

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
JUNE 5, 2018 BOARD MEETING 7:00 P.M.
TENTATIVE AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor McNamara _____
Clerk Wright _____
Treasurer Budd _____
Trustee Frazier _____
Trustee Martin _____

Trustee Miller _____
Trustee White _____
Engineer Potter _____
Attorney McCauley _____
Secretary Montgomery _____

EXECUTIVE SUMMARY OF THE AGENDA:

ADOPTION OF AGENDA:

ADOPTION OF CONSENT AGENDA:

1. Special Work Study Session minutes of May 10, 2018.
2. Work Study Session minutes of May 14, 2018.
3. Closed Session minutes of May 14, 2018.
4. Board Meeting minutes of May 15, 2018.
5. Prepaid List of May 17, 2018.
6. Prepaid List of May 24, 2018.
7. Prepaid List of May 31, 2018.
8. Voucher List of June 5, 2018.
9. Approval of the re-appointment of Loretta Speaks to the Water and Sewer Commission with a term to expire June 1, 2020.
10. Approval of the re-appointment of Walter Rochowiak to the Water and Sewer Commission with a term to expire June 1, 2020.
11. Approval of the appointment of Michael McGovern to the Construction Board of Appeals with a term to expire February 28, 2021

PUBLIC HEARING:

CORRESPONDENCE/ANNOUNCEMENTS/ PRESENTATIONS:

1. Senior Alliance annual update.
2. State of the Township presentation.

PUBLIC COMMENT (Unfinished and New Business):

UNFINISHED BUSINESS:

NEW BUSINESS:

1. To consider approval of the amendment to the mutual aid agreement between the Township and Ypsilanti Township Fire Department.
2. To consider approval of the DTE Community Lighting contract in the amount of \$112,261.00 for Township hall parking lot lighting replacement.
3. To consider approval of the Stormwater Maintenance Agreement and Resolution 2018-09 for ARC CSVBTMI001 LLC (aka Constellium).
4. To consider approval of the Stormwater Maintenance Agreement and Resolution 2018-08 for Mayer USA Inc.
5. To consider approval of a Public Services budget amendment in the amount of \$200,000.00 for various projects.
6. To consider adoption of the revised Board of Zoning Appeals rules of procedure.

REPORTS:

PUBLIC COMMENT NON-AGENDA ITEMS:

BOARD COMMENT NON-AGENDA ITEMS :

ADJOURNMENT:

CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
MAY 10, 2018

Supervisor McNamara called the meeting to order at 4:04 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Trustee Frazier, Trustee Martin (arrived at 4:15 p.m.), Trustee Miller, and Trustee White. Absent: None. Others in attendance: Executive Assistant Selman, Secretary Akers, Township Attorney Dave Greco, Downtown Development Authority Director Ireland, Deputy Downtown Development Authority Director Lothringer, Director of Public Safety Laurain, Deputy Director of Public Safety Wright, and an audience of five (5).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion was held on amendments to Resolution 2013-05 the Board of Trustees Meeting Conduct Policy. Supervisor McNamara read a statement giving an overview of the changes to the meeting conduct policy. Specific items discussed included: audience participation, taking action at work study, procedures for closed meetings, order of business on the agenda for work study and the regular board meeting, meeting minutes, meeting conduct, and board member rules of decorum.

Treasurer Budd was excused at 5:45 p.m.

PUBLIC COMMENT:

There were public comments regarding the difference between a chairperson and Township Supervisor with regards to Roberts Rules of Order, voting at work study meetings of the Township Board, emergency meetings and when they are called, removing items from the consent agenda, public comment regarding items which changed between work study and the regular board meeting, addressing board members via their title and last name, derogatory speech during debate, having a podium during public comment, residents asking questions during public comment, the Supervisor's discretion to allow an addition 1.5 minutes to the public comment allotted time, and the discretion of a police officer to remove an individual from a public meeting and the responsibility of the chairperson to remove individuals from the public meeting.

ADJOURNMENT: There being no further discussion Trustee Miller moved, Trustee Frazier seconded to adjourn the Work Study Session at 6:01 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
MAY 14, 2018**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Public Services Director Best, Water & Sewer Director Taylor, IT Director Rankin, Public Safety Deputy Director (Police) Wright, Recreation Director Wright and Deputy Director Zaenglein, Assessing Coordinator Stevenson and an audience of five (5).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the purchase of Avaya IP Office Server Edition VOIP phone system. A bid opening was held on March 2, 2018. Three bids were received and reviewed. The lowest bidder, Suntel Services, has been selected for the project of replacing the thirteen-year-old VOIP phone system and network switches at the cost of \$97,602.44. I.T. Director Rankin has requested the addition of 6% (\$5,856) for unexpected cost or labor. Replacement of the phone system was identified, discussed and budgeted for during the budget process. Board members discussed a desire to have a comparative analysis highlighting the pros, cons and discrepancies of each project bidder going forward.

Discussion on the contract between the Township and Zambelli Fire Works for the 2018 Fire Works Show. Zambelli Fire Works has historically provided the “best bang for the bucks”. The 2018 Fireworks show will be held at the Beck Ball Fields Saturday June 30, 2018 (rain date July 1, 2018). Supervisor McNamara will seek donations to cover the cost of any overtime of wages that occur with Public Safety personnel assistance during the event.

Discussion on the Bus Transportation Agreement between the Township and Van Buren Public Schools for the Summer Camp Program. The three-year agreement sets forth the responsibilities of both parties in providing transportation for the Summer Camp program. The agreement has been approved by the Van Buren Public Schools Board. Board members recommended changing the ten days right of termination by either party to thirty days in the future.

Discussion on the appointment of Gerald McKelvey to the Water & Sewer Commission with a term to expire June 1, 2019. Mr. McKelvey has been active in the community and has expressed his desire to serve on the commission.

Discussion on the appointment of Amos Grissett as a full member of the Board of Zoning Appeals with a term to expire December 1, 2020. Mr. Grissett has been an active member of the BZA and has expressed his desire to continue service.

Discussion on the Building and Grounds Capital Outlay for CIP Plus Projects amendment in the amount of \$850,000. Throughout the past ten years projects have been identified in need of upgrades and/or repairs but have been postponed due to lack of funding. Twenty-one projects have been identified that bring the most value and long-term benefit and investment in the community. Board members discussed the desire to be involved in the scope of projects from the on-set and through fruition. Projects include: renovation of the multi-purpose room to a dance studio, furniture replacement as needed, Township entryway and

landscape improvements, Board room renovation, Museum repairs, signage, flooring replacement, paint and LED lighting.

Treasurer Budd was excused at 5:20 p.m.

Discussion on Resolution 2018-07 revisions to Resolution 2013-05 the Board Meeting Conduct Policy. Revisions include clarification on the rules when addressing the Chair, seating, Voting, Board member decorum with time limits for comment and the addition of a Sergeant at Arms. Board members expressed a desire to move forward with the revisions and agreed to review the policy in 90 days.

PUBLIC COMMENT: Public comments included: A desire to make sure all Trustees are aware of what projects are being worked on, concern that straw polls can cause a Trustee to feel pressured into agreeing with a majority, addition of items for discussion after the initial packet goes out, meeting conduct policy as it pertains to clapping vs. applause and rushing items through for approval.

CLOSED SESSION: Frazier moved, Miller seconded to go into closed session at 6:56 p.m. pursuant to MCL 15.268 (h) to discuss attorney client written opinion regarding Michigan Tax Tribunal Docket Numbers 17.001613, 17.001617 and 17.001620 and to discuss on-going Police Officers Labor Council (POLC) contract negotiations. Roll Call Vote. Yeas: McNamara, Wright, Frazier, Martin, Miller and White. Excused: Budd. Motion Carried.

Frazier moved, Martin seconded to reconvene the Work Study Session at 7:28 p.m. Motion Carried.

ADJOURNMENT: There being no further discussion Frazier moved, Miller seconded to adjourn the Work Study Session at 7:29 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
MAY 15, 2018

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, I.T. Director Rankin, Public Services Director Best, Public Safety Deputy Director (Police) Wright, Water and Sewer Director Taylor, Recreation Director Wright, Township Attorney McCauley and an audience of eleven (11).

Supervisor McNamara announced that the month of May is Honor and Remember Month. Board members read the names of fallen tri-community members who served in the armed forces. A representative from Honor and Remember gave a brief presentation highlighting the organization and their on-going project. America's Run for the Fallen commenced on April 7, 2018 and will run through August 5, 2018 whereby volunteers will run from Ft. Irvine, California to Arlington National Cemetery reciting the names of fallen members of the armed forces every mile. The run will be broadcast live daily from 7:00 a.m. until 5:00 p.m. at www.runforthefallen.org. Supervisor McNamara requested a moment of silence in memory of fallen heroes.

Supervisor McNamara stated the Agenda had been revised to include approval of the Police Officers Labor Council (POLC) Patrol and Dispatch union contract under the Consent Agenda.

Motion by Trustee White to remove New Business item #5 from the agenda. Motion failed for lack of support. Trustee White explained his position noting Trustee Frazier is innocent until proven guilty, has been a valuable participant on the Water and Sewer Commission and has apologized.

APPROVAL OF AGENDA: Budd moved, Wright seconded to approve the agenda as amended. Motion Carried.

CONSENT AGENDA: Martin moved, Miller seconded to approve the Consent Agenda. [Board Meeting Minutes of April 17, 2018, Prepaid List of April 19, 2018, Prepaid List of April 26, 2018, Prepaid List of May 3, 2018, Prepaid List of May 10, 2018, Voucher List of May 1, 2018, Voucher List of May 15, 2018, Approval of the contract between the Township and Zambelli Fire Works for the 2018 Fireworks show, Approval of the purchase of two Dell R440 Servers and Storage Rack, Approval of the appointment of Gerald McKelvey to the Water & Sewer Commission with a term to expire June 1, 2019, Approval of the appointment of Amos Grissett as a full member of the Board of Zoning Appeals with a term to expire December 1, 2020 and Approval of the Police Officers Labor Council (POLC) Patrol and Dispatch union contract]. Motion Carried.

Board Members thanked Mr. McKelvey and Mr. Grissett for their desire to serve on their respective Committee/Board. Supervisor McNamara gave a brief overview of the POLC contract which, includes an overall 8% cost of living increase over four years, elimination of the requirement to wear a tie, new jackets and outlines criteria required for promotion to the rank of Sergeant.

CORRESPONDENCE/ANNOUNCEMENTS: Announcements included: The Clerk's Office in conjunction with staff and senior students hosted the Belleville High School Student Council Election on Tuesday May 8, 2018, forty-nine percent of eligible students voted, sixty-five students registered to vote and twelve Election Inspector applications were completed, the Township Administrative Offices will be closed Monday May 28, 2018 in observance of Memorial Day, parking over the side walk is a violation of the Michigan vehicle code and local Township Ordinance. During the next two weeks Officers will be warning violators after which time tickets will be issued, the U.S. Coast Guard will be performing watercraft safety inspections May 19, 2018 from 9:00 a.m. until 4:00 p.m. and May 20, 2018 from 9:00 a.m. until 3:00 p.m. at the east boat launch, and increased grant funding from the Detroit Wayne Mental Health Authority has been secured for the Summer Youth Program (The REAL) this year. Correspondence included: A letter from residents thanking Water and Sewer employees Karen Pecsénye and Brad Hine who went above and beyond in notifying them of a water usage spike during their absence and quickly responded to a water

leak in their basement and a letter from the City of Belleville thanking the Public Safety Department personnel for their assistance with the tragic accident of April 25, 2018 at the railroad tracks.

At the request of Trustee White and Supervisor McNamara, Director Best gave an overview of the results of the Michigan Harmful Algal Bloom (HAB) study. Samples of lake water during and after algal blooms were taken by lake residents throughout 2017. Results of the study indicate that Belleville Lake experiences regular algal blooms vs. harmful and levels of toxins associated with health risks have not occurred. Residents interested in participating in this year's study can contact the Developmental Services Department at 734-699-8913 for more information.

PUBLIC COMMENT: Resident commented on the following: Asked what recourse there was if Trustee Frazier was found guilty of shoplifting. Supervisor McNamara indicated that the Board had limited recourse other than censure. Trustee Frazier indicated that she was not going anywhere and could be recalled.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Frazier Moved, Miller seconded to approve Resolution 2018-07 amendments to Resolution 2013-05 The Board of Trustees Meeting Conduct Policy. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and Miller. Nays: White. Motion Carried. Revisions include clarification on the rules when addressing the Chair, seating, Voting, Board member decorum with time limits for comment and the addition of a Sergeant at Arms. Board members expressed a desire to move forward with the revisions and agreed to review the policy in 90 days. Trustee White opposed time limits for comment and allowing any Board member to call a point of order.

Budd moved, Wright seconded to approve of the second (final) reading of Ordinance 04-03-18 to the Charter Township of Van Buren Zoning Ordinance 5-2-17 (2) to modify certain accessory building regulations. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried. Proposed amendments address minimum setbacks, approval process for accessory building which exceed the lot coverage requirements in non-residential districts, concrete floor and rat wall in agricultural districts and detached shed exemptions.

Miller moved, Frazier seconded to approve the purchase of Avaya IP Office Server Edition VOIP Phone System from Suntel. Motion Carried. A bid opening was held on March 2, 2018. Three bids were received and reviewed. The lowest bidder, Suntel Services, has been selected for the project of replacing the thirteen-year-old VOIP phone system and network switches at the cost of \$97,602.44. I.T. Director Rankin has requested the addition of 6% (\$5,856) for unexpected cost or labor. Replacement of the phone system was identified, discussed and budgeted for during the budget process. Trustee Frazier requested a desire to have a comparative analysis highlighting the pros, cons and discrepancies of each project bidder going forward.

Frazier moved, Miller seconded to approve the Bus Transportation Agreement between the Township and Van Buren Public Schools for the Summer Camp Program. Motion Carried. The three-year agreement sets forth the responsibilities of both parties in providing transportation for the Summer Camp program. The agreement has been approved by the Van Buren School Board. A change in next year's contract will change the ten days right of termination by either party to thirty days.

On April 17, 2018 the Board of Trustees found Trustee Frazier in violation of the Township Ethics Policy (Resolution 2003-05) in the following regards: Engaging in conduct on December 31, 2017 that led to her being charged with retail fraud in the City of Taylor, failing to notify the Supervisor of the events of December 31, 2017 and repeatedly and dishonestly taking credit at the March 6, 2018 Board meeting for the creation and placement of a favorable "Township in the Spotlight" article related to the Township in the March 2018 edition of Michigan Township Focus, the official publication. Trustee Frazier is censured for her prior conduct in violation of the Ethics Policy and is removed from her position as the Board Representative to the Township Water and Sewer Commission and she is to conduct herself in an orderly manner at all meetings of the Township Board in compliance with MCL 42.7 (8).

Board members opposed indicated that Trustee Frazier has not been found guilty of shoplifting, has apologized, has been an active participant on the Water and Sewer Commission, and has endured enough humiliation. Board members in support of censure indicated their desire to impose a penalty for violation of the policy within the limits of their authority, she had numerous opportunities to bring forth her arrest prior to the meeting of April 17, 2018, elected officials should be held to a higher standard and to not impose a penalty for violation would send the wrong message to Township staff and residents. Trustee Frazier indicated that she did everything she was supposed to, had apologized, that residents did not seem overwhelming concerned, that one mistake does not define your life, that she had withdrawn from attendance at the Michigan Township Association Conference to not cause embarrassment and that those supporting censure were being petty and vindictive.

Miller moved to call the question, Frazier seconded. Motion Carried.

Miller moved, Budd seconded to approve Resolution 2018-06 Public Censure and Penalty. Roll Call Vote. Yeas: McNamara, Budd, Wright and Miller. Nays: White and Martin. Abstained: Frazier. Motion Carried.

NON-AGENDA: No public comment was received.

Clerk Wright responded to a previous comment by Trustee White indicating “there’s a bomb going to go off in this Board Room before too long”. Wright indicated that Trustee White had called him earlier in the week asking him if he had talked to the Supervisor about conversations he and the Supervisor had with a speaker during a training session at the MTA conference regarding municipal credit card use. Wright maintains that he has always adhered to the Township credit card policy specifically reimbursable expenses. Clerk Wright stated in the telephone conversation White threatened that if he did not drop his stance on the Frazier censure item that he would expose that Wright was in violation of misuse of the Township credit card under The Michigan Penal Code Act 328 of 1931. Wright has contacted the Township attorney for review and no violation of the Township policy and/or The Michigan Penal Code Act 328 of 1931 has occurred. White disputed the threat claim and stated there have been violations of credit card use in the Township that he has been researching and will be bringing forward. In White’s opinion the systemic abuse goes back years but if his research does not pan out it does not pan out. Clerk Wright announced a 1.9-million-dollar surplus in the 2017 final budget attributing the amount to an increase in total revenue and Departments throughout the Township coming in under budget. The Township has received an unmodified rating the highest possible in the most recent financial audit by Plante Moran.

ADJOURNMENT: Budd moved, Miller adjourn at 8:28 p.m. Motion Carried.

	Date:	
Leon Wright, Township Clerk		
	Date:	
Kevin McNamara, Supervisor		

05/17/2018 08:33 AM
User: KTYLER
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 05/17/2018 - 05/17/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
05.17.18 PREPAID

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor AMERAP - AMERA PLAN:

59145								
84735	AMERA PLAN	05/07/2018	05/17/2018	1,359.90	1,359.90	Open	N	
	JUNE ADMIN FEES	KTYLER					05/17/2018	
	101-101-719-000	JUNE ADMIN FEES		14.95				
	101-171-719-000	JUNE ADMIN FEES		29.90				
	101-191-719-000	JUNE ADMIN FEES		11.95				
	101-215-719-000	JUNE ADMIN FEES		26.90				
	101-228-719-000	JUNE ADMIN FEES		41.85				
	101-247-719-000	JUNE ADMIN FEES		29.90				
	101-253-719-000	JUNE ADMIN FEES		50.80				
	101-265-719-000	JUNE ADMIN FEES		89.65				
	101-301-719-000	JUNE ADMIN FEES		537.95				
	101-325-719-000	JUNE ADMIN FEES		104.60				
	101-329-719-000	JUNE ADMIN FEES		26.90				
	101-336-719-000	JUNE ADMIN FEES		11.95				
	101-370-719-000	JUNE ADMIN FEES		86.70				
	101-691-719-000	JUNE ADMIN FEES		47.80				
	101-692-719-000	JUNE ADMIN FEES		26.90				
	247-000-719-000	JUNE ADMIN FEES		29.90				
	250-000-719-000	JUNE ADMIN FEES		14.95				
	592-536-719-000	JUNE ADMIN FEES		176.35				
Total for vendor AMERAP - AMERA PLAN:				1,359.90	1,359.90			

Vendor AMERA2 - AMERAPLAN REIMBURSABLE:

35149-35162								
84781	AMERAPLAN REIMBURSABLE	05/08/2018	05/17/2018	1,278.28	1,278.28	Open	N	
	EMPLOYEE HRA	KTYLER					05/17/2018	
	101-301-719-000	EMPLOYEE HRA		352.17				
	101-325-719-000	EMPLOYEE HRA		851.11				
	101-691-719-000	EMPLOYEE HRA		35.00				
	592-536-719-000	EMPLOYEE HRA		40.00				
11146-11171								
84782	AMERAPLAN REIMBURSABLE	05/10/2018	05/17/2018	2,692.79	2,692.79	Open	N	
	EMPLOYEE HRA	KTYLER					05/17/2018	
	101-101-719-000	EMPLOYEE HRA		924.46				
	101-171-719-000	EMPLOYEE HRA		411.42				
	247-000-719-000	EMPLOYEE HRA		60.00				
	101-265-719-000	EMPLOYEE HRA		20.00				

05/17/2018 08:33 AM

User: KTYLER

DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP

POST DATES 05/17/2018 - 05/17/2018

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

05.17.18 PREPAID

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized PO Number Post Date
	GL Distribution						
	101-301-719-000	EMPLOYEE HRA		614.18			
	101-325-719-000	EMPLOYEE HRA		80.00			
	101-370-719-000	EMPLOYEE HRA		40.00			
	592-536-719-000	EMPLOYEE HRA		542.73			
	Total for vendor AMERA2 - AMERAPLAN REIMBURSABLE:			3,971.07	3,971.07		

Vendor ATT - AT&T:

734398794305

84729	AT&T	05/01/2018	05/17/2018	213.45	213.45	Open	N 05/17/2018
	5.1-5.31 398-7943	KTYLER					
	592-536-920-000	5.1-5.31 398-7943		213.45			

906R11053705

84730	AT&T	05/01/2018	05/17/2018	556.83	556.83	Open	N 05/17/2018
	5.1-5.31 R11-0537	KTYLER					
	101-265-850-000	5.1-5.31 R11-0537		556.83			
	Total for vendor ATT - AT&T:			770.28	770.28		

Vendor ATT3 - AT&T :

154934885

84761	AT&T	05/01/2018	05/17/2018	80.92	80.92	Open	N 05/17/2018
	5.2-6.1 ARCHIVE INT SVCS	KTYLER					
	250-000-850-000	5.2-6.1 ARCHIVE INT SVCS		80.92			
	Total for vendor ATT3 - AT&T :			80.92	80.92		

Vendor COMCAST - COMCAST:

70064

84731	COMCAST	05/03/2018	05/17/2018	76.06	76.06	Open	N 05/17/2018
	5.7-6.6 BACK UP INT SVCS	KTYLER					
	101-228-817-000	5.7-6.6 BACK UP INT SVCS		76.06			

10623

84760	COMCAST	05/06/2018	05/17/2018	78.27	78.27	Open	N 05/17/2018
	5.19-6.18 CABLE BOX/TV FEE	KTYLER					
	101-171-956-000	5.19-6.18 CABLE BOX/TV FEE		6.43			
	101-215-956-000	5.19-6.18 CABLE BOX/TV FEE		6.43			
	101-253-956-000	5.19-6.18 CABLE BOX/TV FEE		6.43			
	101-301-956-000	5.19-6.18 CABLE BOX/TV FEE		38.53			
	101-715-956-000	5.19-6.18 CABLE BOX/TV FEE		20.45			
	Total for vendor COMCAST - COMCAST:			154.33	154.33		

05/17/2018 08:33 AM

User: KTYLER

DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP

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05.17.18 PREPAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor DTE - DTE ENERGY:								
910016814931								
84714	DTE ENERGY	05/01/2018	05/17/2018	178.06	178.06	Open	N	
	3.30-4.30 14200 HAGGERTY	KTYLER					05/17/2018	
	592-536-920-000	3.30-4.30 14200 HAGGERTY		143.34				
	592-536-920-000	3.30-4.30 14200 HAGGERTY		34.72				
910015586928								
84715	DTE ENERGY	05/01/2018	05/17/2018	1,161.64	1,161.64	Open	N	
	3.30-4.30 45400 HULL	KTYLER					05/17/2018	
	101-336-920-000	3.30-4.30 45400 HULL		781.44				
	101-336-920-000	3.30-4.30 45400 HULL		380.20				
910013926118								
84716	DTE ENERGY	05/01/2018	05/17/2018	1,160.61	1,160.61	Open	N	
	3.30-4.30 39605 WABASH	KTYLER					05/17/2018	
	592-536-920-000	3.30-4.30 39605 WABASH		71.60				
	592-536-920-000	3.30-4.30 39605 WABASH		1,089.01				
930001988474								
84717	DTE ENERGY	04/25/2018	05/17/2018	418.21	418.21	Open	N	
	3.27-4.25 SIRENS	KTYLER					05/17/2018	
	101-265-920-000	3.27-4.25 SIRENS		418.21				
910016815425								
84718	DTE ENERGY	05/02/2018	05/17/2018	182.06	182.06	Open	N	
	4.3-5.1 2457 RAWSONVILLE	KTYLER					05/17/2018	
	592-536-920-000	4.3-5.1 2457 RAWSONVILLE		182.06				
930002720306								
84719	DTE ENERGY	05/02/2018	05/17/2018	1,102.56	1,102.56	Open	N	
	4.3-5.1 46425 TYLER/50335 EDISON	KTYLER					05/17/2018	
	101-265-920-000	4.3-5.1 46425 TYLER		1,052.65				
	101-718-920-000	4.3-5.1 50335 EDISON PKWY DR		49.91				
910015587074								
84720	DTE ENERGY	05/02/2018	05/17/2018	47.48	47.48	Open	N	
	4.3-5.1 49475 EDISON PKWY DR	KTYLER					05/17/2018	
	101-718-920-000	4.3-5.1 49475 EDISON PKWY DR		47.48				
910013925581								
84721	DTE ENERGY	05/02/2018	05/17/2018	250.95	250.95	Open	N	
	4.3-5.1 50901 S I-94 SVCS DR	KTYLER					05/17/2018	
	101-718-920-000	4.3-5.1 50901 S I-94 SVCS DR		48.82				

05/17/2018 08:33 AM

User: KTYLER

DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-718-920-000	4.3-5.1 50901 S I-94 SVCS DR		202.13				
910022836431								
84722	DTE ENERGY	05/02/2018	05/17/2018	526.90	526.90	Open	N	
	4.3-5.1 46270 AYRES AVE	KTYLER					05/17/2018	
	101-718-920-000	4.3-5.1 46270 AYRES AVE		526.90				
910016828634								
84723	DTE ENERGY	05/03/2018	05/17/2018	166.23	166.23	Open	N	
	4.4-5.2 13085 VENTURA DR	KTYLER					05/17/2018	
	592-536-920-000	4.4-5.2 13085 VENTURA DR		132.12				
	592-536-920-000	4.4-5.2 13085 VENTURA DR		34.11				
910013925011								
84724	DTE ENERGY	05/07/2018	05/17/2018	146.74	146.74	Open	N	
	4.6-5.4 39600 TYLER	KTYLER					05/17/2018	
	101-265-920-000	4.6-5.4 39600 TYLER		146.74				
910013925714								
84725	DTE ENERGY	05/07/2018	05/17/2018	1,680.91	1,680.91	Open	N	
	4.6-5.4 7981 BVL RD	KTYLER					05/17/2018	
	101-336-920-000	4.6-5.4 7981 BVL RD		1,139.70				
	101-336-920-000	4.6-5.4 7981 BVL RD		541.21				
910013926803								
84726	DTE ENERGY	05/07/2018	05/17/2018	393.50	393.50	Open	N	
	4.6-5.4 9260 HAGGERTY	KTYLER					05/17/2018	
	592-536-920-000	4.6-5.4 9260 HAGGERTY		393.50				
910016815318								
84727	DTE ENERGY	05/07/2018	05/17/2018	178.70	178.70	Open	N	
	4.6-5.4 39600 TYLER	KTYLER					05/17/2018	
	101-265-920-000	4.6-5.4 39600 TYLER		14.16				
	101-265-920-000	4.6-5.4 39600 TYLER		164.54				
910013927223								
84728	DTE ENERGY	05/07/2018	05/17/2018	33.49	33.49	Open	N	
	3.9-5.7 10151 BVL RD	KTYLER					05/17/2018	
	247-000-920-000	3.9-4.6 10151 BVL RD		16.56				
	247-000-920-000	4.7-5.7 10151 BVL RD		16.93				
Total for vendor DTE - DTE ENERGY:				7,628.04	7,628.04			

Vendor WRILEO - LEON WRIGHT:

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TRAVEL

84780	LEON WRIGHT	05/16/2018	05/17/2018	163.50	163.50	Open	N
	5.17 MMRMA MILEAGE	KTYLER					05/17/2018
	101-215-860-000	5.17 MMRMA MILEAGE		163.50			
Total for vendor WRILEO - LEON WRIGHT:				163.50	163.50		

Vendor NETFLE - NETWORK FLEET INC:

OSV0000001409995

84732	NETWORK FLEET INC	05/01/2018	05/17/2018	682.20	682.20	Open	N
	MAY MONTHLY SVCS	KTYLER					05/17/2018
	101-265-860-000	MAY MONTHLY SVCS		682.20			
Total for vendor NETFLE - NETWORK FLEET INC:				682.20	682.20		

Vendor haclgo - OASIS GOLF MNGMT:

001							
84734	OASIS GOLF MNGMT	05/10/2018	05/17/2018	1,728.00	1,728.00	Open	N
	SENIOR GOLF LEAGUE	KTYLER					05/17/2018
	101-692-742-000	SENIOR GOLF LEAGUE		1,728.00			
Total for vendor haclgo - OASIS GOLF MNGMT:				1,728.00	1,728.00		

Vendor PETCAS - PETTY CASH:

CASH							
84777	PETTY CASH	05/15/2018	05/17/2018	300.00	300.00	Open	N
	VB PK GATEHOUSE START-UP CASH	KTYLER					05/17/2018
	101-718-956-000	VB PK GATEHOUSE START-UP CASH		300.00			
Total for vendor PETCAS - PETTY CASH:				300.00	300.00		

Vendor MIDCH - STATE OF MICHIGAN:

82-1062							
84736	STATE OF MICHIGAN	05/11/2018	05/17/2018	50.00	50.00	Open	N
	2018 LIFE SUPPORT VEHICLE FEES	KTYLER					05/17/2018
	101-336-860-000	TOWER 2 2018 LIFE SUPPORT VEHICLE FEE		25.00			
	101-336-860-000	E-3 2018 LIFE SUPPORT VEHICLE FEE		25.00			
Total for vendor MIDCH - STATE OF MICHIGAN:				50.00	50.00		

Vendor TRASUP - TRACTOR SUPPLY CREDIT PLAN:

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Inv Ref#	Description	Entered By					Post Date	
6035301205027681								
84733	TRACTOR SUPPLY CREDIT PLAN	04/29/2018	05/17/2018	229.99	229.99	Open	N	
	APR STMT	KTYLER					05/17/2018	
	592-536-933-000	P-34 BRUSH HOG SHAFT		229.99				
	Total for vendor TRASUP - TRACTOR SUPPLY CREDIT PLAN:			229.99	229.99			

Vendor UNUM - UNUM LIFE INS CO OF AMERICA:

0594957.001.2

84778	UNUM LIFE INS CO OF AMERICA	05/14/2018	05/17/2018	10,541.20	10,541.20	Open	N	
	JUNE S&A/LIFE INSUR	KTYLER					05/17/2018	
	101-101-719-000	JUNE LIFE INSUR		19.20				
	101-171-719-000	JUNE S&A/LIFE INSUR		222.96				
	101-191-719-000	JUNE S&A/LIFE INSUR		69.67				
	101-215-719-000	JUNE S&A/LIFE INSUR		549.74				
	101-228-719-000	JUNE S&A/LIFE INSUR		333.02				
	101-247-719-000	JUNE S&A/LIFE INSUR		188.12				
	101-253-719-000	JUNE S&A/LIFE INSUR		405.68				
	101-265-719-000	JUNE S&A/LIFE INSUR		716.23				
	101-301-719-000	JUNE S&A/LIFE INSUR		3,594.71				
	101-325-719-000	JUNE S&A/LIFE INSUR		816.49				
	101-329-719-000	JUNE S&A/LIFE INSUR		175.66				
	101-336-719-000	JUNE S&A/LIFE INSUR		279.72				
	101-370-719-000	JUNE S&A/LIFE INSUR		587.01				
	101-691-719-000	JUNE S&A/LIFE INSUR		462.27				
	101-692-719-000	JUNE S&A/LIFE INSUR		391.36				
	101-715-719-000	JUNE S&A/LIFE INSUR		94.28				
	101-900-719-000	JUNE LIFE INSUR		17.60				
	247-000-719-000	JUNE S&A/LIFE INSUR		218.71				
	250-000-719-000	JUNE S&A/LIFE INSUR		78.10				
	592-536-719-000	JUNE S&A/LIFE INSUR		1,320.67				
	Total for vendor UNUM - UNUM LIFE INS CO OF AMERICA:			10,541.20	10,541.20			

