

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD OF TRUSTEES MEETING MINUTES  
MAY 16, 2023**

Supervisor McNamara called the meeting to order at 6:00 p.m. in the Board Room. Zoom Meeting ID for public participation: 894 2765 4392. Present: Supervisor McNamara, Treasurer Budd, Trustee Boynton, Trustee Frazier and Trustee Kelley. Absent/Excused: Clerk Wright and Trustee Martin Others in attendance: Deputy Supervisor Selman, Recording Assistant Beaudry, Director of Community Services Renaud, Deputy Director of Community Services Dohring, DDA Director Coburn, Director of Public Services Lockett, Director of Planning and Economic Development Power, Director of Parks Locke, Director of Recreation Zaenglein, Director of Municipal Services Akers and an audience of six (6).

**EXECUTIVE SUMMARY OF THE AGENDA:** Supervisor McNamara outlined the items appearing on the agenda.

**ADOPTION OF THE AGENDA:** Frazier moved, Boynton seconded to approve the agenda. Motion Carried.

**ADOPTION OF THE CONSENT AGENDA:** Boynton moved, Frazier seconded to approve the Consent Agenda: Work Study Meeting Minutes of May 2, 2023, Board Meeting Minutes of May 2, 2023, Prepaid List of May 4, 2023, Prepaid List of May 11, 2023, Voucher List of May 16, 2023, Approval of Resolution 2023-08: Revised MOU with Wayne County Land Bank Authority (WCLBA) for approximately \$5,583.33 in funding to support demolition of a structure on Township property located at 39600 Tyler Road, Approval of Resolution 2023-10: to Amend the LDFA by-laws Article III- Section 2 Regular Schedule to meet on a quarterly basis, Approval of the re-appointment of Denise Partridge to the Water & Sewer Commission with a term to expire on June 1, 2025. Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:** Township Hall will be closing at 1:00 p.m. on Wednesday, May 17 for an employee active shooter training; the Community Center and Senior Services need volunteers for Meals on Wheels and Forgotten Harvest Mobile Food Pantry and a moment of silence was held in honor of Recreation Committee Member and Van Buren Public School Kindergarten teacher, Denise Willoughby, who recently passed away.

**PUBLIC COMMENT (Unfinished and New Business):** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Budd moved, Boynton seconded to approve Resolution 2023-09: A resolution to tentatively designate a Special Assessment District (SAD) and schedule a public hearing on the establishment of the SAD for the Homestead Condominiums. Motion Carried.

Frazier moved, Boynton seconded to approve the second reading of Ordinance 05-02-23 which updates the Township's Code of Ordinances to authorize a single solid waste hauler, establish guidelines, and authorize a user fee for service. Roll Call Vote: Yeas: McNamara, Budd, Frazier, Kelley and Boynton. Nays: None. Absent Excused: Wright and Martin. Motion Carried.

**REPORTS:** None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** None.

**BOARD COMMENT ON NON-AGENDA ITEMS:** None.

**ADJOURNMENT:** Boynton moved; Frazier seconded to adjourn the meeting at 6:18 p.m.

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Leon Wright, Township Clerk

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Date

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Kevin McNamara, Supervisor

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Date