

**Charter Township of Van Buren
Recreation Committee Meeting Minutes
December 14, 2021 via Zoom**

CALL TO ORDER: The meeting was called to order at 5:31p.m. by Chairperson Belanger.

Members Present: Daniel Belanger, Denise Willoughby, Tammy Wall, Charles Coleman, Clerk Wright, Kim Nofz, Student Rep. Plummer and Todd O'Neill.

Excused:

Unexcused:

Staff Present: Director of Recreation Zaenglein, Director of Community Services Elizabeth Renaud and Secretary Price.

Audience: 2

APPROVAL OF AGENDA:

Motion Belanger, O'Neill seconded to approve the agenda as presented.

ROLL CALL:

Yeas: Belanger, Willoughby, Coleman, O'Neill, Wall, Nofz, Wright.

Nays: None.

Absent:

Motion Carried.

APPROVAL OF MINUTES:

Motion O'Neill, Wright seconded to approve the minutes from October 12, 2021 as presented.

ROLL CALL:

Yeas: Belanger, Willoughby, Coleman, O'Neill, Wall, Nofz, Wright.

Nays: None.

Absent:

Motion Carried.

PRESENTATION: Director of Recreation Zaenglein presented a retirement gift for Director Jennifer Wright thanking Director Wright for 20 years of dedication to the Recreation Department and to the residents of Van Buren Township.

OLD BUSINESS: none

NEW BUSINESS:

1. Update the Recreation Committee By-laws:
Director Zaenglein reviewed the by-laws from 2019, citing Article 3 Section 2 terms of the Student Representative, committee discussed and agree that the term should run concurrently with the school year which is September through August. Committee also discussed to change by-law wording to student representative applicant should be a local high school student. Article 4 Officers; correct typo Vic should be Vice. Committee agreed that the remaining wording in the current by-laws is acceptable as is.
2. Discuss draft 2021 Parks and Recreation update: Director Renaud provided members via email a draft Parks and Recreation Master Plan 2022-2026 requesting committee members to review and submit to her through email. Michigan Department of Natural Resources requires a 30 public comment period which will run from December 13, 2021 through January 11, 2022. The draft plan is available in the Community Services Department located at Township Hall and on the Township website https://cms9files.revize.com/vanburentwp/VB_2022-2026-Parks-and-Recreation-Plan_2021-1210.pdf after the public hearing is over proposed changes will be made and sent to the planning commission on January 12th and 18th. The master plan is a document that is required through the Michigan Department of Natural Resources for applying for grants.

GENERAL DISCUSSION:

PARKS AND RECREATION UPDATES:

Director Zaenglein indicated all parks will be getting new eye-catching signage in 2022. Van Buren Park light poles were replaced through a light pole replacement program through DTE.

2022 budget was approved which includes replacing pavilion #1 and #3 at Van Buren Park. Pavilion rentals will be online through RecDesk software starting January 4, 2022. French Landing Phase one is complete walkways, perennial gardens and shade structure will be completed in the Spring of 2022. \$500,000 grant for the saddle project at Van Buren Park is complete with beautiful asphalt walkway, Director Zaenglein invited all committee members to check it out.

Belanger motioned; Wright seconded to adjourn at 6:05pm.

Respectfully Submitted,

Jennifer Price
Recording Secretary