

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
JULY 16, 2019**

Supervisor McNamara called the meeting to order at 6:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Beaudry, Director of Public Services Best and Executive Assistant to the Public Services Director Renaud, Director of Human Resources Sumpster, Director of Information Technology Rankin and an of audience two (2).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Frazier moved Miller seconded to approve the agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: Frazier moved Budd seconded to approve the Consent Agenda. [Work Study Meeting Minutes of July 1, 2019, Board Meeting Minutes of July 2, 2019, Prepaid List of July 3, 2019, Prepaid List of July 11, 2019, Voucher List of July 16, 2019, Approval of Resolution 2019-12: to install water service for the residence at 35591 Price Road in Wayne County ROW]. Motion Carried.

PUBLIC HEARING: Miller moved Martin seconded to go into public hearing to receive public comment on Resolution 2019-11 to reprogram (transfer) CDGB funds from a Public Facilities activity to a Demolition activity. Motion Carried.

No comments were made.

Budd moved Miller seconded to exit the public hearing. Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

Announcements included the following: Van Buren Township, in conjunction with Detroit Wayne Mental Health Authority, will be hosting an Opioid Awareness Forum and Narcan Training on September 12th at 5:30 p.m. at Wayne County Community College; today the September Days Senior Center took official possession of the SMART bus which will be used to transport local seniors to medical appointments and shopping trips; on August 3rd and 4th Thunder Over Michigan is taking place at the Yankee Air Museum; there is a Special Election on August 6th for voters living in the Washtenaw Intermediate School District and the last two performances of the free Concert Series are taking place on July 17 and 24 in the Senior Activity Garden at 7:00 p.m.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Miller moved, Wright seconded to approve an agreement between the Township and Local Development Finance Authority (LDFA) to advance funds for bond repayment. Motion Carried.

Wright moved, Miller seconded to approve the adoption of the Van Buren Township Resolution 2019-11: to reprogram (transfer) CDBG funds from a Public Facilities activity to a Demolition activity. Motion Carried.

Martin moved, White seconded to approve the need for an updated time keeping system for all employees as regulated by the Department of Labor. Motion Carried. Kronos was the selected vendor to provide time keeping for all hourly employees.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: None.

BOARD COMMENT NON-AGENDA ITEMS: Board members expressed disappointment on delay of passing the Communications Specialist job description; the timing of the job posting of the new Director of Planning and Economic Development was inquired about and Budget Review dates were discussed.

ADJOURNMENT: Budd moved, Miller seconded to adjourn at 6:47 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.