



WEBSTER TOWNSHIP

Webster Township Board Meeting April 16, 2024, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on April 16, 2024, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms; Shelly Vrsek; John Westman; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney, and 15 citizens.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Vrsek second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting and Budget Public Hearing held on March 19, 2024 in addition to the April 3, 2024 Special Meeting, as amended.
All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Munzel second Harms to approve the agenda as presented.
All ayes and motion carried.

Call to Public

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for May 21, 2024. Kingsley mentioned 2 additional anticipated bills.
Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Zoning & Enforcement Reports – Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received, Estimate Received & Annual Report
6. Fire Department – Report Received
7. WAVE – No March Meeting.
8. Assessor/IT Services – Report Received
9. Natural Features Committee – Report Received

Motion Scharf second Westman to accept and file the Consent Agenda Reports as presented.
All ayes and motion carried.



Old Business

A. Road Projects Discussion

Motion Kingsley second Vrsek to authorize Supervisor Kingsley to enter into an agreement with the Washtenaw County Road Commission for the following proposed 2024 local road projects: Joy Road (Jennings Road to the Pavement), Farrell Road (Webster Church Road to Jennings Road), and Farrell Road (Webster Church Road to Zeeb Road) for an estimated total of \$453,000 with a budget amendment to accommodate it.

Roll call vote, all ayes and carried.

B. Social Media Draft Policy Discussion

Vrsek will add in comments and suggestions from the board and send an updated copy.

New Business

A. Event Permit for Webster Township Historical Society

Motion Scharf second Westman to approve the Event Permit for the Webster Township Historical Society for a Bluegrass Jamboree to be held on August 3, 2024 from 12:00 p.m. to 5:00 p.m., provided the fire department signs off on the food truck inspection. No rain date scheduled.

Roll call vote, all ayes and carried.

B. Event Permit for St. Joseph Parish Summer Festival

Motion Calleja second Scharf to approve the Event Permit for the St. Joseph Parish Summer Festival scheduled for July 12 - July 14, 2024. No rain date scheduled.

Roll call vote, all ayes and carried.

C. Dexter Senior Center Agreement

Motion Harms second Vrsek to delay entering into the April 1, 2024 - March 31, 2025 contract agreement to pay \$80,000 to the Dexter Senior Center until we receive an analysis of how they will be servicing our constituents and how it relates to our overall payment, as well as documentation as to how our money is going to be spent. Friendly amendment by Munzel to revise the contract to include a signature block.

All ayes and motion carried.

D. Dexter Senior Center Invoice

Discussed in New Business item C, Dexter Senior Center Agreement.

E. WAVE invoice

Motion Vrsek second Westman to approve the WAVE invoice in the amount of \$22,900 for WAVE bus service from April 24, 2024 – March 15, 2025.

Roll call vote, all ayes and carried.

F. Budget Amendment

Motion Scharf second Kingsley to approve a budget amendment from line item 101-966-995.401, Operating Transfer out to CIP Fund, in the amount of \$600,000.

Roll call vote, all ayes and carried.



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Motion Scharf second Vrsek to approve a budget amendment to line item 401-265-930.001, Parking Lot and Grounds Maintenance, from 450,000 to \$842,000.
Roll call vote, all ayes and carried.

G. MTA Premium Pass

Motion Harms second Vrsek to approve the renewal of the MTA Premium Pass which expires on April 30, 2024, at the rate of \$1900.
Roll call vote, all ayes and carried.

H. Building Repair Quotes

Discussion on 3 quotes: Damaged gutter on back of building, brick pillars on side of building, and shutters. Kingsley will look at quotes received, and the first job will be the gutter. Brick work will be put off until after the parking lot is upgraded and the shutters will be revisited later.

I. Proposed PDR Newsletter Insert

Motion Westman second Kingsley to approve a PDR Newsletter insert to go into the Summer 2024 Tax Bills at a cost of \$820.68, coming from the PDR budget, with no additional postage cost.
Roll call vote, all ayes and carried.

J. Legal Review of Proposed PDR Millage Ballot Language

Motion Westman second Scharf to submit the proposed PDR millage renewal document as amended, for legal review, for placement on the August 6, 2024 Primary Election ballot.
Roll call vote, all ayes and carried.

K. Banking Resolution

Motion Scharf second Vrsek to adopt Resolution 08-24 to authorize the Treasurer or Deputy Treasurer to bank with Huntington Bank, as presented.
Roll call vote, all ayes and carried.

Correspondence

Call to Public

Concerns of Board Members

Adjourn

Motion Westman second Vrsek to adjourn the meeting at 8:57 p.m.
All ayes and motion carried.

Respectfully submitted,

Barbara Calleja, Clerk