



**Webster Township Regular Board Meeting  
January 19, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on January 19, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Mary Dee Heller, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, Richard Kleinschmidt, John Westman, Zoning Administrator: Randy Raiford, Deputy Clerk: Barb Calleja and 10 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting held on December 15, 2015. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Koch second Westman to approve the agenda as presented. All ayes, and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Heller second Kleinschmidt to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the February 16, 2016 meeting. Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No Report received.

**G. PDR Committee:**

Report received.



## WEBSTER TOWNSHIP

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**H. Fire Department:**  
Report received.

**Old Business:**

**New Business:**

**A. Explosion Research and Investigation/Dr. CW Kauffman**  
Presentation by Dr. Kauffman

**B. Poverty Exemption Guideline 2016**  
Motion Koch second Westman to approve the 2016 Poverty Exemption Guideline Resolution #2A-16. Roll call vote, all ayes and carried.

**C. KCI/Process & Mail Assessments**  
Motion Heller second Kleinschmidt to approve the proposal from KCI in the amount of \$1,596.88. Roll call vote, all ayes and carried.

**D. Special Land Use Application/Wireless Telecommunication Tower**  
Motion Westman second Estleman to approve resolution #01-16 to support Broadband in Webster Township; approving a Special Use Permit and the Site Plan for Webster Broadband Cooperative. Roll call vote, all ayes and carried.

**E. Dexter Area Chamber of Commerce**  
Discussion took place.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 8:45 pm. All ayes and carried.

Respectfully submitted,

Mary Dee Heller,  
Clerk Webster Township



**Webster Township Regular Board Meeting  
February 16, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on February 16, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Mary Dee Heller, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt-absent. Zoning Administrator: Randy Raiford, Deputy Clerk: Barb Calleja, and 6 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting held on January 19, 2016. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Koch second Estleman to approve the agenda as presented. All ayes, and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Heller second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the March 15, 2016 meeting. Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No Report received.

**G. PDR Committee:**

Report received.



**H. Fire Department:**  
Report received.

**Old Business:**

**New Business:**

**A. St Joseph Parish Annual Summer Festival**

Motion Estleman second Heller to issue St. Joseph Parish a Festival Permit for their Annual Summer Festival to be held July 15-17, 2016. All ayes, Kleinschmidt absent. Motion carried.

**B. Murphy Temporary Structure**

Motion Heller second Estleman to approve the Murphy Temporary Structure Permit for FY 2016. All ayes, Kleinschmidt absent. Motion carried.

**C. Annual Policy**

Motion Koch second Heller to accept the Annual Policy FY 2016-2017. All ayes, Kleinschmidt absent. Motion carried.

**D. Webster Fire Station Construction Management Services**

Motion Westman second Kingsley to pay Phoenix Contractors, Inc. \$4,700 for pre-construction management for proposed Webster Fire Station. Roll call vote, Westman-aye, Whitney-aye, Heller-aye, Kingsley-aye, Estleman-aye, Koch-nay, Kleinschmidt absent. Motion carried.

**E. Budget Amendment**

Motion Westman second Kingsley to approve Resolution #04-16 to increase line item #401-000-956-000 of the CIP Fund to \$20,000. Roll call vote, Whitney-aye, Heller-aye, Kingsley-aye, Estleman-aye, Koch-nay, Westman-aye, Kleinschmidt absent. Motion carried.

**F. Election Consolidation Resolution 03-16**

Motion Westman second Whitney to approve Resolution #03-16 to consolidate Precincts #1 and #2 for the upcoming May 3, 2016 Election. Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

**G. Resolution 04-16 Mill Creek Annexation**

Discussion took place and will be on the March 15, 2016 Board Meeting Agenda.

**Correspondence**



**Call to Public**

**Adjourn**

Motion Koch second Heller to adjourn the meeting. The meeting adjourned at 9:07 pm. All ayes and carried.

Respectfully submitted,

Mary Dee Heller,  
Clerk Webster Township



**Webster Township Regular Board Meeting  
March 15, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on March 15, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Mary Dee Heller, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Barb Calleja, and 2 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Koch second Estleman to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting held on February 16, 2016. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Estleman second Koch to approve the agenda as amended. All ayes, and carried.

**Call to Public**

**Public Hearing FY 2017 Budget**

See attached

**Reports**

**A. Treasurer's Report:**

Motion Heller second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the April 19, 2016 meeting. Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No Report received.

**G. PDR Committee:**



**H. Fire Department:**

Report received.

**Old Business:**

**New Business:**

**A. Budget FY 2017**

Motion Kleinschmidt second Heller to establish the millage rates for Budget FY 2017 at .7759 mils for the General Fund, 1.9922 mils for Public Safety and .4980 mils for PDR. Roll call vote, all ayes and carried.

Motion Estleman second Koch to adopt the Budget FY 2017 with the following stipulations:  
Adding Zoning Adm/Property Inspector Hourly, line item #101-412-706.000 at \$4,280.  
Increasing PDR Contractual Services, line Item #211-294-803.000 from \$20,000 to \$25,000.  
Increasing PDR Mileage, line item #211-294-899.000 from \$300 to \$800.  
Increasing Road Maintenance line item # 101-449-813.000 from \$200,000 to \$300,000.

Motion Whitney second Kingsley to amend Zoning Administrator Wages, line item #101-412-705.000 from \$42,800 to \$47,800 for Budget FY 2017.

Roll Call vote, Koch-aye, Kleinschmidt-nay, Estleman-aye, Kingsley-aye, Heller-aye, Whitney-aye, Westman-aye and motion carried.

Roll call vote on original motion, Westman-aye, Whitney-aye, Heller-aye, Kingsley-aye, Estleman-aye, Kleinschmidt-nay, Koch-aye and motion carried.

**B. Insurance Proposal of Coverages for Webster Township**

Motion Kingsley second Heller to pay Decker Agency Invoice in the amount of \$10,163 and to reject the terrorism clause.

Roll call vote, all ayes and carried.

