

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
OCTOBER 3, 2017 BOARD MEETING 7:00 P.M.  
TENTATIVE AGENDA**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Supervisor McNamara \_\_\_\_\_  
Clerk Wright \_\_\_\_\_  
Treasurer Budd \_\_\_\_\_  
Trustee Frazier \_\_\_\_\_  
Trustee Martin \_\_\_\_\_

Trustee Miller \_\_\_\_\_  
Trustee White \_\_\_\_\_  
Engineer Potter \_\_\_\_\_  
Attorney McCauley \_\_\_\_\_  
Secretary Montgomery \_\_\_\_\_

**APPROVAL OF AGENDA:**

**CONSENT AGENDA:**

1. Board Meeting minutes of September 19, 2017.
2. Prepaid List of September 21, 2017.
3. Prepaid List of September 28, 2017.
4. Voucher List of October 3, 2017.
5. Approval of the combination of lots 83-021-02-0046-303 and 83-021-02-0046-304.

**PUBLIC HEARING:** To receive public comment on:

- The 2017 Amended General Fund Budget
- The 2018 Proposed General Fund Budget
- Special Revenue Funds
- Community Development Block Grant (CDBG)
- Downtown Development Authority (DDA)
- LDFA Fund
- Landfill Fund
- Belleville Area Museum
- 9-1-1 Service Fund
- Federal Forfeiture Fund
- State Forfeiture Fund

**CORRESPONDENCE:**

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. To consider approval of the purchase and installation of a new pavilion and installation of playground equipment at Van Buren Park for an amount not to exceed \$170,000.
2. To consider approval of the telecommunication right-of-way permit application for MCImetro Access Transmission Services Corp., dba Verizon Access Transmission Services.
3. To consider approval of Resolution 2017-24 the 2018 Water and Sewer rates.
4. To consider approval of Resolution 2017-25 the 2018 Departmental Fee Schedules.
5. To consider approval of Resolution 2017-26 the 2018 Medical Benefits Limits Exemption.

**REPORTS:**

**ANNOUNCEMENTS:**

**NON-AGENDA ITEMS:**

**ADJOURNMENT:**

# Charter Township of Van Buren

## Board of Trustees

### Notice of Public Hearing

The Charter Township will hold a Public Hearing on Tuesday October 3, 2017 during its regularly scheduled Board of Trustees meeting at 7:00 p.m. in the Board Room at the Township Hall to receive public comment on:

- The 2017 Amended General Fund Budget
- The 2018 Proposed General Fund Budget
- Special Revenue Funds
  1. Community Development Block Grant (CDBG)
  2. Downtown Development Authority (DDA)
  3. Local Development Finance Authority (LDFA) Fund
  4. Landfill Fund
  5. Belleville Area Museum
  6. 9-1-1 Service Fund
  7. Federal Forfeiture Fund
  8. State Forfeiture Fund

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing

Copies of the Amended, Proposed and Special Revenue Funds will be available at the Clerk's Office 46425 Tyler Rd., Van Buren Township, MI 48111 six (6) days prior to the public hearing.

In Compliance with the American with Disabilities Act, reasonable accommodations will be made with advance notice to the Clerk's Office 46425 Tyler Rd., Belleville, MI 48111 (734) 699-8909

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**SEPTEMBER 19, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Clerk Wright, Treasurer Budd, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Public Safety Director Laurain and Deputy Director Wright, and an audience of four (4).

**APPROVAL OF AGENDA:** White moved, Miller seconded to approve the agenda. Motion Carried.

**CONSENT AGENDA:** White moved, Miller seconded to approve the Consent Agenda [Work Study Session minutes of September 5, 2017, Board Meeting minutes of September 5, 2017, Prepaid List of September 7, 2017, Prepaid List of September 14, 2017, Voucher List of September 19, 2017 and approval of the 2018 Board of Trustees Meeting Schedule] Motion Carried.

**CORRESPONDENCE:** Trustee White thanked the Public Safety Department for the Family Fun and Public Safety Day held on September 16, 2017 which was well attended. He encouraged residents to participate in next year's event. Clerk Wright read a letter from the Salvation Army thanking the Township for participating in the Back to School Blitz which provided school supplies for students and teachers. Supervisor McNamara read a letter to the Public Safety Department from a resident praising the professionalism of Officers Hernandez, Fey and Barry in assisting with a difficult and trying case. Public Safety Director Laurain thanked the personnel who assisted in the Public Safety Day and Atchinson Ford, Walgreens, Van Buren Downtown Development Authority, Toby Leis of C.A.L. Plumbing and DTE for their generosity. The next Public Safety Day will be held September 15, 2018 and residents are encouraged to participate in this free event.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Budd moved, Wright seconded to approve the Memorandum of Understanding for Western Wayne County Special Operations Team. Motion Carried. A mutual agreement between the nine communities has been in place since 1985 the Memorandum of Understanding formalizes the partnership.

**REPORTS:** Trustee White provided a historical report of Ordinance complaints which indicated 443 complaints in 2015, 639 complaints in 2016 and 1217 complaints received to date this year.

**ANNOUNCEMENTS:** The Belleville Chamber of Commerce will host a golf outing on Thursday September 21, 2017 at the Woodlands Golf Course starting at 9:00 a.m.

**NON-AGENDA ITEMS:** None

**ADJOURNMENT:** Miller moved, Budd seconded to adjourn at 7:19 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
34312-31324							
81212	AmeraPlan Reimbursable EMPLOYEE HRA 101-228-719-000 101-253-719-000 101-301-719-000 592-536-719-000	08/30/2017 KTYLER EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA	09/21/2017	637.13  52.50 20.00 407.81 156.82	637.13	Open	N 09/21/2017
34371-34395							
81213	AmeraPlan Reimbursable EMPLOYEE HRA 101-171-719-000 101-301-719-000 101-336-719-000 101-691-719-000 592-536-719-000	09/19/2017 KTYLER EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA	09/21/2017	880.87  20.00 519.27 127.32 34.28 180.00	880.87	Open	N 09/21/2017
10754-10764							
81214	AmeraPlan Reimbursable EMPLOYEE HRA 101-301-719-000 101-329-719-000 101-370-719-000	09/18/2017 KTYLER EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA	09/21/2017	2,022.46  560.75 101.71 1,360.00	2,022.46	Open	N 09/21/2017
73432629821002							
81173	AT&T 9.7-10.6 326-2982 101-265-850-000	09/07/2017 KTYLER 9.7-10.6 326-2982	09/21/2017	174.66  174.66	174.66	Open	N 09/21/2017
1717997112							
81174	AT&T SEPT 171-799-7112 101-265-850-000	09/05/2017 KTYLER SEPT 171-799-7112	09/21/2017	1,408.78  1,408.78	1,408.78	Open	N 09/21/2017
1717974154993							
81175	AT&T SEPT FIBER OPTIC INTERNET LINE 101-228-817-000	09/11/2017 KTYLER SEPT FIBER OPTIC INTERNET LINE	09/21/2017	1,655.61  1,655.61	1,655.61	Open	N 09/21/2017
MI688213							
81177	AT&T SEPT MAINT CONTRACT 101-325-819-000	08/23/2017 KTYLER SEPT MAINT CONTRACT	09/21/2017	1,093.60  1,093.60	1,093.60	Open	N 09/21/2017
10-141234							
81189	BASIC ACA ANNUAL RENEWAL 2017 CID#107377	09/18/2017 KTYLER	09/21/2017	541.50	541.50	Open	N 09/21/2017



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-171-956-000	ACA ANNUAL RENEWAL 2017 CID#107377		541.50			
172510007260 81179	BLUE CARE NETWORK OCT HLTH INSUR 101-171-719-000 101-191-719-000 101-215-719-000 101-228-719-000 101-253-719-000 101-265-719-000 101-301-719-000 101-325-719-000 101-329-719-000 101-336-719-000 101-370-719-000 101-691-719-000 101-692-719-000 101-900-719-000 592-536-719-000 592-536-719-001	OCT HLTH INSUR KTYLER OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR OCT HLTH INSUR	09/08/2017 09/21/2017	86,462.30 1,518.02 1,518.02 1,518.02 1,518.02 4,211.60 4,865.08 32,842.92 4,529.95 1,518.02 1,518.02 1,518.02 5,729.62 497.97 12,516.46 9,263.63 1,378.93	86,462.30	Open	N 09/21/2017
8529102120010623 81176	COMCAST 9.19-10.18 CABLE BOX/TV FEE 101-171-956-000 101-215-956-000 101-253-956-000 101-301-956-000 101-715-956-000	CABLE BOX/TV FEE KTYLER 9.19-10.18 CABLE BOX/TV FEE 9.19-10.18 CABLE BOX/TV FEE 9.19-10.18 CABLE BOX/TV FEE 9.19-10.18 CABLE BOX/TV FEE 9.19-10.18 CABLE BOX/TV FEE	09/06/2017 09/21/2017	78.22 6.42 6.42 6.42 38.52 20.44	78.22	Open	N 09/21/2017
910013925011 81201	DTE ENERGY 8.5-9.2 39600 TYLER 101-265-920-000	DTE ENERGY KTYLER 8.5-9.2 39600 TYLER	09/02/2017 09/21/2017	27.63 27.63	27.63	Open	N 09/21/2017
910013925714 81202	DTE ENERGY 8.4-9.2 7981 BELLEVILLE 101-336-920-000	DTE ENERGY KTYLER 8.4-9.2 7981 BELLEVILLE	09/02/2017 09/21/2017	1,383.90 1,383.90	1,383.90	Open	N 09/21/2017
910013925979 81203	DTE ENERGY 8.12-9.12 7563 HAGGERTY 592-536-920-000	DTE ENERGY KTYLER 8.12-9.12 7563 HAGGERTY	09/12/2017 09/21/2017	174.94 174.94	174.94	Open	N 09/21/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
910013926647 81204	DTE ENERGY 8.8-9.6 1940 HANNAN 592-536-920-000	09/06/2017 KTYLER 8.8-9.6 1940 HANNAN	09/21/2017	64.10  64.10	64.10	Open	N 09/21/2017
910013926803 81205	DTE ENERGY 8.4-9.1 9260 HAGGERTY 592-536-920-000	09/01/2017 KTYLER 8.4-9.1 9260 HAGGERTY	09/21/2017	108.04  108.04	108.04	Open	N 09/21/2017
910015586795 81206	DTE ENERGY 8.11-9.8 45581 ECORSE 101-265-920-000	09/08/2017 KTYLER 8.11-9.8 45581 ECORSE	09/21/2017	33.46  33.46	33.46	Open	N 09/21/2017
910016815052 81207	DTE ENERGY 8.11-9.8 48791 DENTON 592-536-920-000	09/08/2017 KTYLER 8.11-9.8 48791 DENTON	09/21/2017	92.97  92.97	92.97	Open	N 09/21/2017
910016815318 81208	DTE ENERGY 8.4-9.1 39600TYLER 101-265-920-000	09/01/2017 KTYLER 8.4-9.1 39600TYLER	09/21/2017	100.83  100.83	100.83	Open	N 09/21/2017
910016815763 81209	DTE ENERGY 8.10-9.7 45581 ECORSE 101-265-920-000	09/07/2017 KTYLER 8.10-9.7 45581 ECORSE	09/21/2017	41.67  41.67	41.67	Open	N 09/21/2017
910022836811 81210	DTE ENERGY 8.11-9.8 48791 DENTON 592-536-920-000	09/08/2017 KTYLER 8.11-9.8 48791 DENTON	09/21/2017	17.90  17.90	17.90	Open	N 09/21/2017
930001988417 81211*	DTE ENERGY 3.17-7.19 15992 BROOKSIDE DR 592-536-920-000 592-536-920-000 592-536-920-000	08/17/2017 KTYLER 3.17-4.19 15992 BROOKSIDE DR 3.17-8.17 15992 BROOKSIDE DR 3.17-8.16 15992 BROOKSIDE DR	09/21/2017	523.16  (109.11) 395.78 236.49	523.16	Open	N 09/21/2017
ASSISTANT 81169	Ryan Eberhart ARCHIVAL ASSISTANT 250-000-821-000	09/07/2017 KTYLER ARCHIVAL ASSISTANT	09/21/2017	240.00  240.00	240.00	Open	N 09/21/2017

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6035322003346768							
81178	HOME DEPOT CREDIT SERVICES AUG STMT 247-000-979-000 101-265-931-000	09/11/2017 KTYLER	09/21/2017	642.80  448.00 194.80	642.80	Open	N 09/21/2017
TAXES							
81184	Lincoln Consolidated Schools DIST SUMMER TAXES 703-000-233-000 703-000-233-001 703-000-236-000 703-000-236-001 703-000-246-000 703-000-246-001	09/18/2017 KTYLER	09/21/2017	171,296.52  89,574.82 5.24 80,633.01 2.14 1,081.28 0.03	171,296.52	Open	N 09/21/2017
51319788							
81172	WEX BANK FUEL 101-301-860-001	09/15/2017 KTYLER	09/21/2017	63.98  63.98	63.98	Open	N 09/21/2017
TAXES							
81187	State Of Michigan DIST 2017 IFT 703-000-230-000 703-000-231-000 703-000-237-000	09/18/2017 KTYLER	09/21/2017	322,666.40  79,191.99 199,423.94 44,050.47	322,666.40	Open	N 09/21/2017
REFUND							
81171	MEMBER FIRST MORTGAGE SUM 17 TAX REFUND 703-000-226-000	09/14/2017 KTYLER	09/21/2017	1,611.18  1,611.18	1,611.18	Open	N 09/21/2017
159361796							
81180	ORKIN JULY PEST SVCS FS1 101-265-931-000	07/19/2017 KTYLER	09/21/2017	65.56  65.56	65.56	Open	N 09/21/2017
163883611							
81181	ORKIN GROUND BEES VB PARK PAVIL#2 101-265-819-000	07/18/2017 KTYLER	09/21/2017	300.00  300.00	300.00	Open	N 09/21/2017
159364818							
81182	ORKIN JULY PEST SVCS VB PARK 101-265-931-000	07/18/2017 KTYLER	09/21/2017	50.00  50.00	50.00	Open	N 09/21/2017

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0594957-001 2							
81183	UNUM Life Ins Co of America OCT S&A/LIFE INS	09/13/2017 KTYLER	09/21/2017	11,522.55	11,522.55	Open	N 09/21/2017
	101-101-719-000	OCT LIFE INS		19.20			
	101-171-719-000	OCT S&A/LIFE INS		222.96			
	101-191-719-000	OCT S&A/LIFE INS		69.67			
	101-215-719-000	OCT S&A/LIFE INS		549.74			
	101-228-719-000	OCT S&A/LIFE INS		333.02			
	101-247-719-000	OCT S&A/LIFE INS		188.12			
	101-253-719-000	OCT S&A/LIFE INS		405.68			
	101-265-719-000	OCT S&A/LIFE INS		716.23			
	101-301-719-000	OCT S&A/LIFE INS		4,806.64			
	101-325-719-000	OCT S&A/LIFE INS		816.49			
	101-329-719-000	OCT S&A/LIFE INS		175.66			
	101-336-719-000	OCT S&A/LIFE INS		305.34			
	101-370-719-000	OCT S&A/LIFE INS		624.08			
	101-691-719-000	OCT S&A/LIFE INS		389.08			
	101-692-719-000	OCT S&A/LIFE INS		172.88			
	101-715-719-000	OCT S&A/LIFE INS		94.28			
	101-900-719-000	OCT LIFE INS		16.00			
	247-000-719-000	OCT S&A/LIFE INS		218.71			
	250-000-719-000	OCT S&A/LIFE INS		78.10			
	592-536-719-000	OCT S&A/LIFE INS		1,320.67			
TAXES							
81186	Van Buren Public School DIST SUMMER TAXES	09/18/2017 KTYLER	09/21/2017	5,400,425.53	5,400,425.53	Open	N 09/21/2017
	703-000-231-000	DIST SUMMER TAXES		3,441,519.54			
	703-000-231-001	DIST SUMMER TAXES		383.90			
	703-000-234-000	DIST SUMMER TAXES		279,359.24			
	703-000-234-001	DIST SUMMER TAXES		37.92			
	703-000-235-000	DIST SUMMER TAXES		1,678,897.25			
	703-000-235-001	DIST SUMMER TAXES		227.68			
BUDD							
81190	Chase Card Services AUG STMT	09/15/2017 KTYLER	09/21/2017	301.86	301.86	Open	N 09/21/2017
	101-253-861-000	MMTA LODGING-BELLINGHAM		139.23			
	101-253-861-000	MMTA LODGING-BUDD		162.63			
JWRIGHT							
81191	Chase Card Services AUG STMT	08/18/2017 KTYLER	09/21/2017	955.73	955.73	Open	N 09/21/2017
	101-691-742-000	TAKIN IT TO THE STREETS SUPPLIES		15.96			
	101-691-742-000	TAKIN IT TO THE STREETS/TOUCH A TRUCK		905.00			

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	101-691-742-000	TAKIN IT TO THE STREETS/TOUCH A TRUCK		9.54			
	101-691-742-000	TAKIN IT TO THE STREETS/TOUCH A TRUCK		4.64			
	101-691-742-000	OPEN SCRAPBOOKING SUPPLIES		20.59			
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RANKIN 81192	Chase Card Services AUG STMT 101-101-956-000	09/07/2017 KTYLER IPAD PRO PENCILS FOR BOARD OF TRUSTEES	09/21/2017	825.93  825.93	825.93	Open	N 09/21/2017
<hr/>							
LJORDAN 81193	Chase Card Services AUG STMT 101-692-743-000 101-691-742-001 101-691-742-001 101-692-743-000 101-691-742-001 101-691-742-001 101-691-742-001 101-692-742-000 101-692-742-000 101-692-743-000	08/10/2017 KTYLER DET HIS SOC-SENIOR TRIP FROSTY BOY DAY TOT FIELD TRIP CORNWELL'S DINNER THEATRE DAY/TWEEN CAMP FIELD TRIP DAY/TOT/TWEEN CAMP FIELD TRIP DAY/TOT/TWEEN CAMP FIELD TRIPS GERMAN VOLUNTEER WALL PHOTO SOLAR ECKIPSE PROGRAM SUPPLIES DETROIT HISTORICAL MUSEUM TRIP	09/21/2017	1,757.14  104.00 18.02 37.56 381.00 273.00 365.00 348.00 15.28 59.28 156.00	1,757.14	Open	N 09/21/2017
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AMCCRACKEN 81194	Chase Card Services AUG STMT 101-715-956-000	08/10/2017 KTYLER QUADCOPTER REGISTRATION	09/21/2017	5.00  5.00	5.00	Open	N 09/21/2017
<hr/>							
LWRIGHT 81195*	Chase Card Services AUG STMT 101-370-861-000 101-370-861-000 101-370-861-000 101-370-861-000	08/15/2017 KTYLER HOTEL FOR MAP CONF-KELLEY HOTEL FOR MAP CONF-KELLEY HOTEL FOR MAP CONF-BEST HOTEL FOR MAP CONF-AKERS	09/21/2017	1,181.40  (21.48) 415.28 393.80 393.80	1,181.40	Open	N 09/21/2017
<hr/>							
JTAYLOR 81196	Chase Card Services AUG STMT 592-536-932-000	08/22/2017 KTYLER 516 TEMP CLUSTER TRUCK	09/21/2017	75.00  75.00	75.00	Open	N 09/21/2017
<hr/>							
LAURAIN 81197	Chase Card Services AUG STMT 101-301-860-001 101-301-810-000 101-301-956-000	09/20/2017 KTYLER FUEL-MMRMA CONF WRIGHT MEMBERSHIP MACP DUES 2017-2018 RENTAL FEE TO ASSIST W SEARCH WARRANT	09/21/2017	366.82  34.67 100.00 187.15	366.82	Open	N 09/21/2017

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	101-301-861-000	LAURAIN 9.5-8 PARKING OFF-SITE		45.00			
DALLOS 81198	Chase Card Services AUG STMT	08/19/2017 KTYLER	09/21/2017	300.84	300.84	Open	N 09/21/2017
	250-000-956-000	SHUTTLE-HOTEL/AIRPORT		26.60			
	250-000-743-001	9/5 LODGING		78.19			
	250-000-744-000	MMA REGISTRATION		50.00			
	250-000-881-000	FUNDRAISER ADVERTISING		54.57			
	250-000-956-000	MISSING RECEIPT		13.77			
	250-000-742-000	FABRIC FOR OCTOBER EVENT		77.71			
MCNAMAR 81199	Chase Card Services AUG STMT	08/10/2017 KTYLER	09/21/2017	1,384.85	1,384.85	Open	N 09/21/2017
	101-101-956-000	BOARD LUNCH FOR BUDGET HEARINGS		107.85			
	101-101-956-000	SUPERVISOR MTA WORKSHOP		267.00			
	101-247-861-000	DORAZIO 9/18 MAAOP		1,010.00			
BROW 81200	Chase Card Services AUG STMT	08/16/2017 KTYLER	09/21/2017	1,145.66	1,145.66	Open	N 09/21/2017
	101-336-741-000	LARGE FAN FS2		199.99			
	101-336-861-000	MCINALLY 8.25-8.27 NEW CHIEF TRNG-MEALS		46.37			
	101-336-933-000	REPLACE STRAPS WATER SWIM FINS		839.30			
	101-336-810-000	COSTCO MEMBERSHIP		60.00			
TAXES 81188	Wayne County Treasurer DIST SUMMER TAXES	09/18/2017 KTYLER	09/21/2017	8,530,100.57	8,530,100.57	Open	N 09/21/2017
	703-000-222-000	DIST SUMMER TAXES		3,244,174.87			
	703-000-222-001	DIST SUMMER TAXES		433.17			
	703-000-230-000	DIST SUMMER TAXES		3,333,113.71			
	703-000-230-001	DIST SUMMER TAXES		394.51			
	703-000-237-000	DIST SUMMER TAXES		1,897,381.44			
	703-000-237-001	DIST SUMMER TAXES		257.26			
	703-000-237-002	DIST SUMMER TAXES		54,338.26			
	703-000-237-003	DIST SUMMER TAXES		7.35			
TAXES 81185	Washtenaw Intermediate Schools DIST SUMMER TAXES	09/18/2017 KTYLER	09/21/2017	59,361.65	59,361.65	Open	N 09/21/2017
	703-000-239-000	DIST SUMMER TAXES		59,360.07			
	703-000-239-001	DIST SUMMER TAXES		1.58			

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DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
6032202020000100							
81170	Walmart	09/03/2017	09/21/2017	357.39	357.39	Open	N
	AUG STMT	KTYLER					09/21/2017
	101-691-742-001	CAMP SUPPLIES		108.05			
	101-718-740-000	PROGRAM SUPPLIES		32.34			
	101-718-740-000	PARK/PROGRAM SUPPLIES		140.35			
	101-718-740-000	PARK/PROGRAM SUPPLIES		76.65			
# of Invoices:	46	# Due:	46	Totals:	14,604,528.09	14,604,528.09	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					14,604,528.09	14,604,528.09	
* 2 Net Invoices have Credits Totalling:				(130.59)			
--- TOTALS BY FUND ---							
	101 - General Fund			104,424.43	104,424.43		
	247 - DDA Fund			666.71	666.71		
	250 - Museum Fund			618.94	618.94		
	592 - Water/Sewer Fund			13,356.16	13,356.16		
	703 - Current Tax Fund			14,485,461.85	14,485,461.85		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			14,486,747.50	14,486,747.50		
	101 - Township Board			1,219.98	1,219.98		
	171 - Supervisor Department			2,308.90	2,308.90		
	191 - Election Department			1,587.69	1,587.69		
	215 - Clerk Department			2,074.18	2,074.18		
	228 - IT Department			3,559.15	3,559.15		
	247 - Assessing Department			1,198.12	1,198.12		
	253 - Treasurer Department			4,945.56	4,945.56		
	265 - Building & Grounds			7,978.70	7,978.70		
	301 - Police Department			39,606.71	39,606.71		
	325 - Dispatch			6,440.04	6,440.04		
	329 - Ordinance Enforcement			1,795.39	1,795.39		
	336 - Fire Department			4,480.24	4,480.24		
	370 - Building/Planning Dept.			4,683.50	4,683.50		
	536 - Water Department			13,356.16	13,356.16		
	691 - Recreation Dept			8,258.34	8,258.34		
	692 - Seniors Dept			1,386.41	1,386.41		
	715 - Cable Dept			119.72	119.72		
	718 - Park & Lake Dept			249.34	249.34		
	900 - Insurance			12,532.46	12,532.46		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

## Vendor 14A2DC - 14-A2 District Court:

BOND							
81376	14-A2 District Court	09/26/2017	09/28/2017	500.00	500.00	Open	N
	BOND: BREEDLOVE, JOURNEY	KTYLER					09/28/2017
	760-000-299-000	BOND: BREEDLOVE, JOURNEY		500.00			
	Total for vendor 14A2DC - 14-A2 District Court:			500.00	500.00		

## Vendor 33DC - 33rd District Court:

BOND							
81377	33rd District Court	09/26/2017	09/28/2017	680.00	680.00	Open	N
	BOND: BREEDLOVE, JOURNEY	KTYLER					09/28/2017
	760-000-299-000	BOND: BREEDLOVE, JOURNEY		680.00			
	Total for vendor 33DC - 33rd District Court:			680.00	680.00		

## Vendor 36DC - 36th District Court:

BOND							
81380	36th District Court	09/19/2017	09/28/2017	100.00	100.00	Open	N
	BOND: CHATMAN, RANDALL-RASHEEM	KTYLER					09/28/2017
	760-000-299-000	BOND: CHATMAN, RANDALL-RASHEEM		100.00			
BOND							
81381	36th District Court	09/19/2017	09/28/2017	100.00	100.00	Open	N
	BOND-CHATMAN, RANDALL RASHEEM	KTYLER					09/28/2017
	760-000-299-000	BOND-CHATMAN, RANDALL RASHEEM		100.00			
	Total for vendor 36DC - 36th District Court:			200.00	200.00		

