

**CHARTER TOWNSHIP OF VAN BUREN  
RECREATION COMMITTEE MEETING AGENDA  
Tuesday, April 9, 2024 - 5:30 PM  
Van Buren Township Hall - Denton Room  
46425 Tyler Road**

**CALL TO ORDER:**

**ROLL CALL:**

|                                   |                         |
|-----------------------------------|-------------------------|
| _____ Todd O'Neill, Chair         | _____ Tammy Wall        |
| _____ Charles Coleman, Vice Chair | _____ Mark Woodson      |
| _____ Stacy English               | _____ Clerk Leon Wright |
| _____ Kimberly Nofz               |                         |

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:**

1. February 13, 2024

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Introduction of new Recreation Committee Members
2. 2024 Firework Bids:

**GENERAL DISCUSSION AND UPDATES:**

1. Community Center Update:
2. Parks Update:
3. Recreation Update:

**ADJOURNMENT:**

**CHARTER TOWNSHIP OF VAN BUREN  
ACCESS TO PUBLIC MEETINGS**

In accordance with the American with Disabilities Act, individuals who require special accommodations, auxiliary aids, or services to participate at the meeting should contact the Recreation Department at 734-699-8921.  
Reasonable accommodations can be made with advance notice.

**Charter Township of Van Buren  
Recreation Committee Meeting Minutes  
February 13, 2024**

**CALL TO ORDER:** The meeting came to order at 5:31 PM with the following individuals in attendance:

**MEMBERS:** Chair Todd O'Neil, Clerk Leon Wright and Kimberly Nofz

**EXCUSED:** Charles Coleman, Tammy Wall

**STAFF:** Recreation Programmer Zaenglein, Director of Parks Jason Locke and Deanna Murphy

**DETERMINATION OF A QUORUM:** A quorum of the Recreation Committee was present for this meeting.

**APPROVAL OF AGENDA:**

**MOTION** and second by Leon Wright and Kimberly Nofz to approve the February 13, 2024 Recreation Committee Meeting Agenda as presented.

**VOTE:**

**MOTION CARRIED**

**APPROVAL OF DECEMBER 12, 2023 REGULAR MEETING MINUTES:**

**MOTION** and second by Kimberly Nofz and Leon Wright to approve the December 12, 2023, Regular Recreation Committee Meeting Minutes.

**VOTE:**

**MOTION CARRIED**

**OLD BUSINESS:**

**NEW BUSINESS:**

**Election of New Officers:**

According to the Recreation Committee By-Laws, the Annual Elections take place during the regular meeting in February of each year and the new terms shall commence March 1st. As it has been established, the Recreation Committee Secretary functions will continue to be performed by representatives of the Township's clerk respectively. The Chair and Vice Chair are to be appointed by the Committee.

Committee Member Leon Wright nominated Todd O'Neill as Chair.

**MOTION** and second by Leon Wright and Kimberly Nofz to accept the nomination of Todd O'Neill as Chair.

**VOTE:**

**MOTION CARRIED**

Committee Member Todd O'Neill nominated Charles Coleman as Vice Chair.

**MOTION** and second by Leon Wright and Todd O'Neill to accept the nomination of Charles Coleman as Vice Chair.

**VOTE:**

**MOTION CARRIED**

**GENERAL DISCUSSION:**

1. **Community Center Update** (Recreation Programmer Zaenglein):

- The Center's opening date is uncertain right now because of the parking lot paving timing, which will hopefully happen in May (depending on the weather). Also, the project is currently on or below budget. The Recreation Committee will be invited to the Ribbon Cutting Ceremony, which should take place a week after opening.
- Working on securing several programming instructors for the Center (painting, yoga, dance, martial arts, Silent Book Club, and safety training classes (CPR/First Aid, babysitter training, pet sitter training, etc.)).
- Will be hiring six to seven part-time staff for alternating shifts. The Center will be open seven days a week. Also hiring two full-time positions for Facilities Coordinator and Recreation Director.
- Community Center's 2024 Fee Schedule (refer to Pg 5)

Clerk Wright thanked the Recreation Committee because they served as the advisory board that inspired the foundation for a new and updated community center. Before it all started, a poll reflected 80% of the public surveyed wanted a new center.