**C. Master Plan**

Motion Kingsley second Koch to adopt the Master as proposed by the Planning Commission except leaving Joy Road/East of Webster Church and Barker Road as major roads.

Roll call vote, all ayes and carried.

**D. Budget Policies FY 2017**

Motion Westman second Kleinschmidt to approve Budget Policies FY 2017.



**E. Wage Polices Appointed Boards FY 2017**

Motion Estleman second Kleinschmidt to approve the Wage Policies Appointed Boards FY 2017.

Roll call vote, all ayes and carried.

**F. Road Side Clean Up**

Motion Estleman second Heller to set April 16, 2016 as Road Side Clean Up Day. A dumpster will be provided with supervision and garbage bags.

Roll call vote, all ayes and carried.

**G. Compensation Commission Board Member**

Motion Kingsley second Heller to re-appoint Ella Dunajsky to the Compensation Commission Board for a 5 year term.

Roll call vote, all ayes and carried.

**H. DAFD By-Laws**

Motion Westman second Estleman to endorse the revised by-laws of the DAFD.

Roll call vote, all ayes and carried.

**I. 2016 Webster Township Agreement with WCRC for Dust Control**

Motion Kingsley second Heller to authorize Supervisor Kingsley to sign the contract with Washtenaw County Road Commission for dust control in the amount of \$23,261.90.

Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 9:25 pm. All ayes and carried.

Respectfully submitted,

Mary Dee Heller,  
Clerk Webster Township



Public Hearing for Budget FY 2017  
March 15, 2016

Supervisor Kingsley opened the Public Hearing at 7:57 pm.

Supervisor Kingsley addressed the Board;” The draft budget that you have in front of you is exactly the same draft that I presented to you last month with a couple of changes. When I was putting the draft budget together I over looked two amendments that we made, specifically the Consultants for the Planning Commission and for Purchase of Development Rights (PDR.) Those are the only changes in this draft over the initial draft. I left on the projected 2018. I kept the revenue number on everything the same. Those will obviously decrease slightly because of Hedlee and in fact the amount of tax that we collect will be reduced this year by Hedlee but we won’t have that number until September so I’m going based on, for revenue, the decrease of Westridge and The Cedars of Dexter leaving the township and becoming part of the city but I have compensated for that in the line item from the City of Dexter payment.

This budget is basically the same budget we have this year with a few adjustments. I need to caution you that there would be some costs that are not in the budget because I do not have numbers for them. One would be the new audio system for the hall and another would be if we do participate in the broadband study, it’s going to cost us somewhere around \$16,000 and that was not provided for in the draft budget because those numbers were presented to us after the draft budget was developed.

I do not know of any other surprises other than our raises for both of the employee’s, there are additional hours and a slight increase pay for the Deputy Treasurer and the Deputy Clerk. Other than that you are looking at much the same budget as last year.

Elections changed a little bit because next year we are not going to have any major elections. We will probably have some new election equipment.”

Kingsley asks if there are any questions, comments or suggestions?

Kingsley adds; "I need to tell you how much millage this budget is based on required by law. The General Operating, with the Hedley is .7759 of a mil. For Public Safety it is rolled back to 1.9922 of a mil and Purchase of Development Rights (PDR) is .4980 of a mil to support this budget.

Whitney asks; "You have in here hourly for the Assessor but not for the Zoning Administrator?"

Kingsley responds; "Zoning does have another category but I may have deleted that out. I had a line item in there but I called it something different but I am not seeing it. I think that is something we should add in here and what I did with the Assessor was 10% of his salary and that is money that this last year we did not spend all of it and we would treat this the same way. We would have to add a new line item, it would be 101-412-706.000 and the amount would be \$4,280."

Westman asks; "How many additional hours are we talking about?"

Kingsley responds; "It is going to vary in terms of how we do this. We break the salary down into an hourly amount and the 10% would be the maximum that we could spend without coming to the Board. It would depend on where we are going to be in terms of the AMAR assessment because part of what Randy is doing, even though we call him, Zoning Administrator/Property Inspector, he is going to do the inspections on sections #14-#36."

Westman clarifies; Where he was going with his question was he is wondering if we are at the point where we need to consider going back to a five (5) day work week? That is why I am asking about the number of hours because if it's a hugely significant number of hours, like 10%, maybe at some point we need to consider.

Kingsley says; "We haven't gotten to that point yet as of this year. With Randy in this re-structured job we are not going to know until probably until the first of September. We will not know where we are at until we are halfway through the fiscal year. If in fact we do return to a five day work week I would suggest that we

initially try having the employee's in for five days and we only open to the public for four days. My thinking behind that is in order for them to work and get some of the office type tasks done, they would be further ahead to be uninterrupted. I'm suggesting that we only do it currently, from what I've seen Bill needing to do this last year, would be on an as need basis because if it's pouring down rain it would be useless for them to come in. Yes, Randy and Bill can do in office work but we are further ahead to have them come in on bright sunny days and pay them hourly to do so. They get paid the same amount either way. I don't know that we need a 5 day week yet particularly in the winter months."

Westman asks; "At this point are you looking for any other changes?"

Kingsley; "Only if you think that we need to make changes? That's what this is about. After you get through with your comments I will open up the comment portion of the hearing to the public and they will have the opportunity to comment."

Westman; "In my PDR report you will see that we looked at our budget and we did vote and we did agree that the amount for the Consultant would be fine. We did think that the contractual amount should increase by \$5,000 because that would allow us to complete an appraisal, a survey and an environmental assessment on 3 properties and \$20,000 would allow 2.5 so we thought that would be appropriate and also my understanding is we were over quite a bit on mileage this year so the suggestion was to raise mileage from \$300-\$800 recognizing that most of that increase would not be necessary. We do not have to spend it if we do not use it."

Kingsley clarifies; "So Contractual Services at \$25,000 and Mileage at \$800?"

Westman replies; "Yes, those are our Board recommendations."

Kingsley asks if there are any other comments from the Board members?