## Vendor ATGLO - AT&amp;T:

MI688336							
81379	AT&T	09/18/2017	09/28/2017	866.24	866.24	Open	N
	10.1-30 PHONE SYSTEM MAINT	KTYLER					09/28/2017
	101-265-933-000	10.1-30 PHONE SYSTEM MAINT		866.24			
	Total for vendor ATGLO - AT&T:			866.24	866.24		

## Vendor CIYPFU - CITY OF YPSILANTI FIRE DEPT:

GRANT							
81386	CITY OF YPSILANTI FIRE DEPT	08/29/2017	09/28/2017	3,381.32	3,381.32	Open	N
	EMS EQUIP GRANT #EMW-2016-FR-00273	KTYLER					09/28/2017
	101-336-741-000	EMS EQUIP GRANT #EMW-2016-FR-00273, 10%		3,381.32			
	Total for vendor CIYPFU - CITY OF YPSILANTI FIRE DEPT:			3,381.32	3,381.32		



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
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## Vendor MIDOAS - MI DOWNTOWN ASSOC:

## REGISTRATIONS

81378	MI DOWNTOWN ASSOC	09/25/2017	09/28/2017	500.00	500.00	Open	N 09/28/2017
	MDA SPONSER-INCLUDES A TABLE/TWO R KTYLER						
	247-000-861-000	IRELAND 10.17-19 MDA REGISTRATION		250.00			
	247-000-861-000	LOTHRINGER 10.17-19 MDA REGISTRATION		250.00			
	Total for vendor MIDOAS - MI DOWNTOWN ASSOC:			500.00	500.00		

## Vendor MISC - A&amp;J HOMES LLC:

## REFUND

81384	A&J HOMES LLC	09/25/2017	09/28/2017	13.67	13.67	Open	N 09/28/2017
	OVERPAYMENT OF PROPERTY TAXES KTYLER						
	703-000-226-000	SUM '17-P# 83-056-01-0046-000		13.67			

## REFUND

81385	HERITAGE TITLE AGENCY	09/22/2017	09/28/2017	8.79	8.79	Open	N 09/28/2017
	OVERPAYMENT OF PROPERTY TAXES KTYLER						
	703-000-226-000	SUM '17-P# 83-114-02-0061-000		8.79			
	Total for vendor MISC - HERITAGE TITLE AGENCY:			22.46	22.46		

## Vendor USBANK - US BANK:

671760							
81383	US BANK	09/06/2017	09/28/2017	260,540.63	260,540.63	Open	N 09/28/2017
	LDFA TAX INCREMENT REV BOND INT KTYLER						
	251-000-995-000	LDFA TAX INCREMENT REV BOND INT		260,540.63			
	Total for vendor USBANK - US BANK:			260,540.63	260,540.63		

## Vendor VERWIR - Verizon Wireless:

9792460164							
81281	Verizon Wireless	09/10/2017	09/28/2017	986.72	986.72	Open	N 09/28/2017
	8.11-9.10 CELL PHONE SVCS KTYLER						
	101-336-850-000	8.11-9.10 CELL PHONE SVCS		86.93			
	101-301-850-000	8.11-9.10 CELL PHONE SVCS		899.79			
9791579451							
81382*	Verizon Wireless	08/23/2017	09/28/2017	2,093.57	2,093.57	Open	N 09/28/2017
	7.24-8.23 CELL PHONE SVCS KTYLER						
	101-101-956-000	7.24-8.23 CELL PHONE SVCS		135.42			
	101-171-956-000	7.24-8.23 CELL PHONE SVCS		85.39			
	101-215-956-000	7.24-8.23 CELL PHONE SVCS		50.03			
	101-228-956-000	7.24-8.23 CELL PHONE SVCS		106.07			

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Inv Ref#	Description	Entered By					Post Date

GL Distribution

101-265-850-000	7.24-8.23	CELL PHONE SVCS	341.97				
101-329-740-000	7.24-8.23	CELL PHONE SVCS	100.62				
101-336-850-000	7.24-8.23	CELL PHONE SVCS	200.69				
101-370-740-000	7.24-8.23	CELL PHONE SVCS	150.09				
101-691-740-000	7.24-8.23	CELL PHONE SVCS	101.18				
101-692-740-000	7.24-8.23	CELL PHONE SVCS	55.48				
101-715-740-000	7.24-8.23	CELL PHONE SVCS	50.03				
247-000-740-000	7.24-8.23	CELL PHONE SVCS	110.06				
592-536-740-000	7.24-8.23	CELL PHONE SVCS	619.06				
101-370-740-000		FIELDS SAM GLX S7	87.48				
101-215-956-000		TOWLES-EQUIP BILL INCENTIVE CREDIT	(100.00)				

Total for vendor VERWIR - Verizon Wireless:

3,080.29 3,080.29

# of Invoices:	12	# Due:	12	Totals:	269,770.94	269,770.94
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:

269,770.94 269,770.94

\* 1 Net Invoices have Credits Totalling: (100.00)

--- TOTALS BY FUND ---

101 - General Fund	6,598.73	6,598.73
247 - DDA Fund	610.06	610.06
251 - LDFA Fund	260,540.63	260,540.63
592 - Water/Sewer Fund	619.06	619.06
703 - Current Tax Fund	22.46	22.46
760 - Court Fund	1,380.00	1,380.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	262,553.15	262,553.15
101 - Township Board	135.42	135.42
171 - Supervisor Department	85.39	85.39
215 - Clerk Department	(49.97)	(49.97)
228 - IT Department	106.07	106.07
265 - Building & Grounds	1,208.21	1,208.21
301 - Police Department	899.79	899.79
329 - Ordinance Enforcement	100.62	100.62
336 - Fire Department	3,668.94	3,668.94
370 - Building/Planning Dept.	237.57	237.57
536 - Water Department	619.06	619.06
691 - Recreation Dept	101.18	101.18
692 - Seniors Dept	55.48	55.48
715 - Cable Dept	50.03	50.03

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Vendor ABHECO - ABSOLUTE HEATING & COOLING:

Vendor ACCOUN - Accountemps:

Vendor ALLBRO - Allie Brothers:

Vendor ALPSSE - Alpha Psychological Services, PC:

Vendor APFIEQ - APOLLO FIRE EQUIPMENT:

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95836							
81339	Apollo Fire Equipment	09/13/2017	10/03/2017	540.90	540.90	Open	N
	EJAWS BRACKETS	KTYLER					10/03/2017
	101-336-933-000	MOUNTING BRACKET FOR HURST CUTTER		234.10			
	101-336-933-000	MOUNTING BRACKET FOR SPREADER		275.60			
	101-336-933-000	SHIPPING/HANDLING		31.20			
	Total for vendor APFIEQ - APOLLO FIRE EQUIPMENT:			540.90	540.90		

Vendor ATCFOR - ATCHINSON FORD SALES, INC:

75713							
81254	Atchinson Ford Sales, Inc	07/20/2017	10/03/2017	1,657.92	1,657.92	Open	N
	DOOR PANELS FOR #132,133,142	KTYLER					10/03/2017
	101-301-860-000	INSIDE DOOR HANDLE PANELS		1,657.92			
190632							
81255	Atchinson Ford Sales, Inc	07/17/2017	10/03/2017	377.36	377.36	Open	N
	512 FRONT/REAR BRAKES	KTYLER					10/03/2017
	592-536-932-000	512 FRONT/REAR BRAKES		377.36			
76645							
81256	Atchinson Ford Sales, Inc	09/07/2017	10/03/2017	107.94	107.94	Open	N
	403 KEY	KTYLER					10/03/2017
	101-336-860-000	403 KEY		107.94			
194389							
81322	ATCHINSON FORD SALES, INC	09/25/2017	10/03/2017	350.00	350.00	Open	N
	164 REPROGRAM THE PSCM	KTYLER					10/03/2017
	101-301-860-000	164 REPROGRAM THE PSCM		350.00			
	Total for vendor ATCFOR - ATCHINSON FORD SALES, INC:			2,493.22	2,493.22		

Vendor ATCMED - Medina Atchinson:

PLNG							
81251	Medina Atchinson	08/09/2017	10/03/2017	75.00	75.00	Open	N
	8.9/8.23/9.13 PLNG MTGS	KTYLER					10/03/2017
	101-370-818-000	8.9/8.23/9.13 PLNG MTGS		75.00			
	Total for vendor ATCMED - Medina Atchinson:			75.00	75.00		

Vendor BASIC - BASIC:

10-117067							
81275	BASIC	01/27/2017	10/03/2017	30.00	30.00	Open	N
	2017 SET-UP FEE	KTYLER					10/03/2017
	101-171-956-000	2017 SET-UP FEE		30.00			

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Total for vendor BASIC - BASIC:				30.00	30.00		
Vendor BAYNOR - BAYSHORE NORTH CONDOMINIUMS:							
1028-17							
81353	BAYSHORE NORTH CONDOMINIUMS	06/24/2017	10/03/2017	2,199.19	2,199.19	Open	N
	RELOCATION OF IRRIGATION/HARBOUR C KTYLER						10/03/2017
	592-536-819-000	RELOCATION OF IRRIGATION/HARBOUR CLUB L		2,199.19			
	Total for vendor BAYNOR - BAYSHORE NORTH CONDOMINIUMS:			2,199.19	2,199.19		
Vendor BEARIN - BELLEVILLE AREA INDEPENDENT:							
46233							
81274	BELLEVILLE AREA INDEPENDENT	09/06/2017	10/03/2017	325.00	325.00	Open	N
	DDA-PUBLIC SAFETY FUN DAY INSERTS KTYLER						10/03/2017
	247-000-822-000	DDA-PUBLIC SAFETY FUN DAY INSERTS		325.00			
46286							
81302	BELLEVILLE AREA INDEPENDENT	09/13/2017	10/03/2017	180.00	180.00	Open	N
	COLOR-FALL TREE PLANTING WKSP KTYLER						10/03/2017
	101-370-900-000	COLOR-FALL TREE PLANTING WKSP		180.00			
46314							
81334	BELLEVILLE AREA INDEPENDENT	09/20/2017	10/03/2017	45.00	45.00	Open	N
	CDBG DEMO BIDS-TYLER E OF MORTON-T KTYLER						10/03/2017
	279-822-950-000	CDBG DEMO BIDS-TYLER E OF MORTON-TAYLOR		45.00			
46315							
81335	BELLEVILLE AREA INDEPENDENT	09/20/2017	10/03/2017	77.50	77.50	Open	N
	BOARD PH-BUDGETS KTYLER						10/03/2017
	101-248-900-000	BOARD PH-BUDGETS		77.50			
46316							
81336	BELLEVILLE AREA INDEPENDENT	09/20/2017	10/03/2017	60.00	60.00	Open	N
	PK PAVILION/PLAY STRUCTURE IMPROVE KTYLER						10/03/2017
	279-370-941-013	PK PAVILION/PLAY STRUCTURE IMPROVE PROJ		60.00			
46274							
81346	BELLEVILLE AREA INDEPENDENT	09/13/2017	10/03/2017	91.25	91.25	Open	N
	9.5 BRD MTG MIN KTYLER						10/03/2017
	101-248-900-000	9.5 BRD MTG MIN		91.25			
	Total for vendor BEARIN - BELLEVILLE AREA INDEPENDENT:			778.75	778.75		

Vendor BELCIT - City Of Belleville:

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UTILITY 81268	City Of Belleville	09/13/2017	10/03/2017	29.35	29.35	Open	N 10/03/2017
	WS 8.11-9.10 405 MAIN	KTYLER					
	250-000-920-000	WS 8.11-9.10 405 MAIN		29.35			
	Total for vendor BELCIT - City Of Belleville:			29.35	29.35		

## Vendor BELSEA - SEAN BELLINGHAM:

TRAVEL 81347	SEAN BELLINGHAM	09/21/2017	10/03/2017	54.57	54.57	Open	N 10/03/2017
	6.15-9.21 MILEAGE	KTYLER					
	101-253-860-000	6.15-9.21 MILEAGE		54.57			
	Total for vendor BELSEA - SEAN BELLINGHAM:			54.57	54.57		

## Vendor BELTIR - Belle Tire:

30299844 81309	Belle Tire	09/22/2017	10/03/2017	2,625.29	2,625.29	Open	N 10/03/2017
	514 TIRES/REPAIRS TRUCK	KTYLER					
	592-536-932-000	514 TIRES/REPAIRS TRUCK		2,625.29			
	Total for vendor BELTIR - Belle Tire:			2,625.29	2,625.29		

## Vendor BOTRME - BOUND TREE MEDICAL LLC:

82621392 81343	BOUND TREE MEDICAL LLC	09/12/2017	10/03/2017	24.40	24.40	Open	N 10/03/2017
	CONVENIENCE BAGS	KTYLER					
	101-336-740-000	CONVENIENCE BAGS		24.40			
82622976 81344	BOUND TREE MEDICAL LLC	09/13/2017	10/03/2017	238.80	238.80	Open	N 10/03/2017
	BLOOD GLUCLOSE TEST STRIPS/GLOVES	KTYLER					
	101-336-740-000	BLOOD GLUCLOSE TEST STRIPS/GLOVES		238.80			
	Total for vendor BOTRME - BOUND TREE MEDICAL LLC:			263.20	263.20		

## Vendor BOYDON - Donald Boynton:

PLNG 81249	Donald Boynton	08/09/2017	10/03/2017	25.00	25.00	Open	N 10/03/2017
	8.9 PLNG MTG	KTYLER					
	101-370-818-000	8.9 PLNG MTG		25.00			
	Total for vendor BOYDON - Donald Boynton:			25.00	25.00		

## Vendor BOYRON - RONALD, BONNIE &amp; DONALD BOYER:

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TAXES							
81345	RONALD, BONNIE & DONALD BOYER PRORATION OF 2017 SUMMER TAXES 247-000-980-000	09/15/2017 KTYLER	10/03/2017	187.10	187.10	Open	N 10/03/2017
	RIGHT-OF-WAY ACQUISITION, PARCEL 22			187.10			
	Total for vendor BOYRON - RONALD, BONNIE & DONALD BOYER:			187.10	187.10		

Vendor CHABUS - CHAPP & BUSHEY OIL CO.:

164404							
81304	Chapp & Bushey Oil Co. DIESEL FUEL	09/19/2017 KTYLER	10/03/2017	1,302.05	1,302.05	Open	N 10/03/2017
	101-301-860-001	DIESEL FUEL		15.62			
	101-336-860-001	DIESEL FUEL		645.82			
	592-536-751-000	DIESEL FUEL		602.85			
	101-265-860-000	DIESEL FUEL		37.76			
164405							
81305	Chapp & Bushey Oil Co. FUEL	09/19/2017 KTYLER	10/03/2017	4,158.39	4,158.39	Open	N 10/03/2017
	101-301-860-001	FUEL		2,761.17			
	101-336-860-001	FUEL		245.34			
	592-536-751-000	FUEL		594.65			
	101-265-860-000	FUEL		87.33			
	101-692-860-000	FUEL		212.08			
	101-370-860-000	FUEL		62.38			
	101-718-860-000	FUEL		195.44			
164212							
81356	CHAPP & BUSHEY OIL CO. DIESEL FUEL	09/12/2017 KTYLER	10/03/2017	308.85	308.85	Open	N 10/03/2017
	592-536-751-000	880 CASE-DIESEL FUEL		308.85			
	Total for vendor CHABUS - CHAPP & BUSHEY OIL CO.:			5,769.29	5,769.29		

Vendor CLAHIL - CLARK HILL PLC:

729831							
81349	CLARK HILL PLC AUG LEGAL SVCS	09/13/2017 KTYLER	10/03/2017	5,307.00	5,307.00	Open	N 10/03/2017
	251-000-802-000	AUG LEGAL SVCS		5,307.00			
	Total for vendor CLAHIL - CLARK HILL PLC:			5,307.00	5,307.00		

Vendor CLASST - CLASSIC T'S:

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9.12.17 81351	CLASSIC T'S BASEBALL HATS 101-336-750-000	09/12/2017 KTYLER	10/03/2017	150.00	150.00	Open	N 10/03/2017
	10 SMALL BASEBALL HATS			150.00			
	Total for vendor CLASST - CLASSIC T'S:			150.00	150.00		

## Vendor COMCAST - COMCAST:

0080558 81313	COMCAST 9.26-10.25 CABLE BOX FEE 101-336-920-000	09/17/2017 KTYLER	10/03/2017	19.06	19.06	Open	N 10/03/2017
	9.26-10.25 CABLE BOX FEE			19.06			
	Total for vendor COMCAST - COMCAST:			19.06	19.06		

## Vendor CPIEXC - CPI EXCAVATING, INC:

3312 81270	CPI EXCAVATING, INC INSTALL VALVE TYLER RD PRV 592-537-970-000	09/14/2017 KTYLER	10/03/2017	7,000.00	7,000.00	Open	N 10/03/2017
	INSTALL VALVE TYLER RD PRV			7,000.00			
	Total for vendor CPIEXC - CPI EXCAVATING, INC:			7,000.00	7,000.00		

## Vendor CUMCDA - CUMMINGS, MCCLOREY, DAVIS &amp; ACHO:

241172 81352	CUMMINGS, MCCLOREY, DAVIS & ACHO AUG LEGAL SVCS 101-210-801-000	09/13/2017 KTYLER	10/03/2017	580.50	580.50	Open	N 10/03/2017
	AUG LEGAL SVCS			412.15			
	592-536-801-002			168.35			
	Total for vendor CUMCDA - CUMMINGS, MCCLOREY, DAVIS & ACHO:			580.50	580.50		

## Vendor CWW - CONFERENCE OF WESTERN WAYNE:

17-031 81338	CONFERENCE OF WESTERN WAYNE CWW DUES FISCAL YR 2017-18 101-101-810-000	09/21/2017 KTYLER	10/03/2017	5,761.00	5,761.00	Open	N 10/03/2017
	CWW DUES FISCAL YR 2017-18			5,761.00			
	Total for vendor CWW - CONFERENCE OF WESTERN WAYNE:			5,761.00	5,761.00		

## Vendor EXP TIR - EXPRESS TIRE:

25372 81259	Express Tire 143 LTR WHEEL BEARING/SWAY BAR LIN	08/23/2017 KTYLER	10/03/2017	428.36	428.36	Open	N 10/03/2017
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	101-301-860-000	143 LTR WHEEL BEARING/SWAY BAR LINK-FRO		428.36			
25463 81260	Express Tire 143 RTR HUB/WHL BEARING 101-301-860-000	08/30/2017 KTYLER	10/03/2017	357.37	357.37	Open	N 10/03/2017
	101-301-860-000	143 RTR HUB/WHL BEARING		357.37			
25464 81261	Express Tire 76 RTR TIRE PATCH 101-301-860-000	08/30/2017 KTYLER	10/03/2017	16.82	16.82	Open	N 10/03/2017
	101-301-860-000	76 RTR TIRE PATCH		16.82			
25748 81262	Express Tire 716 OIL CHNG/RTR TIRE PLUG 101-265-860-000	09/20/2017 KTYLER	10/03/2017	55.28	55.28	Open	N 10/03/2017
	101-265-860-000	716 OIL CHNG/RTR TIRE PLUG		55.28			
25608 81277	Express Tire 134 3 TIRES INSTALLED 101-301-860-000	09/11/2017 KTYLER	10/03/2017	39.00	39.00	Open	N 10/03/2017
	101-301-860-000	134 3 TIRES INSTALLED		39.00			
25629 81278	Express Tire 100 F BRAKES/PADS 101-301-860-000	09/12/2017 KTYLER	10/03/2017	431.28	431.28	Open	N 10/03/2017
	101-301-860-000	100 F BRAKES/PADS		431.28			
25621 81279	Express Tire 145 OIL CHNG/AIR FILT/WIPERS 101-301-860-000	09/12/2017 KTYLER	10/03/2017	147.30	147.30	Open	N 10/03/2017
	101-301-860-000	145 OIL CHNG/AIR FILT/WIPERS		147.30			
24901 81280	Express Tire S69 F/R BRAKES 101-692-860-000	07/21/2017 KTYLER	10/03/2017	558.59	558.59	Open	N 10/03/2017
	101-692-860-000	S69 F/R BRAKES		558.59			
255526 81326	EXPRESS TIRE 163 OIL CHNG 101-301-860-000	09/05/2017 KTYLER	10/03/2017	35.53	35.53	Open	N 10/03/2017
	101-301-860-000	163 OIL CHNG		35.53			
25643 81327	EXPRESS TIRE 83 OIL CHNG 101-301-860-000	09/13/2017 KTYLER	10/03/2017	31.14	31.14	Open	N 10/03/2017
	101-301-860-000	83 OIL CHNG		31.14			

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25655 81328	EXPRESS TIRE 172 OIL CHNG 101-301-860-000	09/14/2017 KTYLER	10/03/2017	35.53 35.53	35.53	Open	N 10/03/2017
25678 81329	EXPRESS TIRE 136 FRONT EXHAUST PIPE & GASKET 101-301-860-000	09/15/2017 KTYLER	10/03/2017	468.15 468.15	468.15	Open	N 10/03/2017
Total for vendor EXPTIR - EXPRESS TIRE:				2,604.35	2,604.35		

Vendor FERREL - Ferrellgas:

1097700126 81266	Ferrellgas VBP POLE BARN 101-718-920-000	09/18/2017 KTYLER	10/03/2017	565.59 565.59	565.59	Open	N 10/03/2017
Total for vendor FERREL - Ferrellgas:				565.59	565.59		

Vendor FLMOCA - FEDERAL LICENSE MGMT:

RENEWAL 81295	FEDERAL LICENSE MGMT LADD FED LICENSE RENEW CALL SIGN W 592-536-933-000	09/21/2017 KTYLER	10/03/2017	100.00 100.00	100.00	Open	N 10/03/2017
Total for vendor FLMOCA - FEDERAL LICENSE MGMT:				100.00	100.00		

Vendor FRAJOA - Joan Franzoi:

PLNG 81253	Joan Franzoi 8.23/9.13 PLNG MTGS 101-370-818-000	08/23/2017 KTYLER	10/03/2017	50.00 50.00	50.00	Open	N 10/03/2017
Total for vendor FRAJOA - Joan Franzoi:				50.00	50.00		

Vendor FRAPCO - FRISCHMAN APPRAISAL & CONSULTING:

ASSESSOR 81269	FRISCHMAN APPRAISAL & CONSULTING INDEPENDENT CONTRACTOR-ASSESSING 101-247-819-000	09/15/2017 KTYLER	10/03/2017	3,333.00 3,333.00	3,333.00	Open	N 10/03/2017
Total for vendor FRAPCO - FRISCHMAN APPRAISAL & CONSULTING:				3,333.00	3,333.00		

Vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:

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370106 81308	FISHBECK, THOMPSON, CARR & HUBER 9.8 VB/METRO PARTY STORE GAS PUMPS 101-370-820-000 Total for vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:	09/19/2017 KTYLER 9.8 VB/METRO PARTY STORE GAS PUMPS PROJ	10/03/2017	362.00 362.00 362.00	362.00  362.00	Open	N 10/03/2017
<hr/>							
Vendor GAMOGR - Gasiorek, Morgan, Greco & McCauley, :							
6613 81265	Gasiorek, Morgan, Greco & McCauley, AUG LEGAL SVCS 247-000-803-000	09/05/2017 KTYLER AUG LEGAL SVCS	10/03/2017	2,103.86  2,103.86	2,103.86	Open	N 10/03/2017
6614 81282	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/05/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	7,264.88  5,158.06 2,106.82	7,264.88	Open	N 10/03/2017
6615 81283	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/05/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	3,602.88  2,558.04 1,044.84	3,602.88	Open	N 10/03/2017
6616 81284	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/05/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	5,383.74  3,822.46 1,561.28	5,383.74	Open	N 10/03/2017
6617 81285	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/05/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	171.60  121.84 49.76	171.60	Open	N 10/03/2017
6618 81286	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/05/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	134.48  95.48 39.00	134.48	Open	N 10/03/2017
6619 81287	Gasiorek, Morgan, Greco & McCauley, SEPT LEGAL SVCS	09/05/2017 KTYLER	10/03/2017	52.55	52.55	Open	N 10/03/2017

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	GL Distribution						
	101-210-801-000	SEPT LEGAL SVCS		37.31			
	592-536-801-002	SEPT LEGAL SVCS		15.24			
	Total for vendor GAMOGR - Gasiorek, Morgan, Greco & McCauley,:			18,713.99	18,713.99		

Vendor GENPOW - GEN POWER PRODUCTS:

98383							
81290	GEN POWER PRODUCTS	09/08/2017	10/03/2017	4,661.87	4,661.87	Open	N
	REPAIR GENERATOR FIRE #1	KTYLER					10/03/2017
	101-265-933-000	REPAIR GENERATOR FIRE #1		4,661.87			
	Total for vendor GENPOW - GEN POWER PRODUCTS:			4,661.87	4,661.87		

Vendor GOCOTI - GOODYEAR COMMERCIAL TIRE:

44924626							
81350	Goodyear Commercial Tire	09/18/2017	10/03/2017	3,358.75	3,358.75	Open	N
	TIRES FOR PD VEHICLES	KTYLER					10/03/2017
	101-301-860-002	245/55R18	TIRES (SPARES)	3,358.75			
154-1050561							
81357	Goodyear Commercial Tire	09/19/2017	10/03/2017	1,864.04	1,864.04	Open	N
	511-4 DRIVE TIRES FOR VACTOR TRUCK	KTYLER					10/03/2017
	592-536-932-000	511-4 DRIVE TIRES FOR VACTOR TRUCK		1,864.04			
	Total for vendor GOCOTI - GOODYEAR COMMERCIAL TIRE:			5,222.79	5,222.79		