2. **Recreation Update** (Recreation Programmer Zaenglein):

- 2024 VBT Fireworks Show: Scheduled for June 29<sup>th</sup> (rain date June 30<sup>th</sup>).
- Movie at Lower Huron Park: Plan on partnering with Lower Huron Metropark again for another Movie Night this summer. Last year's event was a success with approx. 140 people.

3. **Parks Update** (Director Locke):

All Parks:

- Getting ready to hire part-time summer staff.
- The REAL Program: This summer, Director Locke will be overseeing this summer youth program while Ms. Zaenglein focuses on summer camps and scheduling

classes at the new Center. Director Locke added that his focus will include senior citizen's yardwork and jobs in the parks.

- French Landing:  
VBT will be receiving an mParks design award for the French Landing Park, which will be presented at the 2024 mParks Conference & Trade Show at the end of the month.
- Quirk Park & Van Buren Park:
  - Currently seeking RFPs for the demolition of several old structures in Van Buren Park (service garage trash bin, concession building, storage garage, electrical service panel, camp shower facility, and some in-ground poles). Bid opening is scheduled for March 5<sup>th</sup>.
  - Picnic Table Replacement Program (5-year program): to replace the old park pavilion wooden picnic tables with a durable poly product (recycled plastics). This product is easier to maintain and ADA/ergonomically designed for easy access. Initially, the primary focus will be at Quirk and Van Buren Parks. Director Locke will be applying for a grant to help pay for Van Buren Park pavilions tables and asked the Committee for an official recommendation to support this program. Grant application is due April 1<sup>st</sup>.

**MOTION** and second by Clerk Leon Wright and Kimberly Nofz to support the 2025 Picnic Replacement Project in Van Buren Park.

**ROLL CALL:**

**YEAS:** Todd O'Neil, Kimberly Nofz and Leon Wright

**NAYS:** None

**ABSENT:** Charles Coleman and Tammy Wall

**MOTION CARRIED** (Certified Motion attached)

**ADJOURNMENT:**

**MOTION** and second by Chair Todd O'Neill and Kimberly Nofz to adjourn at 6:14 PM.



# VAN BUREN

## PARKS & RECREATION

### **MOTION**

\*\*\*\*\*

Wright moved, Nofz seconded to support the 2025 Picnic Table Replacement Project in Van Buren Park.

Yeas: O'Neil, Nofz, Wright

Nays:

Absent: Coleman, Wall

Motion Carried

I hereby certify the foregoing is a true correct copy of the motion made at the Recreation Committee meeting held on 13 February 2024.

Deanna Murphy  
Recording Secretary



## 2024 FEE SCHEDULE

VAN BUREN COMMUNITY CENTER (VBC)

Effective January 1, 2024

| Van Buren Community Center | VBT Resident Fee | Non-VBT |
|----------------------------|------------------|---------|
|----------------------------|------------------|---------|

### Annual Membership

|   |       |       |
|---|-------|-------|
| Individual<br><i>Person 16 years old +</i>  | \$120 | \$120 |
| Family<br><i>Two adults / dependent children, same household</i>  | \$240 | \$240 |
| Additional Family Member<br><i>Additional adult, same household as Family Membership</i>  | \$50  | \$50  |
| Senior<br><i>Person 62 years old +<br/>(2023 Senior Center members age 50-61 will be eligible for Senior membership.)</i>   | \$90  | \$90  |
| Senior Matinee<br><i>Individual membership for hours: Open—3 pm, Mon.-Fri.<br/>(2023 Senior Center members age 50-61 will be eligible for Senior membership.)</i> | \$20  | \$20  |

### Automatic Billing Memberships

*Memberships Automatically Charged Monthly (12 month commitment)*

|  |      |      |
|--|------|------|
| Individual<br><i>Person 16 years old +</i>                       | \$12 | \$12 |
| Family<br><i>Two adults / dependent children, same household</i> | \$23 | \$23 |
| Additional Family Member   | \$5  | \$5  |