Whitney; “After what we heard from the Road Commission tonight I am still stuck on trying to fix Jennings Road. I mean if gravel really could last 8 years (in regards to previous meeting with WCRC) or 5 years even, it seems that we have extra money every year, couldn’t we take some of that surplus and fix Jennings before we get to the point, like Scio’s roads, where they were so bad that they had to put so much more money into getting them fixed. I know it’s a problem with that road but I do think we should do something there.”

Kingsley responds;”Looking at the line item 101-449-813.000, how much would you like to see in fund? I did increase it by \$50,000 over this current fiscal year. We will have approximately \$60,000 out of that fund committed to the Strawberry Lake Road project and you can count on \$25,000 for Dust Control after we get the matching funds so that equals \$85,000. That leaves you \$115,000 uncommitted. What number do you want to see to increase that \$115,000 for projects?”

Whitney; “Are we going to do Valentine Road too? Is that another \$85,000?”

Kingsley responds that we have not discussed that as a Board but that is the project on the list that I would personally do first out of the three suggested projects (referring to WCRC 3 project quotes) because I think that if you are talking about doing Jennings Road between Territorial and Valentine, that we need to put more money into that than what that project entails. I would say that we need to put down at least a foot of gravel to bring it up to an area where we can then put down stone. That has been graded down so much over the years and pounded down by traffic. I think that number is probably going to be more like \$200,000 for that one section instead of the quoted \$142,000.

Koch; “Weren’t they going to do Valentine Road out of the money?”

Kingsley responds; “Yes the one part of it, further on, that project for approximately \$80,000 is only that little short jog in there.”

Koch agrees that we should do something for Jennings Road.

Kingsley states; "Tonight what we need to discuss is how much money you wish to put into that line item?"

Koch;" It's approximately \$140,000 for each section. If you did the whole road, you're talking \$300,000? Wasn't that our share for asphalt when we had the parks helping us?"

Kingsley responds; "Yes and that is the part of this that I don't care for. If we move ahead and agree to either of those projects, the Parks get off free and they are the ones that have done a lot of the damage to that road".

Whitney agrees.

Koch;" It doesn't sound like the Road Commission (or is it the Parks?) is coming back anytime soon with money."

Kingsley; "They can do their share but why can't the Parks do their share? We have a problem with the Parks, assuming Mr. Tetens gets the job with the County Parks; he was the one that wanted to see that road paved. I don't know if the rest of their Board does? I talked to Dan Smith about it and he verbalized that he wanted to see it paved also. The current plan is to have someone come in from Wayne County and run the Parks Dept. to replace Teten. We do not know where that is going to go."

Koch; "The other problem too is you allocate all this money for Jennings Road, what do we do if we want to do another road: We are kind of stuck right? We only have "x" amount of dollars."

Kingsley responds; "Tonight you are not allocating money for Jennings Road, you are allocating money for roads period. In the past couple years all we have done

is put stone in spots, we have not put gravel on a road in at least 10 years. We have always used stone.”

Koch;” I think it keeps people happy if you do parts of the whole Township verses one road. So the question is how much money do we want to put in the fund?”

Kingsley; “Yes and then we can discuss another time what we want to do. There is \$200,000 in there now with basically \$115,000 left uncommitted.”

Westman; “The data that the Road Commission gave us shows that in 2014 our contribution was \$16,000 and in 2015 it was \$16,000. Did we spend anything beyond that?”

Kingsley; “We did spend more money than that but that is when we got through with using up our matching drainage and our regular matching funds. So you can add about another \$30,000 to that. We spent just under \$50,000. If you look at the fund balance, the fund balance has increased because of that, we allocated \$150,000 and \$120,000, and all of that money was not spent.”

Westman; “That is where I am going with this, the General Fund balance has benefited from this tremendously. That is money that was allocated but not spent. I think I am in agreement with Whitney based on that, I think \$100,000 would be a reasonable figure to add to that line item.”

Kingsley; “So based on that, Westman is saying that the line item 101-449-813.000 should be increased to \$300,000”.

Westman; “It’s important to note that the reason I’m suggesting that is because we significantly underspent during the last 2 years. I would like both sides of this equation to show up in the minutes.”

Kingsley; “Is everyone in agreement on the figure being \$300,000?”

There is agreement with the Board.

Kingsley asks; "Are there any other comments from the Board on the budget?"

Koch;"Yes, in regards to the Fire Department budget, what are we going to do with that eventually? They want \$100,000 more this year and when it climbs again, do we just not worry about it and when it climbs again we go back to the public asking for more millage to pay for the fire protection? We are going to be out of money here shortly the way it looks."

Kingsley; "At the end of our millage we are probably going to end up supplementing that last year of the millage with General Fund money."

Koch; "Assuming a millage gets renewed".

Kingsley; "I think we are going to have to ask for more than 2 mills when that 5 year millage runs out. I think you are probably going to need more, just to keep even with that fund balance. We may need to ask around 2.5 mills if the spending trend continues."

Koch;" I know there is nothing you can do to change it but we are going to be out of money soon."

Kingsley;" It's not that we don't have the money but it's not coming from the proper millage."

Westman; "If people think \$100,000 is too much then reduce it to \$50,000. I do think looking at these figures that we have not done much in the last 2 years. So there ought to be at least some nominal catch up for that."

Kingsley; "Koch is not arguing that."

Koch; “No I am not suggesting robbing one to pay for another but something is going to have to happen. Do we get out of the Sheriff contract? We don’t want to get in the situation where we are paying for fire protection out of the General Fund.”

Kingsley; “If in fact we were to go for a new millage, we would have to do things differently if the millage failed. We can’t really get out of the fire unless we remove ourselves from DAFD. In terms of the Sheriff’s contract, as long as we give 6 months warning, we can get out of that contract or we can contract for fewer Deputies. I mean there are some options with the Sheriff Department that we don’t really have with the Fire Department. The Fire Department is a bit like pregnancy, it either is or it isn’t and that’s assuming that the Fire Department Inter Local Agreement remains the way it is because we as a Board do not get to review it. We should have a clause in the agreement that allows us to review it, especially when it becomes a \$100,000 difference in 1 year to us, \$600,000 over all.”