Vendor GOFOSE - Gordon Food Service:

920125814							
81264	Gordon Food Service	09/13/2017	10/03/2017	116.96	116.96	Open	N
	SUPPLIES FOR PS SAFETY DAY	KTYLER					10/03/2017
	101-301-743-000	CASES OF POPCORN (ALL IN ONE)		103.96			
	101-301-743-000	BOXES OF POPCORN BAGS		13.00			
	Total for vendor GOFOSE - Gordon Food Service:			116.96	116.96		

Vendor goprma - GONCZY'S PROPERTY MAINTENANCE:

4422							
81361	GONCZY'S PROPERTY MAINTENANCE	08/31/2017	10/03/2017	2,445.00	2,445.00	Open	N
	STREETSCAPE GRASS CUTTING AUG 2017	KTYLER					10/03/2017
	247-000-979-001	STREETSCAPE GRASS CUTTING AUG 2017		2,445.00			
	Total for vendor goprma - GONCZY'S PROPERTY MAINTENANCE:			2,445.00	2,445.00		

Vendor GRAING - GRAINGER:

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9553312126 81354	GRAINGER SANITIZER/DISINFECTING WIPES 592-536-740-000	09/12/2017 KTYLER	10/03/2017	238.32 238.32	238.32	Open	N 10/03/2017
9557947554 81355	GRAINGER NO HUNTING SIGNS W POST 592-536-740-000	09/18/2017 KTYLER	10/03/2017	157.50 157.50	157.50	Open	N 10/03/2017
Total for vendor GRAING - GRAINGER:				395.82	395.82		

Vendor HARGER - GERALD HARDER, JR.:

INSPECTOR 81330	GERALD HARDER, JR. 8.18-9.19 BLDG INSP 101-370-819-000	09/21/2017 KTYLER	10/03/2017	7,920.00 7,920.00	7,920.00	Open	N 10/03/2017
Total for vendor HARGER - GERALD HARDER, JR.:				7,920.00	7,920.00		

Vendor INLISE - INTEGRITY LIFT SERVICES :

140020980 81348	INTEGRITY LIFT SERVICES TANK/GEAR STEER HI-LO 592-536-933-000	09/22/2017 KTYLER	10/03/2017	1,363.00 1,363.00	1,363.00	Open	N 10/03/2017
Total for vendor INLISE - INTEGRITY LIFT SERVICES :				1,363.00	1,363.00		

Vendor JABEON - JAM BEST ONE FLEET SERVICE:

391275 81318	JAM BEST ONE FLEET SERVICE 580 BACKHOE R/S REPAIR FLAT TIRE 592-536-933-000	09/23/2017 KTYLER	10/03/2017	250.06 250.06	250.06	Open	N 10/03/2017
Total for vendor JABEON - JAM BEST ONE FLEET SERVICE:				250.06	250.06		

Vendor JOHLIT - Johnston Lithograph, Inc.:

92886 81297	Johnston Lithograph, Inc. BAM-POSTERS FOR FUNDRAISING EVENT 250-000-900-000	09/01/2017 KTYLER	10/03/2017	126.00 126.00	126.00	Open	N 10/03/2017
Total for vendor JOHLIT - Johnston Lithograph, Inc.:				126.00	126.00		

Vendor JOROSC - Johnson, Rosati, Schultz & Joppich,:

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1069315 81263	Johnson, Rosati, Schultz & Joppich, AUG LEGAL SVCS 101-210-801-000 592-536-801-002	09/14/2017 KTYLER AUG LEGAL SVCS AUG LEGAL SVCS	10/03/2017	330.00 234.30 95.70	330.00	Open	N 10/03/2017
Total for vendor JOROSC - Johnson, Rosati, Schultz & Joppich,:				330.00	330.00		
Vendor KELLBR - Bryon Kelley:							
PLNG 81252	BRYON KELLEY 8.9/8.23/9.13 PLNG MTGS 101-370-818-000	08/09/2017 KTYLER 8.9/8.23/9.13 PLNG MTGS	10/03/2017	75.00 75.00	75.00	Open	N 10/03/2017
Total for vendor KELLBR - Bryon Kelley:				75.00	75.00		
Vendor LAUGRE - GREG LAURAIN:							
REIMBURSE 81363	Greg Laurain 9.5-9.10 FBI CONF 101-301-861-000 101-301-860-001	09/11/2017 KTYLER 9.5-9.10 FBI CONF-LODGING 9.5-9.10 FBI CONF-FUEL	10/03/2017	752.76 648.80 103.96	752.76	Open	N 10/03/2017
Total for vendor LAUGRE - GREG LAURAIN:				752.76	752.76		
Vendor LIVCIT - CITY OF LIVONIA:							
2017-00065106 81332	CITY OF LIVONIA 9.20 REIMB MISC EXP BY WWC MOBILE 101-301-861-000	09/21/2017 KTYLER 9.20 REIMB MISC EXP BY WWC MOBILE FIELD	10/03/2017	29.12 29.12	29.12	Open	N 10/03/2017
2017-00065090 81333	CITY OF LIVONIA 9.20 REIMB MISC EXP WWC MOBILE FIE 101-301-861-000	09/21/2017 KTYLER 9.20 REIMB MISC EXP WWC MOBILE FIELD FO	10/03/2017	50.44 50.44	50.44	Open	N 10/03/2017
Total for vendor LIVCIT - CITY OF LIVONIA:				79.56	79.56		
Vendor LOHUSU - LOWER HURON SUPPLY:							
415081 81293	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000 101-265-740-000	09/20/2017 KTYLER URI-GUARD URINAL MATS JUMBO VONDREHLE KTICHEN ROLL	10/03/2017	149.81 102.60 47.21	149.81	Open	N 10/03/2017

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415135 81317	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-265-740-000	09/22/2017 KTYLER	10/03/2017	507.50	507.50	Open	N 10/03/2017
	TRASH CAN X 2			507.50			
414844 81362	LOWER HURON SUPPLY JANITORIAL SUPPLIES 101-336-740-000	09/18/2017 KTYLER	10/03/2017	668.81	668.81	Open	N 10/03/2017
	MISC SUPPLIES-FS2			668.81			
	Total for vendor LOHUSU - LOWER HURON SUPPLY:			1,326.12	1,326.12		

Vendor LONMIC - MICHAEL LONG:

REIMBURSE 81289	MICHAEL LONG BATTERY/CHARGING UNIT-DET BUREAU C 101-301-740-000	09/01/2017 KTYLER	10/03/2017	24.09	24.09	Open	N 10/03/2017
	BATTERY/CHARGING UNIT-DET BUREAU CAMERA			24.09			
	Total for vendor LONMIC - MICHAEL LONG:			24.09	24.09		

Vendor LUBSTO - THE LUBE STOP:

91509 81232	THE LUBE STOP S66 OIL CHNG 101-692-860-000	09/06/2017 KTYLER	10/03/2017	44.20	44.20	Open	N 10/03/2017
	S66 OIL CHNG			44.20			
91733 81233	THE LUBE STOP S65 OIL CHNG 101-692-860-000	09/12/2017 KTYLER	10/03/2017	44.20	44.20	Open	N 10/03/2017
	S65 OIL CHNG			44.20			
91841 81234	THE LUBE STOP S66 WIPER 101-692-860-000	09/14/2017 KTYLER	10/03/2017	9.00	9.00	Open	N 10/03/2017
	S66 WIPER			9.00			
	Total for vendor LUBSTO - THE LUBE STOP:			97.40	97.40		

Vendor MAFOSE - Marquis Food Service:

8137 81323	Marquis Food Service 9.24 PRISONER MEALS 101-301-862-000	09/24/2017 KTYLER	10/03/2017	122.00	122.00	Open	N 10/03/2017
	9.24 PRISONER MEALS			122.00			

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8115							
81358	Marquis Food Service	09/15/2017	10/03/2017	90.00	90.00	Open	N
	9.15 PRISONER MEALS	KTYLER					10/03/2017
	101-301-862-000	9.15 PRISONER MEALS		90.00	.		
	Total for vendor MAFOSE - Marquis Food Service:			212.00	212.00		

Vendor MCIDAV - DAVID MCINALLY:

REIMBURSE							
81364	DAVID MCINALLY	09/15/2017	10/03/2017	90.64	90.64	Open	N
	9.11-9.15 MFIS FALL CONF-MEALS	KTYLER					10/03/2017
	101-336-861-000	9.11-9.15 MFIS FALL CONF-MEALS		90.64			
	Total for vendor MCIDAV - DAVID MCINALLY:			90.64	90.64		

Vendor MCKASS - MCKENNA ASSOCIATES:

21466-9							
81300	McKenna Associates	09/07/2017	10/03/2017	2,120.56	2,120.56	Open	N
	PLAN & ECON DEV AUG	KTYLER					10/03/2017
	101-370-821-000	PLAN ECON & DEV AUG		2,120.56			
98020-9							
81303	McKenna Associates	09/07/2017	10/03/2017	973.45	973.45	Open	N
	PLAN & ECON DEV AUG	KTYLER					10/03/2017
	101-000-286-000	PLAN & ECON DEV AUG		921.44			
	101-370-821-000	PLAN & ECON DEV AUG		52.01			
21511-9							
81365	MCKENNA ASSOCIATES	09/07/2017	10/03/2017	3,867.70	3,867.70	Open	N
	PLAN/ECON DVLP-AUG	KTYLER					10/03/2017
	101-370-819-000	PLAN/ECON DVLP-AUG		3,867.70			
	Total for vendor MCKASS - MCKENNA ASSOCIATES:			6,961.71	6,961.71		

Vendor MIMULE - Michigan Municipal League:

63784-917							
81248	Michigan Municipal League	09/01/2017	10/03/2017	175.00	175.00	Open	N
	DDA ANNUAL MEMBER/DUES	KTYLER					10/03/2017
	247-000-810-000	DDA ANNUAL MEMBER/DUES		175.00			
	Total for vendor MIMULE - Michigan Municipal League:			175.00	175.00		

Vendor MISC - OLIVE CEMENT CO:



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REFUND							
81296	OLIVE CEMENT CO	09/21/2017	10/03/2017	40.00	40.00	Open	N
	REFUND APPL FEE-BLDG 41439 TOMPKIN KTYLER						10/03/2017
	101-370-819-000	REFUND APPL FEE-BLDG 41439 TOMPKINS		40.00			
REIMBURSE							
81298	NEIL GRIFFIN	09/11/2017	10/03/2017	99.70	99.70	Open	N
	REIMB-NEW BATTERY FOR THE MODEL-T KTYLER						10/03/2017
	250-000-860-000	REIMB-NEW BATTERY FOR THE MODEL-T		99.70			
STIPEND							
81373	LUKE WELLMANN	09/21/2017	10/03/2017	309.13	309.13	Open	N
	8.28-SEPT 2017 STIPEND KTYLER						10/03/2017
	101-692-956-000	8.28-SEPT 2017 STIPEND		309.13			
	Total for vendor MISC - LUKE WELLMANN:			448.83	448.83		

## Vendor MWEA - MICHIGAN WATER ENVIRONMENT ASSOC:

13785							
81292	MICHIGAN WATER ENVIRONMENT ASSOC	09/21/2017	10/03/2017	70.00	70.00	Open	N
	MEMBERSHIP DUES-TAYLOR KTYLER						10/03/2017
	592-536-810-000	MEMBERSHIP DUES-TAYLOR		70.00			
	Total for vendor MWEA - MICHIGAN WATER ENVIRONMENT ASSOC:			70.00	70.00		

## Vendor ORKIN - ORKIN :

31637588							
81241	ORKIN	08/23/2017	10/03/2017	500.00	500.00	Open	N
	BALDFACED NEST IN QUIRK PARK KTYLER						10/03/2017
	101-265-931-000	BALDFACED NEST IN QUIRK PARK		500.00			
161219858							
81291	ORKIN	09/20/2017	10/03/2017	65.56	65.56	Open	N
	SEPT PEST SVCS FS1 KTYLER						10/03/2017
	101-265-931-000	SEPT PEST SVCS FS1		65.56			
	Total for vendor ORKIN - ORKIN :			565.56	565.56		

## Vendor PARSE - PARKWAY SERVICES:

A108434							
81311	PARKWAY SERVICES	09/15/2017	10/03/2017	225.00	225.00	Open	N
	PUBLIC SAFETY DAY PORT-A-JOHN RENT KTYLER						10/03/2017
	247-000-822-000	PUBLIC SAFETY DAY PORT-A-JOHN RENTAL		225.00			
	Total for vendor PARSE - PARKWAY SERVICES:			225.00	225.00		

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Vendor PEAINC - PROFESSIONAL ENGINEERING:							
74682 81301	PROFESSIONAL ENGINEERING 8.19 IRON BELLE TRL 101-718-959-000	09/08/2017 KTYLER	10/03/2017	3,290.00	3,290.00	Open	N 10/03/2017
	8.19 IRON BELLE TRL			3,290.00			
	Total for vendor PEAINC - PROFESSIONAL ENGINEERING:			3,290.00	3,290.00		
Vendor PIOLAN - Pioneer Landscaping:							
1183 81374	Pioneer Landscaping STREETSCAPE MAINTENANCE 247-000-979-001	09/18/2017 KTYLER	10/03/2017	525.00	525.00	Open	N 10/03/2017
	WEEDING BRIDGE/TRIANGLE			525.00			
	Total for vendor PIOLAN - Pioneer Landscaping:			525.00	525.00		
Vendor PRONEM - PRIORITY ONE EMERGENCY:							
70031575 81246	PRIORITY ONE EMERGENCY HERNANDEZ POLO S/S SHIRT 101-301-741-000	07/10/2017 KTYLER	10/03/2017	64.99	64.99	Open	N 10/03/2017
	HERNANDEZ POLO S/S SHIRT			64.99			
70033567 81247	PRIORITY ONE EMERGENCY NOLAN-30 PATCHES 101-336-741-000	09/11/2017 KTYLER	10/03/2017	180.00	180.00	Open	N 10/03/2017
	NOLAN-30 PATCHES			180.00			
70033802 81324	PRIORITY ONE EMERGENCY BELL 511 STRYKE PANT 101-336-741-000	09/19/2017 KTYLER	10/03/2017	74.99	74.99	Open	N 10/03/2017
	BELL 511 STRYKE PANT			74.99			
	Total for vendor PRONEM - PRIORITY ONE EMERGENCY:			319.98	319.98		
Vendor QUILL - Quill Corporation:							
106187687 81242	Quill Corporation GENERAL OFFICE SUPPLIES 101-248-727-000	09/11/2017 KTYLER	10/03/2017	338.37	338.37	Open	N 10/03/2017
	RED FILE FOLDERS FOR FD			14.75			
	DESK PAD CALENDAR FOR REC			5.73			
	1/2" COMB BINDING			20.99			
	3/8" COMB BINDING			14.49			
	5/16" COMB BINDING			11.99			
	5/8" COMB BINDING			21.99			
	25CT ADHESIVE TABS			46.70			

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	GL Distribution						
	101-248-727-000	24 X 36 ERASEABLE WALL CALENDAR FOR K&C		39.33			
	101-191-727-000	200CT LAMINATING SHEETS		52.99			
	101-191-727-000	LAMINATING MACHINE		74.99			
	101-248-727-000	BLOTTER CALENDAR FOR REC		13.11			
	101-248-727-000	ADDRESS STAMP FOR KAREN		21.31			
106234382							
81243	Quill Corporation	09/12/2017	10/03/2017	390.20	390.20	Open	N
	GENERAL OFFICE SUPPLIES	KTYLER					10/03/2017
	101-248-727-000	PRE-PUNCHED COMB BINDING PAPER		27.86			
	101-248-727-000	BLACK FRAME FOR CERTIFICATE		15.99			
	101-248-727-000	PRINTER INK FOR JOANNE'S PRINTER		128.34			
	101-248-727-000	DESK CALENDARS FOR SENIOR CENTER- 17X10		14.36			
	101-248-727-000	DESK CALENDARS FOR SENIOR CENTER- 22X1		17.36			
	101-248-727-000	PLANNERS		32.78			
	101-248-727-000	WALL CALENDAR 30X20		13.11			
	101-248-727-000	POSTER FRAMES FOR STEVE		76.23			
	101-248-727-000	12 BANKERS BOXES		36.07			
	101-248-727-000	CD SLEEVES		16.38			
	101-248-727-000	PANEL CLIPS		11.72			
9731587							
81244	Quill Corporation	09/11/2017	10/03/2017	237.71	237.71	Open	N
	OFFICE SUPPLIES	KTYLER					10/03/2017
	247-000-727-000	901-7C1524H 3 1/2" EXPANDING FILE POCK		47.54			
	247-000-727-000	901-7153L25 MANILLA EXPANSION FILE		45.90			
	247-000-727-000	901-7C1534 5 1/4" EXPANDING FILE POCKE		27.05			
	247-000-727-000	901-86139Q 25' PHONE CORD		7.49			
	247-000-727-000	901-828B001 245XL BLACK INK		68.82			
	247-000-727-000	901-72022CT CASE PAPER		31.91			
	247-000-727-000	901-75762 #10 ENVELOPES		9.00			
9917978							
81306	Quill Corporation	09/18/2017	10/03/2017	168.27	168.27	Open	N
	OFFICE SUPPLIES	KTYLER					10/03/2017
	101-691-740-000	LC79 3PKS BROTHER COLOR INK		132.58			
	101-691-740-000	LC79 BK BROTHER BLACK INK		35.69			
9918585							
81307	Quill Corporation	09/18/2017	10/03/2017	663.17	663.17	Open	N
	GENERAL OFFICE SUPPLIES	KTYLER					10/03/2017
	101-248-727-000	PURPLE CARD STOCK		13.93			
	101-248-727-000	PINK CARD STOCK		13.93			
	101-248-727-000	RED CARD STOCK		17.21			
	101-248-727-000	WHITE CARD STOCK		31.14			
	101-191-727-000	PAPER MATE FLAIR FELT TIP PENS		14.75			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-248-727-000	PLANNER FOR CABLE- GRAY		12.54			
	101-248-727-000	PLANNER FOR CABLE- BLACK		12.54			
	101-248-727-000	BANKER BOXES		160.25			
	101-248-727-000	CANNED AIR		39.99			
	101-248-727-000	FOLDERS WITH TOP FASTENERS		106.58			
	101-248-727-000	LEGAL SIZE FILE JACKET		40.17			
	101-248-727-000	GREEN FILE FOLDERS		14.75			
	101-248-727-000	RED FILE FOLDERS		14.75			
	101-248-727-000	CHAIR MAT 46X60 FOR REC		69.99			
	101-248-727-000	MONTHLY PLANNER FOR REC		10.65			
	101-248-727-000	ADHESIVE TABS		90.00			
9996886							
81337	Quill Corporation	09/20/2017	10/03/2017	32.20	32.20	Open	N
	GENERAL OFFICE SUPPLIES	KTYLER					10/03/2017
	101-248-727-000	GENERAL OFFICE SUPPLIES		32.20			
	Total for vendor QUILL - Quill Corporation:			1,829.92	1,829.92		
Vendor RANSTE - Steve Rankin:							
	TRAVEL						
81375	Steve Rankin	09/19/2017	10/03/2017	300.35	300.35	Open	N
	9.10-9.14 MI-GMIS CONF	KTYLER					10/03/2017
	101-228-861-000	9.10-9.14 MI-GMIS CONF-MEALS		28.57			
	101-228-860-000	9.10-9.14 MI-GMIS CONF-MILEAGE		271.78			
	Total for vendor RANSTE - Steve Rankin:			300.35	300.35		
Vendor RICOH - RICOH USA, INC.:							
1071747989							
81240	RICOH USA, INC.	08/24/2017	10/03/2017	1,286.00	1,286.00	Open	N
	TRUPER 3600 SUPPORT-MAIL RM 12.3-1	KTYLER					10/03/2017
	101-228-939-000	TRUPER 3600 SUPPORT-MAIL RM 12.3-12.2.1		1,286.00			
	Total for vendor RICOH - RICOH USA, INC.:			1,286.00	1,286.00		
Vendor ROMCIT - CITY OF ROMULUS:							
3578							
81320	CITY OF ROMULUS	09/20/2017	10/03/2017	650.00	650.00	Open	N
	SEPT ANIMAL CONTROL SVCS	KTYLER					10/03/2017
	101-329-819-000	SEPT ANIMAL CONTROL SVCS		650.00			
3577							
81321	CITY OF ROMULUS	09/20/2017	10/03/2017	650.00	650.00	Open	N
	AUG ANIMAL CONTROL SVCS	KTYLER					10/03/2017

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	GL Distribution						
	101-329-819-000	AUG ANIMAL CONTROL SVCS		650.00			
	Total for vendor ROMCIT - CITY OF ROMULUS:			1,300.00	1,300.00		

Vendor S&LELE - S&L Electrical Services LLC:

767							
81367	S&L Electrical Services LLC	09/18/2017	10/03/2017	280.00	280.00	Open	N
	ELEC MAINT-TWP HALL/DPW BLDG	KTYLER					10/03/2017
	101-265-931-000	ELEC MAINT-TWP HALL/DPW BLDG		280.00			
	Total for vendor S&LELE - S&L Electrical Services LLC:			280.00	280.00		

Vendor SCHALE - Alexander Schulz:

TRAVEL							
81236	Alexander Schulz	09/15/2017	10/03/2017	38.14	38.14	Open	N
	SCHULZ 9.9-9.11 GL LAW ENF-REIMB M	KTYLER					10/03/2017
	101-301-861-000	SCHULZ 9.9-9.11 GL LAW ENF-REIMB MEALS		38.14			
	Total for vendor SCHALE - Alexander Schulz:			38.14	38.14		

Vendor SHOJOR - JORDAN SHORT:

TRAVEL							
81237	JORDAN SHORT	09/15/2017	10/03/2017	19.02	19.02	Open	N
	SHORT 9.10-9.11 GL LAW ENF-REIMB M	KTYLER					10/03/2017
	101-301-861-000	SHORT 9.10-9.11 GL LAW ENF-REIMB MEALS		19.02			
	Total for vendor SHOJOR - JORDAN SHORT:			19.02	19.02		

Vendor SHVUA - South Huron Valley Utility Ath:

3239							
81315	South Huron Valley Utility Ath	09/15/2017	10/03/2017	89,862.00	89,862.00	Open	N
	OCT SEWAGE O&M	KTYLER					10/03/2017
	592-537-924-000	OCT SEWAGE O&M		89,862.00			
	Total for vendor SHVUA - South Huron Valley Utility Ath:			89,862.00	89,862.00		

Vendor SMAFC - SE MI ASSOC OF FIRE CHIEFS:

8130							
81331	SE MI ASSOC OF FIRE CHIEFS	09/14/2017	10/03/2017	20.00	20.00	Open	N
	MCINALLY 10.12 MEMBERSHIP MTG	KTYLER					10/03/2017
	101-336-810-000	MCINALLY 10.12 MEMBERSHIP MTG		20.00			
	Total for vendor SMAFC - SE MI ASSOC OF FIRE CHIEFS:			20.00	20.00		

Vendor SMIAMY - Amy Smith:

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TRAVEL 81238	Amy Smith SMITH 9.5-9.8 MW CRISES NEG-REIMB 101-301-861-000	09/14/2017 KTYLER	10/03/2017	82.36	82.36	Open	N 10/03/2017
	SMITH 9.5-9.8 MW CRISES NEG-REIMB MEALS			82.36			
TRAVEL 81359	Amy Smith 9.17-9.22 MPEDS CONF FUEL 101-301-860-001	09/14/2017 KTYLER	10/03/2017	50.14	50.14	Open	N 10/03/2017
	9.17-9.22 MPEDS CONF FUEL			50.14			
	Total for vendor SMIAMY - Amy Smith:			132.50	132.50		

Vendor SOMAEN - SOIL & MATERIALS ENGINEERS:

78531 81235	SOIL & MATERIALS ENGINEERS BVL DDA 7.31-8.30.17 PRO SVCS 247-000-971-000	09/05/2017 KTYLER	10/03/2017	5,000.00	5,000.00	Open	N 10/03/2017
	BVL DDA 7.31-8.30.17 PRO SVCS			5,000.00			
	Total for vendor SOMAEN - SOIL & MATERIALS ENGINEERS:			5,000.00	5,000.00		

Vendor SOUEQU - SOUTHEASTERN EQUIPMENT CO:

S06080 81245	SOUTHEASTERN EQUIPMENT CO HYDRAULIC LINES 880 CASE 592-536-933-000	09/20/2017 KTYLER	10/03/2017	3,302.01	3,302.01	Open	N 10/03/2017
	HYDRAULIC LINES 880 CASE			3,302.01			
S07395 81360	SOUTHEASTERN EQUIPMENT CO FUEL LINE 880 CASE 592-536-933-000	09/21/2017 KTYLER	10/03/2017	998.71	998.71	Open	N 10/03/2017
	FUEL LINE 880 CASE			998.71			
	Total for vendor SOUEQU - SOUTHEASTERN EQUIPMENT CO:			4,300.72	4,300.72		

Vendor SUFILA - SURE-FIT LAUNDRY:

388089 81370	SURE-FIT LAUNDRY CLEAN PRISONER BLANKETS 101-301-862-000	09/12/2017 KTYLER	10/03/2017	59.25	59.25	Open	N 10/03/2017
	CLEAN PRISONER BLANKETS			59.25			
388454 81371	SURE-FIT LAUNDRY CLEAN PRISONER BLANKETS 101-301-862-000	09/19/2017 KTYLER	10/03/2017	54.75	54.75	Open	N 10/03/2017
	CLEAN PRISONER BLANKETS			54.75			
	Total for vendor SUFILA - SURE-FIT LAUNDRY:			114.00	114.00		