# of Invoices:	30	# Due:	30	Totals:	27,659.43	27,659.43
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					27,659.43	27,659.43

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Inv Ref#	Description	Entered By					Post Date	
GL Distribution								
--- TOTALS BY FUND ---								
	101 - General Fund			22,539.71	22,539.71			
	247 - DDA Fund			342.10	342.10			
	250 - Museum Fund			173.97	173.97			
	592 - Water/Sewer Fund			4,603.65	4,603.65			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			516.07	516.07			
	101 - Township Board			958.61	958.61			
	171 - Supervisor Department			670.71	670.71			
	191 - Election Department			81.62	81.62			
	215 - Clerk Department			746.57	746.57			
	228 - IT Department			450.93	450.93			
	247 - Assessing Department			218.02	218.02			
	253 - Treasurer Department			462.91	462.91			
	265 - Building & Grounds			3,861.21	3,861.21			
	301 - Police Department			5,137.54	5,137.54			
	325 - Dispatch			1,852.20	1,852.20			
	329 - Ordinance Enforcement			202.56	202.56			
	336 - Fire Department			3,184.22	3,184.22			
	370 - Building/Planning Dept.			713.71	713.71			
	536 - Water Department			4,603.65	4,603.65			
	691 - Recreation Dept			545.07	545.07			
	692 - Seniors Dept			2,146.26	2,146.26			
	715 - Cable Dept			114.73	114.73			
	718 - Park & Lake Dept			1,175.24	1,175.24			
	900 - Insurance			17.60	17.60			

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Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor FRMUHA - 3RD JUDICIAL DISTRICT:

BOND

84893	3RD JUDICIAL DISTRICT	05/17/2018	05/24/2018	500.00	500.00	Open	N	
	BOND: ORLANDO DEON JEFFERSON	KTYLER					05/24/2018	
	760-000-299-000	BOND: ORLANDO DEON JEFFERSON		500.00				
Total for vendor FRMUHA - 3RD JUDICIAL DISTRICT:				500.00	500.00			

Vendor AMERA2 - AMERAPLAN REIMBURSABLE:

35163-35169

84907	AMERAPLAN REIMBURSABLE	05/15/2018	05/24/2018	371.73	371.73	Open	N	
	EMPLOYEE HRA	KTYLER					05/24/2018	
	101-301-719-000	EMPLOYEE HRA		331.73				
	101-325-719-000	EMPLOYEE HRA		20.00				
	101-336-719-000	EMPLOYEE HRA		20.00				

11172-11181

84908	AMERAPLAN REIMBURSABLE	05/18/2018	05/24/2018	809.77	809.77	Open	N	
	EMPLOYEE HRA	KTYLER					05/24/2018	
	101-101-719-000	EMPLOYEE HRA		431.51				
	101-301-719-000	EMPLOYEE HRA		318.26				
	101-325-719-000	EMPLOYEE HRA		20.00				
	101-692-719-000	EMPLOYEE HRA		40.00				
Total for vendor AMERA2 - AMERAPLAN REIMBURSABLE:				1,181.50	1,181.50			

Vendor ATT - AT&T:

734326298205

84799	AT&T	05/07/2018	05/24/2018	249.28	249.28	Open	N	
	5.7-6.6 326-2982	KTYLER					05/24/2018	
	101-265-850-000	5.7-6.6 326-2982		249.28				

734484366605

84854	AT&T	05/13/2018	05/24/2018	256.92	256.92	Open	N	
	5.13-6.12 484-3666	KTYLER					05/24/2018	
	101-718-850-000	5.13-6.12 484-3666		256.92				
Total for vendor ATT - AT&T:				506.20	506.20			

Vendor ATT2 - AT&T:

7027571402

84800	AT&T	05/05/2018	05/24/2018	1,415.91	1,415.91	Open	N	
	MAY 171.799.7112	KTYLER					05/24/2018	
	101-265-850-000	MAY 171.799.7112		1,415.91				

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Total for vendor ATT2 - AT&T:				1,415.91	1,415.91			
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Vendor ATT4 - AT&T MOBILITY:

287272396924								
84842	AT&T MOBILITY	05/02/2018	05/24/2018	60.48	60.48	Open	N	
	4.3-5.2 MUSEUM TABLET BB ACCESS	KTYLER					05/24/2018	
	250-000-850-000	4.3-5.2 MUSEUM TABLET BB ACCESS		60.48				
	Total for vendor ATT4 - AT&T MOBILITY:			60.48	60.48			

Vendor BLCANE - BLUE CARE NETWORK:

181280005239								
84786	BLUE CARE NETWORK	05/08/2018	05/24/2018	83,165.99	83,165.99	Open	N	
	JUNE HLTH INSUR	KTYLER					05/24/2018	
	101-191-719-000	JUNE HLTH INSUR		1,505.26				
	101-215-719-000	JUNE HLTH INSUR		1,505.26				
	101-228-719-000	JUNE HLTH INSUR		1,505.26				
	101-253-719-000	JUNE HLTH INSUR		4,177.73				
	101-265-719-000	JUNE HLTH INSUR		4,827.78				
	101-301-719-000	JUNE HLTH INSUR		32,413.57				
	101-325-719-000	JUNE HLTH INSUR		5,165.83				
	101-329-719-000	JUNE HLTH INSUR		1,505.26				
	101-336-719-000	JUNE HLTH INSUR		1,505.26				
	101-370-719-000	JUNE HLTH INSUR		1,505.26				
	101-691-719-000	JUNE HLTH INSUR		5,682.99				
	101-692-719-000	JUNE HLTH INSUR		494.05				
	101-900-719-000	JUNE HLTH INSUR		12,127.65				
	592-536-719-000	JUNE HLTH INSUR		6,515.09				
	592-536-719-001	JUNE HLTH INSUR		2,729.74				
	Total for vendor BLCANE - BLUE CARE NETWORK:			83,165.99	83,165.99			

Vendor BCBS - BLUE CROSS BLUE SHIELD OF MI:

7002712710								
84783	BLUE CROSS BLUE SHIELD OF MI	05/09/2018	05/24/2018	94,562.51	94,562.51	Open	N	
	JUNE HLTH INSUR	KTYLER					05/24/2018	
	101-101-719-000	JUNE HLTH INSUR		1,721.38				
	101-171-719-000	JUNE HLTH INSUR		2,922.93				
	101-215-719-000	JUNE HLTH INSUR		2,197.97				
	101-228-719-000	JUNE HLTH INSUR		1,449.92				
	101-247-719-000	JUNE HLTH INSUR		4,395.94				
	101-253-719-000	JUNE HLTH INSUR		724.96				
	101-265-719-000	JUNE HLTH INSUR		2,922.93				

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Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
101-301-719-000		JUNE HLTH INSUR		31,268.32				
101-325-719-000		JUNE HLTH INSUR		3,171.30				
101-329-719-000		JUNE HLTH INSUR		2,197.97				
101-370-719-000		JUNE HLTH INSUR		8,563.66				
101-692-719-000		JUNE HLTH INSUR		1,721.38				
101-900-719-000		JUNE HLTH INSUR		14,653.12				
247-000-719-000		JUNE HLTH INSUR		2,446.34				
250-000-719-000		JUNE HLTH INSUR		724.96				
592-536-719-000		JUNE HLTH INSUR		13,479.43				
Total for vendor BCBS - BLUE CROSS BLUE SHIELD OF MI:				94,562.51	94,562.51			

Vendor VISA - CHASE CARD SVCS:

JEWRIGHT 84788	CHASE CARD SVCS	05/08/2018	05/24/2018	2,798.82	2,798.82	Open	N	
	APR STMT	KTYLER						05/24/2018
	101-691-742-000	MOTHER-SON BOWLING/GYM RECITAL TROPHI		1,010.44				
	101-691-742-000	MOTHER-DAU TEA BULK ITEMS		7.99				
	101-691-742-000	MOTHER-DAU TEA BULK ITEMS		67.45				
	101-691-742-000	MOTHER-DAU TEA CRAFT SUPPLIES		217.50				
	101-691-742-000	OPEN SCRAPBOOKING SUPPLIES		30.58				
	101-718-740-000	PARK USE/PROGRAM EXP		39.00				
	101-718-740-000	MOTHER-DAU TEA/PARK SUPPLIES		141.41				
	101-691-742-000	MOTHER-DAU TEA SUPPLIES		26.00				
	101-691-742-000	MOTHER-DAU TEA SUPPLIES		36.37				
	101-691-742-000	MOTHER-DAU TEA PARTY SUPPLIES		392.19				
	101-691-742-000	MOTHER-DAU TEA PARTY SUPPLIES		178.32				
	101-691-742-000	MOTHER-DAU TEA ADD PUNCH		5.97				
	101-691-742-000	MOTHER -DAU TEA PARTY FOOD		645.60				
RANKIN 84789	CHASE CARD SVCS	05/08/2018	05/24/2018	274.12	274.12	Open	N	
	APR STMT	KTYLER						05/24/2018
	101-215-956-000	LWRIGHT PHONE CASE		13.07				
	592-536-727-000	BEST PHONE SCREEN PROTECTOR		13.07				
	101-228-810-000	RANKIN 9.9-12 MI GMIS CONF REG		100.00				
	101-228-956-000	TWP BLDG TO W/S GARAGE CABLE REPLACE		147.98				
JORDAN 84790	CHASE CARD SVCS	05/08/2018	05/24/2018	435.39	435.39	Open	N	
	APR STMT	KTYLER						05/24/2018
	101-692-742-000	VOLUNTEER LUNCH SANDISK		24.99				
	101-692-742-000	VOLUNTEER LUNCH COPY PRINT SHEET		7.41				
	101-692-742-000	VOLUNTEER LUNCH MALDEN FRAME		19.99				
	101-692-743-000	5.10 SAVANNAH SIPPING SOC (13) TICKET		383.00				

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LWRIGHT 84791	CHASE CARD SVCS APR STMT 101-265-740-000 101-101-956-000	05/08/2018 KTYLER	05/24/2018	579.50	579.50	Open	N 05/24/2018	
		RIGGS PK CAMARA IMITATION DOME		38.12				
		RMILLER 4.23-25 MTA CONF LODGING		541.38				
MCCRACKEN 84792	CHASE CARD SVCS APR STMT 101-715-956-000 101-715-956-000 101-715-956-000	05/08/2018 KTYLER	05/24/2018	134.93	134.93	Open	N 05/24/2018	
		MISSING RECEIPT		104.94				
		MISSING RECEIPT		20.00				
		MISSING RECEIPT		9.99				
LAURAIN 84793	CHASE CARD SVCS APR STMT 101-301-861-000 101-301-956-000 101-301-740-000 101-301-861-001 101-301-750-000 101-301-956-000 101-301-956-000 101-301-956-000	05/08/2018 KTYLER	05/24/2018	817.05	817.05	Open	N 05/24/2018	
		4.10 LAURAIN/JAWRIGHT FBI MTG MEAL		29.18				
		(7) CANVAS PICS FOR PD LOBBY		330.19				
		DISPATCH ASSIGN BRD MAGNETS		19.39				
		WEHRMAN/MCCORMICK 6.27 BIKE SAFETY TR		30.30				
		BICYCLE SAFETY BOOKLETS		194.00				
		5.2 SGT INTERVIEWS BEVERAGE SUPPLIES		44.22				
		5.2 SGT INTERVIEWS-BRD PANEL LUNCHES		129.79				
		5.2 SGT INTERVIEWS FOOD SUPPLIES		39.98				
DALLOS 84794*	CHASE CARD SVCS APR STMT 250-000-727-000 250-000-727-000 250-000-743-000 250-000-727-000 250-000-727-000 250-000-743-000 250-000-742-000	05/08/2018 KTYLER	05/24/2018	251.99	251.99	Open	N 05/24/2018	
		CREDIT MEMO		(59.03)				
		CANON INK		59.03				
		ROSIE EXHIBIT MISC SUPPLIES		11.09				
		INK REFILL		36.12				
		INK REPLACEMENT		67.26				
		FACEBOOK ADS		14.81				
		ROSIE EXHIBIT MAGNETS		122.71				
MCNAMARA 84795	CHASE CARD SVCS APR STMT 101-171-861-000 101-101-956-000 101-101-956-000 101-171-861-000 101-370-861-000 101-101-956-000	05/08/2018 KTYLER	05/24/2018	3,448.80	3,448.80	Open	N 05/24/2018	
		SELMAN 4.22-26 MTA CONF LODGING		688.00				
		MCNAMARA/SELMAN MTA CONF REG FEES		20.00				
		PWHITE 4.22-25 MTA CONF LODGING		688.00				
		MCNAMARA 4.22-26 MTA CONF LODGING		688.00				
		AKERS 4.22-25 MTA CONF LODGING		688.00				
		AKERS/MCNAMARA/MARTIN/MILLER 4.23 MEA		123.28				

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	101-101-956-000	MCNAMARA/MILLER	4.24 MTA MEALS	44.57				
	101-101-956-000	MARTIN	4.23-25 MTA CONF LODGING	508.95				
BROW 84796	CHASE CARD SVCS APR STMT	05/08/2018 KTYLER	05/24/2018	230.12	230.12	Open	N 05/24/2018	
	101-336-861-000	BROW/DOTY/FOLKS	4.26 FDIC CONF MEALS	20.97				
	101-336-861-000	BROW/DOTY/FOLKS	4.27 FDIC CONF MEALS	38.14				
	101-336-861-000	BROW/DOTY/FOLKS	4.26 FDIC CONF MEALS	44.44				
	101-336-956-000	MISSING RECEIPT		63.90				
	101-336-860-000	4.28 FDIC CONF MILEAGE		42.24				
	101-336-861-000	4.28 FDIC CONF MEAL		20.43				
Total for vendor VISA - CHASE CARD SVCS:				8,970.72	8,970.72			
Vendor COMCAST - COMCAST:								
80558 84906	COMCAST	05/17/2018 KTYLER	05/24/2018	19.04	19.04	Open	N 05/24/2018	
	5.26-6.25 CABLE BOX FEE							
	101-336-920-000	5.26-6.25 CABLE BOX FEE		19.04				
Total for vendor COMCAST - COMCAST:				19.04	19.04			
Vendor DTE - DTE ENERGY:								
910013926647 84801	DTE ENERGY	05/09/2018 KTYLER	05/24/2018	335.53	335.53	Open	N 05/24/2018	
	4.10-5.8 11940 HANNAN							
	592-536-920-000	4.10-5.8 11940 HANNAN		335.53				
910015586795 84802	DTE ENERGY	05/10/2018 KTYLER	05/24/2018	213.83	213.83	Open	N 05/24/2018	
	4.11-5.9 45581 ECORSE							
	101-265-920-000	4.11-5.9 45581 ECORSE		213.83				
910016815763 84803	DTE ENERGY	05/10/2018 KTYLER	05/24/2018	44.12	44.12	Open	N 05/24/2018	
	4.11-5.9 45581 ECORSE							
	101-265-920-000	4.11-5.9 45581 ECORSE		44.12				
910016815052 84804	DTE ENERGY	05/11/2018 KTYLER	05/24/2018	128.09	128.09	Open	N 05/24/2018	
	4.12-5.10 48791 DENTON							
	592-536-920-000	4.12-5.10 48791 DENTON		128.09				

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
910013925979 84805	DTE ENERGY 4.13-5.11 7563 HAGGERTY 592-536-920-000	05/14/2018 KTYLER 4.13-5.11 7563 HAGGERTY	05/24/2018	342.50 342.50	342.50	Open	N 05/24/2018	
910022836811 84806	DTE ENERGY 4.12-5.10 48791 DENTON 592-536-920-000	05/16/2018 KTYLER 4.12-5.10 48791 DENTON	05/24/2018	32.27 32.27	32.27	Open	N 05/24/2018	
910016829772 84807	DTE ENERGY 4.25-5.14 46425 TYLER 592-536-920-000	05/16/2018 KTYLER 4.25-5.14 46425 TYLER	05/24/2018	40.60 40.60	40.60	Open	N 05/24/2018	
930001988417 84808	DTE ENERGY 1.16-4.19 15992 BROOKSIDE 592-536-920-000 592-536-920-000	05/14/2018 KTYLER 1.20-4.19 15992 BROOKSIDE 1.16-4.17 15992 BROOKSIDE	05/24/2018	433.03 335.92 97.11	433.03	Open	N 05/24/2018	
930001913563 84809	DTE ENERGY 1.27-4.26 51372 OLD RAWSONVILLE 592-536-920-000 592-536-920-000	05/14/2018 KTYLER 1.27-4.26 51372 OLD RAWSONVILLE 1.27-4.26 51372 OLD RAWSONVILLE	05/24/2018	947.58 816.08 131.50	947.58	Open	N 05/24/2018	
Total for vendor DTE - DTE ENERGY:				2,517.55	2,517.55			
Vendor FITHBA - FIFTH THIRD BANK:								
5473.7851.7700.1867 84911	FIFTH THIRD BANK APR STMT 247-000-727-000 247-000-956-000	05/15/2018 KTYLER OFFICE SUPPLIES 5.10 PLACEMAKING MTG MEAL	05/24/2018	158.88 121.67 37.21	158.88	Open	N 05/24/2018	
Total for vendor FITHBA - FIFTH THIRD BANK:				158.88	158.88			
Vendor HOMDEP - HOME DEPOT CREDIT SERVICES:								
6035322003346768 84787	HOME DEPOT CREDIT SERVICES APR STMT 101-191-956-000	05/11/2018 KTYLER CLERK'S OFFICE SHELVES	05/24/2018	167.33 167.33	167.33	Open	N 05/24/2018	
Total for vendor HOMDEP - HOME DEPOT CREDIT SERVICES:				167.33	167.33			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
Vendor ORKIN - ORKIN :								
169757832								
84797	ORKIN	05/16/2018	05/24/2018	65.56	65.56	Open	N	
	MAY PEST SVCS FS1	KTYLER					05/24/2018	
	101-265-931-000	MAY PEST SVCS FS1		65.56				
Total for vendor ORKIN - ORKIN :				<u>65.56</u>	<u>65.56</u>			

Vendor RICOH - RICOH USA INC:

Account Number	Vendor Name	Contract Number	Contract Start Date	Contract End Date	Contract Value	Contract Type	Contract Status	Contract Description
5053366381	RICOH USA INC	05/11/2018	05/24/2018	93.60	93.60	Open	N	
84784	2.11-5.10 COPIER MAINT W/W GARAG KTYLER							05/24/2018
	592-536-937-000	2.11-5.10 COPIER MAINT W/W GARAGE			93.60			
5053366452	RICOH USA INC	05/11/2018	05/24/2018	19.57	19.57	Open	N	
84785	2.11-5.10 COPIER MAINT MUSEUM KTYLER							05/24/2018
	250-000-727-000	2.11-5.10 COPIER MAINT MUSEUM			19.57			
5053310666	RICOH USA INC	05/03/2018	05/24/2018	10.83	10.83	Open	N	
84798	COPIER MAINT FS1 KTYLER							05/24/2018
	101-336-933-000	COPIER MAINT FS1			10.83			
	Total for vendor RICOH - RICOH USA INC:				124.00	124.00		

Vendor TELNET - TELNET WORLDWIDE:

135702								
84869	TELNET WORLDWIDE	05/15/2018	05/24/2018	1,146.87	1,146.87	Open	N	
	PHONE CIRCUITS & LD CALLS	KTYLER						05/24/2018
	101-265-850-000	PHONE CIRCUITS & LD CALLS		1,146.87				
	Total for vendor TELNET - TELNET WORLDWIDE:			<u>1,146.87</u>	<u>1,146.87</u>			

Vendor VERWIR - VERIZON WIRELESS:

9806918763								
84919	VERIZON WIRELESS	05/10/2018	05/24/2018	988.47	988.47	Open	N	
	4.11-5.10 CELL PHONE SVCS	KTYLER						05/24/2018
	101-336-850-000	4.11-5.10 CELL PHONE SVCS		86.97				
	101-301-850-000	4.11-5.10 CELL PHONE SVCS		901.50				
	Total for vendor VERWIR - VERIZON WIRELESS:			988.47	988.47			

Vendor VISEPL - VISION SERVICE PLAN:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
127004050001 84912	VISION SERVICE PLAN JUNE VISION INSUR	05/21/2018 KTYLER	05/24/2018	2,509.05	2,509.05	Open	N 05/24/2018	
	101-101-719-000	JUNE VISION INSUR		61.47				
	101-171-719-000	JUNE VISION INSUR		64.54				
	101-191-719-000	JUNE VISION INSUR		26.43				
	101-215-719-000	JUNE VISION INSUR		105.72				
	101-228-719-000	JUNE VISION INSUR		49.79				
	101-247-719-000	JUNE VISION INSUR		52.86				
	101-253-719-000	JUNE VISION INSUR		90.97				
	101-265-719-000	JUNE VISION INSUR		140.76				
	101-301-719-000	JUNE VISION INSUR		968.70				
	101-325-719-000	JUNE VISION INSUR		190.55				
	101-329-719-000	JUNE VISION INSUR		52.86				
	101-336-719-000	JUNE VISION INSUR		52.86				
	101-370-719-000	JUNE VISION INSUR		117.40				
	101-691-719-000	JUNE VISION INSUR		105.72				
	101-692-719-000	JUNE VISION INSUR		38.11				
	101-715-719-000	JUNE VISION INSUR		26.43				
	247-000-719-000	JUNE VISION INSUR		38.11				
	250-000-719-000	JUNE VISION INSUR		11.68				
	592-536-719-000	JUNE VISION INSUR		314.09				
	Total for vendor VISEPL - VISION SERVICE PLAN:			2,509.05	2,509.05			

Vendor WHBUSY - WHITLOCK BUSINESS SYSTEMS:

POSTAGE 84894	WHITLOCK BUSINESS SYSTEMS	05/18/2018	05/24/2018	3,800.00	3,800.00	Open	N 05/24/2018
	PRE-POSTAGE SUM 2018 TAX BILLS	KTYLER					
	101-248-728-000	PRE-POSTAGE SUM 2018 TAX BILLS		3,800.00			
	Total for vendor WHBUSY - WHITLOCK BUSINESS SYSTEMS:			3,800.00	3,800.00		

# of Invoices:	38	# Due:	38	Totals:	201,860.06	201,860.06
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					201,860.06	201,860.06

* 1 Net Invoices have Credits Totalling:

(59.03)

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
GL Distribution								
--- TOTALS BY FUND ---								
	101 - General Fund			172,243.43	172,243.43			
	247 - DDA Fund			2,643.33	2,643.33			
	250 - Museum Fund			1,068.68	1,068.68			
	592 - Water/Sewer Fund			25,404.62	25,404.62			
	760 - Court Fund			500.00	500.00			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			4,212.01	4,212.01			
	101 - Township Board			4,140.54	4,140.54			
	171 - Supervisor Department			4,363.47	4,363.47			
	191 - Election Department			1,699.02	1,699.02			
	215 - Clerk Department			3,822.02	3,822.02			
	228 - IT Department			3,252.95	3,252.95			
	247 - Assessing Department			4,448.80	4,448.80			
	248 - General Office			3,800.00	3,800.00			
	253 - Treasurer Department			4,993.66	4,993.66			
	265 - Building & Grounds			11,065.16	11,065.16			
	301 - Police Department			67,019.13	67,019.13			
	325 - Dispatch			8,567.68	8,567.68			
	329 - Ordinance Enforcement			3,756.09	3,756.09			
	336 - Fire Department			1,925.08	1,925.08			
	370 - Building/Planning Dept.			10,874.32	10,874.32			
	536 - Water Department			25,404.62	25,404.62			
	691 - Recreation Dept			8,407.12	8,407.12			
	692 - Seniors Dept			2,728.93	2,728.93			
	715 - Cable Dept			161.36	161.36			
	718 - Park & Lake Dept			437.33	437.33			
	900 - Insurance			26,780.77	26,780.77			

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Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor 18DC - 18TH JUDICIAL COURT:

BOND

84929	18TH JUDICIAL COURT	05/22/2018	05/31/2018	500.00	500.00	Open	N	
	BOND:GEORGE HENRY DOUGLAS IV	KTYLER					05/31/2018	
	760-000-299-000	BOND:GEORGE HENRY DOUGLAS IV		500.00				
	Total for vendor 18DC - 18TH JUDICIAL COURT:			500.00	500.00			

Vendor AMERA2 - AMERAPLAN REIMBURSABLE:

35170-35205

84931	AMERAPLAN REIMBURSABLE	05/22/2018	05/31/2018	2,625.54	2,625.54	Open	N	
	EMPLOYEE HRA	KTYLER					05/31/2018	
	101-253-719-000	EMPLOYEE HRA		73.21				
	101-265-719-000	EMPLOYEE HRA		40.00				
	101-301-719-000	EMPLOYEE HRA		1,485.67				
	101-325-719-000	EMPLOYEE HRA		63.39				
	101-336-719-000	EMPLOYEE HRA		40.00				
	101-370-719-000	EMPLOYEE HRA		20.00				
	101-691-719-000	EMPLOYEE HRA		168.56				
	101-692-719-000	EMPLOYEE HRA		199.68				
	592-536-719-000	EMPLOYEE HRA		535.03				

221-223

84932	AMERAPLAN REIMBURSABLE	05/22/2018	05/31/2018	247.70	247.70	Open	N	
	RETIREE HRA	KTYLER					05/31/2018	
	101-900-719-000	RETIREE HRA		247.70				

11182-11189

84933	AMERAPLAN REIMBURSABLE	05/23/2018	05/31/2018	822.90	822.90	Open	N	
	EMPLOYEE HRA	KTYLER					05/31/2018	
	101-171-719-000	EMPLOYEE HRA		20.00				
	101-253-719-000	EMPLOYEE HRA		410.62				
	101-301-719-000	EMPLOYEE HRA		33.72				
	101-370-719-000	EMPLOYEE HRA		40.00				
	592-536-719-000	EMPLOYEE HRA		318.56				
	Total for vendor AMERA2 - AMERAPLAN REIMBURSABLE:			3,696.14	3,696.14			

Vendor ATT - AT&T:

734699607505

84934	AT&T	05/16/2018	05/31/2018	1,163.67	1,163.67	Open	N	
	5.16-6.15 699-6075	KTYLER					05/31/2018	
	101-265-850-000	5.16-6.15 699-6075		1,163.67				

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
734697465305 84935	AT&T 5.16-6.15 697-4653 101-265-850-000	05/16/2018 KTYLER 5.16-6.15 697-4653	05/31/2018	783.84 783.84	783.84	Open	N 05/31/2018	
734699632305 84936	AT&T 5.16-6.15 699-6323 101-265-850-000	05/16/2018 KTYLER 5.16-6.15 699-6323	05/31/2018	391.11 391.11	391.11	Open	N 05/31/2018	
734699521305 84937	AT&T 5.16-6.15 699-5213 101-265-850-000	05/16/2018 KTYLER 5.16-6.15 699-5213	05/31/2018	130.37 130.37	130.37	Open	N 05/31/2018	
734697783505 84938	AT&T 5.16-6.15 697-7835 250-000-850-000	05/16/2018 KTYLER 5.16-6.15 697-7835	05/31/2018	125.01 125.01	125.01	Open	N 05/31/2018	
734697410505 84939	AT&T 4.16-5.15 697-4105 250-000-850-000	05/16/2018 KTYLER 4.16-5.15 697-4105	05/31/2018	117.12 117.12	117.12	Open	N 05/31/2018	
Total for vendor ATT - AT&T:				2,711.12	2,711.12			
Vendor ATT2 - AT&T:								
5981842406 84922	AT&T MAY FIBER OPTIC LINE 101-228-817-000	05/11/2018 KTYLER MAY FIBER OPTIC LINE	05/31/2018	1,587.49 1,587.49	1,587.49	Open	N 05/31/2018	
Total for vendor ATT2 - AT&T:				1,587.49	1,587.49			
Vendor ATTGLO - AT&T:								
MI689587 84941	AT&T JUNE PHONE SYSTEM MAINT 101-265-933-000	05/17/2018 KTYLER JUNE PHONE SYSTEM MAINT	05/31/2018	866.24 866.24	866.24	Open	N 05/31/2018	
MI689217 84977	AT&T MAY 911 DISPATCH EQUIP MAINT 101-325-819-000	04/26/2018 KTYLER MAY 911 DISPATCH EQUIP MAINT	05/31/2018	1,093.60 1,093.60	1,093.60	Open	N 05/31/2018	
Total for vendor ATTGLO - AT&T:				1,959.84	1,959.84			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor ATT3 - AT&T :								
152636557 84943	AT&T 5.14-6.13 MUSEUM INT/PHONE 250-000-850-000	05/13/2018 KTYLER 5.14-6.13 MUSEUM INT/PHONE	05/31/2018	143.40 143.40	143.40 143.40	Open	N 05/31/2018	
Total for vendor ATT3 - AT&T :				143.40	143.40			
Vendor COMCAST - COMCAST:								
65387 84942	COMCAST 6.2-7.1 VIDEO ARRAIGNMENT LINE 101-301-850-000	05/19/2018 KTYLER 6.2-7.1 VIDEO ARRAIGNMENT LINE	05/31/2018	144.85 144.85	144.85 144.85	Open	N 05/31/2018	
Total for vendor COMCAST - COMCAST:				144.85	144.85			
Vendor DIUEQU - DIUBLE EQUIPMENT:								
244448 84978	DIUBLE EQUIPMENT P-34 SPINDLES/PULLEYS 592-536-933-000	05/30/2018 KTYLER P-34 SPINDLES/PULLEYS	05/31/2018	2,595.69 2,595.69	2,595.69 2,595.69	Open	N 05/31/2018	
Total for vendor DIUEQU - DIUBLE EQUIPMENT:				2,595.69	2,595.69			
Vendor DTE - DTE ENERGY:								
910022836944 84923	DTE ENERGY 4.19-5.17 9297 PARKWOOD 592-536-920-000 592-536-920-000	05/18/2018 KTYLER 4.19-5.17 9297 PARKWOOD 4.19-5.17 9297 PARKWOOD	05/31/2018	132.21 32.88 99.33	132.21	Open	N 05/31/2018	
910016829905 84924	DTE ENERGY 4.19-5.17 8145 JEREMY 592-536-920-000 592-536-920-000	05/18/2018 KTYLER 4.19-5.17 8145 JEREMY 4.19-5.17 8145 JEREMY	05/31/2018	216.93 178.50 38.43	216.93	Open	N 05/31/2018	
Total for vendor DTE - DTE ENERGY:				349.14	349.14			
Vendor DEEDST - DTE ENERGY COMPANY:								
910040640427 84920	DTE ENERGY COMPANY APR STREETLIGHTING 101-450-926-000	04/30/2018 KTYLER APR STREETLIGHTING	05/31/2018	23,377.91 18,868.11	23,377.91	Open	N 05/31/2018	

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Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	247-000-920-000	APR STREETLIGHTING		4,509.80				
	Total for vendor DEEDST - DTE ENERGY COMPANY:			23,377.91	23,377.91			

Vendor RICOH - RICOH USA INC:

5053421329								
84930	RICOH USA INC	05/18/2018	05/31/2018	14.71	14.71	Open	N	
	2.22-5.21 COPIER MAINT DET BUR	KTYLER					05/31/2018	
	101-301-933-000	2.22-5.21 COPIER MAINT DET BUR		14.71				
	Total for vendor RICOH - RICOH USA INC:			14.71	14.71			

Vendor VERWIR - VERIZON WIRELESS:

9807277331								
84944	VERIZON WIRELESS	05/15/2018	05/31/2018	130.20	130.20	Open	N	
	4.16-5.15 BROADBAND ACCESS	KTYLER					05/31/2018	
	101-101-956-000	4.16-5.15 BROADBAND ACCESS		80.10				
	101-228-956-000	4.16-5.15 BROADBAND ACCESS		10.02				
	592-536-740-000	4.16-5.15 BROADBAND ACCESS		40.08				
9807307173								
84945	VERIZON WIRELESS	05/15/2018	05/31/2018	178.76	178.76	Open	N	
	4.16-5.15 BROADBAND ACCESS	KTYLER					05/31/2018	
	101-101-956-000	4.16-5.15 BROADBAND ACCESS		40.08				
	592-536-740-000	4.16-5.15 BROADBAND ACCESS		138.68				
	Total for vendor VERWIR - VERIZON WIRELESS:			308.96	308.96			

# of Invoices:	22	# Due:	22	Totals:	37,389.25	37,389.25
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					37,389.25	37,389.25

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
--- TOTALS BY FUND ---								
	101 - General Fund			28,016.74	28,016.74			
	247 - DDA Fund			4,509.80	4,509.80			
	250 - Museum Fund			385.53	385.53			
	592 - Water/Sewer Fund			3,977.18	3,977.18			
	760 - Court Fund			500.00	500.00			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			5,395.33	5,395.33			
	101 - Township Board			120.18	120.18			
	171 - Supervisor Department			20.00	20.00			
	228 - IT Department			1,597.51	1,597.51			
	253 - Treasurer Department			483.83	483.83			
	265 - Building & Grounds			3,375.23	3,375.23			
	301 - Police Department			1,678.95	1,678.95			
	325 - Dispatch			1,156.99	1,156.99			
	336 - Fire Department			40.00	40.00			
	370 - Building/Planning Dept.			60.00	60.00			
	450 - Public Services			18,868.11	18,868.11			
	536 - Water Department			3,977.18	3,977.18			
	691 - Recreation Dept			168.56	168.56			
	692 - Seniors Dept			199.68	199.68			
	900 - Insurance			247.70	247.70			

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Vendor ABHECO - ABSOLUTE HEATING & COOLING:								
422 84885	ABSOLUTE HEATING & COOLING 5.2 TWP BLDG HVAC ALL INITs 101-265-933-000	05/12/2018 KTYLER	06/05/2018	2,520.00 2,520.00	2,520.00	Open	N 06/05/2018	18-718
423 84886	ABSOLUTE HEATING & COOLING 5.4 S/C POLICE DEPT MTG RM 101-265-931-000	05/12/2018 KTYLER	06/05/2018	410.00 410.00	410.00	Open	N 06/05/2018	
Total for vendor ABHECO - ABSOLUTE HEATING & COOLING:				2,930.00	2,930.00			
Vendor ACETEX - Ace-Tex Enterprises:								
ACE221861 84962	Ace-Tex Enterprises FLKC25 BRICK FLEECE RAGS 592-536-740-000	05/21/2018 KTYLER	06/05/2018	285.50 285.50	285.50	Open	N 06/05/2018	18-888
Total for vendor ACETEX - Ace-Tex Enterprises:				285.50	285.50			
Vendor ACSTPR - ACROSS THE STREET PRODUCTIONS:								
12-6191 84858	ACROSS THE STREET PRODUCTIONS HAYDEN/LADACH BLUE CARD TRNG 101-336-861-000 101-336-861-000	05/15/2018 KTYLER	06/05/2018	693.00 346.50 346.50	693.00	Open	N 06/05/2018	
Total for vendor ACSTPR - ACROSS THE STREET PRODUCTIONS:				693.00	693.00			
Vendor SCHALE - ALEXANDER SCHULZ:								
TUITION 84851	ALEXANDER SCHULZ 2017-18 WIN SEM-MS CRIMINAL JUST 101-301-861-000	05/15/2018 KTYLER	06/05/2018	2,200.00 2,200.00	2,200.00	Open	N 06/05/2018	
Total for vendor SCHALE - ALEXANDER SCHULZ:				2,200.00	2,200.00			
Vendor ALLBRO - ALLIE BROTHERS:								
70763 84772	ALLIE BROTHERS ALL OFFICERS-S/S SHIRTS/PATCHES 101-301-741-000	04/30/2018 KTYLER	06/05/2018	2,733.34 2,733.34	2,733.34	Open	N 06/05/2018	

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Inv Ref#	Description		Entered By					Post Date	
	GL Distribution								

70762								
84779	ALLIE BROTHERS	04/30/2018	06/05/2018	9,528.32	9,528.32	Open	N	18-796
	VEST CARRIERS FOR OFFICERS	KTYLER					06/05/2018	
	101-301-741-000	VEST CARRIER	ELBECO # V3114B	5,759.36				
	101-301-741-000	UNDEREST LONG SLEEVE SHIRTS	# UVS101	2,599.35				
	101-301-741-000	SUSPENSION SYSTEM	# VSS1	1,169.61				

70969								
84872	ALLIE BROTHERS	03/30/2018	06/05/2018	28.00	28.00	Open	N	
	STANTON COLLAR INSIGNIA/HAT BAND	KTYLER						06/05/2018
	101-301-741-000	STANTON COLLAR INSIGNIA/HAT BAND		28.00				

70920							
84902	ALLIE BROTHERS	05/12/2018	06/05/2018	155.97	155.97	Open	N
	BROW UNIFORMS	KTYLER					06/05/2018
	101-336-741-000	BROW UNIFORMS		155.97			

70933								
84903	ALLIE BROTHERS	05/14/2018	06/05/2018	83.03	83.03	Open	N	
	LAURAIN UNIFORMS	KTYLER						06/05/2018
	101-301-741-000	LAURAIN UNIFORMS		83.03				
	Total for vendor ALLBRO - ALLIE BROTHERS:			<u>12,528.66</u>	<u>12,528.66</u>			

Vendor ALLALA - ALLSTAR ALARM LLC:

232273	ALLSTAR ALARM LLC	05/15/2018	06/05/2018	246.00	246.00	Open	N
84870	6.1-8.31 FIRE SYS INSP/ALARM MON	KTYLER					06/05/2018
	101-265-931-000	6.1-8.31 FIRE SYS INSP/ALARM MONIT		246.00			
	Total for vendor ALLALA - ALLSTAR ALARM LLC:			246.00	246.00		

Vendor ANCAEQ - ANIMAL CARE EQUIPMENT:

62066								
84926	ANIMAL CARE EQUIPMENT	05/22/2018	06/05/2018	162.95	162.95	Open	N	18-898
	ACO EQUIPMENT	KTYLER					06/05/2018	
	101-329-740-000	4'-6' KETCH-ALL EXTENSION	(KA4	109.00				
	101-329-740-000	REPLACEMENT CABLE	(KA-RC46)	24.00				
	101-329-740-000	SHIPPING/HANDLING		29.95				
	Total for vendor ANCAEQ - ANIMAL CARE EQUIPMENT:			162.95	162.95			

Vendor ANARWE - ANN ARBOR WELDING SUPPLY:

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102561 84889	ANN ARBOR WELDING SUPPLY MEDICAL OXYGEN 101-336-740-000	05/16/2018 KTYLER	06/05/2018	7.80 7.80	7.80	Open	N 06/05/2018	
Total for vendor ANARWE - ANN ARBOR WELDING SUPPLY:				7.80	7.80			
Vendor ATCFOR - ATCHINSON FORD SALES INC:								
205108 84816	ATCHINSON FORD SALES INC S-25 BOTH MANIFOLDS SENIOR BUS 101-265-860-000	05/11/2018 KTYLER	06/05/2018	2,956.46 2,956.46	2,956.46	Open	N 06/05/2018	18-743
207435 84817	ATCHINSON FORD SALES INC S-61 TRANS REPAIR VEHICLE 101-265-860-000	05/11/2018 KTYLER	06/05/2018	1,987.02 1,987.02	1,987.02	Open	N 06/05/2018	18-874
209035 84913	ATCHINSON FORD SALES INC #529 A/C COMPRESSOR 592-536-932-000	05/17/2018 KTYLER	06/05/2018	1,093.18 1,093.18	1,093.18	Open	N 06/05/2018	18-875
209489 84958	ATCHINSON FORD SALES INC REPAIRS TO #142 101-301-860-000	05/23/2018 KTYLER	06/05/2018	1,282.68 1,282.68	1,282.68	Open	N 06/05/2018	18-900
Total for vendor ATCFOR - ATCHINSON FORD SALES INC:				7,319.34	7,319.34			
Vendor ATCINT - ATCO INTERNATIONAL:								
I0508698 84968	ATCO INTERNATIONAL PURE & SIMPLE FOOD GRADE OIL 592-536-740-000	05/18/2018 KTYLER	06/05/2018	379.50 379.50	379.50	Open	N 06/05/2018	18-887
Total for vendor ATCINT - ATCO INTERNATIONAL:				379.50	379.50			
Vendor ATWESU - ATLANTIC WELDING SUPPLY:								
60894 84970	ATLANTIC WELDING SUPPLY MAY.JUN.JUL CYLINDER RENTAL 592-536-940-000	05/01/2018 KTYLER	06/05/2018	115.50 115.50	115.50	Open	N 06/05/2018	
Total for vendor ATWESU - ATLANTIC WELDING SUPPLY:				115.50	115.50			

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Vendor BELTIR - BELLE TIRE:								
31457497								
84776	BELLE TIRE	05/15/2018	06/05/2018	730.00	730.00	Open	N	18-872
	TIRES FOR TRUCK #516	KTYLER					06/05/2018	
	592-536-932-000	TIRES FOR TRUCK #516		730.00				
	Total for vendor BELTIR - BELLE TIRE:			730.00	730.00			
Vendor BMWOT - BMW MOTORCYCLES OF SE MI:								
53680I								
84859	BMW MOTORCYCLES OF SE MI	05/17/2018	06/05/2018	193.77	193.77	Open	N	
	138 NEW BATTERY	KTYLER					06/05/2018	
	101-301-860-000	138 NEW BATTERY		193.77				
	Total for vendor BMWOT - BMW MOTORCYCLES OF SE MI:			193.77	193.77			
Vendor BOTRME - BOUND TREE MEDICAL :								
82863900								
84877	BOUND TREE MEDICAL	05/11/2018	06/05/2018	461.88	461.88	Open	N	
	EXTRICATION DEVICES/TRACTION SPL	KTYLER					06/05/2018	
	101-336-740-000	EXTRICATION DEVICES/TRACTION SPLINTS		461.88				
82863901								
84878	BOUND TREE MEDICAL	05/11/2018	06/05/2018	210.88	210.88	Open	N	
	GLOVES/RESPONSE KITS/SPLINT	KTYLER					06/05/2018	
	101-336-740-000	GLOVES/RESPONSE KITS/SPLINT		210.88				
	Total for vendor BOTRME - BOUND TREE MEDICAL :			672.76	672.76			
Vendor PATBRA - BRANDON PATTON:								
UZZY24TGBV								
84756	BRANDON PATTON	05/10/2018	06/05/2018	86.50	86.50	Open	N	
	REIMB HAZMAT FINGERPRINTING	KTYLER					06/05/2018	
	592-536-861-000	REIMB HAZMAT FINGERPRINTING		86.50				
	Total for vendor PATBRA - BRANDON PATTON:			86.50	86.50			
Vendor BRITRU - BRIGILL TRUCKING CO:								
3019104								
84765	BRIGILL TRUCKING CO	05/03/2018	06/05/2018	918.00	918.00	Open	N	
	EMERGENCY 6A LIMESTONE FOR DPW D	KTYLER					06/05/2018	
	592-536-819-000	EMERGENCY 6A LIMESTONE FOR DPW DRAIN		918.00				
	Total for vendor BRITRU - BRIGILL TRUCKING CO:			918.00	918.00			

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Vendor KELLBR - BRYON KELLEY:								
PLNG								
84952	BRYON KELLEY	05/29/2018	06/05/2018	75.00	75.00	Open	N	
	4.25/5.9/5.23 PLNG MTGS	KTYLER					06/05/2018	
	101-370-818-000	4.25/5.9/5.23 PLNG MTGS		75.00				
Total for vendor KELLBR - BRYON KELLEY:				75.00	75.00			
Vendor BUTLON - BUTZEL LONG:								
8663934								
84910	BUTZEL LONG	04/16/2018	06/05/2018	1,501.07	1,501.07	Open	N	
	MARCH LEGAL SVCS	KTYLER					06/05/2018	
	251-000-802-000	MARCH LEGAL SVCS		1,501.07				
Total for vendor BUTLON - BUTZEL LONG:				1,501.07	1,501.07			
Vendor CAVEHO - CAHILL VETERINARY HOSPITAL:								
88421								
84775	CAHILL VETERINARY HOSPITAL	04/20/2018	06/05/2018	408.77	408.77	Open	N	
	EXAM/MEDS FOR JASE (VBT K-9 DOG)	KTYLER					06/05/2018	
	266-000-863-000	EXAM/MEDS FOR JASE (VBT K-9 DOG)		408.77				
Total for vendor CAVEHO - CAHILL VETERINARY HOSPITAL:				408.77	408.77			
Vendor THOCAR - CAROL THOMPSON:								
PLNG								
84953	CAROL THOMPSON	05/29/2018	06/05/2018	90.00	90.00	Open	N	
	4.25/5.9/5.23 PLNG MTGS	KTYLER					06/05/2018	
	101-370-818-000	4.25/5.9/5.23 PLNG MTGS		90.00				
Total for vendor THOCAR - CAROL THOMPSON:				90.00	90.00			
Vendor CHABUS - CHAPP & BUSHEY OIL CO:								
169447								
84773	CHAPP & BUSHEY OIL CO	05/08/2018	06/05/2018	1,023.11	1,023.11	Open	N	
	DIESEL FUEL	KTYLER					06/05/2018	
	101-336-860-001	DIESEL FUEL		855.32				
	592-536-751-000	DIESEL FUEL		167.79				
169448								
84774	CHAPP & BUSHEY OIL CO	05/08/2018	06/05/2018	7,305.60	7,305.60	Open	N	
	FUEL	KTYLER					06/05/2018	
	101-301-860-001	FUEL		4,887.45				
	101-336-860-001	FUEL		306.84				

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	592-536-751-000	FUEL		1,088.53				
	101-265-860-000	FUEL		219.17				
	101-692-860-000	FUEL		547.92				
	101-370-860-000	FUEL		80.36				
	101-718-860-000	FUEL		80.36				
	101-171-860-000	FUEL		94.97				
	Total for vendor CHABUS - CHAPP & BUSHEY OIL CO:			8,328.71	8,328.71			
Vendor FARHIL - CITY OF FARMINGTON HILLS:								
NAAAC 18-122								
84844	CITY OF FARMINGTON HILLS	04/17/2018	06/05/2018	75.00	75.00	Open	N	
	LAURAIN 4.19 NAAA CONF REGISTRAT	KTYLER					06/05/2018	
	101-301-861-000	LAURAIN 4.19 NAAA CONF REGISTRATION		75.00				
	Total for vendor FARHIL - CITY OF FARMINGTON HILLS:			75.00	75.00			
Vendor ROMCIT - CITY OF ROMULUS:								
4205								
84892	CITY OF ROMULUS	05/14/2018	06/05/2018	650.00	650.00	Open	N	
	MAY ANIMAL CONTROL SVCS	KTYLER					06/05/2018	
	101-329-819-000	MAY ANIMAL CONTROL SVCS		650.00				
	Total for vendor ROMCIT - CITY OF ROMULUS:			650.00	650.00			
Vendor CLACOU - CLARE COUNTY:								
57422								
84873	CLARE COUNTY	05/21/2018	06/05/2018	90.00	90.00	Open	N	
	3.29-31/4.1-2 PRISONER LODGING X	KTYLER					06/05/2018	
	101-301-819-000	3.29-31/4.1-2 PRISONER LODGING X 3		90.00				
	Total for vendor CLACOU - CLARE COUNTY:			90.00	90.00			
Vendor HDSUWA - CORE & MAIN LP:								
I804021-1								
84745	CORE & MAIN LP	05/02/2018	06/05/2018	600.00	600.00	Open	N	18-790
	6" SHD 40 PIPE-GARAGE DRAIN	KTYLER					06/05/2018	
	592-537-970-000	6" SHD 40 PIPE-GARAGE DRAIN		600.00				
I804021-2								
84746	CORE & MAIN LP	05/02/2018	06/05/2018	425.13	425.13	Open	N	18-836
	PVC PIPES AND FITTINGS GARAGE DR	KTYLER					06/05/2018	
	592-536-740-000	PVC PIPES AND FITTINGS GARAGE DRAIN		425.13				

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I878430 84969	CORE & MAIN LP SEALANT X 8 592-536-740-000	05/16/2018 KTYLER	06/05/2018	224.64	224.64	Open	N 06/05/2018	
	SEALANT X 8			224.64				
	Total for vendor HDSUWA - CORE & MAIN LP:			1,249.77	1,249.77			

Vendor CPIEXC - CPI EXCAVATING, INC:

3520 84771	CPI EXCAVATING, INC REPLACE DPW GARAGE DRAIN 592-537-970-000	05/09/2018 KTYLER	06/05/2018	14,500.00	14,500.00	Open	N 06/05/2018	18-789
	REPLACE DPW GARAGE DRAIN			14,500.00				
3521 84815	CPI EXCAVATING, INC ADDITIONAL CONCRETE WORK 592-537-970-000	05/11/2018 KTYLER	06/05/2018	3,800.00	3,800.00	Open	N 06/05/2018	18-855
	ADDITIONAL CONCRETE WORK			3,800.00				
	Total for vendor CPIEXC - CPI EXCAVATING, INC:			18,300.00	18,300.00			

Vendor CUMCDA - CUMMINGS, MC CLOREY, DAVIS & ACHO:

248460 84849	CUMMINGS, MC CLOREY, DAVIS & ACHO APR LEGAL SVCS 101-210-801-000 592-536-801-002	05/10/2018 KTYLER	06/05/2018	1,424.00	1,424.00	Open	N 06/05/2018	
	APR LEGAL SVCS			996.80				
	APR LEGAL SVCS			427.20				
248461 84850	CUMMINGS, MC CLOREY, DAVIS & ACHO APR LEGAL SVCS 101-210-801-000 592-536-801-002	05/10/2018 KTYLER	06/05/2018	2,976.00	2,976.00	Open	N 06/05/2018	
	APR LEGAL SVCS			2,112.96				
	APR LEGAL SVCS			863.04				
	Total for vendor CUMCDA - CUMMINGS, MC CLOREY, DAVIS & ACHO:			4,400.00	4,400.00			

Vendor MISC - CYNTHIA L HILL:

REFUND 84887	CYNTHIA L HILL GRADING BOND REIMB 95854 101-000-285-000	05/18/2018 KTYLER	06/05/2018	500.00	500.00	Open	N 06/05/2018	
	GRADING BOND REIMB 95854			500.00				
	Total for vendor MISC - CYNTHIA L HILL:			500.00	500.00			

Vendor DELCOM - DELL MARKETING LP (FOR PC'S):

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	GL Distribution							
10241740432								
84812	DELL MARKETING LP (FOR PC'S)	05/14/2018	06/05/2018	8,011.50	8,011.50	Open	N	18-815
	PC'S FOR TWP DEPARTMENTS	KTYLER					06/05/2018	
	592-536-727-000	DELL OPTIPLEX 5050 MT	W&S - MARTY L	1,335.25				
	101-215-970-000	DELL OPTIPEX 5050 MT	- CLERK - LEON	1,335.25				
	101-253-970-000	DELL OPTIPLEX 5050 MT	TREASURER 3 PC	4,005.75				
	101-718-740-000	DELL OPTIPLEX 5050 MT	REC DEPT	1,335.25				
	Total for vendor DELCOM - DELL MARKETING LP (FOR PC'S):			8,011.50	8,011.50			
Vendor BOYDON - DONALD BOYNTON:								
PLNG								
84948	DONALD BOYNTON	05/29/2018	06/05/2018	75.00	75.00	Open	N	
	4.25/5.9/5.23 PLNG MTGS	KTYLER					06/05/2018	
	101-370-818-000	4.25/5.9/5.23 PLNG MTGS		75.00				
	Total for vendor BOYDON - DONALD BOYNTON:			75.00	75.00			
Vendor EJUSA - EJ USA INC:								
110180034932								
84868	EJ USA INC	05/17/2018	06/05/2018	489.03	489.03	Open	N	
	GARAGE DRAIN COVERS	KTYLER					06/05/2018	
	592-536-740-000	GARAGE DRAIN COVERS		489.03				
110180035614								
84896	EJ USA INC	05/21/2018	06/05/2018	228.00	228.00	Open	N	
	CEMENT	KTYLER					06/05/2018	
	592-536-740-000	CEMENT		228.00				
110180035112								
84914	EJ USA INC	05/18/2018	06/05/2018	3,213.18	3,213.18	Open	N	18-820
	MANHOLE RISERS OLD/NEW STYLE	KTYLER					06/05/2018	
	592-536-740-000	MANHOLE RISERS OLD/NEW STYLE		3,213.18				
110180035139								
84915	EJ USA INC	05/18/2018	06/05/2018	385.55	385.55	Open	N	
	ADJUST RINGS	KTYLER					06/05/2018	
	592-536-740-000	ADJUST RINGS		385.55				
	Total for vendor EJUSA - EJ USA INC:			4,315.76	4,315.76			
Vendor ELESOU - ELECTION SOURCE:								
2018-38934								
84861	ELECTION SOURCE	04/17/2018	06/05/2018	156.61	156.61	Open	N	
	BHS ELECTION BALLOTS	KTYLER					06/05/2018	

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	GL Distribution							
	101-191-727-000	BHS ELECTION BALLOTS		156.61				
	Total for vendor ELESOU - ELECTION SOURCE:			156.61	156.61			
Vendor ESRI - ENVIROMENTAL SYSTEMS RESEARCH INST:								
93463267								
84818	ENVIROMENTAL SYSTEMS RESEARCH INST	05/17/2018	06/05/2018	5,004.53	5,004.53	Open	N	18-880
	RENEWAL OF ARCGIS RELATED SOFTWA	KTYLER					06/05/2018	
	101-228-816-000	RENEWAL OF ARCGIS SOFTWARE LICENSE/MA		5,004.53				
93463773								
84874	ENVIROMENTAL SYSTEMS RESEARCH INST	05/17/2018	06/05/2018	1,350.00	1,350.00	Open	N	18-881
	ARCGIS DESKTOP BASIC SINGLE USE	KTYLER					06/05/2018	
	101-228-816-000	ARCGIS DESKTOP BASIC SINGLE USE LICEN		1,350.00				
	Total for vendor ESRI - ENVIROMENTAL SYSTEMS RESEARCH INST:			6,354.53	6,354.53			
Vendor FEDEX - FEDEX:								
6.186.05939								
84905	FEDEX	05/18/2018	06/05/2018	108.72	108.72	Open	N	
	PENN ARMS	KTYLER					06/05/2018	
	101-301-956-000	PENN ARMS		108.72				
	Total for vendor FEDEX - FEDEX:			108.72	108.72			
Vendor FERWAT - FERGUSON WATERWORKS #3386:								
43404								
84819	FERGUSON WATERWORKS #3386	04/16/2018	06/05/2018	8,959.80	8,959.80	Open	N	18-776
	FIVE 2" COMPOUND METERS	KTYLER					06/05/2018	
	592-536-970-003	FIVE 2" COMPOUND METERS		8,959.80				
43403								
84820	FERGUSON WATERWORKS #3386	04/16/2018	06/05/2018	9,970.00	9,970.00	Open	N	18-777
	FIVE 2" COMPOUND METERS	KTYLER					06/05/2018	
	592-536-970-003	FIVE 2" COMPOUND METERS		9,970.00				
	Total for vendor FERWAT - FERGUSON WATERWORKS #3386:			18,929.80	18,929.80			
Vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:								
373287								
84747	FISHBECK, THOMPSON, CARR & HUBER	03/05/2018	06/05/2018	2,849.00	2,849.00	Open	N	
	2.23 VBT LAKE PROPERTY TRAFFIC S	KTYLER					06/05/2018	
	101-370-820-000	2.23 VBT LAKE PROPERTY TRAFFIC SIGNAL		2,849.00				

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374132 84748	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT/CONSTELLIUM FACILITY EX 592-000-286-000	04/04/2018 KTYLER	06/05/2018	1,480.00 1,480.00	1,480.00	Open	N 06/05/2018	
374139 84749	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT/GRACE LK CORP CTR BLDG 592-000-286-000	04/04/2018 KTYLER	06/05/2018	948.00 948.00	948.00	Open	N 06/05/2018	
374126 84750	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT/BVL RD @ I-94 SVCS DR S 592-536-820-000	04/04/2018 KTYLER	06/05/2018	3,324.00 3,324.00	3,324.00	Open	N 06/05/2018	
374127 84751	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT I-94 SVCS DR SANITARY S 592-536-820-000	04/04/2018 KTYLER	06/05/2018	4,126.00 4,126.00	4,126.00	Open	N 06/05/2018	
374133 84752	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT BRIARWOOD DR-VAN BORN R 592-536-820-000	04/04/2018 KTYLER	06/05/2018	3,870.50 3,870.50	3,870.50	Open	N 06/05/2018	
373681 84753	FISHBECK, THOMPSON, CARR & HUBER 3.23 VBT/SAW 592-536-820-000	04/04/2018 KTYLER	06/05/2018	13,999.55 13,999.55	13,999.55	Open	N 06/05/2018	
374422 84825	FISHBECK, THOMPSON, CARR & HUBER 4.20 VBT/WATER MODEL CALIBRATION 592-536-970-001	04/30/2018 KTYLER	06/05/2018	2,823.00 2,823.00	2,823.00	Open	N 06/05/2018	
374804 84826	FISHBECK, THOMPSON, CARR & HUBER 4.20 VBT/ELEVATED TANK WATER MOD 592-536-970-001	04/30/2018 KTYLER	06/05/2018	1,319.00 1,319.00	1,319.00	Open	N 06/05/2018	
372009 84827	FISHBECK, THOMPSON, CARR & HUBER 12.29.17 VBT/SAW 592-536-820-000	01/08/2018 KTYLER	06/05/2018	14,195.15 14,195.15	14,195.15	Open	N 06/05/2018	
372543 84828	FISHBECK, THOMPSON, CARR & HUBER 1.26 VBT/SAW	02/05/2018 KTYLER	06/05/2018	20,306.53	20,306.53	Open	N 06/05/2018	

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	592-536-820-000	1.26 VBT/SAW		20,306.53				
374290 84829	FISHBECK, THOMPSON, CARR & HUBER 4.20 VBT/SAW 592-536-820-000	04/30/2018 KTYLER	06/05/2018	19,164.70 19,164.70	19,164.70	Open	N 06/05/2018	
	Total for vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:			88,405.43	88,405.43			

Vendor FRAPCO - FRISCHMAN APPRAISAL & CONSULTING:

ASSESSOR 84860	FRISCHMAN APPRAISAL & CONSULTING JUN INDEPEND CONTRACT-ASSESS 101-247-819-000	05/18/2018 KTYLER	06/05/2018	3,333.00 3,333.00	3,333.00	Open	N 06/05/2018	
	Total for vendor FRAPCO - FRISCHMAN APPRAISAL & CONSULTING:			3,333.00	3,333.00			

Vendor GABBER - GABBERT'S CONCRETE PRODUCTS:

1921 84897	GABBERT'S CONCRETE PRODUCTS GABBERTS CONCRETE BELLE/TYLER 592-536-819-000	05/21/2018 KTYLER	06/05/2018	458.00 458.00	458.00	Open	N 06/05/2018	18-890
	Total for vendor GABBER - GABBERT'S CONCRETE PRODUCTS:			458.00	458.00			

Vendor GAYBRO - GAYLORD BROTHERS:

2536122 84810	GAYLORD BROTHERS VBCF APPROVED GRANT ORDER 250-000-970-000 250-000-970-000 250-000-970-000 250-000-970-000	04/27/2018 KTYLER	06/05/2018	4,592.21 303.00 235.17 3,231.20 822.84	4,592.21	Open	N 06/05/2018	18-741
2536813 84811	GAYLORD BROTHERS VBCF APPROVED GRANT ORDER 250-000-970-000 250-000-970-000 250-000-970-000	05/02/2018 KTYLER	06/05/2018	740.97 516.00 163.18 61.79	740.97	Open	N 06/05/2018	18-741
	Total for vendor GAYBRO - GAYLORD BROTHERS:			5,333.18	5,333.18			

Vendor HARGER - GERALD HARDER, JR.:

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INSPECTOR 84904	GERALD HARDER, JR. APR-MAY BLDG INSP 101-370-819-000	05/17/2018 KTYLER APR-MAY BLDG INSP	06/05/2018	6,380.00 6,380.00	6,380.00	Open	N 06/05/2018	
Total for vendor HARGER - GERALD HARDER, JR.:				6,380.00	6,380.00			
Vendor MCKGER - GERALD MCKELVEY:								
WS 84957	GERALD MCKELVEY 5.22 W/S MTG 592-536-818-000	05/29/2018 KTYLER 5.22 W/S MTG	06/05/2018	25.00 25.00	25.00	Open	N 06/05/2018	
Total for vendor MCKGER - GERALD MCKELVEY:				25.00	25.00			
Vendor goprma - GONCZY'S PROPERTY MAINTENANCE:								
4737 84813	GONCZY'S PROPERTY MAINTENANCE FS2 CLEAN/PREEN/TRIM/MULCH 101-265-819-000	05/14/2018 KTYLER CLEAN/PREEN/TRIM/MULCH FIRE 2	06/05/2018	1,435.00 1,435.00	1,435.00	Open	N 06/05/2018	18-826
4736 84814	GONCZY'S PROPERTY MAINTENANCE FS1 CLEAN/PREEN/TRIM/MULCH 101-265-819-000	05/14/2018 KTYLER CLEAN/PREEN/TRIM/MULCH FIRE 1	06/05/2018	1,410.00 1,410.00	1,410.00	Open	N 06/05/2018	18-825
4719 84843	GONCZY'S PROPERTY MAINTENANCE 4.23-5.4 GRASS CUTTING 101-265-819-000 101-276-932-000 592-536-819-000	05/04/2018 KTYLER 4.23-5.4 GRASS CUTTING 4.23-5.4 GRASS CUTTING 4.23-5.4 GRASS CUTTING	06/05/2018	1,640.00 1,145.00 430.00 65.00	1,640.00	Open	N 06/05/2018	
4743 84966	GONCZY'S PROPERTY MAINTENANCE CUT BRUSH SOUTH SIDE OF DENTON 101-265-819-000	05/28/2018 KTYLER CUT BRUSH SOUTH SIDE OF DENTON	06/05/2018	1,400.00 1,400.00	1,400.00	Open	N 06/05/2018	18-837
4742 84967	GONCZY'S PROPERTY MAINTENANCE CLEAR BRUSH, TREES NORTH SIDE DEN 101-265-819-000	05/28/2018 KTYLER CLEAR BRUSH, TREES NORTH SIDE DENTON, Q	06/05/2018	3,400.00 3,400.00	3,400.00	Open	N 06/05/2018	18-838
Total for vendor goprma - GONCZY'S PROPERTY MAINTENANCE:				9,285.00	9,285.00			

Vendor GOWHTI - GOODYEAR TIRE & RUBBER CO:

