to the Flag.

### Supervisors Remarks

Motion Fink support Calhoun to authorize Sup. Fisher to appoint a three or four member committee to research costs to reestablish Recycle program. Carried.

Motion Kingsley support Fink to accept the March 18, 2003 minutes with correction, received \$4000.00 grant for trees. Carried.

Motion Calhoun support Kingsley to accept Treasurers Report and pay bills as presented as well as anticipated bills. Roll call vote, all ayes and carried.

Parks and Recreation Report. Meeting scheduled for April 22, 2003.

Webster Township Planning Commission Report received.

Sheriff Report Received.

Review and Approval of Agenda: One item to be added to the agenda: Sam Schwark. Motion Fisher support Baldus to approve agenda with additional item and carried,

### OLD BUSINESS;

- A) Roadside Clean up. April 26, 2003
- B) Perdu Contract for Planning Consultant. No action taken.
- C) PDR Ordinance (tabled.)
- D) Drug Paraphernalia Ordinance (tabled)
- E) Sound Studies/Noise Ordinance (tabled)
- F) Enco-Keller Violation. Discussion with Attorney-new Private Road Ordinance maybe involved.
- G) Campbell vs ZBA: Township Attorney to respond to Plaintiffs filing by April 30, 2003.
- H) Phase II Stormwater Permit. Letter sent to DEQ to advise that Webster Township will submit in June.



## AUDIENCE PARTICIPATION

Report from Joe Yekulis

Concerned citizen regarding Barking Dogs

## NEW BUSINESS;

- A) Sam Schwark. Motion Kingsley support Calhoun to permit observed Trials Motorcycle Race on both July13/2003 and Sept. 28, 2003 at the Schwark Farm. Carried.
- B) Winter Private Road. Motion Kingsley support Fink to recommend Conditional Approval contingent on the five engineering considerations with addition of maintenance agreement being reviewed by the Attorney. Carried.
- C) 2003 Road Projects. Motion Fink support Kingsley to approve the following road projects: Two applications of Calcium Chloride, Walsh Rd Webster Hills to Trail Ridge. Roll call vote. All ayes and carried.
- D) Private Road Ordinance Revision. Bruce Pindzia will have a draft copy ready for the May Agenda.
- E) Resolution to Appoint Zoning Inspector. Motion Kingsley support Fink to adopt Resolution to appoint Dean Fisher as "interim" Zoning Inspector. Carried.
- F) Computer Purchase. Motion Kingsley support Fink to purchase Dell Computer per quote. Additional \$500.00 authorized to improve monitor and hard drive as required. Roll call vote. All ayes and carried.
- G) West Nile Virus. Township to schedule Seminar at Townhall in the near future.
- H) Emerald Ash Borer. A meeting will be scheduled.

## CORRESPONDENCE

## AUDIENCE PARTICIPATION

Motion Fink support Kingsley meeting adjourn at 9:30. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk



**WEBSTER TOWNSHIP REGULAR BOARD MEETING  
MAY 20, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley and six residents.

The meeting opened with the Pledge to the Flag.

Supervisors Remarks

Motion Fink support Kingsley to accept the April 15, 2003 minutes as presented. Carried.

Motion Calhoun support Baldus to accept Treasurers Report and pay bills as presented as well as anticipated bills received before next board meeting. Roll call vote, all ayes and carried.

Webster Township Planning Commission Report Received.

Parks and Recreation Committee. No report.

Zoning Report received. Twelve permits inspected.

Sheriff Report. No report.

Motion Fink support Kingsley to approve agenda as presented. Carried.

**OLD BUSINESS**

All old business items remain tabled.

**AUDIENCE PARTICIPATION**

Mast Road resident with questions pertaining to a driveway. Sup. Fisher will check with Attorney Reading.

**NEW BUSINESS;**

- A) Amend Funding Authorization for 2003 Road Projects. Motion Kingsley support Fink to increase funding to road budget \$17,358.80. Roll call, all ayes
- B) Wesley Special Use Permit. Motion Kingsley support Calhoun Special Use Permit be granted for a Roadside Stand provided they follow months of Operation, April thru November and hours of operation, M-F 10 am to 7 pm: Sat 8 am- 6pm: Sun 10am- 5 pm., Fire Department parking regulations, permit cannot be transferred to subsequent owners, an annual accounting of items sold be provided by last business day of December 2004 and annually thereafter, and 50% of items are grown on site for each season. Carried.
- C) Revision to Zoning Ordinance. Motion Fink support Kingsley to move to adopt proposed changes. Carried.
- D) Motion Fisher support Fink for the Planning Commission to consider the spacing between facilities and dwellings. Carried.