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	GL Distribution						
Vendor SUMCOL - SUMPTER COLLISION:							
2921							
81319	SUMPTER COLLISION	08/30/2017	10/03/2017	3,089.23	3,089.23	Open	N
	91 REPAIRS TO PD VEHICLE (MMRMA KTYLER						10/03/2017
	101-301-860-000 91 REPAINT PARTS/REPLACE WINDSHIELD			3,089.23			
	Total for vendor SUMCOL - SUMPTER COLLISION:			3,089.23	3,089.23		
Vendor TELNET - TELNET WORLDWIDE, INC.:							
113849							
81312	TELNET WORLDWIDE, INC.	09/15/2017	10/03/2017	1,167.87	1,167.87	Open	N
	9.15-10.14 PHONE CIRCUITS & LD CAL KTYLER						10/03/2017
	101-265-850-000 9.15-10.14 PHONE CIRCUITS & LD CALLS			1,167.87			
	Total for vendor TELNET - TELNET WORLDWIDE, INC.:			1,167.87	1,167.87		
Vendor THOCAR - CAROL THOMPSON:							
PLNG							
81250	CAROL THOMPSON	08/09/2017	10/03/2017	90.00	90.00	Open	N
	8.9/8.23/9.13 PLNG MTGS KTYLER						10/03/2017
	101-370-818-000 8.9/8.23/9.13 PLNG MTGS			90.00			
	Total for vendor THOCAR - CAROL THOMPSON:			90.00	90.00		
Vendor THOMRS - R.S. THOMAS & ASSOC, INC.:							
7745 BVL							
81239	R.S. THOMAS & ASSOC, INC.	08/23/2017	10/03/2017	881.25	881.25	Open	N
	ROWA PROJECT PARCEL #17 RECERT KTYLER						10/03/2017
	247-000-977-002 ROWA PROJECT PARCEL #17 RECERT			881.25			
	Total for vendor THOMRS - R.S. THOMAS & ASSOC, INC.:			881.25	881.25		
Vendor UISSCA - UIS SCADA:							
530351633							
81229	UIS SCADA	08/24/2017	10/03/2017	2,905.14	2,905.14	Open	N
	TROUBLESHOOT/FIX WILDBROOK, MISSIO KTYLER						10/03/2017
	592-537-930-000 TROUBLESHOOT/FIX WILDBROOK, MISSION PTE			2,905.14			
530351716							
81372	UIS SCADA	09/08/2017	10/03/2017	352.89	352.89	Open	N
	HAGGERTY LIFT STATION-TROUBLESHOOT KTYLER						10/03/2017
	592-537-930-000 HAGGERTY LIFT STATION-TROUBLESHOOT COMM			352.89			
	Total for vendor UISSCA - UIS SCADA:			3,258.03	3,258.03		

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Vendor UNIFIR - UniFirst Corp:							
AUG STMT 81215	UniFirst Corp AUG STMT 101-265-740-000 101-265-740-000 592-536-741-000	08/28/2017 KTYLER MATS B&G UNIFORMS W&S UNIFORMS	10/03/2017	870.61  267.20 259.10 344.31	870.61	Open	N 10/03/2017
1916830 81310	UniFirst Corp SEPT STMT 101-265-740-000 101-265-740-000 592-536-741-000	09/25/2017 KTYLER MATS B&G UNIFORMS W&S UNIFORMS	10/03/2017	145.12  14.10 43.00 88.02	145.12	Open	N 10/03/2017
Total for vendor UNIFIR - UniFirst Corp:				1,015.73	1,015.73		
Vendor UPFEIN - Upright Fence Inc.:							
35185 81230	Upright Fence Inc. GATE FOR GIRLS TOWN SEWER 592-536-819-000	09/05/2017 KTYLER GATE FOR GIRLS TOWN SEWER	10/03/2017	810.00  810.00	810.00	Open	N 10/03/2017
Total for vendor UPFEIN - Upright Fence Inc.:				810.00	810.00		
Vendor USABB - USA BLUE BOOK:							
348543 81228	USA BLUE BOOK 1 1/2" HOSE AND WASHERS 592-536-740-000 592-536-740-000 592-536-740-000	08/23/2017 KTYLER 1 1/2" HOSE WASHERS SHIPPING	10/03/2017	695.75  639.75 5.99 50.01	695.75	Open	N 10/03/2017
363300 81299	USA BLUE BOOK W/S MAX EAR PLUGS 592-536-740-000 592-536-740-000	09/11/2017 KTYLER 200 PAIR OF EAR PLUGS FREIGHT	10/03/2017	51.05  34.95 16.10	51.05	Open	N 10/03/2017
Total for vendor USABB - USA BLUE BOOK:				746.80	746.80		
Vendor VABUST - VAN BUREN STEEL:							
22573N 81231	VAN BUREN STEEL SALT SHREDDER CART-CASTERS X 4	08/25/2017 KTYLER	10/03/2017	60.00	60.00	Open	N 10/03/2017



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-265-933-000	SALT SHREDDER CART-CASTERS X 4		60.00			
22808N 81366	VAN BUREN STEEL ANGLE IRON 592-536-740-000	09/22/2017 KTYLER ANGLE IRON	10/03/2017	25.00  25.00	25.00	Open	N 10/03/2017
	Total for vendor VABUST - VAN BUREN STEEL:			85.00	85.00		

Vendor VARNUM - VARNUM ATTORNEYS AT LAW:

1013379 81288	VARNUM ATTORNEYS AT LAW SEPT LEGAL SVCS 101-210-801-000 592-536-801-002	09/14/2017 KTYLER SEPT LEGAL SVCS SEPT LEGAL SVCS	10/03/2017	9,953.50  7,066.98 2,886.52	9,953.50	Open	N 10/03/2017
	Total for vendor VARNUM - VARNUM ATTORNEYS AT LAW:			9,953.50	9,953.50		

Vendor VICLAN - VICTORY LANE QUICK OIL CHANGE:

2547 81276	VICTORY LANE QUICK OIL CHANGE 713 OIL CHNG 101-265-860-000	09/18/2017 KTYLER 713 OIL CHNG	10/03/2017	41.97  41.97	41.97	Open	N 10/03/2017
	Total for vendor VICLAN - VICTORY LANE QUICK OIL CHANGE:			41.97	41.97		

Vendor WADTRI - WADE-TRIM ASSOCIATES:

2009373 81220	WADE-TRIM ASSOCIATES ALDI FOOD MARKET #63 592-000-286-000	08/17/2017 KTYLER ALDI FOOD MARKET #63	10/03/2017	482.50  482.50	482.50	Open	N 10/03/2017
2009371 81221	WADE-TRIM ASSOCIATES MAYSER POLYMER USA 592-000-286-000	08/17/2017 KTYLER MAYSER POLYMER USA	10/03/2017	1,748.00  1,748.00	1,748.00	Open	N 10/03/2017
2009372 81222	WADE-TRIM ASSOCIATES SPEEDWAY STORE #100866 592-000-286-000	08/24/2017 KTYLER SPEEDWAY STORE #100866	10/03/2017	2,571.18  2,571.18	2,571.18	Open	N 10/03/2017
2009369 81223	WADE-TRIM ASSOCIATES GENERAL SERVICES-DPS 592-536-820-000	08/17/2017 KTYLER GENERAL SERVICES-DPS	10/03/2017	1,195.00  1,195.00	1,195.00	Open	N 10/03/2017

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DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 10/03/2017 - 10/03/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
10/03/2017 VOUCHER

Page: 24/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2009370 81224	WADE-TRIM ASSOCIATES HARBOR CLUB PUMP STATION CONSTRUCT KTYLER 592-537-970-000 HARBOR CLUB PUMP STATION CONSTRUCTION	08/17/2017	10/03/2017	1,358.00 1,358.00	1,358.00	Open	N 10/03/2017
Total for vendor WADTRI - WADE-TRIM ASSOCIATES:				7,354.68	7,354.68		

Vendor WCAA0 - WAYNE C0 ASSOC OF ASSESS OFF:

CLASS							
81227	WAYNE C0 ASSOC OF ASSESS OFF DORAZIO 9.15 NEW/LOSS ADDITIONS/LO KTYLER 101-247-861-000 DORAZIO 9.15 NEW/LOSS ADDITIONS/LOSSES	09/01/2017	10/03/2017	25.00 25.00	25.00	Open	N 10/03/2017
Total for vendor WCAA0 - WAYNE C0 ASSOC OF ASSESS OFF:				25.00	25.00		

Vendor WCAR - WAYNE COUNTY ACCTS RECEIV:

291454 81217	WAYNE COUNTY ACCTS RECEIV 06/17 PRIS HOUSING KTYLER 101-301-819-000 06/17 PRIS HOUSING	08/08/2017	10/03/2017	1,890.00 1,890.00	1,890.00	Open	N 10/03/2017
290547 81271	WAYNE COUNTY ACCTS RECEIV TRAF SIG MAINT 05/17 WALMART KTYLER 101-450-926-000 TRAF SIG MAINT 05/17 WALMART	06/07/2017	10/03/2017	418.84 418.84	418.84	Open	N 10/03/2017
290043 81272	WAYNE COUNTY ACCTS RECEIV TRAF SIG MAINT 04/17 WALMART KTYLER 101-450-926-000 TRAF SIG MAINT 04/17 WALMART	05/09/2017	10/03/2017	97.69 97.69	97.69	Open	N 10/03/2017
290823 81273	WAYNE COUNTY ACCTS RECEIV TRAF SIG MAINT 06/17 FS2 KTYLER 101-450-926-000 TRAF SIG MAINT 06/17 FS2	07/06/2017	10/03/2017	1,158.76 1,158.76	1,158.76	Open	N 10/03/2017
1008762 81316	WAYNE COUNTY ACCTS RECEIV 7/17 TRAF SIG ENERGY-WALMART KTYLER 101-450-926-000 7/17 TRAF SIG ENERGY-WALMART	08/25/2017	10/03/2017	75.05 75.05	75.05	Open	N 10/03/2017
291862 81369	WAYNE COUNTY ACCTS RECEIV 07/17 PRIS HOUSING KTYLER 101-301-819-000 07/17 PRIS HOUSING	09/14/2017	10/03/2017	350.00 350.00	350.00	Open	N 10/03/2017
Total for vendor WCAR - WAYNE COUNTY ACCTS RECEIV:				3,990.34	3,990.34		

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DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 10/03/2017 - 10/03/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
10/03/2017 VOUCHER

Page: 25/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor WEINGA - Weingartz:							
20168976							
81294	Weingartz	09/19/2017	10/03/2017	1,252.66	1,252.66	Open	N
	REPAIRS TO JD 5300	KTYLER					10/03/2017
	101-265-933-000	JOHN DEERE PARTS		1,252.66			
	Total for vendor WEINGA - Weingartz:			1,252.66	1,252.66		
Vendor WICZUL - Wicklander-Zulawski & Assoc.:							
12313							
81225	Wicklander-Zulawski & Assoc.	09/14/2017	10/03/2017	450.00	450.00	Open	N
	LONG 9.26-28 CRIMINAL I/I CLASS	KTYLER					10/03/2017
	101-301-861-000	LONG 9.26-28 CRIMINAL I/I CLASS		450.00			
12307							
81226	Wicklander-Zulawski & Assoc.	09/13/2017	10/03/2017	450.00	450.00	Open	N
	STANTON 9.26-28 CRIMICNAL I/I CLAS	KTYLER					10/03/2017
	101-301-860-001	STANTON 9.26-28 CRIMICNAL I/I CLASS		450.00			
	Total for vendor WICZUL - Wicklander-Zulawski & Assoc.:			900.00	900.00		
Vendor WILBRO - Wilcox Brothers:							
247807							
81216	Wilcox Brothers	08/30/2017	10/03/2017	1,730.00	1,730.00	Open	N
	REPAIRS TO IRRIGATION	KTYLER					10/03/2017
	101-265-933-000	REPAIRS TO IRRIGATION		1,730.00			
	Total for vendor WILBRO - Wilcox Brothers:			1,730.00	1,730.00		
Vendor WIPOEQ - WINDER POLICE EQUIPMENT:							
20172021							
81218	WINDER POLICE EQUIPMENT	08/23/2017	10/03/2017	182.65	182.65	Open	N
	ESCH FLASHLIGHT	KTYLER					10/03/2017
	592-536-740-000	ESCH FLASHLIGHT		182.65			
20172047							
81219	WINDER POLICE EQUIPMENT	08/28/2017	10/03/2017	323.70	323.70	Open	N
	716 ULTRA STINGER LED/525 STRION D	KTYLER					10/03/2017
	101-265-740-000	716 ULTRA STINGER LED W A/C		162.69			
	592-536-740-000	525 STRION DS HL		161.01			
20172176							
81368	WINDER POLICE EQUIPMENT	09/13/2017	10/03/2017	297.84	297.84	Open	N
	VEH 302/SPARE	KTYLER					10/03/2017

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User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 10/03/2017 - 10/03/2017  
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OPEN  
10/03/2017 VOUCHER

Page: 26/26

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-329-860-000	VEH 302		99.28			
	101-301-860-000	SPARE		198.56			
	Total for vendor WIPOEQ - WINDER POLICE EQUIPMENT:			804.19	804.19		
# of Invoices: 158 # Due: 158				Totals: 243,442.98	243,442.98		
# of Credit Memos: 0 # Due: 0				Totals: 0.00	0.00		
Net of Invoices and Credit Memos:				243,442.98	243,442.98		

--- TOTALS BY FUND ---

101 - General Fund	92,819.17	92,819.17
247 - DDA Fund	12,104.92	12,104.92
250 - Museum Fund	255.05	255.05
251 - LDFA Fund	5,307.00	5,307.00
279 - CDBG Fund	105.00	105.00
592 - Water/Sewer Fund	132,851.84	132,851.84

--- TOTALS BY DEPT/ACTIVITY ---

000 -	23,390.09	23,390.09
101 - Township Board	5,761.00	5,761.00
171 - Supervisor Department	30.00	30.00
191 - Election Department	142.73	142.73
210 - Attorney Fees	19,506.62	19,506.62
215 - Clerk Department	1,165.60	1,165.60
228 - IT Department	1,586.35	1,586.35
247 - Assessing Department	3,358.00	3,358.00
248 - General Office	1,449.96	1,449.96
253 - Treasurer Department	54.57	54.57
265 - Building & Grounds	12,307.70	12,307.70
301 - Police Department	18,212.73	18,212.73
325 - Dispatch	1,850.00	1,850.00
329 - Ordinance Enforcement	1,399.28	1,399.28
336 - Fire Department	3,006.70	3,006.70
370 - Building/Planning Dept.	14,979.65	14,979.65
450 - Public Services	1,750.34	1,750.34
536 - Water Department	26,572.13	26,572.13
537 - Sewer Department	101,478.03	101,478.03
691 - Recreation Dept	168.27	168.27
692 - Seniors Dept	1,177.20	1,177.20
718 - Park & Lake Dept	4,051.03	4,051.03
822 - Rehab	45.00	45.00

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

**WORK STUDY:** 10-02-17

**BOARD MEETING DATE:** 10-03-17

Consent Agenda ☒\_

New Business \_\_\_\_\_

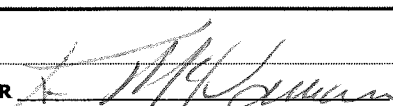
Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	Consider approval to combine lots 83-021-02-0046-303 and 83-021-02-0046-304
<b>DEPARTMENT</b>	Assessing Office
<b>PRESENTER</b>	Linda M. Stevenson, Assessment Coordinator Parcel Division Board
<b>PHONE NUMBER</b>	734-699-8946
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

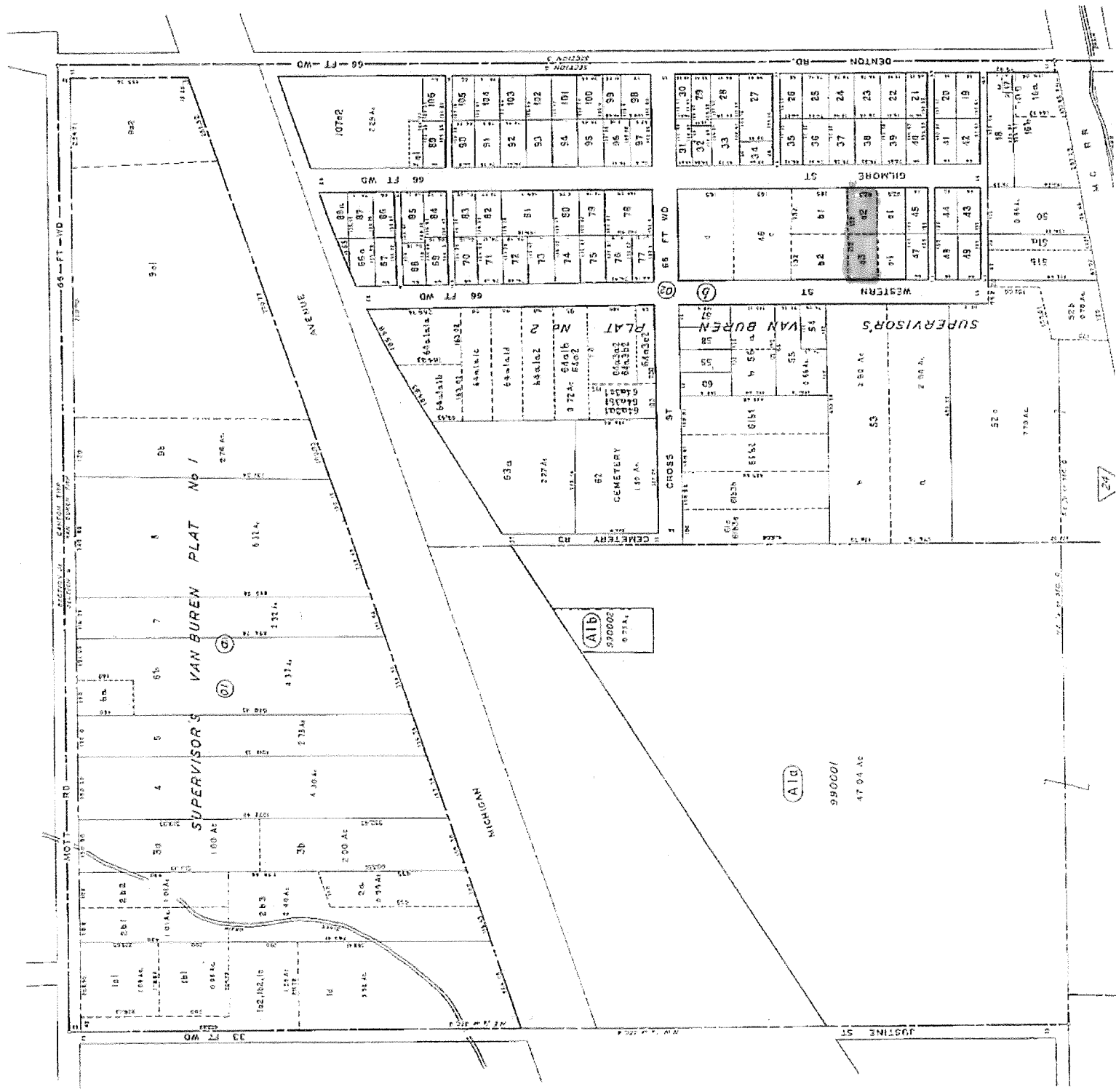
Agenda topic: LOT COMBINATION

<b>ACTION REQUESTED</b>	
<p>Township Board approval of the combination of lots: 83-021-02-0046-303 and 83-021-02-0046-304 (Supervisor's Van Buren Plat No. 2) with the following conditions:</p> <ol style="list-style-type: none"> <li>1. The cost of any and/all utility improvements must be borne by the property owners(s).</li> <li>2. Approval in no way changes requirements of zoning of the parcels.</li> <li>3. Approval in no way implies or guarantees permits and/or approvals from federal, state, county or local agencies; this shall include but not be limited to roadway access point(s), natural feature requirements, utility requirements or any other valid requirement(s) from regulatory agencies.</li> <li>4. We are in receipt of all fees and costs as well as a certified survey.</li> </ol>	
<p>This combination is in compliance with the Township's Lot Split Ordinance and the Land Division Act. It was reviewed by the Parcel Division Board on May 15, 2017 and given preliminary approval at that time.</p>	

<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	Assessing Office to Process
<b>DEPARTMENT RECOMMENDATION</b>	Approve
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	

# ASSESSING





N.E. 1/4 SECTION 6  
**VAN BUREN TOWNSHIP**  
T. 3 S. R. 8 E.  
WAYNE COUNTY, MICHIGAN  
SCALE 1 INCH = 200 FEET

DEPARTMENT OF MANAGEMENT AND BUDGET  
ASSESSMENT AND EQUALIZATION DIVISION

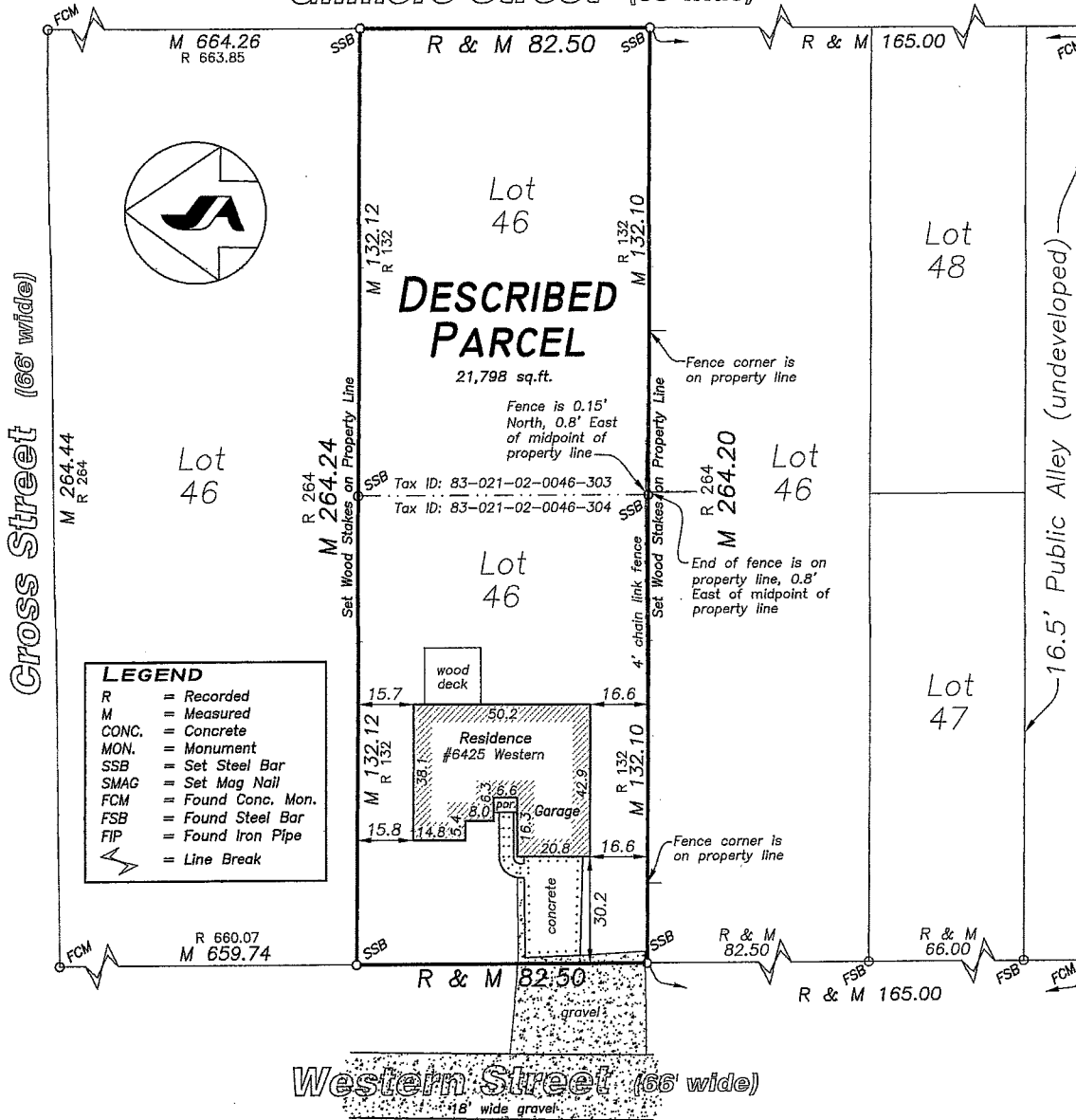
© 2002 COUNTY OF WAYNE, STATE OF MICHIGAN

ALL RIGHTS RESERVED. NO PART OF THIS MAP OR ANY INFORMATION CONTAINED HEREIN MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT PERMISSION IN WRITING FROM THE COUNTY OF WAYNE, MICHIGAN.



See Sheet 2 for Legal Descriptions

Gilmore Street (66' wide)



SURVEYOR'S CERTIFICATE: I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME, OR UNDER MY DIRECT SUPERVISION, THAT I AM A DULY LICENSED PROFESSIONAL SURVEYOR UNDER THE LAWS OF THE STATE OF MICHIGAN, THAT THIS SURVEY COMPLIES WITH THE REQUIREMENTS OF SECTION 3, P.A. 132 OF 1970, AS AMENDED, AND THAT THE ERROR OF CLOSURE OF THE UNADJUSTED FIELD OBSERVATIONS WAS LESS THAN 1 TO 5,000.

I. JOHN JEKABSON P.S. #19836



## CERTIFIED SURVEY

Part of the East 1/2 OF Section 6, T.3S.,  
R.8E., Van Buren Township, Wayne County,  
Michigan.