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45851898 84959	GOODYEAR TIRE & RUBBER CO SPARE TIRES FOR PD VEHICLES 101-301-860-002 P.245/65 R17 101-301-860-002 P.225/60 R18 101-301-860-002 P.245/55 R18 Total for vendor GOWHTI - GOODYEAR TIRE & RUBBER CO:	05/24/2018 KTYLER	06/05/2018	3,495.76 350.32 485.04 2,660.40 3,495.76	3,495.76	Open	N 06/05/2018	18-902
Vendor GRAING - GRAINGER:								
976873291 84738	GRAINGER RIGGS PARK WINDOW LEXAN 101-265-931-000 4X8 SHEET LEXAN RIGGS PARK WINDOWS	04/26/2018 KTYLER	06/05/2018	534.01 534.01	534.01	Open	N 06/05/2018	18-813
9777598997 84739	GRAINGER TOOLS-HAMMER/DRILL BIT 101-265-740-000 TOOLS-HAMMER/DRILL BIT	05/04/2018 KTYLER	06/05/2018	17.13 17.13	17.13	Open	N 06/05/2018	
9776552904 84740	GRAINGER JIGSAW 592-536-740-000 JIGSAW	05/03/2018 KTYLER	06/05/2018	297.85 297.85	297.85	Open	N 06/05/2018	
9776648769 84741	GRAINGER TOOLS 101-265-740-000 TOOLS	05/03/2018 KTYLER	06/05/2018	14.85 14.85	14.85	Open	N 06/05/2018	
9776648777 84742	GRAINGER QUIRK RD HOUSE FENCE RPR 101-265-740-000 QUIRK RD HOUSE FENCE RPR	05/03/2018 KTYLER	06/05/2018	33.84 33.84	33.84	Open	N 06/05/2018	
9775074371 84743	GRAINGER PARKING LOT LIFT STATION 592-537-930-000 PARKING LOT LIFT STATION	05/02/2018 KTYLER	06/05/2018	270.16 270.16	270.16	Open	N 06/05/2018	
9775078281 84744	GRAINGER CHISELS 101-265-740-000 CHISELS	05/02/2018 KTYLER	06/05/2018	55.15 55.15	55.15	Open	N 06/05/2018	

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9786777327								
84898	GRAINGER	05/14/2018	06/05/2018	107.19	107.19	Open	N	
	LATCH KITS	KTYLER					06/05/2018	
	101-265-740-000	LATCH KITS		107.19				
	Total for vendor GRAING - GRAINGER:			1,330.18	1,330.18			
Vendor GRAWRI - GRANT WRITING USA:								
2060824-109180208								
84928	GRANT WRITING USA	05/22/2018	06/05/2018	455.00	455.00	Open	N	
	GRANT WRITING USA CLASS	KTYLER					06/05/2018	
	101-718-861-000	ZAENGLEIN 10.1-2 GRANT WRITING REG FE		455.00				
	Total for vendor GRAWRI - GRANT WRITING USA:			455.00	455.00			
Vendor GRAELE - GRAYBAR ELECTRIC CO:								
9304104313								
84963	GRAYBAR ELECTRIC CO	05/17/2018	06/05/2018	70.76	70.76	Open	N	
	HUBBELL WIRING DEVICES	KTYLER					06/05/2018	
	101-336-860-000	HUBBELL WIRING DEVICES		70.76				
	Total for vendor GRAELE - GRAYBAR ELECTRIC CO:			70.76	70.76			
Vendor GRACFE - GREEN ACRES FERTILIZER CO:								
5029								
84901	GREEN ACRES FERTILIZER CO	05/21/2018	06/05/2018	3,650.00	3,650.00	Open	N	18-827
	GRUB APPL FOR TWP PROPERTIES	KTYLER					06/05/2018	
	101-265-819-000	GRUB APPL FOR TWP PROPERTIES		3,650.00				
	Total for vendor GRACFE - GREEN ACRES FERTILIZER CO:			3,650.00	3,650.00			
Vendor LUCGRE - GRETCHEN LUCAS:								
TRAVEL								
84921	GRETCHEN LUCAS	05/22/2018	06/05/2018	51.10	51.10	Open	N	
	5.15-16 FIRE COM/OAK CO CONF MEA	KTYLER					06/05/2018	
	101-325-861-000	5.15-16 FIRE COM/OAK CO CONF MEALS		51.10				
	Total for vendor LUCGRE - GRETCHEN LUCAS:			51.10	51.10			
Vendor GUAULU - GULF AUTO LUBE:								
57450								
84883	GULF AUTO LUBE	05/14/2018	06/05/2018	189.98	189.98	Open	N	
	08-1 OIL CHNG/BATTERY	KTYLER					06/05/2018	
	101-336-860-000	08-1 OIL CHNG/BATTERY		189.98				

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Total for vendor GUAULU - GULF AUTO LUBE:				189.98	189.98			
---	--	--	--	--------	--------	--	--	--

Vendor IDENTI - IDENTISYS:

381339								
84917	IDENTISYS	03/27/2018	06/05/2018	127.94	127.94	Open	N	18-744
	EMPLOYEE PICTURE AND BADGE CARDS KTYLER						06/05/2018	
	101-171-956-000	STICKICARDS		110.00				
	101-171-956-000	FREIGHT CHARGE		17.94				
381586								
84918	IDENTISYS	03/29/2018	06/05/2018	400.83	400.83	Open	N	18-744
	EMPLOYEE PICTURE AND BADGE CARDS KTYLER						06/05/2018	
	101-171-956-000	CLAMSHELL HID PROX COMPATIBLE CARDS		390.00				
	101-171-956-000	FREIGHT CHARGE		10.83				
	Total for vendor IDENTI - IDENTISYS:			528.77	528.77			

Vendor ITRON - ITRON INC:

485125								
84770	ITRON INC	05/12/2018	06/05/2018	2,210.18	2,210.18	Open	N	
	JUNE SOFTWARE MAINT KTYLER						06/05/2018	
	592-536-819-000	JUNE SOFTWARE MAINT		2,210.18				
	Total for vendor ITRON - ITRON INC:			2,210.18	2,210.18			

Vendor JAHJEF - JEFF JAHR:

PLNG								
84951	JEFF JAHR	05/29/2018	06/05/2018	75.00	75.00	Open	N	
	4.25/5.9/5.23 PLNG MTGS KTYLER						06/05/2018	
	101-370-818-000	4.25/5.9/5.23 PLNG MTGS		75.00				
	Total for vendor JAHJEF - JEFF JAHR:			75.00	75.00			

Vendor FRAJOA - JOAN FRANZOI:

PLNG								
84950	JOAN FRANZOI	05/29/2018	06/05/2018	75.00	75.00	Open	N	
	4.25/5.9/5.23 PLNG MTGS KTYLER						06/05/2018	
	101-370-818-000	4.25/5.9/5.23 PLNG MTGS		75.00				
	Total for vendor FRAJOA - JOAN FRANZOI:			75.00	75.00			

Vendor BLAJOH - JOHN BLACKSTONE:

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GL Distribution								
INSTRUCTOR								
84871	JOHN BLACKSTONE	05/18/2018	06/05/2018	500.00	500.00	Open	N	
	SUM CAMP TRNG INST	KTYLER					06/05/2018	
	101-691-742-001	SUM CAMP TRNG INST		500.00				
	Total for vendor BLAJOH - JOHN BLACKSTONE:			500.00	500.00			
Vendor JOHLIT - JOHNSTON LITHOGRAPH, INC.:								
94248								
84848	JOHNSTON LITHOGRAPH, INC.	05/10/2018	06/05/2018	303.00	303.00	Open	N	
	ORD VIOLATION STICKERS SUPPLIES	KTYLER					06/05/2018	
	101-329-740-000	ORD VIOLATION STICKERS SUPPLIES		303.00				
	Total for vendor JOHLIT - JOHNSTON LITHOGRAPH, INC.:			303.00	303.00			
Vendor TONKEN - KEN TONEY:								
TRAVEL								
84831	KEN TONEY	05/11/2018	06/05/2018	110.43	110.43	Open	N	
	4.16-20 COURT PRKG/MEALS	KTYLER					06/05/2018	
	101-301-956-000	4.16-20 COURT PRKG		70.00				
	101-301-956-000	4.16-19 COURT MEALS		40.43				
	Total for vendor TONKEN - KEN TONEY:			110.43	110.43			
Vendor ABNLAU - LAURA ABNEY:								
INSTRUCTOR								
84762	LAURA ABNEY	05/08/2018	06/05/2018	4,408.00	4,408.00	Open	N	
	MAR-MAY CHEER/GYM INSTRUCTOR	KTYLER					06/05/2018	
	101-691-742-000	MAR-MAY CHEER/GYM INSTRUCTOR		4,408.00				
	Total for vendor ABNLAU - LAURA ABNEY:			4,408.00	4,408.00			
Vendor LIBPLU - LIBERTY PLUMBING SUPPLY:								
64424								
84764	LIBERTY PLUMBING SUPPLY	05/02/2018	06/05/2018	628.69	628.69	Open	N	18-840
	STEEL PIPE POLICE FILE LOCK UP M	KTYLER					06/05/2018	
	101-265-931-000	STEEL PIPE POLICE FILE LOCK UP MEZ		628.69				
64072								
84766	LIBERTY PLUMBING SUPPLY	05/01/2018	06/05/2018	239.40	239.40	Open	N	
	METER INSTALLS	KTYLER					06/05/2018	
	592-536-740-000	METER INSTALLS		239.40				
	Total for vendor LIBPLU - LIBERTY PLUMBING SUPPLY:			868.09	868.09			

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	GL Distribution							
Vendor LIVCOU - LIVINGSTON COUNTY EMS:								
2018-819								
84757	LIVINGSTON COUNTY EMS	04/26/2018	06/05/2018	66.00	66.00	Open	N	
	(22) CPR CARDS	KTYLER					06/05/2018	
	101-336-750-000	(22) CPR CARDS		66.00				
	Total for vendor LIVCOU - LIVINGSTON COUNTY EMS:			66.00	66.00			

Vendor SPELOR - LORETTA SPEAKS:

WS							
84956	LORETTA SPEAKS	05/29/2018	06/05/2018	50.00	50.00	Open	N
	3.27/5.22 W/S MTG	KTYLER					06/05/2018
	592-536-818-000	3.27/5.22 W/S MTG		50.00			
	Total for vendor SPELOR - LORETTA SPEAKS:			50.00	50.00		

Vendor LOHUSU - LOWER HURON SUPPLY:

422608							
84862	LOWER HURON SUPPLY	05/15/2018	06/05/2018	507.30	507.30	Open	N
	JANITORIAL SUPPLIES	KTYLER					06/05/2018
	101-265-740-000	JANITORIAL SUPPLIES		507.30			
422162-1							
84964	LOWER HURON SUPPLY	05/22/2018	06/05/2018	244.31	244.31	Open	N
	JANITORIAL SUPPLIES	KTYLER					06/05/2018
	101-265-740-000	JANITORIAL SUPPLIES		244.31			
422162-2							
84965	LOWER HURON SUPPLY	05/23/2018	06/05/2018	129.18	129.18	Open	N
	JANITORIAL SUPPLIES	KTYLER					06/05/2018
	101-265-740-000	JANITORIAL SUPPLIES		129.18			
	Total for vendor LOHUSU - LOWER HURON SUPPLY:			<u>880.79</u>	<u>880.79</u>		

Vendor WELLUK - LUKE WELLMANN:

STIPEND							
84940	LUKE WELLMANN	05/24/2018	06/05/2018	272.73	272.73	Open	N
	MAY STIPEND	KTYLER					06/05/2018
101-692-956-000	MAY STIPEND			272.73			
	Total for vendor WELLUK - LUKE WELLMANN:			272.73	272.73		

Vendor JORLYN - LYNETTE JORDAN:

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TRAVEL 84976	LYNETTE JORDAN MILEAGE REIMB FOR MAY 2018 101-692-860-000	05/25/2018 KTYLER	06/05/2018	110.76 110.76	110.76	Open	N 06/05/2018	
	5.18 & 5.24 MASC/TICL MILEAGE							
	Total for vendor JORLYN - LYNETTE JORDAN:			110.76	110.76			
Vendor MAFOSE - MARQUIS FOOD SERVICE:								
8421 84876	MARQUIS FOOD SERVICE PRISONER MEALS 101-301-862-000	05/11/2018 KTYLER	06/05/2018	141.25 141.25	141.25	Open	N 06/05/2018	
	PRISONER MEALS							
8442 84960	MARQUIS FOOD SERVICE PRISONER MEALS 101-301-862-000	05/25/2018 KTYLER	06/05/2018	93.00 93.00	93.00	Open	N 06/05/2018	
	PRISONER MEALS							
	Total for vendor MAFOSE - MARQUIS FOOD SERVICE:			234.25	234.25			
Vendor ATCMED - MEDINA ATCHINSON:								
PLNG 84949	MEDINA ATCHINSON 4.25/5.9/5.23 PLNG MTGS 101-370-818-000	05/29/2018 KTYLER	06/05/2018	75.00 75.00	75.00	Open	N 06/05/2018	
	4.25/5.9/5.23 PLNG MTGS							
	Total for vendor ATCMED - MEDINA ATCHINSON:			75.00	75.00			
Vendor MIMULE - MICHIGAN MUNICIPAL LEAGUE:								
17222 84822	MICHIGAN MUNICIPAL LEAGUE STUDENT SUM JOB ADS 101-101-956-001	04/30/2018 KTYLER	06/05/2018	31.00 31.00	31.00	Open	N 06/05/2018	
	STUDENT SUM JOB ADS							
17213 84823	MICHIGAN MUNICIPAL LEAGUE YOUTH COMM MGR AD 101-101-956-001	04/30/2018 KTYLER	06/05/2018	27.80 27.80	27.80	Open	N 06/05/2018	
	YOUTH COMM MGR AD							
17209 84846	MICHIGAN MUNICIPAL LEAGUE ADMIN ASST JOB AD 101-301-956-000	04/30/2018 KTYLER	06/05/2018	30.00 30.00	30.00	Open	N 06/05/2018	
	ADMIN ASST JOB AD							
	Total for vendor MIMULE - MICHIGAN MUNICIPAL LEAGUE:			88.80	88.80			

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Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
Vendor MTA - MICHIGAN TOWNSHIPS ASSOCIATION:								
O-2601								
84821	MICHIGAN TOWNSHIPS ASSOCIATION	05/15/2018	06/05/2018	5,961.64	5,961.64	Open	N	
	2018 ANNUAL TWP DUES	KTYLER					06/05/2018	
	101-101-810-000	2018 ANNUAL TWP DUES		5,961.64				
	Total for vendor MTA - MICHIGAN TOWNSHIPS ASSOCIATION:			<u>5,961.64</u>	<u>5,961.64</u>			

Vendor DEFRPR - MICHIGAN.COM:

110586								
84834	MICHIGAN.COM	04/30/2018	06/05/2018	1,061.00	1,061.00	Open	N	
	YOUTH COMM MGR/REAL MATCH	KTYLER						06/05/2018
	101-101-956-001	YOUTH COMM MGR		636.00				
	101-101-956-001	REAL MATCH		425.00				
	Total for vendor DEFPRP - MICHIGAN.COM:			<u>1,061.00</u>	<u>1,061.00</u>			

Vendor MICAPAST - MILLER CANFIELD PADDOCK & STONE:

1395809								
84909	MILLER CANFIELD PADDOCK & STONE	05/11/2018	06/05/2018	4,448.00	4,448.00	Open	N	
	MARCH-APR LEGAL SVCS	KTYLER						06/05/2018
	251-000-802-000	MARCH-APR LEGAL SVCS		4,448.00				
	Total for vendor MICAPAST - MILLER CANFIELD PADDOCK & STONE:			4,448.00	4,448.00			

Vendor MMLWCF - MML WORKERS COMP FUND:

3618205							
84947	MML WORKERS COMP FUND	05/10/2018	06/05/2018	59,438.00	59,438.00	Open	N
	3RD Q WORKERS COMP INSUR	KTULER					06/05/2018
	101-900-720-000	3RD Q WORKERS COMP INSUR		35,662.80			
	592-536-720-000	3RD Q WORKERS COMP INSUR		23,775.20			
	Total for vendor MMLWCF - MML WORKERS COMP FUND:			<u>59,438.00</u>	<u>59,438.00</u>		

Vendor MRVCON - MRV CONSULTING:

VAN-007-A-R1								
84824	MRV CONSULTING	04/26/2018	06/05/2018	1,249.83	1,249.83	Open	N	
	BAL DUE-SITE TOUR WAYNE DISPOSAL KTYLER							06/05/2018
101-101-956-000	BAL DUE-SITE TOUR WAYNE DISPOSAL			1,249.83				
	Total for vendor MRVCON - MRV CONSULTING:			<u>1,249.83</u>	<u>1,249.83</u>			

Vendor MUCOCO - MUNICIPAL CODE CORPORATION:

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309391 84835	MUNICIPAL CODE CORPORATION ANN ORD WEB HOSTING 101-248-819-000 ANN ORD WEB HOSTING Total for vendor MUCOCO - MUNICIPAL CODE CORPORATION:	05/08/2018 KTYLER	06/05/2018	950.00 950.00 950.00	950.00 950.00	Open	N 06/05/2018	
Vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:								
690328 84852	NAPA AUTO PARTS OF BELLEVILLE S-1 BEAM BLADES X 2 101-336-860-000 S-1 BEAM BLADES X 2 Total for vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:	05/08/2018 KTYLER	06/05/2018	32.98 32.98 32.98	32.98 32.98	Open	N 06/05/2018	
Vendor OACOCO - OAKLAND COMMUNITY COLLEGE/CREST:								
109699 84927	OAKLAND COMMUNITY COLLEGE/CREST DISPATCH FIRE COMM TRNG 101-325-861-000 LUCAS 5.15-16 FIRE COMM TRNG DISPATCH 101-325-861-000 BAKER 5.15-16 FIRE COMM TRNG DISPATCH Total for vendor OACOCO - OAKLAND COMMUNITY COLLEGE/CREST:	05/16/2018 KTYLER	06/05/2018	578.00 289.00 289.00 578.00	578.00 578.00	Open	N 06/05/2018	
Vendor OLGLFL - OLD GLORY FLAGS & FLAGPOLES:								
6361 84863	OLD GLORY FLAGS & FLAGPOLES BANNER REPAIR 247-000-979-001 BANNER REPAIR Total for vendor OLGLFL - OLD GLORY FLAGS & FLAGPOLES:	05/11/2018 KTYLER	06/05/2018	327.45 327.45 327.45	327.45 327.45	Open	N 06/05/2018	
Vendor PARLAB - PARAGON LABORATORIES:								
57704-104730 84895	PARAGON LABORATORIES WATER TESTING 592-536-819-000 WATER TESTING Total for vendor PARLAB - PARAGON LABORATORIES:	01/16/2018 KTYLER	06/05/2018	315.00 315.00 315.00	315.00 315.00	Open	N 06/05/2018	
Vendor WHIPAU - PAUL WHITE:								
TRAVEL 84763	PAUL WHITE MTA TRUSTEE TRNG REIMB	05/11/2018 KTYLER	06/05/2018	272.50	272.50	Open	N 06/05/2018	

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	101-101-860-000	4.22-26 MTA CONF MILEAGE		272.50				
	Total for vendor WHIPAU - PAUL WHITE:			272.50	272.50			

Vendor PETCAS - PETTY CASH:

PETTY CASH								
84832	PETTY CASH	05/14/2018	06/05/2018	147.02	147.02	Open	N	
	SENIOR REPLENISH PETTY CASH	KTYLER					06/05/2018	
	101-692-742-000	OFFICE & KITCHEN		94.34				
	101-692-743-000	TRIPS		51.07				
	101-692-740-000	POST OFFICE		1.61				
	Total for vendor PETCAS - PETTY CASH:			147.02	147.02			

Vendor PITBOW - PITNEY BOWES:

3306049904								
84830	PITNEY BOWES	05/02/2018	06/05/2018	1,176.63	1,176.63	Open	N	
	3.1-5.29 POSTAGE MACHINE LEASE	KTYLER					06/05/2018	
	101-248-940-000	3.1-5.29 POSTAGE MACHINE LEASE		1,176.63				
	Total for vendor PITBOW - PITNEY BOWES:			1,176.63	1,176.63			

Vendor PRONEM - PRIORITY ONE EMERGENCY:

70041324								
84767	PRIORITY ONE EMERGENCY	05/07/2018	06/05/2018	17.98	17.98	Open	N	
	JAWRIGHT OAK LEAF PINS X2	KTYLER					06/05/2018	
	101-301-741-000	JAWRIGHT OAK LEAF PINS X2		17.98				
70041388								
84768	PRIORITY ONE EMERGENCY	05/09/2018	06/05/2018	63.98	63.98	Open	N	
	TOWER 2 MAGNETIC MIC CLIPS	KTYLER					06/05/2018	
	101-336-860-000	TOWER 2 MAGNETIC MIC CLIPS		63.98				
70041465								
84769	PRIORITY ONE EMERGENCY	05/10/2018	06/05/2018	29.99	29.99	Open	N	
	HAYES S/S T-SHIRT/PRINTING	KTYLER					06/05/2018	
	101-301-741-000	HAYES S/S T-SHIRT/PRINTING		29.99				
70041504								
84879	PRIORITY ONE EMERGENCY	05/10/2018	06/05/2018	62.99	62.99	Open	N	
	BARRY UNIFORMS	KTYLER					06/05/2018	
	101-301-741-000	BARRY UNIFORMS		62.99				
70041482								
84880	PRIORITY ONE EMERGENCY	05/10/2018	06/05/2018	49.99	49.99	Open	N	
	LONG UNIFORM	KTYLER					06/05/2018	

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	GL Distribution							
	101-301-741-000	LONG UNIFORM		49.99				
70041715 84881	PRIORITY ONE EMERGENCY LAURAIN UNIFORMS	05/15/2018 KTYLER	06/05/2018	83.97	83.97	Open	N 06/05/2018	
	101-301-741-000	LAURAIN UNIFORMS		83.97				
70040322 84882	PRIORITY ONE EMERGENCY LAURAIN SGT CHEVRONS	04/06/2018 KTYLER	06/05/2018	8.99	8.99	Open	N 06/05/2018	
	101-301-741-000	LAURAIN SGT CHEVRONS		8.99				
70041944 84888	PRIORITY ONE EMERGENCY BARRY K-9 TRAINING UNIFORMS	05/19/2018 KTYLER	06/05/2018	149.98	149.98	Open	N 06/05/2018	18-775
	101-301-741-000	511 STRYKE PANT DARK NAVY		149.98				
70042169 84961	PRIORITY ONE EMERGENCY HAYES UNIFORM	05/25/2018 KTYLER	06/05/2018	49.99	49.99	Open	N 06/05/2018	
	101-301-741-000	HAYES UNIFORM		49.99				
	Total for vendor PRONEM - PRIORITY ONE EMERGENCY:			517.86	517.86			

Vendor QUILL - QUILL CORPORATION:

6991775 84839	QUILL CORPORATION	05/09/2018	06/05/2018	428.46	428.46	Open	N 06/05/2018	18-841
	GENERAL OFFICE SUPPLIES	KTYLER						
	101-248-727-000	12 PACK STENO PADS		31.98				
	101-248-727-000	PACKS BLUE SHARPIES		21.98				
	101-248-727-000	PACKS OF ADDRESS LABELS		89.97				
	101-248-727-000	REAMS COLORED PAPER		16.84				
	101-248-727-000	PACKS BLACK SHARPIES		17.91				
	101-248-727-000	DOZEN POP UP POST IT NOTES YELLOW		19.99				
	101-248-727-000	DOZEN POP UP POST IT NOTES COLORFUL		34.42				
	101-191-727-000	PRE PUNCHED COMBI PAPER		29.50				
	101-248-727-000	MEDIUM BINDER CLIPS		19.56				
	101-248-727-000	SMALL BINDER CLIPS		10.68				
	101-248-727-000	MINI BINDER CLIPS		10.60				
	101-248-727-000	DOZEN SCOTCH TAPE		23.77				
	101-248-727-000	DOZEN RED PENS		23.44				
	101-248-727-000	DOZEN SKINNY YELLOW HIGHLIGHTERS		20.88				
	101-248-727-000	DOZEN LEGAL PADS		8.18				
	101-248-727-000	BOX LETTER SIZE MANILA FOLDERS		15.98				
	101-248-727-000	BOXES PENCILS		32.78				

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7039608 84840	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000	05/10/2018 KTYLER PHONE MESSAGE BOOKS	06/05/2018	37.62 37.62	37.62	Open	N 06/05/2018	18-841
7084253 84841	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000	05/14/2018 KTYLER BOX MAILING LABELS	06/05/2018	42.63 42.63	42.63	Open	N 06/05/2018	18-841
6883225 84856	QUILL CORPORATION W/S MAP FRAMES 592-536-727-000	05/04/2018 KTYLER W/S MAP FRAMES	06/05/2018	87.56 87.56	87.56	Open	N 06/05/2018	
Total for vendor QUILL - QUILL CORPORATION:				596.27	596.27			
Vendor RIPLHE - RICHARD'S PLUMBING & HEATING INC:								
15129 84899	RICHARD'S PLUMBING & HEATING INC VBP DE-WINTERIZE FRONT/BACK REST 101-265-931-000	05/16/2018 KTYLER VBP DE-WINTERIZE FRONT/BACK RESTROOMS	06/05/2018	825.00 825.00	825.00	Open	N 06/05/2018	
15130 84900	RICHARD'S PLUMBING & HEATING INC FR LNDG DE-WINTERIZE B.R./RPR MT 101-265-931-000	05/16/2018 KTYLER FR LNDG DE-WINTERIZE B.R./RPR MTR	06/05/2018	763.00 763.00	763.00	Open	N 06/05/2018	
Total for vendor RIPLHE - RICHARD'S PLUMBING & HEATING INC:				1,588.00	1,588.00			
Vendor RJCHOL - RJ CHOLETTE SERVICES:								
5.21.18 84867	RJ CHOLETTE SERVICES RAN CAT CABLES POL STA TO DPW BA 592-536-819-000	05/21/2018 KTYLER RAN CAT CABLES POL STA TO DPW BARN	06/05/2018	485.00 485.00	485.00	Open	N 06/05/2018	
Total for vendor RJCHOL - RJ CHOLETTE SERVICES:				485.00	485.00			
Vendor EBERYA - RYAN EBERHART:								
ASSISTANT 84946	RYAN EBERHART ARCHIVAL ASSISTANT 250-000-821-000	05/15/2018 KTYLER ARCHIVAL ASSISTANT	06/05/2018	240.00 240.00	240.00	Open	N 06/05/2018	
Total for vendor EBERYA - RYAN EBERHART:				240.00	240.00			

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Vendor S&LELE - S&L ELECTRICAL SERVICES LLC:								
861								
84875	S&L ELECTRICAL SERVICES LLC	05/15/2018	06/05/2018	458.00	458.00	Open	N	
	VOTER STORAGE RM RECEPTACLES	KTYLER					06/05/2018	
	101-265-819-000	VOTER STORAGE RM RECEPTACLES		458.00				
	Total for vendor S&LELE - S&L ELECTRICAL SERVICES LLC:			458.00	458.00			
Vendor SCHCOL - SCHOOLCRAFT COLLEGE:								
5892								
84971	SCHOOLCRAFT COLLEGE	04/30/2018	06/05/2018	1,275.00	1,275.00	Open	N	18-664
	TRAINING CLASSES - D. DOTY/D. CO	KTYLER					06/05/2018	
	101-336-861-000	COMPANY OFFICE 1&2 CLASS		1,275.00				
5938								
84972	SCHOOLCRAFT COLLEGE	04/30/2018	06/05/2018	570.00	570.00	Open	N	18-664
	TRAINING CLASSES - D. DOTY/D. CO	KTYLER					06/05/2018	
	101-336-861-000	LEADERSHIP I CLASS		285.00				
	101-336-861-000	LEADERSHIP II CLASS		285.00				
5944								
84973	SCHOOLCRAFT COLLEGE	05/10/2018	06/05/2018	285.00	285.00	Open	N	18-664
	TRAINING CLASSES - D. DOTY/D. CO	KTYLER					06/05/2018	
	101-336-861-000	LEADERSHIP III CLASS		285.00				
6011								
84974	SCHOOLCRAFT COLLEGE	05/17/2018	06/05/2018	285.00	285.00	Open	N	18-664
	TRAINING CLASSES - D. DOTY/D. CO	KTYLER					06/05/2018	
	101-336-861-000	HEALTH & SAFETY CLASS		285.00				
	Total for vendor SCHCOL - SCHOOLCRAFT COLLEGE:			2,415.00	2,415.00			
Vendor SERELE - SERVICE ELECTRIC SUPPLY CO:								
754702								
84884	SERVICE ELECTRIC SUPPLY CO	05/15/2018	06/05/2018	212.49	212.49	Open	N	
	WIRE REPAIR	KTYLER					06/05/2018	
	592-536-740-000	WIRE REPAIR		212.49				
	Total for vendor SERELE - SERVICE ELECTRIC SUPPLY CO:			212.49	212.49			
Vendor SHELPRO - SHELBY PRODUCTS :								
331								
84890*	SHELBY PRODUCTS	05/17/2018	06/05/2018	1,040.74	1,040.74	Open	N	18-816
	CHAIR LEASE PROGRAM FOR DISPATCH	KTYLER					06/05/2018	
	101-325-933-000	CONTRACT FOR LEASE OF 3 CHAIRS (3 YEA		1,026.00				

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	GL Distribution							
	101-325-933-000	NEW CONTRACT SET UP		25.00				
	101-325-933-000	DISCOUNT FOR CONTRACT PAYMENT METHOD		(10.26)				
	Total for vendor SHELPRO - SHELBY PRODUCTS :			1,040.74	1,040.74			
Vendor SHVUA - SOUTH HURON VALLEY UTILITY ATH:								
3322								
84853	SOUTH HURON VALLEY UTILITY ATH	05/15/2018	06/05/2018	89,875.00	89,875.00	Open	N	
	JUN SEWAGE O&M	KTYLER					06/05/2018	
	592-537-924-000	JUN SEWAGE O&M		89,875.00				
	Total for vendor SHVUA - SOUTH HURON VALLEY UTILITY ATH:			89,875.00	89,875.00			
Vendor MISTPO - STATE OF MICHIGAN:								
551-514438								
84847	STATE OF MICHIGAN	05/09/2018	06/05/2018	90.00	90.00	Open	N	
	SOR X 3	KTYLER					06/05/2018	
	101-301-956-000	SOR X 3		90.00				
	Total for vendor MISTPO - STATE OF MICHIGAN:			90.00	90.00			
Vendor PARSTE - STEVE PARTRIDGE:								
WS								
84954	STEVE PARTRIDGE	05/29/2018	06/05/2018	25.00	25.00	Open	N	
	4.24 WS MTG	KTYLER					06/05/2018	
	592-536-818-000	4.24 WS MTG		25.00				
	Total for vendor PARSTE - STEVE PARTRIDGE:			25.00	25.00			
Vendor SUAUTR - SUPERIOR AUTO & TRUCK SERVICE:								
65144								
84975	SUPERIOR AUTO & TRUCK SERVICE	05/24/2018	06/05/2018	1,251.15	1,251.15	Open	N	
	S-25 OIL CHNG/MUFFLER/ BACKUP BE	KTYLER					06/05/2018	
	101-265-860-000	S-25 OIL CHNG/MUFFLER/ BACKUP BEEPER/		1,251.15				
	Total for vendor SUAUTR - SUPERIOR AUTO & TRUCK SERVICE:			1,251.15	1,251.15			
Vendor EMBAUTH - THE EMBLEM AUTHORITY:								
26734								
84891*	THE EMBLEM AUTHORITY	05/15/2018	06/05/2018	1,019.25	1,019.25	Open	N	18-817
	(750) POLICE PATCHES	KTYLER					06/05/2018	
	101-301-741-000	POLICE PATCHES		1,132.50				
	101-301-741-000	10% DISCOUNT		(113.25)				
	Total for vendor EMBAUTH - THE EMBLEM AUTHORITY:			1,019.25	1,019.25			

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Vendor FOOTHE - THERESE ANN FOOTE:

INSTRUCTOR

84925	THERESE ANN FOOTE	05/22/2018	06/05/2018	240.00	240.00	Open	N	
	APR-MAY YOGA INST	KTYLER					06/05/2018	
	101-692-742-000	APR-MAY YOGA INST		240.00				
	Total for vendor FOOTHE - THERESE ANN FOOTE:			240.00	240.00			

Vendor UISSCA - UIS SCADA:

530353576								
84754	UIS SCADA	05/04/2018	06/05/2018	1,965.00	1,965.00	Open	N	18-717
	CELL/ MODEM FOR STORM WATER TWP	KTYLER					06/05/2018	
	592-537-970-000	CELL/ MODEM FOR STORM WATER TWP PARKI		1,965.00				
530353577								
84755	UIS SCADA	05/04/2018	06/05/2018	218.89	218.89	Open	N	
	THREE ACE BATTERIES	KTYLER					06/05/2018	
	592-537-930-000	THREE ACE BATTERIES		218.89				
530353633								
84857	UIS SCADA	05/10/2018	06/05/2018	780.00	780.00	Open	N	
	EMERGENCY RPR MISSION PT LIFT ST	KTYLER					06/05/2018	
	592-537-930-000	EMERGENCY RPR MISSION PT LIFT STA		780.00				
	Total for vendor UISSCA - UIS SCADA:			2,963.89	2,963.89			

Vendor USABB - USABBLUEBOOK:

563823								
84845	USABBLUEBOOK	05/04/2018	06/05/2018	190.60	190.60	Open	N	
	MARKING FLAGS	KTYLER					06/05/2018	
	592-536-740-000	MARKING FLAGS		190.60				
	Total for vendor USABB - USABBLUEBOOK:			190.60	190.60			

Vendor VABUST - VAN BUREN STEEL:

24688N								
84737	VAN BUREN STEEL	05/04/2018	06/05/2018	400.00	400.00	Open	N	
	RIGGS PK PLATES (11)	KTYLER					06/05/2018	
	101-265-933-000	RIGGS PK PLATES (11)		400.00				
	Total for vendor VABUST - VAN BUREN STEEL:			400.00	400.00			

Vendor VARNUM - VARNUM ATTORNEYS AT LAW:

05/30/2018 03:01 PM
User: KTYLER
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 06/05/2018 - 06/05/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
05.31.18 VOUCHER

Page: 27/29

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
1033610 84833	VARNUM ATTORNEYS AT LAW APR LEGAL SVCS 101-210-801-000 592-536-801-002 Total for vendor VARNUM - VARNUM ATTORNEYS AT LAW:	05/09/2018 KTYLER	06/05/2018	9,031.00 6,321.70 2,709.30 <u>9,031.00</u>	9,031.00 <u>9,031.00</u>	Open	N 06/05/2018	
Vendor ROCWAL - WALTER ROCHOWIAK:								
WS 84955	WALTER ROCHOWIAK 3.27/4.24/5.22 W/S MTG 592-536-818-000 Total for vendor ROCWAL - WALTER ROCHOWIAK:	05/29/2018 KTYLER	06/05/2018	90.00 90.00 <u>90.00</u>	90.00 <u>90.00</u>	Open	N 06/05/2018	
Vendor WCAR - WAYNE COUNTY ACCTS RECEIV:								
294853 84758	WAYNE COUNTY ACCTS RECEIV 01/18 PRIS HOUSING 101-301-819-000 Total for vendor WCAR - WAYNE COUNTY ACCTS RECEIV:	05/01/2018 KTYLER	06/05/2018	3,290.00 3,290.00 <u>3,290.00</u>	3,290.00 <u>3,290.00</u>	Open	N 06/05/2018	
Vendor WILBRO - WILCOX BROTHERS:								
248482 84836	WILCOX BROTHERS TWP HALL SPRING START-UP ALL SYS 101-265-933-000 TWP HALL SPRING START-UP ALL SYSTEMS	05/02/2018 KTYLER	06/05/2018	1,595.00 1,595.00	1,595.00 	Open	N 06/05/2018	
248494 84837	WILCOX BROTHERS FS1 SPRINKLER REPAIRS 101-265-933-000 FS1 SPRINKLER REPAIRS	05/04/2018 KTYLER	06/05/2018	445.00 445.00	445.00 	Open	N 06/05/2018	
248495 84838	WILCOX BROTHERS FS2 SPRINKLER REPAIRS 101-265-933-000 FS2 SPRINKLER REPAIRS	05/04/2018 KTYLER	06/05/2018	215.00 215.00	215.00 	Open	N 06/05/2018	
248483 84864	WILCOX BROTHERS DDA SPRING STARTUP ECORSE 247-000-979-001 SPRING STARTUP ECORSE	05/02/2018 KTYLER	06/05/2018	375.00 375.00	375.00 	Open	N 06/05/2018	

05/30/2018 03:01 PM
User: KTYLER
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 06/05/2018 - 06/05/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
05.31.18 VOUCHER

Page: 28/29

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
248493 84865	WILCOX BROTHERS DDA SPRINKLER RPR 45385 ECORSE 247-000-979-001	05/04/2018 KTYLER	06/05/2018	510.00 510.00	510.00	Open	N 06/05/2018	
249345 84866	WILCOX BROTHERS DDA SPRING STARTUP BRIDGE SYSTEM 247-000-979-001	05/02/2018 KTYLER	06/05/2018	175.00 175.00	175.00	Open	N 06/05/2018	
Total for vendor WILBRO - WILCOX BROTHERS:				3,315.00	3,315.00			

Vendor XTRPLA - XTREME PLAY N GO PARTY RENTALS:

3261 84855	XTREME PLAY N GO PARTY RENTALS JUNE TAKIN' IT TO THE STREETS 101-691-742-000	05/15/2018 KTYLER	06/05/2018	787.75 787.75	787.75	Open	N 06/05/2018	
3356 84916	XTREME PLAY N GO PARTY RENTALS 9.15 PUB SAFE DAY-SLIDE/SNO-CONE 247-000-822-000	05/15/2018 KTYLER	06/05/2018	864.25 864.25	864.25	Open	N 06/05/2018	
Total for vendor XTRPLA - XTREME PLAY N GO PARTY RENTALS:				1,652.00	1,652.00			

Vendor XTRPLA - XTREME PLAY N GOPARTY RENTALS:

3261 84759	XTREME PLAY N GOPARTY RENTALS JUNE-TAKIN' IT TO THE STREETS 101-691-742-000	05/08/2018 KTYLER	06/05/2018	3,548.35 3,548.35	3,548.35	Open	N 06/05/2018	
Total for vendor XTRPLA - XTREME PLAY N GOPARTY RENTALS:				3,548.35	3,548.35			

# of Invoices:	175	# Due:	175	Totals:	436,901.36	436,901.36
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					436,901.36	436,901.36

* 2 Net Invoices have Credits Totalling: (123.51)

05/30/2018 03:01 PM
User: KTYLER
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 06/05/2018 - 06/05/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
05.31.18 VOUCHER

Page: 29/29

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
GL Distribution								
--- TOTALS BY FUND ---								
	101 - General Fund			162,532.26	162,532.26			
	247 - DDA Fund			2,251.70	2,251.70			
	250 - Museum Fund			5,573.18	5,573.18			
	251 - LDFA Fund			5,949.07	5,949.07			
	266 - State Forfeiture Fund			408.77	408.77			
	592 - Water/Sewer Fund			260,186.38	260,186.38			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			17,110.72	17,110.72			
	101 - Township Board			8,603.77	8,603.77			
	171 - Supervisor Department			623.74	623.74			
	191 - Election Department			186.11	186.11			
	210 - Attorney Fees			9,431.46	9,431.46			
	215 - Clerk Department			1,335.25	1,335.25			
	228 - IT Department			6,354.53	6,354.53			
	247 - Assessing Department			3,333.00	3,333.00			
	248 - General Office			2,605.84	2,605.84			
	253 - Treasurer Department			4,005.75	4,005.75			
	265 - Building & Grounds			29,002.45	29,002.45			
	276 - Cemetery			430.00	430.00			
	301 - Police Department			29,933.88	29,933.88			
	325 - Dispatch			1,669.84	1,669.84			
	329 - Ordinance Enforcement			1,115.95	1,115.95			
	336 - Fire Department			5,530.39	5,530.39			
	370 - Building/Planning Dept.			9,774.36	9,774.36			
	536 - Water Department			145,749.33	145,749.33			
	537 - Sewer Department			112,009.05	112,009.05			
	691 - Recreation Dept			9,244.10	9,244.10			
	692 - Seniors Dept			1,318.43	1,318.43			
	718 - Park & Lake Dept			1,870.61	1,870.61			
	900 - Insurance			35,662.80	35,662.80			

Charter Township of Van Buren

Agenda Item _____

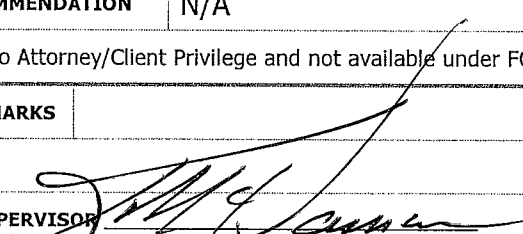
REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:
2018-06-04BOARD MEETING DATE:
2018-06-05Consent Agenda ☒New Business ☐Unfinished Business ☐Public Hearing ☐

ITEM (SUBJECT)	Re-Appointment of Loretta Speaks to Water & Sewer Commission
DEPARTMENT	Public Services – Water & Sewer
PRESENTER	Water & Sewer Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Recommend to the Township Board to approve re-appointment for a new term to end June 1, 2020.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Ms. Speaks present term ended June 1, 2018 and she has been a wonderful contributor to our efforts. She has provided a positive presence to the Commission, in addition to her commitment to bring her best efforts in looking out for the community in her service. I wholeheartedly endorse her reappointment to the Commission.	

BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	Board approval of re-appointment
DEPARTMENT RECOMMENDATION	Approval by township board
COMMITTEE/COMMISSION RECOMMENDATION	Director of Water & Sewer recommends approval
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



DEPARTMENT OF PUBLIC SERVICES WATER & SEWER

DATE: June 4, 2018
TO: Township Board of Trustees
FROM: James T. Taylor, Director of Water & Sewer
RE: Water & Sewer Commission re-appointments

The present terms of Mr. Walt Rochowiak and Ms. Loretta Speaks ended on June 1, 2018. I recommend the Board to approve the reappointment of these two fine community members to another two year term which ends June 1, 2020. Both individuals are excellent contributors to the discussions at the Water & Sewer Commission meetings. They bring each of their unique knowledge and insights that are positive contributions to the efforts made by the Commission.

I hope that you will approve their re-appointments to the Water & Sewer Commission.

MISSION STATEMENT

"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item _____

WORK STUDY MEETING DATE:
2018-06-04BOARD MEETING DATE:
2018-06-05Consent Agenda ☒

New Business _____

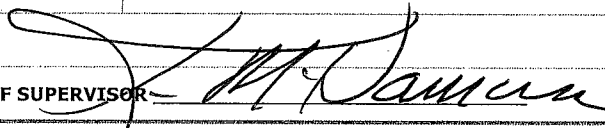
Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Re-Appointment of Walt Rochowiak to Water & Sewer Commission
DEPARTMENT	Public Services – Water & Sewer
PRESENTER	Water & Sewer Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Recommend to the Township Board to approve re-appointment for a new term to end June 1, 2020.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Mr. Rochowiak's present term ended June 1, 2018. Mr. Rochowiak has served this Commission for approximately 3 decades and has a wealth of insight and knowledge that benefits the Commission and management of Water & Sewer. I wholeheartedly endorse his reappointment to the Commission.	

BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	Board approval of re-appointment
DEPARTMENT RECOMMENDATION	Approval by township board
COMMITTEE/COMMISSION RECOMMENDATION	Director of Water & Sewer recommends approval
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



DEPARTMENT OF PUBLIC SERVICES
WATER & SEWER

DATE: June 4, 2018
TO: Township Board of Trustees
FROM: James T. Taylor, Director of Water & Sewer
RE: Water & Sewer Commission re-appointments

The present terms of Mr. Walt Rochowiak and Ms. Loretta Speaks ended on June 1, 2018. I recommend the Board to approve the reappointment of these two fine community members to another two year term which ends June 1, 2020. Both individuals are excellent contributors to the discussions at the Water & Sewer Commission meetings. They bring each of their unique knowledge and insights that are positive contributions to the efforts made by the Commission.

I hope that you will approve their re-appointments to the Water & Sewer Commission.

MISSION STATEMENT

"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE:6-04-2018

BOARD MEETING

DATE:6-05-2018

Consent Agenda X

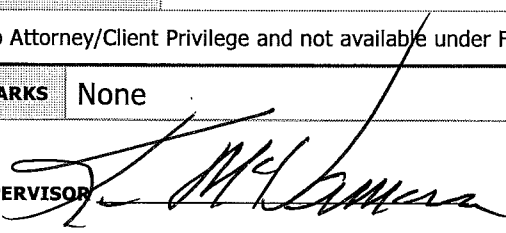
New Business _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Appointment of Michael McGovern
DEPARTMENT	Supervisor's Department
PRESENTER	Supervisor McNamara
PHONE NUMBER	734-699-8910
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
To consider appointment of Michael McGovern to the Construction Board of Appeals with a term to expire 2/28/2021.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Michael McGovern is a Van Buren resident with various levels of experience in the construction industry. He has expressed interest in serving on the Construction Board of Appeals. He will be filling a vacant position if appointed, with the term to expire 2/28/2021.	
BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR 	

Charter Township of Van Buren

Agenda Item: _____

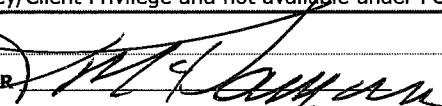
Work Study: June 4, 2018
Board Meeting Date: June 5, 2018

REQUEST FOR BOARD ACTION

Consent Agenda	x New Business	Unfinished Business	Public Hearing
ITEM (SUBJECT)	To amend the agreement between the Township and Ypsilanti Township Fire Department for mutual aid.		
DEPARTMENT	Public Safety		
PRESENTER	Fire Chief Amy Brow		
PHONE NUMBER	734-699-8916		
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	None		

Agenda topic

ACTION REQUESTED:	
To consider approval of the amendment to the mutual aid agreement between Van Buren Township and Ypsilanti Township and authorized the Supervisor and Clerk to execute the agreement.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
The current agreement utilizes all on-duty personnel and several fire units from both stations when Ypsilanti Township has a call for service. During these times we have to call in off-duty personnel for coverage and utilize reserve units. Amendments to the agreement will eliminate the need to send on-duty personnel from <u>both</u> stations and the need to call in off-duty personnel and utilize reserve equipment. One Van Buren Township Fire Station will remain staffed with on-duty personnel during calls for service from Ypsilanti Township.	

BUDGET IMPLICATION	We would save money on not having to do a "All Call" and paying those that came back.
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	Reviewed and approved in form and content. (Patrick McCauley) (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



Washtenaw Area Mutual Aid Association

Ypsilanti Township and Van Buren Township Fire Automatic Mutual Aid Program



Purpose:

This activity will be conducted under the auspices of the existing interlocal agreement as developed by the Washtenaw Area Mutual Aid Association (WAMAA). It will enhance the existing agreement by sharing resources to make available more firefighters and resources on the scene of a structure fire in the participating communities, while maintaining local control of resources. This enhanced response will afford greater safety for firefighters, improved efficiency and effectiveness in fireground operations and enhance daily cooperative efforts so that in the event of a major, multi-jurisdictional incident, fire department command staff members from both agencies, as well as firefighters, would be accustomed to working together closely. This concept falls directly in line with federal, state, and local ideologies of regional cooperative efforts and, therefore, may enhance future funding opportunities for the participating communities.

Scope:

Participants in this agreement will include the Charter Township of Van Buren, Wayne County, Michigan, and the Charter Township of Ypsilanti in Washtenaw County, Michigan.

Procedure:

Upon dispatching the jurisdictional fire department to a reported "working" structure fire, meeting the below criteria, the jurisdictional dispatch center shall immediately contact the dispatch center for the other participating agency and request a response for "Automatic Mutual Aid" as per the agreement.

Ypsilanti Township: Ypsilanti Township agrees to send two Fire Engines, a large fire suppression vehicle containing minimally 750 gallons of water, to Van Buren Township when a "working" (i.e. flames visible, heavy smoke visible, or an explosion was detected) structure fires reported in the southwestern six (6) mile section (located within the Ryznar Drive/ Elwell Road, South Service Drive, Rawsonville Road, and Bemis Road area) and northwestern two (2) sections (located within the Beck Road, Ecorse Road, Rawsonville/ Michigan Bypass, and Mott Road area) of Van Buren Township. See attached Van Buren Township Map and refer to sections 5, 6, 19, 20, 29, 30, 31, and 32.

Van Buren Township: Van Buren Township agrees to send two (2) Fire Engines one (1) fire engine, as described above, to Ypsilanti Township the when a "working" structure fire is reported in the southwestern eight (8) mile section of Ypsilanti Township located within the Hitchingham Road, Textile Road, Rawsonville Road, and Bemis Road area). See attached Ypsilanti Township Map and refer to sections 25, 26, 27, 28, 33, 34, 35, and 36.

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 06/04/18

Board Meeting: 06/05/18

Consent Agenda _____

New Business X

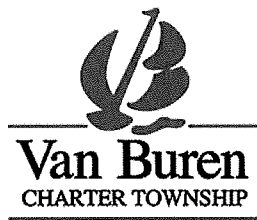
Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	To approve the DTE Community Lighting contract for Main Van Buren Township Campus for \$112,261.
DEPARTMENT	Public Services
PRESENTER(S)	Matthew R. Best, Director of Public Services
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Staff is requesting the Board consider approval of the DTE contract for the amount of \$112,261.00. This would be charged to the 2018 Building and Grounds Capital Outlay Budget.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
See attachments.	
BUDGET IMPLICATION	\$112,261.2. This project is in the 2018 budget.
IMPLEMENTATION NEXT STEP	If approved, Supervisor and Clerk will authorize the contract.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	<u>Daniel Selmon</u>



MEMO

TO: Board of Trustees

FROM: Matthew R. Best, M.S.
Director of Public Services

RE: Main Campus Parking Lot Light Replacement

DATE: May 29, 2018

In late 2017, Building and Grounds directed the Township Engineer to study the condition of the parking lot lighting at the main campus. Engineers from FTCH concluded in the study that the light poles' concrete bases were "either not properly designed, constructed or both." They stated that the bases could not be economically repaired and recommended installing new lighting and bases throughout the main campus. They estimated the cost of this project would be \$390,000 (See attached FTCH letter dated November 3, 2017.)

Building and Grounds Superintendent Jeff Fondaw contacted DTE and inquired about whether or not DTE's Community Lighting Program would be applicable. DTE responded by performing a site assessment and lighting design for the parking lot that provides not only new LED lights and bases but also demolition and removal of the existing lights. Adding to the proposal, DTE stated that as part of the Community Lighting Program, DTE will be responsible for all maintenance and upkeep of the lights.

Public Services requested DTE to draft a contract for the lighting installation (See attached.) The cost to install new lighting and bases was quoted at \$112,261.00. DTE estimates an additional \$8,000 for demolition and disposal for the old lights. Once installed, the only cost incurred by the Township would be the cost to operate the lights, estimated at \$10,381 per year.

Participating in DTE's Community Lighting Program will bring significant saving to the Township, reduce maintenance responsibility and increase the safety in the parking areas for our residents, guests and staff. Staff is requesting the Board consider approval of the DTE contract for the amount of \$112,261.00. This would be charged to the 2018 Building and Grounds Capital Outlay Budget.



November 3, 2017
Project No. 171777

Mr. James Taylor
Director of Public Services
Charter Township of Van Buren
46425 Tyler Road
Van Buren, MI 48111

Re: Van Buren Township Hall – Parking Lot Light Pole Study

Dear Mr. Taylor:

Per the request of Van Buren Township (VBT), FTCH visited the VBT Hall on October 3, 2017 to gather information for an assessment of the concrete light pole bases or foundations in the parking lot. The site visit included a visual inspection of the concrete bases as well as a non-destructive evaluation using a hammer to tap on or “sound” the concrete bases to detect any irregularities. The following report includes a brief summary of the existing concrete light pole base construction, our findings/observations of the current concrete base conditions, and recommendations with associated conceptual cost estimates.

General Construction

The VBT Hall has 39 light poles strategically located in the parking lot. The light poles appear to all be approximately 12'-0" or 25'-0" tall with one or two lights located at the top. The outside dimensions of the poles are 4"-by-4" and they are mounted on an 8"-by-8"-by-3/4" base plate. The base plate is connected to the top of an 18" diameter concrete foundation with four 3/4" diameter anchor bolts and the distance from the surface of the parking lot or grade to the top of the concrete varies from 0" to approximately 34".

Findings/Observations

FTCH observed approximately half of the concrete light pole bases showed little to no signs of structural concern. A couple of those concrete bases had some minor cracking, but no large cracks, spalling or other deterioration was found. It should be noted that the majority of the concrete bases showing no signs of concern were no greater than 12" above the surface of the parking lot or surrounding grade.

However, the remaining half of the concrete bases showed two main structural concerns - large vertical cracking on the vertical surface of the concrete that continues onto the top surface and extends directly to an anchor bolt, or severe map cracking, i.e., a combination of severe horizontal and vertical cracks. Some concrete bases exhibited both map cracking and large vertical cracking that continued to one or more anchor bolts. The majority of the concrete bases with cracking also have varying amounts of efflorescence (deposits of products of the concrete leached out by water) present on the vertical surface of the concrete.

Sounding was also done on all of the concrete bases to determine the severity of both any visible concrete deterioration and to detect any deterioration that may be present that could not be seen. While the cover of the base plate and anchor rods impeded the ability to isolate the sound of the hammer tapping on the concrete base alone, adding a “tingy” or “tin can” like sound, the sounding detected hollow or void areas in some of concrete bases. Many of concrete bases with map cracking on the majority of the surface had multiple hollow



areas indicating concrete deterioration behind the surface, but concrete deterioration was not detected in the remainder of the concrete bases when sounding.

One of the concrete bases has already failed and the light pole has fallen over. While the top portion of the concrete base including the anchor rods and light pole were not present, the bottom portion of the concrete base still remained. The remaining base had severe map cracking and sounded hollow. Vertical reinforcement was visible, but no horizontal reinforcement could be seen. Three reinforcing bars were present and appeared equally spaced in the concrete base with approximately 3" to 3-1/2" from the edge of the bar to the edge of the concrete base. While vertical reinforcement was present it appeared that the reinforcement did not extend to the top of the original concrete base, but stopped short at the approximate failure plane. Based on a few observations, it is assumed the reinforcement was not cut: the presence of rust on top of the vertical reinforcement; the adjacent concrete was above the top of the vertical reinforcement; and in the photo that was provided to FTCH by VBT shortly after the concrete base failed, the vertical reinforcement was not visible.

Additionally, a few of the poles and base plates showed signs of corrosion. However, no visible section loss was detected.

Appendix A contains a table with a summary of our findings and Appendix B includes photos of some concrete bases representative of the observed structural concerns and photos of the failed concrete base including the photo provided by VBT.

Recommendations

While some of the concrete light pole bases showed little to no signs of structural concern, FTCH recommends all the existing concrete light pole bases, poles and light be removed and replaced. The combination of cracking, efflorescence, and deterioration determined by sounding and improperly installed vertical reinforcement indicate the concrete bases were either not properly designed, constructed or both.

Although some of the concrete bases are not showing signs of structural concern, they may not have been properly designed (base diameter, reinforcement or depth below grade) or installed correctly given the large quantity of concrete bases exhibiting significant cracking. Ground penetrating radar (GPR) could be used to determine the depth, quantity and approximate size of and reinforcement if any exists. While this would be beneficial since this type of testing is non-destructive, it will only provide reinforcement information for the portion of the concrete base above grade. The concrete base depth below grade including any reinforcement could only be determined by destructive means, including removing the parking lot surface or grass and soil adjacent to the concrete base and then using GPR. The best case scenario is adequate reinforcement and foundation depth are found, but the adjacent grade would then have to be backfilled and repaired in the case of any grass locations or replaced in the case of any parking lot surface locations. Even if adequate reinforcement and foundation depth are found, the potential exists that poor concrete may have been used during the concrete base construction. Coring would have to be done at some concrete base locations for testing of the existing concrete to verify that good concrete was installed.

The concrete bases showing signs of structural concern cannot be economically repaired. While concrete cracking can commonly be repaired by epoxy adhesive injection into the cracks, the observed large vertical cracks and map cracking indicate horizontal reinforcement or ties have not been installed and the anchor rods have stressed the concrete foundation to the point of cracking. The ties may not have prevented the vertical cracks from forming, but they would have minimized the size of the cracks, potentially restrained the foundation from further cracking, and allowed the foundation to resist the applied forces.



Improperly installed vertical reinforcement and severe map cracking observed at the failed concrete base (Pole STL061020) indicates the vertical reinforcement may have been improperly installed at the other locations exhibiting map cracking. Without vertical or horizontal reinforcement in a portion or all of the concrete base, the only portion resisting the applied forces is plain concrete. The plain concrete base is inadequate for the applied forces per both the Michigan Building Code (MBC) and the current version of the American Concrete Institute (ACI) 318 code. There is not an economical way to install full depth vertical reinforcement or ties in an existing foundation.

The table provided in Appendix A includes a replacement priority should VBT elect to phase the replacement of the foundations and light poles in lieu of replacing them all at once. The bases and poles assigned to "4" have the highest replacement priority and showed the most severe signs of concern or deterioration. They should be replaced first while the bases and poles assigned a 1 have the lowest replacement priority, showed little to no signs of structural concern and could be replaced last. However, FTCH cannot safely predict how long the lower priority poles and bases will continue to provide satisfactory service.

A construction cost estimate with contingency has been included in Appendix C for the removal and replacement of all the concrete bases at once. FTCH estimates the removal and replacement of all the concrete bases to be approximately \$300,000. If VBT wishes to include the cost of contract document preparation and construction engineering services, the total project cost estimate is approximately \$390,000. The additional \$90,000 is estimated using 30% of the construction cost and includes construction administration services, inspection and testing services and any VBT administration costs.

The construction cost estimate includes new lights, poles, conduit, wiring, and adjacent grade repair. An approximate allowance of \$1,000 has been provided at each pole location for a new pole and new LED light heads. However the poles and lights could be inspected during their removal and reused if they are in suitable condition.

While the poles and lights are visible, the condition of existing conduit and wiring prior to construction is unknown. The estimated age of system is 25 years. Reusing the existing conduit and wiring will require a significant amount of labor with little or no benefit. While the costs for new conduit and wiring vs. reusing existing conduit and wiring might be slightly higher, the new conduit and wiring condition will be known.

If VBT desires to reuse existing conduit and wiring the existing wiring could be pulled out and the conduits cut back as required. The wiring could be coiled up and protected, striving to keep dirt and debris out of the existing conduits. The new concrete bases could be installed with new sections of conduits to connect at correct depth, reconnection of the conduits, pulling wiring back thru the conduit and new wiring connections.

VBT may also desire to consult one or more local electrical contractors for additional construction cost estimates. Their estimates will be able to include market conditions and any other variables which may impact the construction cost.

Mr. James Taylor
Page 4
October 31, 2017



FTCH recommends VBT require calculations and construction documents for the new light pole design that are signed and sealed by a professional engineer licensed in the state of Michigan. FTCH would be able to provide calculations, detailed drawings and specifications for the installation of new concrete bases as well as any observation should you desire any additional services.

If you have any questions or require additional information, please contact me at 616.464.3961 or epross@ftch.com.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

A handwritten signature in black ink, appearing to read "Eric P. Ross".

Eric P. Ross, PE, LEED AP

mdl
Attachments
By email

Western Wayne Center
8001 Haggerty Rd., Belleville, MI 48111

Detroit Edison



A DTE Energy Company

April 9, 2018

Van Buren Township
Attn: Matthew Best
46425 Tyler Rd
Van Buren Township, MI 48111

Re: Proposed Street Lighting at the Van Buren Township Hall Parking Lots

We have completed our review of your request for proposed lighting and have prepared a cost estimate for the removal of the existing streetlights and the installation of 35 streetlights at the Van Buren Township Hall Parking Lots, Van Buren Township, Wayne County. We are recommending the installation of 35-135w LED black stock fixtures on a Code 06 black post.

The costs are based on the Edison Option I rate, where Detroit Edison installs, owns, and maintains the lighting system. The rate requires a portion of the construction cost be paid by the customer, which is determined by the following formula.

Van Buren Township Hall Parking Lots 35 Fixtures on 26 Posts

Cost to construct	\$143,404.00
Minus 3yrs revenue	\$31,143.00
Contribution from (Van Buren Township)	\$112,261.00
Annual operating cost	\$10,381.00

The price quoted herein shall be in effect for period of six months from the date hereof. After installation the total cost for additional modification, relocation or removal will be the responsibility of requesting party. The sum of \$ 112,261.00 will be made prior to the actual start of construction.

Please request an agreement for Municipal Street Lighting if you would like to proceed with the installation and call 734-397-4027 should you have any questions.