Koch;” I’m not disputing that and I am good with the roads in the budget at \$300,000. I am sure everybody is aware of the situation with the Fire Department.”

Kingsley; asks if there are any other comments on the budget?

Kleinschmidt;” I’m concerned with wages. It seems that every year we give out some tremendous increases.”

Kingsley responds; “This is the first year we have given out tremendous increases. These are major increases and the reason I put them in the budget is for retention money to keep the 2 good employees we have. We could give them a cost of living pay increase of .7% but they will potentially look elsewhere for employment. We have spent money on Randy and we have spent quite a bit on Bill over the years to get him where he is at and he is becoming sharp at what he’s doing. Somebody else will want them if we do not pay them accordingly.”



Kleinschmidt; "So are these raises in line with what everybody else is paying?"

Kingsley responds; "We pay Bill a whole lot less than what Scio Township is paying but Scio has a tremendously greater tax base and has almost 3 times the residence we have and twice the number of parcels. If you look at Dexter Township they do not have an on board Assessor and yes they are probably doing it cheaper than we are but they do not have the same service level that we do. I believe that pretty much everybody around us right now is doing contracted services for assessing and it is cheaper to do it that way but you do not have the preparation for Board of Review and coverage like we have this evening for the Board of Review."

Kleinschmidt; "My point is that I don't want to get into a situation like we had before where we had a couple former employee's that were way over paid."

Kinglsey; "I agree."

Kleinschmidt; "I don't think we can give the raises out and then they reach a certain level or certification and then turn around and give them another raise because of that, with the intention that we have to do it to retain them. At some point it is going to be cheaper to have it out sourced.

The other issue is with your Deputy Treasurer and Deputy Clerk, you have an hourly rate for the Deputy Treasurer, is that the same for the Deputy Clerk?"

Kingsley; "They are both being paid the same rate. It's a matter of hours. It is our goal to use the Deputy position so that we have coverage if something happens to the actual Clerk or Treasurer but also so we do not hire another Administrative Assistant and get into the same type of situation we had before. We have taken our employment costs from 4 years ago from approximately \$300,000 and brought them down to just over \$100,000. We have done a lot in terms of trimming employee costs and yet I feel the employee's that we have should be rewarded for being our employee's."

Kleinschmidt; comments the rate is a \$2.00 an hour rise for the deputies.

Kinglsey asks if another rate is suggested? "We may have to go back to cost of living raises at some point."

Koch states; "The problem when you give big raises is when the employee gets a 7% raise and then the next year they receive only a 2% raise then the employee is mad. It becomes hard not to give them."

Kinglsey; asks again if the Board suggests another number?

Koch says; "The more money you make it compounds itself but I am not against it. I agree that we have cut the employee costs tremendously".

Kingsley asks if there are other comments from the Board?

Whitney asks;" In regards to the hourly rate for the Assessor, do you see that as being used for Friday's doing field work?"

Kingsley; "I see that as doing whatever it takes to get us in line with the state AMAR requirements and I would include field work and any additional hours necessary in the office to achieve that goal."

Whitney; "So it would be mostly for field work for Randy for Zoning?"

Kingsley; "Primarily the increased hours for Randy, hopefully right now, would be to get those other sections done that have not been reviewed. I want to see us to be close to being done, if not done; by the time the state comes to visit us in August."

Whitney; "I do too. I just think that should be communicated to Randy & Bill, because I don't think that is happening too much."

Kingsley; “With the snow on the ground and rain we have not been able to achieve much but Bill has not been sitting around twiddling his thumbs. He has been working on other improvements.”

Raiford addresses; “In my report I have addressed this issue. Bill and I have sat down and talked, I have done some calculations and assuming that we start around April 1<sup>st</sup>, we would have to do roughly 17 inspections per day, in order to meet our goal for the AMAR review by the end of August.”

Whitney;” It seems like it will take the 2 of you to accomplish that right?”

Raiford; “That would be 17 inspections between the 2 of us and that is based on a 4 day work week and not any overtime.”

Whitney wants to clarify;” Is it 17 inspections for each of you or 17 in total? That will take the both of you, don’t you think?”

Raiford answers;” It is 17 per day weather 1 person does it or 2 people do it. Of course some of those days will be rainy and some of those days we are not going to get our 17 but based on the experience I have had previously, I think it is fairly doable. In regards to the plan, maybe I could block off 1 day per week to focus on the AMAR Assessments. I could make it publicly known that my office hours are limited to certain days and times within the day, so we could make sure I am not getting interrupted and have the time to complete the task. Bill and I have thought about it and we do have a game plan in place and at this point I think it is reasonable.”

Whitney adds;” I feel we are going to need the both of them to get caught up and it seems like we are doing 1 person right now”.

Kingsley; “That is the reason I put those hours in the budget.”

Raiford;” Now that the Board of Review is done, Bill will have time to get out in the field to do some of the inspections.”

Kingsley asks if there are any other comments from the Board.

There are none, Kingsley opens up the Public Budget Hearing for Public comment.

There is no Public comment; Supervisor Kingsley closes the Public Budget Hearing at 8:30 pm.



## WEBSTER TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING MARCH 29, 2016

Webster Township Board of Trustees Special Meeting was called to order at 6:00 p.m. by Supervisor Kingsley at the Township Hall at 5665 Webster Church Road, Dexter, MI 48130.

Members present: Supervisor Kingsley, Clerk Heller, and Treasurer Whitney, Trustees: Koch, Kleinschmidt, Estleman, Westman absent and Deputy Clerk: Barb Calleja and 1citizen.

### Agenda:

#### 1. Budget adjustment

Resolution #05-16

Motion Estleman second Heller to increase line item 205-336-803.001 from \$490,000 to \$520,000. Roll call vote, all ayes, Westman-absent and carried.

#### 2. Employee pay resolutions

Resolution #06-16

Motion Koch second Whitney to accept Resolution #06-16.

