

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
MARCH 19, 2019 BOARD MEETING 7:00 P.M.  
TENTATIVE AGENDA**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Supervisor McNamara	_____	Trustee Miller	_____
Clerk Wright	_____	Trustee White	_____
Treasurer Budd	_____	Engineer Potter	_____
Trustee Frazier	_____	Attorney McCauley	_____
Trustee Martin	_____	Secretary Beaudry	_____

**EXECUTIVE SUMMARY OF THE AGENDA:**

**ADOPTION OF AGENDA:**

**ADOPTION OF CONSENT AGENDA:**

1. Work Study Meeting Minutes of March 4, 2019
2. Board Meeting Minutes of March 5, 2019
3. Prepaid List of March 7, 2019
4. Prepaid List of March 14, 2019
5. Voucher List of March 19, 2019
6. Approval of the telecommunication right-of-way permit application for US Signal Company

**PUBLIC HEARINGS:**

**CORRESPONDENCE/ANNOUNCEMENTS/ PRESENTATIONS:**

**PUBLIC COMMENT (Unfinished and New Business):**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. To consider approval of the second reading of Ordinance #03-05-19 (1) to amend the Township's Zoning Ordinance regarding security fencing and fencing in the front yard of non-residential zoning districts.
2. To consider approval of the second reading of Ordinance #03-05-19(2) to amend Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31.
3. To consider approval of the drug and alcohol testing policy required by FTA be mandatory for all September Days Senior Center, CDL transportation drivers of S.M.A.R.T. vehicles.

**REPORTS:**

**PUBLIC COMMENT NON-AGENDA ITEMS :**

**BOARD COMMENT NON-AGENDA ITEMS:**

**ADJOURNMENT:**

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
MARCH 4, 2019**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Also in attendance: Public Services Director Best, Developmental Services Director Akers, Executive Assistant Selman, Fire Marshal McNally, Student Interns Stamper and Kalnasy, Parks and Recreation Director Wright and Deputy Director Zaenglein, Downtown Development Authority Director Ireland, Assessing Coordinator Stevenson, Human Resources Director Sumpter and Water and Sewer Director Taylor, Secretary Beaudry, and an audience of eight (8).

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion on the first reading of Ordinance #03-05-19(2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31.

Discussion on the possibility of erecting a recreational/multi-purpose building on the Township campus and to initiate an RFP for a feasibility study for the potential project. The board reached a consensus to bring the feasibility study before the Board.

Discussion on the first reading of Ordinance #03-05-19(1) to amend the Township's Zoning Ordinance regarding security fencing and fencing in the front yard of non-residential zoning districts.

Discussion on the 2019 Annual Budget amendment to the Supervisor/Assessing Offices and full-time Confidential Administrative Assistant job description.

Discussion on the approval of the new position of Executive Assistant to the Public Services Director.

**PUBLIC COMMENT:** A resident expressed the opinion that the Township should hire more account clerks in the building department.

**BOARD COMMENT:** None.

**ADJOURNMENT:** There being no further discussion Miller moved, Frazier seconded to adjourn at 6:42 p.m.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD OF TRUSTEES MEETING MINUTES  
MARCH 5, 2019**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Beaudry, Public Services Director Best, Developmental Services Director Akers, Executive Assistant Selman, Fire Marshal McNally, Assessing Coordinator Stevenson, Human Resources Director Sumpter, Water and Sewer Director Taylor, Deputy Director of Public Safety (Police) Wright and an audience of two (2).

**EXECUTIVE SUMMARY OF THE AGENDA:** Supervisor McNamara outlined the items appearing on the agenda

**ADOPTION OF THE AGENDA:** Budd moved, Miller seconded to approve the agenda. Motion Carried.

**ADOPTION OF CONSENT AGENDA:** Frazier moved, Miller seconded to approve the Consent Agenda. [Work Study Meeting Minutes of February 19, 2019, Board Meeting Minutes of February 19, 2019, Voucher List of February 21, 2019, Voucher List of March 5, 2019, Prepaid List of February 28, 2019]. Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:**

Announcements included the following: Belleville High School is hosting a robotics competition from March 8<sup>th</sup> through March 9<sup>th</sup> with 40 teams competing.

**PUBLIC COMMENT (Unfinished and New Business):** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Frazier moved, Miller seconded to approve the second reading of Ordinance #02-19-19(2) which is an amendment of Article III (Fireworks Safety Act) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-71. Roll Call Vote. Yeas: White, Martin, Frazier, Miller, Budd, Wright, McNamara. Motion Carried.

Wright moved, Martin seconded to approve the first reading of Ordinance #03-05-19(2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31. Motion Carried.

Budd moved, Miller seconded to approve the second reading of Ordinance #02-19-19(1) which is an Ordinance to establish the Construction Board of Appeals. Roll Call Vote. Yeas: White, Martin, Frazier, Miller, Budd, Wright, McNamara. Motion Carried.

Martin moved, Miller seconded to approve the first reading of Ordinance #03-05-19(1) to amend the Township's Zoning Ordinance regarding security fencing in the front yard of non-residential zoning districts. Motion Carried.

Frazier moved, Miller seconded to approve the 2019 Annual Budget amendment and job description of the Supervisor/Assessing Offices Full-Time Confidential Administrative Assistant. Motion Carried.

Wright moved, Martin seconded to approve the new position of Executive Assistant to the Public Services Director with the stipulation that the job is posted externally and the budget amendments are approved as specified. Motion Carried.

**REPORTS:** None.

**PUBLIC COMMENT NON-AGENDA ITEMS:** None.

**BOARD COMMENT NON-AGENDA ITEMS:** A Board Member commented that Ashley Capital is not bigger than Amazon as previously stated by another member earlier in the meeting.

**ADJOURNMENT:** Martin moved, Miller seconded to adjourn at 8:18 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.

03/07/2019 11:26 AM

User: KTYLER

DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 1/9

03.07.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

## Vendor 14BDC - 14-B DISTRICT COURT:

BOND

89339	14-B DISTRICT COURT	03/05/2019	03/07/2019	195.00	195.00	Open	N	
	BOND: DAILEY, KORA LEIGH	KTYLER					03/07/2019	
	760-000-299-000	BOND: DAILEY, KORA LEIGH		195.00				

BOND

89340	14-B DISTRICT COURT	03/05/2019	03/07/2019	255.00	255.00	Open	N	
	BOND: DAILEY, KORA LEIGH	KTYLER					03/07/2019	
	760-000-299-000	BOND: DAILEY, KORA LEIGH		255.00				
Total for vendor 14BDC - 14-B DISTRICT COURT:				450.00	450.00			

## Vendor ATT - AT&amp;T:

734485907902

89288	AT&T	02/22/2019	03/07/2019	129.38	129.38	Open	N	
	2.22-3.21 485-9079	KTYLER					03/07/2019	
	101-718-850-000	2.22-3.21 485-9079		129.38				
Total for vendor ATT - AT&T:				129.38	129.38			

## Vendor ATT2 - AT&amp;T:

4084066400

89257	AT&T	02/11/2019	03/07/2019	1,591.96	1,591.96	Open	N	
	JAN FIBER OPTIC 171.797.4154	KTYLER					03/07/2019	
	101-228-817-000	JAN FIBER OPTIC 171.797.4154		1,591.96				
Total for vendor ATT2 - AT&T:				1,591.96	1,591.96			

## Vendor BEARDI - BELLEVILLE AREA DISTRICT LIBRARY:

TAXES

89333	BELLEVILLE AREA DISTRICT LIBRARY	03/05/2019	03/07/2019	214,875.17	214,875.17	Open	N	
	WIN 18 DIST COLLECT 3.01.19	KTYLER					03/07/2019	
	703-000-247-000	WIN 18 DIST COLLECT 3.01.19		148,618.00				
	703-000-247-002	WIN 18 DIST COLLECT 3.01.19		66,257.17				
Total for vendor BEARDI - BELLEVILLE AREA DISTRICT LIBRARY:				214,875.17	214,875.17			

## Vendor AMERA2 - CLAIMCHOICE REIMBURSABLE:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

003.07.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
3780-3802 89337	CLAIMCHOICE REIMBURSABLE BCN EMPLOYEE HRA 101-253-719-000 101-265-719-000 101-301-719-000 101-329-719-000 101-336-719-000 101-691-719-000 592-536-719-000	03/05/2019 KTYLER BCN EMPLOYEE HRA BCN EMPLOYEE HRA BCN EMPLOYEE HRA BCN EMPLOYEE HRA BCN EMPLOYEE HRA BCN EMPLOYEE HRA BCN EMPLOYEE HRA	03/07/2019	2,042.73 959.08 20.00 536.02 15.37 31.69 35.00 445.57	2,042.73	Open	N 03/07/2019	
3803-3811 89338	CLAIMCHOICE REIMBURSABLE BCBS EMPLOYEE HRA 101-171-719-000 101-215-719-000 101-253-719-000 101-265-719-000 101-301-719-000 592-536-719-000	03/05/2019 KTYLER BCBS EMPLOYEE HRA BCBS EMPLOYEE HRA BCBS EMPLOYEE HRA BCBS EMPLOYEE HRA BCBS EMPLOYEE HRA BCBS EMPLOYEE HRA	03/07/2019	753.65 249.50 20.00 217.67 20.00 40.00 206.48	753.65	Open	N 03/07/2019	
Total for vendor AMERA2 - CLAIMCHOICE REIMBURSABLE:				2,796.38	2,796.38			
Vendor COMCAST - COMCAST:								
245565 89289	COMCAST 3.7-4.6 CABLE/INT 101-265-920-000 101-336-920-000	02/24/2019 KTYLER 3.7-4.6 CABLE/INT 3.7-4.6 CABLE/INT	03/07/2019	248.00 110.33 137.67	248.00	Open	N 03/07/2019	
249435 89290	COMCAST 3.9-4.8 CAMARA CONNECTION 101-336-920-000	02/26/2019 KTYLER 3.9-4.8 CAMARA CONNECTION	03/07/2019	144.85 144.85	144.85	Open	N 03/07/2019	
Total for vendor COMCAST - COMCAST:				392.85	392.85			
Vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:								
BONDS 89293	DOWNRIVER UTILITY WASTEWATER AUTH 2019 SRF BOND PAYMENTS 592-537-995-000	02/11/2019 KTYLER 2005 DR SRF LOAN PRIMARY TANK INT	03/07/2019	58,972.24 295.53	58,972.24	Open	N 03/07/2019	

03/07/2019 11:26 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
003.07.19 PREPAID

Page: 3/9

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	GL Distribution							
	592-537-995-000	2008 D REV BOND INT		587.22				
	592-537-995-000	2008 A REV BOND INT		1,543.67				
	592-000-300-039	2008 B REV BOND PRIN		10,266.00				
	592-537-995-000	2008 B REV BOND INT		1,763.36				
	592-000-300-040	2008 C REV BOND PRIN		3,717.00				
	592-537-995-000	2008 C REV BOND INT		585.21				
	592-000-300-043	2011 DR TRTMNT PLNT IMPROV PRIN		10,797.00				
	592-537-995-000	2011 DR TRTMNT PLNT IMPROV INT		2,416.27				
	592-000-300-044	2013 DR SRF PRIN		9,204.00				
	592-537-995-000	2013 DR SRF INT		1,660.48				
	592-000-300-045	2018 DR SRF PRIN		12,567.00				
	592-537-995-000	2018 DR SRF INT		3,569.50				
	Total for vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:			58,972.24	58,972.24			

Vendor DTE - DTE ENERGY:

910013924881								
89258	DTE ENERGY	02/21/2019	03/07/2019	308.88	308.88	Open	N	
	1.23-2.20 128 4TH	KTYLER					03/07/2019	
	101-265-920-000	1.23-2.20 128 4TH		35.75				
	101-265-920-000	1.23-2.20 128 4TH		273.13				
910016828139								
89259	DTE ENERGY	02/21/2019	03/07/2019	137.62	137.62	Open	N	
	1.23-2.20 130 4TH	KTYLER					03/07/2019	
	101-265-920-000	1.23-2.20 130 4TH		137.62				
910013925151								
89260	DTE ENERGY	02/21/2019	03/07/2019	310.14	310.14	Open	N	
	1.23-2.20 405 MAIN	KTYLER					03/07/2019	
	250-000-920-000	1.23-2.20 450 MAIN		310.14				
910016828261								
89261	DTE ENERGY	02/21/2019	03/07/2019	55.74	55.74	Open	N	
	1.23-2.20 405 MAIN	KTYLER					03/07/2019	
	250-000-920-000	1.23-2.20 405 MAIN		55.74				
930001988474								
89262	DTE ENERGY	02/21/2019	03/07/2019	296.40	296.40	Open	N	
	1.24-2.21 SIRENS	KTYLER					03/07/2019	
	101-265-920-000	1.24-2.21 SIRENS		296.40				

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
910016815557								
89294	DTE ENERGY	02/25/2019	03/07/2019	221.61	221.61	Open	N	
	1.25-2.22 11972 BECKLEY	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 11972 BECKLEY		34.56				
	592-536-920-000	1.25-2.22 11972 BECKLEY		187.05				
910022836571								
89295	DTE ENERGY	02/25/2019	03/07/2019	37.51	37.51	Open	N	
	1.25-2.22 45400 HARMONY	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 45400 HARMONY		37.51				
910016815664								
89296	DTE ENERGY	02/25/2019	03/07/2019	203.67	203.67	Open	N	
	1.25-2.22 45400 HARMONY	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 45400 HARMONY		203.67				
910022836712								
89297	DTE ENERGY	02/25/2019	03/07/2019	33.99	33.99	Open	N	
	1.25-2.22 47555 N SHORE	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 47555 N SHORE		33.99				
910016815185								
89298	DTE ENERGY	02/25/2019	03/07/2019	92.56	92.56	Open	N	
	1.25-2.22 47555 N SHORE	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 47555 N SHORE		92.56				
930001913563								
89299	DTE ENERGY	02/25/2019	03/07/2019	418.38	418.38	Open	N	
	1.25-2.22 51372 OLD RAWSONVILLE	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 51372 OLD RAWSONVILLE		368.72				
	592-536-920-000	1.25-2.22 51372 OLD RAWSONVILLE		49.66				
910022836324								
89300	DTE ENERGY	02/25/2019	03/07/2019	18.33	18.33	Open	N	
	1.25-2.22 12095 QUIRK	KTYLER					03/07/2019	
	247-000-920-000	1.25-2.22 12095 QUIRK		18.33				
910016815904								
89301	DTE ENERGY	02/25/2019	03/07/2019	109.03	109.03	Open	N	
	1.25-2.22 12302 RYZNAR	KTYLER					03/07/2019	
	592-536-920-000	1.25-2.22 12302 RYZNAR		36.35				
	592-536-920-000	1.25-2.22 12302 RYZNAR		72.68				

03/07/2019 11:26 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 5/9

003.07.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
910013927108 89302	DTE ENERGY 1.24-2.20 46293 TYLER 592-536-920-000	02/25/2019 KTYLER 1.24-2.20 46293 TYLER	03/07/2019	32.92  32.92	32.92	Open	N 03/07/2019	
910013925276 89303	DTE ENERGY 1.25-2.22 46805 TYLER 592-536-920-000	02/25/2019 KTYLER 1.25-2.22 46805 TYLER	03/07/2019	393.20  393.20	393.20	Open	N 03/07/2019	
910013926241 89304	DTE ENERGY 1.25-2.22 46805 TYLER 592-536-920-000	02/25/2019 KTYLER 1.25-2.22 46805 TYLER	03/07/2019	1,155.65  1,155.65	1,155.65	Open	N 03/07/2019	
Total for vendor DTE - DTE ENERGY:				3,825.63	3,825.63			

Vendor GOFOSE - GORDON FOOD SERVICE:

287290012 89286	GORDON FOOD SERVICE FEB STMT	02/28/2019 KTYLER	03/07/2019	409.56	409.56	Open	N 03/07/2019	19-0077
	101-692-742-000	COFFEE REG		41.49				
	101-692-742-000	COFFEE DECAF - CS		52.99				
	101-692-742-000	COFFEE CREAM - CS		33.00				
	101-692-742-000	SUGAR - CS		33.00				
	101-692-742-000	STYRO CUPS - CS		19.99				
	101-692-742-000	PLASTIC CUPS - CS		114.99				
	101-692-742-000	DESSERT PLATES - CS		19.60				
	101-692-742-000	8IN PAPER PLATES		47.96				
	101-692-742-000	ROLL TABLECLOTH - CS		39.96				
	101-692-742-000	VINEGAR GALLON		6.58				
287290012 89287	GORDON FOOD SERVICE FEB STMT	02/28/2019 KTYLER	03/07/2019	408.05	408.05	Open	N 03/07/2019	
	101-691-742-000	DADDY DAUGHTER DANCE SUPPLIES		408.05				
Total for vendor GOFOSE - GORDON FOOD SERVICE:				817.61	817.61			

Vendor WRILEO - LEON WRIGHT:

003.07.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
TRAVEL								
89306	LEON WRIGHT	03/04/2019	03/07/2019	160.08	160.08	Open	N	
	1.9-3.8 AWCC/MMRMA MILEAGE	KTYLER					03/07/2019	
	101-215-860-000	1.9-3.8 AWCC/MMRMA MILEAGE		160.08				
	Total for vendor WRILEO - LEON WRIGHT:			160.08	160.08			

Vendor PETCAS - PETTY CASH:

CLERK								
89292	PETTY CASH	03/04/2019	03/07/2019	234.59	234.59	Open	N	
	REPLENISH PETTY CASH CLERK	KTYLER					03/07/2019	
	101-301-861-000	REPLENISH PETTY CASH CLERK		15.41				
	101-301-740-000	REPLENISH PETTY CASH CLERK		8.47				
	592-536-860-000	REPLENISH PETTY CASH CLERK		7.00				
	101-248-728-000	REPLENISH PETTY CASH CLERK		11.76				
	101-301-956-000	REPLENISH PETTY CASH CLERK		191.95				
	Total for vendor PETCAS - PETTY CASH:			234.59	234.59			

Vendor POSMAS - POSTMASTER:

PERMIT 18								
89305	POSTMASTER	02/28/2019	03/07/2019	470.00	470.00	Open	N	
	PERMIT 18 ANNUAL FEE(S)	KTYLER					03/07/2019	
	101-248-900-000	PERMIT 18 ANNUAL FEE		235.00				
	592-536-900-000	PERMIT 18 ANNUAL FEE		235.00				
	Total for vendor POSMAS - POSTMASTER:			470.00	470.00			

Vendor RICOH - RICOH USA INC:

5055910045								
89254	RICOH USA INC	02/11/2019	03/07/2019	23.44	23.44	Open	N	
	11.11-2.10 COPIER MAINT MUSEUM	KTYLER					03/07/2019	
	250-000-727-000	11.11-2.10 COPIER MAINT MUSEUM		23.44				
5055910049								
89255	RICOH USA INC	02/11/2019	03/07/2019	69.38	69.38	Open	N	
	11.11-2.10 COPIER MAINT W&S	KTYLER					03/07/2019	
	592-536-937-000	11.11-2.10 COPIER MAINT W&S		69.38				
5055949066								
89256	RICOH USA INC	02/20/2019	03/07/2019	29.89	29.89	Open	N	
	12.29-2.18 COPIER MAINT TREAS	KTYLER					03/07/2019	

03/07/2019 11:26 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 7/9

003.07.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-248-933-000	12.29-2.18	COPIER MAINT TREAS	29.89				
	Total for vendor RICOH - RICOH USA INC:			122.71	122.71			

Vendor VBPU SC - VAN BUREN PUBLIC SCHOOL:

TAXES

89336	VAN BUREN PUBLIC SCHOOL	03/05/2019	03/07/2019	18,371.50	18,371.50	Open	N
	SUM 18 DIST COLLECT 3.01.19	KTYLER					03/07/2019
	703-000-231-000	SUM 18 DIST COLLECT 3.01.19		10,981.78			
	703-000-231-001	SUM 18 DIST COLLECT 3.01.19		658.91			
	703-000-234-000	SUM 18 DIST COLLECT 3.01.19		899.22			
	703-000-234-001	SUM 18 DIST COLLECT 3.01.19		53.97			
	703-000-235-000	SUM 18 DIST COLLECT 3.01.19		5,450.55			
	703-000-235-001	SUM 18 DIST COLLECT 3.01.19		327.07			
	Total for vendor VBPU SC - VAN BUREN PUBLIC SCHOOL:			18,371.50	18,371.50		

Vendor VERWIR - VERIZON WIRELESS:

9824839838

89291	VERIZON WIRELESS	02/23/2019	03/07/2019	2,299.31	2,299.31	Open	N
	1.24-2.23 CELL PHONE SVCS	KTYLER					03/07/2019
	101-101-956-000	1.24-2.23 CELL PHONE SVCS		135.65			
	101-171-956-000	1.24-2.23 CELL PHONE SVCS		135.58			
	101-215-956-000	1.24-2.23 CELL PHONE SVCS		50.18			
	101-228-956-000	1.24-2.23 CELL PHONE SVCS		106.48			
	101-265-850-000	1.24-2.23 CELL PHONE SVCS		342.95			
	101-329-740-000	1.24-2.23 CELL PHONE SVCS		100.97			
	101-336-850-000	1.24-2.23 CELL PHONE SVCS		244.00			
	101-370-740-000	1.24-2.23 CELL PHONE SVCS		150.54			
	101-691-740-000	1.24-2.23 CELL PHONE SVCS		101.58			
	101-692-740-000	1.24-2.23 CELL PHONE SVCS		175.46			
	101-715-740-000	1.24-2.23 CELL PHONE SVCS		50.18			
	247-000-740-000	1.24-2.23 CELL PHONE SVCS		120.36			
	592-536-740-000	1.24-2.23 CELL PHONE SVCS		585.38			
	Total for vendor VERWIR - VERIZON WIRELESS:			2,299.31	2,299.31		

Vendor WACOTR - WAYNE COUNTY TREASURER:

TAXES

89334	WAYNE COUNTY TREASURER	03/05/2019	03/07/2019	835,817.04	835,817.04	Open	N
	WIN 18 DIST COLLECT 03.01.19	KTYLER					03/07/2019