**CORRESPONDENCE**

**AUDIENCE PARTICIPATION**

Motion Kingsley support Calhoun meeting adjourn at 8:45. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk

**WEBSTER TOWNSHIP REGULAR BOARD MEETING  
JUNE 17, 2003**

Webster Township Board Meeting called to order at 7:30 P.M. by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Hause and ten residents.

The Meeting was call to order with the Pledge to the Flag.

Audit Report received.

Motion Calhoun support Kingsley to accept Audit Report. Roll call vote, all ayes and carried.

Presentation: "Field of Dreams" given by Frank McMurray Jr. representing the Dexter Baseball Club.

Motion Kingsley support Calhoun to accept May 20, 2003 minutes as presented with the addition of the proposed zoning changes. Roll call vote, all ayes and carried.

Treasurer's report presented. Motion Calhoun support Fink to accept treasurers report and pay bills as presented as well as anticipated bills received before the July Meeting. Roll call vote, all ayes and carried.

Webster Township Planning Committee report received.

Parks and Recreation Report received.

Zoning Report received. Twenty-two permits inspected, eighteen permits issued.

Sheriff Report received.

Motion Fink support Kingsley to approve Agenda as presented. Carried.

OLD BUSINESS:

All old business items reviewed.

AUDIENCE PARTICIPATION:

NEW BUSINESS:

- A) Use of Township Hall by Township Staff: Supervisor to draft a proposed ordinance.
- B) Credit Card Purchase Policy: Motion Fink support Calhoun to accept Webster Township Credit Card Policy as presented and carried.
- C) Rezoning of Agricultural Land: Motion Fisher support Fink to direct Planning Commission to look at map and see if changes should be made. Carried.

CORRESPONDENCE:

AUDIENCE PARTICIPATION:

Motion Kingsley support Calhoun meeting adjourn at 9:30 P.M. and carried.

Respectfully submitted,

Wana M. Baldus, Clerk



WEBSTER TOWNSHIP BOARD SPECIAL MEETING  
JUNE 26, 2003

Special Meeting of Webster Township Board called to order at 8:20 by Clerk Baldus in the absence of the Sup.

PRESENT: Baldus, Calhoun, Fink, Kingsley and Township Attorney Mark Reading.

Meeting Chair turned over to Trustee Kingsley.

No information available on Item 1, Letts Private Road.

Motion Fink support Calhoun meeting move to closed session. Roll call vote, all ayes and carried.

A letter from Mannik Smith Group received. Discussion was held concerning lot 382 almost always under water, lots 386 and 387 not buildable. County Drain says it is not a County Drain and DNR say not Regulation Wetlands.

Motion Fink Support Calhoun closed session be closed. Roll call vote, all ayes and carried.

Special Meeting opened for discussion.

Motion Calhoun support Fink to table item one on the agenda. Carried.

Motion Calhoun support Fink meeting adjourn at 8:35. Carried.

Respectfully submitted

Wana M. Baldus, Clerk



WEBSTER TOWNSHIP REGULAR BOARD MEETING.  
JULY 15, 2003

Webster Township Board Meeting called to order July 15, 2003 at seven thirty by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Sgt. Brian Filipiak, and nine residents.

The Meeting was called to order with the Pledge to the Flag.

Supervisors Remarks. Final payment was made on the third parcel of land purchased, including the hall, this month.

Motion Kingsley support Fink to accept June 17, 2003 minutes as presented. Carried.

Motion Kingsley support Calhoun to accept minutes of June 26, 2003 Special Meeting as presented. Carried.

Treasurers Report received. Motion Calhoun support Kingsley to accept treasurers report and pay bills as presented a well as anticipated bills received before the August Meeting. Carried.

Webster Township Planning Commission Minutes received.

Parks and Recreation Committee Report. No meeting this month.

Zoning Inspectors Report

Twenty-one permits were issued and twelve permits inspected since the June Meeting.

Sheriff Report Received.

Motion Fink Support Kingsley to approve agenda as presented with the addition of Item D under new business. "Authorize the Purchase of New Server". Carried.

#### OLD BUSINESS

A) Perdu Contract for Planning Consultant (tabled)

Motion Kingsley support Fink to remove Perdu Contract from the table and carried.

Motion Kingsley support Calhoun to move to authorize signing of Professional Service Contract with the following changes. Strike sentence "If client has any valid reason for disputing any portion of an invoice, Client will so notify the Consultant within seven (7) calendar days of receipt of invoice by Client and if no such notification is given/the invoice will be deemed valid" Change finance charge 1.5% to 0.5%-add which ever is less. Motion Fink support Calhoun to adopt the contract with proposed amendments and carried.