Roll call vote, Whitney-aye, Heller-aye, Kingsley-aye, Estleman-aye, Kleinschmidt-nay, Koch-aye, Westman-absent and motion carried.

Resolution #07-16

Motion Heller second Estleman to accept Resolution #07-16.

Roll call vote, Heller-aye, Kingsley-aye, Estleman-aye, Kleinschmidt-nay, Koch-aye, Whitney-aye, Westman-absent and motion carried.

Resolution #08-16

Motion Whitney second Koch to accept Resolution #08-16.

Roll call vote, Kingsley-aye, Estleman-aye, Kleinschmidt-nay, Koch-aye, Whitney-aye, Heller-aye, Westman-absent and motion carried.

Resolution #09-16

Motion Koch second Estleman to accept Resolution #09-16.

Roll call vote, Estleman-aye, Kleinschmidt-nay, Koch-aye, Whitney-aye, Heller-aye, Kingsley-aye, Westman-absent and motion carried.

#### 3. Pulse Broadband

Motion Kingsley second Koch to approve expenditure up to \$15,800 to do a feasibility study of broadband in Webster Township.

Roll call vote, Kleinschmidt-aye, Koch-aye, Whitney-aye, Heller-aye, Kingsley-aye, Estleman-nay, Westman-absent and motion carried.



**Public Participation**

**Adjourn**

Motion Kleinschmidt second Heller to adjourn the meeting adjourned at 6:36 p.m.

All ayes and carried.

Respectfully submitted

Mary Dee Heller, Clerk  
Webster Township



**Webster Township Regular Board Meeting  
April 19, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on April 19, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Mary Dee Heller, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Barb Calleja, and 5 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Koch second Estleman to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting, Special Meeting and Public Hearing held on March 15, 2016, in addition to the Special Meeting held on March 29, 2016. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Westman second Estleman to approve the agenda, as amended, adding to New Business, C. Clerk Appointment and D. Dexter Senior Center. All ayes, and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Heller second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the May 17, 2016 meeting. Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No Report received.



## WEBSTER TOWNSHIP

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**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**Old Business:**

**New Business:**

**A. Schwarck Trials Motorcycle Race**

Motion Heller second Estleman to approve the Schwarck Trials Motorcycle Race for June 12, 2016 and approve October 9, 2016 with the stipulation that there were no complaints from the previous date. Roll call vote, all ayes and carried.

**B. Gordon Hall Days Festival Permit**

Motion Estleman second Koch to approve the Gordon Hall Days Festival Permit for June 10, 11 and 12, 2016. Roll call vote, all ayes and carried.

**C. Clerk Appointment**

Motion Kingsley second Heller to appoint Barbara Calleja as Township Clerk to finish out the term of Mary Dee Heller due to her resignation/retirement. Appointment to begin on May 16, 2016 until the General Election on November 8, 2016. Roll call vote, all ayes and carried.

**D. Dexter Senior Center**

Motion Westman second Heller to approve the expenditure of \$4,500 to the Dexter Senior Center to provide support services for seniors in Webster Township. Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Heller to adjourn the meeting. The meeting adjourned at 8:14 pm. All ayes and carried.

Respectfully submitted,

Mary Dee Heller,  
Clerk Webster Township





**Webster Township Regular Board Meeting  
May 17, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on May 17, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 10 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on April 19, 2016. All ayes, and carried.

**Supervisor Remarks**

Sunday, May 15, 2016 was Mary Dee Heller's last day as Webster Township Clerk. On behalf of Webster Township, we want to recognize and appreciate her excellent service of 12.5 years as clerk and her 46 years of service to Webster Township.

**Approve Agenda**

Motion Koch second Westman to approve the agenda, as amended, adding G. to New Business, Botanical Invasive Species Special Assessment Funding. All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the June 21, 2016 meeting. Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

No report received.

**F. Zoning Board of Appeals:**

Report received.



**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

Report received.

**Old Business:**

**New Business:**

**A. Deputy Clerk Appointment**

Motion Calleja second Westman to confirm the appointment of Donna Whitney to the office of Deputy Clerk for Webster Township, effective May 17, 2016. Roll call vote, all ayes and carried.

**B. Nixon Fireworks**

Motion Koch second Kleinschmidt to approve the fireworks on Nixon Farm on June 25, 2016 with a rain date of June 26, 2016. Roll call vote, all ayes and carried.

**C. Herron Private Landing Strip/Postponed Indefinitely**

**D. Cobblestone Farms Events**

Motion Estleman second Koch to approve the Cobblestone Farms Events for the following dates, June 5, August 5-7, September 25 and October 30, 2016. Each events permit will be contingent on that there were no complaints on the previous event. Roll call vote, all ayes and carried.

**E. LASA Bond Contract (Loch Alpine Sanitary Authority)**

Motion Kingsley second Estleman to enter into a bond contract for LASA with Scio Township to authorize the financing, not to exceed \$1.9 million, for water main improvements for LASA. Discussion took place.

Roll call vote, all ayes and carried.

**F. Zoning Ordinance Amendment Resolution No 10-16**

Motion Westman second Estleman to approve Zoning Ordinance Amendment Resolution No.10-16

Discussion.



## WEBSTER TOWNSHIP

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Motion Kingsley second Koch to approve amending Zoning Ordinance Amendment Resolution No. 10-16 to exclude section 13-15(C).

Roll call vote to amend Zoning Ordinance Amendment Resolution No. 10-16 to exclude section 13-15(c), all ayes and carried.

Roll call vote to approve Zoning Ordinance Amendment Resolution No. 10-16 as amended, all ayes and carried.

**G. Botanical Invasive Species Special Assessment District Funding:**

Motion Koch second Westman to approve paying up to \$5000 to fund Botanical Invasive Species Special Assessment District costs prior to the first public hearing.

Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 8:34 pm. All ayes and carried.

Respectfully submitted,

Barbara Calleja,  
Clerk Webster Township



# WEBSTER TOWNSHIP

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**Webster Township Regular Board Meeting  
June 21, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on June 21, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 12 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on May 17, 2016.