03/07/2019 11:26 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
003.07.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized PO Number
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
703-000-244-000	WIN 18 DIST COLLECT	03.01.19		17,341.19			
703-000-222-000	WIN 18 DIST COLLECT	03.01.19		102,462.56			
703-000-240-000	WIN 18 DIST COLLECT	03.01.19		97,120.42			
703-000-242-000	WIN 18 DIST COLLECT	03.01.19		22,037.77			
703-000-243-000	WIN 18 DIST COLLECT	03.01.19		335,527.37			
703-000-241-000	WIN 18 DIST COLLECT	03.01.19		25,454.21			
703-000-248-000	WIN 18 DIST COLLECT	03.01.19		20,702.65			
703-000-237-004	WIN 18 DIST COLLECT	03.01.19		204,821.58			
703-000-245-000	WIN 18 DIST COLLECT	03.01.19		10,349.29			
TAXES							
89335	WAYNE COUNTY TREASURER	03/05/2019	03/07/2019	29,300.05	29,300.05	Open	N
	SUM 18 DIST COLLECT 03.01.19	KTYLER					03/07/2019
703-000-222-000	SUM 18 DIST COLLECT	03.01.19		10,331.03			
703-000-222-001	SUM 18 DIST COLLECT	03.01.19		619.86			
703-000-230-000	SUM 18 DIST COLLECT	03.01.19		10,974.37			
703-000-230-001	SUM 18 DIST COLLECT	03.01.19		658.44			
703-000-237-000	SUM 18 DIST COLLECT	03.01.19		6,159.84			
703-000-237-001	SUM 18 DIST COLLECT	03.01.19		369.59			
703-000-237-002	SUM 18 DIST COLLECT	03.01.19		176.35			
703-000-237-003	SUM 18 DIST COLLECT	03.01.19		10.57			
Total for vendor WACOTR - WAYNE COUNTY TREASURER:				865,117.09	865,117.09		
# of Invoices:	38	# Due:	38	Totals:	1,170,626.50	1,170,626.50	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				1,170,626.50	1,170,626.50		

03/07/2019 11:26 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/07/2019 - 03/07/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
003.07.19 PREPAID

Page: 9/9

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
--- TOTALS BY FUND ---								
	101 - General Fund			8,065.16	8,065.16			
	247 - DDA Fund			138.69	138.69			
	250 - Museum Fund			389.32	389.32			
	592 - Water/Sewer Fund			63,219.57	63,219.57			
	703 - Current Tax Fund			1,098,363.76	1,098,363.76			
	760 - Court Fund			450.00	450.00			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			1,145,892.77	1,145,892.77			
	101 - Township Board			135.65	135.65			
	171 - Supervisor Department			385.08	385.08			
	215 - Clerk Department			230.26	230.26			
	228 - IT Department			1,698.44	1,698.44			
	248 - General Office			276.65	276.65			
	253 - Treasurer Department			1,176.75	1,176.75			
	265 - Building & Grounds			1,236.18	1,236.18			
	301 - Police Department			791.85	791.85			
	329 - Ordinance Enforcement			116.34	116.34			
	336 - Fire Department			558.21	558.21			
	370 - Building/Planning Dept.			150.54	150.54			
	536 - Water Department			4,247.33	4,247.33			
	537 - Sewer Department			12,421.24	12,421.24			
	691 - Recreation Dept			544.63	544.63			
	692 - Seniors Dept			585.02	585.02			
	715 - Cable Dept			50.18	50.18			
	718 - Park & Lake Dept			129.38	129.38			

03/14/2019 07:38 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/14/2019 - 03/14/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 1/6

03.14.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor ATT - AT&T:

906R11053703								
89385	AT&T	03/01/2019	03/14/2019	556.83	556.83	Open	N	
	MARCH R11-0537	KTYLER					03/14/2019	
	101-265-850-000	MARCH R11-0537		556.83				
734398794303								
89386	AT&T	03/01/2019	03/14/2019	238.52	238.52	Open	N	
	MARCH 398-7943	KTYLER					03/14/2019	
	592-536-920-000	MARCH 398-7943		238.52				
734482069702								
89403	AT&T	02/28/2019	03/14/2019	132.83	132.83	Open	N	
	2.28-3.27 482-0697	KTYLER					03/14/2019	
	101-718-850-000	2.28-3.27 482-0697		132.83				
		Total for vendor ATT - AT&T:		928.18	928.18			

Vendor ATT2 - AT&T:

6407476406								
89387	AT&T	02/19/2019	03/14/2019	662.48	662.48	Open	N	
	2.19-3.18 FS2 ROUTER	KTYLER					03/14/2019	
	101-265-850-000	2.19-3.18 FS2 ROUTER		662.48				
		Total for vendor ATT2 - AT&T:		662.48	662.48			

Vendor AMERAP - CLAIMCHOICE :

59145								
89393	CLAIMCHOICE	03/11/2019	03/14/2019	1,285.20	1,285.20	Open	N	
	APR ADMIN FEES	KTYLER					03/14/2019	
	101-101-719-000	APR ADMIN FEES		14.95				
	101-171-719-000	APR ADMIN FEES		29.90				
	101-191-719-000	APR ADMIN FEES		11.95				
	101-215-719-000	APR ADMIN FEES		26.90				
	101-228-719-000	APR ADMIN FEES		41.85				
	101-247-719-000	APR ADMIN FEES		29.90				
	101-253-719-000	APR ADMIN FEES		50.80				
	101-265-719-000	APR ADMIN FEES		89.65				
	101-301-719-000	APR ADMIN FEES		499.10				
	101-325-719-000	APR ADMIN FEES		92.65				
	101-329-719-000	APR ADMIN FEES		26.90				
	101-336-719-000	APR ADMIN FEES		11.95				
	101-370-719-000	APR ADMIN FEES		86.70				
	101-691-719-000	APR ADMIN FEES		35.85				

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	GL Distribution							
	101-692-719-000	APR ADMIN FEES		41.85				
	101-715-719-000	APR ADMIN FEES		14.95				
	247-000-719-000	APR ADMIN FEES		29.90				
	250-000-719-000	APR ADMIN FEES		14.95				
	592-536-719-000	APR ADMIN FEES		134.50				
Total for vendor AMERAP - CLAIMCHOICE :				1,285.20	1,285.20			

## Vendor COMCAST - COMCAST:

288565 89389	COMCAST	03/01/2019	03/14/2019	176.85	176.85	Open	N 03/14/2019	
	3.4-4.3 CABLE/INTERNET	KTYLER						
	101-718-920-000	3.4-4.3 CABLE/INTERNET		176.85				
64356 89390	COMCAST	03/01/2019	03/14/2019	162.19	162.19	Open	N 03/14/2019	
	3.14-4.13 WBASH INT/PHONE	KTYLER						
	592-536-920-000	3.14-4.13 WBASH INT/PHONE		162.19				
293938 89391	COMCAST	03/02/2019	03/14/2019	155.01	155.01	Open	N 03/14/2019	
	3.6-4.5 HAGGERTY INT/PHONE	KTYLER						
	592-536-920-000	3.6-4.5 HAGGERTY INT/PHONE		155.01				
70064 89392	COMCAST	03/03/2019	03/14/2019	76.00	76.00	Open	N 03/14/2019	
	3.7-4.6 BACKUP INT SVCS	KTYLER						
	101-228-817-000	3.7-4.6 BACKUP INT SVCS		76.00				
Total for vendor COMCAST - COMCAST:				570.05	570.05			

## Vendor DETTIG - DETROIT TIGERS INC:

471074 89401	DETROIT TIGERS INC	03/05/2019	03/14/2019	2,138.00	2,138.00	Open	N 03/14/2019	
	2019 DETROIT TIGER GAME TICKETS	KTYLER						
	101-691-742-000	2019 DETROIT TIGER GAME TICKETS		2,138.00				
Total for vendor DETTIG - DETROIT TIGERS INC:				2,138.00	2,138.00			

## Vendor DTE - DTE ENERGY:

910022836431 89425	DTE ENERGY	02/28/2019	03/14/2019	1,506.00	1,506.00	Open	N 03/14/2019	
	1.30-2.27 46270 AYRES	KTYLER						
	101-718-920-000	1.30-2.27 46270 AYRES		1,506.00				

03/14/2019 07:38 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/14/2019 - 03/14/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 3/6

03.14.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
920007469058 89426	DTE ENERGY 1.31-2.28 45385 ECORSE 247-000-920-000	03/01/2019 KTYLER	03/14/2019	13.73 13.73	13.73	Open	N 03/14/2019	
910015587074 89427	DTE ENERGY 12.29-2.27 49475 EDISON 101-718-920-000 101-718-920-000	02/28/2019 KTYLER	03/14/2019	38.36 19.69 18.67	38.36	Open	N 03/14/2019	
930002720306 89428	DTE ENERGY 1.30-2.27 50335 EDISON 101-718-920-000	03/01/2019 KTYLER	03/14/2019	107.38 107.38	107.38	Open	N 03/14/2019	
910013925581 89429	DTE ENERGY 1.30-2.27 50901 S I-94 SVCS DR 101-718-920-000 101-718-920-000	02/28/2019 KTYLER	03/14/2019	245.13 61.57 183.56	245.13	Open	N 03/14/2019	
910016814931 89430	DTE ENERGY 1.29-2.26 14200 HAGGERTY 592-536-920-000 592-536-920-000	02/27/2019 KTYLER	03/14/2019	212.98 95.68 117.30	212.98	Open	N 03/14/2019	
910015586928 89431	DTE ENERGY 1.29-2.26 45400 HULL 101-336-920-000 101-336-920-000	02/27/2019 KTYLER	03/14/2019	2,013.42 1,363.06 650.36	2,013.42	Open	N 03/14/2019	
910016815425 89432	DTE ENERGY 1.30-2.27 2457 RAWSONVILLE 592-536-920-000	02/28/2019 KTYLER	03/14/2019	178.39 178.39	178.39	Open	N 03/14/2019	
910013926118 89433	DTE ENERGY 1.29-2.26 39605 WABASH 592-536-920-000 592-536-920-000	02/27/2019 KTYLER	03/14/2019	1,631.60 35.75 1,595.85	1,631.60	Open	N 03/14/2019	
Total for vendor DTE - DTE ENERGY:				5,946.99	5,946.99			

03/14/2019 07:38 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/14/2019 - 03/14/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.14.19 PREPAID

Page: 4/6

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	

GL Distribution

Vendor WRILEO - LEON WRIGHT:

REIMBURSE

89383	LEON WRIGHT	03/11/2019	03/14/2019	53.32	53.32	Open	N	
	LWRIGHT/SUMPTER 3.8 MMRMA CONF M	KTYLER					03/14/2019	
	101-215-861-000	LWRIGHT/SUMPTER 3.8 MMRMA CONF MEALS		53.32				
	Total for vendor WRILEO - LEON WRIGHT:			53.32	53.32			

Vendor ORKIN - ORKIN :

179148606								
89397	ORKIN	02/26/2019	03/14/2019	66.22	66.22	Open	N	
	MARCH FS1 PEST SVCS	KTYLER					03/14/2019	
	101-265-931-000	MARCH FS1 PEST SVCS		66.22				
179150843								
89398	ORKIN	02/26/2019	03/14/2019	215.56	215.56	Open	N	
	MARCH TWP HALL PEST SVCS	KTYLER					03/14/2019	
	101-265-931-000	MARCH TWP HALL PEST SVCS		215.56				
179149246								
89399	ORKIN	02/26/2019	03/14/2019	91.13	91.13	Open	N	
	MARCH FS2 PEST SVCS	KTYLER					03/14/2019	
	101-265-931-000	MARCH FS2 PEST SVCS		91.13				
	Total for vendor ORKIN - ORKIN :			372.91	372.91			

Vendor RICOH - RICOH USA INC:

5055960945								
89400	RICOH USA INC	02/22/2019	03/14/2019	584.10	584.10	Open	N	
	11.22-2.21 COPIER MAINT DET BUR	KTYLER					03/14/2019	
	101-301-933-000	11.22-2.21 COPIER MAINT DET BUR		584.10				
	Total for vendor RICOH - RICOH USA INC:			584.10	584.10			

Vendor NETFLE - VERIZON CONNECT:

OSV000001708792								
89388	VERIZON CONNECT	03/01/2019	03/14/2019	682.20	682.20	Open	N	
	MARCH MONTHLY SVCS	KTYLER					03/14/2019	
	101-265-860-000	MARCH MONTHLY SVCS		682.20				
	Total for vendor NETFLE - VERIZON CONNECT:			682.20	682.20			

Vendor VORTEX - VORTEX USA:

03/14/2019 07:38 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/14/2019 - 03/14/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 5/6

03.14.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
23656	GL Distribution							
89402	VORTEX USA	03/04/2019	03/14/2019	71,856.00	71,856.00	Open	N	
	30% DEP SPLASHPAD COMPONENTS/INS	KTYLER					03/14/2019	
	247-000-974-000	30% DEP SPLASHPAD COMPONENTS/INSTALLA		71,856.00				
	Total for vendor VORTEX - VORTEX USA:			71,856.00	71,856.00			

Vendor YCUA - YPSILANTI COMMUNITY UTIL AUTH:

5.500.400005.01								
89396	YPSILANTI COMMUNITY UTIL AUTH	02/28/2019	03/14/2019	1,746.48	1,746.48	Open	N	
	FEB YCUA SEWAGE	KTYLER					03/14/2019	
	592-537-924-000	FEB YCUA SEWAGE		1,746.48				
	Total for vendor YCUA - YPSILANTI COMMUNITY UTIL AUTH:			1,746.48	1,746.48			

# of Invoices:	27	# Due:	27	Totals:	86,825.91	86,825.91		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:					86,825.91	86,825.91		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/14/2019 - 03/14/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.14.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
--- TOTALS BY FUND ---								
	101 - General Fund			10,451.66	10,451.66			
	247 - DDA Fund			71,899.63	71,899.63			
	250 - Museum Fund			14.95	14.95			
	592 - Water/Sewer Fund			4,459.67	4,459.67			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			71,914.58	71,914.58			
	101 - Township Board			14.95	14.95			
	171 - Supervisor Department			29.90	29.90			
	191 - Election Department			11.95	11.95			
	215 - Clerk Department			80.22	80.22			
	228 - IT Department			117.85	117.85			
	247 - Assessing Department			29.90	29.90			
	253 - Treasurer Department			50.80	50.80			
	265 - Building & Grounds			2,364.07	2,364.07			
	301 - Police Department			1,083.20	1,083.20			
	325 - Dispatch			92.65	92.65			
	329 - Ordinance Enforcement			26.90	26.90			
	336 - Fire Department			2,025.37	2,025.37			
	370 - Building/Planning Dept.			86.70	86.70			
	536 - Water Department			2,713.19	2,713.19			
	537 - Sewer Department			1,746.48	1,746.48			
	691 - Recreation Dept			2,173.85	2,173.85			
	692 - Seniors Dept			41.85	41.85			
	715 - Cable Dept			14.95	14.95			
	718 - Park & Lake Dept			2,206.55	2,206.55			

03/14/2019 07:39 AM  
 User: KTYLER  
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN  
 03.19.19 VOUCHER

Page: 1/20

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor ABBDOO - ABBEY DOOR:								
8593								
89366	ABBEY DOOR	03/02/2019	03/19/2019	132.00	132.00	Open	N	
	POLICE GARAGE DOOR REPAIRS	KTYLER					03/19/2019	
	101-265-931-000	POLICE GARAGE DOOR REPAIRS		132.00				
	Total for vendor ABBDOO - ABBEY DOOR:			132.00	132.00			
Vendor AHESIG - AHEARN SIGNS:								
1030751								
89367	AHEARN SIGNS	03/04/2019	03/19/2019	90.00	90.00	Open	N	19-0112
	UPDATE CEMETERY SIGN DATE(S)	KTYLER					03/19/2019	
	101-276-932-000	CEMETARY SIGN DATE UPDATE		90.00				
	Total for vendor AHESIG - AHEARN SIGNS:			90.00	90.00			
Vendor BEARIN - BELLEVILLE AREA INDEPENDENT:								
48881								
89275	BELLEVILLE AREA INDEPENDENT	02/20/2019	03/19/2019	142.00	142.00	Open	N	
	DDA REQUEST FOR QUOTES @ BVL/ECO	KTYLER					03/19/2019	
	247-000-900-000	DDA REQUEST FOR QUOTES @ BVL/ECORSE R		142.00				
48882								
89276	BELLEVILLE AREA INDEPENDENT	02/20/2019	03/19/2019	142.00	142.00	Open	N	
	DDA REQUEST FOR QUOTES @ BVL/TYL	KTYLER					03/19/2019	
	247-000-900-000	DDA REQUEST FOR QUOTES @ BVL/TYLER RD		142.00				
48913								
89371	BELLEVILLE AREA INDEPENDENT	02/27/2019	03/19/2019	71.25	71.25	Open	N	
	2.19 BRD MTG MIN	KTYLER					03/19/2019	
	101-248-900-000	2.19 BRD MTG MIN		71.25				
48914								
89372	BELLEVILLE AREA INDEPENDENT	02/27/2019	03/19/2019	40.00	40.00	Open	N	
	NOTICE OF POSTING ORD#02.19.19(1	KTYLER					03/19/2019	
	101-248-900-000	NOTICE OF POSTING ORD#02.19.19(1)		40.00				
48876								
89394	BELLEVILLE AREA INDEPENDENT	02/20/2019	03/19/2019	262.50	262.50	Open	N	
	2019 MBOR	KTYLER					03/19/2019	
	101-248-900-000	2019 MBOR		262.50				
48953								
89395	BELLEVILLE AREA INDEPENDENT	03/06/2019	03/19/2019	45.00	45.00	Open	N	
	PLNG COMM P/H	KTYLER					03/19/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-370-900-000	PLNG COMM P/H		45.00				
	Total for vendor BEARIN - BELLEVILLE AREA INDEPENDENT:			702.75	702.75			

Vendor PROHAR - BELLEVILLE PRO HARDWARE:

VAN03048								
89267	BELLEVILLE PRO HARDWARE	02/27/2019	03/19/2019	69.68	69.68	Open	N	
	FEB STMT	KTYLER					03/19/2019	
	101-265-740-000	KEYS/BLDG SUPPLIES		13.76				
	101-265-740-000	DRILL BITS/EXT & SCREWS		22.48				
	101-301-743-000	STOCK NUTS/BOLTS/FASTENERS		24.46				
	101-336-860-000	STOCK MOUNTING TAPE		8.98				
	Total for vendor PROHAR - BELLEVILLE PRO HARDWARE:			69.68	69.68			

Vendor BIATOU - BIANCO TOURS:

C38742								
89421	BIANCO TOURS	03/06/2019	03/19/2019	735.00	735.00	Open	N	
	8.9 DETROIT TIGER TRIP TRANSP	KTYLER					03/19/2019	
	101-691-742-000	8.9 DETROIT TIGER TRIP TRANSP		735.00				
	Total for vendor BIATOU - BIANCO TOURS:			735.00	735.00			

Vendor BOTRME - BOUND TREE MEDICAL :

83117171								
89313	BOUND TREE MEDICAL	02/19/2019	03/19/2019	275.64	275.64	Open	N	
	MEDICAL SUPPLIES	KTYLER					03/19/2019	
	101-336-740-000	MEDICAL SUPPLIES		275.64				
	Total for vendor BOTRME - BOUND TREE MEDICAL :			275.64	275.64			

Vendor MISC - CAROL HANSEN:

REFUND								
89422	CAROL HANSEN	03/05/2019	03/19/2019	194.00	194.00	Open	N	
	#100623/#100624 TRIP REFUND	KTYLER					03/19/2019	
	101-000-692-000	#100623 LITTLE RIVER CASINO TRIP REFU		144.00				
	101-000-692-000	#100624 LITTLE RIVER CASINO TRIP REFU		50.00				
	Total for vendor MISC - CAROL HANSEN:			194.00	194.00			

Vendor SCHCAS - CASEY SCHMIDTKE:

WI31217								
89317	CASEY SCHMIDTKE	02/22/2019	03/19/2019	44.80	44.80	Open	N	
	REIMB DRY CLEAN (4) PD WIN COATS	KTYLER					03/19/2019	

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 3/20

03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
101-301-741-000	REIMB DRY CLEAN (4) PD WIN COATS			44.80				
	Total for vendor SCHCAS - CASEY SCHMIDTKE:			44.80	44.80			

Vendor CHABUS - CHAPP & BUSHEY OIL CO:

181587								
89381	CHAPP & BUSHEY OIL CO	02/28/2019	03/19/2019	1,210.57	1,210.57	Open	N	
	DIESEL FUEL	KTYLER					03/19/2019	
101-336-860-001	DIESEL FUEL			1,137.94				
592-536-751-000	DIESEL FUEL			60.53				
101-265-860-000	DIESEL FUEL			12.10				
181588								
89382	CHAPP & BUSHEY OIL CO	02/28/2019	03/19/2019	4,479.95	4,479.95	Open	N	
	FUEL	KTYLER					03/19/2019	
101-301-860-001	FUEL			3,015.01				
101-336-860-001	FUEL			179.20				
592-536-751-000	FUEL			568.95				
101-265-860-000	FUEL			201.60				
101-692-860-000	FUEL			241.92				
101-265-860-000	FUEL 370 BLDG			49.28				
101-265-860-000	FUEL 718 PARK			147.84				
101-171-860-000	FUEL			76.15				
	Total for vendor CHABUS - CHAPP & BUSHEY OIL CO:			5,690.52	5,690.52			

Vendor LIVCIT - CITY OF LIVONIA:

2019-00000020								
89384	CITY OF LIVONIA	02/19/2019	03/19/2019	7,000.00	7,000.00	Open	N	
	2019 WWSOT MEMBERSHIP	KTYLER					03/19/2019	
101-301-745-000	2019 WWSOT MEMBERSHIP			7,000.00				
	Total for vendor LIVCIT - CITY OF LIVONIA:			7,000.00	7,000.00			

Vendor HDSUWA - CORE & MAIN LP:

K186331								
89376	CORE & MAIN LP	02/25/2019	03/19/2019	1,312.18	1,312.18	Open	N	19-0113
	HAGGERTY WATER MAIN RPR PARTS	KTYLER					03/19/2019	
592-536-740-000	HAGGERTY WATER MAIN RPR PARTS			1,312.18				
	Total for vendor HDSUWA - CORE & MAIN LP:			1,312.18	1,312.18			

Vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
300225 89410	DOWNRIVER UTILITY WASTEWATER AUTH MARCH DR EXCESS FLOW 592-537-925-000 Total for vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:	03/01/2019 KTYLER	03/19/2019	9,547.00  9,547.00 <u>9,547.00</u>	9,547.00   <u>9,547.00</u>	Open	N 03/19/2019	
Vendor EAMIUN - EASTERN MICHIGAN UNIVERSITY:								
S3167246 89369	EASTERN MICHIGAN UNIVERSITY STANTON 2.18-10.11 EMU S&C WKSHPS 101-301-861-001 Total for vendor EAMIUN - EASTERN MICHIGAN UNIVERSITY:	02/20/2019 KTYLER	03/19/2019	3,250.00  3,250.00 <u>3,250.00</u>	3,250.00   <u>3,250.00</u>	Open	N 03/19/2019	
Vendor EXAURE - EXPERT AUTO REPAIR INC:								
15154 89316	EXPERT AUTO REPAIR INC #172 PANEL RPRS 101-301-860-000 101-301-860-000 101-301-860-000 101-301-860-000	01/24/2019 KTYLER	03/19/2019	410.23  228.80 44.00 26.00 111.43	410.23	Open	N 03/19/2019	19-0048
15172 89331	EXPERT AUTO REPAIR INC #166 REAR DAMAGE REPAIRS 101-301-860-000 Total for vendor EXAURE - EXPERT AUTO REPAIR INC:	02/25/2019 KTYLER	03/19/2019	390.00  390.00 <u>800.23</u>	390.00   <u>800.23</u>	Open	N 03/19/2019	
Vendor EXPTIR - EXPRESS TIRE:								
1033 89424	EXPRESS TIRE FEB STMT 101-301-860-000 101-301-860-000 101-301-860-000 101-329-860-000 101-301-860-000 101-301-860-000 101-301-860-000 101-301-860-000 101-301-860-000	03/05/2019 KTYLER	03/19/2019	5,300.82  35.53 491.50 373.64 45.86 13.82 373.64 477.75 43.89 496.53	5,300.82	Open	N 03/19/2019	

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 5/20

03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
101-301-860-000	#142 OIL CHNG/L CNTRL ARM/ALIGN			482.67				
101-301-860-000	#142 STABILIZER LINK/COOLANT TANK			489.51				
101-301-860-000	#174 IGNITION COIL/XP PLUG/INJECTOR C			479.00				
101-301-860-000	#142 LOWER ARM CNTRL			379.14				
101-301-860-000	#134 OIL CHNG			35.53				
101-301-860-000	#174 IGNITION COILS			393.95				
101-692-860-000	S-67 BATTERY			177.95				
101-301-860-000	#142 STABILIZER LINK/SWAY BAR			315.00				
101-301-860-000	#166 OIL CHNG/AIR FILTER			55.48				
101-301-860-000	#173 OIL CHNG/TIRE RPR/AIR FILTER			72.30				
101-301-860-000	#91 OIL CHNG			32.60				
101-301-860-000	#171 OIL CHNG			35.53				
Total for vendor EXPTIR - EXPRESS TIRE:				5,300.82	5,300.82			

Vendor F&MMEC - F&M MECHANICAL SERVICES, LLP:

FM33121								
89322	F&M MECHANICAL SERVICES, LLP	02/24/2019	03/19/2019	156.00	156.00	Open	N	
	FS1 BAY DOOR RPRS	KTYLER					03/19/2019	
101-336-931-000	FS1 BAY DOOR RPRS			156.00				
Total for vendor F&MMEC - F&M MECHANICAL SERVICES, LLP:				156.00	156.00			

Vendor FEERIT - FEED RITE PET STORE:

997748								
89358	FEED RITE PET STORE	02/22/2019	03/19/2019	139.98	139.98	Open	N	
	JASE K.9 DOG FOOD/SUPPLIES	KTYLER					03/19/2019	
266-000-863-000	JASE K.9 DOG FOOD/SUPPLIES			139.98				
Total for vendor FEERIT - FEED RITE PET STORE:				139.98	139.98			

Vendor FERWAT - FERGUSON WATERWORKS #3386:

67646								
89360	FERGUSON WATERWORKS #3386	02/11/2019	03/19/2019	7,640.00	7,640.00	Open	N	19-0019
	5 2 INCH WATER METERS FOR REPAIR	KTYLER					03/19/2019	
592-536-970-003	5 2 INCH COMPOUND METERS FOR REPAIR			7,640.00				
68146								
89361	FERGUSON WATERWORKS #3386	02/21/2019	03/19/2019	1,020.00	1,020.00	Open	N	19-0019
	5 2 INCH WATER METERS FOR REPAIR	KTYLER					03/19/2019	
592-536-970-003	5.2 INCH COMPOUND METERS FOR REPAIR			1,020.00				
68269								
89377	FERGUSON WATERWORKS #3386	02/25/2019	03/19/2019	8,660.00	8,660.00	Open	N	19-0027
	5 2 INCH WATER METERS FOR REPAIR	KTYLER					03/19/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	592-536-970-003	5 2 INCH COMPOUND METERS FOR REPAIRS		8,660.00				
68270 89378	FERGUSON WATERWORKS #3386 20 1 INCH WATER METERS FOR REPAI KTYLER 592-536-970-003	02/25/2019	03/19/2019	7,180.00	7,180.00	Open	N 03/19/2019	19-0074
	20 1 INCH METERS FOR RESIDENTIAL INST			7,180.00				
	Total for vendor FERWAT - FERGUSON WATERWORKS #3386:			24,500.00	24,500.00			
Vendor FIDLAR - FIDLAR TECHNOLOGIES, INC.:								
R222642-IN 89312	FIDLAR TECHNOLOGIES, INC. 2019-2020 DOG TAGS/SHIPPING KTYLER 101-329-740-000	02/27/2019	03/19/2019	242.53	242.53	Open	N 03/19/2019	19-0064
	2019-2020 DOG TAGS CIRCLE A-31 WITH D			230.00				
	101-329-740-000 ESTIMATED SHIPPING OF 2019-2020 DOG T			12.53				
	Total for vendor FIDLAR - FIDLAR TECHNOLOGIES, INC.:			242.53	242.53			
Vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:								
379090 89282	FISHBECK, THOMPSON, CARR & HUBER 11.2 VBT/VBT BRIARWOOD DR SAN SE KTYLER 592-000-202-000	11/12/2018	03/19/2019	11,222.00	11,222.00	Open	N 03/19/2019	
	11.2 VBT/VBT BRIARWOOD DR SAN SEW			11,222.00				
381049 89283	FISHBECK, THOMPSON, CARR & HUBER 1.25 VBT/PROJECT PANCAKE KTYLER 592-000-286-000	02/04/2019	03/19/2019	5,184.20	5,184.20	Open	N 03/19/2019	
	1.25 VBT/PROJECT PANCAKE			5,184.20				
380308 89284	FISHBECK, THOMPSON, CARR & HUBER 12.28 VBT/VERIZON WIRELESS KTYLER 101-370-819-000	01/07/2019	03/19/2019	1,820.95	1,820.95	Open	N 03/19/2019	
	12.28 VBT/VERIZON WIRELESS			1,820.95				
381429 89343	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/WATER ASSET MANAGEMENT KTYLER 592-536-820-000	03/04/2019	03/19/2019	384.00	384.00	Open	N 03/19/2019	
	2.22 VBT/WATER ASSET MANAGEMENT			384.00				
381224 89344	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/SAW KTYLER 592-536-820-000	03/04/2019	03/19/2019	21,938.80	21,938.80	Open	N 03/19/2019	
	2.22 VBT/SAW			21,938.80				
381640 89345	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/VBT I-94 SVCS DR SANITA KTYLER	03/04/2019	03/19/2019	724.00	724.00	Open	N 03/19/2019	

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 7/20

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	592-537-970-000	2.22 VBT/VBT I-94 SVCS DR SANITARY SE		724.00				
381641 89346	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/VBT BRIARWOOD DR SANITA 592-537-970-000	03/04/2019 KTYLER	03/19/2019	181.00 181.00	181.00	Open	N 03/19/2019	
381638 89347	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/ELEC GROUNDING SYS STUD 592-536-820-000	03/04/2019 KTYLER	03/19/2019	192.00 192.00	192.00	Open	N 03/19/2019	
381634 89348	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/WATER SYS PRN 592-536-820-000	03/04/2019 KTYLER	03/19/2019	4,776.50 4,776.50	4,776.50	Open	N 03/19/2019	
381630 89349	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/W&S SYS WIDE SURVEY 592-536-820-000	03/04/2019 KTYLER	03/19/2019	362.00 362.00	362.00	Open	N 03/19/2019	
381574 89350	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/YIP W&S 592-536-820-000	03/04/2019 KTYLER	03/19/2019	785.00 785.00	785.00	Open	N 03/19/2019	
381418 89374	FISHBECK, THOMPSON, CARR & HUBER 2.22 VBT/DDA 2016 PLACEMAKING PR 247-000-820-000	03/04/2019 KTYLER	03/19/2019	515.64 515.64	515.64	Open	N 03/19/2019	
	Total for vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:			48,086.09	48,086.09			
Vendor GARFAN - GARDEN FANTASY GREENHOUSE:								
43752 89405	GARDEN FANTASY GREENHOUSE 3 CHRISTMAS WREATHS-MUSEUM 101-101-956-000	11/16/2018 KTYLER	03/19/2019	150.00 150.00	150.00	Open	N 03/19/2019	18-1244
	Total for vendor GARFAN - GARDEN FANTASY GREENHOUSE:			150.00	150.00			
Vendor GAMOGR - GASIOREK, MORGAN, GRECO & MCCAULEY, :								
8114 89414	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000	03/07/2019 KTYLER	03/19/2019	3,947.50 2,802.73	3,947.50	Open	N 03/19/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	592-536-801-002	FEB LEGAL SVCS		1,144.77				
8115 89415	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/07/2019 KTYLER FEB LEGAL SVCS FEB LEGAL SVCS	03/19/2019	2,114.70  1,501.44 613.26	2,114.70	Open	N 03/19/2019	
8117 89416	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/07/2019 KTYLER FEB LEGAL SVCS FEB LEGAL SVCS	03/19/2019	48.90  34.72 14.18	48.90	Open	N 03/19/2019	
8118 89417	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/07/2019 KTYLER FEB LEGAL SVCS Attorney	03/19/2019	5,026.85  3,569.06 1,457.79	5,026.85	Open	N 03/19/2019	
Total for vendor GAMOGR - GASIOREK, MORGAN, GRECO & MCCAULEY,:				11,137.95	11,137.95			
Vendor STAGRA - GRACE STAMPER:								
TRAVEL 89423	GRACE STAMPER 2.3-17 ZONING ADMIN TRNG MILEAGE 101-370-860-000	03/11/2019 KTYLER 2.3-17 ZONING ADMIN TRNG MILEAGE	03/19/2019	151.96  151.96	151.96	Open	N 03/19/2019	
Total for vendor STAGRA - GRACE STAMPER:				151.96	151.96			
Vendor GRAING - GRAINGER:								
9106359392 89408	GRAINGER METER TOOLS 592-536-970-003	03/06/2019 KTYLER METER TOOLS	03/19/2019	201.26  201.26	201.26	Open	N 03/19/2019	
9106439285 89412	GRAINGER CORDLESS IMPACT WRENCH KIT 101-265-740-000	03/06/2019 KTYLER CORDLESS IMPACT WRENCH KIT	03/19/2019	493.25  493.25	493.25	Open	N 03/19/2019	
9106439293 89413	GRAINGER SOCKET SET/GLOVES/PORT POWER PK 101-265-740-000	03/06/2019 KTYLER SOCKET SET/GLOVES/PORT POWER PK	03/19/2019	299.70  299.70	299.70	Open	N 03/19/2019	
Total for vendor GRAING - GRAINGER:				994.21	994.21			

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 9/20

03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
Vendor GLWA - GREAT LAKES WATER AUTHORITY:								
300.1511.S								
89279	GREAT LAKES WATER AUTHORITY	02/18/2019	03/19/2019	2,044.19	2,044.19	Open	N	
	JAN IWC	KTYLER					03/19/2019	
	592-537-924-000	JAN IWC		2,044.19				
100.1511.W								
89281	GREAT LAKES WATER AUTHORITY	02/25/2019	03/19/2019	266,640.06	266,640.06	Open	N	
	JAN WATER PURCHASES	KTYLER					03/19/2019	
	592-536-927-000	JAN WATER PURCHASES		266,640.06				
	Total for vendor GLWA - GREAT LAKES WATER AUTHORITY:			268,684.25	268,684.25			
Vendor GUAULU - GULF AUTO LUBE:								
67849								
89356	GULF AUTO LUBE	03/01/2019	03/19/2019	42.94	42.94	Open	N	
	#100 OIL CHNG	KTYLER					03/19/2019	
	101-301-860-000	#100 OIL CHNG		42.94				
	Total for vendor GUAULU - GULF AUTO LUBE:			42.94	42.94			
Vendor HYDCOR - HYDROCORP:								
51426-IN								
89342	HYDROCORP	02/28/2019	03/19/2019	1,190.00	1,190.00	Open	N	
	FEB INV 22 OF 36 CROSS CONNECT	KTYLER					03/19/2019	
	592-536-819-000	FEB INV 22 OF 36 CROSS CONNECT		1,190.00				
	Total for vendor HYDCOR - HYDROCORP:			1,190.00	1,190.00			
Vendor INASCP - IACP:								
34143								
89314	IACP	02/14/2019	03/19/2019	875.00	875.00	Open	N	
	ANN BILLING FOR IACP NET SVCS AC	KTYLER					03/19/2019	
	101-301-810-000	ANN BILLING FOR IACP NET SVCS ACCESS		875.00				
	Total for vendor INASCP - IACP:			875.00	875.00			
Vendor J&TAGG - J&T AGGREGATE, LLC:								
VBW019-02A								
89375	J&T AGGREGATE, LLC	03/07/2019	03/19/2019	588.00	588.00	Open	N	
	SAND FOR 8080 HAGGERTY	KTYLER					03/19/2019	
	592-536-740-000	SAND FOR 8080 HAGGERTY		588.00				
	Total for vendor J&TAGG - J&T AGGREGATE, LLC:			588.00	588.00			



03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 11/20

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
431050 89307	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	02/27/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	90.48 90.48	90.48	Open	N 03/19/2019	
431100 89308	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	02/27/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	63.60 63.60	63.60	Open	N 03/19/2019	
432150 89318	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	03/01/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	484.60 484.60	484.60	Open	N 03/19/2019	
432151 89319	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	03/01/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	476.80 476.80	476.80	Open	N 03/19/2019	
431100-1 89418	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	03/11/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	21.20 21.20	21.20	Open	N 03/19/2019	
432152 89419	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	03/11/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	162.00 162.00	162.00	Open	N 03/19/2019	
432477 89420	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	03/11/2019 KTYLER JANITORIAL SUPPLIES	03/19/2019	492.04 492.04	492.04	Open	N 03/19/2019	
Total for vendor LOHUSU - LOWER HURON SUPPLY:				1,790.72	1,790.72			

Vendor DANLYL - LYLE D DANULOFF PHD:

02.13.19 89324	LYLE D DANULOFF PHD EDGE PSYCH EVAL 101-301-956-000	02/13/2019 KTYLER EDGE PSYCH EVAL	03/19/2019	600.00 600.00	600.00	Open	N 03/19/2019	
02.13.19 89325	LYLE D DANULOFF PHD DJOHNSON PSYCH EVAL 101-325-956-000	02/13/2019 KTYLER DJOHNSON PSYCH EVAL	03/19/2019	500.00 500.00	500.00	Open	N 03/19/2019	

Vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 13/20

03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
706910	GL Distribution							
89264	NAPA AUTO PARTS OF BELLEVILLE	02/22/2019	03/19/2019	19.97	19.97	Open	N	
	STOCK SILICONE SPRAY/PIN CLIPS	KTYLER					03/19/2019	
	101-336-860-000	STOCK SILICONE SPRAY/PIN CLIPS		19.97				
	Total for vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:			19.97	19.97			

Vendor OREILL - O'REILLY AUTOMOTIVE INC:

858052								
89341*	O'REILLY AUTOMOTIVE INC	02/28/2019	03/19/2019	309.66	309.66	Open	N	
	FEB STMT	KTYLER					03/19/2019	
	592-536-932-000	#516 ALTERNATOR/AIR FILTER		170.44				
	101-265-740-000	#512 ORGANIZER		19.99				
	592-536-932-000	#516 ALTERNATOR RETURN-CREDIT		(149.89)				
	101-265-740-000	HYDRLOIL		39.99				
	101-336-860-000	STOCK MIRROR ADHESIVES		11.97				
	101-336-860-000	STOCK WAXDRY/CARWASH		23.47				
	101-336-860-000	STOCK TIREFOAM/SPRAYWAX/CLOTH		34.35				
	101-336-860-000	STOCK BLUE DEF		55.96				
	101-265-740-000	HYDFLUID		10.50				
	592-536-932-000	CAR CHARGER		29.99				
	101-265-860-000	S-71 MINI BULB		5.61				
	101-265-740-000	#7180 MARKERS		36.28				
	101-265-860-000	P-51 HYDFLUID		21.00				
	Total for vendor OREILL - O'REILLY AUTOMOTIVE INC:			309.66	309.66			

Vendor PITBOW - PITNEY BOWES:

11436371								
89362	PITNEY BOWES	02/21/2019	03/19/2019	2,775.96	2,775.96	Open	N	
	12.1-11.30 FOLDER/STUFFER MAINT	KTYLER					03/19/2019	
	592-536-937-000	12.1-11.30 FOLDER/STUFFER MAINT		2,775.96				
	Total for vendor PITBOW - PITNEY BOWES:			2,775.96	2,775.96			

Vendor PRONEM - PRIORITY ONE EMERGENCY:

70050684								
89330	PRIORITY ONE EMERGENCY	02/26/2019	03/19/2019	149.98	149.98	Open	N	
	VLADEMAR UNIFORMS	KTYLER					03/19/2019	
	101-336-741-000	VLADEMAR UNIFORMS		149.98				
70050717								
89354	PRIORITY ONE EMERGENCY	02/27/2019	03/19/2019	74.99	74.99	Open	N	
	EMCCORMICK UNIFORMS	KTYLER					03/19/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-336-741-000	EMCCORMICK UNIFORMS		74.99				
	Total for vendor PRONEM - PRIORITY ONE EMERGENCY:			224.97	224.97			

Vendor QUILL - QUILL CORPORATION:

5310480								
89268	QUILL CORPORATION	02/22/2019	03/19/2019	80.67	80.67	Open	N	19-0094
	DET BUR-FOLDERS/SHARPIES	KTYLER					03/19/2019	
	101-301-727-000	QUILL 5 TAB FOLDERS		29.74				
	101-301-727-000	DOZEN RETRACTABLE SHARPIE		21.55				
	101-301-727-000	DOZEN PILOT G2 PENS		17.49				
	101-301-727-000	DOZEN BIC VELOCITY PENS		11.89				
5258217								
89269	QUILL CORPORATION	02/21/2019	03/19/2019	1,294.60	1,294.60	Open	N	19-0083
	PALLET OF COPY PAPER	KTYLER					03/19/2019	
	101-248-727-000	PALLET OF COPY PAPER		1,269.60				
	101-248-727-000	DELIVERY FEE		25.00				
5233603								
89270	QUILL CORPORATION	02/20/2019	03/19/2019	664.27	664.27	Open	N	19-0088
	GENERAL OFFICE SUPPLIES	KTYLER					03/19/2019	
	101-248-727-000	BOX FINE POINT SHARPIES		20.02				
	101-248-727-000	BOXES LARGE SHARPIES		27.18				
	101-248-727-000	BOXES HIGHLIGHTERS		24.90				
	101-248-727-000	20-PACK BANKERS BOXES		101.98				
	101-248-727-000	PACK BLACK PENS		22.94				
	101-248-727-000	PACK BLUE PENS		22.94				
	101-248-727-000	PACK BLACK PENS THIN		16.98				
	101-248-727-000	PACK BLUE PENS THIN		16.98				
	101-248-727-000	BOXES 1/3 TAB FOLDERS		57.78				
	101-248-727-000	BOXES 1/5 TAB FOLDERS		31.44				
	101-248-727-000	1.5 INCH BINDERS		29.70				
	101-248-727-000	3 INCH BINDERS		17.50				
	101-248-727-000	REAMS 11X17 PAPER		24.30				
	101-248-727-000	WALL CALENDAR FOR CABLE		33.14				
	101-248-727-000	PLANNER FOR CABLE		16.14				
	101-248-727-000	BOXES INK FOR CABLE		133.18				
	101-248-727-000	SIGN HERE TABS		27.18				
	101-248-727-000	LAMINATING POUCHES		39.99				
5229623								
89271	QUILL CORPORATION	02/20/2019	03/19/2019	50.99	50.99	Open	N	19-0088
	GENERAL OFFICE SUPPLIES	KTYLER					03/19/2019	
	101-248-727-000	10 PACK ACRYLIC SIGN HOLDERS		50.99				

03/14/2019 07:39 AM  
 User: KTYLER  
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 15/20

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
5286005 89272	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000	02/21/2019 KTYLER	03/19/2019	33.95 33.95	33.95	Open	N 03/19/2019	19-0088
	2 INCH BINDERS							
5413378 89273	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000	02/21/2019 KTYLER	03/19/2019	30.99 30.99	30.99	Open	N 03/19/2019	19-0088
	CLOCK							
5344545 89321	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000 101-248-727-000 101-248-727-000	02/25/2019 KTYLER	03/19/2019	127.36 61.14 38.24 27.98	127.36	Open	N 03/19/2019	19-0095
	BOXES OF 2 POCKET FOLDERS (25 CT)							
	36- G2 PENS							
	12 PACK LEGAL PADS							
	Total for vendor QUILL - QUILL CORPORATION:			2,282.83	2,282.83			