B) PDR Ordinance (tabled)

Motion Kingsley support Fink to move from table. Attorney Reading to detail ordinance for August Meeting. Carried.

C) Drug Paraphernalia Ordinance (tabled)

D) Sound Studies/Noise Ordinance (tabled)

E) Enco-Keller Violation (tabled)

F) Phase II Storm-water Permit. Letter mailed today.

G) Private Road Ordinance Revision (tabled)

H) Use of Township Hall by Township Staff (tabled)

#### AUDIENCE PARTICIPATION

#### NEW BUSINESS

A) Murphy Dependent Housing Permit

Motion Kingsley support Calhoun to approve Dependency Housing Permit contingent upon approval from Health Department on water and sewer, existing bond to be continued and to be renewed yearly. Carried.

B) Budget Amendment

Motion Kingsley support Calhoun to adopt the July 15,2003 Proposed Budget Amendment A. Roll call vote. All ayes and carried.

C) Police Service Contract

Motion Fink support Calhoun to authorize Sup. Fisher to finalize contract with Sheriff with changes for the next two years. Roll call vote. All ayes and carried.

D) Authorize Purchase of New Server



Motion Calhoun support Fink to authorize replacement of Server and Software, with windows 2000 operating system, not to exceed \$8,000.00. Roll call vote, all ayes and carried

Motion Baldus support Calhoun meeting adjourn at 9:30 and carried.

Respectfully submitted,

Wana M. Baldus, Clerk



WEBSTER TOWNSHIP SPECIAL MEETING  
AUGUST 26, 2003

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Kevin Hause and seven residents.

The meeting opened with the Pledge to the Flag.

Motion Fink support Kingsley to accept Minutes of the July 15, 2003 meeting as presented. Carried.

Webster Township Planning Commission July 17, 2003 and August 20, 2003 minutes received.

Motion Calhoun support Baldus to accept Treasurers report and pay bills as received as well as anticipated bills received before the Sept. Meeting. Roll call vote, all ayes and carried.

Motion Fisher support Kingsley: Treasurer to consolidate receipts for copies into one line on monthly Treasurers Report. Carried.

Zoning Inspectors Report: Twenty-three permits were issued and thirty-three properties inspected.

Sheriff Report Received:

Motion Fink support Kingsley to accept Agenda with the following changes. Move item B to C and Item C to B under New Business and add Item G, Hiring of Zoning Inspector. Carried.

OLD BUSINESS;

A) Revision of Township Hall Rental Policy.

Motion Fink support Kingsley to accept changes with concurrence of Attorney Mark Reading. Carried.

B) PDR Ordinance. Draft ready for Sept. Meeting.

C) Private Road Ordinance Revision. Tabled for Sept. Meeting.

D) Boyden Creek Farms Private Road.

Motion Fisher support Kingsley Boyden Drive be tentatively approved contingent upon finalizing changes discussed.

E) Silkworth Driveway Permit. No materials available for tonight.

AUDIENCE PARTICIPATION

Dog Kennel Problem

NEW BUSINESS;

A) Request for Trailer Permit. Withdrawn.

B) Letter of Resignation form Charles Estleman from Planning Commission. Motion Fisher support Fink to accept resignation with regrets. Carried. Sup. Fisher recommends we leave position open until the first of the year.

C) Resignation from Appeals Board

Motion Fisher support Kingsley to appoint Charles Estleman to fill vacancy. Carried.

D) Administration Fee on Tax Collection.

Motion Calhoun support Kingsley to adopt the following Resolution. The Webster Township Board, by resolution, authorizes and instructs the Webster Township Treasurer to apply an Administrative Fee of one percent to taxes levied within Webster Township. Carried.

E) Window Covering

Motion Kingsley support Calhoun to approve up to \$350.00 for window coverings on the four windows. Roll call vote, all ayes and carried.

F) Use of Township Grounds (for fall festival)

Request from a resident to use part of Township grounds to demonstrate, every two hours, the day of the Fall Festival Working Dog Controlling Sheep.

G) Hire New Zoning Inspector

Motion Fisher support Calhoun to hire on Independent Contract basis, half time, at \$15.00 per hour. Roll call vote, all ayes and carried.

CORRESPONDENCE

AUDIENCE PARTICIPATION

Motion Kingsley support Calhoun meeting adjourn at 8:50 P.M. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk



WEBSTER TOWNSHIP REGULAR BOARD MEETING  
SEPTEMBER 16, 2003

Webster Township Board Meeting called to order at 7:30 p.m. by Supervisor Fisher.  
Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Deputy Kevin Hause, Sgt  
Brian Filipiak and three residents.

