

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
MARCH 16, 2021 ELECTRONICALLY VIA ZOOM**

Supervisor McNamara called the meeting to order electronically via Zoom meeting ID: 957 7880 3171 at 6:00 p.m. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, and Trustee Miller. Late Arrival (6:07 p.m.) Trustee Boynton. Others participating, facilitating and monitoring the meeting: Secretary Montgomery, Public Services Department Director Best, Developmental Services Director Power, Developmental Services Executive Assistant Renaud, Representative from Plante Moran CRESA , Representative from Neumann Smith, Communication Specialist Nichols and a maximum audience of fourteen (14).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Frazier moved; Miller seconded to approve the agenda removing items #2 and #3 and adding Discussion on the Sidewalk Program and Discussion on the re-opening plan for the Community Services area. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, and Miller. Absent: Trustee Boynton Motion Carried.

ADOPTION OF CONSENT AGENDA: Martin moved, Budd seconded to approve the Consent Agenda: Board Meeting Minutes of March 2, 2021, Prepaid List of March 4, 2021, Prepaid List of March 11, 2021 and the Voucher List of March 16, 2021. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, and Miller. Absent: Trustee Boynton. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS: Announced the Township has received overwhelming positive feedback from seniors who participated in the first two vaccine clinics held March 3 and March 9 at the Wayne County Community College in Taylor; the Township Administrative Offices will be closed on Friday April 2, 2021 in observance of Good Friday; Forgotten Harvest's pop-up food pantry will occur at the Township Hall on Tuesday March 23 at 2 p.m.(no registration or forms to fill out) If you are unable come to the Township someone else can pick up food on your behalf; read a letter from a resident praising Fire Captain Floro and Firefighter Bowman for their professionalism and assistance in handling an incident that occurred at her home on March 3, 2021. Discussion on the sidewalk replacement program for Haggerty Subdivision exploring options to address damaged sidewalks 1) do nothing 2) create a special assessment district and spread repair costs equally among all homeowners or 3) Township repairs sidewalks and individual property owners are assessed per concrete flag. Further discussion with opportunity for public comments will occur at a future meeting.

PUBLIC COMMENT (Unfinished and New Business):

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Miller moved, Frazier seconded to approve the second (final) reading of Ordinance 03-02-21 (1) Local Littering Ordinance. Roll Call Vote. Yeas: McNamara, Budd, Wright, Boynton, Frazier, Martin, Miller. Motion Carried.

Frazier moved, Wright seconded to approve an amendment to the FY2021 Building and Grounds Budget for the Belleville Area Museum's MCACA Grant Project and approval to move forward with developing construction documents to bid. Roll Call Vote. Yeas: McNamara, Budd, Wright, Boynton, Frazier, Martin and Miller. Nays: Miller Motion Carried.

Wright moved, Martin seconded to approve the Community Center Proposal for Owner Representation Services from Plante Moran CRESA and Proposal for Design Services from Neumann Smith. Roll Call Vote. Yeas: McNamara, Budd, Wright, Boynton, Frazier, Martin, Miller. Motion Carried.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: Meeting attendee thanked the Board for all their work moving the community forward. Taxes have been balanced and submitted to the Wayne County Treasurer. The Township will re-open from 10:00 a.m. until 3:00 p.m., no appointment necessary, beginning April 1, 2021. Board members thanked the residents for their patience throughout the pandemic, encouraged residents to stay safe, and get vaccinated against the Covid-19 virus.

BOARD COMMENT NON-AGENDA ITEMS: Supervisor McNamara indicated Board meetings will resume in person in April barring any last-minute changes. Discussion on the re-opening plan for the Community Services area at the Township with a consensus to wait and see what directives come forth from the MDHHS and CDC before establishing a reopening date.

ADJOURNMENT: Miller moved, Frazier seconded to adjourn at 7:36 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.