Sincerely,

Debra J. Cain

Debra J. Cain
Account Manager
Community Lighting

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of April 12, 2018] between The Detroit Edison Company ("Company") and [Van Buren Township] ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated [July 7, 2015] (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	[49750588] If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: [##### or N/A]	
2. Location where Equipment will be installed:	[Van Buren Township Hall Parking Lots] as more fully described and highlighted on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	[35]	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	[Install thirty-five stock 135w LED fixtures on 26 Code 06 posts]	
5. Estimated Total Annual Lamp Charges	\$10,381.00	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$143,404.00
	Credit for 3 years of lamp charges:	\$31,143.00
	CIAC Amount (cost minus revenue)	\$112,261.00
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices _____	
10. Customer Address for Notices:	[46425 Tyler] [Van Buren Township, MI 48111] [Matthew Best]	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐ YES ☒ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) ☒ YES ☐ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

[Van Buren Township]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

WL 1:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY261 -- 6002 VANBU -- W230 -- 703 -- B

WL 2:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY262 -- 6002 VANBU -- W230 -- 703 -- B

WL 3:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY263 -- 6002 VANBU -- W230 -- 703 -- B

WL 4:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY263 -- 6002 VANBU -- W230 -- 703 -- B

WL 5:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY262 -- 6002 VANBU -- W230 -- 703 -- B

WL 6:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY250 -- 6002 VANBU -- W230 -- 703 -- B

WL 7:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY249 -- 6003 VANBU -- W230 -- 705 -- B

WL 8:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY254 -- 6002 VANBU -- W230 -- 703 -- B

WL 9:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY255 -- 6002 VANBU -- W230 -- 703 -- B

WL 10:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY260 -- 6002 VANBU -- W230 -- 703 -- B

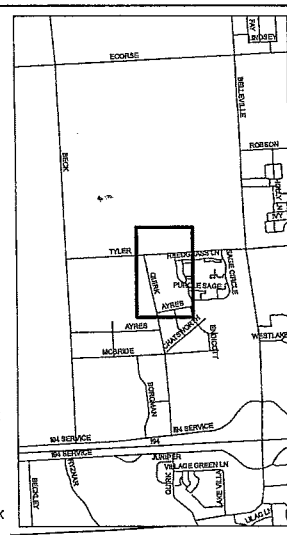
WL 11:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY248 -- 6003 VANBU -- W230 -- 703 -- B

WL 12:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY246 -- 6003 VANBU -- W230 -- 703 -- B

WL 13:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY245 -- 6003 VANBU -- W230 -- 703 -- B

WL 14:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY238 -- 6003 VANBU -- W230 -- 705 -- B

WL 15:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY236 -- 6003 VANBU -- W230 -- 703 -- B



WL 26:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY251 -- 6002 VANBU -- W230 -- 703 -- B

WL 25:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY258 -- 6002 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY259 -- 6002 VANBU -- W230 -- 703 -- B

WL 24:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY256 -- 6002 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY257 -- 6002 VANBU -- W230 -- 703 -- B

WL 21:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY233 -- 6003 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY234 -- 6003 VANBU -- W230 -- 703 -- B

WL 22:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY266 -- 6002 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY267 -- 6002 VANBU -- W230 -- 705 -- B

WL 23:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY264 -- 6002 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY265 -- 6002 VANBU -- W230 -- 703 -- B

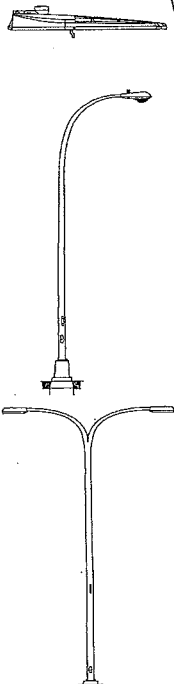
WL 20:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY235 -- 6003 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY247 -- 6003 VANBU -- W230 -- 703 -- B

WL 16:
IN: POST CODE 05B
IN: FOUNDATION TYPE 038 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY237 -- 6003 VANBU -- W230 -- 703 -- B

WL 17:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY239 -- 6003 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY240 -- 6003 VANBU -- W230 -- 703 -- B

WL 18:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY241 -- 6003 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY242 -- 6003 VANBU -- W230 -- 703 -- B

WL 19:
IN: POST CODE 087
IN: FOUNDATION TYPE 005 HIGH BAND
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY243 -- 6003 VANBU -- W230 -- 703 -- B
IN: UG MULTIPLE LED 135 LLY COBRA - 7 PIN - BLACK
IN: UG PCLL
L 135 AFY244 -- 6003 VANBU -- W230 -- 703 -- B



Streetlight Billing Summary			
W230 - VAN BUREN TOWNSHIP OF			
Type	IN	OUT	Notes
6002 VANBU	IN	14	*703
6002 VANBU	IN	3	*703
6002 VANBU	IN	1	*705
6003 VANBU	IN	10	*703
6003 VANBU	IN	1	*704
6003 VANBU	IN	1	*705
6003 VANBU	IN	5	*703

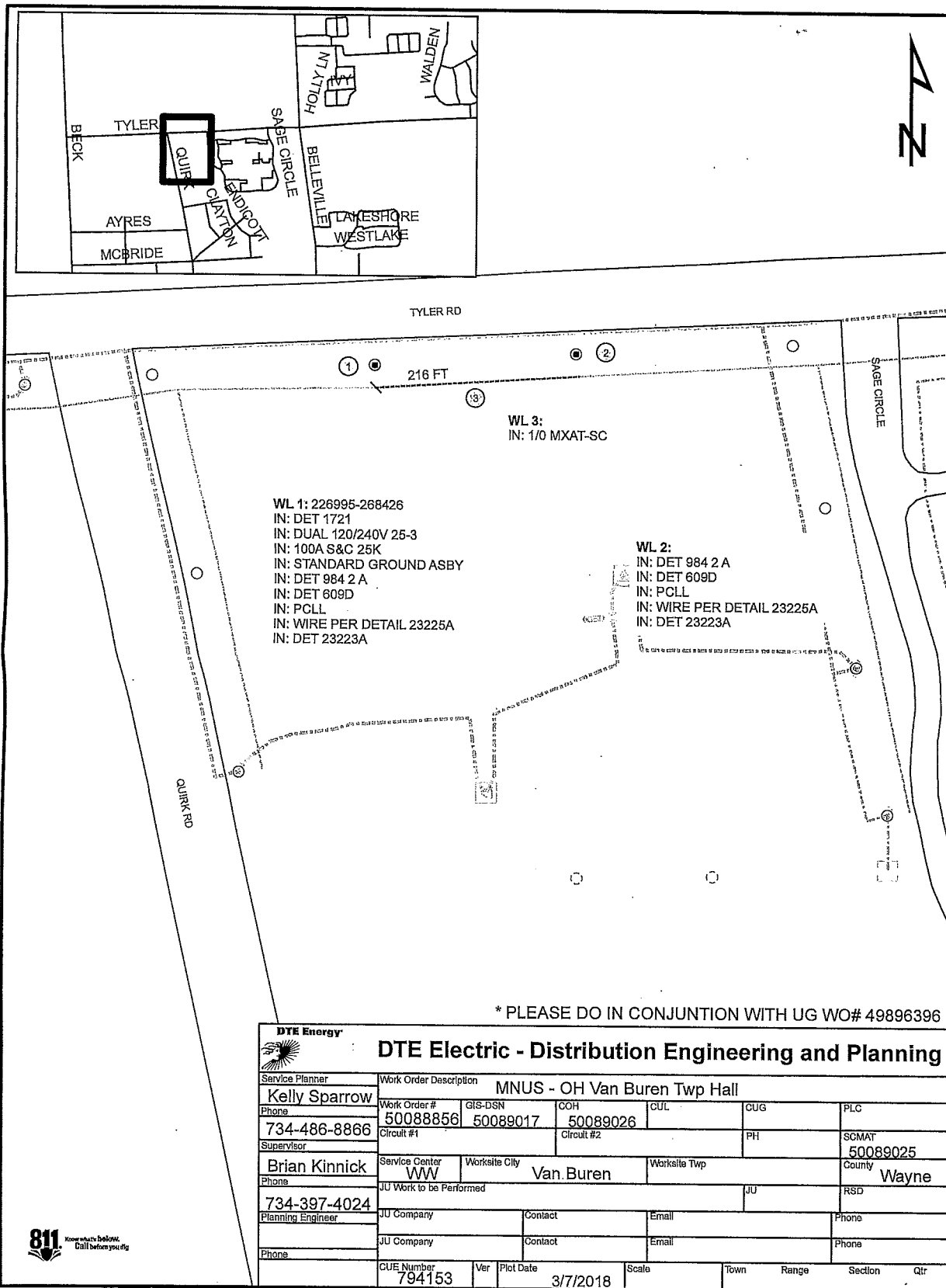
Trench-Bore Summary			
Type	Occupants	Length	
ST LT - BORE - IN CONDUIT		2529	
		Total	2529

Cable Summary			
Type	Legacy Stock #/SAP	Length	
IN #2 ALX2 - #4 ALX1	713-0878/100075024	2932	

PWO# 49750588



DTE Electric - Distribution Engineering and Planning			
Project Name	NGUS - 36 US Van Buren Township Hall	Project No.	49750588
Client	Van Buren Township	Drawn By	Brian Knelek
Scale	1" = 40'	Checked By	Brian Knelek
Date	3/20/2018	Project Manager	Brian Knelek



DTE Energy DTE Electric - Distribution Engineering and Planning							
Service Planner		Work Order Description					
Kelly Sparrow		MNUS - OH Van Buren Twp Hall					
Phone	Work Order #	GIS-DSN	COH	CUL	CUG	PLC	
734-486-8866	50088856	50089017	50089026				
	Circuit #1		Circuit #2		PH	SCMAT	
						50089025	
Supervisor		Service Center	Worksite City	Worksite Twp		County	
Brian Kinnick		VVV	Van Buren			Wayne	
Phone	JU Work to be Performed				JU	RSD	
734-397-4024							
Planning Engineer		JU Company	Contact	Email	Phone		
		JU Company	Contact	Email	Phone		
Phone							
	CUE Number	Ver	Plot Date	Scale	Town	Range	Section Qtr
	794153		3/7/2018				

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 06/04/18

Board Meeting: 06/05/18

Consent Agenda _____

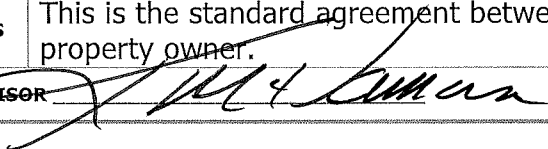
New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	Granting approval of the Stormwater Maintenance Agreement And Board Resolution with ARC CSVBTMI001, LLC, at 6331 Schooner in Van Buren, Michigan 48111
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Director of Public Services
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Granting approval of the Stormwater Maintenance Agreement And Board Resolution with ARC CSVBTMI001, LLC, at 6331 Schooner in Van Buren, Michigan 48111, and authorize the Supervisor and the Clerk or their designees to sign the permit and resolution 2018-09	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
This agreement designates that the property owner will be responsible for and maintain the stormwater facilities on the property at 6331 Schooner.	
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Supervisor or his designee to sign Agreement.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	This is the standard agreement between Van Buren Township and a property owner.
APPROVAL OF SUPERVISOR	

STORM WATER MANAGEMENT SYSTEM MAINTENANCE AND REPAIR AGREEMENT

This Storm Water Management System Maintenance and Repair Agreement ("AGREEMENT") made and entered into as of _____, 2018 by and among the CHARTER TOWNSHIP OF VAN BUREN, a municipal corporation, with principal offices located at 46425 Tyler Rd, Van Buren Township, MI 48111, hereafter referred to as the "TOWNSHIP"; and ARC CSVBTMI001, LLC, a Michigan company, whose principal office is located at 6331 Schooner Drive, Van Buren Township, Michigan 48111, hereafter referred to as "OWNER".

WITNESSETH:

WHEREAS, The OWNER owns a certain real property located at 6331 Schooner Drive, in Van Buren Township, Wayne County, Michigan and described in the legal Description attached as Exhibit A; and

WHEREAS, The OWNER proposes to develop the property described on Exhibit A as a manufacturing facility and in connection therewith has submitted a storm Water management system plan to Wayne County and the Township ("Plan"); and

WHEREAS, Wayne County requires that the construction, maintenance and repair responsibilities for any proposed storm water management system to be constructed in Van Buren Township, including the storm water management system to be constructed within the proposed manufacturing facility property as part of the construction and development of the manufacturing facility and connected to the Wayne County storm water management system, be accepted by Van Buren Township; and

WHEREAS, the TOWNSHIP has adopted a resolution as required by the Wayne County Office of Public Services to assume jurisdiction of said on-site storm Water management system, said jurisdiction having been assumed by the TOWNSHIP at the request of and benefit for the OWNER in order to complete construction of the propped manufacturing facility and accommodate the OWNER and all future owners of the property and/or manufacturing facility; and

WHEREAS, the OWNER wished to outlet storm drainage from the proposed manufacturing facility property through connection(s) within the property described in Exhibit A, the connection being made by owner as shown on Exhibit A. As shown Exhibit A, attached hereto and made a part hereof by Reference, the open ditch connection are hereinafter referred to as the "CONNECTIONS" and the proposed storm water management system to be Contracted as per of the proposed manufacturing facility and which will access via the CONNECTION is hereinafter referred to as the "FACILITY", and

WHEREAS, the TOWNSHIP has received permit number M 50256 ("Permit") Attached as Exhibit C issued by Wayne County authorizing the construction operation and maintenance of the OWNER's Plan, CONNECTIONS and FACILITY; and

WHEREAS, the TOWNSHIP and OWNER desire to transfer the responsibilities of the Permit from the TOWNSHIP to the OWNER, or OWNER's successors and assigns, and confirm the terms and conditions of said transfer of responsibilities by this Agreement.

NOW THEREFORE, in consideration of the premises the foregoing recitals fully incorporated into this Agreement and undertakings of the parties set forth in this AGREEMENT, the parties agree as follows:

1. The OWNER shall be responsible for and shall pay all costs related to the construction, operation, maintenance and repair of the FACILITY. The OWNER shall be responsible for all subsequent liabilities and costs for the maintenance, operation, repair and replacement of the FACILITY. The OWNER shall be fully, completely and unconditionally responsible for, shall assume all TOWNSHIP obligations under the Permit and shall pay all costs related to performing the requirements of the Permit and Plan
2. The TOWNSHIP may enter upon the OWNER's property upon reasonable notice for the purposes of inspecting, repairing and maintaining said storm drainage system and private sewer pipe, in which event the OWNER agrees to pay to the TOWNSHIP all charges and expenses incurred thereon. In the event that the OWNER shall, at any time, fail to carry out the responsibilities specified within This Agreement, and/or in the event of a failure to preserve and/or maintain the FACILITY in reasonable order and condition. TOWNSHIP may serve written notice upon the Owner setting forth the deficiencies in maintenance and/or preservation along with a demand that the deficiencies be cured within a stated reasonable time period and, if not cured, TOWNSHIP shall thereupon have the power and authority, but not the obligation, to enter upon the Property, or cause its agents or contractors to enter the Property and perform such obligation or take such corrective measures as reasonably found by the TOWNSHIP to be appropriate or necessary. The cost and expense of making and financing such actions by the TOWNSHIP, including notices by the TOWNSHIP and actual legal fees incurred by the TOWNSHIP, plus an administrative fee in an amount not to exceed twenty-five (25%) percent of the total of all such costs and expenses incurred, shall be paid by OWNER within thirty (30) days of a billing to the OWNER. All unpaid amounts may be

placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes. In the discretion of the TOWNSHIP, such costs and expenses may be collected by suit initiated against the OWNER and in such event; the OWNER shall pay all court costs and actual attorney fees incurred by the TOWNSHIP in connection with such suit.

3. The CONNECTIONS shall be designed to restrict its storm water flow capacity to the amount shown on Exhibit A within the FACILITY for the purpose of draining the proposed manufacturing facility in the manner described on Exhibit A.
4. The TOWNSHIP shall assign to the OWNER, its successors and assigns, the revocable Permit executed between the TOWNSHIP and WAYNE COUNTY OFFICE OF PUBLIC SERVICES authorizing the CONNECTIONS, as shown on Exhibit A, and the OWNER and their successors or assigns shall be bound by said revocable Permit and the conditions of the Storm Water Discharge Permit issued by the Wayne County Department of Public Service and the Storm Sewer Maintenance Schedule as described on the Exhibit "B" of this AGREEMENT.
5. In the event that operation, maintenance or repair of the FACILITY within the manufacturing facility becomes necessary, in the opinion of the regulating agencies, and the OWNER or their successors or assigns do not undertake the operation, maintenance or repair of the FACILITY within sixty (60) days after written notice from the regulating agencies, then the OWNER or their successors or assigns shall become responsible for any and all costs to the TOWNSHIP for operation, maintenance or repair of the FACILITY, which costs shall be borne by the OWNER or their successors or assigns.
6. If in the future, Wayne County or any other public agency imposes higher or additional standards or requirements, those additional standards or requirements shall be deemed to automatically become part of the Maintenance and Repair Obligations of OWNER. It is the intention of the parties that all costs associated with or attributable to the Storm Water Maintenance FACILITY will at all time be paid by the OWNER as OWNER'S sole responsibility cost and expense.
7. The OWNER shall defend, indemnify and save harmless the TOWNSHIP, its employees, agents, servants and elected officials, from any claims, costs, demands, actions, injuries, expenses, attorney fees and damages of any kind or nature whatsoever, fixed or contingent, known or unknown, which occur to property, flooding of lands, personal injury or diminutions arising out of or in any way connected with the design, construction, ownership, inspection, maintenance, repair, operation (or omission in such regard) or use of the FACILITY or CONNECTIONS or the use of the Wayne County storm water management system to drain the FACILITY or the CONNECTIONS, which arise out of carrying storm drainage from the manufacturing facility into the flooding of the manufacturing facility or diminution in the use of the CONNECTIONS, or failure of the OWNER to comply with the requirements of the Permit or Plan or any other obligations of this Agreement.

8. This AGREEMENT shall continue in force for as long as the TOWNSHIP is obligated to WAYNE COUNTY OFFICE OF PUBLIC SERVICES, and shall run with the land. Further, this AGREEMENT shall be binding on the parties and their respective successors and assigns.
9. The OWNER shall record this AGREEMENT with the Wayne County Register of Deed, as agreement with respect to the retail facility to ensure that this AGREEMENT shall be binding on the parties, and their successors and assignees in interest until such a time as is described in paragraph 8 above. The OWNER, within thirty (30) days of this AGREEMENT, shall provide the recording at the Wayne County Register of Deeds. Should the OWNER fail to timely record this Agreement, the TOWNSHIP may record the Agreement and the Owner shall pay the costs associated therewith.
10. Failure of the OWNER to timely pay to the TOWNSHIP any amounts due under this Agreement such amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes.
11. In accordance with 1976 PA 453, the parties hereto covenant not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion national origin, age, sex, height, weight, or marital status, and to require a similar covenant on the part of any subcontractor employed in the performance of this AGREEMENT.

(Signatures on the following page)

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by the respective duly authorized officers, managers, or members all as of the day and year above written.

OWNER:

ARC CSVBTMI001, LLC
6331 Schooner Drive
Belleville MI, 48111

By: _____

Its: Manager

By: _____

Its: Manger

-and-

By: _____

Its:

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me
This ___ day of ___, 2018, by _____ in his
capacity as Manager of ARC CSVBTMI001, LLC, a
Michigan company,

Notary Public, _____ County, _____

My commission expires: _____

(Signatures on the following page)

TOWNSHIP:
CHARTER TOWNSHIP OF VAN BUREN,
A Michigan Body Public

By: _____
Kevin McNamara, Supervisor

By: _____
Leon Wright, Clerk, CMC

STATE OF MICHIGAN)
) ss
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by Kevin McNamara and Leon Wright, the Supervisor and Clerk, respectively, of the Charter Township of Van Buren, a Michigan body public, on behalf of said body.

Notary Public, Wayne County, Michigan

My commission expires: _____

DRAFTED BY AND WHEN
RECORDED RETURN TO:

Clerk's Office
Attn: Leon Wright, Clerk
Charter Township of Van Buren
46425 Tyler Road
Belleville, MI 48111

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION, CALL
FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. M-50256	
ISSUE DATE 5/17/2018	EXPIRES
REVIEW No. R 18-026	WORK ORDER

PROJECT NAME
MAINTENANCE PERMIT FOR CONSTELLIUM MANUFACTURING ADDITION

LOCATION
6331 SCHOONER DR. (SCHOONER DR. SOUTH OF MICHIGAN AVE.)

CITY/TWP
VAN BUREN TWP

PERMIT HOLDER VAN BUREN CHARTER TOWNSHIP 46425 TYLER ROAD VAN BUREN TOWNSHIP, MI 48111	CONTRACTOR
CONTACT MATTHEW BEST (734) 699-8913	CONTACT <BLANK>

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE VAN BUREN TOWNSHIP TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE TOWNSHIP OF VAN BUREN SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND © OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE TOWNSHIP OF VAN BUREN SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE TOWNSHIP OF VAN BUREN SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY DESINE INC	REQUIRED ATTACHMENTS EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM EXHIBIT 'B': LONG TERM MAINTENANCE PLAN EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)
PLANS APPROVED BY Razi, M.	(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

PERMIT HOLDER NAME
PERMIT HOLDER / AUTHORIZED AGENT

DATE

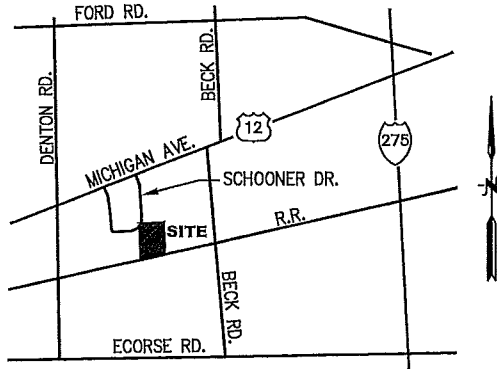
PREPARED BY

VALIDATED BY

PERMIT COORDINATOR

DATE

EXHIBIT A



LOCATION MAP

NOT TO SCALE

LEGAL DESCRIPTION

Situated in the Township of Van Buren, County of Wayne and State of Michigan, and described as follows:

Being a part of the Northeast 1/4 of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan, and described as follows: BEGINNING S88°09'00"W 1215.10 feet and S04°8'18"E 1011.81 feet from the Northeast Corner of Section 5; thence S04°28'18"E 1149.42 feet; thence S77°31'39"W 1013.28 feet; thence N04°28'18"W 1079.12 feet; thence along a curve concave to the West, having a radius of 430.00 feet and a chord bearing N09°28'52"E 207.36; thence N04°28'18"W 10.09 feet; thence N85°31'42"E 953.42 feet to the Place of Beginning. Subject to and together with all easements and restrictions affecting title to the above described premises.

WAYNE COUNTY DPS PERMIT: M--
WAYNE COUNTY DPS PLAN REVIEW: R18-026

PROJECT:
CONSTELLIUM
6331 Schooner Drive
Belleville, MI 48111
Wayne County, MI

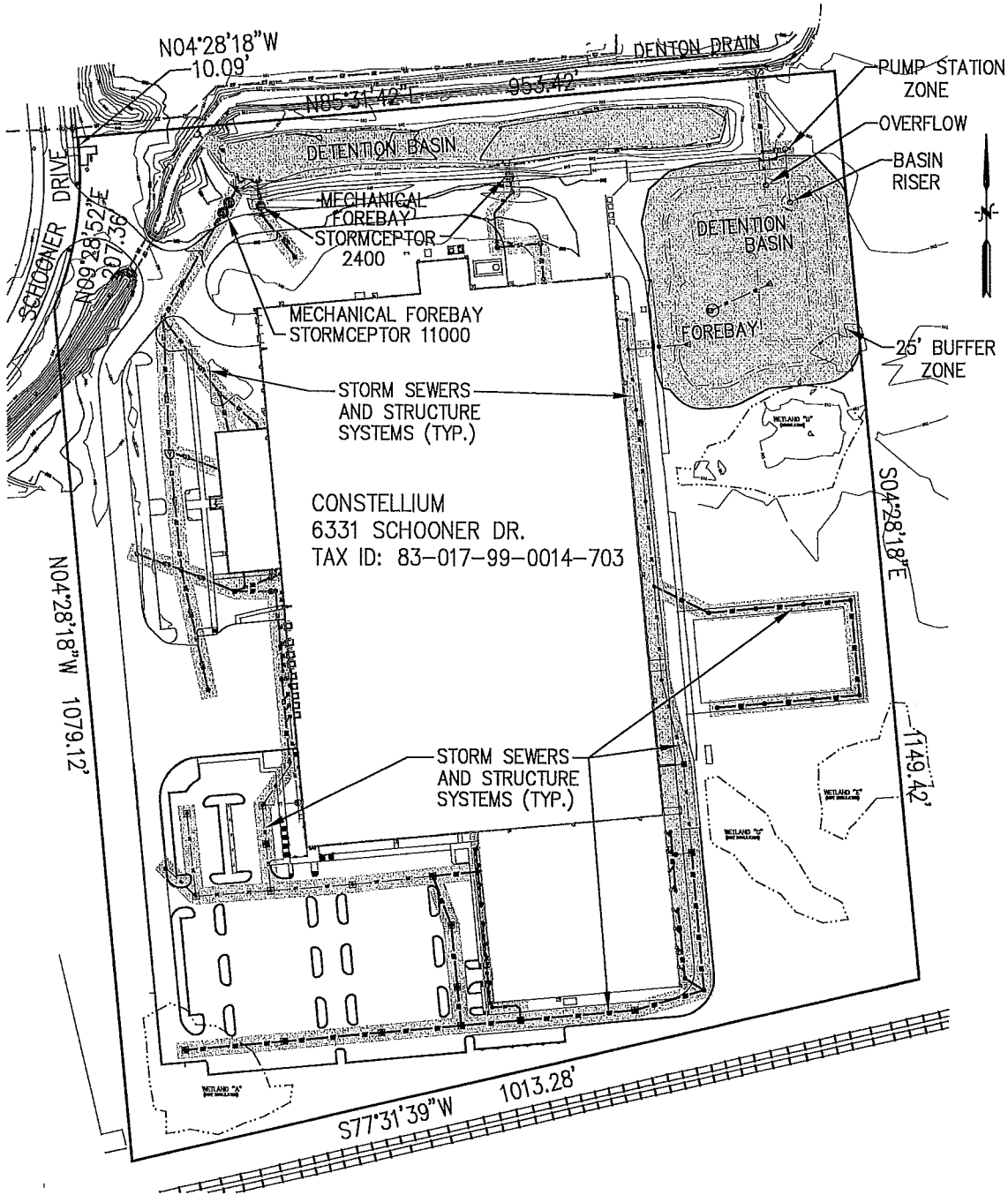
PROPERTY OWNER:
ARC CSVBTMI001, LLC
6331 Schooner Drive
Belleville, MI 48111
Contact: Jason Ellerson
Phone: (734) 879-9726

SCALE: NO SCALE
PROJECT No.: 9173300
DWG NAME: 3300 MNGMT
MAR. 01, 2018

DESINE INC
(810) 227-9533
CIVIL ENGINEERS
LAND SURVEYORS
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

EXHIBIT A

PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM



LEGEND

	VAN BUREN TOWNSHIP STORM MAINTENANCE RESPONSIBILITY
	EXISTING STORM SEWER
	PROPOSED STORM SEWER
	CATCH BASIN
	MANHOLE
	FLARED END SECTION
	CONTROL STRUCTURE

WAYNE COUNTY DPS PERMIT: M-
WAYNE COUNTY DPS PLAN REVIEW: R18-026

PROJECT:
CONSTELLIUM
6331 Schooner Drive
Belleville, MI 48111
Wayne County, MI

PROPERTY OWNER:
ARC CSVBTMI001, LLC
6331 Schooner Drive
Belleville, MI 48111
Contact: Jason Ellerson
Phone: (734) 879-9726

SCALE: NO SCALE
PROJECT No.: 9173300
DWG NAME: 3300 MNGMT
MAR. 01, 2018

DESIGN INC
(810) 227-9533
**CIVIL ENGINEERS
LAND SURVEYORS**
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

EXHIBIT B

STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

PROPERTY INFORMATION:
CONSTELLUM
 6331 SCHOONER DRIVE
 BELLEVILLE,
 WAYNE COUNTY, MICHIGAN

PROPERTY OWNER:
 ARC CSVBTM001, LLC
 6331 SCHOONER DRIVE
 BELLEVILLE, MI 48111

WAYNE COUNTY DPS PERMIT NO.: M-
WAYNE COUNTY DPS PLAN REVIEW NO.: R18-026

A. Physical Limits of the Storm Water Management System

The Storm Water Management System (SWMS) subject to this Long-Term Maintenance Plan is depicted on Exhibit A to the Maintenance Agreement and includes, without limitations, the storm sewers, swales, manholes, catch basins, storm water inlets, forebay, spillway, detention basin, outlet structures, pump station, buffer zone, and closed conduits that convey flow from the detention basin to the Wayne County Denton Drain.

For purposes of this Plan, this Storm Water Management System and all of its components as shown on Exhibit A is referred to as the "CONSTELLUM SWMS".

B. Time Frame for Long-Term Maintenance Responsibility

ARC CSVBTM001, LLC is responsible for maintaining the CONSTELLUM SWMS, which includes complying with applicable requirements of the Van Buren Township or Wayne County Soil Erosion and Sedimentation Control program, until Wayne County releases the construction permit. Long-Term Maintenance responsibility for the CONSTELLUM SWMS commences when defined by the Maintenance Permit issued by Wayne County. Long-Term Maintenance continues in perpetuity.

C. Manner of Ensuring Maintenance Responsibility

Van Buren Township has assumed responsibility for Long-Term Maintenance of the CONSTELLUM SWMS. ARC CSVBTM001, LLC, through a Maintenance Agreement with Van Buren Township to reimburse for maintenance, repairs, restoration, and any necessary construction of the CONSTELLUM SWMS, has agreed to perform the necessary maintenance activities required by this Plan. Van Buren Township retains the right to enter the property and perform the necessary maintenance of the CONSTELLUM SWMS if ARC CSVBTM001, LLC fails to perform the required maintenance activities.

To ensure that the CONSTELLUM SWMS is maintained in perpetuity, the map of the physical limits of the Storm Water Management System (Exhibit A), this Plan (Exhibit B), the resolution attached as Exhibit C, and the Maintenance Agreement between Van Buren Township and the Property Owner shall be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded document will be provided to the County and Township.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring / inspections, preventative maintenance and remedial actions). Table 1 also identifies site-specific work needed to ensure that the Storm Water Management System functions properly as designed.

While performing maintenance, chemicals should not be applied to the forebay, open detention basin, or in/along watercourses.

TABLE 1

STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE								
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS							
	Storm Collection System (inlets, catch basins, manholes, swales, sewers)	Inlets to Forbays & Detention Basins	Mechanical / Open Forebays & Det. Basins	Pump, Outlet Control Structures & Pipes	Buffer Strips	Spillways, Rip Rap	Pavement areas, Others	FREQUENCY
MONITORING / INSPECTION								
Inspect for sediment accumulation** and/or clogging of stone filter	X	X	X	X				Annually
Inspect for floatables, dead vegetation, and debris	X	X	X	X	X			Annually and after major storm events
Inspect for erosion and integrity of banks and berms	X	X	X	X	X	X		Annually and after major storm events
Monitor plantings and vegetation	X		X		X			2 Times per year
Inspect all components during wet weather & compare to As-Built Plans	X	X	X	X	X	X		Annually
Ensure means of access for maintenance remain clear and open	X	X	X	X	X	X		Annually
PREVENTATIVE MAINTENANCE								
Mowing			X		X			As needed, select areas only*
Remove accumulated sediment	X	X	X	X				As needed**
Remove floatables, dead vegetation, and debris	X	X	X	X	X			As needed
Replace or wash and reuse stone riser filters			X					Every 3 years, or as needed***
Sweeping of Paved Surfaces, Clean Out Oil Spills	X	X	X	X	X	X	X	As Needed/Clean Oil Spills Immediately
REMEDIAL ACTIONS								
Repair / Stabilize areas of erosion	X	X	X	X	X	X		As Needed
Replace dead plantings, bushes, trees, Reseed Bare Areas			X		X			As Needed
Structural repairs	X	X	X	X	X	X		As Needed
Make adjustments / repairs to ensure proper functioning	X	X	X	X	X	X		As Needed
NOTES								
* As per Local Community Ordinance ** Mechanical Forebays, open Forebays & Detention Basins to be cleaned whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed. *** Replace stones if they can not be adequately cleaned.								

PROJECT:

CONSTELLUM
 6331 Schooner Drive
 Belleville, MI 48111
 Wayne County, MI

PROPERTY OWNER:

ARC CSVBTM001, LLC
 6331 Schooner Drive
 Belleville, MI 48111
 Contact: Jason Ellerson
 Phone: (734) 879-9726

SCALE: NO SCALE

PROJECT No.: 9173300

DWG NAME: 3300 MNGMT

MAR. 01, 2018

DESIGN INC
 (810) 227-9533
CIVIL ENGINEERS
LAND SURVEYORS
 2183 PLESS DRIVE
 BRIGHTON, MICHIGAN 48114

RESOLUTION 2018-09

CHARTER TOWNSHIP OF VAN BUREN
TOWNSHIP BOARD

LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM
FOR ARC CSVBTMI001, LLC.

At a Regular Meeting of the Charter Township of Van Buren Board of Trustees
on _____, 2018, the following resolution was offered

WHEREAS, chapter 7 of the Wayne County Storm Water Management Ordinance ("Wayne County Ordinance"), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed; and,

WHEREAS, Rule 1001 of the Wayne County Storm Water Management Administrative Rules ("Administrative Rules") requires applicants for storm water construction approval to submit long term maintenance plans as part of an application for storm water construction approval; and,

WHEREAS, ARC CSVBTMI001, LLC, ("Developer"), as property owner, has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to a project named Constellium Addition ("Project") located at 6331 Schooner in Van Buren, Michigan 48111; and,

WHEREAS, Developer's application for storm water construction approval has been assigned permit review number R-18-026; and permit number M-50256; and,

WHEREAS, Developer submitted a plan to the County and the Township ("Plan") for long term maintenance of the storm water management system at the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution; and,

WHEREAS, the Plan has been reviewed and approved by the Township engineer and Planning Commission, in accordance with the development of the Project, located at 6331 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-703) in Van Buren Township by the Developer, a Michigan company, whose address is 6331 Schooner, MI 48111; and,

WHEREAS, the Township has agreed to assume jurisdiction and accept responsibility for long term maintenance of the storm water management system at the Project in perpetuity, in the event the Developer does not maintain the storm water Plan for the Project; subject, however, to the storm water management system maintenance and repair agreement ("Agreement") between the Township and Developer as authorized by Rule 1002 by which the Developer shall undertake this responsibility, and provided further the said acceptance of jurisdiction and maintenance excludes all storm water related structures in

Wayne County's rights of ways associated with or part of the Project by the Developer on a parcel of land known as 6331 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-703.)

