



CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday October 27, 2020
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 5:36 via Zoom platform by Chairperson Rochowiak. Members present: Commissioner Rochowiak, Commissioner McKelvey, Commissioner Parent, Commissioner Partridge and Treasurer Budd. Additional persons present Director James Taylor, DPS Administrative Assistant Elizabeth Renaud, W&S Superintendent Martin Ladd, Maria Sedki, Fishbeck Project Engineer, Dave Baar Fishbeck Project Engineer, and Recording Secretary Pecsénye.

APPROVAL OF AGENDA:

Motion to approve the agenda as presented Commissioner McKelvey, Second Commissioner Partridge, Motion Passed

APPROVAL OF MINUTES:

Motion to approve the minutes of the July 28, 2020 meeting as presented Trustee Budd, Second Commissioner McKelvey Motion Carried.

REPORTS:

1. Director Taylor updated the board that 3 bids were received for the meter replacement project and are under review. The three companies are Etna, Ferguson and United Systems Once reviewed the recommendation will go to the board for the November 17th Board meeting. He also informed them there are Grant opportunities for water systems up to 1 million with no local match and the township is exploring those opportunities. Lastly, he told them of a few recent and upcoming staff changes. Jeff Osbourn - retired in August, Noah Caincross will be retiring the first of the year and Kendyl Zantop has filled the vacant Account Clerk position in the office.
2. SAW Sanitary Update-presented by Maria Sedki. She updated the commission on the status of the SAW grant awarded to the Township in 2017. She reviewed the 5 requirements, the status and findings of each requirement and an example of a projected Capital Improvement Plan thru 2040.
3. Water Asset Management Presentation- presented by Dave Baar. Mr Baar presented the WAM program to the commission. It works much like the SAW grant as it has 5 specific requirements; Asset Inventory and Condition Assessment, Asset Criticality, Level of Service, Capital Improvement Plan, Revenue Structure. He explained the processes involved in each step and presented the projected rate structure Analysis presented to the Board for the Water System through the year 2029 based on the findings.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

NON-AGENDA ITEMS:

NEXT MEETING: January 26, 2020 (TBD)

ADJOURNMENT: Motion to adjourn Commissioner Partridge, Second Treasurer Budd, motion carried meeting adjourned 6:36 p.m.

Respectfully Submitted by Karen E Pecsénye

Approved _____

Chairman- Walter Rochowiak

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