Vendor RRFITR - R&R FIRE TRUCK REPAIR :

54421 89315	R&R FIRE TRUCK REPAIR E-4 PARK BRAKE AIR LEAK RPRS 101-336-860-000	02/25/2019 KTYLER	03/19/2019	245.80 245.80	245.80	Open	N 03/19/2019	
	E-4 PARK BRAKE AIR LEAK RPRS							
54513 89352	R&R FIRE TRUCK REPAIR E-3 BRASS HOSE RPRS 101-336-860-000	03/04/2019 KTYLER	03/19/2019	586.37 586.37	586.37	Open	N 03/19/2019	
	E-3 BRASS HOSE RPRS							
54430 89355	R&R FIRE TRUCK REPAIR E-4 TANK PUMP RPRS 101-336-860-000	02/25/2019 KTYLER	03/19/2019	512.97 512.97	512.97	Open	N 03/19/2019	
	E-4 TANK PUMP RPRS							
54517 89368	R&R FIRE TRUCK REPAIR E-2 SIDE DOOR LATCH RPRS 101-336-860-000	03/04/2019 KTYLER	03/19/2019	1,723.53 1,723.53	1,723.53	Open	N 03/19/2019	
	E-2 SIDE DOOR LATCH RPRS							
54490 89370	R&R FIRE TRUCK REPAIR E-4 KUSSMAUL PUMP RPRS 101-336-860-000	02/28/2019 KTYLER	03/19/2019	1,289.52 1,289.52	1,289.52	Open	N 03/19/2019	
	E-4 KUSSMAUL PUMP RPRS							
	Total for vendor RRFITR - R&R FIRE TRUCK REPAIR :			4,358.19	4,358.19			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
GL Distribution								
Vendor REDLEV - RED LEVEL NETWORKS:								
CW42595								
89411	RED LEVEL NETWORKS	01/09/2019	03/19/2019	4,250.00	4,250.00	Open	N	18-1331
	TECH SUPP BLOCK (25) HOURS	KTYLER					03/19/2019	
	101-000-202-000	TECH SUPP BLOCK (25)HOURS		4,250.00				
	Total for vendor REDLEV - RED LEVEL NETWORKS:			4,250.00	4,250.00			
Vendor EBERYA - RYAN EBERHART:								
ASSISTANT								
89263	RYAN EBERHART	03/01/2019	03/19/2019	240.00	240.00	Open	N	
	MARCH ARCHIVAL ASSISTANT	KTYLER					03/19/2019	
	250-000-821-000	MARCH ARCHIVAL ASSISTANT		240.00				
	Total for vendor EBERYA - RYAN EBERHART:			240.00	240.00			
Vendor S&LELE - S&L ELECTRICAL SERVICES LLC:								
943								
89309	S&L ELECTRICAL SERVICES LLC	01/22/2019	03/19/2019	490.00	490.00	Open	N	
	GYM LIGHTS	KTYLER					03/19/2019	
	101-265-931-000	GYM LIGHTS		490.00				
944								
89310	S&L ELECTRICAL SERVICES LLC	02/05/2019	03/19/2019	350.00	350.00	Open	N	
	LIGHTING MAINT FOR VARIOUS DEPTS	KTYLER					03/19/2019	
	101-265-931-000	LIGHTING MAINT FOR VARIOUS DEPTS		350.00				
945								
89311	S&L ELECTRICAL SERVICES LLC	02/19/2019	03/19/2019	485.00	485.00	Open	N	
	BRD RM RECEPTACLES	KTYLER					03/19/2019	
	101-265-931-000	BRD RM RECEPTACLES		485.00				
	Total for vendor S&LELE - S&L ELECTRICAL SERVICES LLC:			1,325.00	1,325.00			
Vendor SUACHA - SUMPTER ACE HARDWARE:								
4637								
89332	SUMPTER ACE HARDWARE	02/28/2019	03/19/2019	841.76	841.76	Open	N	
	FEB STMT	KTYLER					03/19/2019	
	592-536-740-000	MISC FASTENERS/MSKG TAPE		139.33				
	101-265-740-000	#7180 ORANGE TRI-SLOW MOVING VEHICLE		15.29				
	101-265-740-000	KEYS		12.37				
	101-301-743-000	VACCUM FILTER		17.99				
	101-265-740-000	T-2 HARDWARE		79.24				
	101-265-740-000	DRILL BIT/FASTENERS		13.09				

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 17/20

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	GL Distribution							
	101-265-740-000	T-2 TRLR ACCESSORIES		85.08				
	592-536-740-000	BLASTER LUBE		4.49				
	101-265-740-000	DRYWALL COMPOUND/TIN SNIPS		61.33				
	101-301-865-000	MARINE 1 TREAD(S)		36.99				
	101-718-740-000	MOP HEAD/ROCK SALT		32.05				
	101-265-740-000	BRD RM PROJECT		38.65				
	101-718-740-000	SURGE PROTECTOR/EXT CORD		43.18				
	101-265-740-000	BRD RM PROJECT		34.87				
	101-265-740-000	JTAYLOR OFFICE-MOUNTING TAPE		7.19				
	101-718-740-000	LENGTH OF CHAIN/WIPERS		30.56				
	101-265-740-000	CMPND MUD/WORKLIGHT		35.62				
	101-265-740-000	WET/DRY VAC PARTS		36.88				
	592-536-740-000	GLOVES/TOOLS		32.71				
	101-265-740-000	CONCESSION STND BLDG KEYS		16.49				
	101-718-740-000	PADLOCKS/TOW ROPE/RECOVERY STRAP		68.36				
	Total for vendor SUACHA - SUMPTER ACE HARDWARE:			841.76	841.76			

Vendor SUFILA - SURE-FIT LAUNDRY:

412776								
89326	SURE-FIT LAUNDRY	02/06/2019	03/19/2019	54.75	54.75	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					03/19/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		54.75				
413006								
89327	SURE-FIT LAUNDRY	02/12/2019	03/19/2019	16.50	16.50	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					03/19/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		16.50				
413333								
89328	SURE-FIT LAUNDRY	02/19/2019	03/19/2019	59.25	59.25	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					03/19/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		59.25				
413614								
89329	SURE-FIT LAUNDRY	02/27/2019	03/19/2019	39.00	39.00	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					03/19/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		39.00				
	Total for vendor SUFILA - SURE-FIT LAUNDRY:			169.50	169.50			

Vendor LUBSTO - THE LUBE STOP:

115452								
89359	THE LUBE STOP	03/05/2019	03/19/2019	38.70	38.70	Open	N	
	#641 OIL CHNG	KTYLER					03/19/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-265-860-000	#641 OIL CHNG		38.70				
	Total for vendor LUBSTO - THE LUBE STOP:			38.70	38.70			

Vendor SENALL - THE SENIOR ALLIANCE:

TSA-2019-71								
89364	THE SENIOR ALLIANCE	01/24/2019	03/19/2019	1,885.00	1,885.00	Open	N	
	FY 2019 COMMUNITY MATCH CONTRIBU	KTYLER					03/19/2019	
	101-692-956-000	FY 2019 COMMUNITY MATCH CONTRIBUTION		1,885.00				
	Total for vendor SENALL - THE SENIOR ALLIANCE:			1,885.00	1,885.00			

Vendor USBANK - U S BANK:

1361736								
89280	U S BANK	02/25/2019	03/19/2019	1,175,540.63	1,175,540.63	Open	N	
	LDFA TAX INC REV BOND 2015 PRIN/	KTYLER					03/19/2019	
	251-000-994-000	LDFA TAX INC REV BOND 2015 PRIN		915,000.00				
	251-000-995-000	LDFA TAX INC REV BOND 2015 INT		260,540.63				
	Total for vendor USBANK - U S BANK:			1,175,540.63	1,175,540.63			

Vendor UISSCA - UIS SCADA:

530356282								
89379	UIS SCADA	02/28/2019	03/19/2019	680.00	680.00	Open	N	19-0104
	UPGRADE ADDRESSES-SCADA STATIONS	KTYLER					03/19/2019	
	592-536-819-000	UPGRADE ADDRESSSES-SCADA STATIONS		680.00				
	Total for vendor UISSCA - UIS SCADA:			680.00	680.00			

Vendor USABB - USABBLUEBOOK:

813598								
89277	USABBLUEBOOK	02/14/2019	03/19/2019	74.42	74.42	Open	N	
	FLAGS	KTYLER					03/19/2019	
	592-536-740-000	FLAGS		74.42				
818125								
89380	USABBLUEBOOK	02/20/2019	03/19/2019	292.88	292.88	Open	N	
	(12) BARRICADE TAPE	KTYLER					03/19/2019	
	592-536-740-000	(12) BARRICADE TAPE		292.88				
	Total for vendor USABB - USABBLUEBOOK:			367.30	367.30			

Vendor BELVIR - VIRGINIA BELINSKI:

03/14/2019 07:39 AM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 19/20

03.19.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
INSTRUCTOR								
89320	VIRGINIA BELINSKI	02/04/2019	03/19/2019	200.00	200.00	Open	N	
	FEB AFEP @ BAL/EXER INST	KTYLER					03/19/2019	
	101-692-742-000	FEB AFEP INST		125.00				
	101-692-742-000	FEB BAL/EXER INST		75.00				
	Total for vendor BELVIR - VIRGINIA BELINSKI:			200.00	200.00			
Vendor WCAR - WAYNE COUNTY ACCTS RECEIV:								
298048								
89353	WAYNE COUNTY ACCTS RECEIV	02/22/2019	03/19/2019	150.00	150.00	Open	N	
	ATTY FEES 10015454	KTYLER					03/19/2019	
	266-000-864-000	ATTY FEES 10015454		150.00				
1009459								
89363	WAYNE COUNTY ACCTS RECEIV	02/25/2019	03/19/2019	32.73	32.73	Open	N	
	12/18 WALMART TRAG SIG MAINT	KTYLER					03/19/2019	
	101-450-926-000	12/18 WALMART TRAG SIG MAINT		32.73				
	Total for vendor WCAR - WAYNE COUNTY ACCTS RECEIV:			182.73	182.73			
Vendor WCDEEN - WAYNE COUNTY DEPT. ENVIRONMENT:								
297661								
89274	WAYNE COUNTY DEPT. ENVIRONMENT	02/01/2019	03/19/2019	10,113.60	10,113.60	Open	N	
	2019 ALLIANCE DR WATERSHEDS	KTYLER					03/19/2019	
	592-536-819-000	2019 ALLIANCE DR WATERSHEDS		10,113.60				
	Total for vendor WCDEEN - WAYNE COUNTY DEPT. ENVIRONMENT:			10,113.60	10,113.60			
Vendor WACORD - WAYNE COUNTY REGISTER OF DEEDS:								
EASEMENT								
89373	WAYNE COUNTY REGISTER OF DEEDS	03/07/2019	03/19/2019	21.00	21.00	Open	N	
	RECORD EASEMENT WATER MAIN SPEED	KTYLER					03/19/2019	
	101-370-900-000	RECORD EASEMENT WATER MAIN SPEEDWAY		21.00				
	Total for vendor WACORD - WAYNE COUNTY REGISTER OF DEEDS:			21.00	21.00			
Vendor WIPOEQ - WINDER POLICE EQUIPMENT:								
20190350								
89407	WINDER POLICE EQUIPMENT	02/14/2019	03/19/2019	1,057.92	1,057.92	Open	N	19-0042
	#7180 TRAFFIC SAFETY LIGHT SYSTE	KTYLER					03/19/2019	
	101-265-933-000	AMBER/GREEN MINI LIBERTY SAFETY LIGHT		1,032.92				
	101-265-933-000	FREIGHT		25.00				
	Total for vendor WIPOEQ - WINDER POLICE EQUIPMENT:			1,057.92	1,057.92			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
EXP CHECK RUN DATES 03/19/2019 - 03/19/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
03.19.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
# of Invoices:	114	# Due:	114	Totals:	1,616,093.91	1,616,093.91		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				1,616,093.91	1,616,093.91			
* 1 Net Invoices have Credits Totalling:				(149.89)				
--- TOTALS BY FUND ---								
	101 - General Fund			69,303.75	69,303.75			
	247 - DDA Fund			799.64	799.64			
	250 - Museum Fund			240.00	240.00			
	251 - LDFA Fund			1,175,540.63	1,175,540.63			
	266 - State Forfeiture Fund			289.98	289.98			
	592 - Water/Sewer Fund			369,919.91	369,919.91			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			1,197,819.33	1,197,819.33			
	101 - Township Board			150.00	150.00			
	171 - Supervisor Department			76.15	76.15			
	210 - Attorney Fees			7,907.95	7,907.95			
	247 - Assessing Department			1,410.00	1,410.00			
	248 - General Office			2,683.96	2,683.96			
	265 - Building & Grounds			8,552.73	8,552.73			
	276 - Cemetery			90.00	90.00			
	301 - Police Department			31,078.27	31,078.27			
	325 - Dispatch			500.00	500.00			
	329 - Ordinance Enforcement			438.39	438.39			
	336 - Fire Department			6,486.64	6,486.64			
	370 - Building/Planning Dept.			2,038.91	2,038.91			
	450 - Public Services			32.73	32.73			
	536 - Water Department			340,918.64	340,918.64			
	537 - Sewer Department			12,496.19	12,496.19			
	691 - Recreation Dept			735.00	735.00			
	692 - Seniors Dept			2,504.87	2,504.87			
	718 - Park & Lake Dept			174.15	174.15			

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: 4

**WORK STUDY MEETING: 03/18/19**

**BOARD MEETING DATE: 03/19/19**

Consent Agenda X New Business \_\_\_\_\_ Unfinished Business \_\_\_\_\_ Public Hearing \_\_\_\_\_

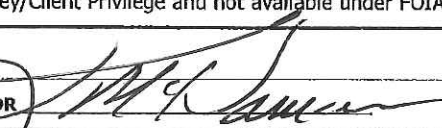
ITEM (SUBJECT)	Application Telecommunications Right-of Way Permit (US Signal Company, LLC)
DEPARTMENT	Public Services
PRESENTER	Matthew R. Best Director – Department of Public Services
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

ACTION REQUESTED	
Approve the telecommunication right-of-way permit application for US Signal Company, L.L.C.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>In 2002, the State of Michigan adopted the METRO Act, which requires municipalities to conform to state-standardized regulations regarding the processing of telecommunications permits. The METRO Act requires telecommunications providers to submit a permit application to each municipality in which the provider has facilities in the public right-of-way.</p> <p>The Charter Township of Van Buren received a telecommunications permit application from US Signal Company, L.L.C. on 02/25/19 for access to and ongoing use of public right-of-way to build and maintain a fiber optic telecommunications network.</p> <p>The network route map shows the proposed location of the network. The applicant intends to use existing utility poles and underground conduit to install network facilities. The applicant is seeking a term of 15 years, with 3 subsequent renewal terms of 5 years each. Construction of the network is proposed to take place starting June of 2019 and ending no later than October 2019.</p> <p>Pursuant to the METRO Act, the permit application must be acted upon within 45 days from the date of filing.</p>	

BUDGET IMPLICATION	Township should see an increase in the annual payment made by the State to Van Buren Township for telecommunication fees revenues.
IMPLEMENTATION NEXT STEP	Supervisor, or their designee sign the METRO Act permit

DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A

ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

**METRO Act Permit Application Form  
Revised February 2, 2015**

**Van Buren Charter Township**

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS  
UNDER  
METROPOLITAN EXTENSION TELECOMMUNICATIONS  
RIGHTS-OF-WAY OVERSIGHT ACT  
2002 PA 48  
MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**US Signal Company, L.L.C.  
("APPLICANT")**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act—Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at Van Buren Charter Township, 46425 Tyler Rd, Van Buren Twp, MI 48111.

**Van Buren Charter Township**

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS**

**By  
US Signal Company, L.L.C.  
("APPLICANT")**

*This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).*

*This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).*

---

**1 GENERAL INFORMATION:**

1.1 Date: February 4, 2019

1.2 Applicant's legal name: US Signal Company, L.L.C.  
Mailing Address: 201 Ionia Ave SW  
Grand Rapids, MI 49503

Telephone Number: (616) 988-7000  
Fax Number: (616) 988-0414  
Corporate website: [www.ussignal.com](http://www.ussignal.com)

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Name: Ryan J Miedema – Manager of OSP & ISP Engineering  
Mailing Address: 201 Ionia Ave SW  
Grand Rapids, MI 49503

Telephone Number: (616) 233-7144  
Fax Number: (616) 988-0414  
E-mail Address: [rjmiedema@ussignal.com](mailto:rjmiedema@ussignal.com)

1.3 Type of Entity: (Check one of the following)

- ☐ Corporation  
☐ General Partnership  
☐ Limited Partnership  
☒ Limited Liability Company  
☐ Individual  
☐ Other, please describe: \_\_\_\_\_

1.4 Assumed name for doing business, if any: \_\_\_\_\_

1.5 Description of Entity: **US Signal Company, L.L.C. is licensed by the Michigan Public Service Commission as a Competitive Local Exchange Carrier.**

1.5.1 Jurisdiction of incorporation/formation; **Michigan**

1.5.2 Date of incorporation/formation; **May 25, 2000**

1.5.3 If a subsidiary, name of ultimate parent company; **N/A**

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). **Richard Postma – Chairman/CEO**  
**Stephen Oyer - President**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. **See Attachment A.**

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: **No**

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes **No**

*If "yes," please describe the circumstances.*

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes **No**

*If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.*

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain. **US Signal Company, L.L.C. holds a license to provide basic local exchange service. See Attachment B.**

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

*If no financial statements are provided, please explain and provide particulars.*

**Per Section 1 (1.10), US Signal Company, L.L.C. holds a license to provide basic local exchange service.**

## **2 DESCRIPTION OF PROJECT:**

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

**No additional applications are applicable as US Signal Company, L.L.C. has endorsement from the Michigan Department of Consumer and Industry Services (Attachment A) and holds a license to provide basic local exchange service with the Michigan Public Service (Attachment B).**

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways. **See Attachment C.**

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

**See Attachment E for existing and proposed facilities.**

2.4 Please provide an anticipated or actual construction schedule.  
**Start date dependent on receipt of Metro Agreement and permits. Construction is anticipated to commence in June, 2019 and will be complete by the end of October, 2019.**

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

**US Signal Company, L.L.C.**

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. **Turnkey Network Solutions is responsible for the emergency restoration of the US Signal Company, L.L.C. fiber optic network in Michigan. See Attachment D for Contact List.**

### **3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:**

*Please provide the following or attach an appropriate exhibit.*

3.1 Address of Applicant's nearest local office;  
**201 Ionia Ave SW, Grand Rapids, MI**

3.2 Location of all records and engineering drawings, if not at local office;  
**Records and drawings located at local office noted above.**

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

**Ryan Miedema, Manager of OSP & ISP Engineering, US Signal Company, L.L.C., 201 Ionia Ave SW, Grand Rapids, MI 49503. Phone # 616-233-7144, [rmiedema@ussignal.com](mailto:rmiedema@ussignal.com)**

**Thomas Glass, Turnkey Network Solutions, 7020 Southbelt Dr SE, Caledonia, MI 49316. Phone # 616-988-3344, [tglass@tkns.net](mailto:tglass@tkns.net)**

**Chris Eby, Hoosierland Excavating, 18941 New Road, South Bend, IN 46614. Phone # 574-612-6791, [chriseby.hle@outlook.com](mailto:chriseby.hle@outlook.com)**

**Michael Bastien, Underground Contractors, Inc, 30561 Anderson Ct, Wixom, MI 48393. Phone # 248-669-2510, [mbastien@undergroundcontractors.com](mailto:mbastien@undergroundcontractors.com)**

**Carl Wesolek, Challenger Technologies, LLC, 2501 Precision St, Jackson, MI 49202. Phone # 517-768-1387, [cwesolek@challengertech.net](mailto:cwesolek@challengertech.net)**

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

**See Attachment F**

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

**Turnkey Network Solutions, Hoosierland Excavating, Underground Contractors, Inc., Challenger Technologies, LLC**

**4 CERTIFICATION:**

*All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.*

**US Signal Company, L.L.C.**

By:   
Ryan J Miedema

Its: Manager of OSP & ISP Engineering .

Date: 2/4/19

S:\metroapplicationform.doc



Form Revision Date 07/2011

## MI / FOREIGN LLC ANNUAL STATEMENT (YEARS: 1993-PRESENT)

(Required by Section 207, Act 23, Public Act of 1993)

Identification Number: 801141501

Annual Statement Filing Year: 2018

Limited Liability Company Name:

US SIGNAL COMPANY, L.L.C.

1. The street address of the limited liability company's registered office and name of the resident agent at that office:

Resident Agent Name: RICHARD POSTMA

Street Address: 201 IONIA AVE SW

Apt/Suite/Other:

City: GRAND RAPIDS

State: MI

Zip Code: 49503

2. Mailing address of the registered office:

P.O. Box or Street

Address:

Apt/Suite/Other:

City:

State:

Zip Code:

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 14th Day of November, 2017 by:

Signature	Title	Title if "Other" was selected
Richard Postma	Member	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**FILING ENDORSEMENT**

***This is to Certify that the*** 2018 MI / FOREIGN LLC ANNUAL STATEMENT (YEARS: 1993-PRESENT)  
***for***

US SIGNAL COMPANY, L.L.C.