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Van Buren, subject to the Rule 1002 Agreement, assumes jurisdiction over and accepts responsibility for long term maintenance of the storm water management system at the Project pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

BE IT FURTHER RESOLVED, that the Supervisor and/or Clerk be and hereby are authorized to execute a Wayne County storm drainage maintenance permit number M-50256 on behalf of the Charter Township of Van Buren in connection with the Project by the Developer on a parcel of land known as 6331 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-703) in Van Buren Township.

BE IT FURTHER RESOLVED, that the Supervisor and Clerk be and hereby are authorized to execute a Storm Water Management System Maintenance & Repair Agreement with the Developer for the Project to require Developer to assume all costs for maintenance and operation of storm sewer

facilities outside of the Wayne County rights of ways associated with or part of the Project by the Developer as owner of the property in Van Buren Township.

AYES:

NAYS:

ABSENT:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees, at a regular meeting held on this _____ day of June, 2018.

Leon Wright, CMC

Clerk, Charter Township of Van Buren

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 06/04/18

Board Meeting: 06/05/18

Consent Agenda _____

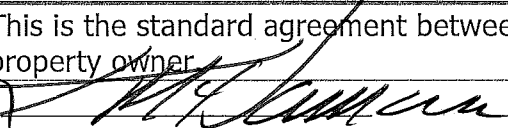
New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	Granting approval of the Stormwater Maintenance Agreement And Board Resolution with Mayser USA, Inc., at 6200 Schooner in Van Buren, Michigan 48111
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Granting approval of the Stormwater Maintenance Agreement And Board Resolution with Mayser USA, Inc., at 6200 Schooner in Van Buren, Michigan 48111, and authorize the Supervisor and the Clerk or their designees to sign the permit and resolution 2018-08.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
This agreement designates that the property owner will be responsible for and maintain the stormwater facilities on the property at 6200 Schooner.	
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Supervisor or his designee to sign Agreement.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	This is the standard agreement between Van Buren Township and a property owner.
APPROVAL OF SUPERVISOR	

STORM WATER MANAGEMENT SYSTEM MAINTENANCE AND REPAIR AGREEMENT

This Storm Water Management System Maintenance and Repair Agreement ("AGREEMENT") made and entered into as of _____, 2018 by and among the CHARTER TOWNSHIP OF VAN BUREN, a municipal corporation, with principal offices located at 46425 Tyler Rd, Van Buren Township, MI 48111, hereafter referred to as the "TOWNSHIP"; and Mayser USA, Inc., a Michigan company, whose principal office is located at 6200 Schooner Drive, Van Buren Township, Michigan 48111, hereafter referred to as "OWNER".

WITNESSETH:

WHEREAS, The OWNER owns a certain real property located at 6200 Schooner Drive, in Van Buren Township, Wayne County, Michigan and described in the legal Description attached as Exhibit A; and

WHEREAS, The OWNER proposes to develop the property described on Exhibit A as a manufacturing facility and in connection therewith has submitted a storm Water management system plan to Wayne County and the Township ("Plan"); and

WHEREAS, Wayne County requires that the construction, maintenance and repair responsibilities for any proposed storm water management system to be constructed in Van Buren Township, including the storm water management system to be constructed within the proposed manufacturing facility property as part of the construction and development of the manufacturing facility and connected to the Wayne County storm water management system, be accepted by Van Buren Township; and

WHEREAS, the TOWNSHIP has adopted a resolution as required by the Wayne County Office of Public Services to assume jurisdiction of said on-site storm Water management system, said jurisdiction having been assumed by the TOWNSHIP at the request of and benefit for the OWNER in order to complete construction of the propped manufacturing facility and accommodate the OWNER and all future owners of the property and/or manufacturing facility; and

WHEREAS, the OWNER wished to outlet storm drainage from the proposed manufacturing facility property through connection(s) within the property described in Exhibit A, the connection being made by owner as shown on Exhibit A. As shown Exhibit A, attached hereto and made a part hereof by Reference, the open ditch connection are hereinafter referred to as the "CONNECTIONS" and the proposed storm water management system to be Contracted as per of the proposed manufacturing facility and which will access via the CONNECTION is hereinafter referred to as the "FACILITY", and

WHEREAS, the TOWNSHIP has received permit number M 49117 ("Permit") Attached as Exhibit C issued by Wayne County authorizing the construction operation and maintenance of the OWNER's Plan, CONNECTIONS and FACILITY; and

WHEREAS, the TOWNSHIP and OWNER desire to transfer the responsibilities of the Permit from the TOWNSHIP to the OWNER, or OWNER's successors and assigns, and confirm the terms and conditions of said transfer of responsibilities by this Agreement.

NOW THEREFORE, in consideration of the premises the foregoing recitals fully incorporated into this Agreement and undertakings of the parties set forth in this AGREEMENT, the parties agree as follows:

1. The OWNER shall be responsible for and shall pay all costs related to the construction, operation, maintenance and repair of the FACILITY. The OWNER shall be responsible for all subsequent liabilities and costs for the maintenance, operation, repair and replacement of the FACILITY. The OWNER shall be fully, completely and unconditionally responsible for, shall assume all TOWNSHIP obligations under the Permit and shall pay all costs related to performing the requirements of the Permit and Plan
2. The TOWNSHIP may enter upon the OWNER's property upon reasonable notice for the purposes of inspecting, repairing and maintaining said storm drainage system and private sewer pipe, in which event the OWNER agrees to pay to the TOWNSHIP all charges and expenses incurred thereon. In the event that the OWNER shall, at any time, fail to carry out the responsibilities specified within This Agreement, and/or in the event of a failure to preserve and/or maintain the FACILITY in reasonable order and condition. TOWNSHIP may serve written notice upon the Owner setting forth the deficiencies in maintenance and/or preservation along with a demand that the deficiencies be cured within a stated reasonable time period and, if not cured, TOWNSHIP shall thereupon have the power and authority, but not the obligation, to enter upon the Property, or cause its agents or contractors to enter the Property and perform such obligation or take such corrective measures as reasonably found by the TOWNSHIP to be appropriate or necessary. The cost and expense of making and financing such actions by the TOWNSHIP, including notices by the TOWNSHIP and actual legal fees incurred by the TOWNSHIP, plus and administrative fee in an amount not to exceed twenty-five (25%) percent of the total of all such costs and expenses incurred, shall be paid by OWNER within thirty (30) days of a billing to the OWNER. All unpaid amounts may be

placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes. In the discretion of the TOWNSHIP, such costs and expenses may be collected by suit initiated against the OWNER and in such event; the OWNER shall pay all court costs and actual attorney fees incurred by the TOWNSHIP in connection with such suit.

3. The CONNECTIONS shall be designed to restrict its storm water flow capacity to the amount shown on Exhibit A within the FACILITY for the purpose of draining the proposed manufacturing facility in the manner described on Exhibit A.
4. The TOWNSHIP shall assign to the OWNER, its successors and assigns, the revocable Permit executed between the TOWNSHIP and WAYNE COUNTY OFFICE OF PUBLIC SERVICES authorizing the CONNECTIONS, as shown on Exhibit A, and the OWNER and their successors or assigns shall be bound by said revocable Permit and the conditions of the Storm Water Discharge Permit issued by the Wayne County Department of Public Service and the Storm Sewer Maintenance Schedule as described on the Exhibit "B" of this AGREEMENT.
5. In the event that operation, maintenance or repair of the FACILITY within the manufacturing facility becomes necessary, in the opinion of the regulating agencies, and the OWNER or their successors or assigns do not undertake the operation, maintenance or repair of the FACILITY within sixty (60) days after written notice from the regulating agencies, then the OWNER or their successors or assigns shall become responsible for any and all costs to the TOWNSHIP for operation, maintenance or repair of the FACILITY, which costs shall be borne by the OWNER or their successors or assigns.
6. If in the future, Wayne County or any other public agency imposes higher or additional standards or requirements, those additional standards or requirements shall be deemed to automatically become part of the Maintenance and Repair Obligations of OWNER. It is the intention of the parties that all costs associated with or attributable to the Storm Water Maintenance FACILITY will at all time be paid by the OWNER as OWNER'S sole responsibility cost and expense.
7. The OWNER shall defend, indemnify and save harmless the TOWNSHIP, its employees, agents, servants and elected officials, from any claims, costs, demands, actions, injuries, expenses, attorney fees and damages of any kind or nature whatsoever, fixed or contingent, known or unknown, which occur to property, flooding of lands, personal injury or diminutions arising out of or in any way connected with the design, construction, ownership, inspection, maintenance, repair, operation (or omission in such regard) or use of the FACILITY or CONNECTIONS or the use of the Wayne County storm water management system to drain the FACILITY or the CONNECTIONS, which arise out of carrying storm drainage from the manufacturing facility into the flooding of the manufacturing facility or diminution in the use of the CONNECTIONS, or failure of the OWNER to comply with the requirements of the Permit or Plan or any other obligations of this Agreement.

8. This AGREEMENT shall continue in force for as long as the TOWNSHIP is obligated to WAYNE COUNTY OFFICE OF PUBLIC SERVICES, and shall run with the land. Further, this AGREEMENT shall be binding on the parties and their respective successors and assigns.
9. The OWNER shall record this AGREEMENT with the Wayne County Register of Deed, as agreement with respect to the retail facility to ensure that this AGREEMENT shall be binding on the parties, and their successors and assignees in interest until such a time as is described in paragraph 8 above. The OWNER, within thirty (30) days of this AGREEMENT, shall provide the recording at the Wayne County Register of Deeds. Should the OWNER fail to timely record this Agreement, the TOWNSHIP may record the Agreement and the Owner shall pay the costs associated therewith.
10. Failure of the OWNER to timely pay to the TOWNSHIP any amounts due under this Agreement such amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes.
11. In accordance with 1976 PA 453, the parties hereto covenant not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion national origin, age, sex, height, weight, or marital status, and to require a similar covenant on the part of any subcontractor employed in the performance of this AGREEMENT.

(Signatures on the following page)

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by the respective duly authorized officers, managers, or members all as of the day and year above written.

OWNER:

Mayser USA, Inc.
6200 Schooner Drive
Belleville MI, 48111

By: _____

Its: Manager

By: _____

Its: Manger

-and-

By: _____

Its:

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me
This ____ day of ____, 2018, by ____ in his
capacity as Manager of Mayser USA, Inc., a
Michigan company,

Notary Public, _____ County, _____

My commission expires: _____

(Signatures on the following page)

TOWNSHIP:
CHARTER TOWNSHIP OF VAN BUREN,
A Michigan Body Public

By: _____
Kevin McNamara, Supervisor

By: _____
Leon Wright, Clerk, CMC

STATE OF MICHIGAN)
) ss
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by Kevin McNamara and Leon Wright, the Supervisor and Clerk, respectively, of the Charter Township of Van Buren, a Michigan body public, on behalf of said body.

Notary Public, Wayne County, Michigan

My commission expires: _____

DRAFTED BY AND WHEN
RECORDED RETURN TO:

Clerk's Office
Attn: Leon Wright, Clerk
Charter Township of Van Buren
46425 Tyler Road
Belleville, MI 48111

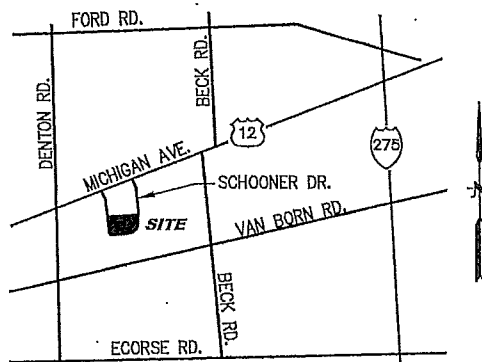
EXHIBIT A

PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM

LEGAL DESCRIPTION

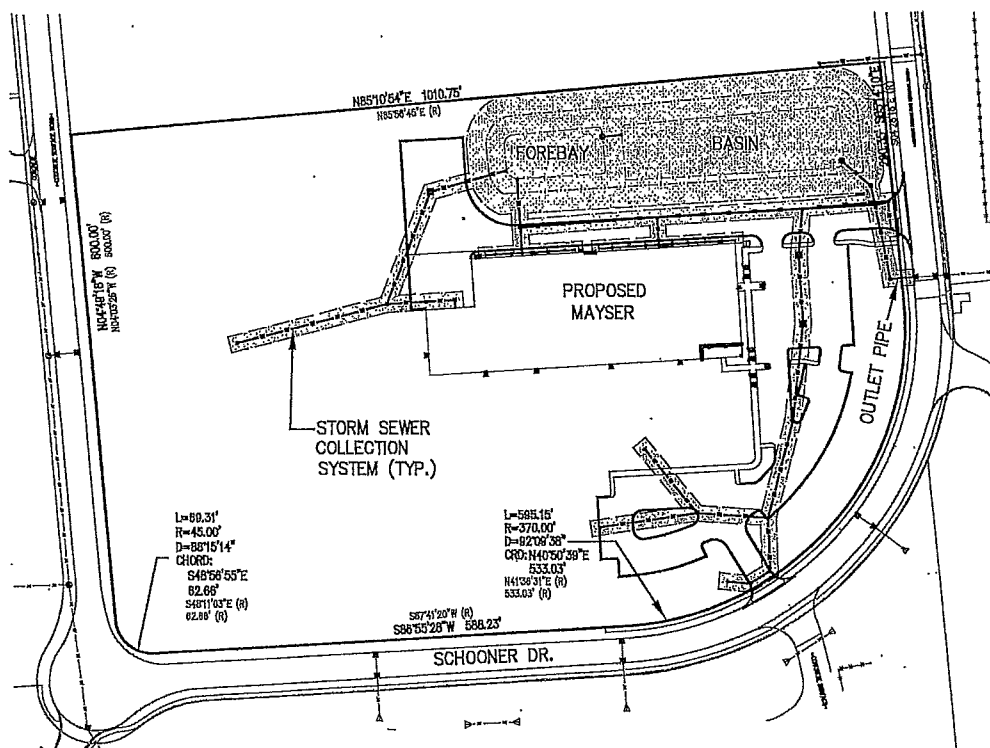
Southerly Part of Parcel No. 83-017-99-0014-704 14.58± Acres

Situated in the Township of Van Buren, County of Wayne and State of Michigan, and described as follows: Commencing at the South 1/4 Corner of Section 32, Town 2 South, Range 8 East, Canton Township, Wayne County, Michigan; thence S87°37'34"W (S88°23'26"W record) 61.08 feet along the South line of said Section 32, also being the North line of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan; thence along the Westerly line of Schooner Drive (60 foot wide Right-of-Way) the following two courses: (1) Southerly 27.29 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 04°13'31" and having a chord bearing S07°20'55"E (S06°37'03"E record) 27.28 feet and (2) S05°14'10"E (S04°28'18"E record) 750.68 feet to the PLACE OF BEGINNING; thence continuing along the boundary line of said Schooner Drive the following five courses: (1) S05°14'10"E (S04°28'18"E record) 290.35 feet, (2) Southwesterly 595.15 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 92°09'38" and having a chord bearing S40°50'39"W (S41°36'31"W record) 533.03 feet, (3) S86°55'28"W (S87°41'20"W record) 588.23 feet, (4) Northwestwesterly 69.31 feet along the arc of a 45.00 foot radius curve to the right, through a central angle of 88°15'14" and having a chord bearing N48°56'55"W (N48°11'03"W record) 62.66 feet and (5) N04°49'18"W (N04°03'26"W record) 600.00 feet; thence N85°10'54"E 1010.75 feet (N85°56'45"E 1010.65 feet record) to the Place of Beginning. Being a part of the North 1/2 of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan. Containing 14.58 acres of land, more or less. Subject to and together with all easements and restrictions affecting title to the above described premises.



LOCATION MAP

NOT TO SCALE



LEGEND

- VAN BUREN TOWNSHIP STORM MAINTENANCE RESPONSIBILITY
- ST EXISTING STORM SEWER
- ST PROPOSED STORM SEWER
- CATCH BASIN
- DRMANHOLE
- FLARED END SECTION
- CONTROL STRUCTURE

WAYNE COUNTY DPS PERMIT: M-
WAYNE COUNTY DPS PLAN REVIEW: R16-278

PROJECT:

MAYSER USA

SCHOONER DRIVE
VAN BUREN TOWNSHIP
WAYNE COUNTY

CLIENT:

MAYSER USA INC.
4812 DEWITT ROAD
CANTON, MICHIGAN 48188
(734) 858-1290

SCALE: NO SCALE

PROJECT No.: 9152548

DWG NAME: 2548-UT5

AUG 4, 2016

DESINE INC
(810) 227-9533
CIVIL ENGINEERS
LAND SURVEYORS
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

EXHIBIT B

STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

PROPERTY INFORMATION:
MAYSER USA
SCHOONER DRIVE
VAN BUREN TOWNSHIP,
WAYNE COUNTY, MICHIGAN

PROPERTY OWNER:
MAYSER USA, INC.
4812 DEWITT ROAD
CANTON, MI 48188

WAYNE COUNTY DPS PERMIT NO.: M-
WAYNE COUNTY DPS PLAN REVIEW NO.: R16-278

A. Physical Limits of the Storm Water Management System

The Storm Water Management System (SWMS) subject to this Long-Term Maintenance Plan is depicted on Exhibit A to the Maintenance Agreement and includes, without limitations, the storm sewers, swales, manholes, catch basins, storm water inlets, forebay, spillway, detention basin, outlet structures, buffer zone, and closed conduits that convey flow from the detention basin to the Storm Sewer System within the Schooner Road Right of Way.

For purposes of this Plan, this Storm Water Management System and all of its components as shown on Exhibit A is referred to as the "MAYSER USA SWMS".

B. Time Frame for Long-Term Maintenance Responsibility

MAYSER USA, Inc. is responsible for maintaining the MAYSER USA SWMS, which includes complying with applicable requirements of the Van Buren Township or Wayne County Soil Erosion and Sedimentation Control program, until Wayne County releases the construction permit. Long-Term Maintenance responsibility for the MAYSER USA SWMS commences when defined by the Maintenance Permit issued by Wayne County. Long-Term Maintenance continues in perpetuity.

C. Manner of Ensuring Maintenance Responsibility

Van Buren Township has assumed responsibility for Long-Term Maintenance of the MAYSER USA SWMS. MAYSER USA, Inc., through a Maintenance Agreement with Van Buren Township to reimburse for maintenance, repairs, restoration, and any necessary construction of the MAYSER USA SWMS, has agreed to perform the necessary maintenance activities required by this Plan. Van Buren Township retains the right to enter the property and perform the necessary maintenance of the MAYSER USA SWMS if MAYSER USA, Inc. fails to perform the required maintenance activities.

To ensure that the MAYSER USA SWMS is maintained in perpetuity, the map of the physical limits of the Storm Water Management System (Exhibit A), this Plan (Exhibit B), the resolution attached as Exhibit C, and the Maintenance Agreement between Van Buren Township and the Property Owner shall be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded document will be provided to the County and Township.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring / inspections, preventative maintenance and remedial actions). Table 1 also identifies site-specific work needed to ensure that the Storm Water Management System functions properly as designed.

While performing maintenance, chemicals should not be applied to the forebay, open detention basin, or in/along watercourses.

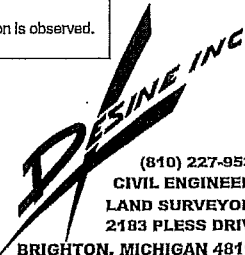
TABLE 1

STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE											
MAINTENANCE ACTIVITIES	SYSTEM COMPONENT										FREQUENCY
	Catch Basins, Inlets & Storm Sewers	Channels & Swales	Basin Inlets, Outlets & Gratings	Forebay	Detention Basin	Outlet Control Structures	Spillway	Buffer Zone	Rip Rap	Pavement	
MONITORING / INSPECTION											
Inspect for sediment accumulation** and/or clogging of stone filter	X	X	X	X	X	X	X		X		Annually
Inspect for floatables, dead vegetation, and debris	X	X	X	X	X	X	X				Annually and after major storm events
Inspect for erosion and integrity of banks and berms		X	X	X	X		X	X	X		Annually and after major storm events
Inspect all components during wet weather & compare to As-Built Plans	X	X	X	X	X	X	X	X	X	X	Annually
Monitor plantings and vegetation		X		X	X			X			2 Times per year
Ensure means of access for maintenance remain clear and open	X	X	X	X	X	X	X	X	X	X	Annually
PREVENTATIVE MAINTENANCE											
Mowing		X		X	X			X			As needed*
Remove accumulated sediment	X	X	X	X	X	X	X		X		As needed**
Remove floatables, dead vegetation, and debris	X	X	X	X	X	X	X				As needed
Replace or wash and reuse stone riser filters						X					Every 3 years, more frequently as needed***
Replace surface components (e.g. soil, underdrain, etc.)				X						X	Every 5 years, or as needed (e.g. when water ponds more than 6 hours)
Remove Invasive plant species		X		X	X			X			Annually
Sweeping of paved surfaces (streets and parking lots)									X		2 Times per year
REMEDIAL ACTIONS											
Repair / Stabilize areas of erosion		X	X	X	X		X	X	X		As Needed
Replace dead plantings, bushes, trees		X		X	X			X			As Needed
Reseed bare areas		X		X	X			X			As Needed
Structural repairs	X		X			X				X	As Needed
Make adjustments / repairs to ensure proper functioning	X	X	X	X	X	X	X	X	X	X	As Needed
Clean out oil and gas spills	X	X	X	X	X	X	X	X	X	X	Immediately

* Not to exceed the length allowed by the local community ordinance.

** Forebays & Detention Basins to be cleared when sediments accumulate to a depth of 6-12 inches or if sediment re-suspension is observed.

*** Replace stone if it cannot be adequately cleaned.

PROJECT: MAYSER USA SCHOONER DRIVE VAN BUREN TOWNSHIP WAYNE COUNTY	CLIENT: MAYSER USA INC. 4812 DEWITT ROAD CANTON, MICHIGAN 48188 (734) 858-1290	SCALE: NO SCALE PROJECT No.: 9152548 DWG NAME: 2548-UT5 AUG 4, 2016	 (810) 227-9533 CIVIL ENGINEERS LAND SURVEYORS 2183 PLESS DRIVE BRIGHTON, MICHIGAN 48114
---	--	--	---

RESOLUTION 2018-08

CHARTER TOWNSHIP OF VAN BUREN
TOWNSHIP BOARD

LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM
FOR MAYSER USA, INC.

At a Regular Meeting of the Charter Township of Van Buren Board of Trustees
on _____, 2018, the following resolution was offered

WHEREAS, chapter 7 of the Wayne County Storm Water Management Ordinance ("Wayne County Ordinance"), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed; and,

WHEREAS, Rule 1001 of the Wayne County Storm Water Management Administrative Rules ("Administrative Rules") requires applicants for storm water construction approval to submit long term maintenance plans as part of an application for storm water construction approval; and,

WHEREAS, Mayser USA Inc., ("Developer"), as property owner, has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to a project named Mayser USA ("Project") located at 6200 Schooner in Van Buren, Michigan 48111; and,

WHEREAS, Developer's application for storm water construction approval has been assigned permit review number R-16-278; and permit number M-49117; and,

WHEREAS, Developer submitted a plan to the County and the Township ("Plan") for long term maintenance of the storm water management system at the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution; and,

WHEREAS, the Plan has been reviewed and approved by the Township engineer and Planning Commission, in accordance with the development of the Project, located at 6200 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-704) in Van Buren Township by the Developer, a Michigan company, whose address is 6200 Schooner, MI 48111; and,

WHEREAS, the Township has agreed to assume jurisdiction and accept responsibility for long term maintenance of the storm water management system at the Project in perpetuity, in the event the Developer does not maintain the storm water Plan for the Project; subject, however, to the storm water management system maintenance and repair agreement ("Agreement") between the Township and Developer as authorized by Rule 1002 by which the Developer shall undertake this responsibility, and provided further the said acceptance of jurisdiction and maintenance excludes all storm water related structures in

Wayne County's rights of ways associated with or part of the Project by the Developer on a parcel of land known as 6200 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-704.)

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Van Buren, subject to the Rule 1002 Agreement, assumes jurisdiction over and accepts responsibility for long term maintenance of the storm water management system at the Project pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

BE IT FURTHER RESOLVED, that the Supervisor and/or Clerk be and hereby are authorized to execute a Wayne County storm drainage maintenance permit number M-49117 on behalf of the Charter Township of Van Buren in connection with the Project by the Developer on a parcel of land known as 6200 Schooner in Van Buren, Michigan 48111 (parcel V125-83-017-99-0014-704) in Van Buren Township.

BE IT FURTHER RESOLVED, that the Supervisor and Clerk be and hereby are authorized to execute a Storm Water Management System Maintenance & Repair Agreement with the Developer for the Project to require Developer to assume all costs for maintenance and operation of storm sewer

facilities outside of the Wayne County rights of ways associated with or part of the Project by the Developer as owner of the property in Van Buren Township.

AYES:

NAYS:

ABSENT:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees, at a regular meeting held on this _____ day of June, 2018.

Leon Wright, CMC

Clerk, Charter Township of Van Buren

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION, CALL

FOR INSPECTION



**WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES**

PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

M-49117

ISSUE DATE

3/21/2018

EXPIRES

REVIEW No.

R 16-278

WORK ORDER

PROJECT NAME

MAINTENANCE PERMIT FOR MAYSER USA INDUSTRIAL SITE

LOCATION

SCHOONER (SOUTH PORTION OF SCHOONER DRIVE LOOP.)

CITY/TWP

VAN BUREN TWP

PERMIT HOLDER

VAN BUREN TOWNSHIP
46425 TYLER RD
BELLEVILLE, MI 48111

CONTRACTOR

CONTACT

MATTHEW BEST

(734) 699-8913

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE VAN BUREN TOWNSHIP TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE TOWNSHIP OF VAN BUREN SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND © OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE TOWNSHIP OF VAN BUREN SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE TOWNSHIP OF VAN BUREN SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY

Rand Construction Engineering Inc.

PLANS APPROVED BY

Razi, M.

REQUIRED ATTACHMENTS

EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM

EXHIBIT 'B': LONG TERM MAINTENANCE PLAN

EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

PERMIT HOLDER NAME

PERMIT HOLDER / AUTHORIZED AGENT

DATE

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

PREPARED BY

VALIDATED BY Ms. JANICE CLARKE
PERMIT COORDINATOR

DATE

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 06/04/18

Board Meeting: 06/05/18

Consent Agenda _____

New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	To approve a budget amendment of \$200,000 into Public Services for various projects.
DEPARTMENT	Public Services
PRESENTER(S)	Matthew R. Best, Director of Public Services
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
------------------	--

Several projects that were budgeted for 2017 were not started and/or completed. Some of these projects were completed in early 2018. Staff is requesting the Board consider approval of a budget amendment of \$200,000, transferred from the fund balance to allow for the completion of these projects

BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
---	--

See attachments.

BUDGET IMPLICATION	\$200,000.00 - It is neutral to current budget.
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IMPLEMENTATION NEXT STEP	If approved, Public Services will finish 2017 Projects
--------------------------	--

DEPARTMENT RECOMMENDATION	Approval
---------------------------	----------

COMMITTEE/COMMISSION RECOMMENDATION	
-------------------------------------	--

ATTORNEY RECOMMENDATION	
-------------------------	--

(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS	
--------------------	--

APPROVAL OF SUPERVISOR	<u>Daniel Selman</u>
------------------------	----------------------



MEMO

TO: Board of Trustees

FROM: Matthew R. Best, M.S.
Director of Public Services

RE: Capital Improvements Plan – 2017 to 2018 Amendment

DATE: May 29, 2018

Several projects that were planned for 2017 were not started and/or completed. Some of these projects were completed in early 2018. Staff is requesting the Board consider approval of a budget amendment of \$200,000, transferred from the fund balance to allow for the completion of these projects.

The projects which are part of this are found in the table below. A brief description for each project/effort is provided. A budget amount for each item is provided as well as quotes for the work for reference if available. Please remember that all projects over \$20,000 will be brought back to the Board of Trustees for approval.

Table 1-1: CIP (2017 to 2018)

	Department	Cost
Carpet (Police and Assessors)	B&G	\$ 21,500.00
Carpet (Fire Stations)	FD	\$ 25,500.00
A&E Costs	B&G	\$ 100,000.00
S&N Assessment Project	B&G	\$ 13,000.00
Carport Replacement	B&G	\$ 40,000.00

Total: \$ 200,000.00

The Developmental Services team is looking for the Board to consider approval of this budget amendment. This request involves the Board to approve the transfer of \$200,000 into the appropriate budget accounts for these projects.

Carpet - Police and Assessors	\$21,500
New carpet for Police and Assessor's Office	
Carpet - Fire Department	\$25,500
New carpet for at Fire Station #1 and #2	
A & E Costs	\$100,000
Capital Improvement Projects - Architectural and Engineering Costs	
Space and Needs Assessment Project	\$13,000
Evaluation of Main Township Campus space and needs	
Report of projected needs and recommendations	
Public Safety – Carport Replacement	\$40,000
Replace Public Safety Carport	
Existing carport is unsafe and needs to be removed.	

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

WORK STUDY MEETING DATE: 6/04/18

BOARD MTG. DATES: 6/05/18

Consent Agenda X

New Business _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider adoption of the revised Board of Zoning Appeals Rules of Procedure
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	N/A

Agenda topic

ACTION REQUESTED	To consider adoption of the revised Board of Zoning Appeals Rules of Procedure.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	At its December 2017 meeting the Board of Zoning Appeals (BZA) requested that staff take a look at the current Rules of Procedure to determine if the document was up to date and met best practices. After several meetings and a considerable amount of review and discussion the BZA ultimately recommended that the Township Board approve this document at their April meeting. Despite reformatting the document, there have been several changes which provide clarification on several items including conflict of interest, ex parte contact, what need to be included in minutes, etc. I look forward to the Board's discussion on this item.
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Once adopted a copy of the Rules of Procedure will be filed in the Clerk's Office.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval
ATTORNEY RECOMMENDATION	N/A (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	<i>Daniel Selman</i>

CHARTER TOWNSHIP OF VAN BUREN
BOARD OF ZONING APPEALS RULES OF PROCEDURE
DRAFT 4-11-18
Effective:

ARTICLE 1: AUTHORITY

These rules of procedure are adopted by the Charter Township of Van Buren Board of Zoning Appeals (hereinafter referred to as the "BZA"), to facilitate the duties of the BZA as outlined in Public Act 110 of 2006, as amended, being the Michigan Zoning Enabling Act, (M.C.L. 125.3101 et. seq.) and the Charter Township of Van Buren Zoning Ordinance.

