



WEBSTER TOWNSHIP

Webster Township Board Meeting August 15, 2023, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on August 15, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barb Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Deputy Clerk Donna Whitney, Deputy Supervisor Rick Kleinschmidt; and 12 citizens.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Munzel second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on July 18, 2023, as presented.

All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Vrsek second Westman to approve the agenda as amended, removing Dexter Senior Center speaker Jim Carson and adding New Business item H, PDR Expenditure.

All ayes and motion carried.

Call to Public

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for September 19, 2023.

Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – No Report Received (No July Meeting)
8. Assessor – No Report Received

Motion Vrsek second Harms to accept the Consent Agenda Reports as amended, pulling out the Planning & Zoning Report as a verbal report.

All ayes and motion carried.



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Old Business

A. Parking Lot RFP

Motion Scharf second Vrsek to authorize Trustee Jeff Harms, Deputy Supervisor Rick Kleinschmidt, Supervisor John Kinglsey to examine and revise the Parking Lot RFP for distribution for bids on both an asphalt and a concrete parking lot.

All ayes and motion carried.

New Business

A. Dexter Winter Farmer's Market Permit

Motion Munzel second Harms to approve the Special Event Permit for Dexter Winter Farmer's Market to take place from 9:00 a.m. – 1:00 p.m. on the 1st and 3rd Saturdays from November 2023 through April 2024 at the Huron River Methodist Church.

Roll call vote, all ayes and motion carried.

B. Webster Fall Festival

Motion Vrsek second Calleja to approve the Special Event Permit for the Webster Fall Festival for Saturday, September 23, 2023, 10:00 a.m. – 6:00 p.m. with no rain date, with no dogs permitted on township grounds except for demonstration purposes only.

Roll call vote, all ayes and carried.

Motion Westman second Harms to make approval of the permit contingent on a sketch of the layout of the festival to be provided.

Roll call vote, all ayes and carried.

C. Valley View Road Variance

Discussion. No action taken.

D. Arlington Woods Escrow

Motion Harms second Munzel to deny a request at this time to return the Arlington Woods Escrow balance in the amount of \$133.50 until all requirements of the site plan are met.

Roll call vote, all ayes and carried.

E. BS&A Software

Motion Harms second Vrsek to approve the expenditure for BS&A software not to exceed \$15,640.

Roll call vote, all ayes and carried.



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F. Licensed Home-Based Business Ordinance

Motion Vrsek second Harms to adopt Resolution No. 20-23 as presented at the August 15, 2023 Board Meeting, as amended.

Roll call vote, Vrsek aye, Munzel aye, Calleja aye, Kingsley nay, Scharf nay, Westman nay, Harms aye, motion carried.

G. AT&T METRO Act Permit Extension

Motion Scharf second Harms to authorize Supervisor Kingsley to sign the letter agreement, dated July 1, 2023, to extend the existing AT&T METRO Act Permit for a term to end on December 31, 2028.

Roll call vote, all ayes and carried.

H. PDR Motion

Motion Westman second Harms to approve the expenditure of PDR funds, not to exceed \$2,850, for an appraisal on property described on application 2021-3.

Roll call vote, Kingsley aye, Calleja aye, Munzel aye, Vrsek aye, Scharf nay, Westman aye, Harms aye, motion carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:14 p.m.
All ayes and motion carried.

Respectfully submitted,

Barbara Calleja, Clerk