**ID Number:** 801141501

***received by electronic transmission on*** November 14, 2017 , ***is hereby endorsed.***

***Filed on*** November 29, 2017, ***by the Administrator.***

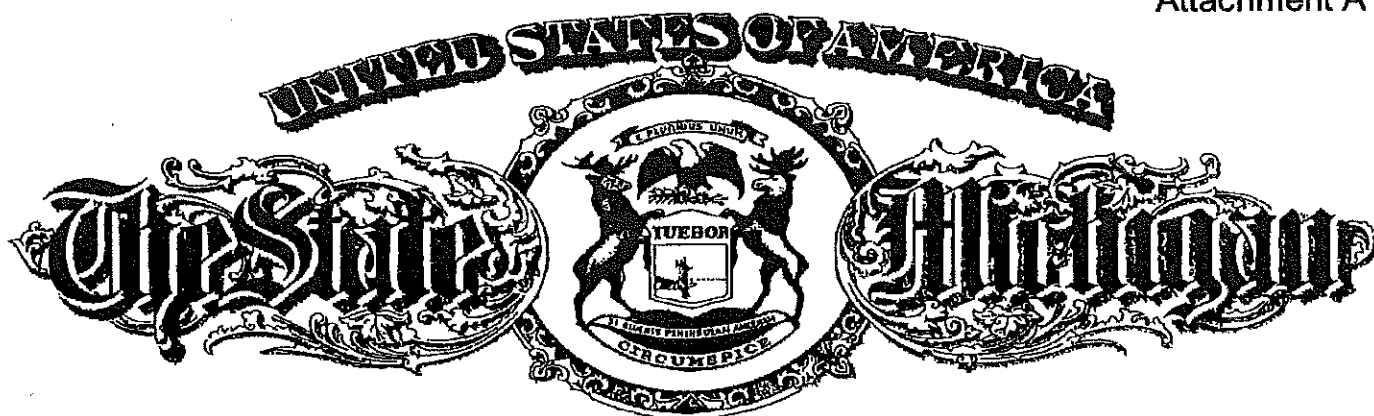
***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 29th day of November, 2017.***

**Julia Dale, Director**

**Corporations, Securities & Commercial Licensing Bureau**



**Department of Licensing and Regulatory Affairs**  
Lansing, Michigan

This is to Certify That  
**US SIGNAL COMPANY, L.L.C.**

was validly authorized on May 25, 2000, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY,  
and said limited liability company is validly in existence under the laws of this state and has satisfied its  
annual filing obligations.

This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the company is  
in good standing in Michigan as of this date.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit  
given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 18087453150

In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 21st day of August, 2018.

A handwritten signature in cursive script, appearing to read "Julia Dale".

Julia Dale, Director

Corporations, Securities & Commercial Licensing Bureau

90500-750 (Rev. 04/12)

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS	
BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY)
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	
Name Jeffrey G. York, Miller, Canfield Paddock and Stone P.C.	
Address 99 Monroe Avenue NW Ste 1200	
City Grand Rapids	State MI Zip Code 49503
EFFECTIVE DATE: Expiration Date for new assumed names: December 31, Expiration Date for transferred assumed names: appear in Item 1	

Document will be returned to the name and address you enter above.  
If left blank the document will be mailed to the registered office.

**CERTIFICATE OF MERGER**  
For use by Limited Liability Companies  
(Please read information and instructions on last page)

*Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned limited liability companies execute the following Certificate of Merger:*

1. The name of each constituent limited liability company and their identification numbers are:

US Signal Company, L.L.C.

B68286

P&V Capital Holdings, L.L.C.

B2702H

2. The name of the surviving limited liability company and its identification number is:

US Signal Company, L.L.C.

B68286

3. Check one of the following:

- ☐ There are no changes to be made to the Articles of Organization of the surviving limited liability company.
- ☒ The amendments to the Articles, or a restatement of the Articles, of the surviving limited liability company to be effected by the merger are as follows:

A new Article V is added to read as follows:

**"ARTICLE V**

The company shall be managed by a manager or managers."

## 4. Other provisions with respect to the merger are as follows:

The terms and conditions of the proposed merger, including the manner and basis of converting the membership interests of each constituent entity into membership interests of the surviving limited liability company, or into cash or other consideration, are as follows:

Following the merger, all membership interests of P&V CAPITAL HOLDINGS, L.L.C., shall be converted pro rata into equivalent membership interests in US SIGNAL COMPANY, L.L.C. All membership interests of P&V CAPITAL HOLDINGS, L.L.C. shall be cancelled.

## 5. Complete only if an effective date is desired other than the date of filing. This date must be no more than 90 days after receipt of this document in this office.

The merger shall be effective on the 31<sup>st</sup> day of December, 2012.

## 6. The Plan of Merger was approved by the members of each constituent limited liability company in accordance with section 702(1).

## 7. The merger is permitted by the law of the jurisdiction under whose law each foreign constituent company is organized and each foreign constituent company has complied with that law in effecting the merger.

## 8. The assumed names being transferred to continue for the remaining effective period of the Certificate of Assumed Name on file prior to the merger are:

Assumed name

LLC transferred from

Expiration date

## 9. Nonsurvivor name as new assumed names under which business is to be conducted are:

This Certificate is hereby signed as required by Section 103 of the Act.

Signed this 17<sup>th</sup> day of December, 2012

US Signal Company, L.L.C., By P&V Capital Holdings, L.L.C., Member  
(Name of Limited Liability Company)

By [Signature]

(Signature of Member, Manager or Authorized Agent)

Richard Postma, Manager

(Type or Print Name and Capacity)

Signed this 17<sup>th</sup> day of December, 2012

P&V Capital Holdings, L.L.C.

(Name of Limited Liability Company)

By [Signature]

(Signature of Member, Manager or Authorized Agent)

Richard Postma, Manager

(Type or Print Name and Capacity)

BCS-CD-750 (04/12)

Preparer's Name Jeffrey G York Miller CanfieldBusiness Telephone Number 616-776-6314**INFORMATION AND INSTRUCTIONS**

1. This form may be used to draft your Certificate of Merger. A document required or permitted to be filed under the act cannot be filed unless it contains the minimum information required by the act. The format provided contains only the minimal information required to make the document fileable and may not meet your needs. This is a legal document and agency staff cannot provide legal advice.

Since this document will be maintained on electronic format, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.

2. This Certificate is to be used pursuant to sections 701 through 704 of Act 23, P.A. of 1993, for the purpose of merging two or more domestic limited liability companies or pursuant to Section 705 if the merger involves one or more domestic limited liability companies and one or more foreign limited liability companies.
3. If more than two limited liability companies are merging, the Certificate may be adjusted as necessary, or the format may be used as a guide in drafting your own certificate. If additional space is required for any section, continue the section on an attachment.
4. Item 5 - This document is effective on the date endorsed "Filed" by the Bureau. A later effective date, no more than 90 days after the date of delivery, may be stated.
5. Item 8 - A limited liability company participating in a merger may transfer to the survivor the use of an assumed name for which a Certificate of Assumed Name is on file with the administrator prior to the merger.
6. Item 9 - A limited liability company surviving a merger may use as an assumed name the name of a merging limited liability company by filing a Certificate of Assumed Name or by providing for the use of the assumed name in the Certificate of Merger. The surviving limited liability company may also file a Certificate of Assumed Name or provide in the Certificate of Merger for the use of an assumed name of a merging entity not transferred in Item 8. A provision in the Certificate of Merger is treated as a new Certificate of Assumed Name.
7. A foreign limited liability company authorized to transact business in this state which is a nonsurvivor will not be withdrawn until an Application for a Certificate of Withdrawal is filed.
8. If a foreign limited liability company authorized to transact business in this state is the survivor, the company shall file a certificate issued by the proper office of its jurisdiction of organization attesting to the occurrence of the merger, not later than 90 days after the effective date. The fee is \$10.00.
9. This Certificate must be signed by a manager, if managed by one or more managers, a member if management remains in the members or an authorized agent of the company.
10. **NONREFUNDABLE FEE FOR EACH DOMESTIC LIMITED LIABILITY COMPANY INVOLVED IN THE MERGER:** Make remittance payable to the State of Michigan. Include limited liability company name and identification number on check or money order. **\$100.00**

**To submit by mail:**

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Commercial Services  
Corporation Division

P.O. Box 30064  
Lansing, MI 48909

**To submit in person:**

2501 Woodlake Circle  
Okemos, MI  
Telephone: (517) 241-8470

Fees may be paid by VISA or Mastercard  
when delivered in person to our office.

**MICH-ELF (Michigan Electronic Filing System).**

First Time Users: Call (517) 241-6470, or visit our website at <http://www.michigan.gov/corporations>  
Customer with MICH-ELF Filer Account: Send document to (517) 636-6437.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

# ***Michigan Department of Consumer and Industry Services***

## ***Filing Endorsement***

*This is to Certify that the CERTIFICATE OF AMENDMENT TO THE ARTICLES OF ORG.*

*for*

**US SIGNAL COMPANY, L.L.C.**

**ID NUMBER: B68296**

*received by facsimile transmission on January 22, 2002 is hereby endorsed*

*Filed on January 23, 2002 by the Administrator.*

*The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.*



*In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 22nd day of January, 2002.*

A handwritten signature in dark ink, appearing to read "Andrew S. Mitty".

**, Director**

**Bureau of Commercial Services**

RCS(CO-718 (Rev. 04/01))

MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES BUREAU OF COMMERCIAL SERVICES		
Date Received	(FOR BUREAU USE ONLY)	
This document is effective on the date filed, unless a subsequent effective date within 90 days after		
Name Robert M. Davies, Miller, Johnson, Snell & Cumiskey, P.L.C.		
Address P.O. Box 308		
City Grand Rapids	State MI	Zip Code 49501-0308
		EFFECTIVE DATE

Document will be returned to the name and address you enter above.  
If left blank document will be mailed to the registered office.

**CERTIFICATE OF AMENDMENT TO THE ARTICLES OF ORGANIZATION**

For use by Limited Liability Companies  
(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 29, Public Acts of 1993, the undersigned limited liability company executes the following Certificate of Amendment:

1. The present name of the limited liability company is:	RVP Fiber Company, L.L.C.
2. The identification number assigned by the Bureau is:	B68296
3. The date of filing of its original Articles of Organization was:	May 26, 2000

4. Article <u>1</u> of the Articles of Organization is hereby amended to read as follows:  The name of the limited liability company is: US-SIGNAL COMPANY, L.L.C.
---

5. <input type="checkbox"/> The amendment was approved by a majority vote of the members entitled to vote.
<input checked="" type="checkbox"/> The amendment was approved by unanimous vote of all of the members entitled to vote.

This Certificate is hereby signed as required by Section 103 of the Act.

Signed this 2nd day of January, 2002  
By Ronald H. VanderPol  
(Signature of Member or Manager)  
Ronald H. VanderPol, Member  
(Type or Print Name)

01/22/2002 01:56PM



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION  
GREG R. WHITE      JOHN D. QUACKENBUSH      SALLY A. TALBERT  
COMMISSIONER      CHAIRMAN      COMMISSIONER

MIKE ZIMMER  
ACTING DIRECTOR

May 12, 2015

US Signal Company, L.L.C.  
Ms. Barbara Boshoven  
201 Ionia Ave. SW  
Grand Rapids, MI 49503

Dear Ms. Boshoven:

The permanent license of US Signal Company, L.L.C. to provide basic local exchange service in Michigan is enclosed. This license is being issued in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179, as amended MCL 484.2101 et seq., and all requirements established by laws, orders, and regulations of the Michigan Public Service Commission. The licensee, US Signal Company, L.L.C., shall retain a copy of the license at its principal place of business and make the license and tariff available for public review.

You can contact me at (517) 284-8211 or [ginevan@michigan.gov](mailto:ginevan@michigan.gov) should you have any questions.

Sincerely,

Julie Ginevan  
Departmental Analyst  
Telecommunications Division

Enclosure



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION  
GREG R. WHITE    JOHN D. QUACKENBUSH    SALLY A. TALBERG  
COMMISSIONER    CHAIRMAN    COMMISSIONER

MIKE ZIMMER  
DIRECTOR

## Basic Local Exchange Service License

I, Mary Jo Kunkle, Executive Secretary, Michigan Public Service Commission, certify that on August 16, 2001, in Case No. U-12895, the Michigan Public Service Commission granted US Signal Company, L.L.C. f/k/a RVP Fiber Company, L.L.C. a permanent license to render basic local exchange service within a specific geographic area, in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179 as amended, MCL 484.2101 et seq., and all requirements established by laws, orders, and regulations of the Commission.

I further certify that on May 11, 2015, Commission staff officially approved the tariffs filed by US Signal Company, L.L.C. f/k/a RVP Fiber Company, L.L.C. as a precondition to commencing basic local exchange service in the state of Michigan.

This license shall not be sold or otherwise transferred without prior approval from the Michigan Public Service Commission. US Signal Company, L.L.C. f/k/a RVP Fiber Company, L.L.C. may not discontinue basic local exchange service without first complying with the requirements of Section 313 of the Michigan Telecommunications Act, MCL 484.2313.

Signed and sealed in Lansing, MI  
on May 29, 2015.

Mary Jo Kunkle  
Executive Secretary

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

\*\*\*\*\*

In the matter of the application of	)	
RVP FIBER COMPANY, L.L.C., for a license to	)	
provide facilities-based and resold local exchange	)	
services in the exchange areas of Ameritech	)	Case No. U-12895.
Michigan, GTE North Incorporated; and GTE	)	
Systems and Interexchange services throughout	)	
the state of Michigan.	)	

At the August 16, 2001 meeting of the Michigan Public Service Commission in Lansing,  
Michigan.

PRESSENT: Hon. Laura Chappello, Chairman  
Hon. David A. Svanda, Commissioner  
Hon. Robert B. Nelson, Commissioner

OPINION AND ORDER

On March 29, 2001, RVP Fiber Company, L.L.C., (RVP) filed an application, pursuant to the Michigan Telecommunications Act (MTA), MCL 484.2101 et seq.; MSA 22.1469(101) et seq., for a license to provide basic local exchange service in all exchanges currently served by Ameritech Michigan, Verizon North Inc., and Centel of the South, Inc., d/b/a Verizon North Systems.

At a hearing on June 19, 2001, RVP presented the testimony and exhibits of Barry Raterink, its President. The testimony of Margaret VanHaften of the Competitive Services Section of the Commission's Communications Division was also admitted into the record. Ms. VanHaften indicated that if the Commission grants the application, it should acknowledge certain regulatory

## Attachment B

requirements specified in the MTA. At the close of the hearing, the parties waived compliance with the provisions of Section 81 of the Michigan Administrative Procedures Act, MCL 24.281; MSA 3.560(181).

After a review of the application and testimony, the Commission finds that approval of the application is in the public interest. On numerous occasions, the Commission has found that competition can be advantageous to the citizens of this state. Approval of the request for a license to provide basic local exchange service will expand the opportunities for competition. Accordingly, the application should be approved. The grant of a license is conditioned on full compliance with the provisions of the MTA, as well as the anti-slamming procedures adopted in Case No. U-11900 and the number reclamation process adopted in Case No. U-12703. Failure to comply fully may result in revocation of the license or other penalties. Further, the grant of a license is conditioned upon the provision of service to customers within a reasonable time. Failure to do so may result in revocation of the license. Finally, the Commission notes that any numbers obtained by the applicant are a public resource and are not owned by the applicant. Consequently, if the applicant fails to provide service or goes out of business, any numbers assigned to it are subject to reclamation.

### The Commission FINDS that:

- a. Jurisdiction is pursuant to 1991 PA 179, as amended, MCL 484.2101 et seq.; MSA 22.1469(101) et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; MSA 3.560(101) et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1992 AACR, R 460.17101 et seq..

## Attachment B

b. RVP possesses sufficient technical, financial, and managerial resources and abilities to provide basic local exchange service to all residential and commercial customers within the geographic area of the license and intends to provide service within one year from the date of this order.

c. Granting RVP a license to provide basic local exchange service in the requested areas will not be contrary to the public interest.

**THEREFORE, IT IS ORDERED that:**

A. RVP Fiber Company, L.L.C., is granted a license to provide basic local exchange service in all exchanges currently served by Ameritech Michigan, Verizon North Inc., and Contel of the South, Inc., d/b/a Verizon North Systems.

B. RVP Fiber Company, L.L.C., shall provide basic local exchange service in accordance with the regulatory requirements specified in the Michigan Telecommunications Act, MCL 484.2101 et seq.; MSA 22.1469(101) et seq., including the number portability provisions of Section 358, the anti-slamming procedures adopted in Case No. U-11900, and the number reclamation process adopted in Case No. U-12703.

C. Before commencing basic local exchange service, RVP Fiber Company, L.L.C., shall submit its tariff reflecting the services that it will offer and identifying the exchanges in which it will offer service.

The Commission reserves jurisdiction and may issue further orders as necessary.

## Attachment B

Any party desiring to appeal this order must do so in the appropriate court within 30 days after issuance and notice of this order, pursuant to MCL 462.26; MSA 22.45;

### MICHIGAN PUBLIC SERVICE COMMISSION

/s/ Laura Chappelle  
Chairman

(S B A L)

/s/ David A. Svanda  
Commissioner

/s/ Robert B. Nelson  
Commissioner

By its action of August 16, 2001.

/s/ Dorothy Wideman  
Its Executive Secretary

Attachment B.

Any party desiring to appeal this order must do so in the appropriate court within 30 days after issuance and notice of this order, pursuant to MCL 462.26; MSA 22.45.

MICHIGAN PUBLIC SERVICE COMMISSION

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

By its action of August 16, 2001.

\_\_\_\_\_  
Its Executive Secretary

## Attachment B

In the matter of the application of  
RVP FIBER COMPANY, L.L.C., for a license to  
provide facilities-based and resold local exchange  
services in the exchange areas of Ameritech  
Michigan, GTE North Incorporated, and GTE  
Systems and Interexchange services throughout  
the state of Michigan.

Case No. U-12895

### Suggested Minute:

"Adopt and issue order dated August 16, 2001 granting RVP Fiber Company, L.L.C., a license to provide basic local exchange service, as set forth in the order."

## Attachment C

### US Signal Company, LLC Services and Facilities Description

US Signal is a data transport provider of both direct (Private Line, Optical Wave and Dark Fiber Access) and routed (Dedicated Internet Access, Virtual Ethernet and MPLS VPN) services to its retail and wholesale commercial customers. US Signal also provides Data Center services and IT services (Cloud, consulting, professional and managed services and data protection).

In order to provide the above services, US Signal will install fiber optic telecommunications facilities within public right of way. Aerial facilities consist of fiber optic cable attached to third party poles and underground facilities consist of fiber optic cable installed within conduit.

## Attachment D

### Fiber Optic Locating and Maintenance Services 2019 Contact List – Turnkey Network Solutions

#### LOCATING

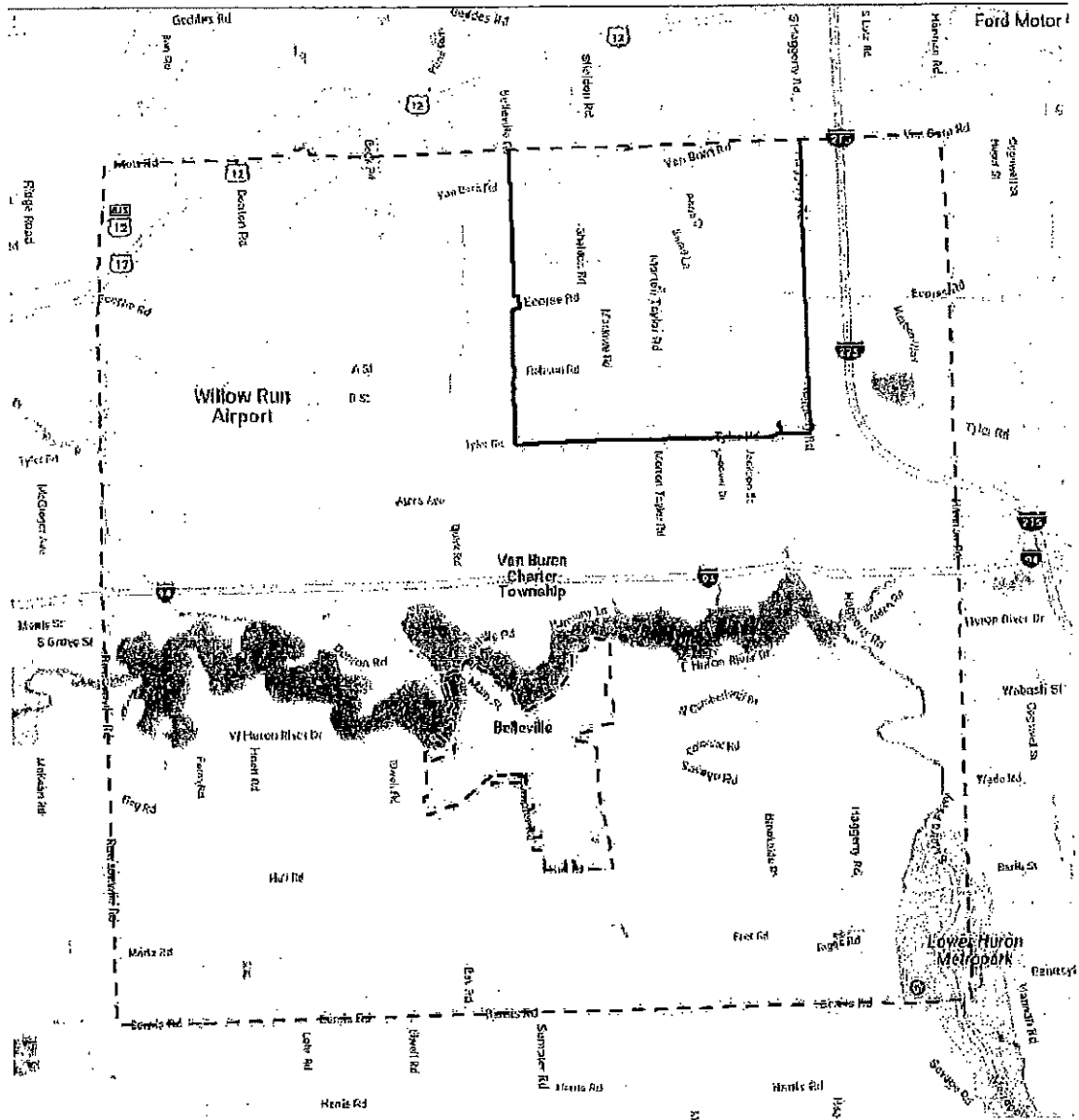
Name	Title	Phone Number
One Call	Emergency Response Line	(855) 840-8567
Joe Forsythe	Utility Locator	(269) 208-0671
Keith Vander Ploeg	Utility Locating Supervisor	(616) 295-0868
Anthony Cobb	Operations Manager – OSP Services	(616) 291-3835

#### FIBER OUTAGE

Name	Title	Phone Number
One Call	Emergency Response Line	(855) 840-8567
Marc Medendorp	Splicing Supervisor	(616) 293-7024
Anthony Cobb	Operations Manager – OSP Services	(616) 291-3835

## Attachment E

### Public Right-of-Way being/to be used by Telecommunication Facilities



- Approximate Township Boundary
- Existing US Signal Fiber Optic Cable Route
- Future US Signal Fiber Optic Cable Route



Attachment F  
CERTIFICATE OF LIABILITY INSURANCE

USSIG-3

OP ID: CB

DATE (MM/DD/YYYY)

02/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BUIEN & ASSOCIATES, LLC. 5738 FOREMOST DRIVE, SE GRAND RAPIDS, MI 49546 PAUL S BUIEN	616-956-0040	CONTACT NAME: PHONE (A/C, No, Ext): 616-956-0040 FAX (A/C, No): 616-956-8057 E-MAIL ADDRESS: char.blondin@buieninsurance.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: TRAVELERS INS CO		25615
INSURER B: MT HAWLEY INSURANCE CO		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL (SUBR INSD) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB <input checked="" type="checkbox"/> PRODUCTS, XCU GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	8304F033486 UNDERGROUND EXPLOSION AND COLLAPSE	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOF AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> PHY DAM <input checked="" type="checkbox"/> H & NO OWN	Y	8104F033486	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ MED PAY \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	CUP0K186874	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	UB8J442929 OHIO STOP GAP-\$500,000	12/31/2018	12/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	POLLUTION SEE PG2		EGL0006223 -	12/31/2018	12/31/2019	LOSS AGGR 1,000,000
A	RAILROAD CGD417		630 F033486	12/31/2018	12/31/2019	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VAN BUREN CHARTER TOWNSHIP IS ADDED AS AN ADDITIONAL INSURED WITH REGARDS TO GENERAL LIABILITY AUTO AND UMBRELLA. COVERAGE IS ON A PRIMARY AND NON-CONTRIBUTORY BASIS FOR GENERAL LIABILITY AUTO UMBRELLA AND POLLUTION. A 30 DAY NOTICE OF CANCELLATION APPLIES PER POLICY PROVISION EXCEPT IN THE EVENT OF NON PAYMENT OF PREMIUM WHICH IS REDUCED TO 10 DAYS NOTICE.