ARTICLE 2: MEMBERSHIP

Section 1. The BZA shall consist of seven (7) regular members and two (2) alternate members appointed by the Charter Township of Van Buren Board of Trustees as follows:

- A. Planning Commission Liaison.** One (1) member shall be a member of the Township Planning Commission.
- B. Township Board Liaison.** One (1) member of the Township Board may be a regular member or alternate member of the BZA, but shall not be the chairperson of the BZA.
- C. Other Members.** The remaining members shall be electors of the Township selected and appointed by the Township Board from among the electors, residing in the unincorporated area of the Township, who shall be representative of the population distribution and of the various interests present in the Township. No employee or contractor of the Township Board may serve simultaneously as a member or employee of the BZA.
- D. Alternates.** The Township Board shall appoint two (2) alternate members to the BZA who shall have authority to vote on appeals that come before the BZA. The alternate members shall only be allowed to sit in place of a regular member of the BZA. The alternate members shall only be allowed to sit as members of the BZA and/or vote when a regular member of the BZA is absent. Alternates shall be expected to attend all BZA meetings regardless as to whether they are sitting as members or not.
- E. Terms.** Terms of members and alternates of the BZA shall be for three (3) years, except for members serving because of their membership on the Planning Commission or Township Board, whose terms shall be limited to the time they are members of the Planning Commission or Township Board, respectively, and the period stated in the resolution appointing them. When members and alternates are first appointed, the appointments may be for less than three (3) years to provide for staggered terms. A successor shall be appointed not more than one (1) month after the term of the preceding member has expired. All vacancies for unexpired terms shall be filled for the remainder of the term.
- F. Removal.** Appointed members may be removed for misfeasance, malfeasance, or nonfeasance in office by the Township Board only after misconduct of written charges and a public hearing by the Township Board, pursuant to Public Act 110 of 2006 as amended. Failure of a member to disqualify him/herself from a vote in which he has a conflict of interest

shall constitute malfeasance in office.

- G. Resignation.** A member may resign from the BZA by sending a letter of resignation to the Township Supervisor or the Township Board.

Section 2. Members of the BZA shall be subject to the following membership requirements.

- A. Attendance.** If any member of the BZA is absent from three (3) consecutive meetings, whether excused or unexcused, then that member shall be considered delinquent. Delinquency can be grounds for the Township Board to remove a member of the BZA for nonperformance of duty or misconduct after holding a public hearing on the matter.
- B. Training.** Each member shall have attended at least four (4) hours of training per year in planning and zoning during the member's current term of office. Failure to meet the training requirements may result in the member not being reappointed to the BZA. Training can be provided from a variety of sources which may include the Michigan Association of Planning, Michigan State University Extension, Michigan Township Association, Michigan Municipal League, or any other applicable organization.
- C. Staff Support.** Township staff will have the ability to participate in discussion with the BZA and nothing else. Township staff cannot vote, introduce motions, initiate any other parliamentary action, be counted for a quorum or be expected to comply with attendance requirements in these rules of procedure. Township staff includes employees, agents and consultants of Charter Township of Van Buren. Other individuals may be allowed to participate in discussion at the discretion of the chairperson.

ARTICLE 3: OFFICERS

Section 1. The BZA shall elect a Chairperson, a Vice Chairperson and a Secretary from its members and may create and fill such other officers or committees as it may deem advisable. The BZA may appoint advisory committees outside of its membership. The terms of all officers shall be for one (1) year.

- A. Duties of the Chairperson.** The Chairperson retains his or her ability to discuss, make motions, and vote on issues before the Appeals Board. The Chairperson shall:
1. Preside at all meetings with all powers under parliamentary procedure;
 2. Shall sign all decisions of the BZA pursuant to M.C.L. 125.3606(3);
 3. Shall rule out of order any irrelevant remarks; remarks which are personal; remarks about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or other remarks which are not about the topic before the BZA;
 4. Restate all motions or request the Recording Secretary to restate all motions prior to voting on said motions;
 5. Appoint committees;
 6. May call special meetings pursuant to Section 5.3 of these Rules of Procedure;
 7. Review with staff, prior to an BZA meeting, the items to be on the agenda if he or she chooses to do so;
 8. Acts as the BZA's chief spokesman to represent the BZA at local, regional, and state government levels;

9. Represent the BZA, along with the Township Board BZA member before the Township Board;
10. Represent the BZA along with the Planning Commission member, before the Planning Commission; and
11. Perform such other duties as may be ordered by the BZA.

B. Duties of the Vice-Chairperson. The Vice-Chairperson shall:

1. Act in the capacity of Chairperson, with all the responsibilities, powers, and duties outlined in these Rules of Procedure, in the Chairperson's absence; and
2. Perform such other duties as may be ordered by the BZA.

C. Duties of the Secretary. The Secretary shall:

1. Preside at meetings in the absence of the Chairperson and the Vice-Chairperson; and
2. Perform such other duties as may be ordered by the BZA.

D. Absence of Elected Officers. Should neither the Chairperson, Vice-chairperson, nor the Secretary be present at a meeting, a temporary chairperson shall be elected by a majority vote of the members present under the following process:

1. Any member of the BZA may call the meeting to order.
2. The first order of business after calling the roll will be to appoint a temporary chairperson for that evenings meeting. The temporary chairperson will be appointed by a simple majority of the members present.
3. The temporary chairperson shall assume the position immediately following their appointment.

Section 2. The election of officers shall be carried out in the following manner.

A. Elections. At the first meeting of the calendar year, the BZA shall select from its membership a Chairperson, a Vice-chairperson, and a Secretary who shall serve for a twelve-month (12) period and who shall be eligible for re-election. A candidate receiving a majority vote of the membership present shall be declared elected. Newly elected officers will assume their office at the next meeting.

B. Vacancies. Vacancies in office shall be filled by regular election procedure and shall only serve the remainder of the term.

ARTICLE 4: ADMINISTRATIVE DUTIES

Section 1. Duties of Township Staff. Township Staff is responsible for the execution of documents in the name of the BZA and shall perform the duties hereinafter listed below, and other such duties as the BZA may determine.

A. Records. Township staff shall keep, or cause to be kept, a record of BZA meetings, which shall at a minimum include an indication of the following:

1. A copy of the meeting posting as required in Section 6.D, 6.E, 6.F, 6.G of these Rules of Procedure.
2. A copy of the minutes of the meeting.
3. A signed statement indicating that notices, as required in Section 6.D, 6.E, 6.F, 6.G of these Rules of Procedure, were sent out, with a list of to whom, and an indication of by whom, and a copy

of a newspaper notice, if one was published.

4. A copy of the Application for Appeal, including any maps, drawings, site plans, etc.
5. The records of any action on a case by the zoning administrator.
6. The records of all past records regarding the property involved in a case (previous permit, special use permit, variances, appeals).
7. Any relevant maps, drawings, photographs, presented as evidence at a hearing.
8. Copies of any correspondence received or sent out in regard to a case.
9. A copy of relevant sections, or a list of citations of sections of the zoning ordinance.
10. A copy of any follow-up correspondence to or from the petitioner regarding the decision.

B. Minutes. BZA minutes shall be prepared by the Recording Secretary. The minutes shall contain the following:

1. Time and place the meeting was called to order.
2. Attendance.
3. Indication of others present (listing names if others choose to sign in and/or a count of those present).
4. Summary or text of points of all reports (including reports of what was seen and discussed at a site inspection) given at the meeting and who gave the report and in what capacity. An alternative is to attach a copy of the report if offered in writing.
5. Summary of all points made in public participation or at a hearing by the applicant, officials, and guests and an indication of who made the comments. An alternative is to attach a copy of the public's statement, petition, or letter, if it is provided in written form.
6. Full text of all motions introduced, whether seconded or not, who made the motion, and who seconded the motion. For each motion, the following should be included:
 - a. Who testified and a summary of what was said.
 - b. A statement of what is being approved (e.g. special use permit, variance, conditional use permit, subdivision, land division, etc.)
 - c. The location of the property involved (tax parcel number and description, legal description is best).
 - d. What exhibits were submitted (list each one, describe each, number or letter each and refer to the letter or number in the minutes).
 - e. What evidence was considered (summary of discussion by members at the meeting).
 - f. The administrative body's findings of fact.
 - g. Reasons for the decision made. (If the action is to deny, then each reason should refer to a section of an ordinance which would be violated or with which not complied.)
 - h. The decision (e.g. approve, deny, approve with modification).
 - i. A list of all required improvements (and if they are to be built up-front or name the type of performance security to be used), if any.
 - j. List of all changes to the map/drawing/site plan that was submitted. (Sometimes it is easier to use a black flair felt pen and draw the changes on the map of what was applied for, rather than listing the changes. Do not use different colors. The map will most likely be photo copied. Then colors on the copy will not show at all or will just be black.)
 - k. Make the map/drawing/site plan part of the motion (e.g. "...attached to the original copy of these minutes as appendix 'A', and made a part of these minutes...").
7. A summary of all points made by members and staff in debate or discussion on the motion or issue.
8. Who called the question.
9. The type of vote and its outcome. If a roll call vote, indicate who voted yes, no, abstained or a statement the vote was unanimous. If not a roll call vote, then simply a statement: "the motion

passed/failed after a voice vote.”

10. That a person making a motion withdrew it from consideration.
11. All the Chairperson's rulings.
12. All challenges, discussion, and vote/outcome on a Chairperson's ruling.
13. All parliamentary inquiries or points of order.
14. When a voting member enters or leaves the meeting.
15. When a voting member or staff has a conflict of interest and when the voting member ceases or resumes participating in discussion, voting, and deliberations at a meeting.
16. All calls for an attendance count, the attendance, and the ruling if a quorum exists or not.
17. The start and end of each recess.
18. All chair's rulings of discussion being out of order.
19. Full text of any resolutions offered.
20. Summary of announcements.
21. Summary of informal actions, or agreement on consensus.
22. Time of adjournment.

- C. Correspondence.** Township Staff shall be responsible for the issuance of formal written correspondence with other groups or persons, as directed by the BZA.
- D. Attendance & Training.** Township Staff shall be responsible for maintaining an attendance & training record for each member of the BZA.
- E. Notices/Agenda.** Township Staff shall issue such notices and prepare the agendas for all meetings.
- F. Retention.** The record of each meeting shall be permanently kept on file with a copy filed with the Township Clerk. All pertinent documents and minutes for each case shall be maintained by the Planning & Economic Development office.

ARTICLE 5: MEETINGS

Section 1. Regular Meetings. Regular meetings of the BZA shall be scheduled the second Tuesday of every month. The dates and times shall be posted at the Township Hall in accordance with the Open Meetings Act. Any changes in the date or time of the regular meetings shall be posted in the same manner as originally established. When a regular meeting falls on or near a legal holiday, suitable alternate dates in the same month shall be selected in accordance with the Open Meetings Act.

Section 2. Meeting Notices. All meetings shall be posted at the Township Hall according to the Open Meetings Act. The notice shall include the date, time and place of the meeting.

Section 3. Special Meetings. A special meeting may be called by three members of the BZA upon written request to the chairperson or by the chairperson himself/herself. The business which the BZA may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act. Public notice of the time, date, and place of the special meeting shall be given in a manner as required by the Open Meetings Act, and Township Staff shall send notice of a special meeting to BZA members.

Section 4. Open Meetings. All meetings of the BZA shall be opened to the public and held in a place available to the general public. A person shall be permitted to address the BZA during public comment or during the public hearing on a specific item before the BZA. A person shall not be excluded from a meeting of the BZA except for breach of the peace, committed at the meeting. The Chairperson may

limit the amount of time allowed for each person wishing to make public comment at a BZA meeting. The Chairperson may ask members of the audience to caucus with others sharing similar positions so they may select a single spokesperson. If a single spokesperson is selected, that individual shall be able to make public comment at the BZA meeting with an extended time limit.

Section 5. Public Record. All meetings, minutes, records, documents, correspondence, and other materials of the BZA shall be open to public inspection in accordance with the Freedom of Information Act, except as may otherwise be provided by law.

Section 6. Quorum. In order for the BZA to conduct business or take any official action, a quorum consisting of the majority of the voting members of the BZA shall be present. When a quorum is not present, no official action, except for closing of the meeting shall occur. The members of the BZA may discuss matters of interest, but can take no action until the next regular or special meeting. All public hearings without a quorum shall be scheduled for the next available regular meeting.

Section 7. Voting. Any decision made by the BZA shall require a majority vote of the membership of the BZA. Voting shall ordinarily be voice vote; provided however that a roll call vote shall be required if requested by any BZA member or directed by the chairperson. All BZA members shall vote on every motion placed on the floor unless there is an impermissible conflict of interest, as established in ARTICLE 6 or is otherwise prohibited.

Any member of the BZA shall avoid situations where they are sitting in judgement and voting on a decision, which they had a part in making. As used here, sitting in judgement and voting on a decision which they had a part in making at a minimum shall include, but not necessarily be limited to, the following:

- A. When the appeal is of an administrative or other decision by the Planning Commission, and the member of the BZA sits both on the Planning Commission and BZA.
- B. When the appeal is of an administrative or other decision by the Township Board, and the member of the BZA sits both on the Township Board and BZA.
- C. When the appeal is of an administrative or other decision by any committee of the Planning Commission, Township Board, other committee, and the member of the BZA sits both on that committee and the BZA.

Any member abstaining from a vote shall indicate their intention to abstain prior to any discussion on that item and shall not participate in the discussion of that item.

Section 8. Agenda. A written agenda for all regular meetings shall be prepared as follows: The required agenda items for all regular meetings shall be:

- A. Call to Order, Pledge of Allegiance, and Roll Call
- B. Approval of Agenda and Minutes
- C. Correspondence
- D. Public Comment
- E. Unfinished Business
- F. New Business
- G. Announcements, Comments, and Open Discussion

H. Adjournment

Section 9. Rules of Order. All meetings of the BZA shall be conducted in accordance with generally accepted parliamentary procedure, as governed by "Robert's Rules of Order" as modified by the BZA.

Section 10. Public Hearings. Hearings shall be scheduled and due notice given in accordance with the Charter Township of Van Buren Zoning Ordinance and the Michigan Zoning Enabling Act. Public hearings conducted by the BZA shall be run in an orderly and timely fashion. This shall be accomplished by the established hearing procedures as follows.

- A. Announce Subject.** The chairperson announces each agenda item and describes the subject to be considered.
- B. Open Public Hearing.** The chairperson summarizes the hearing rules and then opens the hearing to the floor.
- C. Close Public Hearing.** The chairperson should give ample opportunity for comment, including a "last call" for comments. The chairperson will then close the hearing.
- D. Deliberation.** Any action of the BZA must be supported by reasonable findings and conclusions, which will become part of the record through minutes, resolutions, staff reports, etc. All motions shall summarize these findings, or provide reasons for the suggested action. If a matter is tabled to a specific meeting date, it is not necessary to re-advertise the hearing so long as the public hearing was opened and closed and proper notice as specified in the zoning ordinance and Zoning Enabling Act was given.
- E. Action.** After deliberation, the BZA may take any of the following actions:
 - 1. In the event of a variance request, the BZA may table the request, approve the request, deny the request or approve the request with conditions.
 - 2. In the event of an administrative appeal, the BZA may decide in favor of the Zoning Administrator or may reverse any order, requirements, decision, or determination of the Zoning Administrator.
 - 3. In the event of a request to make an interpretation of the zoning ordinance, the BZA may take action explaining the interpretation.

Section 11. Postponement of a Decision on a Variance Request. The BZA may postpone a decision on a variance request until the next regular meeting provided that the date and time of the meeting is provided in the motion. The BZA shall not authorize more than two (2) requests to postpone a variance decision. If additional time is needed by the applicant that would require a decision to be postponed more than twice, the BZA may, after written request from the applicant, remove the item from the agenda and allow the applicant to reapply at a later date. If the applicant reapplies then the variance request shall be treated as a new request with a new case number, a new public hearing notice as required by the Michigan Zoning Enabling Act, (M.C.L. 125.3101 et. seq.), and a new application fee shall be paid.

ARTICLE 6: CONFLICT OF INTEREST

Section 1. Declaration of Conflict. No BZA member shall participate in any matter where they have an impermissible conflict of interest. BZA members shall declare a conflict of interest when any one (1) or more of the following occur:

- A. The BZA member has a business or financial interest in the property involved in the request, or has a business or financial interest in the applicant's company, agency, or association.
- B. A relative or other family member of a BZA member has a business or financial interest in the property involved in the request, or has a business or financial interest in the applicant's company, agency, or association.
- C. Where an action made by the BZA will result in a monetary benefit to the BZA member.
- D. The employer or an employee of the BZA member is an applicant, agent for an applicant, or has a direct interest in the outcome.
- E. The BZA member or a relative or other family member of a BZA member owns or has a financial interest in neighboring property. For purposes of this Section, a neighboring property shall include any property falling within the three hundred (300) foot notification radius for the request, as required by the Zoning Ordinance and Michigan Zoning Enabling Act.
- F. There is a reasonable appearance of a conflict of interest, as determined by the BZA member declaring such conflict.

Section 2. Requirements. When a conflict of interest exists, the member of the BZA shall do all of the following immediately, upon first knowledge of the case and determining that a conflict exists:

- A. Prior to the meeting in which they have a conflict, the BZA member shall contact either Township staff or the Chairperson to make them aware of the conflict. Township staff and/or the Chairperson shall then contact the alternate(s) to ensure there are a sufficient number of members present and without conflict to conduct business at the meeting;
- B. Declare a conflict exists at the meeting;
- C. Cease to participate at the BZA meetings, or in any other manner, or represent one's self before the BZA, its staff, or others; and
- D. During the deliberation of the agenda item before the BZA, the member declaring a conflict of interest shall leave the meeting room until that agenda item is concluded.

ARTICLE 7: POWERS OF THE BZA

Section 1. Powers and Duties. The BZA shall have the following powers/duties as granted by the Michigan Zoning Enabling Act and the Charter Township of Van Buren Zoning Ordinance:

- A. Administrative Review.** To hear and decide appeals where it is alleged by the appellant and there is an error in any order, requirement, permit, decision or refusal made by the building official or any other administrative official or body in carrying out, enforcing, any provision of the Zoning Ordinance.
- B. Interpretation.** To hear and decide in accordance with the provisions of the Township's Zoning Ordinance.
 - 1. Appeals for the interpretation of the provisions of the Zoning Ordinance.
 - 2. Requests to determine the precise location of the boundary lines between zoning districts as they are displayed on the zoning map.
- C. Variances.** The BZA shall have the power to authorized, upon appeal, specific variances from such dimensional requirements as lot area and width regulations, building height and square foot regulations, yard width and depth regulations; such requirements as off-street parking and loading space, requirements, sign regulations and other similar requirements as specified in the Ordinance, provided such modifications will not be inconsistent with the purpose and intent of such requirements. To obtain a variance the applicant must show practical difficulty by meeting the specified criteria in the Zoning Ordinance.
- D. Belleville Lake Shoreline District Special Exceptions.** The BZA may interpret the Belleville Lake Shoreline District (Section 3.120) section of the Zoning Ordinance if questions arise and may approve modifications to particular provisions of this Section, and grant special exceptions for a given case in accordance with the standards for special exceptions (Section 3.120(F)(7)(c)). In exercising its powers, the BZA shall have the primary goal of reaching an equitable conclusion and allocation of use of the Township Lake property for the purposes stated in Section 3.120(A) of the Zoning Ordinance.

Section 2. Prohibited Variances. The BZA is prohibited from granting the following variances:

- A. Special Approval Uses.** No variance shall be made in connection with a condition attached to a special approval use approved by the Township Board.
- B. Use Variance.** No variance shall be made in the use of land, and the BZA shall not consider use variance requests.

ARTICLE 8: OTHER DUTIES

Section 1. Duties. The following are duties which are expected of the individual members of the ZBA.

- A. Ex Parte Contact.** Ex parte contact occurs when a party to a case or someone involved with a party, talks or writes to or otherwise communicates directly with a BZA member about the issues in a case without the other BZA members or party's knowledge. Members shall avoid Ex Parte contact, whenever possible. Sometimes it is not possible to avoid Ex Parte contact. When this occurs the member should take detailed notes about what was discussed and report it to the BZA at a public meeting so that every member and other interested party is made aware of what was said.
- B. Site Inspections.** Members may perform site inspections, however, no more than one (1) member may perform a site inspection at the same time. Members should avoid discussing the merits of the request with the applicant, family member of the applicant or agent of the applicant.

- C. Accepting Gifts.** Per the Township's Ethics Policy, no BZA member shall solicit, accept, or receive, directly or indirectly, any gift, compensation, or anything of economic value, whether in the form of money, service, loan, travel, entertainment, hospitality or any other form, or a promise of any of these things for an agreement that the vote or decision of the BZA member would be influenced thereby.
- D. Conduct.** Each member of the BZA, upon appointment, shall comply with all applicable Township policies and ordinances.
- E. Policy.** The BZA may also formulate and provide advice and may advise policy to the Planning Commission, Township Board, or any committee thereof, on issues dealing with administration, text, map, and enforcement of the Zoning Ordinance.

ARTICLE 9: ADOPTION, REPEAL, AND AMENDMENTS

Section 1. Adoption. Upon adoption of these Rules of Procedure, they shall become effective and all previous rules of procedure, as amended, shall be repealed.

Section 2. Amendments. These Rules of Procedure may be amended at any regular or special meeting by a majority vote of the total members of the BZA, so long as such amendment does not result in a conflict with state law, zoning ordinance, or court decision.

Section 3. Temporary Suspension of the Rules of Procedure. Any Rule of Procedure may be temporarily suspended by a majority vote of the total members of the BZA, so long as such temporary suspension does not result in a conflict with state law, zoning ordinance, or court decision.

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF ZONING APPEALS
RULES OF PROCEDURE**

The following rules of procedure are hereby adopted by the Charter Township of Van Buren Board of Zoning Appeals (hereinafter known as BZA) to facilitate the performance of its duties as outlined in the Charter Township of Van Buren Zoning Ordinance.

SECTION 1.0 OFFICERS.

- 1.1 SELECTION.** At the first regular meeting in December of each year, the BZA shall select from its membership a Chairperson, Vice-Chairperson, and Corresponding Secretary. An elected officer of the Township shall not serve as the Chairperson. All officers are eligible for re-election. No officer shall hold the same office for more than two (2) consecutive terms.
- 1.2 TENURE.** The Chairperson, Vice-Chairperson and Corresponding Secretary shall take office immediately following their selection and shall hold office for a term of one year. The BZA may create and fill such other offices or committees as it may deem advisable. It may appoint advisory committees outside of its membership.
- 1.3 DUTIES.** The Chairperson shall preside at all meetings, and perform such other duties as may be ordered by the BZA. The Chairperson, or in his/her absence, the Vice-Chairperson, shall have the power to require the attendance of witnesses, administer oaths, and compel testimony. The Vice-Chairperson shall act in the capacity of Chairperson in his/her absence, and in the event the office of the Chairperson becomes vacant, the Vice-Chairperson shall succeed to this office for the unexpired term, and the BZA shall select a successor to the office of Vice-Chairperson for the unexpired term. The senior member, who is not the Planning Commission or Township Board member, should act in the capacity of Chairperson in the absence of the Chairperson, and the Vice-Chairperson. The Corresponding Secretary shall perform all duties normally devolving around such office. A Recording Secretary, whose position shall be a non-voting one in order to record accurate minutes of the proceedings, shall be provided by the Township for all regular and special Board of Zoning Appeals meetings.

SECTION 2.0 MINUTES AND RETENTION.

- 2.1 MINUTES.** Every meeting's proceedings shall be recorded by the Recording Secretary, who will have the minutes available for public review within 8 business days after the meeting, and for approval at the next meeting of the BZA. Approved copies must be available within 5 business days after approval.
- 2.2 RETENTION.** The record of each meeting shall be permanently kept on file with the Township Clerk. All the pertinent documents and minutes for each case before the BZA shall be copied and filed with the Zoning Administrator's office.

SECTION 3.0 MEETINGS.

- 3.1 REGULAR MEETINGS.** The Appeals Board shall meet on the second Tuesday of each month at 7:00 p.m. in the Township Hall at 46425 Tyler Road, Belleville, MI, except in absence of an agenda. The Township Board of Trustees may from time-to-time amend by resolution the meeting time and place of the BZA. Any other meetings of the BZA shall be called as needed in response to receipt of a Notice of Appeal, so long as the meeting is scheduled within 20 days of the Notice of Appeal. The meeting can be called by the Zoning Administrator of the Charter Township of Van Buren. When the regular hearing day falls on a legal holiday or holiday eve, the Chairperson may select a suitable alternate day in the same month. Publication of all meetings shall comply with the Open Meetings Act as amended.
- 3.2 SPECIAL MEETINGS.** Special Meetings may be called by the Chairperson, on the written request to two (2) BZA members, or someone seeking an interpretation of the Zoning Ordinance text or map. A prior notice of not less than 72 hours must be given to each member of the BZA and to the interested parties. Notice of Special meeting must also comply with the "Open Meetings Act" which requires 18 hours posted notice at the principal office of the Township and any other places deemed appropriate. Special Meetings can be called if the applicant is requesting a variance, then the requirements of the Township Zoning Ordinance and the Township Rural Zoning Act, Act 184 of 1942, as amended shall be followed and appropriate fees paid.
- 3.3 PUBLIC.** All regular and special hearing, meetings, records and

accounts shall be open to the public.

3.4 QUORUM. A Township Board of Zoning Appeals shall not conduct business unless a majority of the members of the board is present. If the Board of Zoning Appeals consists of 7 members, then four (4) members present would constitute a quorum.

3.5 ALTERNATES. Alternates shall fill in for regularly appointed BZA members when a conflict of interest arises or when a regular member is absent from or unable to attend a meeting.

A regular member of the BZA will be considered absent if he/she is not present when the meeting is called to order.

3.6 ORDER OF BUSINESS. The order of business at the BZA meetings shall be as follows:

1. Call the Meeting to Order
2. Pledge of Allegiance (Include on the Agenda)
3. Roll Call
4. Acceptance of Agenda
5. Minutes of the previous meeting, approved or corrected.
6. Correspondence
7. Unfinished Business
8. New Business
9. Announcements, comments, and open discussion.
10. Adjournment

3.7 HEARING PROCEDURE. The order of procedure of hearings shall be:

1. Applicant's presentation.
2. Township representatives' presentation.
3. Interested parties statements and presentations.

3.8 MOTIONS. Motions shall be restated upon request before a vote is taken. The name of the maker and supporter of a motion shall be recorded.

3.9 VOTING. All proceedings of the Board of Zoning Appeals shall be initiated by motion, and voted upon by all board members present and shall be recorded by yeas and nays. In the event one or more of the board members abstains from voting on a particular matter, that

abstention shall not be counted as a vote either in favor of or opposed to the issue to be decided. Permission for such abstention must be granted by a majority of the other board members present. Failure of a member to disqualify himself or herself from a vote in which the member has a conflict of interest shall constitute misconduct in office. Roll call votes will be recorded when: (1) dealing with requests for variances; (2) administrative and enforcement actions are requested; (3) deciding zoning district boundaries when they are not clear; and (4) interpreting the text of the ordinance when the ordinance does not address an issue precisely or clearly. The concurring vote of a majority of the TOTAL membership of the BZA shall be necessary to reverse any order, requirement, decision or determination of the administrative official or body, or to decide in favor of the applicant a matter upon which they are required to pass under an ordinance, or to effect a variation in an ordinance.

3.10 BZA ACTION. The BZA will act upon all questions regarding the Zoning Ordinance and any other matters permitted by law. Reasons for each determination must be stated. The BZA's jurisdiction is defined in the Township Rural Zoning Act, 184 PA 1943, as amended.

3.11 PARLIAMENTARY PROCEDURE. BZA meetings shall be conducted in a formal manner, and parliamentary procedure shall be governed by Roberts Rules of Order, Newly Revised Edition, if not specifically dealt with in these rules of procedure.

3.12 COMMENTS OUT OF ORDER. The Chairperson shall rule out of order any irrelevant remarks; remarks which are personal, about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or any other remarks which are not about land use.

SECTION 4.0 DISPOSITION OF APPEAL.

4.1 FINAL DECISION. The final decision shall be in writing and provided to the applicant by the Clerk's Office after the meeting minutes have been approved by the BZA. The final decision shall include a general statement or resolution citing the conditions, facts and findings of the BZA; reasons for each determination will be stated.

- 4.2 TABLED ITEMS.** Items tabled to be brought back from the table at the request of the petitioner must adhere to the same notification deadlines that are required of new applicants.
- 4.3 WITHDRAWAL.** Any applicant may withdraw his/her application at any time prior to an official decision of the BZA.
- 4.4 APPLICANT'S FURTHER APPEAL.** The decision of the BZA shall be final. However, a person having an interest affected by the Zoning Ordinance may appeal to Circuit Court. Upon appeal, the court shall review the record and decision of the BZA to insure that the decision complies with the constitution and laws of the state, is based upon proper procedure, is supported by competent material and substantial evidence on the record, and represents the reasonable exercise of discretion granted by law to the BZA. As a result of this review required by this section, the court may affirm, reverse, or modify the decision of the BZA.
- 4.5 VALIDITY OF FAVORABLE DECISION.** In addition to the approval periods as prescribed by the Zoning Ordinance, any decision of the BZA favorable to the applicant shall remain valid only as long as the information or data relating thereto are found to be correct, and the conditions upon which the resolution was based are maintained.

SECTION 5.0 NON-PERFORMANCE AND MISCONDUCT

- 5.1** Members of the Board of Appeals shall be removable by the Township Board of Trustees for non-performance of duty or misconduct in office upon written charges and a public hearing.
- 5.2 NON-PERFORMANCE**
- A.** If any member of the BZA is absent from more than one meeting in a row, then that member shall be considered delinquent. Delinquency shall be grounds for the Township Board to remove any member for non-performance of duty upon public hearing from the Township Board. The Recording Secretary shall keep attendance records and shall notify the Township Supervisor whenever any member of the BZA is absent from more than one meeting in a row, so the Township Board can consider further action allowed under law. When a BZA Member needs to be excused he/she must call as soon as possible to the Township Zoning Secretary or the Zoning

Administrator and request an excused absence. This allows the Secretary enough time to call an alternate.

B. When a petitioner fails to appear at a properly scheduled meeting of the BZA, The Chairperson may entertain a motion from the Board to dismiss the case for want of prosecution. In the absence of a motion by the Board, the Chairperson shall rule. In cases which are dismissed for want of prosecution, the petitioner will be furnished written notice of the action by the Recording Secretary of the BZA. The applicant shall have seven (7) days from the date of notice of dismissal to apply for reinstatement of the case. In such cases, applicant must file a written request with the Recording Secretary for reinstatement. Reinstatement shall be at the discretion of the Chairperson for good cause shown, and upon payment of a fee set from time to time by the Township Board. In all cases reinstated in the above described manner, the case will be docketed and readvertised in the usual manner prescribed for new cases.

SECTION 6.0 REHEARING

6.1 REHEARING. The BZA is without general authority to reconsider a matter it has decided and from reversing its previous decision unless the facts and circumstances which actuated the decision have so changed as to invalidate or materially affect the reason which produced and supported it, and no vested rights have intervened.

SECTION 7.0 AMENDMENTS

7.1 SUSPENSION OF RULES OF PROCEDURE. A resolution supported by a majority of the total members may temporarily suspend any rule of procedure.

7.2 AMENDMENTS. These rules may be amended at any regular or special meeting by a majority vote of the total members of the BZA, so long as such amendment does not result in a conflict with state law, zoning ordinance, or court decision.

SECTION 8.0 SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of these rules of procedure is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 9.0 ADOPTION AND REPEAL.

Upon adoption of these rules of procedure August 14, 1990, they shall become effective and all previous rules of procedure, as amended, shall be repealed.

SECTION 10.0 CONTENTS.

SECTION	1.0	OFFICERS
SECTION	2.0	MINUTES & RETENTION
SECTION	3.0	MEETINGS
SECTION	4.0	DISPOSITION OF APPEAL
SECTION	5.0	NON-PERFORMANCE AND MISCONDUCT
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SECTION	7.0	AMENDMENTS
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SECTION	9.0	ADOPTION AND REPEAL
SECTION	10.0	CONTENTS

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Rules of Procedure adopted at the Charter Township of Van Buren Board of Zoning Appeals, at a Regular Meeting held August 14, 1990.



Cheryl D. Fain

Cheryl D. Fain, Clerk
Charter Township of Van Buren