**JEKABSON & ASSOCIATES, P.C.**  
Professional Land Surveyors  
1320 Goldsmith, Plymouth, MI 48170  
(734) 414-7200 (734) 414-7272 fax



DATE	27 July 17
JOB NO.	17-07-001
SCALE	1" = 40'
DRAWN	JRN
CHECKED	IJJ
SHEET	1 OF 2



**ORIGINAL DESCRIPTIONS:**

**PARCEL NUMBER: 83 021 02 0046 303**

**THE NORTH 82.50 FEET OF THE SOUTH 165.00 FEET OF LOT 46, EXCEPT THE WEST 132.00 FEET THEREOF, "SUPERVISOR'S VAN BUREN PLAT NO. 2", OF PART OF THE EAST 1/2 OF SECTION 6, T.3S., R.8E, VAN BUREN TOWNSHIP, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 67 OF PLATS ON PAGE 51, WAYNE COUNTY RECORDS. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.**

**PARCEL NUMBER: 83 021 02 0046 304**

**THE WEST 132.00 FEET OF THE NORTH 82.50 FEET OF THE SOUTH 165.00 FEET OF LOT 46, "SUPERVISOR'S VAN BUREN PLAT NO. 2", OF PART OF THE EAST 1/2 OF SECTION 6, T.3S., R.8E, VAN BUREN TOWNSHIP, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 67 OF PLATS ON PAGE 51, WAYNE COUNTY RECORDS. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.**

**DESCRIPTION AFTER SURVEY:**

**THE NORTH 82.50 FEET OF THE SOUTH 165.00 FEET OF LOT 46, PART OF "SUPERVISOR'S VAN BUREN PLAT NO. 2", OF PART OF THE EAST 1/2 OF SECTION 6, TOWN 3 SOUTH, RANGE 8 EAST, VAN BUREN TOWNSHIP, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 67 OF PLATS ON PAGE 51, WAYNE COUNTY RECORDS. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.**

**CERTIFIED SURVEY**

Part of the East 1/2 OF Section 6, T.3S.,  
R.8E., Van Buren Township, Wayne County,  
Michigan.

**JEKABSON & ASSOCIATES, P.C.**  
Professional Land Surveyors  
1320 Goldsmith, Plymouth, MI 48170  
(734) 414-7200 (734) 414-7272 fax



DATE	27 July 17
JOB NO.	17-07-001
SCALE	1" = 40'
DRAWN	JRN
CHECKED	IJJ
SHEET	2 OF 2

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

**Work Study Date:** 10/02/17

**Board Meeting:** 10/03/17

Consent Agenda \_\_\_\_\_

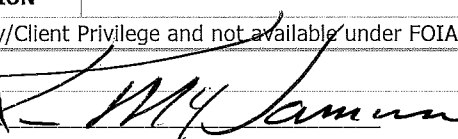
**New Business** X

Unfinished Business: \_\_\_\_\_

Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	To approve the purchase and installation of a new pavilion and for the installation of playground equipment for Van Buren Park for an amount not to exceed \$170,000 per the Scope of Services in FTCH's August 7, 2017 letter. The expense will be paid with CDBG funds.
<b>DEPARTMENT</b>	Planning & Economic Development
<b>PRESENTER(S)</b>	Matthew R. Best, Deputy Director of Planning and Economic Development
<b>PHONE NUMBER</b>	(734) 699-8913
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	Ron Akers, Director of Planning and Economic Development

### Agenda topic

<b>ACTION REQUESTED</b>	
To approve the purchase and installation of a new pavilion and for the installation of playground equipment for Van Buren Park for an amount not to exceed \$170,000 per the Scope of Services in FTCH's August 7, 2017 letter. The expense will be paid with CDBG funds.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
See attachments.	
<b>BUDGET IMPLICATION</b>	Funds for are funded from CDBG.
<b>IMPLEMENTATION NEXT STEP</b>	If approved, the purchase will be completed.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b> 	



## Charter Township of Van Buren

Location of Pavilion #2 and Playground Equipment in Van Buren Park  
(42°12'52.3"N 83°32'10.4"W)

Van Buren Park located south of S. Interstate 94 Service Drive



Source: Google Maps; April 14, 2017



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**Burke®**  
PLAY THAT MOVES YOU



PROPOSAL: 127-103485-1

**VAN BUREN PARK**



**Swisher Recreation**

recreation & sports products

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800-888-5885  
WWW.SWISHER.COM



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BCIBURKE.COM | 800.266.1250



PROPOSAL: 127-103485-1

**VAN BUREN PARK**



**Snider Recreation**  
recreation & sports products  
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2229 Reardon Road • Suite C  
Harrisburg, PA 17105  
717-655-2885  
WWW.SNIDER.COM



**Superior  
Groundcover**  
INCORPORATED

**CERTIFIED PLAYGROUND EWF  
INSTALLATION & DELIVERY**

**CONTACT:** Terry Dykstra  
**DIRECT:** 616.293.3156  
**EMAIL:** terry.sgc@gmail.com  
**WEB:** [www.superiorgroundcover.com](http://www.superiorgroundcover.com)

## **FEATHERWOOD™**

Superior Groundcover Inc. is pleased to offer our brand of EWF (Engineered Wood Fiber) for playground safety surfacing to clients throughout Michigan & Indiana. Featherwood™ is a Certified Playground Chip that meets or exceeds industry standards. Featherwood™ is ASTM F1292-13, ASTM F2075-10a, ASTM F1951-09b and 16 CFR Part 1630/1631-Surface Flammability

Featherwood™ is produced from 100% virgin wood, which results in the cleanest EWF possible for all of your projects. Unlike recycled playground mulch, Featherwood™ is free from plastic, nails, and other foreign materials that can result from using a recycled product.

Each project is unique. Production rates and pricing will vary depending on project volume, location, and circumstances.

Pricing proposals are offered for any project upon request, and are usually provided within 24 hours. Please contact Terry with any questions regarding our EWF installation or delivery service!

[www.superiorgroundcover.com](http://www.superiorgroundcover.com)

# Charter Township of Van Buren Pavilion and Playground Improvements

Van Buren Park  
Charter Township of Van Buren, Michigan

Issued for Bids September 20, 2017  
Project Number 171553

**fic&h**

**Fishbeck, Thompson, Carr & Huber, Inc.**

Engineers • Scientists • Architects • Constructors  
39500 MacKenzie Drive, Suite 100, Novi, Michigan 48377  
(248) 324-2090 [www.fic&h.com](http://www.fic&h.com)

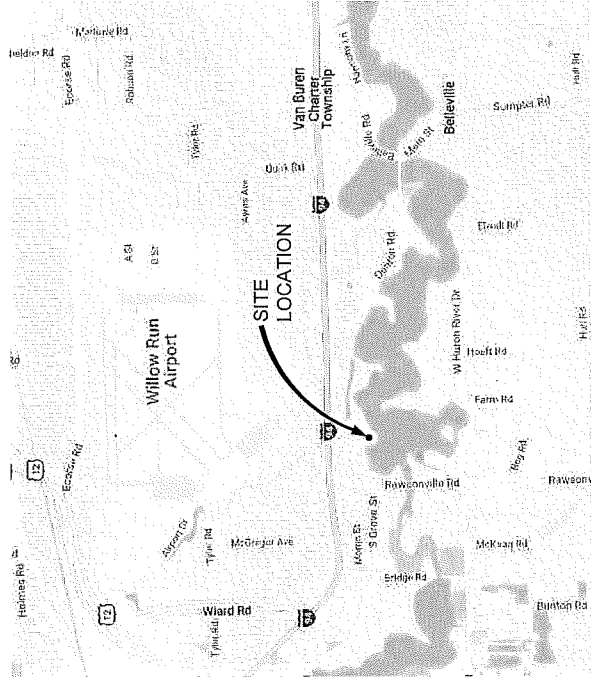
## CIVIL

- C-1 COVER
- C-2 GENERAL NOTES AND LEGEND
- C-3 PROJECT LOCATION
- C-4 SITE SURVEY PLAN, REMOVAL PLAN & SESC PLAN
- C-5 SITE LAYOUT PLAN, GRADING PLAN & UTILITY PLAN
- C-6 SITE DETAILS

## ELECTRICAL

- E-1 COVER

LOCATION MAP



VICINITY MAP



**UTILITY INFORMATION**  
THE EXISTING UTILITIES SHOWN ON THE FOLLOWING DRAWINGS HAVE BEEN  
LOCATED BY FIELD SURVEY. THE LOCATION OF UTILITIES IS NOT GUARANTEED  
BY THE ENGINEER. THE USER SHALL VERIFY THE LOCATION OF UTILITIES  
BEFORE CONSTRUCTION.

**WATER AND SEWER**  
Van Buren Charter Township  
34425 Van Buren Rd.  
Van Buren, MI 48111  
(734) 899-8000 #8227

**fic&h**

engineers  
scientists  
architects  
constructors

Fishbeck, Thompson, Carr & Huber, Inc.  
[www.fic&h.com](http://www.fic&h.com)

**Charter Township of Van Buren**  
Charter Township of Van Buren, Michigan  
Van Buren Park Pavilion and Playground Improvements

## REVISIONS

REVISION NO.  
DATE  
BY  
DESCRIPTION

Drawn By: MZ  
Checked By: MZ  
Reviewed By: MZ  
Approved By: MZ

PROJECT NO.  
171553  
SHEET NO.

**C-1**

171553

SEAL





2/2/2017	0105
7/19/2017	REVIEW FINAL DRAFT
7/19/2017	PRELIMINARY DESIGN

Drawn By	MLZ
Designer	MLZ
Reviewer	KKS
Checker	no

Hard copy is intended to be 24"x36" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.

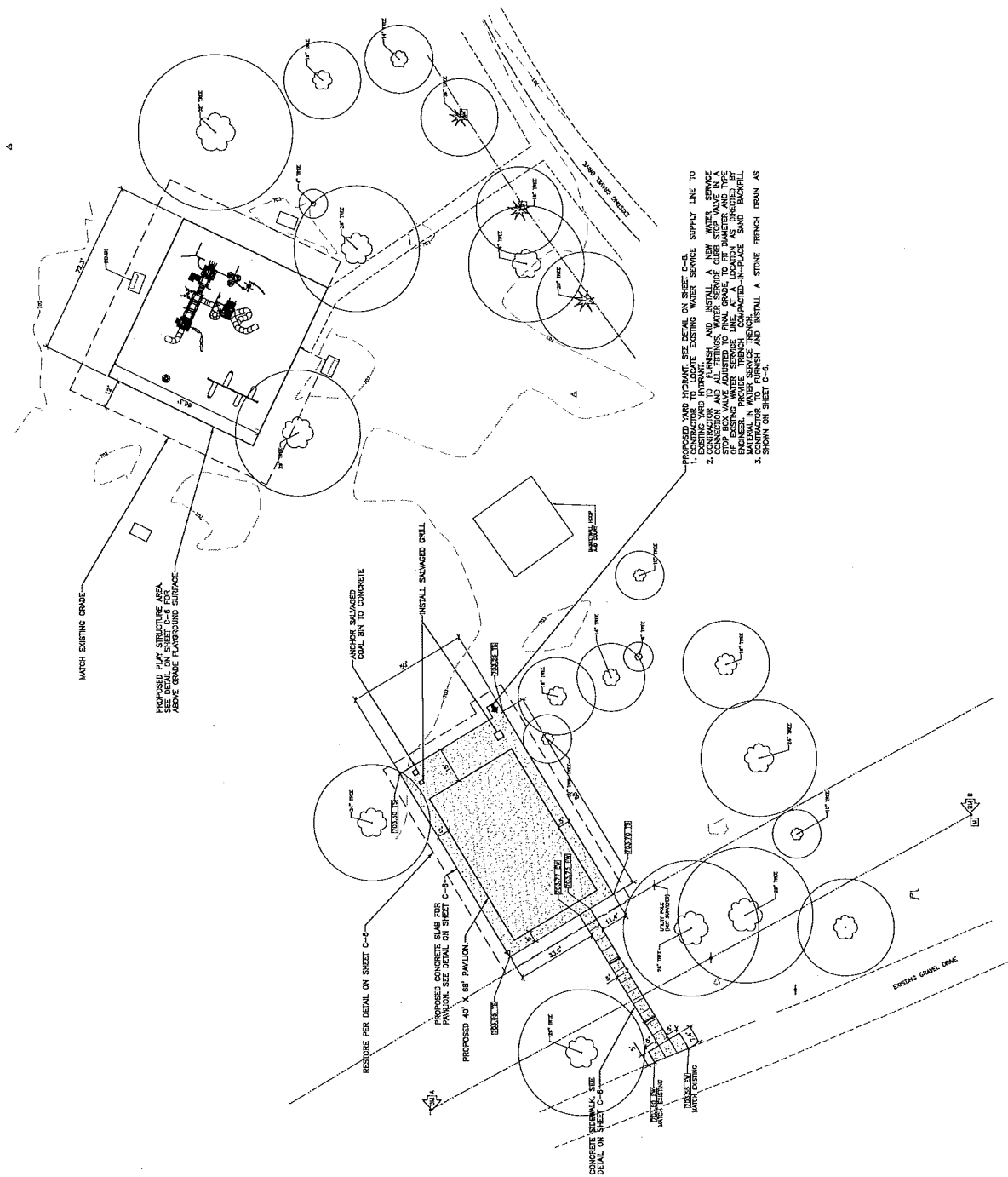
PROJECT NO.  
171553

SHEET NO.

3







CONCRETE VIBRATOR. SEE DETAIL ON SHEET C-4.  
1. CONTRACTOR TO LOCATE EXISTING WATER SERVICE SUPPLY LINE TO EXISTING WATER HYDRANT.  
2. CONTRACTOR TO FURNISH AND INSTALL A NEW WATER SERVICE CONNECTION AND ALL FITTINGS. WATER SERVICE CURB STOP VALVE IN THE CONNECTION AND ALL FITTINGS. WATER SERVICE CURB STOP VALVE ADJUSTED TO FIRM GRADE TO FIT DIAMETER AND TYPE OF EXISTING WATER SERVICE LINE. AT A LOCATION AS DIRECTIONED BY THE ARCHITECT, CONTRACTOR TO UNPACK, REPAIR, IN-PLACE AND BACKFILL WATERMAIN IN WATER SERVICE TRENCH.  
3. CONTRACTOR TO FURNISH AND INSTALL A STONE FRENCH DRAIN AS SHOWN ON SHEET C-6.

## UTILITY NOTES

1. EXISTING UTILITIES LOCATIONS SHOWN ARE APPROXIMATE.
2. VERIFY THE HORIZONTAL AND VERTICAL LOCATION OF EXISTING UTILITIES PRIOR TO EXCAVATION WHERE NECESSARY.
3. WATER MAIN TO HAVE A MINIMUM OF 5 FEET OF COVER.
4. ADJUST ALL ELEVATIONS TO FINISH GRADE.
5. PIPE LINTHS ARE TO CENTER OF STRUCTURES UNLESS NOTED OTHERWISE. ALL PIPE LINTHS ARE FOR THE COMPOUND OF THE CONTRACTOR.

### SPOT ELEVATION LEGEND

SPOT ELEVATION	TS	TOP OF SLAB
	EW	EDGE OF WALK

## SITE GRADING NOTES

1. FINISH GRADE OF SOIL EXPOSED ALONG PERIMETER TO MATCH EXIST. OF PERMANENT.
2. STEP AND SLOPEFILL TOPSOIL FROM DRAINING AREAS. USE STOCKPILED TOPSOIL AND IMPORTED TOPSOIL AS NECESSARY FOR SURFACE RESTORATION.
3. GRADES SHOWN ARE FINAL SURFACE GRADES AFTER COMPLETION OF SURFACE IMPROVEMENTS AND PLACEMENT OF TOPSOIL.
4. GRADE AREAS AT SITE PERMITTED TO MATCH CHANGES OF ADJACENT PARCELS.
5. REMOVE EXCESS SOIL FROM SITE AND DEPOSE OF PROPERLY IN ACCORDANCE WITH APPLICABLE REGULATIONS.
6. PROVIDE TEMPORARY DRAINING FEATURES SUCH AS BERM, DITCH, OR DRAINAGE CANAL TO PREVENT FLOODING OF ADJACENT WATER RUNOFF DURING CONSTRUCTION PROCESS. STORM WATER RUNOFF LEAVING THE SITE SHALL MEET ALL FEDERAL, STATE AND LOCAL REQUIREMENTS.

## LAYOUT NOTES

1. DIMENSIONS ARE TO BACK OF CURB, OUTSIDE FACE OF BUILDING, AND EDGE OF PAVEMENT UNLESS NOTED OTHERWISE

### SYMBOL LEGEND

	CONCRETE SLAB
	CONCRETE SIDEWALK

## BENCHMARKS

BENCHMARK A ELEVATION: 704.19  
SET COTTON SPINBLE ON SOUTH SIDE OF UTILITY POLE  
ON EAST SIDE OF GRAVEL DRIVE, +/- 175' NORTH OF PAVILION 2

SITE LAYOUT PLAN, GRADING PLAN & UTILITY PLAN



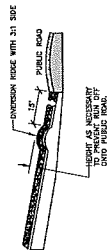
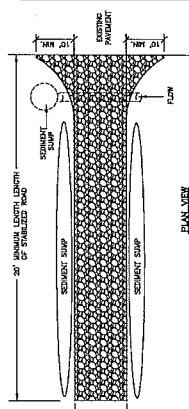


FIGURE 1. DIMENSION RIDGE CROSS-SECTION



राजा

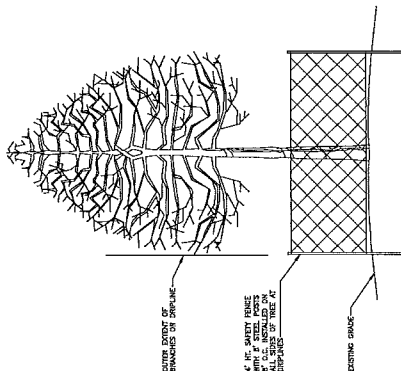


316

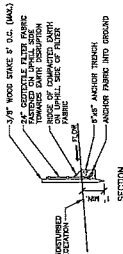
**NOTES:**

- [illegible]

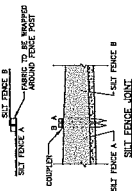
57 STABILIZED CONSTRUCTION ACCESS  
NO SCALE 34-0017



**TREE PROTECTION DETAIL**  
13-00  
AND SCALE



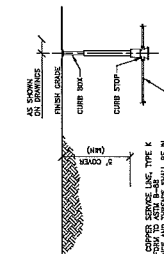
NOTES



11

**NOTES:**

- [illegible]

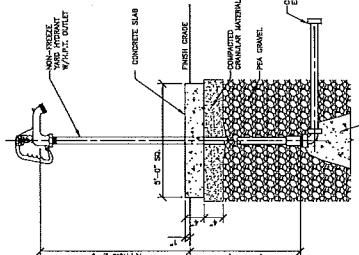


54 SILT FENCE DETAIL

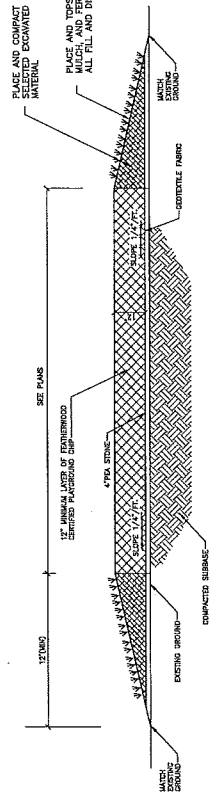
NOTES:

1. CURB BOX SHALL BE MUELLER COMPANY, EXTENSION TYPE WITH MINNEAPOLIS PATTERN BASE, MODEL H-10312.
2. CURB STOPS SHALL BE MUELLER COMPANY, MARK II ORISAL, MODEL H-15154, 1-INCH MINIMUM SIZE, COPPER FLARE INLET AND OUTLET, MINNEAPOLIS THREAD TOP.

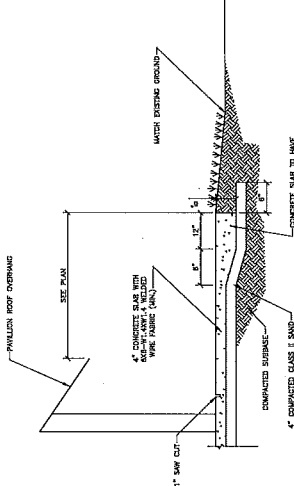
### WATER SERVICE DETAIL



YARD HYDRANT PLAN VIEW

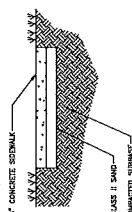


### PLAYGROUND ABOVE GRADE SURFACE CROSS SECTION

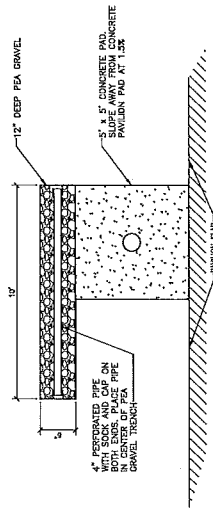


NOTES:

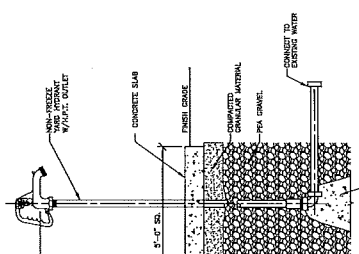
- CONCRETE SLAB CROSS SECTION  
NO SCALE



**CONCRETE SIDEWALK**



10' 1000 254 CON/EC



+

100117	200
100117	DESIGN FINAL DRAFT
100117	PRELIMINARY DESIGN

OWNER	ML2
DESIGNER	ML2
ENGINEER	KOC
MANAGER	DP

Hard copy is intended to be 24"x36" when printed. Scale(s) indicated and graphic quality may vary and may not be accurate for any other size.

PROJECT NO.  
**171553**

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## YARD HYDRANT DETAIL

### ELECTRICAL LEGEND

- |     |                                  |
|-----|----------------------------------|
| ⊖   | DUPLEX RECEPTACLE                |
| ⊞   | FUSED DISCONNECT                 |
| ⊥   | GROUND                           |
| ⊕   | GROUND FAULT CIRCUIT INTERRUPTER |
| ⊙   | CONDUIT                          |
| PVC | POLY VINYL CHLORIDE              |
| RES | RIGID GALVANIZED STEEL           |
| WP  | WEATHERPROOF                     |

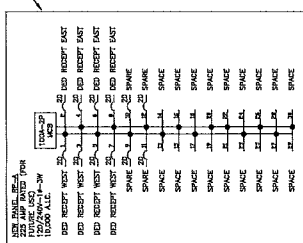
## KEY NOTES

- [illegible]

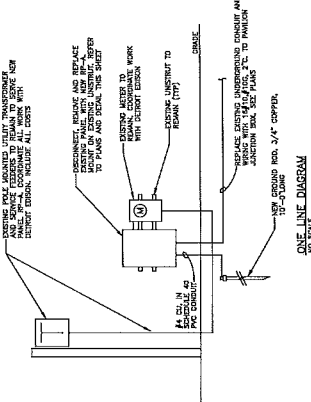
## NOTES

- [illegible]

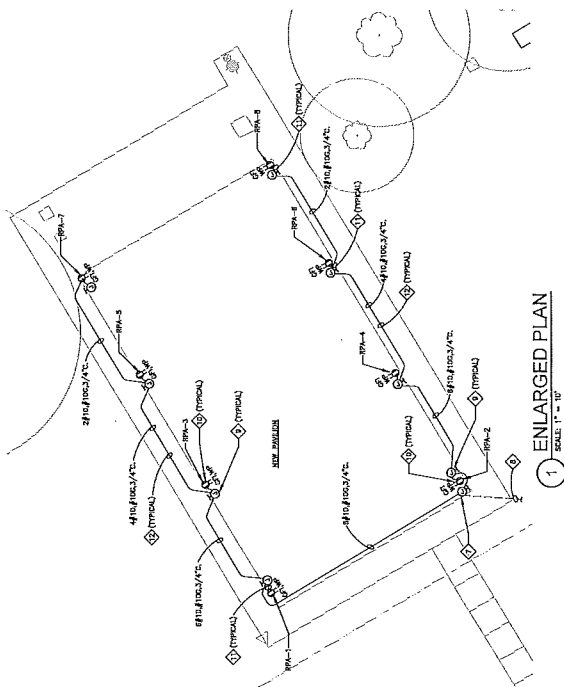
- NEMA 3R ENCLOSURE WITH  
LOCKING DOOR AND VAULT  
HANDLE OR APPROVED  
EQUAL



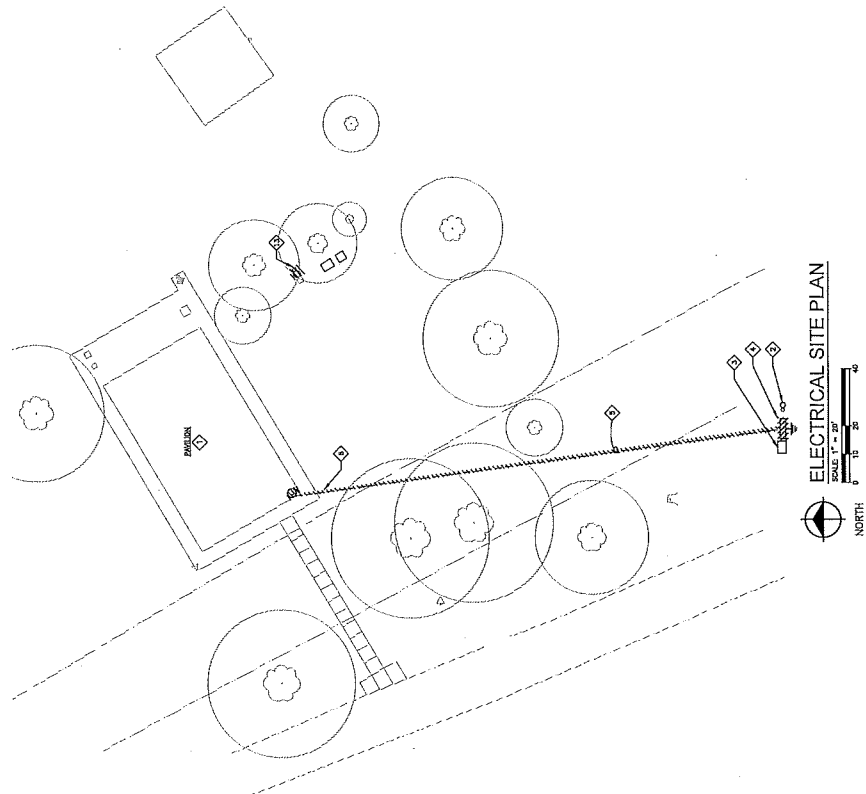
SERVICE ENTRANCE PANEL DETAIL



ONE LINE DIAGRAM



1 ENLARGED PLAN  
SCALE: 1" = 10'



**ELECTRICAL SITE PLAN**  
SCALE: 1" = 20'

SECTION 00 11 13 – ADVERTISEMENT FOR BIDS

***Charter Township of Van Buren***

***Charter Township of Van Buren Park Pavilion and Play Structure Improvements Project***

1. RECEIPT OF BIDS

The Charter Township of Van Buren, will receive sealed Bids for construction of the Charter Township of Van Buren Park Pavilion and Play Structure Improvements Project at the Office of the Township Clerk, 46425 Tyler Road, Charter Township of Van Buren, MI 48111 until Friday, September 29, 2017, at 10:00 a.m., local time. No Bids will be received after that time. Bids will be publicly opened and read aloud at that time and place.