All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Koch second Westman to approve the agenda as presented.

All ayes and carried.

**Call to Public**

**Audit Report John Pfeffer/Pfeffer, Hanniford & Palka Auditors FY2016**

Motion Estleman second Koch to approve the audit by Pfeffer, Hanniford & Palka.

All ayes and carried.

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Kleinschmidt to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the July 19, 2016 meeting.

Roll call vote, all ayes, and carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received. Sergeant Geoff Fox present.



**F. Zoning Board of Appeals:**

Report received.

**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

Report received.

**Old Business:**

**New Business:**

**A. Budget Policy Revision 2017**

Motion Westman second Koch to approve Budget Policy FY 2017 Revision to change the wording in item #3 from *stipend* to *extra compensation*, to comply with the Affordable Care Act.

Roll call vote, all ayes and carried.

**B. Employee Handbook Revision**

Motion Kleinschmidt second Estleman to approve the Employee Handbook Revision adding the wording *as additional compensation* to the next to last paragraph of Group Insurance.

All ayes and carried.

**C. MTA Dues Invoice (Michigan Townships Association)**

Motion Westman second Kleinschmidt to approve the payment of the MTA Dues Invoice covering 7/1/2016 through 6/30/2017 in the amount of \$5332.00.

Roll call vote, all ayes and carried.

**D. Dexter Area Historical Society**

Motion Koch second Estleman to approve payment of \$250 to the Dexter Area Historical Society for the purpose of positive public relations and to provide storage and display of many items and records.

Roll call vote, all ayes and carried.

**E. Webster Township Historical Society**

Motion Kleinschmidt second Koch to approve payment of \$350 to the Webster Township Historical Society for the keeping of Webster Township historical records and to continue positive public relations.

Roll call vote, all ayes and carried.

**F. AMAR Additional Help (Audit of Minimum Accessing Review)**

Motion Estleman second Calleja to give Supervisor Kingsley the authorization to hire additional help to conduct property inspections/field work dealing with the AMAR review at a rate of \$17 per hour.



Roll call vote, Westman-aye, Whitney-aye, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-nay and motion carried.

**G. Annual Policy-Monday Following Christmas Day**

Motion Whitney second Estleman to approve amending the Annual Policy to have the Township Hall closed, Monday, December 26, 2016, the day after Christmas.

Roll call vote, Westman-aye, Whitney-aye, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-nay and motion carried.

**H. Tax Bill Mailing-Zoning/Election Information**

Motion Estleman second Kleinschmidt to approve the tax bill inserts for Zoning & Election information.

Roll call vote, all ayes and carried

**I. Special Escrow Developer Reimbursement**

Motion Koch second Whitney to approve the return of funds from the Special Escrow Developer Reimbursement account in the amount of \$500 and \$484.08.

Roll call vote, all ayes and carried.

**J. Budget Amendment**

Motion Whitney second Kleinschmidt to approve adding line item #101-209-720-001 to the budget and fund it with \$10,000, for the purpose of paying the additional AMAR help.

Roll call vote, Westman-aye, Whitney-aye, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-nay and motion carried.

**K. A.R. Brouwer/Mast Road Property**

Motion Koch second Estleman to approve authorizing Supervisor Kingsley or Zoning Administrator Randy Raiford to inform the Washtenaw County Health Department that if AR Brouwer were to come forth with an application for a community septic system for a residential development on 4144 Mast Road, the township would entertain a special use permit.

Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 9:15 pm  
All ayes and carried.

Respectfully submitted,  
Barbara Calleja, Clerk



# WEBSTER TOWNSHIP

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**Webster Township Regular Board Meeting  
July 19, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on July 19, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch-Absent, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 44 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Kleinschmidt to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on June 21, 2016. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Westman second Whitney to approve the agenda as amended to include New Business, line E, PDR Expenditure. All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Estleman to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the August 16, 2016 meeting. Roll call vote, all ayes, Koch absent. Motion carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

Report received.



**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

No Report received.

**Old Business:**

**New Business:**

**A. W.A.V.E. Invoice (Western-Washtenaw Area Value Express)**

Motion Westman second Estleman to approve the expenditure to support W.A.V.E. in the amount of \$16,500 for the period of July 1, 2016 through June 30, 2017.

Roll call vote, all ayes, Koch absent. Motion carried.

**B. Verizon Wireless**

Motion Kingsley second Kleinschmidt to approve the special land use permit for the building of a 195 ft. cell tower on the described site, with conditions that we receive a lease agreement with the property owners; an approved boundary adjustment of the subject property; a construction schedule and evidence of all approvals or waivers of all County and State Entities as described in Section 8.05 E. (4) (d) xxvii of the Webster Township Zoning Ordinance. Roll call vote, all ayes, Koch absent. Motion carried.

**C. Strawberry Lake Rd.**

Motion Kingsley second Whitney to authorize Supervisor Kingsley and Clerk Calleja to sign the amended agreement with the Washtenaw County Road Commission to replace the Arms Creek culvert/bridge on Strawberry Lake Road for the amended amount of \$410,000. Roll call vote.

Westman-aye, Whitney-aye, Kingsley-aye, Calleja-aye, Estleman-nay, Kleinschmidt-aye, Koch-absent, and motion carried.

**D. Fire Hall**

Motion Estleman second Kleinschmidt to approve moving forward with the Fire Hall project by going out and gathering bids. Roll call vote, Westman-aye, Whitney-nay, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-absent, and motion carried.

**E. PDR Expenditure**

Motion Westman second Kleinschmidt to approve the expenditure of PDR funds not to exceed \$2,500 for an appraisal, \$2,400 for an environmental site assessment, and \$4,000 for a survey on property identified in application number 2015-1. Roll call vote, all ayes, Koch absent. Motion carried.

Motion to approve the expenditure of PDR funds not to exceed \$2,400 for an environmental site assessment, not to exceed \$2,000 for a survey, and not to exceed \$1,500 for an appraisal update on



## WEBSTER TOWNSHIP

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property identified in application number 2011-4. Roll call vote, all ayes, Koch absent.  
Motion carried.