CERTIFICATE HOLDER

CANCELLATION

VANBUCH  VAN BUREN CHARTER TOWNSHIP 46425 TYLER RD VAN BUREN TWP, MI 48111	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE PAUL S BUIEN
--	---

## NOTEPAD

INSURED'S NAME US SIGNAL COMPANY LLC

USSIG-3  
OP ID: CBPAGE 2  
Date 02/18/2019

CO A-CYBERFIRST LIABILITY-ZPL-31M21817- 12-31-2018 TO 12-31-2019  
COMMUNICATIONS & MEDIA LIABILITY- 12-31-14 RETRO DATE  
NETWORK & INFORMATION SECURITY LIABILITY- 2-7-13 RETRO DATE  
TECHNOLOGY ERROS & OMISSIONS LIABILITY- 2-7-13 RETRO DATE

CO A-ERRORS & OMISSIONS - ZPL-31M21817 12-31-2018 TO 12-31-2019  
AGGREGATE: @10,000,000 RETENTION \$50,000

CO B-POLLUTION INCLUDES CONTAMINATION - EGL0006223 12-31-2018-12-31-2019  
DEDUCTIBLE \$2500

METRO Act Permit  
Bilateral Form  
Revised 12/06/02

RIGHT-OF-WAY  
TELECOMMUNICATIONS PERMIT

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean US Signal Company, L.L.C. organized under the laws of the State of Michigan whose address is 201 Ionia Ave SW, Grand Rapids, MI 49503.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's Public Service Director or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean Van Buren Charter Township, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

## 2 Grant

2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.

2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

## 3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is Ryan Miedema, Manager of OSP & ISP Engineering, US Signal Company, L.L.C., 201 Ionia Ave SW, Grand Rapids, MI 49503. Phone # 616-233-7144, [rjmiedema@ussignal.com](mailto:rjmiedema@ussignal.com)

3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is \_\_\_\_\_.

- 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Thomas Glass, Turnkey Network Solutions, 7020 Southbelt Dr SE, Caledonia, MI 49316. Phone # 616-988-3344, [tglass@tkns.net](mailto:tglass@tkns.net). Chris Eby, Hoosierland Excavating, 18941 New Road, South Bend, IN 46614. Phone # 574-612-6791, [chriseby.hle@outlook.com](mailto:chriseby.hle@outlook.com). Michael Bastien, Underground Contractors, Inc, 30561 Anderson Ct, Wixom, MI 48393. Phone # 248-669-2510, [mbastien@undergroundcontractors.com](mailto:mbastien@undergroundcontractors.com). Carl Wesolek, Challenger Technologies, LLC, 2501 Precision St, Jackson, MI 49202. Phone # 517-768-1387, [cwesolek@challengertech.net](mailto:cwesolek@challengertech.net).
- 3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Thomas Glass, Turnkey Network Solutions, 7020 Southbelt Dr SE, Caledonia, MI 49316. Phone # 616-988-3344, [tglass@tkns.net](mailto:tglass@tkns.net). Chris Eby, Hoosierland Excavating, 18941 New Road, South Bend, IN 46614. Phone # 574-612-6791, [chriseby.hle@outlook.com](mailto:chriseby.hle@outlook.com). Michael Bastien, Underground Contractors, Inc, 30561 Anderson Ct, Wixom, MI 48393. Phone # 248-669-2510, [mbastien@undergroundcontractors.com](mailto:mbastien@undergroundcontractors.com). Carl Wesolek, Challenger Technologies, LLC, 2501 Precision St, Jackson, MI 49202. Phone # 517-768-1387, [cwesolek@challengertech.net](mailto:cwesolek@challengertech.net).
- 3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency. In the event of an emergency, contact the US Signal Company, L.L.C Technical Operations Center at 888-663-1700.
- 3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.
- 3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- 3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from

previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

- 4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.
- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire

placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.

- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

## 5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or

settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6     Insurance

6.1     Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

6.1.1   Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

6.1.2   Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.

6.1.3   Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).

6.1.4   Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.

6.1.5   The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

## 7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms

of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or

7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or

7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

## 8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

## 9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

## 10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been

installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements

under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

## 12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to Van Buren Charter Township, Department of Public Services, 46425 Tyler Rd, Van Buren Twp, MI 48111.

12.1.2 If to Company, to US Signal Company, L.L.C., 201 Ionia Ave SW, Grand Rapids, MI 49503.

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

## 13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Van Buren Charter Township

Attest:

By: \_\_\_\_\_

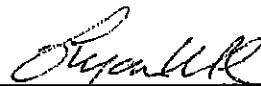
By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

"Company accepts the Permit granted by Municipality upon the terms and conditions contained therein."

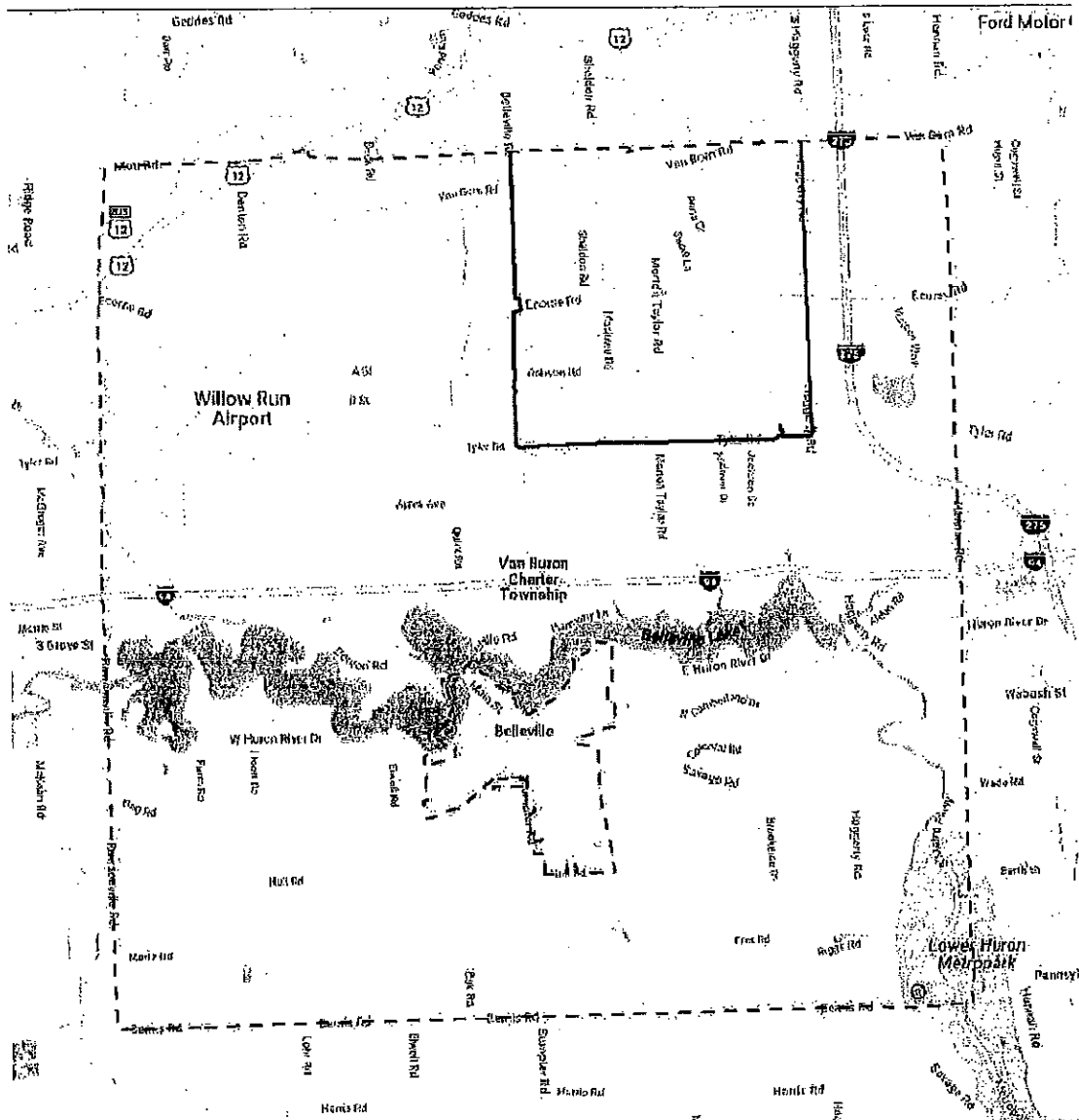
US Signal Company, L.L.C.

By:   
Ryan J Miedema

Its: Manager of OSP & ISP Engineering

Date: 2/4/19

### Public Right-of-Way being/to be used by Telecommunication Facilities



- Approximate Township Boundary  
 ——— Existing US Signal Fiber Optic Cable Route  
 ——— Future US Signal Fiber Optic Cable Route

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

**WORK STUDY MEETING DATE: 3/04/19**

**1<sup>ST</sup> READING: 3/05/19**

**2<sup>ND</sup> READING: 3/19/19**

Consent Agenda \_\_\_\_\_


New Business   X  

Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	To consider the approval of the first and second reading of Ordinance #03-05-19 to amend the Township's Zoning Ordinance regarding security fencing and fencing in the front yard of non-residential zoning districts.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP – Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	N/A

### Agenda topic

<b>ACTION REQUESTED</b>	
To consider the approval of the first and second reading of Ordinance #03-05-19 to amend the Township's Zoning Ordinance regarding security fencing and fencing in the front yard of non-residential zoning districts.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Please see attached information.	
<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	After 1 <sup>st</sup> and 2 <sup>nd</sup> reading a notice of adoption will be published in the newspaper of record.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	Approval
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	



February 8, 2019

Planning Commission  
Charter Township of Van Buren  
46425 Tyler Road  
Belleville, Michigan 48111

**Subject: Proposed Amendments to Section 7.205 (Fences, Walls, and Other Protective Barriers) of the Zoning Ordinance**

Dear Commissioners:

Enclosed for your review are several proposed amendments to Section 7.205 (Fences, Walls, and Other Protective Barriers) of the Zoning Ordinance. There are two (2) versions of the proposed amendments enclosed, which are the same: one (1) version includes "tracking" of all proposed deletions and additions; and one (1) version is a clean version of the same proposed amendments but without the deletions or additions. At its meeting on January 23, 2019, the Planning Commission reviewed the proposed text amendments and made minor modifications.

A summary of the proposed Zoning Ordinance amendments is as follows:

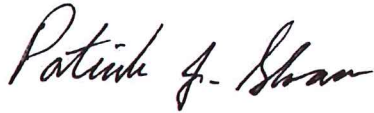
- **Security Fencing.** Currently all districts except the AP, M-1, and M-2 prohibit "barbed wire, spikes, nails, or any other sharp instrument of any kind." We recommend moving this prohibition to the general requirements, which would apply to all zoning districts. However, in the new sub-section on zoning districts, we recommend text that allows this type of fencing in the AP, M-1, M-T, and M-2 Districts only if the Planning Commission determines that it is necessary for the safety and security of the site in those districts. Also, in the provisions for security fencing, the Planning Commission previously recommended prohibiting electric fences and energized fences, except for low voltage fences on a commercial farm.
- **Standards Applicable to Specific Zoning Districts.** Currently, there are several cross-references in Section 7.205 that leads to the use flipping back and forth between sections (e.g., there are separate, though linked, provisions regarding fences in Nonresidential Districts and fences in the AP, M-1, and M-2 Districts). To make the standards simpler, we recommend deleting the sub-section for "Fences and Walls in Nonresidential Districts" and putting these standards appropriately into the preceding sub-sections for specific zoning districts. While this results in some duplicative text, it will be more user-friendly. Major changes include:
  - **New Sub-Section for Fences and Walls in the M-U, C, C-1, C-2, and FS Districts.** This subsection includes the following, which includes provisions from the current sub-section for "Fences and Walls in Districts Other Than AP, M-1, or M-2."
    - It still allows the height of the fence to be increased from 6 feet to 8 feet (side and rear yard only), but only if the Planning Commission permits the increased height for safety purposes.
    - The standards for front yard fences are preserved, which allow a maximum of 2.5 feet in the front yard provided the front yard fence is decorative.
    - Fence material must be decorative, but the Planning Commission can approve chain link fence in a side or rear yard.
  - **OT District Added to the Sub-Section on Fences and Walls in the AP, M-1, M-T, and M-2 Districts.** This subsection includes the following:
    - As previously stated, this sub-section still allows the height of the fence to be increased from 6 feet to 8 feet, but only if the Planning Commission determines that it is necessary for the safety and security of the site (for example, a data center).

- Fences in the AP, M-1, and M-2 Districts can still be constructed in the front yard per the current regulations, provided they are decorative, and the M-T District has been added to this list of districts. However, fences in the OT District can now be constructed in the front yard only if the Planning Commission approves the front yard location and the fence is decorative (chain link prohibited).
- **Existing Sub-Section for Fences and Walls in the Residential Districts.** Although there are some existing sub-sections added from the current sub-section for "Fences and Walls in Districts Other Than AP, M-1, M-T, or M-2," the provisions for these districts remain the same except that M-T has been added to the list of districts.

We look forward to reviewing these proposed amendments with you.

Respectfully submitted,

McKENNA



Patrick J. Sloan, AICP  
Senior Principal Planner

c: Ron Akers, Van Buren Township Director of Planning & Economic Development  
Matt Best, Van Buren Township Director of Public Services



## Section 7.205 Fences, Walls, and Other Protective Barriers

All fences, walls and other protective barriers (referred to in this Section as fences) of any nature, description located in the Township of Van Buren shall conform to the following regulations:

(A) General Requirements: The following requirements apply to all fences in Van Buren Township:

- (1) **Permit and Approving Authority.** The erection, construction or alteration of any fence or wall shall require a permit and be approved by the Building Inspector as to compliance with the provisions this Ordinance.
- (2) **Clear Vision Triangle Area.** No fence or wall shall be erected, established or maintained within the clear vision triangle area of any lot except in compliance with [Section 7.108](#).
- (3) **Maintenance.** Walls and fences shall be maintained in good condition and shall not constitute an unreasonable hazard. Rotten, crumbled, or broken compounds shall be replaced, repaired, or removed.
- (4) **Orientation of Finished Side.** Where a fence or wall has a single finished or decorative side, it shall be oriented to face outward toward adjacent parcels or road rights-of-way (i.e., away from the interior of the lot to which the fence or wall is associated).
- (5) **Security Fencing:** Unless explicitly permitted elsewhere in this Ordinance, barbed wire, spikes, nails, or any other sharp instrument of any kind are prohibited on top of or on the sides of any fence, provided that barbed wire cradler may be placed on top of fences enclosing public utility buildings or equipment in any district. Electric fences and similar energized fences that could cause injury are prohibited, except that low voltage fences are permitted on a commercial farm that meets all of the requirements of the Michigan Right to Farm Act. This Section does not apply to underground invisible fences designed for household pets.

(B) Requirements Applicable to Specific Zoning Districts.

- (1) **Fences and Walls in the M-U, C, C-1, C-2, and FS Districts.** In addition to the requirements of [Section 7.205\(A\)](#), fences or walls in the M-U, C, C-1, C-2, and FS districts, unless specifically provided otherwise, must conform to the following requirements:
  - (a) **Maximum Height.** No fence or wall shall hereafter be erected in excess of six (6) feet in height above the grade of the surrounding land, except that the Planning Commission may approve a height of up to eight (8) feet when required for security.
  - (b) **Location.** No fence or wall shall hereafter be located in the front yard or on the side of a front yard, except that decorative fences (e.g. wrought iron, picket, split rail) are permitted in a front yard where they do not exceed two and one half (2 1/2) feet in height and the vertical surface in any five (5) foot section measured from the finished ground grade to the top of the fence has openings of at least fifty (50) percent of the total surface of each five (5) foot section of fence and that all framing members

Formatted: Normal

Deleted: Other Than AP, M-1, or M-2

Deleted: [B\)\(3\)](#) and [Section 7.205\(B\)\(4\)](#)

Deleted: other than AP, M-1 or M-2

Deleted: shall

Deleted: unless permitted in [Section 7.205\(B\)\(3\)](#) or [Section 7.205\(B\)\(4\)](#) below.

Deleted: unless permitted in [Section 7.205\(B\)\(3\)](#) or [Section 7.205\(B\)\(4\)](#) below.

including post, horizontal or vertical supports and fencing be considered in the calculation. Decorative fencing excludes chain link fences.

- (c) **Fence Material.** All fences or walls hereafter erected shall be of a decorative nature, which excludes chain linked fences. Fences located in the side yard or rear yard may, at the discretion of the Planning Commission, be non-decorative (e.g., chain linked), provided they are not directly visible from public rights-of-way.

Deleted: an ornamental

Deleted: or chain linked unless otherwise prohibited. Barbed wire, spikes, nails or any other sharp instrument of any kind are prohibited on top of or on the sides of any fence, provided that barbed wire cradler may be placed on top of fences enclosing public utility buildings or equipment in any district

Deleted: B/4

Deleted: may be located on property or road right-of-way lines of a lot

- (2) **Fences and Walls in the O-T, AP, M-1, M-T, or M-2 Districts.** In addition to the requirements of Section 7.205(A), fences and walls in the O-T, AP, M-1, M-T, or M-2 District must meet the following requirements.

- (a) **Maximum Height.** No fence or wall shall hereafter be erected in excess of six (6) feet in height above the grade of the surrounding land, except that the Planning Commission may approve a height of up to eight (8) feet if the Planning Commission determines that a higher fence is necessary for the safety and security of the site based on the use of the site.

**(b) Location Requirements.**

- (i) **O-T District.** No fence or wall shall hereafter be located in the front yard or on the side of a front yard, except that the Planning Commission may permit decorative fences (e.g. wrought iron, picket, split rail) in a front yard if the Planning Commission determines that the fence in the front yard is necessary for the safety and security of the site based on the use of the site (for example, a secure data center). Decorative fencing excludes chain link fences.

- (ii) **AP, M-1, M-T, and M-2 Districts.** Fences and walls in the AP, M-1, M-T, or M-2 District may be located on property or road right-of-way lines of a lot.

- (c) **Fence Material.** All fences or walls hereafter erected shall be of a decorative nature, which excludes chain linked fences. Fences located in the side yard or rear yard may, at the discretion of the Planning Commission, be non-decorative (e.g., chain linked), provided they are not directly visible from public rights-of-way.

- (d) **Security Fences in the AP, M-1, M-T, and M-2 Districts.** The Planning Commission may permit barbed wire, spikes, nails, or any other sharp instrument on top of or on the sides of a fence in the AP, M-1, M-T, and M-2 Districts, provided the Planning Commission determines that the barbed wire, spikes, nails, or other sharp instrument is necessary for the safety and security of the site.

- (3) **Fences and Walls in AG, R-1A, R-2A, R-1B, R-1C, RM, and RMH Districts.** In addition to the requirements of Section 7.205(A), fences and walls in the AG, R-1A, R-2A, R-1B, R-1C, RM, and RMH zoning districts must comply with the following:

Deleted: Residential

Formatted: VBZO Link

Deleted: B/1

Formatted: VBZO Link

Deleted: residential

- (a) **Maximum Height.** Fences and walls on all lots of record which enclose property and/or are within a side or rear yard, shall not exceed six (6) feet in height, measured from the surface of the ground.

Deleted: in all residential districts

- (b) **Location.** Fences and walls shall not extend toward the front of the lot nearer than the front of the principal building or the required minimum front yard setback, whichever is greater, except that decorative fences (e.g. wrought iron, picket, split rail) are permitted in a front yard where they do not exceed two and one half (2 1/2) feet in height and the vertical surface in any five (5) foot section measured from the finished ground grade to the top of the fence has openings of at least fifty (50) percent of the total surface of each five (5) foot section of fence and that all framing members including post, horizontal or vertical supports and fencing be considered in the calculation. Decorative fencing excludes chain link fences.