Project located at 50901 S. I-94 Service Drive, Charter Township of Van Buren, MI. (mailing address 50901 S. I-94 Service Drive, Belleville, MI. 48111).

2. SCOPE OF PROJECT

The approximate quantities of the major items of Work are:

- L.S. Installation of Owner purchased new playground equipment (70 ft x 70 ft surface area).
- L.S. Furnish and installation of new 12-inch thick certified wood chip mulch (70 ft x 70 ft surface area).
- L.S. Furnish a new 40 ft x 60 ft pavilion, steel columns, and metal roof.
- L.S. Installation of new 40 ft x 60 ft pavilion, including column footings, pavilion structure.
- SQ. FT Installation of new Pavilion 4-inch reinforced concrete pad, approximately 4,600 sq. ft.
- L.S. Furnish and installation of new electric service 225 amp panel and electric conduits to pavilion.
- L.S. Furnish and installation of new 1-inch water service and field hydrant including the connection to existing water service.
- L.S. Furnish and install Soil Erosion and Sedimentation Control measures and site restorations.

3. FINANCING

The Charter Township of Van Buren Township is an equal opportunity employer. This project will be partially funded with federal Community Development Block Grant (CDBG) funds, and the Contract Documents reflect requirements by that agency.

4. ISSUING OFFICE

Bidding Documents are being issued from FTCH's Novi office. Bidders should direct questions and correspondence to that office.



5. EXAMINATION OF DOCUMENTS

Bidding Documents may be examined at the following locations after Wednesday, September 20, 2017, 1:00 p.m., local time.

Fishbeck, Thompson, Carr & Huber, Inc.  
39500 Mackenzie Drive  
Suite 100, Novi, Michigan 48377  
248.324.2090

Office of the Township Clerk  
46425 Tyler Road  
Charter Township of Van Buren Township, MI 48111  
734.699.8913

6. OBTAIN BIDDING DOCUMENTS

Bid Documents will be available commencing Wednesday, September 20, 2017, 1:00 p.m. at the Office of the Township Clerk, 46425 Tyler Road, Charter Township of Van Buren Township, MI 48111, from 7:30 a.m. – 4:00 p.m., Monday-Friday or on the Township website at [www.vanburen-mi.org](http://www.vanburen-mi.org).

Obtaining Bidding Documents from any source not identified herein may result in failure to receive addenda, corrections, or other revisions that may be issued.

7. BID SECURITY

Bid security in the amount, form and subject to the conditions provided in the Instructions to Bidders must be submitted with each Bid.

8. WITHDRAWAL OF BIDS

Bids may not be withdrawn for a period of 60 days after the actual date of opening thereof. This time period may be extended by mutual agreement of the Owner and any Bidder or Bidders.

9. RIGHT TO REJECT BIDS

The Charter Township of Van Buren reserves the right to waive any irregularities, reject any and all bids and reserves the right not to award a contract.

10. PREBID CONFERENCE

A pre-bid conference will not be held.

11. ONSITE LABOR

Owner requires that all on-site construction labor be paid prevailing wages.

END OF SECTION 00 11 13



SECTION 00 21 13 – INSTRUCTIONS TO BIDDERS

ARTICLE 1 – DEFINED TERMS

1.01 Terms used in these Instructions to Bidders will have the meanings indicated in the General Conditions (Standard General Conditions of the Construction Contract, EJCDC, No. C-200, 2007 edition) and the Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below which are applicable to both the singular and plural thereof:

- A. Issuing office – the office identified in the Advertisement for Bids, from which the Bidding Documents are to be issued and where the bidding procedures are to be administered.

ARTICLE 2 – COPIES OF BIDDING DOCUMENTS

2.01 Complete sets of the Bidding Documents in the number and for the cost stated in the Advertisement for Bids may be obtained as indicated in the Advertisement for Bids.

2.02 Complete sets of Bidding Documents must be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretation resulting from the use of incomplete sets of Bidding Documents.

2.03 Owner and Engineer, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids on the Work and do not authorize or confer a license or grant for any other use.

ARTICLE 3 – QUALIFICATIONS OF BIDDERS

3.01 Each Bid shall contain evidence of Bidder's qualification to do business in the state where the Project is located or Bidder must covenant to obtain such qualification prior to award of the Contract.

3.02 Bidder is advised to carefully review those portions of the Bid Form requiring Bidder's representations and certifications.

3.03 To demonstrate Bidder's qualifications to perform the Work, within 5 days of Owner's request Bidder shall submit written evidence of:

- A. Financial data, previous experience, present commitments, workers' compensation experience modification rating (EMR) and other such data as may be requested by Owner.
- B. Previous experience in constructing at least 3 projects of a similar type, comparable size and comparable complexity within the past 5 years.

3.04 When so requested, Bidder shall meet with Owner's representatives and give further information in order to determine Bidder's qualifications, responsibility, and ability to perform and complete the Work in accordance with the Contract Documents.

3.05 Owner reserves the right to reject any Bid if the evidence submitted by, or investigation of, a Bidder fails to satisfy Owner that the Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein.

ARTICLE 4 – EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE

4.01 Subsurface and Physical Conditions

- A. The supplementary Conditions identify:
1. Those reports known to Owner of explorations and tests of subsurface conditions at or contiguous to the Site.
  2. Those drawings known to Owner of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities).

B. Copies of reports and drawings referenced in Paragraph 4.01.A will be made available by Owner to any Bidder on request at the cost of preparation, reproduction and shipping. Those reports and drawings are not part of the Contract Documents, but the "technical data" contained therein upon which Bidder is entitled to rely as provided in Paragraph 4.02 of the General Conditions has been identified and established in Paragraph 4.02 of the Supplementary Conditions. Bidder is responsible for any interpretation or conclusion Bidder draws from any "technical data" or any other data, interpretations, opinions, or information contained in such reports or shown or indicated in such drawings.

4.02 Underground Facilities

A. Information and data indicated in the Bidding Documents with respect to existing Underground Facilities at or contiguous to the Site are based upon information and data furnished to Owner and Engineer by owners of such Underground Facilities, including Owner, or others.

4.03 Hazardous Environmental Condition

A. The Supplementary Conditions identify any reports and drawings known to Owner relating to a Hazardous Environmental Condition identified at the Site.

B. Copies of reports and drawings referenced in Paragraph 4.03. A will be made available by Owner to any Bidder on request at the cost of preparation, reproduction and shipping. Those reports and drawings are not part of the Contract Documents, but the "technical data" contained therein upon which Bidder is entitled to rely as provided in Paragraph 4.06 of the General Conditions has been identified and established in Paragraph 4.06 of the Supplementary Conditions. Bidder is responsible for any interpretation or conclusion Bidder draws from any "technical data" or any other data, interpretations, opinions, or information contained in such reports or shown or indicated in such drawings.

4.04 Provisions concerning responsibilities for the adequacy of data, if any, furnished to prospective Bidders with respect to subsurface conditions, other physical conditions and Underground Facilities, and possible changes in the Bidding Documents due to differing or unanticipated subsurface or physical conditions appear in Paragraphs 4.02, 4.03, and 4.04 of the General Conditions. Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders with respect to a Hazardous Environmental Condition at the Site, if any, and possible changes in the Contract Documents due to any Hazardous Environmental Condition uncovered or revealed at the Site which was not shown or indicated in the Drawings or Specifications or identified in the Contract Documents to be within the scope of the Work appear in Paragraph 4.06 of the General Conditions.

4.05 On request, Owner will provide Bidder access to the Site to conduct such examinations, investigations, explorations, tests and studies as Bidder deems necessary for submission of a Bid. Bidder shall fill all holes, clean up and restore the Site to its former condition upon completion of such explorations, investigations, tests and studies. Bidder shall comply with all applicable Laws and Regulations relative to excavation and utility locates.

4.06 Reference is made to the Supplementary Conditions and Division 01 Section "Summary of Work," for the identification of the general nature of other work that is to be performed at the Site by Owner or others (such as utilities and other prime contractors) that relates to the Work contemplated by these Bidding Documents. On request, Owner will provide to each Bidder for examination access to or copies of contract documents, if any, (other than portions thereof related to price) for such other work.

4.07 Paragraph 6.13.C of the General Conditions indicates that if an Owner safety program exists, it will be noted in the Supplementary Conditions.

4.08 It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, and the other related data identified in the Bidding Documents;

B. visit the Site and become familiar with and satisfy Bidder as to the general, local and Site conditions that may affect cost, progress, and performance of the Work;

C. become familiar with and satisfy Bidder as to all federal, state and local Laws and Regulations that may affect cost, progress, or performance of the Work;

D. carefully study all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in Paragraph 4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph 4.06 of the Supplementary Conditions as containing reliable "technical data;"

E. consider the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs;

F. agree at the time of submitting its Bid that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of its Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents;

G. become aware of the general nature of the work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents;

H. promptly give Engineer written notice of all conflicts, errors, ambiguities or discrepancies that Bidder discovers in the Bidding Documents and confirm that the written resolution thereof by Engineer is acceptable to Bidder; and

I. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work.

4.09 The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article 4, that without exception the Bid is premised upon performing and furnishing the Work required by the Bidding Documents and applying any specific means, methods, techniques, sequences and procedures of construction that may be shown or indicated or expressly required by the Bidding Documents, that Bidder has given Engineer written notice of all conflicts, errors, ambiguities and discrepancies that Bidder has discovered in the Bidding Documents and the written resolutions thereof by Engineer are acceptable to Bidder, and that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work.

#### ARTICLE 5 – PREBID CONFERENCE

5.01 A Prebid Conference will not be held.

#### ARTICLE 6 – SITE AND OTHER AREAS

6.01 The Site is identified in the Bidding Documents. Easements for permanent structures or permanent changes in existing facilities are to be obtained and paid for by Owner unless otherwise provided in the Bidding Documents. All additional lands and access thereto required for temporary construction facilities, construction equipment or storage of materials and equipment to be incorporated in the Work are to be obtained and paid for by Contractor.

#### ARTICLE 7 – INTERPRETATIONS AND ADDENDA

7.01 All questions about the meaning or intent of the Bidding Documents are to be directed to Engineer in writing. Interpretations or clarification considered necessary by Engineer in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Engineer as having received the Bidding Documents. Questions received less than 3 days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

7.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Owner or Engineer.

#### ARTICLE 8 – BID SECURITY

8.01 A Bid must be accompanied by Bid security with affixed seal made payable to Owner in an amount of 5% of Bidder's maximum Bid price and in the form of a certified check, bank money order, or a Bid bond issued by a surety meeting the requirements of paragraphs 5.01 and 5.02 of the General Conditions. Facsimile, telegraphic, or other electronically transmitted Bid Security or Bid bonds submitted with the Bid will be considered provided that, within 48 hours after the time for receipt of Bids, the original Bid bond form with the original signature and original required attachments are received by Engineer. Attorneys-in-fact who execute the Bid Security or Bid bond on behalf of the Surety shall affix to the bond a certified and current copy of the power of attorney.

8.02 The Bid security of the Successful Bidder will be retained until such Bidder has executed the Contract Documents, furnished the required contract security and met the other conditions of the Notice of Award, whereupon the Bid security will be returned. If the Successful Bidder fails to execute and deliver the Contract Documents and furnish the required contract security within 10 days after the Notice of Award, Owner may consider Bidder to be in default, annul the Notice of Award, and the Bid security of that Bidder will be forfeited. Such forfeiture shall be Owner's exclusive remedy if Bidder defaults. The Bid security of other Bidders whom Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the earlier of 7 days after the Effective Date of the Agreement or 61 days after the Bid opening, whereupon Bid security furnished by such Bidders will be returned.

8.03 Bid security of other Bidders whom Owner believes do not have a reasonable chance of receiving the award will be returned within 15 days after the Bid opening.

#### ARTICLE 9 – CONTRACT TIMES

9.01 The dates by which the Work is to be substantially completed and ready for final payment are set forth in the Agreement.

#### ARTICLE 10 – LIQUIDATED DAMAGES

10.01 Provisions for liquidated damages, if any, are set forth in the Agreement.

#### ARTICLE 11 – SUBSTITUTE AND "OR EQUAL" ITEMS

11.01 The Contract, if awarded, will be on the basis of materials and equipment specified or described in the Bidding Documents without consideration of possible substitute or "or equal" items.

11.02 Whenever materials or equipment are specified or described in the Bidding Documents by using the name of one or more Suppliers, the Bid shall be based on providing the materials or equipment of one of the Suppliers named.

11.03 Whenever it is specified or described in the Bidding Documents that a substitute or "or equal" item of material or equipment may be furnished or used by Contractor if acceptable to Engineer, application for such acceptance will not be considered by Engineer until after the Effective Date of the Agreement. The procedure for submission of any such application by Contractor and consideration by Engineer is set forth in paragraph 6.05 of the General Conditions and may be supplemented in Division 01 - General Requirements.

#### ARTICLE 12 – SUBCONTRACTORS, SUPPLIERS AND OTHERS

12.01 If the Supplementary Conditions require, or if Owner requests, the identity of certain Subcontractors, Suppliers, individuals, or entities to be submitted to Owner in advance of a specified date prior to the Effective Date of the Agreement, the apparent Successful Bidder, and any other Bidder so requested, shall within 2 days after Bid opening, submit to Owner a list of all such Subcontractors, Suppliers, individuals, or entities proposed for those portions of the Work for which such identification is required. Such list shall be accompanied by an experience statement with pertinent information regarding similar projects and other evidence of qualifications for each such Subcontractor, Supplier, individual or entity if requested by Owner. If Owner or Engineer, after due investigation, has reasonable objection to any proposed Subcontractor, Supplier, individual, or entity, Owner may, before the Notice of Award is given, request apparent Successful Bidder to submit an acceptable substitute, in which case the apparent Successful Bidder shall submit an acceptable substitute, Bidder's Bid price will be increased (or decreased) by the difference in cost occasioned by such substitution, and Owner may consider such price adjustment in evaluating Bids and making the Contract award.

12.02 If apparent Successful Bidder declines to make any such substitution, Owner may award the Contract to the next lowest Bidder that proposes to use acceptable Subcontractors, Suppliers, individuals, or entities. Declining to make requested substitutions will not constitute grounds for forfeiture of the Bid security of any Bidder. Any Subcontractor, Supplier, individual, or entity so listed and against which Owner or Engineer makes no written objection prior to the giving of the Notice of Award will be deemed acceptable to Owner and Engineer subject to revocation of such acceptance after the Effective Date of the Agreement as provided in paragraph 6.06 of the General Conditions.

12.03 Contractor shall not be required to employ any Subcontractor, Supplier, individual, or entity against whom Contractor has reasonable objection.

#### ARTICLE 13 – PREPARATION OF BID

13.01 The Bid form is included with the Bidding Documents. Additional copies may be obtained from Engineer.

13.02 All blanks on the Bid form shall be completed by printing in ink or by typewriter and the Bid signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid form. A Bid price shall be indicated for each Bid item listed therein. In the case of optional alternatives the words "No Bid", "No Change", or "Not Applicable" may be entered.

13.03 A Bid by a corporation shall be executed in the corporate name by the president, vice president, or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed, if required by state law, and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be indicated below the signature.

13.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be indicated below the signature.

13.05 A Bid by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be indicated below the signature.

13.06 A Bid by an individual shall indicate the Bidder's name and official address.

13.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid form. The official address of the joint venture shall be indicated below the signature.

13.08 All names shall be typed or printed in ink below the signatures.

13.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid form.

13.10 Postal and e-mail addresses and telephone number for communications regarding the Bid shall be indicated.

13.11 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state where the Project is located or Bidder shall covenant in writing to obtain such authority and qualification prior to award of the Contract and attach such covenant to the Bid. Bidder's state contractor license number, if any, for the state in which the Project is located shall also be indicated on the Bid form.

#### ARTICLE 14 – BASIS OF BID; COMPARISON OF BIDS

##### 14.01 Basis of Bid

A. Bidders shall submit a Bid on a unit price basis for each item of Work listed in the Bid schedule.

B. The total of all estimated prices will be determined as the sum of the products of the estimated quantity of each item and the unit price Bid for the item. The final quantities and Contract Price will be determined in accordance with Paragraph 11.03 of the General Conditions.

14.03 Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of the words.

#### ARTICLE 15 – SUBMITTAL OF BID

15.01. A separate unbound copy of the Bid form and, if required, the Bid bond form are furnished with each set of Bidding Documents. The Bid form is to be completed and submitted with the Bid security and the following data:

- A. **The name of the playground equipment certified installer to be used by the Contractor.**

15.02 A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement for Bids and shall be enclosed in an opaque, sealed package, plainly marked with the Project title and name and address of the Bidder and shall be accompanied by the Bid security and other required documents. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED".

15.03 Bid forms with facsimile or other electronically transmitted signatures will not be considered.

#### ARTICLE 16 – MODIFICATION AND WITHDRAWAL OF BIDS

16.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.

16.02 If, within 24 hours after Bids are opened, any Bidder files a duly signed, written notice with Owner and promptly thereafter demonstrates to the reasonable satisfaction of Owner that there was a material and substantial mistake in the preparation of its Bid, that Bidder may withdraw its Bid. Thereafter, if the Work is rebid, that Bidder will be disqualified from further bidding on the Work.

16.03 No withdrawal of a Bid shall be permitted on account of mistake or any other reason after the expiration of this 24 hour period.

#### ARTICLE 17 – OPENING OF BIDS

17.01 Bids will be opened at the time and place indicated in the Advertisement for Bids and, unless obviously nonresponsive, read aloud publicly. An abstract of the amounts of the Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.

#### ARTICLE 18 – BIDS TO REMAIN SUBJECT TO ACCEPTANCE

18.01 All Bids will remain subject to acceptance for the period of time stated in the Bid form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

#### ARTICLE 19 – AWARD OF CONTRACT

19.01 Owner reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, unbalanced or conditional Bids. Owner further reserves the right to reject the Bid of any Bidder whom it finds, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities not involving price, time or changes in the Work and to negotiate contract terms with the Successful Bidder.

19.02 More than one Bid for the same Work from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.

19.03 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices, and other data as may be requested in the Bid form or prior to the Notice of Award.

19.04 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Subcontractors, Suppliers and other individuals or entities proposed for those portions of the Work for which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted as provided in the Supplementary Conditions.

19.05 Owner also may consider the operating costs, maintenance considerations, performance data and guarantees of materials and equipment proposed for incorporation in the Work when such data is required to be submitted prior to the Notice of Award.

19.06 Owner may conduct such investigations as Owner deems necessary to establish the responsibility, qualifications and financial ability of Bidders, proposed Subcontractors, Suppliers, individuals or entities proposed for those portions of the Work in accordance with the Contract Documents.

19.07 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Project.

19.08 If the Contract is to be awarded, Owner will give Successful Bidder a Notice of Award within 5 days after the day of the Bid opening.

#### ARTICLE 20 – CONTRACT SECURITY AND INSURANCE

20.01 Article 5 of the General Conditions, as may be modified by the Supplementary Conditions, sets forth Owner's requirements as to insurance. When the Successful Bidder delivers the executed Agreement to Owner, it shall be accompanied by the required certificates of insurance (and other evidence of insurance requested by Owner).

20.02 Article 5 of the General Conditions, as may be modified by the Supplementary Conditions, sets forth Owner's requirements as to bonds. When Successful Bidder delivers the executed Agreement to Owner, it shall be accompanied by the required bonds.

#### ARTICLE 21 – SIGNING OF AGREEMENT

21.01 When Owner issues a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Agreement bound into the Project Manual with the other Contract Documents which are identified in the Agreement as attached thereto. Within 2 days thereafter, Successful Bidder shall sign and deliver the required number of counterparts of the Agreement and attached documents to Owner. Within 2 days thereafter, Owner will deliver one fully signed counterpart to Successful Bidder.

#### ARTICLE 23 – RETAINAGE AND PROGRESS PAYMENTS

23.01 Provisions concerning retainage and progress payments are set forth in the Agreement.

23.02 Retainages and progress payments will be in accordance with State of Michigan Act 524 of the Public Acts of 1980.

#### ARTICLE 24 – OWNER FURNISHED MATERIAL

24.01 Refer to Division 01 Section "Summary of Work" for Owner furnished materials.

END OF SECTION 00 21 13

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# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**PUBLIC HEARING**

**DATE: 10-3-2017**

**BOARD MEETING**

**DATE: 10-17-2017**

Consent Agenda \_\_\_\_\_

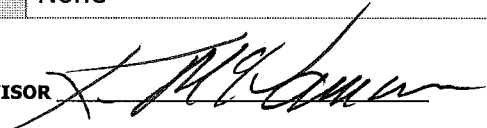
New Business   X  

Unfinished Business \_\_\_\_\_

Public Hearing   X  

<b>ITEM (SUBJECT)</b>	Consider adoption of Resolution 2017-22 1. 2017 Amended Special Revenue Funds 2. 2018 Proposed Special Revenue Funds
<b>DEPARTMENT</b>	Supervisor
<b>PRESENTER</b>	Supervisor McNamara
<b>PHONE NUMBER</b>	734.699.8910
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

### Agenda topic

<b>ACTION REQUESTED</b>	
To consider adoption of Resolution 2017-22: 1. 2017 Amended Special Revenue Funds 2. 2018 Proposed Special Revenue Funds	
<b>BACKGROUND -- (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Attached for your review is the 2017 Amended and 2018 Proposed Special Revenue Funds (Resolution 2017-22).  As is customary, budget approval is in sequence with the following attached directives.	
<b>BUDGET IMPLICATION</b>	none
<b>IMPLEMENTATION NEXT STEP</b>	
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	None
<b>APPROVAL OF SUPERVISOR</b>	



# Charter Township of Van Buren

Date: September 8, 2017

To: Honorable Board of Trustees

From: Kevin McNamara, Supervisor

Subject: Consider Resolution 2017-22 Approval of Amended 2017 and Proposed 2018 Special Revenue Fund Budgets

The attached Special Revenue Funds generally reflect their purpose by their title. The Board may make separate motions for each fund or name them as a group, "Special Revenue Funds", with separate motions for each fiscal year.

The attached Special Revenue Funds are:

1. Community Development Block Grant (CDBG) as the projects apply to our Township's fiscal year.
2. Downtown Development Authority (DDA)
3. Local Development Finance authority (LDFA)
4. Federal Forfeiture Fund
5. State Forfeiture Fund
6. E-911 Service Fund
7. Landfill Fund
8. Belleville Area Museum
9. Long Term Debt Fund

In your consideration of approval of these funds, your attention to the following is also respectfully requested:

- A. Revenue in excess of those noted shall be dedicated to fund balance.
- B. Items not expensed shall revert to net income.

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**PUBLIC HEARING**

**DATE: 10-3-2017**

**BOARD MEETING**

**DATE: 10-17-2017**

Consent Agenda \_\_\_\_\_

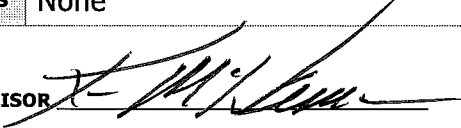
New Business X

Unfinished Business \_\_\_\_\_

Public Hearing X

<b>ITEM (SUBJECT)</b>	Consider adoption of the following items: 1. 2017 Amended General Fund Budget (Resolution 2017-23) 2. 2018 Proposed General Fund Budget (Resolution 2017-23) 3. 2018 Salaried Employee Wage Schedule (Resolution 2017- 21)
<b>DEPARTMENT</b>	Supervisor
<b>PRESENTER</b>	Supervisor McNamara
<b>PHONE NUMBER</b>	734.699.8910
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

### Agenda topic

<b>ACTION REQUESTED</b>	
To consider adoption of the following items: 1. 2017 Amended General Fund Budget (Resolution 2017-23) 2. 2018 Proposed General Fund Budget (Resolution 2017-23) 3. 2018 Salaried Employee Wage Schedule (Resolution 2017- 21)	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Attached for your review is the 2017 Amended and 2018 Proposed General Fund Budget (Resolution 2017-23). Also attached is the 2018 Salaried Employee Wage Schedule (Resolution 2017-21).	
As is customary, budget approval is in sequence with the following attached directives.	
<b>BUDGET IMPLICATION</b>	none
<b>IMPLEMENTATION NEXT STEP</b>	
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	None
<b>APPROVAL OF SUPERVISOR</b>	



# Charter Township of Van Buren

## BOARD OF TRUSTEES

SUPERVISOR  
Kevin McNamara

CLERK  
Leon Wright

TREASURER  
Sharry A. Budd

TRUSTEE  
Sherry A. Frazier

TRUSTEE  
Kevin Martin

TRUSTEE  
Reggie Miller

TRUSTEE  
Paul D. White

**To:** Van Buren Township Board of Trustees

**From:** Kevin McNamara, Supervisor

**Date:** September 26, 2017

**Subject:** Final FY-2017 Amended General Fund Budget and FY-2018 Proposed General Fund Budget. FY-2018 Salaried Employee Wage Schedule. Each fiscal year requires a separate motion.