### **Correspondence**

### **Call to Public**

### **Adjourn**

Motion Kleinschmidt second Westman to adjourn the meeting. The meeting adjourned at 9:10 pm. All ayes and carried.

Respectfully submitted,

Barbara Calleja,  
Clerk Webster Township



**Webster Township Regular Board Meeting  
August 16, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on August 16, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 15 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on July 19, 2016.

All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Koch second Calleja to approve the agenda as presented.

All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the September 20, 2016 meeting.

Roll call vote, all ayes. Motion carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

Report received.



**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

Report received.

**Old Business:**

**New Business:**

**A. Michigan Pyrotechnic Arts Guild**

Motion Whitney second Estleman to approve the Michigan Pyrotechnic Arts Guild to be held at Nixon Farm on September 24, 2016 from 4-11pm, with no rain makeup date.

All ayes and carried.

**B. Webster Fall Festival**

Motion Calleja second Kleinschmidt to approve the annual Webster Fall Festival to be held on September 24, 2016, and to allow dogs on the township premises for demonstration purposes only.

All ayes and carried.

**C. Travel Pay and Lodging Policy**

Motion Whitney second Estleman to approve Travel Pay Policy No. 01-16, stating that Webster Township employees are not paid for travel time anytime they are attending out of town training that extends beyond their normal work day.

All ayes and carried.

Motion Whitney second Koch to approve Lodging Policy No. 02-16, stating that Webster Township employees are reimbursed for their lodging, or paid for by the township, anytime they attend out of town events (training, workshops, conferences, etc.) that require two hours or more of travel time, one way, for a multiple day event.

All ayes and carried.

**D. Millage Rates**

Motion Koch second Westman to approve the 2016 Tax Millage Rates (form L-4029) that are set as follows: .7717 for Operating Millage; 1.9816 for Public Safety Millage; and .4953 for PDR Millage.

Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**



## WEBSTER TOWNSHIP

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### **Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 8:30pm.  
All ayes and carried.

Respectfully submitted,

Barbara Calleja,  
Clerk Webster Township



**Webster Township Regular Board Meeting  
September 20, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on August 16, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 17 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Estleman second Koch to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on August 16, 2016.

All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Kingsley second Koch to approve the agenda, as amended, adding Item D. Wilber Woods resolution to new business.

All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Estleman to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the October 18, 2016 meeting.

Roll call vote, all ayes. Motion carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No report received.



**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

Report received.

**Old Business: None**

**New Business:**

**A. Flood Insurance Resolution**

Motion Westman second Estleman to approve Webster Township Resolution #13-16 intent for participating in the National Flood Insurance Program.

Roll call vote, all ayes and carried.

Motion Estleman second Koch to pass Webster Township, Washtenaw County Ordinance #01-16 addressing floodplain management provisions of the state construction code.

Roll call vote, all ayes and carried.

Motion Kingsley second Westman to authorize Supervisor Kingsley to sign the Michigan Community Resolution and Intergovernmental Agreement to manage floodplain development for the National Flood Insurance Program entered into with Washtenaw County.

Roll call vote, all ayes and carried.

**B. November Meeting Date**

Motion Koch second Westman to move the November 15, 2016 Regular Board Meeting to November 22, 2016, 7:30 p.m. at the Webster Township Hall.

All ayes and carried.

**C. Mill Creek Trail Adventures**

Motion Koch second Calleja to approve the application of a Tavern Liquor License for Nathan Pound, Mill Creek Trail Adventures, LLC, 8180 Main Street, Dexter MI.

Roll call vote. Westman-nay, Whitney-aye, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-aye, and motion carried.

**D. Wilbur Woods Resolution**

Motion Kingsley second Koch to adopt the Wilber Woods resolution. See attached.





## WEBSTER TOWNSHIP

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### **Correspondence**

### **Call to Public**

### **Adjourn**

Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 9:34 pm.  
All ayes and carried.

Respectfully submitted,

Barbara Calleja,  
Clerk Webster Township

## Webster Township Resolution

*WHEREAS, the Webster Township Planning Commission serves the many residents of Webster Township; and*


*WHEREAS, the membership and contribution of Mr. Wilber Woods for an astounding 43 years and*

*WHEREAS, the influence of the Webster Township Planning Commission since 1948 has been a positive force in the keeping of the Township as a rural community as it began in 1833; and*

*WHEREAS, Mr. Woods' foresight and dedication as part of the Planning Commission since 1973 will continue to be a force for preserving the quality of life in the community; and*

*WHEREAS, Webster Township recognizes the continuing positive influence of Mr. Wilber Woods personally in the preservation of the community;*

*NOW THEREFORE BE IT RESOLVED, that the Webster Township Board of Trustees extends their gratitude, on this day of celebration of Wilber Woods' life, for being an integral part of the Webster Township Family.*

Signed:   
John Kingsley, Supervisor  
for the Board, this  
20<sup>TH</sup> day of September, 2016



**Webster Township Regular Board Meeting  
October 18, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on October 18, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 18 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Westman second Estleman to approve the minutes, as presented of the Webster Township Board of Trustees Regular Board Meeting on September 20, 2016.

All ayes, and carried.

**Supervisor Remarks**

Reminder that next month's Board of Trustee's Regular Board Meeting has been moved to **November 22, 2016 at 7:30 p.m.**

**Approve Agenda**

Motion Westman second Kleinschmidt to approve the agenda as presented.

All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the November 22 , 2016 meeting.

Roll call vote, all ayes. Motion carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No report received.



**G. PDR Committee:**

Report received.

**H. Fire Department:**

Report received.

**I. WAVE**

Report received.

**Old Business:**

**New Business:**

**A. Snow Removal**

Motion Kingsley second Estleman to extend the existing snow removal/salting contract with Milligan's Landscape Services LLC for the 2016-2017 season, at the same rate as last year.

Roll call vote, all ayes and carried.