Deleted: and shall not extend toward the front of the lot nearer than the front of the house or the required minimum front yard or whichever is greater

Deleted: D

Deleted: shall be

- (c) **Fence Material.** All fences hereafter erected shall be of a decorative nature or chain linked unless otherwise prohibited.

Deleted: does not include

- (d) **Brick or Stone Walls.** Notwithstanding the foregoing provisions, a wall composed of brick, fieldstone or similar natural material may be permitted in the front yard where it does not exceed eighteen (18) inches in height.

- (e) **Subdivisions and Site Condominiums.** Residents of a subdivision or condominium may be subject to additional requirements of the homeowners association, which are not enforced by the Township or this Ordinance.

Deleted: Fences and Walls in Nonresidential Districts. In addition to the requirements of [Section 7.205\(B\)\(1\)](#) and [Section 7.205\(B\)\(2\)](#), fences and walls in all nonresidential districts when required for security shall be constructed of ornamental/decorative materials such as rod and rail, stockade, or brick; however, such fencing shall not exceed a height of eight (8) feet. Fences located in the rear may, at the discretion of the Planning Commission, be non-decorative, provided they are not directly visible from public rights-of-way.¶

## Section 7.205 Fences, Walls, and Other Protective Barriers

All fences, walls and other protective barriers (referred to in this Section as fences) of any nature, description located in the Township of Van Buren shall conform to the following regulations:

**(A) General Requirements:** The following requirements apply to all fences in Van Buren Township:

- (1) Permit and Approving Authority.** The erection, construction or alteration of any fence or wall shall require a permit and be approved by the Building Inspector as to compliance with the provisions this Ordinance.
- (2) Clear Vision Triangle Area.** No fence or wall shall be erected, established or maintained within the clear vision triangle area of any lot except in compliance with [Section 7.108](#).
- (3) Maintenance.** Walls and fences shall be maintained in good condition and shall not constitute an unreasonable hazard. Rotten, crumbled, or broken compounds shall be replaced, repaired, or removed.
- (4) Orientation of Finished Side.** Where a fence or wall has a single finished or decorative side, it shall be oriented to face outward toward adjacent parcels or road rights-of-way (i.e., away from the interior of the lot to which the fence or wall is associated).
- (5) Security Fencing:** Unless explicitly permitted elsewhere in this Ordinance, barbed wire, spikes, nails, or any other sharp instrument of any kind are prohibited on top of or on the sides of any fence, provided that barbed wire cradler may be placed on top of fences enclosing public utility buildings or equipment in any district. Electric fences and similar energized fences that could cause injury are prohibited, except that low voltage fences are permitted on a commercial farm that meets all of the requirements of the Michigan Right to Farm Act. This Section does not apply to underground invisible fences designed for household pets.

**(B) Requirements Applicable to Specific Zoning Districts.**

- (1) Fences and Walls in the M-U, C, C-1, C-2, and FS Districts.** In addition to the requirements of [Section 7.205\(A\)](#), fences or walls in the M-U, C, C-1, C-2, and FS districts, unless specifically provided otherwise, must conform to the following requirements:
  - (a) Maximum Height.** No fence or wall shall hereafter be erected in excess of six (6) feet in height above the grade of the surrounding land, except that the Planning Commission may approve a height of up to eight (8) feet when required for security.
  - (b) Location.** No fence or wall shall hereafter be located in the front yard or on the side of a front yard, except that decorative fences (e.g. wrought iron, picket, split rail) are permitted in a front yard where they do not exceed two and one half (2 1/2) feet in height and the vertical surface in any five (5) foot section measured from the finished ground grade to the top of the fence has openings of at least fifty (50) percent of the total surface of each five (5) foot section of fence and that all framing members

## VERSION 2. Changes Not Tracked

including post, horizontal or vertical supports and fencing be considered in the calculation. Decorative fencing excludes chain link fences.

- (c) **Fence Material.** All fences or walls hereafter erected shall be of a decorative nature, which excludes chain linked fences. Fences located in the side yard or rear yard may, at the discretion of the Planning Commission, be non-decorative (e.g., chain linked), provided they are not directly visible from public rights-of-way.
- (2) **Fences and Walls in the O-T, AP, M-1, M-T, or M-2 Districts.** In addition to the requirements of [Section 7.205\(A\)](#), fences and walls in the O-T, AP, M-1, M-T, or M-2 District must meet the following requirements.
  - (a) **Maximum Height.** No fence or wall shall hereafter be erected in excess of six (6) feet in height above the grade of the surrounding land, except that the Planning Commission may approve a height of up to eight (8) feet if the Planning Commission determines that a higher fence is necessary for the safety and security of the site based on the use of the site.
  - (b) **Location Requirements.**
    - (i) **O-T District.** No fence or wall shall hereafter be located in the front yard or on the side of a front yard, except that the Planning Commission may permit decorative fences (e.g. wrought iron, picket, split rail) in a front yard if the Planning Commission determines that the fence in the front yard is necessary for the safety and security of the site based on the use of the site (for example, a secure data center). Decorative fencing excludes chain link fences.
    - (ii) **AP, M-1, M-T, and M-2 Districts.** Fences and walls in the AP, M-1, M-T, or M-2 District may be located on property or road right-of-way lines of a lot.
  - (c) **Fence Material.** All fences or walls hereafter erected shall be of a decorative nature, which excludes chain linked fences. Fences located in the side yard or rear yard may, at the discretion of the Planning Commission, be non-decorative (e.g., chain linked), provided they are not directly visible from public rights-of-way.
  - (d) **Security Fences in the AP, M-1, M-T, and M-2 Districts.** The Planning Commission may permit barbed wire, spikes, nails, or any other sharp instrument on top of or on the sides of a fence in the AP, M-1, M-T, and M-2 Districts, provided the Planning Commission determines that the barbed wire, spikes, nails, or other sharp instrument is necessary for the safety and security of the site.
- (3) **Fences and Walls in AG, R-1A, R-2A, R-1B, R-1C, RM, and RMH Districts.** In addition to the requirements of [Section 7.205\(A\)](#), fences and walls in the AG, R-1A, R-2A, R-1B, R-1C, RM, and RMH zoning districts must comply with the following:

**VERSION 2. Changes Not Tracked**

- (a) **Maximum Height.** Fences and walls on all lots of record which enclose property and/or are within a side or rear yard, shall not exceed six (6) feet in height, measured from the surface of the ground.
- (b) **Location.** Fences and walls shall not extend toward the front of the lot nearer than the front of the principal building or the required minimum front yard setback, whichever is greater, except that decorative fences (e.g. wrought iron, picket, split rail) are permitted in a front yard where they do not exceed two and one half (2 1/2) feet in height and the vertical surface in any five (5) foot section measured from the finished ground grade to the top of the fence has openings of at least fifty (50) percent of the total surface of each five (5) foot section of fence and that all framing members including post, horizontal or vertical supports and fencing be considered in the calculation. Decorative fencing excludes chain link fences.
- (c) **Fence Material.** All fences hereafter erected shall be of a decorative nature or chain linked unless otherwise prohibited.
- (d) **Brick or Stone Walls.** Notwithstanding the foregoing provisions, a wall composed of brick, fieldstone or similar natural material may be permitted in the front yard where it does not exceed eighteen (18) inches in height.
- (e) **Subdivisions and Site Condominiums.** Residents of a subdivision or condominium may be subject to additional requirements of the homeowners association, which are not enforced by the Township or this Ordinance.

**CHARTER TOWNSHIP OF VAN BUREN  
PLANNING COMMISSION  
PUBLIC HEARING**

Notice is hereby given that the Charter Township of Van Buren Planning Commission will hold a public hearing on **Wednesday, February 13, 2019, at 7:30 p.m.** in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, Wayne County, Michigan to consider the following proposed amendments to the Charter Township of Van Buren's Zoning Ordinance:

1. Proposed amendment that would modify the requirements of section 7.205 of the Zoning Ordinance with regards to the placement of fences in the front yard of non-single family residential districts.

Please address any written comments to the Van Buren Township Planning Commission at, 46425 Tyler Road, Van Buren Township, MI 48111 or via e-mail at [rakers@vanburen-mi.org](mailto:rakers@vanburen-mi.org). Written comments will be accepted until 4:00 p.m. on the hearing date. All materials related to this request are available for public inspection at the Van Buren Township hall prior to the hearing.

Van Buren Township will provide necessary reasonable auxiliary aides and services to individuals with disabilities who are planning to attend. Please contact Van Buren Township hall at 734-699-8913 at least seven (7) days in advance of the meeting if you need assistance.

Published: January 24, 2019

**CHARTER TOWNSHIP OF VAN BUREN  
PLANNING COMMISSION  
February 13, 2019  
MINUTES - DRAFT**

Chairperson Thompson called the meeting to order at 7:30 p.m.

**ROLL CALL:**

**Present:** Kelley, Atchinson, Budd, Boynton, Jahr and Thompson.

**Excused:** Franzoi.

**Staff:** Director Akers and Secretary Harman.

**Planning Representatives:** McKenna Associate, Patrick Sloan.

**Audience:** Three (3).

**APPROVAL OF AGENDA:**

Motion Budd, Boynton second to approve the agenda of February 13, 2019 as amended, removing Item #1 Trowbridge Homes under New Business, moving Phantom Fireworks to Item #1, BK Development to Item #2 and Zoning Ordinance Amendment to Item #3. Motion Carried.

**APPROVAL OF MINUTES:**

Motion Boynton, Jahr second to approve the regular meeting minutes of January 23, 2019 as amended with a correction to the first paragraph on page 2. Correction to read: Commissioner inquired if the applicant will be disposing of sanitizer water in the store. Yes, the applicant will be disposing of it in the store. Motion Carried.

**PUBLIC HEARING:**

**ITEM # 1**

**ZONING ORDINANCE TEXT AMENDMENT**

**TITLE:**

**A PROPOSED AMENDMENT WHICH MODIFIES THE REQUIREMENTS OF SECTION 7.205 OF THE ZONING ORDINANCE REGARDING SECURITY FENCING AND FENCING STANDARDS APPLICABLE TO SPECIFIC ZONING DISTRICTS, INCLUDING FENCING MATERIALS, HEIGHT, LOCATION, AND THE PLACEMENT OF FENCES IN THE FRONT YARD OF NON-SINGLE-FAMILY RESIDENTIAL DISTRICTS.**

**Motion Boynton, Atchinson second to open the public hearing. Motion Carried.**

Patrick Sloan of McKenna Associates gave a brief presentation of the proposed amendments. Mr. Sloan previously presented text amendments to Section 7.205 of the Zoning Ordinance at the 1-23-19 Planning Commission meeting, the Commissioners reviewed the amendments and made minor modifications. The proposed amendments before the Planning Commission revise the security fencing provisions and classify fences in three (3) groups of zoning districts (residential, commercial, and industrial/office). In areas where fences are regulated by zoning district, the amendments include classifying zoning districts into groups and revising provisions for fencing material, height, location, and the placement of fences in the front yard of certain non-single-family residential districts.

There were no comments from the Commission or the audience.

**Motion Boynton, Budd second to close the public hearing. Motion Carried.**

**NEW BUSINESS:**

**ITEM # 1                    19-003 – PHANTOM FIREWORKS – TEMPORARY LAND USE**

**TITLE:                    THE APPLICANT, PHANTOM FIREWORKS, IS REQUESTING A TEMPORARY LAND USE PERMIT TO OPERATE A FIREWORKS TENT IN A SHOPPING CENTER PARKING LOT AT 2095 RAWSONVILLE ROAD.**

**LOCATION:                2095 RAWSONVILLE ROAD. THE SITE IS LOCATED NEAR THE INTERSECTION OF RAWSONVILLE ROAD AND I-94.**

Richard Tapper of Phantom Fireworks gave the presentation. Mr. Tapper is requesting a temporary land use permit to operate a fireworks tent in the shopping center parking lot at 2095 Rawsonville Road from July 21 through June 5, this is Phantom's 7<sup>th</sup> season at the same location. The storage unit will remain in the same location as previous years and Mr. Tapper has not received any complaints in the past.

Director Akers presented his staff review letter dated 2-9-19 recommending approval of the application subject to the following three (3) conditions:

1. That the applicant obtains approval from the Van Buren Township Fire Marshal.
2. That the applicant provides the Township with a current Consumer Fireworks Retail Facility: Non-Permanent license prior to the establishment of the temporary use.
3. That all proposed signage complies with the Zoning Ordinance.

No comments from the Commission or the audience.

**Motion Kelley, Jahr second to grant temporary land use approval to operate a fireworks tent in a shopping center parking lot at 2095 Rawsonville Road June 21<sup>st</sup> through July 5<sup>th</sup> based on the recommendations and analysis in the staff review letter dated 2-9-19. Motion Carried. (Letter attached)**

**ITEM # 2                    19-004 – SITE PLAN AMENDMENT**

**TITLE:                    THE APPLICANT, BK DEVELOPMENT GROUP, IS REQUESTING AN AMENDMENT TO THE APPROVED SITE PLAN FOR THE COBBLESTONE CREEK WOODLANDS DEVELOPMENT TO ALLOW FOR A SINGLE ADDITIONAL ELEVATION TO BE CONSTRUCTED IN THE SUBDIVISION.**

**LOCATION:                COBBLESTONE CREEK DEVELOPMENT IS LOCATED ON THE SOUTH SIDE OF W. HURON RIVER DRIVE BETWEEN RAWSONVILLE AND ELWELL ROADS.**

Director Akers gave the presentation. Boji Homes is requesting approval of a single home elevation to offer a new model in the Cobblestone Creek Woodlands development. Director Akers presented his staff review letter dated 2-9-19 recommending approval of the amendment to the site plan for the Cobblestone Creek development in order to allow the additional elevation depicted in plans dated 1-22-19, based upon the staff review letter dated 2-9-19 and conditioned upon the following:

1. That the applicant provides a revised plan which depicts the detached unit having a minimum of 50% brick, stone or other decorative material on the exterior façade of the entire building, measured by taking the total area of all walls minus the area of windows, doors and gable ends.
2. Township Planning staff shall review each application for a new single-family home in the Cobblestone Creek development in order to determine that the new home meets the required setbacks and that the elevation meets the Township's "substantially different" architectural design standards set forth in the PRD agreement.

Commissioners inquired if a color rendering of the elevation was submitted, had staff compared to previous elevations to confirm it meets the substantially different requirement, is a side entry garage offered, does the HOA play a role in the process of new home elevations and façade colors and if exterior façade colors were agreed to in the PRD. Commissioners would like the developers to present exterior façade colors, materials and color renderings in the future. A color rendering was not submitted, staff has compared the new elevation to the existing elevations to confirm the substantially different requirement is met, the side entry garage is not offered on this model, Cobblestone Creek has an Advisory Board to discuss concerns with the developer and exterior façade colors were not included in the PRD agreement.

No comments from the audience.

**Motion Boynton, Kelley second to grant BK Development and amendment to the approved site plan for the Cobblestone Creek Woodlands development to allow for a single additional elevation to be constructed in the subdivision, subject to the recommendations in the staff review letter dated 2-9-19. Motion Carried. (Letter Attached)**

**ITEM # 3                      ZONING ORDINANCE AMENDMENT**

**TITLE:                      A PROPOSED AMENDMENT WHICH MODIFIES THE REQUIREMENTS OF SECTION 7.205 OF THE ZONING ORDINANCE REGARDING SECURITY FENCING AND FENCING STANDARDS APPLICABLE TO SPECIFIC ZONING DISTRICTS, INCLUDING FENCING MATERIALS, HEIGHT, LOCATION, AND THE PLACEMENT OF FENCES IN THE FRONT YARD OF NON-SINGLE-FAMILY RESIDENTIAL DISTRICTS.**

No additional comments from staff, the Commission or the audience. Commissioners thanked Mr. Sloan for incorporating their feedback in the amendments.

**Motion Boynton, Kelley second to recommend to the Township Board of Trustees a proposed amendment which modifies the requirements of section 7.205 of the Zoning Ordinance regarding security fencing and fencing standards applicable to specific zoning districts, including fencing materials, height, location, and the placement of fences in the front yard of non-single-family residential districts.**

**Roll Call:**

**Yeas: Atchinson, Budd, Kelley, Boynton, Jahr and Thompson.**

**Nays: None.**

**Absent: Franzoi.**

**Motion Carried.**

**GENERAL DISCUSSION:**

**ITEM # 1                      LOT SIZE REQUIREMENTS IN THE RM, MULTIPLE FAMILY ZONING DISTRICT**

Patrick Sloan of McKenna Associates gave a presentation on his review and comparison of multi-family residential standards in the RM District. The current minimum lot size required is 10 acres with a minimum 400 ft. lot width. Because the minimum lot area is 10 acres, the size of the smallest multi-family development can be between 100-400 units. The standards make it difficult to develop smaller multi-family developments, McKenna Associates recommends the Township consider a sliding scale that allows for smaller lot areas and lot widths for multi-family residential development. Mr. Sloan presented comparisons from Garden City and Lyon Township both of which have smaller lot size requirements. Mr. Sloan can provide more examples if needed.

Director Akers has received feedback from the Township Board and residents concerning the lack of senior housing in the Township, both independent and assisted living. The RM District can accommodate senior housing, those types of facilities typically don't need or desire a parcel that large and would benefit from a change to the minimum lot size requirement.

Commissioners discussed looking at more comparisons to determine the right fit for the Township, addressing senior housing within the RM District, possibly adding a senior housing section to the Zoning Ordinance. Mr. Sloan will bring more comparisons back to the Planning Commission including senior housing ordinance examples.

**ADJOURNMENT:**

**Motion Boynton, Kelley second to adjourn at 8:36 p.m. Motion Carried.**

Respectfully submitted,

Christina Harman  
Recording Secretary

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

**WORK STUDY: MARCH 4, 2019**

**1<sup>ST</sup> READING DATE: MARCH 5, 2019**

**2<sup>ND</sup> READING DATE: MARCH 19, 2019**

Consent Agenda	New Business X	Unfinished Business	Public Hearing
<b>ITEM (SUBJECT)</b>	First reading of Ordinance 03-05-19 (2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31.		
<b>DEPARTMENT</b>	Fire Department		
<b>PRESENTER</b>	Fire Marshal McNally		
<b>PHONE NUMBER</b>	(734) 699-8930		
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	Angela Mannarino		

### Agenda topic

<b>ACTION REQUESTED</b>	
First reading of Ordinance 03-05-19 (2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
The action request adoption of the 2018 version of the National Fire Protection Association (NFPA) 1 (Fire Prevention Code) and NFPA 101 (Life Safety Code) which are the most recent editions. The Township is currently utilizing the 2012 NFPA 1 and NFPA 101.	

<b>BUDGET IMPLICATION</b>	None anticipated
<b>IMPLEMENTATION NEXT STEP</b>	If approved, after the 1 <sup>st</sup> and 2 <sup>nd</sup> reading, a notice of adoption will be placed in the newspaper and the Ordinance will go into effect.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	Approval
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	<i>Daniel Selman</i>

Sec. 46-31. - Adoption.

The ~~2012-2018~~ edition of NFPA 1 (Fire Prevention Code) and the ~~2012-2018~~ edition of NFPA, 101 (Life Safety Code), ~~2012-2018~~ appendices and documents adopted by Chapter 2 of that NFPA Code, one copy of which is on file and is open to inspection by the public in the office of the township clerk, be and hereby is adopted and incorporated into this article as fully as if set out at length herein, and from the date on which this article shall take effect, the provisions thereof shall be controlling within the jurisdictional limits of the township fire department. The same are hereby adopted as the code of the township fire department for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion and providing for issuance of permits and collection of fees.

**CHARTER TOWNSHIP OF VAN BUREN  
County of Wayne, State of Michigan**

**Ordinance No.:** \_\_\_\_\_  
**(Township Board Meeting Date)**

At a regular meeting of the Township Board of the Charter Township of Van Buren, Wayne County, Michigan, held in the Van Buren Township Hall within the Township, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 at 7:00 p.m.

PRESENT: Trustees: \_\_\_\_\_

ABSENT: Trustee: \_\_\_\_\_

It was moved by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_ the following Ordinance be adopted to amend Sec. 46-31 of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to read as follows:

THE CHARTER TOWNSHIP OF VAN BUREN ("Township"), COUNTY OF WAYNE, MICHIGAN ORDAINS:

Sec. 46-31. - Adoption.

The 2018 edition of NFPA 1 (Fire Prevention Code) and the 2018 edition of NFPA, 101 (Life Safety Code), 2018 appendices and documents adopted by Chapter 2 of that NFPA Code, one copy of which is on file and is open to inspection by the public in the office of the township clerk, be and hereby is adopted and incorporated into this article as fully as if set out at length herein, and from the date on which this article shall take effect, the provisions thereof shall be controlling within the jurisdictional limits of the township fire department. The same are hereby adopted as the code of the township fire department for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion and providing for issuance of permits and collection of fees.

**Effective Date**

This amendment shall become effective upon publication in a newspaper of general circulation within the Charter Township of Van Buren.

THIS ORDINANCE IS HEREBY DECLARED TO HAVE BEEN ADOPTED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF VAN BUREN, COUNTY OF WAYNE, STATE OF MICHIGAN, AT A REGULAR MEETING, CALLED AND HELD ON THE \_\_\_\_\_ day of \_\_\_\_\_, 2019.

YEAS (in favor of amendment): \_\_\_\_\_

NAYS (opposed to amendment): \_\_\_\_\_

ABSENT: \_\_\_\_\_

I hereby approve the foregoing Ordinance.

