



## WEBSTER TOWNSHIP

### **Webster Township Board Meeting December 19, 2023, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on December 19, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, John Westman, Jeff Harms; Shelly Vrsek; Zoning Administrator Sri Komaragiri; Assessor Bill Sinkule; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney, and 8 citizens.

#### **Meeting opened with the Pledge of Allegiance to the flag.**

#### **Approval of Minutes**

Motion Scharf second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on November 14, 2023, as presented.  
All ayes and motion carried.

#### **Supervisor Remarks**

#### **Approve Agenda**

Motion Munzel second Harms to approve the agenda as amended adding New Business item D, Parking Lot Update.  
All ayes and motion carried.

Motion Westman second Harms to suspend agenda after Old Business item A and move directly to New Business Item B, Revised Performance Bond Approval for La Fontaine.  
All ayes and motion carried.

#### **Call to Public**

#### **Treasurer's Report**

Motion Calleja second Harms to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for January 16, 2024.  
Roll call vote, all ayes and motion carried.

#### **Consent Agenda Reports**

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received



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8. Assessor/IT Services – Verbal Report
  9. Natural Features Committee – Report Received
- Motion Munzel second Harms to accept and file the Consent Agenda Reports as presented, pulling out the PDR and Assessor reports as verbal reports.  
All ayes and motion carried.

### **Old Business**

#### **A. Licensed Home-Based Business Ordinance, 23-GTA-05**

Discussion on the language in Sections 1-5.

#### **B. Sirens in Webster Township**

Discussion. No action taken. ~~Tabled~~ POSTPONED until more cost information is available.

#### **C. Architect Draft Floor Plan Proposals**

Discussion on most recent floor plan submitted by architect.

#### **D. Parking Lot Update**

Discussion on timeline.

### **New Business**

#### **A. Renewal Of Sri Planning LLC Contract**

Motion Scharf second Munzel to enter into an agreement between Webster Township and SRI Planning LLC to pay Sri in the amount of \$7625 for the month of January 2024 and honor all other terms of the contract presented at the December 2023 board meeting.  
Roll call vote, all ayes and carried.

#### **B. Revised Performance Bond Approval for La Fontaine**

Motion Vrsek second Munzel to approve the reduction of La Fontaine performance bond to \$103,855.58 and to release the performance bond on November 20, 2024, after completion of final inspection of site landscaping and verification of compliance with approved landscape plan by the Zoning Administrator.  
Roll call vote, all ayes and carried.

#### **C. Consumers Energy Company Gas Franchise Ordinance**

Motion Harms second Westman to postpone action on the Consumers Energy Company Gas Franchise Ordinance pending the township attorney review and a written opinion.  
All ayes and carried.

#### **D. Defibrillator Invoice Cost Overage**

Motion Vrsek second Scharf to approve the cost overage of \$500.49 for the purchase of a Lifepak Defibrillator, Wall Cabinet and CPR Kit for the Webster Township Hall.  
Roll call vote, all ayes and carried.



**E. Appointments to Committees/Commissions/Boards**

**Compensation Commission (5-year term)**

No recommendations at this time.

**Planning Commission**

Supervisor Kingsley recommends reappointing George Goodman to the Planning Commission for a term to expire December 2026.

All ayes and confirmed.

Supervisor Kingsley recommends reappointing Julie Nixon to the Planning Commission for a term ending December 2026.

All ayes and confirmed.

**Zoning Board of Appeals (ZBA)**

Motion Calleja second Munzel to reappoint Eugene Hopkins to the ZBA for a term ending December 2026.

All ayes and motion carried.

Motion Scharf second Westman to reappoint Richard Kleinschmidt to the ZBA for a term ending December 2026.

All ayes and motion carried.

Motion Scharf second Westman to appoint Constance Savander to the ZBA for a term ending December 2026.

All ayes, Kingsley nay, motion carried.

**Dexter Area Fire Department (DAFD) Fire Board**

Motion Munzel second Harms to reappoint John Westman to the DAFD Fire Board for a term ending November 2024, coinciding with his term ending on the Board of Trustees.

All ayes and motion carried.

**Farmland and Open Space Board (PDR) (2-year term)**

Motion Scharf second Harms to reappoint John Westman to the PDR Board for a term ending December 2025.

All ayes and motion carried.

Motion Vrsek second Munzel to reappoint Julie Frost to the PDR Board for a term ending December 2025.

All ayes and motion carried.



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### **Parks and Recreation**

Motion Munzel second Scharf to reappoint Patricia Machemer to the Parks and Recreation Committee for a term ending December 2026.

All ayes and motion carried.

### **F. Appointment of Representatives to the DAFD Subcommittee**

Motion Scharf second Harms to recommend John Kingsley as a representative to the DAFD subcommittee.

All ayes, Kingsley abstained, motion carried.

### **G. Election Update**

Presidential Primary date is set for February 27, 2024.

### **H. PDR Expenditure**

Motion Scharf second Harms to approve the expenditure of PDR funds, not to exceed \$2,850, for an appraisal on property described in application 2020-3.

Roll call vote, all ayes, Westman abstained, motion carried.

### **Correspondence**

### **Call to Public**

### **Concerns of Board Members**

### **Adjourn**

Motion Westman Second Harms to adjourn the meeting at 10:04 p.m.

All ayes and motion carried.

Respectfully submitted,

Barbara Calleja, Clerk