**B. Cornerstone Design Inc.**

Motion Westman second Kleinschmidt to approve the paying of invoice #201637-1 in the amount of \$26,162.50 to Cornerstone Design Inc. for design plans for the proposed Webster Fire Hall.

Roll call vote, all ayes and carried.

**C. Portable Speed Limit Sign**

Discussion on purchasing a portable message sign, that can be moved throughout the township.

No motion was made.

**D. Participate in Fahey's Marijuana Ordinance Generation**

Discussion on paying Township Attorney's \$500 to write an ordinance for Webster Township to cover the growing, dispensing, and transporting of marijuana.

No motion was made.

**E. ZBA/Seasonal Agritourism**

Motion Kingsley second Kleinschmidt to ask the Zoning Board of Appeals (ZBA) to further define what activities are included under our current language of "not limited to" in regards to seasonal agritourism. All ayes and carried.

**F. Annexation for 8180 Main St., Dexter, MI**

Discussion on the city of Dexter's possible annexation of 8180 Main St. Dexter, MI.

**Correspondence**

**Call to Public**

**Adjourn**



## WEBSTER TOWNSHIP

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Motion Kleinschmidt second Koch to adjourn the meeting. The meeting adjourned at 8:28 pm.  
All ayes and carried.

Respectfully submitted,

Barbara Calleja,  
Clerk Webster Township



**SPECIAL MEETING OF THE  
WEBSTER TOWNSHIP BOARD OF TRUSTEE**

The Webster Township Special Board Meeting was called to order at 6:30 pm, by Supervisor John Kingsley on November 1, 2016 at the Township Hall, 5665 Webster Church Road, Dexter, MI 48130.

Members Present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, Charles Estleman, John Westman, Richard Kleinschmidt, Deputy Clerk: Donna Whitney and 84 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Supervisor Remarks

Approve Agenda

Motion Koch second Kleinschmidt to approve the agenda as presented.  
All ayes and carried.

Call to the Public

New Business:

- A. Authorization to enter into a contract with G2 Consulting for three soil borings on the field adjacent to the Webster Township Hall, for the purpose of an infiltration test required by the Washtenaw County Drain Commission, at a cost of up to \$3425.  
Motion Kingsley, second Estleman

Roll call vote, Westman-aye, Whitney-nay, Kingsley-aye, Calleja-aye, Estleman-aye, Kleinschmidt-aye, Koch-nay, and motion carried.

- B. Jennings Road

Call to the Public – a lengthy discussion took place.

Adjourn

Motion Kleinschmidt second Westman to adjourn the meeting. All ayes and carried.  
The meeting adjourned at 8:27pm.

Respectfully Submitted,

Barbara Calleja, Webster Township Clerk



**Webster Township Regular Board Meeting  
December 20, 2016**

The Webster Township Board Meeting was called to order at 7:30 pm, by Supervisor John Kingsley on December 20, 2016 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 10 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

**Approve Minutes**

Motion Koch second Kleinschmidt to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on November 22, 2016. All ayes, and carried.

**Supervisor Remarks**

**Approve Agenda**

Motion Koch second Calleja to approve the agenda as amended, adding in a New Business item to request funding for a PDR appraisal, and removing the New Business item of boundary changes. All ayes and carried.

**Call to Public**

**Reports**

**A. Treasurer's Report:**

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the January 17, 2017 meeting.  
Roll call vote, all ayes. Motion carried.

**B. Planning Commission:**

Report received.

**C. Parks & Recreation Committee:**

No report received.

**D. Zoning Inspectors Report:**

Report received.

**E. Sheriff's Report**

Report received.

**F. Zoning Board of Appeals:**

No Report received.

**G. PDR Committee:**

Report received. (2017 Meetings are being changed to the first Monday of each month)

**H. Fire Department:**

Report received.

**I. WAVE**

No report received.



**Old Business:**

**New Business:**

**A. Annexation of Mill Creek Outdoor Adventures**

Motion Westman second Kleinschmidt to approve resolution #06-16 for the property described as Mill Creek Outdoor Adventures LLC to be annexed into the City of Dexter.  
All ayes and carried.

**B. Meeting Dates 2017**

Motion Koch second Scharf to accept the 2017 Webster Township Board meeting dates with an amended starting time of 7:00 p.m. All ayes and carried.

**C. Appointments**

Motion Kingsley second Kleinshmidt to make the following appointments. All ayes and carried

Planning Commission (3 year term)

Paul Zalucha  
John Westman  
Charles Estleman

Zoning Board of Appeals (3 year term)

Richard Kleinschmidt  
Ernest Becker

Board of Review (2 year term)

Steve Bemis  
Rob Ewing  
Dita Triske-Albert

Farmland & Open Space Preservation Board (PDR) (2 year term)

Susan Cooley  
Tom Bloomer

Compensation Commission (5 year term)

Andrea Zamansky  
Karl Fink

Motion Kingsley second Koch to appoint Jennings Road residents Barbara Palkoski and Jeff Harms to an ad hoc committee for Jennings Rd. All ayes and carried.

Request by Kingsley for two volunteers plus one tie-breaker from the Webster Township Board to serve on the ad hoc committee for Jennings Road. John Scharf, Carol Whitney, and Gary Koch volunteered.





**D. Proposed Fire Hall Consideration**

Motion Westman second Whitney to postpone the decision of the fire hall indefinitely.

Westman-aye, Whitney-aye, Kingsley-nay, Calleja-aye, Scharf-aye, Kleinschmidt-aye, Koch-aye.

Motion carried.

**E. Request for funding for PDR Appraisal**

Motion Westman second Koch to approve the expenditure of PDR funding not to exceed \$2500 for an appraisal update for the property on application 2010-4.

Roll call vote, Westman-aye, Whitney-aye, Kingsley-aye, Calleja-aye, Scharf-aye, Kleinschmidt-aye, Koch-aye. Motion carried.

**Correspondence**

**Call to Public**

**Adjourn**

Motion Kleinschmidt second Scharf to adjourn the meeting. The meeting adjourned at 9:56 pm.

All ayes and carried.

Respectfully submitted,

Barbara Calleja,