---

Kevin McNamara,  
Supervisor, Charter Township of Van Buren

---

Leon Wright,  
Clerk, Charter Township of Van Buren

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

**Selman, Dan**

---

**Subject:**

RE: NFPA 1 and 101 updates from 2012 till 2018 edition

---

**From:** McNally, David <DMcNally@vanburen-mi.org>

**Sent:** Monday, February 25, 2019 12:13 PM

**To:** Angela Mannarino <amannarino@gmgmklaw.com>

**Subject:** NFPA 1 and 101 updates from 2012 till 2018 edition

## **NFPA 1**

Key revisions for the 2015 edition of NFPA 1 included the prohibition of the use of sky lanterns (10.10.9.3); expanded application of photovoltaic system requirements to existing installations (Section 11.12); AHJ authorization to permit the removal of nonrequired, existing occupant-use hose (13.2.2.6); mandatory automatic sprinkler requirement for all new hotels without exception (13.3.2.15); enhanced attic protection for residential board and care occupancies with residential sprinkler systems (13.3.2.21.2.7); expanded occupancy-based fire alarm system provisions to correlate with NFPA 101 (Section 13.7); new occupant load factor for concentrated business use (14.8.1.2); completely revised fire hydrant location and distribution requirements and deleted former Annex E (Section 18.5); revisions to NFPA 654 extracts for dust explosion prevention (Chapter 40); new hot work permit limits from NFPA 51B (41.3.4.4); expanded existing commercial cooking equipment extinguishing system requirements from NFPA 96 (50.4.4.3.2); expanded ammonia refrigeration system maintenance and testing requirements (Section 53.3); updated hazardous materials maximum allowable quantities from NFPA 400 (60.4.2); new provisions for alcohol-based hand rub dispensers from NFPA 101 (60.5.2); revisions to aerosol product classifications from NFPA 30B (61.1.3); new requirements for cleaning and purging gas piping systems from NFPA 55 (63.3.1.19); new provisions for cooking oil storage tank systems in commercial kitchens from NFPA 30 (66.19.7); and updates of all extracts through the Annual 2014 revision cycle.

The 2018 edition of NFPA 1 includes revisions to requirements for the application of referenced publications (1.4.1.1 and 2.1.1); newly added references for the professional qualifications for fire inspectors, plan examiners, and fire marshals (1.7.2); new minimum fire prevention inspection frequencies for existing occupancies (10.2.7); updates to premises identification (10.11.1); new and updated marking and access criteria for photovoltaic systems (Section 11.12); new provisions for rubberized asphalt melters (Section 16.7); listing requirements for electric gates used on fire department access roads (18.2.4.2.6); new provisions on the outside storage of biomass feedstock (31.3.10); new requirements for the outdoor storage of wood and wood composite pallets or listed pallets equivalent to wood (34.10.3); added a new chapter on marijuana growing, processing, or extraction facilities (Chapter 38); revision of Chapter 40 to replace extracts from NFPA 654 with extracted provisions from NFPA 652 (Chapter 40); complete reorganization of aircraft fuel servicing provisions in accordance with NFPA 407 (Section 42.10); new section on mobile and temporary cooking operations (Section 50.7); extensive revisions of Chapter 52 on energy storage systems (Chapter 52); new Chapter 55 on cleaning and purging of flammable gas piping systems with reference to NFPA 56 (Chapter 55); new provisions for insulated liquid carbon dioxide systems extracted from NFPA 55 (Section 63.9); new Annex on fire fighter breathing-air replenishment systems (Annex E); and updates of all extracts through the Annual 2017 revision cycle.

NFPA 1 reflects the technical knowledge of the committees who are responsible for the codes and standards that are referenced in and from which text is extracted and incorporated into the technical provisions of NFPA 1. This *Code* is intended to provide state, county, and local jurisdictions with an effective fire code.

#### NFPA 101 updates

The 2012 edition expanded what had been the definitions of *noncombustible material* and *limited-combustible material* and moved the material to new subsections in Chapter 4. The material addressing elevators for occupant controlled evacuation, which had comprised Annex B, was moved to Chapter 7. A new section was added to Chapter 7 to address normally unoccupied building service equipment support areas. The Chapter 8 table addressing minimum fire protection ratings for opening protectives was expanded. Provisions for carbon monoxide detection were added to Chapter 9. Requirements for carbon monoxide detection were added to some of the occupancy chapters. The health care occupancies provisions were modified to permit the health care setting to be made more homelike.

The 2015 edition included new provisions in Chapter 4 detailing the code requirements hierarchy to be applied where a provision in one chapter conflicts with a provision in another chapter. Means of egress provisions were revised or added relative to rooms opening directly onto an exit enclosure, door opening threshold height for spaces not normally occupied, door encroachment on egress width, existing door frames without labels, security access turnstiles, handrail orientation on flaring-width stairs, horizontal exit stacking, horizontal exit exterior wall extensions, elevators in towers, occupant evacuation elevators, and occupant load factors for ambulatory health care and concentrated business use. Atrium walls are permitted to serve as part of the separation for creating separated occupancies on a story-by-story basis. The provisions for the inspection of door assemblies were revised so that fire-rated doors are addressed in Chapter 8 and non-rated egress doors in Chapter 7. The Chapter 8 table addressing minimum fire protection rating for opening protectives was again expanded. Provisions for alcohol-based hand-rub dispensers were added to Chapter 8 so they can be referenced by the occupancy chapters. The high-rise building provisions of Chapter 11 were expanded to include remote video monitoring of exit stair enclosures. The assembly occupancy life safety evaluation provisions were expanded. The day-care and residential board and care occupancy provisions were revised to permit more than one floor level to be considered the level of exit discharge. The health care occupancy provisions were further revised to permit facilities to be made more home-like, including a reduction in nursing home minimum corridor width and the clarification of permitted smoke alarm placement for kitchens that are open to the corridor. Health care occupancy doors subject to locking are permitted to be disguised with murals. Smoke barriers are permitted to be omitted on a non-health care floor below a health care floor. The ambulatory health care occupancy chapters were rewritten to be self-contained, removing the need to reference the business occupancy chapters.

The 2018 edition expands the *Code's* scope to include hazardous materials emergencies, injuries from falls, and emergency communications. In Chapter 4, a reference has been added to NFPA 241 for construction, alteration, and demolition operations, and new requirements for fire-retardant-treated wood. In Chapter 7, the terms *electrically controlled egress door assemblies*, *delayed-egress locking systems*, and *access-controlled egress door assemblies* have been revised to *door hardware release of electrically locked egress door assemblies*, *delayed-egress electrical locking systems*, and *sensor-release of electrical locking systems*, respectively. New Chapter 7 criteria has been added that permits occupant load to be reduced to available egress capacity as was previously permitted only for building rehabilitation. In Chapter 8, wall marking and identification provisions for fire barriers, smoke barriers, and smoke partitions have been added. Opening protective requirements have been substantially revised and reorganized. A reference to NFPA 4 has been added to Chapter 9 for

integrated fire protection and life safety system testing and new provisions for risk analyses for mass notification systems. In Chapter 10, the interior finish requirements for expanded vinyl wall coverings and textile wall and ceiling coverings have been revised, and new provisions for laminated products and facings or wood veneers have been added. In Chapter 11, the provisions for airport traffic control towers have been revised and the emergency lighting and standby power requirements for high-rise buildings have been reorganized. Animal housing facilities have been added as special structures. Carbon-monoxide detection requirements for new assembly occupancies have been added to Chapter 12. In Chapters 14–17, 38, and 39, criteria for door locking to prevent unwanted entry in educational, day-care, and business occupancies have been added. The sprinkler requirement threshold for new educational occupancies in Chapter 14 has been revised. Health care corridor projection allowances in Chapters 18 and 19 have been modified to correlate with accessibility standards and to permit the installation of emergency stair travel devices and self-retracting seats. New provisions have been added to permit health care and ambulatory health care smoke compartments up to 40,000 ft<sup>2</sup> (3720 m<sup>2</sup>) in area. In Chapters 20 and 21, door locking provisions for patient special needs in ambulatory health care occupancies have been revised. In Chapter 24, criteria for bathtub and shower grab bars have been added, which are then referenced by numerous occupancy chapters. Attic protection requirements have been added to Chapters 28 and 30 for certain new hotels and dormitories and apartment buildings. In Chapter 32, carbon-monoxide detection requirements for new residential board and care occupancies have been added. Mall terminology has been revised in Chapters 36 and 37, and new provisions have been added to differentiate between open and enclosed mall concourses. In Chapters 38 and 39, a reference to NFPA 99 for medical gases in business occupancies has been added. A new Annex C has been added to provide guidance on several NFPA hazardous materials standards.

The following comments are offered to assist in the use of the *Life Safety Code*. Additional help on using the *Life Safety Code* can be obtained by attending one of the seminars NFPA conducts on the *Life Safety Code* or by using the *Life Safety Code Handbook* available from NFPA. Further information on these seminars is available through the NFPA Division of Continuing Education.

Essentially, the *Code* comprises four major parts. The first part consists of Chapters 1 through 4, Chapters 6 through 11, and Chapter 43; these are often referred to as the base chapters or fundamental chapters. The second part is Chapter 5, which details the performance-based option. The next part consists of Chapters 12 through 42, which are the occupancy chapters. The fourth and last part consists of Annex A and Annex B, which contain useful additional information.

A thorough understanding of Chapters 1 through 4, Chapters 6 through 11, and Chapter 43 is necessary to use the *Code* effectively, because these chapters provide the building blocks on which the requirements of the occupancy chapters are based. Note that many of the provisions of Chapters 1 through 4 and Chapters 6 through 11 are mandatory for all occupancies. Some provisions are mandated only when referenced by a specific occupancy, while others are exempted for specific occupancies. Often, in one of the base chapters, especially in Chapter 7, the phrase “where permitted by Chapters 11 through 43” appears. In this case, that provision can be used only where specifically permitted by an occupancy chapter. For example, the provisions of 7.2.1.6.1 on delayed-egress locks are permitted only when permitted by Chapters 11 through 43. Permission to use the delayed-egress lock is normally found in the “\_\_\_\_.2.2” subsection of each occupancy chapter. For example, 12.2.2.2.5 specifically permits the use of delayed-egress locks in new assembly occupancies. If this permission is not found in an occupancy chapter, the delayed-egress lock cannot be used. Similar types of restricted permission are found for such items as security grilles, double-cylinder locks, revolving doors, and so forth. In other locations in the base chapters, the wording “unless prohibited by Chapters 11 through 43” is used. In this case, the provision is permitted in all occupancies, unless specifically prohibited by an occupancy chapter.

Metric units of measurement in this *Code* are in accordance with the modernized metric system known as the International System of Units (SI). The unit liter, which is outside of but recognized by SI, is commonly used and is therefore used in this *Code*. In this *Code*, inch-pound units for measurements are followed by an equivalent in SI units, as noted in 1.5.2. The inch-pound value and the SI value are each acceptable for use as primary units for satisfying the requirements

# Charter Township of Van Buren

Agenda Item: 5

## REQUEST FOR BOARD ACTION

**WORK STUDY**

**DATE: MARCH 18, 2019**

**BOARD MEETING**

**DATE: MARCH 19, 2019**

Consent Agenda       

New Business X

Unfinished Business       

Public Hearing       

<b>ITEM (SUBJECT)</b>	Drug and Alcohol Testing Policy
<b>DEPARTMENT</b>	Senior Center
<b>PRESENTER</b>	Director Lynette Jordan
<b>PHONE NUMBER</b>	(734) 699-8918
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

### Agenda topic

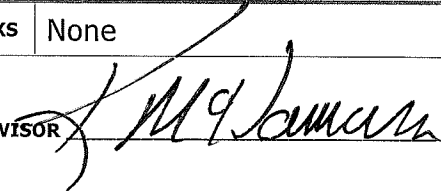
<b>ACTION REQUESTED</b>	
To consider the drug and alcohol testing policy required by FTA be mandatory for all September Days Senior Center, CDL transportation drivers of S.M.A.R.T. vehicles.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Please see attached drug and alcohol testing policy.	

<b>BUDGET IMPLICATION</b>	none
<b>IMPLEMENTATION NEXT STEP</b>	

<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	

<b>ATTORNEY RECOMMENDATION</b>	
(May be subject to Attorney/Client Privilege and not available under FOIA)	

<b>ADDITIONAL REMARKS</b>	None
---------------------------	------

<b>APPROVAL OF SUPERVISOR</b>	
-------------------------------	---

# Charter Township of Van Buren

---

## September Days Senior Center CDL Drivers

# Drug and Alcohol Policy

Effective as of March 19, 2019

Adopted by:

Date Adopted: [X/XX/XXXX]

Last Revised: [X/XX/XXXX]

# Table of Contents

---

- 1. Purpose of Policy..... 3
- 2. Covered Employees..... 3
- 3. Prohibited Behavior ..... 4
- 4. Consequences for Violations..... 4
- 5. Circumstances for Testing ..... 4
- 6. Testing Procedures..... 8
- 7. Test Refusals..... 8
- 8. Prescription Drug Use ..... 9
- 9. Contact Person ..... 9
- Attachment A: Covered Positions ..... 10

## Purpose of Policy

This policy complies with 49 CFR Part 655, as amended and 49 CFR Part 40, as amended. Copies of Parts 655 and 40 are available in the drug and alcohol program manager's office and can be found on the internet at the Federal Transit Administration (FTA) Drug and Alcohol Program website

<http://transit-safety.fta.dot.gov/DrugAndAlcohol/>.

All covered employees are required to submit to drug and alcohol tests as a condition of employment in accordance with 49 CFR Part 655.

Portions of this policy are not FTA-mandated, but reflect Van Buren Township's policy. These additional provisions are identified by **bold text**.

In addition, DOT has published 49 CFR Part 29, implementing the Drug-Free Workplace Act of 1988, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA.

**All September Days Senior Center employees are subject to the provisions of the Drug-Free Workplace Act of 1988.**

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace. An employee who is convicted of any criminal drug statute for a violation occurring in the workplace shall notify **Nicole Sumpter, Human Resource Director** no later than five days after such conviction.

The Drug-Free Workplace Act of 1988 applies to all employees at the senior center and Van Buren Twp.

## Covered Employees

This policy applies to every person, including an applicant or transferee, who performs or will perform a "safety-sensitive function" as defined in Part 655, section 655.4.

You are a covered employee if you perform any of the following:

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial driver's license
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See Attachment A for a list of covered positions by job title.

## Prohibited Behavior

Use of illegal drugs is prohibited at all times. All covered employees are prohibited from reporting for duty or remaining on duty any time there is a quantifiable presence of a prohibited drug in the body above the minimum thresholds defined in Part 40. Prohibited drugs include:

- marijuana
- cocaine
- phencyclidine (PCP)
- opiates
- amphetamines

All covered employees are prohibited from performing or continuing to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

All covered employees are prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. If the on-call employee claims the ability to perform his or her safety-sensitive function, he or she must take an alcohol test with a result of less than 0.02 prior to performance.

All covered employees are prohibited from consuming alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

All covered employees are prohibited from consuming alcohol for eight (8) hours following involvement in an accident or until he or she submits to the post-accident drug and alcohol test, whichever occurs first.

## Consequences for Violations

Following a positive drug or alcohol (BAC at or above 0.04) test result or test refusal, the employee will be immediately removed from safety-sensitive duty and referred to a Substance Abuse Professional.

Following a BAC of 0.02 or greater, but less than 0.04, the employee will be immediately removed from safety-sensitive duties for at least eight hours unless a retest results in the employee's alcohol concentration being less than 0.02.

## Zero Tolerance

**Per September Days Senior Center CDL Drivers policy, any employee who tests positive for drugs or alcohol (BAC at or above 0.04) or refuses to test will be referred to a Substance Abuse Professional (SAP) and terminated from employment. The terminated safety-sensitive employee will be responsible for paying the fees incurred for rehabilitation services.**

## Circumstances for Testing

### Pre-Employment Testing

Pre-employment alcohol tests are conducted after making a contingent offer of employment or transfer. All pre-employment alcohol tests will be conducted using the procedures set forth in 49 CFR Part 40.

A negative pre-employment drug test result is required before an employee can first perform safety-sensitive functions. If a pre-employment test is cancelled, the individual will be required to undergo another test and successfully pass with a verified negative result before performing safety-sensitive functions.

If a covered employee has not performed a safety-sensitive function for 90 or more consecutive calendar days, and has not been in the random testing pool during that time, the employee must take and pass a pre-employment test before he or she can return to a safety-sensitive function.

A covered employee or applicant who has previously failed or refused a DOT pre-employment drug and/or alcohol test must provide proof of having successfully completed a referral, evaluation, and treatment plan meeting DOT requirements.

### Reasonable Suspicion Testing

All covered employees shall be subject to a drug and/or alcohol test when Entity A has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. A reasonable suspicion referral for testing will be made by a trained supervisor or other trained company official on the basis of specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee.

Covered employees may be subject to reasonable suspicion drug testing any time while on duty. Covered employees may be subject to reasonable suspicion alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.

The employee shall be tested as soon as practicable following the determination that suspicion exists, not to exceed eight (8) hours for alcohol testing and thirty-two (32) hours for drug testing. If an alcohol test is not performed within two (2) hours following the determination that suspicion exists, the supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within eight (8) hours the, or the drug test within thirty-two (32) hours, attempts to conduct the test must cease and the reasons for the failure to test documented.

### Post-Accident Testing

Covered employees shall be subject to post-accident drug and alcohol testing under the following circumstances:

#### Fatal Accidents

As soon as practicable following an accident involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee operating the public transportation vehicle at the time of the accident. In addition, any other covered employee whose performance could have contributed to the accident, as determined by Entity A using the best information available at the time of the decision, will be tested.

### Non-fatal Accidents

As soon as practicable following an accident not involving the loss of a human life, drug and alcohol tests will be conducted on each covered employee operating the public transportation vehicle at the time of the accident if at least one of the following conditions is met:

- (1) The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (2) One or more vehicles incurs disabling damage and must be towed away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by Entity A using the best information available at the time of the decision, will be tested.

A covered employee shall be tested as soon as practicable following an accident, not to exceed eight (8) hours for alcohol testing and thirty-two (32) hours for drug testing. An employee required to undergo post-accident testing shall refrain from alcohol use for eight (8) hours following an accident, or until they have undergone a post-accident alcohol test. If an alcohol test is not performed within two (2) hours of the accident, the supervisor will document the reason(s) for the delay in a written report. If the alcohol test is not conducted within eight (8) hours, or the drug test within 32 hours, attempts to conduct the test must cease and the reasons for the failure to test must be documented. An employee who fails to remain readily available for post-accident testing may be deemed to have refused to submit to such testing.

A covered employee subject to post-accident testing must remain readily available, or it is considered a refusal to test. Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

## Random Testing

Random drug and alcohol tests are unannounced and unpredictable, and the dates for administering random tests are spread reasonably throughout the calendar year. Random testing will be conducted at all times of the day when safety-sensitive functions are performed.

Testing rates will meet or exceed the minimum annual percentage rate set each year by the FTA administrator. The current year testing rates can be viewed online at [www.transportation.gov/odapc/random-testing-rates](http://www.transportation.gov/odapc/random-testing-rates).

The selection of employees for random drug and alcohol testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator. Under the selection process used, each covered employee will have an equal chance of being tested each time selections are made.

A covered employee may only be randomly tested for alcohol misuse while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be randomly tested for prohibited drug use anytime while on duty.

Each covered employee who is notified of selection for random drug or random alcohol testing must immediately proceed to the designated testing site.

## Random Testing – End of Shift

Random testing may occur anytime an employee is on duty so long as the employee is notified prior to the end of the shift. Employees who provide advance, verifiable notice of scheduled medical or child care commitments will be random drug tested no later than three hours before the end of their shift and random alcohol tested no later than 30 minutes before the end of their shift. Verifiable documentation of a previously scheduled medical or child care commitment, for the period immediately following an employee's shift, must be provided at least **2 hours** before the end of the shift.

## Return to Duty Testing

Any employee who is allowed to return to safety-sensitive duty after failing or refusing to submit to a DOT drug and/or alcohol test must first be evaluated by a substance abuse professional (SAP), complete a SAP-required program of education and/or treatment, and provide a negative return-to-duty drug and/or alcohol test result. All tests will be conducted in accordance with 49 CFR Part 40, Subpart O.

## Follow-up Testing

Employees returning to safety-sensitive duty following leave for substance abuse rehabilitation will be required to undergo unannounced follow-up alcohol and/or drug testing for a period of one (1) to five (5) years, as directed by the SAP. The duration of testing will be extended to account for any subsequent leaves of absence, as necessary. The type (drug and/or alcohol), number, and frequency of such follow-up testing shall be directed by the SAP. All testing will be conducted in accordance with 49 CFR Part 40, Subpart O.

## Testing Procedures

All FTA drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended.

## Dilute Urine Specimen

**If there is a negative dilute test result, September Days Senior Center will accept the test result and there will be no retest, unless the creatinine concentration of a negative dilute specimen was greater than or equal to 2 mg/dL, but less than or equal to 5 mg/dL.**

Dilute negative results with a creatinine level greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL require an immediate recollection under direct observation (see 49 CFR Part 40, section 40.67).

## Split Specimen Test

In the event of a verified positive test result, or a verified adulterated or substituted result, the employee can request that the split specimen be tested at a second laboratory. **Charter Township of Van Buren and September Days Senior Center guarantees that the split specimen test will be conducted in a timely fashion. The safety-sensitive employee will be responsible to pay for all fees incurred to retest the specimen at a second laboratory.**

## Test Refusals

As a covered employee, you have refused to test if you:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by Entity A.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or Entity A for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or Entity A's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

As a covered employee, if you refuse to take a drug and/or alcohol test, you incur the same consequences as testing positive and will be immediately removed from performing safety-sensitive functions, and referred to a SAP.

## Voluntary Self-Referral

**Any employee who has a drug and/or alcohol abuse problem and has not been selected for reasonable suspicion, random or post-accident testing or has not refused a drug or alcohol test may voluntarily refer himself to the Human Resources Department, who will refer the individual to a substance abuse counselor for evaluation and treatment. The substance abuse counselor will evaluate the employee and make a specific recommendation regarding the appropriate treatment. Employees are encouraged to voluntarily seek professional substance abuse assistance before any substance use or dependence affects job performance.**

**Any safety-sensitive employee who admits to a drug and/or alcohol problem will immediately be removed from his/her safety-sensitive function and will not be allowed to perform such function until successful completion of a prescribed rehabilitation program.**

## Prescription Drug Use

The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to the Human Resources. Medical advice should be sought, as appropriate, while taking such medication and before performing safety-sensitive duties.

## Contact Person

For questions about the anti-drug and alcohol misuse program, contact **Nicole Sumpter, Human Resource Director**.

## **Attachment A: Covered Positions**

### **Transportation CDL Drivers**