The meeting opened with the Pledge to the Flag.

Motion Fink support Kingsley to accept the minutes of August 26, 2003 as presented with the following correction. "Don Buchanan submitted letter of resignation from ZBA. Letter accepted with regrets", Carried. Motion Calhoun support Baldus to accept Treasurers Report and pay bills as presented as well as anticipated bills received before the October Meeting. Roll call vote: All ayes and carried.

Planning Commission activities discussed including Schafer application to rezone 281 acres of Nixon Farmland.

Parks and Recreation Committee Report. No meeting since last month.

Zoning Inspector Report. 24 properties inspected, 12 permits issued, 22 properties to be inspected. New Zoning Inspector to start next Tuesday.

Sheriff Report Received.

Motion Kingsley support Fink to approve agenda as presented. Carried.

#### OLD BUSINESS

Items A, B & C tabled.

Sup. Fisher moved to take Private Road Ordinance Revision off the table. Discussion.

Motion Fisher support Kingsley to accept the proposed Private Road Ordinance Revision with discussed language changes and further review of Violation Section with Township Attorney. Carried.

#### AUDIENCE PARTICIPATION

Concerned citizens regarding "Green Belt" letter.

NEW BUSINESS: None

CORRESPONDENCE: None

AUDIENCE PARTICIPATION: NONE

Motion Baldus support Calhoun meeting adjourned at 8:15. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk



**WEBSTER TOWNSHIP REGULAR BOARD MEETING**

October 21, 2003

**Webster Township Regular Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Dep. Kevin Hause and eight residents.**

**The meeting opened with the Pledge to the Flag.**

Motion Fink support Calhoun to approve minutes of Sept. 16, 2003 as presented. Carried.

Motion Calhoun support Baldus to accept Treasurers Report and pay bills as presented as well as anticipated bills received before the November Meeting. Roll call vote, all ayes and carried.

Planning Commission September 17, 2003 minutes received and discussed. Mobile Home Park Meeting Nov. 19, 2003 at Mill Creek School. Dunlavy Farm Phase III Public Hearing Nov. 25, 2003 at Webster Township Hall.

Parks and Recreation Committee. No report.

Zoning Inspector Report.

Twenty-one permits issued and seven properties inspected.

Sheriff Report presented by Deputy Hause.

Motion Kingsley support Fink to approve agenda as presented. Carried.

**OLD BUSINESS;**

A) PDR Tabled.

B) Enco-Keller Violation (tabled). Motion Kingsley, support Fink, to take Violation off the table. Carried.

Meeting with Brian McLaughlin. Gave him a copy of Revised Private Road Ordinance. Changes to right-of-way width for Cul-de-sacs will allow the Enco-Keller violation to be resolved. Developer to prepare revised site drawings to show that the set backs problem is resolved. Will not require Construction changes. Township to itemize costs incurred for this effort and present to the developer.

C) Blinds for Meeting Hall and offices.

Motion Kingsley support Calhoun to accept bid from Designer Cove for four blinds for \$1,275.00. Roll call vote, all ayes and carried.

**AUDIENCE PARTICIPATION**

Impressed with Erin Perdue's presentation at the Mobile Home Park Meeting, suggested township write letter to Greenbelt and question who pays court costs if Township gets involved in a lawsuit.

**NEW BUSINESS;**

A) Motion Kingsley support Fink Webster Township adopt Resolution to establish non-interest bearing account for Escrow Funds. Carried.

B) Posting Zoning Ordinance and Master Plan on Web Site.

Motion Kingsley support Fink to post both Zoning Ordinance and Master Plan with current update every three months with Attorney Reading's approval. Carried.

C) Purchase of Two New Computers for Office.

Motion Kingsley, support Calhoun, to purchase two new computers, cost being \$2,398.00. Roll call vote, all ayes and carried.

D) Cable Connection for Internet

Motion Fink support Calhoun to switch to Charter Communications connection for Internet as proposed. Roll call vote, all ayes and carried.

E) Transfer of Liquor License from Gremley Riverside to Riverside Pizza Company

Motion Kingsley support Calhoun Sup, to write letter to approve the transfer from Gremley Riverside to Riverside Pizza. Carried.

**CORRESPONDENCE;**

Letter from resident including resume and stating interest in serving on Planning Commission.



AUDIENCE PARTICIPATION

Motion Baldus support Calhoun meeting adjourns at 8:45. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk



**WEBSTER TOWNSHIP REGULAR BOARD MEETING**  
**November 18, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Zoning Inspector John Swantek, Dep. Kevin Hause, seven residents. Absent: Kingsley.