---

Attached for your review is the 2017 Amended and 2018 Proposed General Fund Budget.

Appendice attached is the following:

1. 2018 Salaried Employee Wage Schedule.

As you consider the FY-2017 Amended, FY-2018 Proposed General Fund Budget and 2018 Salary Wage Schedule, please note the customary budget directives that states:

- A. Revenue in excess of those noted shall be dedicated to fund balance.
- B. Fiscal year line items, which are not expensed, shall revert to net income.
- C. Approval of appendices noted above as part of the General Fund Budget.
- D. Revenue as "Tax Administrative Fee" is to continue as is past practice. The allocated millage for Township operations 7.4144, represents .9144 for Township Operations and 6.50 mills for Public Safety.
- E. Adoption by department total.
- F. Approval of the October 17<sup>th</sup>, 2017 Final 2017 General Fund Amended Budget supersedes any prior resolution.



# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

WORK STUDY MEETING: 10/02/17

BOARD MEETING DATE: 10/03/17

Consent Agenda \_\_\_\_\_

New Business X \_\_\_\_\_

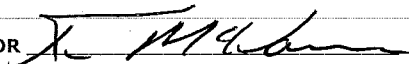
Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	Application Telecommunications Right-of Way Permit
DEPARTMENT	Developmental Services
PRESENTER	Matthew R. Best Deputy Director – Planning and Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

ACTION REQUESTED	
Approve the telecommunication right-of-way permit application for MCImetro Access Transmission Services Corp., dba Verizon Access Transmission Services.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>In 2002, the State of Michigan adopted the METRO Act, which requires municipalities to conform to state-standardized regulations regarding the processing of telecommunications permits. The METRO Act requires telecommunications providers to submit a permit application to each municipality in which the provider has facilities in the public right-of-way.</p> <p>The Charter Township of Van Buren received a telecommunications permit application from MCImetro Access Transmission Services Corp., dba Verizon Access Transmission Services on 09/21/17 for access to and ongoing use of public right-of-way to build and maintain a fiber optic telecommunications network (Verizon Wireless) and potentially for subsequent communications companies.</p> <p>The network route map shows the proposed location of the network. The applicant intends to use existing utility poles and underground conduit to install network facilities (246 lf of aerial utility added under this permit.) The applicant is seeking a term of 15 years, with 3 subsequent renewal terms of 5 years each. Construction of the network is proposed to take place over a three-year period starting October 2017 and ending no later than September 2020.</p> <p>Pursuant to the METRO Act, the permit application must be acted upon within 45 days from the date of filing.</p>	

BUDGET IMPLICATION	Township should see an increase in the annual payment made by the State to Van Buren Township for telecommunication fees revenues.
IMPLEMENTATION NEXT STEP	Supervisor, or their designee sign the METRO Act permit
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

**Gregg Diamond**  
Franchise & Right-of-Way Group



Mail Code: HQE02E90  
600 Hidden Ridge  
Irving, TX 75038  
work: 469-262-7369  
cell: 817-455-6643  
[gregg.diamond@verizon.com](mailto:gregg.diamond@verizon.com)

September 19, 2017

Van Buren Charter Township

Leon Wright - Clerk  
46425 Tyler Road  
Van Buren Twp., MI 48111

RECEIVED

SEP 21 2017

BY: \_\_\_\_\_

Subject: METRO ACT PERMIT

Dear Leon:

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services requests the City grant it a Bilateral Permit under the METRO Act. Verizon Access Transmission Services is seeking use of the public right-of-way to install fiber-optic facilities, as described further below.

Enclosed are three (3) copies of the application along with a check for \$500 to cover the application fee. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

Below is more background on Verizon Access Transmission Service's planned fiber project:

- Fiber will be deployed to provide wireline, fiber-based high speed telecommunications services to existing and new small, medium and large business (enterprise) customers.
- The fiber facilities will not be used to offer wireline residential services such as home phone or cable television services.
- Fiber-optic cable will be installed within the right-of-way (underground within conduit or aerial on poles).
- In addition to installing fiber for small, medium, and large business customers, Verizon Access Transmission Services will also deploy fiber to wireless facilities.
- Verizon Access Transmission Services does not seek permission through this Metro Act Permit Application to construct or install wireless facilities. Verizon Wireless may separately seek approval in conformance with applicable law to site wireless facilities.

The route map of the proposed facilities required in Section 2.3 of the application is shown in Exhibits 1. Final design of the facilities has not been completed, thus the route map is high level and subject to

change. Specific design details (e.g., aerial vs. buried, which side of the street, linear footage) will be provided during the construction permit stage.

The following exhibits are also attached:

- Exhibit 2 – MPSC order approving MCImetro's license to provide basic local exchange service
- Exhibit 3 – Certificate of Good Standing
- Exhibit 4 – Certificate of Insurance

If you have any questions regarding the application, please give me a call at 469 262-7369 or email me at [gregg.diamond@verizon.com](mailto:gregg.diamond@verizon.com).

Sincerely,

A handwritten signature in cursive script, appearing to read "Gregg Diamond", written in black ink.

Gregg Diamond

Attachments

**METRO Act Permit Application Form  
Revised February 2, 2015**

**Van Buren Charter Township**  
**Name of Local Unit of Government**

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS  
UNDER  
METROPOLITAN EXTENSION TELECOMMUNICATIONS  
RIGHTS-OF-WAY OVERSIGHT ACT  
2002 PA 48  
MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission  
Services  
("APPLICANT")**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act—Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].
-



Van Buren Charter Township  
Name of local unit of government

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS**

By  
MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services  
("APPLICANT")

*This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).*

*This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).*

---

**1 GENERAL INFORMATION:**

1.1 Date: September 19, 2017

1.2 Applicant's legal name: MCImetro Access Transmission Services Corp.  
d/b/a Verizon Access Transmission Services  
Mailing Address: 600 Hidden Ridge Dr., HQE02E90  
Irving, Texas 75038

Telephone Number: (703) 694-6050  
Fax Number: (703) 886-4399  
Corporate website: www.verizon.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Applicant Manager: Robert Hayes, Sr. Manager-Network Eng. & Ops.

Mailing Address: 600 Hidden Ridge Dr., HQE02E102  
Irving, TX 75038  
Telephone Number: (972) 457-7420  
Fax Number: (972) 457-7253  
E-mail Address: hayes.robert@verizon.com  
  
Applicant Contact: Gregg Diamond, Franchise Specialist  
Mailing Address: 600 Hidden Ridge Dr., HQE02E90  
Irving, TX 75038  
Telephone Number: (469) 262-7369  
Fax Number: (972) 457-7253  
E-Mail Address: gregg.diamond@verizon.com

1.3 Type of Entity: (Check one of the following)

- ☒ Corporation  
☐ General Partnership  
☐ Limited Partnership  
☐ Limited Liability Company  
☐ Individual  
☐ Other, please describe: \_\_\_\_\_

1.4 Assumed name for doing business, if any:

Verizon Access Transmission Services

1.5 Description of Entity:

Certified local telecommunications provider in the State of Michigan.

1.5.1 Jurisdiction of incorporation/formation; State of Delaware

1.5.2 Date of incorporation/formation; 05/21/1998

1.5.3 If a subsidiary, name of ultimate parent company;

Verizon Communications Inc.

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

George J. Fischer - President/CEO , Steven Tungentman - Secretary, and Scott Krohn - Treasurer

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

Applicant will provide annual report if necessary; see attached Exhibit 4 Certificate of Good Standing

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or No

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

*If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.*

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services holds a Certificate of Public Convenience and Necessity with the Michigan Public Service Commission.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

*If no financial statements are provided, please explain and provide particulars.*

---

## **2 DESCRIPTION OF PROJECT:**

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Applicant is certified local telecommunications provider in the State of Michigan. See attached Exhibit 3.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant is providing competitive local exchange (voice and data ) services, internet access services, private line services, wireless network fronthaul and backhaul transport and provision of facility access to third parties including conduit access and dark fiber.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

Route map showing applicant's proposed facilities is shown in Exhibit 1.

Applicant can provide additional detail in the coming months as we finalize our high-level design and move in to the permitting stage of our project.

2.4 Please provide an anticipated or actual construction schedule.

Construction to begin September 2017 and phased-in over 3 years ending in mid-year 2020.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. Only MCImetro Access Transmission Services Corp.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

All existing facilities are operated and maintained by applicant's local staff identified in Sec. 3.3

### **3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:**

*Please provide the following or attach an appropriate exhibit.*

3.1 Address of Applicant's nearest local office;

John Irving, Senior Technician, 21500 Melrose Ave, Southfield, MI 48075; (313) 220-8688 (office) john.t.irving@one.verizon.

3.2 Location of all records and engineering drawings, if not at local office;

Mark Wingate, Senior Manager, 400 International Parkway, Richardson, TX 75081; (469) 886-4230 (office), mark.wingate@one.verizon.com

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

John Irving, Senior Technician  
21500 Melrose Ave.  
Southfield, MI 48075  
313-220-8688  
E-mail: john.t.irving@one.verizon.com

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See Certificate of Insurance in attached Exhibit 4.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Henkels and McCoy

#### 4 **CERTIFICATION:**

*All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.*

#### **NAME OF ENTITY ("APPLICANT")**

MCImetro Access Transmission Services Corp.

September 19, 2017

Date

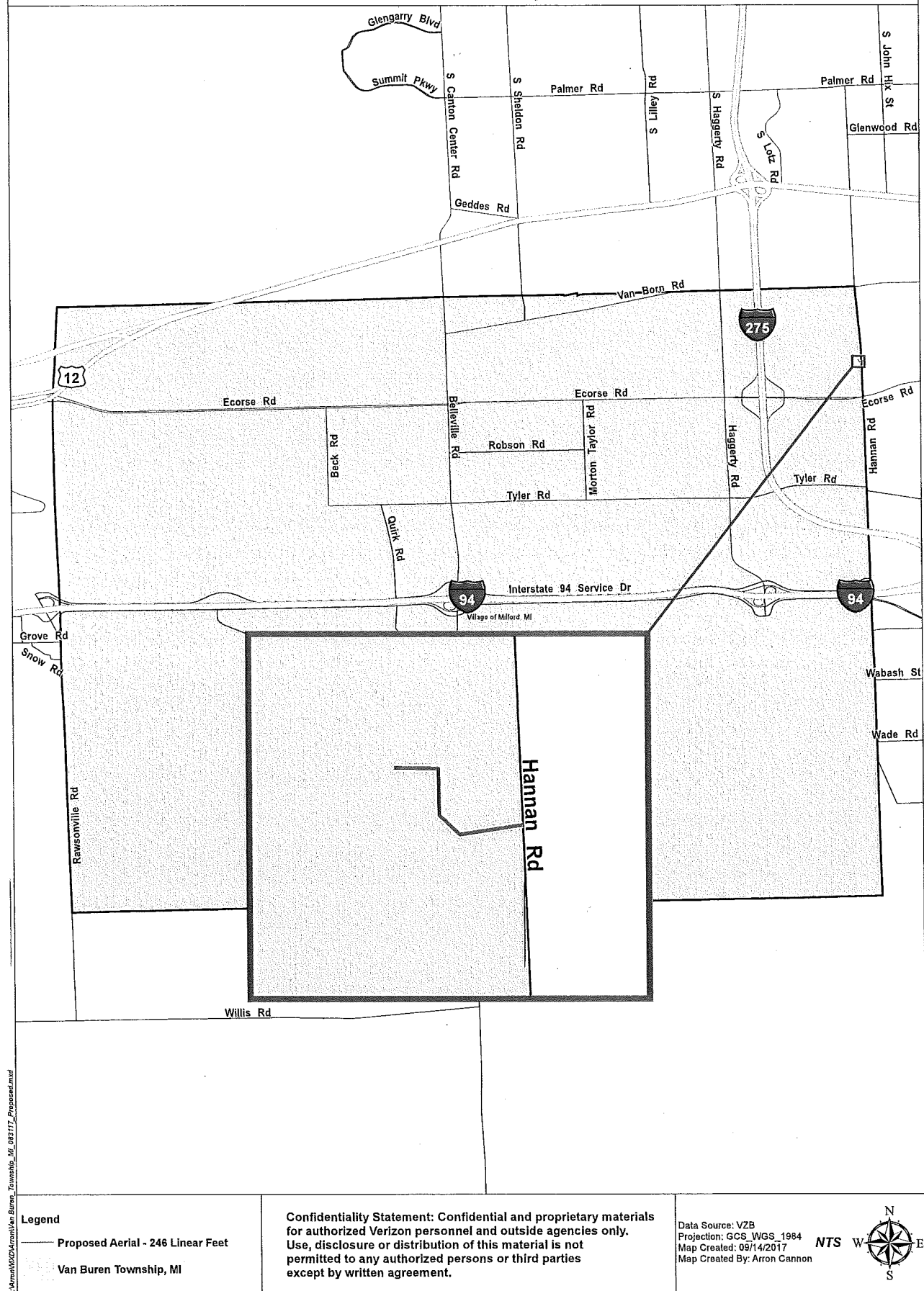
By: 

Type or Print Name: Gregg Diamond

Title: Franchise Specialist

S:\metroapplicationform.doc

**MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services**  
**METRO Act Permit**  
**Van Buren Township, MI**



## EXHIBIT 2



STATE OF MICHIGAN  
Michigan Public Service Commission

I, Dorothy Wideman, Executive Secretary of the Michigan Public Service Commission, certify with the Michigan Public Service Commission seal, that the attached copy of the Order in Case No. U-11345 dated June 5, 1997,

in the matter of the application of  
**MCImetro ACCESS TRANSMISSION  
SERVICES, INC.**, to amend its license to  
provide basic local exchange services in all  
Michigan exchanges currently serviced by  
Ameritech Michigan and GTE North  
Incorporated,

is a true and complete copy of the original.

Sealed and signed at Lansing,  
Michigan, on December 10, 1998

A handwritten signature in black ink, appearing to read 'D. Wideman', with a long horizontal flourish extending to the right.

Executive Secretary  
Dorothy Wideman

STATE OF MICHIGAN

BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

\* \* \* \* \*

In the matter of the application of )  
MCIMETRO ACCESS TRANSMISSION SERVICES, )  
INC., to amend its license to provide basic local )  
exchange services in all Michigan exchanges )  
currently serviced by Ameritech Michigan and )  
GTE North Incorporated. )  
\_\_\_\_\_ )

Case No. U-11345

At the June 5, 1997 meeting of the Michigan Public Service Commission in Lansing,  
Michigan.

PRESENT: Hon. John G. Strand, Chairman  
Hon. John C. Shea, Commissioner  
Hon. David A. Svanda, Commissioner

**OPINION AND ORDER**

On March 21, 1997, MCImetro Access Transmission Services, Inc., (MCI) filed an application to expand its license to provide basic local exchange service, pursuant to the Michigan Telecommunications Act, MCL 484.2101 et seq.; MSA 22.1469(101) et seq. MCI proposes to provide service to customers in all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated (GTE), including those exchanges that GTE proposed to transfer to PTI Communications of Michigan, Inc.

On March 24, 1997, the Commission directed MCI to publish a notice of opportunity to comment in newspapers of general circulation in MCI's proposed service area. The Commis-

sion Staff was the only party to file comments. It noted a concern, but does not oppose the granting of the application.

The Commission FINDS that:

- a. Jurisdiction is pursuant to 1991 PA 179, as amended by 1995 PA 216, MCL 484.2101 et seq.; MSA 22.1469(101) et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; MSA 3.560(101) et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1992 AACCS, R 460.17101 et seq.
- b. Amending MCI's license to provide basic local exchange service is in the public interest.
- c. MCI should continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's March 29, 1995 order in Case No. U-10610.

THEREFORE, IT IS ORDERED that:

- A. The license of MCImetro Access Transmission Services, Inc., to provide basic local exchange service is amended to include all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated.
- B. MCImetro Access Transmission Services, Inc., shall continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's order in Case No. U-10610.
- C. Before commencing service, MCImetro Access Transmission Services, Inc., shall submit its tariff to reflect the scope of the services that it will offer.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so in the appropriate court within 30 days after issuance and notice of this order, pursuant to MCL 462.26; MSA 22.45.

MICHIGAN PUBLIC SERVICE COMMISSION

/s/ John G. Strand

Chairman

( S E A L )

/s/ John C. Shea

Commissioner

/s/ David A. Svanda

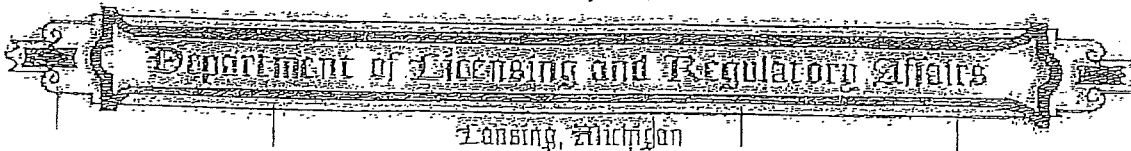
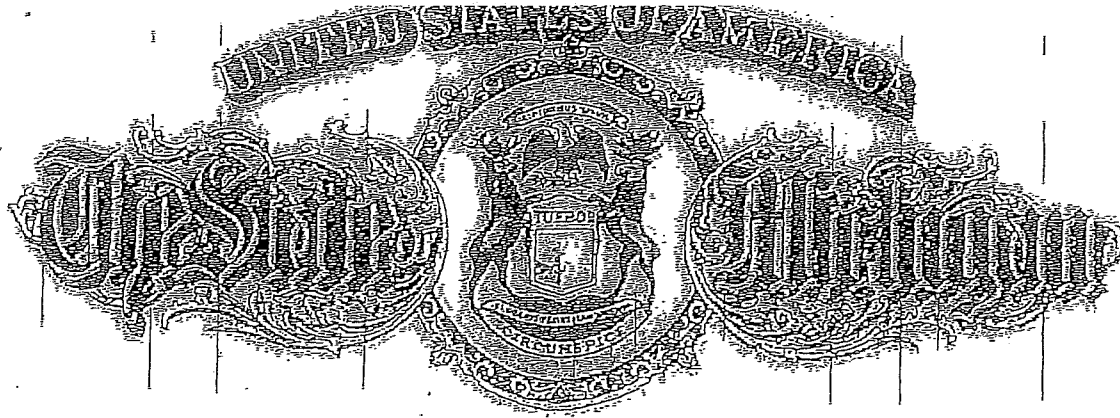
Commissioner

By its action of June 5, 1997.

/s/ Dorothy Wideman

Its Executive Secretary

EXHIBIT 3



*This is to Certify That*

**MCIMETRO ACCESS TRANSMISSION SERVICES CORP.**

*a(n) DELAWARE profit corporation, was validly authorized on December 9, 2016, to transact business in Michigan, and that said corporation holds a valid certificate of authority to transact business in this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business in this state any business of the character set forth in its application which a domestic corporation formed under this act may lawfully conduct.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.*



Sent by Facsimile Transmission  
1436722

*In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 27th day of February, 2017.*

*Julia Dale*

Julia Dale, Director  
Corporations, Securities & Commercial Licensing Bureau

## EXHIBIT 4



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
09/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Aon Risk Services Northeast, Inc.  
New York NY Office  
199 Water Street  
New York NY 10038-3551 USA

CONTACT  
NAME:  
PHONE  
(A/C, No. Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105  
E-MAIL  
ADDRESS:

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED  
MCImetro Access Transmission  
Services Corp.  
1095 Avenue of the Americas  
New York NY 10036 USA

INSURER A:	National Union Fire Ins Co of Pittsburgh	19445
INSURER B:	New Hampshire Insurance Company	23841
INSURER C:	American Home Assurance Co.	19380
INSURER D:	Illinois National Insurance Co	23817
INSURER E:		
INSURER F:		

## COVERAGES

CERTIFICATE NUMBER: 570068254072

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GL Includes X,C,U GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL5196564	06/30/2017	06/30/2018	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$5,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000
A	AUTOMOBILE LIABILITY			CA 286-73-91 AOS	06/30/2017	06/30/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
A	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			CA 286-73-92 MA	06/30/2017	06/30/2018	BODILY INJURY (Per person) BODILY INJURY (Per accident)
A				CA 286-73-93 VA	06/30/2017	06/30/2018	PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB DED RETENTION						EACH OCCURRENCE AGGREGATE
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC063724385 AOS WC063724388 MN	06/30/2017	06/30/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured includes: MCImetro Access Transmission Services Corp. dba Verizon Access Transmission Services. RE: METRO Act Permits in Michigan. Van Buren Charter Township is included as Additional Insured with respect to the General Liability and Automobile Liability policies. The General Liability policy shall apply as Primary and Non-Contributory Insurance to each Additional Insured listed herein. The above-referenced General Liability policy shall cover the tort liability of the Certificate Holder assumed under the underlying agreement between parties for which the certificate has been issued.

## CERTIFICATE HOLDER

## CANCELLATION

Van Buren Charter Township  
Attn: Leon Wright  
46425 Tyler Road  
Van Buren Twp. MI 48111 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Holder Identifier :

Certificate No : 570068254072





# **ADDITIONAL REMARKS SCHEDULE**

Page \_ of \_

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED MCImetro Access Transmission	
POLICY NUMBER See Certificate Number: 570068254072			
CARRIER See Certificate Number: 570068254072	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

**ADDITIONAL POLICIES** If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	WORKERS COMPENSATION						
C		N/A		WC063724384 CA	06/30/2017	06/30/2018	
D		N/A		WC063724386 FL	06/30/2017	06/30/2018	
B		N/A		WC063724387 ME	06/30/2017	06/30/2018	
B		N/A		WC063724383 NJ, NY, TX, VA	06/30/2017	06/30/2018	
B		N/A		WC063724389 MA, ND, OH, WA, WI, WY	06/30/2017	06/30/2018	



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
09/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (866) 283-7122	<b>FAX (A/C, No.):</b> 800-363-0105
<b>INSURED</b> Verizon Communications Inc. 1095 Avenue of the Americas New York NY 10036 USA	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>NAIC #</b>	
	<b>INSURER A:</b> AIG Specialty Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

Holder Identifier :

**COVERAGES**

CERTIFICATE NUMBER: 570068254066

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	
	OTHER:							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE	
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	
	DED	RETENTION						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTHER
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N					E.L. EACH ACCIDENT	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	
							E.L. DISEASE-POLICY LIMIT	
A	Env Site Liab			PLS9996871	12/01/2015	12/01/2020	Occurrence	\$500,000
							Aggregate	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured includes: MCImetro Access Transmission Services Corp. dba Verizon Access Transmission Services. RE: METRO Act Permits in Michigan. Van Buren Charter Township is included as Additional Insured with respect to the Pollution Liability policy.

**CERTIFICATE HOLDER****CANCELLATION**

Van Buren Charter Township Attn: Leon Wright 46425 Tyler Road Van Buren Twp. MI 48111 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Northeast Inc.</i>

Certificate No : 570068254066

# Charter Township of Van Buren

Agenda Item \_\_\_\_\_

## REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:  
2017-10-02

BOARD MEETING DATE:  
2017-10-03

Consent Agenda X

New Business \_\_\_\_\_

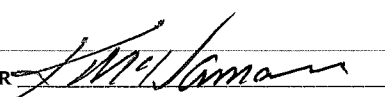
Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	Approval of Water & Sewer Rates
DEPARTMENT	Public Services
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

ACTION REQUESTED	
That the Township approves the proposed water & sewer rates increase of 5% for the 2018 fiscal year.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Based upon our estimated projections for this 2018 Proposed Budget, we recommend an overall 5% rate increase to our water and sewer customers in an effort to break even in the water/sewer operational budget. Fees for water & sewer customers are presented in Resolution 2017-24. See attachment.	

BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Board approval of recommended rates for FY2018.
DEPARTMENT RECOMMENDATION	Approval of recommended 5% rate increase.
COMMITTEE/COMMISSION RECOMMENDATION	Water & Sewer Commission
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



## CHARTER TOWNSHIP OF VAN BUREN

### DEPARTMENT OF PUBLIC SERVICES

---

DATE: October 03, 2017  
TO: Township Board of Trustees  
FROM: James T. Taylor, Director of Public Services  
RE: FY2018 Water & Sewer Rates Proposal

Based upon our estimated projections for this 2018 Proposed Budget, and with the concurrence of the Water & Sewer Commission, we recommend approval of the 2017 amended and 2018 proposed budgets, capital projects and an overall 5% rate increase to our water and sewer customers.

There are three major components of the Water & Sewer Budget.

1. The collection and payment portion of the budget, which includes water purchases from GLWA
2. The sanitary services collections and payments to the Downriver, Rouge Valley, South Huron Valley and YUCCA systems that receive our sanitary flows for treatment
3. The operational and project expenditures in maintaining and upgrading our system effectiveness.

Factors impacting Van Buren Water & Sewer Rates:

- SHVUA – rate increase in 2018 is at 4.5%.
- GLWA – rate increase in 2017 is at 4.1%.
- Downriver Sewage - rate increase in 2017 is at 3.5%.
- Rouge Valley - rate increase in 2017 is at 18.0%.
- YCUA - rate increase in 2017 is estimated to be at 5.0%.

