



WEBSTER TOWNSHIP

Webster Township Board Meeting April 18, 2023, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on April 18, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Zoning Administrator Sri Komaragiri; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney; and 20 citizens. Clerk Barb Calleja absent.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Munzel second Vrsek to approve the minutes of the Regular Meeting and Budget Public Hearing held on March 21, 2023; Special Meeting minutes of the Board of Trustees with the WCRC held on February 21, 2023; and Special Meeting minutes of the Board of Trustees held on March 28, 2023.

All ayes and motion carried. Absent: Calleja

Supervisor Remarks

Approve Agenda

Motion Munzel second Harms to approve the agenda as amended adding New Business item K, Private Road Review Refund; and New Business item L, Consideration of Expenditure to the Webster Township Historical Society.

All ayes and motion carried. Absent: Calleja

Call to Public

WAVE Presentation - Julia Roberts, executive director

Huron River Watershed Council (HRWC) Presentation-Jason Frenzel

Treasurer's Report

Motion Kingsley second Harms to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for May 16, 2023.

Roll call vote, all ayes and motion carried. Absent: Calleja

Consent Agenda Reports

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received



WEBSTER TOWNSHIP

3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received; Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor – No Report Received

Motion Munzel second Harms to accept the Consent Agenda reports as presented.

All ayes and motion carried. Absent: Calleja

Old Business

A. Natural Features Committee Discussion-Kay Stremler

Motion Harms second Munzel to establish a Natural Features Committee.

All ayes and motion carried. Absent: Calleja

B. Washtenaw County Road Commission, Road Projects

Motion Scharf second Harms to approve portions of the 2023 Webster Township Agreement with the WCRC: Joy Road, 5,280' west of Maple Road, for an estimated cost of \$168,000; Repairs of the Joy Road culvert, west of Stein Road, for an estimated cost of \$182,000; and Huron River Drive culvert, north of N. Territorial Road, for an estimated cost of \$56,000; for a total cost not to exceed \$406,000.

Roll call vote, all ayes and motion carried. Absent: Calleja

C. Phoenix Invoice

Motion Scharf second Westman to postpone consideration of the Phoenix invoice for \$3,500 until the May 16, 2023 Board Meeting.

All ayes and motion carried. Absent: Calleja

D. Culvert Grant update

Culvert repairs have been reviewed and prioritized. The Washtenaw County Road Commission will be assisting the Township in completing the ARPA grant application.

New Business

A. WAVE Invoice

Motion Scharf second Vrsek to pay the WAVE invoice as presented for a sum not to exceed \$22,900 for bus service in 2023-2024.

Roll call vote, all ayes and motion carried. Absent: Calleja



WEBSTER TOWNSHIP

B. St. Joseph Parish Summer Festival Event Permit

Motion Scharf second Westman to approve the Special Event Permit Application, contingent on getting the application signed by an authorized person, for the St. Joseph Parish Summer Festival, scheduled for July 21, 22 and 23, 2023 with no rain date. Roll call vote, all ayes and motion carried. Absent: Calleja

C. Webster Historical Society Invoice

No action taken; more information needed. Invoice will be an agenda item at the May 16, 2023 Board Meeting.

D. Resolution of Adoption: Section 13.165 Swimming Pools

Motion Vrsek second Harms to adopt Resolution No.15-23 to amend Webster Township Zoning Ordinance No. 08-11, replacing Article 13, section 13.165 in its entirety to clarify standards for swimming pools, hot tubs and spas as amended with the following changes: in section 13.165 (4) add “except hot tubs and spas”. Roll call vote, all ayes and motion carried. Absent: Calleja

E. Resolution of Adoption: Dimensional Variance: Effect of Approval 22-ZTA-01

Motion Harms second Munzel to adopt Resolution No. 14-23 to amend the Webster Township Zoning Ordinance No. 08-11, as presented. Roll call vote, all ayes and motion carried. Absent: Calleja

F. Private Road Extension: Potts Drive 23-RP-0001

Motion Vrsek second Westman to accept a recommendation for input from the Township Engineer and the DAFD on application 23-RP-0001, Potts Drive Private Road Extension. Roll call vote, all ayes and motion carried. Absent: Calleja

G. Food Budget for the May 2, 2023, Election

Motion Vrsek Second Munzel to approve a \$200 food budget for the May 2, 2023 Special Election. Roll call vote, all ayes and motion carried. Absent: Calleja

H. MTA Premium Pass Renewal

Motion Scharf second Vrsek to renew the MTA Premium Pass for \$1900 to be used for training purposes for all Webster Township Boards, Commissions and Office Staff. 2023-2024. Roll call vote, all ayes and motion carried. Absent: Calleja



WEBSTER TOWNSHIP

I. WAVE Representative Meeting Pay

Motion Kingsley second Scharf to approve paying the Township Clerk a meeting rate of \$105 as the Township WAVE representative.

Roll call vote, all ayes and motion carried. Absent: Calleja

J. PDR Expenditure

Motion Westman second Harms to approve the expenditure of PDR funds, not to exceed \$650, for the purchase of 15 aluminum PDR protected land signs.

Roll call vote, all ayes and motion carried. Absent: Calleja

Motion Westman second Munzel to approve the expenditure of PDR funds, not to exceed \$2,850 for an appraisal, not to exceed \$2700 for a survey and not to exceed \$2,600 for an environmental site assessment on property described in application 2023-2.

Roll call vote, all ayes and motion carried. Absent: Calleja

Motion Westman second Vrsek to approve the expenditure of PDR funds, not to exceed \$1,850, to contribute toward the purchase of a conservation easement to be held by the Legacy Land Conservancy on property described in application 2023-2.

Roll call vote, all ayes and motion carried. Absent: Calleja

K. Private Road Review Refund

Motion Scharf second Harms to return \$355, a portion of an initial private road review fee.

Roll call vote, all ayes and motion carried. Absent: Calleja

L. Consideration of expenditure to the Webster Township Historical Society

Motion Vrsek second Harms to pay the WTHS \$22,550, from our Public Relations line item, to contract for the building of a walking path on the Historical Society grounds.

Roll call vote, all ayes and motion carried. Absent: Calleja

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Vrsek to adjourn the meeting at 10:25 p.m.

All ayes and motion carried. Absent: Calleja

Respectfully submitted, Donna Whitney, Deputy Clerk