The Meeting opened with the Pledge to the Flag.

Ed Sharkey, Representative from Congressman Nick Smith presented a report of the congressman's activities in Congress and his position on the Medicare Bill in particular

Motion Fink support Calhoun to accept the October 21, 2003 minutes as presented. Carried.

Motion Calhoun support Baldus to accept the Treasurer's Report and pay bills as presented as well as anticipated bills received before the December Meeting and carried.

Webster Township Planning Commission minutes of October 15, 2003 Public Hearing and Regular Meeting received.

Parks and Recreation Committee. No report.

Zoning Inspectors Report

Fifteen permits were issued and sixteen properties inspected since the October Meeting.

Sheriff Report presented by De. Hause.

Motion Fink support Calhoun to approve Agenda as presented. Carried.

#### OLD BUSINESS

A) PDR Ordinance (tabled)

Motion Calhoun support Fink to take PDR Ordinance off the table. Carried.

Discussion on review of draft ordinance. Proceed to have drafted any input or changes for Dec. Meeting.

B) Enco-Keller Violation

No further input from Enco-Keller as to their schedule to comply with Private Road Ordinance.

#### AUDIENCE PARTICIPATION

Question as to the status of Tall Oaks Kennel. Fisher to contact their Attorney to get a schedule to complete the construction.

#### NEW BUSINESS

A) Resolution to adopt alternate form for "Metro Act" permits.

Motion Fink support Calhoun to adopt the alternate form for Metro Act Permits. Carried.

B) GASB Statement # 34

Motion Fink support Calhoun to adopt the alternate form for Metro Act Permits. Carried.

C) Purchase of eight more blinds for Meeting Hall

Motion Calhoun support Baldus to purchase eight more blinds for the meeting room not to exceed the original bid. Carried.

**D) FY 2005 Budget**

Fisher to solicit input from Township Staff and start budgeting process.

Memo received regarding the necessity to implement an Escrow Fund for Inspection Costs. Discussion. Resolution to be presented at the December Meeting.

**CORRESPONDENCE**

Letter from Dept of Environmental Health Regulations concerning input on new well rule

Letter received from a resident stating his interest in serving on the Planning Commission.

**AUDIENCE PARTICIPATION**

Motion Calhoun support Fink meeting adjourn at 9 P.M. Carried.

Respectfully submitted,

Wana M. Baldus, Clerk



**WEBSTER TOWNSHIP REGULAR BOARD MEETING****DECEMBER 16, 2003**

Webster Township Board Meeting called to order at 7:30 by Sup. Fisher. Present: Fisher, Baldus, Calhoun, Fink, Kingsley, Zoning Inspector Swantek and three residents.

**The meeting opened with the pledge to the Flag.**

**Supervisor's Remarks. Sup. Fisher contacted Perkins Attorney Concerning their schedule to complete construction at Tall Oaks Kennel.**

**Minutes of Regular Meeting November 15, 2003 presented. Correction made under New Business Item B. Should read motion Fink support Calhoun to accept Township Auditor's recommendation to approve Gasb Smt #34 schedule for purchased items. Motion Fink support Calhoun to approve the corrected minutes of 11/15/03. Carried.**

**Treasurers Report received. Motion Calhoun support Fink to accept treasurers report and pay bills as presented as well as anticipated bills received before the January Meeting. Kingsley noted on page six Fire Board Meetings and Neighborhood Watch were not included. Correction made. Roll Call vote, all ayes and carried.**

**NEW BUSINESS;****A) Appointment of Boards.**

**Motion Fisher support Fink to reappoint Richard Kleinschmidt and Donald Heller to a three-year term on the ZBA Board. Carried.**

**Motion Fisher support Kingsley to appoint John Westman to a three Year term on the Planning Commission. Carried.**

**B) Budget Amendment**

**Contractual Service increased from \$26,000.00 to \$60,000.00. Road Maintenance from \$75,000.00 to \$100,000.00. (\$10,000.00 has been reimbursed for Western Section of Walsh Rd.)**

**Motion Fink support Kingsley the adoption of proposed budget amendment. Roll Call vote. All ayes and carried.**

**CORRESPONDENCE**

**Letters received from Fire Department concerning Fire Protection Ordinance Grant, Sup. Fisher, Webster Rep. To draft ordinance and letter from DEQ regarding Storm water Phase II Permit.**

**Motion Baldus support Calhoun meeting adjourn at 8 P.M. Carried.**

**Respectfully submitted,**

**Wana M. Baldus Clerk**