Proposed 5% rate increase for both water/sewer in an effort to again basically break even in the water/sewer operational budget. The 5% proposed rate increase for Van Buren Township's water and sewer rates will generate roughly \$350,000 in additional revenue over FY2017 which will be used to offset the increase in our provider costs and employee increases. Remaining provider expenses are offset by keeping a number of expense line items "flat" for 2018. Even with the 5% increase, Van Buren Township will still have one of the lowest water & sewer rates in Wayne County.

#### MISSION STATEMENT

*"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*



## CHARTER TOWNSHIP OF VAN BUREN

### DEPARTMENT OF PUBLIC SERVICES

#### PROJECTED IMPACT OF PROPOSED RATE INCREASE ON CUSTOMERS

##### Current Rates (Effective January 1, 2017)

Water (per 1,000 gallons):	\$3.69
Water quarterly service charge:	\$8.70
Sewer (per 1,000 gallons):	\$3.60
Sewer quarterly service charge:	\$13.96

##### Proposed Rates (Effective January 1, 2018)

Water (per 1,000 gallons):	\$3.87
Water quarterly service charge:	\$9.14
Sewer (per 1,000 gallons):	\$3.78
Sewer quarterly service charge:	\$14.66

##### Current Quarterly Bill Based on 20,000 gallon usage:

Water (per 1,000 gallons):	\$73.80
Water quarterly service charge:	\$8.70
Sewer (per 1,000 gallons):	\$72.00
Sewer quarterly service charge:	\$13.96

##### Proposed Quarterly Bill Based on 20,000 gallon usage:

Water (per 1,000 gallons):	\$77.40
Water quarterly service charge:	\$9.14
Sewer (per 1,000 gallons):	\$75.60
Sewer quarterly service charge:	\$14.66

**Total** **\$168.46**

**Total** **\$176.79**

Average increase in quarterly bill, based on 20,000 gallons of usage, 1" meter, for residents using both water and sewer services:

**\$8.33**

#### MISSION STATEMENT

*"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

**WATER CONSUMPTION CHARGES:** \$3.87 per 1,000 gallons

**Water Surcharge – Customers Outside Twp.** \$1.32 per 1,000 gallons

**WATER SERVICE CHARGES:**

**(Formerly meter charge)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$9.14 quarterly, per residential unit (includes single family, multi-family, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional - Each service line including fire suppression**

		<u>Quarterly</u>
5/8"	meter	\$5.85
3/4"	meter	\$6.83
1"	meter	\$9.14
1 1/2"	meter	\$45.49
2"	meter	\$72.75
3"	meter	\$159.12
4"	meter	\$272.77
6"	meter	\$1,136.47
8"	meter	\$2,000.13
10" & up	meter	\$3,182.05

**SEWAGE DISPOSAL CHARGES:** \$ 3.78 per 1,000 gallons

**Sewer Surcharge – Customers outside Township** \$3.20 per 1,000 gallons

**Flat Rate Sewage Disposal Charge** \$92.58 per quarter

Existing customers only; require  
water meter installation for new sewer only customers

**Flat Rate Sewage Disposal Charge – Customers outside Twp. - \$99.27 per quarter**

**Non-Residential User Fee** \$0.36 per 1,000 gallons

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

**SEWER SERVICE CHARGE:**

**(Formerly sewer maintenance fee)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$14.66 quarterly per residential unit – (includes single family, multifamily, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional**

		<u>Quarterly</u>
5/8"	meter	\$9.39
3/4"	meter	\$11.00
1"	meter	\$14.66
1 1/2"	meter	\$73.24
2"	meter	\$117.69
3"	meter	\$256.20
4"	meter	\$439.20
6"	meter	\$1,829.95
8"	meter	\$3,220.64
10" & up	meter	\$5,123.73

**MISCELLANEOUS SERVICE CHARGES:**

Final Bill	\$ 25.00
No Show for Appointment	\$ 25.00
Turn on or turn off water service-After working hrs.	\$ 85.00
Service Reconnect	\$85.00 (plus all past due balance)
Inspection of water service line for re-use (If at least 1" diameter)	\$ 50.00
Returned check charge per Treasurer's Schedule	\$ 30.00
Sewer dye test	\$100.00
Pull meter / re-install meter	\$35.00

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

Unauthorized water use	\$100 per unit/per occurrence \$500 non-residential/per occurrence
Curb Stop Lock Box Rental (if necessary) (customer is responsible for repairs/replacement if damaged while in use on property)	\$50.00 per occurrence
Project Administration Fee	1% of total project costs
Damaged/Frozen Meters/Repairs	Per current meter charges
Manual Reading Charge (Repeated cable cut or disconnection/ non-compliance)	\$25.00 per quarter

**MINIMUM BILL:**

The minimum bill shall consist of the fixed water service charge, the fixed sewer service charge and consumption charges for water and sewage disposal (or flat rate sewage disposal) and non-residential user fee for all units whether occupied or unoccupied.

**DELINQUENT ACCOUNTS:**

Customers who fail to pay their water bill by the due date shall be charged a ten percent (10%) late penalty based on the current charges only. Failure to receive the water bill will not be reason for waiving any penalties.

Accounts delinquent for at least sixty days (60) are subject to turn off for non-payment according to Township Ordinance. Service will not be restored until all past due balances plus applicable fee are paid or until appropriate payment arrangements have been made.

Accounts delinquent for at least sixty (60) days as of June 30 of each year will be transferred to the tax roll and shall be charged a fee equal to fifteen percent (15%) of the amount being transferred. Such fee will be added to the delinquent balance, and then transferred to the tax roll.



**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

**WATER SERVICE TAP PERMIT:**

**Domestic Water Capital Charge:**        \$1,156.00 per unit

The minimum capital charge for a single family residence, or an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$1,156.00 per residence, unit or mobile home space, whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$1,156.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

**Fire Suppression or Irrigation Line:**

<u>Diameter</u>	<u>Fireline Fee</u>
5/8 x 3/4"	N/A
1"	\$1,156.00
1 1/2"	\$1,836.00
2"	\$2,550.00
3"	\$3,978.00
4"	\$5,508.00
6"	\$8,670.00
8"	\$12,036.00
12"	\$18,768.00
16"	\$25,908.00

**Water Meter Cost:**

Water meters are **actual cost** of meter, radio reading device, tail pieces (or flanged spool piece with test port), right angle valve, and washers, **plus 20%**. Costs are updated routinely with suppliers.

All water service taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the water tap permit. A separate tap fee per inch diameter is to be charged for a fire suppression line. The cost of the water meter, the domestic water service tap inspection permit, and the fire line permit must be paid at the time the tap permit is paid. A plumbing permit is required for installation of the domestic water service line.

If a new fire hydrant is to be installed or relocated on an existing water main, the permit fee shall be \$300.00 per hydrant plus \$309.00 inspection fee.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

<b>Domestic Water Service Line Open Trench Inspection Permit</b>	Plumbing Permit
--	-----------------

<b>Domestic Water Service Tap Inspection Permit</b> (Waived if inspection is performed by Township Consulting Engineers with inspection costs charged against advance engineering fees on deposit)	\$150.00
---	----------

<b>Inspection fee for abandonment of water service line</b>	\$ 75.00
---	----------

<b>Inspection of service line for re-use (if at least 1" diameter)</b>	\$ 50.00
--	----------

**SANITARY SEWER TAP PERMIT:**

<b>Capital Charge</b>	\$4,617.00 per unit
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The minimum capital charge for a single family residence, an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$4,617.00 per residence, unit or mobile home space whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$4,617.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

All sanitary sewer taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the sewer tap permit. A sanitary sewer tap inspection permit fee must be paid at the time the tap permit is paid if no wye is available. A plumbing permit is required for installation of the building sewer lead. Sewer only customers will be required to pay the cost and install a water meter at the inside water service line just after it enters the building.

<b>Sanitary Sewer Building Lead</b>	Plumbing Permit
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<b>Sanitary Sewer Tap Inspection Permit Fee</b> (Waived if inspection is performed by the Township Consulting Engineer with inspection costs charged against advance engineering fees on deposit)	\$150.00
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<b>Sewer cap inspection</b>	\$50.00
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**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

**Sanitary Sewer Repair Inspection Permit Fee**

**Plumbing Permit**

**Sewer Re-use Inspection Fee**

**\$150.00**

**EQUIVALENT UNIT FACTORS**

**Residential Equivalent Units (REU)**

Residential including single family, multiple family, Mobile / manufactured home	1.00 unit
Car wash (production line)	10.00 units per production line
Car wash (self-serve)	2.00 units per stall
Auto dealer (new cars)	1.00 unit plus .20 units per 1,000 square feet
Auto Repair Shop	.25 unit per service stall
Barber/Beauty shops	1.05 unit
Bowling alleys (without bar or lunch)	1.00 unit plus 0.05 units per lane (bars, restaurants at their respective unit factors)
Churches, synagogues, mosques, temples, etc.	.30 units per 1,000 square feet
Cleaners	1.00 unit per 1,000 square feet of building area plus 1.50 units per press
Facilities-Dental	.25 units per 1,000 square feet plus 0.05 units per chair
Facilities-Medical	.40 units per 1000 square feet
Facilities - Veterinary	.35 units per 1000 square feet
Facilities - Dispensary	.25 units per 1,000 square feet
Facilities - Offices	.15 units per 1,000 square feet
Country clubs	1.50 units per 1,000 square feet of general building area plus restaurant, bar, swimming pool areas, etc., at their respective unit factors
Daycare centers	.50 units per room
Fast Food Service (drive thru only)	2.00 units per 1000 square feet
Fraternal organizations	.50 units per 1,000 square feet of general building plus restaurant, bar, swimming pool area, etc., at their respective unit factors
Health Clubs w/o showers and/or pools	.25 units per 1,000 square feet
Health Clubs w/showers and/or pools	2.00 units per 1,000 square feet
Hospitals	1.00 unit plus 0.75 units per bed
Hotels and motels	1.00 unit plus 0.25 units per bed plus restaurant, bar, swimming pool are, etc. at their respective unit factors
Irrigation System serving residential platted or site condo subdivisions	1.00 unit per separate tap for platted sub or residential site condominium project irrigation
Laundry (self-serve)	.75 units per washer
Laundry-Commercial	2.00 units per washer

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

Manufacturing (exclusive of industrial wastes)	.75 units per 1,000 square feet (industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon request to the township for such assignment)
Manufacturing (light)	.15 units per 1000 square feet
Manufacturing (tool & die)	1.00 unit
Nursing/Convalescent Homes	1.00 unit plus .50 units per bed
Nursery/Green Houses	.30 units per 1,000 square feet
Restaurants/Bars/Taverns (full service, dinners/drinks)	2.00 units per 1,000 square feet
Schools without showers or pool	1.00 unit per classroom
Schools (with showers and/or pool)	1.50 units per classroom
Self-storage	.20 units per 1000 square feet
Service stations	1.00 unit plus 0.15 units per pump plus .25 units per service stall
Stores	.20 units per 1,000 square feet
Stores (pharmacies)	.25 units per 1,000 square feet
Swimming pool (net area of pool, see country clubs for building unit) (residential excluded)	3.00 units per 1,000 square feet
Theater	1.00 unit plus 0.01 units per seat
Warehouses (with fire suppression)	.35 units per 1,000 square feet
Warehouses (without fire suppression)	.15 units per 1,000 square feet

Equivalent Residential Units not listed, or for unusual circumstances, the Public Services Director may either recommend an adjustment to the ERU or recommend a review by the Township Supervisor to determine if the matter should be sent to the township board for final determination. When the primary use contains other secondary uses, the total ERU factor shall be the summation of all applicable separate ERU factors (e.g., Hotel ERU factor + Restaurant REU factor + Pool REU factor = Total ERU factor).

All capital charges resulting from a change in the use of the building/premises and any corresponding unit factor change shall be paid to the township in full prior to occupancy. The Water & Sewer Director, at his/her discretion, may authorize a payment plan not to exceed one year in duration. The customer or owner shall pay the difference between the capital charge (previously called debt service charge) based upon prior use and the current capital charge upon such change in use. No credit or rebate of capital charges (or previously paid debt service charges) shall be made in the case of a lesser residential equivalent use.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-24**

**HYDRANT RENTAL PERMIT**

<b>Permit Fee</b> – Maximum 30 days per permit	\$100.00
<b>Deposit</b> (if customer has an existing water account and signs agreement for any damages or losses to be added to the next regular water bill)	\$500.00
<b>Deposit</b> (if customer does not have an existing water account)	\$2,500.00
<b>Daily rental fee</b>	\$10.00
<b>Winterizing fee</b>	\$50.00 per day
<b>Water consumption charges</b>	per current water rate

Hydrant rentals only permitted in accordance with rules and regulations adopted by the Water & Sewer Commission.

**ENGINEERING FEES:**

The Water & Sewer Department Schedule of Rates does not include Engineering Fees. Engineering fees shall be collected in accordance with the current contract with the Township's Consulting Engineers.

**All Water & Sewer permits expire one year from the date of payment. Renewals will not be issued.**

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

WORK STUDY: OCTOBER 2, 2017

BOARD MEETING: OCTOBER 3, 2017

Consent Agenda \_\_\_\_\_

New Business X

Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

**X New Business**

Unfinished Business

Public Hearing

Consent Agenda

ITEM (SUBJECT)	2018 Fee Schedule
DEPARTMENT	Clerk's Office
PRESENTER	Clerk Wright
PHONE NUMBER	699-8909
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Department Directors

**Agenda topic**

**ACTION REQUESTED**

Consider adoption of Resolution 2017-25, the 2018 Fee Schedule with the effective date of January 1, 2018.

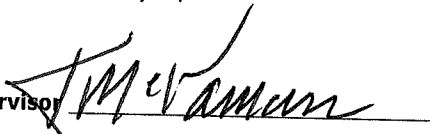
**BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)**

Annual adoption of fee schedules. Each year as part of the budget process departments review their fee schedule(s) to be revised as needed. The Board of Trustees discussed the 2018 Proposed Fees at the October 2, 2017 Work Study meeting and during the budget preparation meetings in August. Attached are the 2018 proposed departmental fees.

**IMPLEMENTATION  
NEXT STEP**

Upon approval by Board the 2018 Fee Schedule will be updated on the Van Buren Township Website, posted in the main hallway at the Township and distributed to each department. All fees will be effective January 1, 2018.

Approval of Supervisor



# **Resolution 2017-25**

## **Van Buren Charter Township**

### **2018 Fee Schedule**

I, Leon Wright, Clerk of Van Buren Charter Township, hereby certify that the foregoing is a true and correct copy of a Resolution approved by the Van Buren Charter Township Board of Trustees at a regular meeting held October 3, 2017.

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Leon Wright  
Township Clerk

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**WATER CONSUMPTION CHARGES:** \$3.87 per 1,000 gallons

**Water Surcharge – Customers Outside Twp.** \$1.32 per 1,000 gallons

**WATER SERVICE CHARGES:  
(Formerly meter charge)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$9.14 quarterly, per residential unit (includes single family, multi-family, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional - Each service line including fire suppression**

		<u>Quarterly</u>
5/8"	meter	\$5.85
3/4"	meter	\$6.83
1"	meter	\$9.14
1 1/2"	meter	\$45.49
2"	meter	\$72.75
3"	meter	\$159.12
4"	meter	\$272.77
6"	meter	\$1,136.47
8"	meter	\$2,000.13
10" & up	meter	\$3,182.05

**SEWAGE DISPOSAL CHARGES:** \$ 3.78 per 1,000 gallons

**Sewer Surcharge – Customers outside Township** \$3.20 per 1,000 gallons

**Flat Rate Sewage Disposal Charge** \$92.58 per quarter  
Existing customers only; require  
water meter installation for new sewer only customers

**Flat Rate Sewage Disposal Charge – Customers outside Twp. -** \$99.27 per quarter

**Non-Residential User Fee** \$0.36 per 1,000 gallons



**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**SEWER SERVICE CHARGE:**

**(Formerly sewer maintenance fee)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$14.66 quarterly per residential unit – (includes single family, multifamily, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional**

		<u>Quarterly</u>
5/8"	meter	\$9.39
3/4"	meter	\$11.00
1"	meter	\$14.66
1 1/2"	meter	\$73.24
2"	meter	\$117.69
3"	meter	\$256.20
4"	meter	\$439.20
6"	meter	\$1,829.95
8"	meter	\$3,220.64
10" & up	meter	\$5,123.73

**MISCELLANEOUS SERVICE CHARGES:**

Final Bill	\$ 25.00
No Show for Appointment	\$ 25.00
Turn on or turn off water service-After working hrs.	\$ 85.00
Service Reconnect	\$85.00 (plus all past due balance)
Inspection of water service line for re-use (If at least 1" diameter)	\$ 50.00
Returned check charge per Treasurer's Schedule	\$ 30.00
Sewer dye test	\$100.00
Pull meter / re-install meter	\$35.00

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

Unauthorized water use	\$100 per unit/per occurrence \$500 non-residential/per occurrence
Curb Stop Lock Box Rental (if necessary) (customer is responsible for repairs/replacement if damaged while in use on property)	\$50.00 per occurrence
Project Administration Fee	1% of total project costs
Damaged/Frozen Meters/Repairs	Per current meter charges
Manual Reading Charge (Repeated cable cut or disconnection/ non-compliance)	\$25.00 per quarter

**MINIMUM BILL:**

The minimum bill shall consist of the fixed water service charge, the fixed sewer service charge and consumption charges for water and sewage disposal (or flat rate sewage disposal) and non-residential user fee for all units whether occupied or unoccupied.

**DELINQUENT ACCOUNTS:**

Customers who fail to pay their water bill by the due date shall be charged a ten percent (10%) late penalty based on the current charges only. Failure to receive the water bill will not be reason for waiving any penalties.

Accounts delinquent for at least sixty days (60) are subject to turn off for non-payment according to Township Ordinance. Service will not be restored until all past due balances plus applicable fee are paid or until appropriate payment arrangements have been made.

Accounts delinquent for at least sixty (60) days as of June 30 of each year will be transferred to the tax roll and shall be charged a fee equal to fifteen percent (15%) of the amount being transferred. Such fee will be added to the delinquent balance, and then transferred to the tax roll.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**WATER SERVICE TAP PERMIT:**

**Domestic Water Capital Charge:** \$1,156.00 per unit

The minimum capital charge for a single family residence, or an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$1,156.00 per residence, unit or mobile home space, whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$1,156.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

**Fire Suppression or Irrigation Line:**

<u>Diameter</u>	<u>Fireline Fee</u>
5/8 x 3/4"	N/A
1"	\$1,156.00
1 1/2"	\$1,836.00
2"	\$2,550.00
3"	\$3,978.00
4"	\$5,508.00
6"	\$8,670.00
8"	\$12,036.00
12"	\$18,768.00
16"	\$25,908.00

**Water Meter Cost:**

Water meters are actual cost of meter, radio reading device, tail pieces (or flanged spool piece with test port), right angle valve, and washers, plus 20%. Costs are updated routinely with suppliers.

All water service taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the water tap permit. A separate tap fee per inch diameter is to be charged for a fire suppression line. The cost of the water meter, the domestic water service tap inspection permit, and the fire line permit must be paid at the time the tap permit is paid. A plumbing permit is required for installation of the domestic water service line.

If a new fire hydrant is to be installed or relocated on an existing water main, the permit fee shall be \$300.00 per hydrant plus \$309.00 inspection fee.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**Domestic Water Service Line Open Trench Inspection Permit** Plumbing Permit

**Domestic Water Service Tap Inspection Permit** \$150.00  
(Waived if inspection is performed by Township Consulting Engineers with inspection costs charged against advance engineering fees on deposit)

**Inspection fee for abandonment of water service line** \$ 75.00

**Inspection of service line for re-use** \$ 50.00  
(if at least 1" diameter)

**SANITARY SEWER TAP PERMIT:**

**Capital Charge** \$4,617.00 per unit

The minimum capital charge for a single family residence, an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$4,617.00 per residence, unit or mobile home space whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$4,617.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

All sanitary sewer taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the sewer tap permit. A sanitary sewer tap inspection permit fee must be paid at the time the tap permit is paid if no wye is available. A plumbing permit is required for installation of the building sewer lead. Sewer only customers will be required to pay the cost and install a water meter at the inside water service line just after it enters the building.

**Sanitary Sewer Building Lead** Plumbing Permit

**Sanitary Sewer Tap Inspection Permit Fee** \$150.00  
(Waived if inspection is performed by the Township Consulting Engineer with inspection costs charged against advance engineering fees on deposit)

**Sewer cap inspection** \$50.00

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**Sanitary Sewer Repair Inspection Permit Fee**

**Plumbing Permit**

**Sewer Re-use Inspection Fee**

**\$150.00**

**EQUIVALENT UNIT FACTORS**

**Residential Equivalent Units (REU)**

Residential including single family, multiple family, Mobile / manufactured home	1.00 unit
Car wash (production line)	10.00 units per production line
Car wash (self-serve)	2.00 units per stall
Auto dealer (new cars)	1.00 unit plus .20 units per 1,000 square feet
Auto Repair Shop	.25 unit per service stall
Barber/Beauty shops	1.05 unit
Bowling alleys (without bar or lunch)	1.00 unit plus 0.05 units per lane (bars, restaurants at their respective unit factors)
Churches, synagogues, mosques, temples, etc.	.30 units per 1,000 square feet
Cleaners	1.00 unit per 1,000 square feet of building area plus 1.50 units per press
Facilities-Dental	.25 units per 1,000 square feet plus 0.05 units per chair
Facilities-Medical	.40 units per 1000 square feet
Facilities - Veterinary	.35 units per 1000 square feet
Facilities - Dispensary	.25 units per 1,000 square feet
Facilities - Offices	.15 units per 1,000 square feet
Country clubs	1.50 units per 1,000 square feet of general building area plus restaurant, bar, swimming pool areas, etc., at their respective unit factors
Daycare centers	.50 units per room
Fast Food Service (drive thru only)	2.00 units per 1000 square feet
Fraternal organizations	.50 units per 1,000 square feet of general building plus restaurant, bar, swimming pool area, etc., at their respective unit factors
Health Clubs w/o showers and/or pools	.25 units per 1,000 square feet
Health Clubs w/showers and/or pools	2.00 units per 1,000 square feet
Hospitals	1.00 unit plus 0.75 units per bed
Hotels and motels	1.00 unit plus 0.25 units per bed plus restaurant, bar, swimming pool are, etc. at their respective unit factors
Irrigation System serving residential platted or site condo subdivisions	1.00 unit per separate tap for platted sub or residential site condominium project irrigation
Laundry (self-serve)	.75 units per washer
Laundry-Commercial	2.00 units per washer

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

Manufacturing (exclusive of industrial wastes)	.75 units per 1,000 square feet (industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon request to the township for such assignment)
Manufacturing (light)	.15 units per 1000 square feet
Manufacturing (tool & die)	1.00 unit
Nursing/Convalescent Homes	1.00 unit plus .50 units per bed
Nursery/Green Houses	.30 units per 1,000 square feet
Restaurants/Bars/Taverns (full service, dinners/drinks)	2.00 units per 1,000 square feet
Schools without showers or pool	1.00 unit per classroom
Schools (with showers and/or pool)	1.50 units per classroom
Self-storage	.20 units per 1000 square feet
Service stations	1.00 unit plus 0.15 units per pump plus .25 units per service stall
Stores	.20 units per 1,000 square feet
Stores (pharmacies)	.25 units per 1,000 square feet
Swimming pool (net area of pool, see country clubs for building unit) (residential excluded)	3.00 units per 1,000 square feet
Theater	1.00 unit plus 0.01 units per seat
Warehouses (with fire suppression)	.35 units per 1,000 square feet
Warehouses (without fire suppression)	.15 units per 1,000 square feet

Equivalent Residential Units not listed, or for unusual circumstances, the Public Services Director may either recommend an adjustment to the ERU or recommend a review by the Township Supervisor to determine if the matter should be sent to the township board for final determination. When the primary use contains other secondary uses, the total ERU factor shall be the summation of all applicable separate ERU factors (e.g., Hotel ERU factor + Restaurant REU factor + Pool REU factor = Total ERU factor).

All capital charges resulting from a change in the use of the building/premises and any corresponding unit factor change shall be paid to the township in full prior to occupancy. The Water & Sewer Director, at his/her discretion, may authorize a payment plan not to exceed one year in duration. The customer or owner shall pay the difference between the capital charge (previously called debt service charge) based upon prior use and the current capital charge upon such change in use. No credit or rebate of capital charges (or previously paid debt service charges) shall be made in the case of a lesser residential equivalent use.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates - Effective January 1, 2018  
Resolution 2017-----**

**HYDRANT RENTAL PERMIT**

<b>Permit Fee</b> – Maximum 30 days per permit	\$100.00
<b>Deposit</b> (if customer has an existing water account and signs agreement for any damages or losses to be added to the next regular water bill)	\$500.00
<b>Deposit</b> (if customer does not have an existing water account)	\$2,500.00
<b>Daily rental fee</b>	\$10.00
<b>Winterizing fee</b>	\$50.00 per day
<b>Water consumption charges</b>	per current water rate

Hydrant rentals only permitted in accordance with rules and regulations adopted by the Water & Sewer Commission.

**ENGINEERING FEES:**

The Water & Sewer Department Schedule of Rates does not include Engineering Fees. Engineering fees shall be collected in accordance with the current contract with the Township's Consulting Engineers.

**All Water & Sewer permits expire one year from the date of payment. Renewals will not be issued.**

# **CHARTER TOWNSHIP OF VAN BUREN**

## **ASSESSING OFFICE**

Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018.

### **Lot Splits/Combinations in accordance with Land Division Act of 1997**

#### **Non-refundable application review:**

\$250 for each proposed new description.

Application fee covers initial review and one re-review, if necessary.

#### **GIS Processing Fee**

\$100 for each proposed new description (child parcel (s))

### **Subdivision/Condominium Plat and/or Amended Subdivision Condominium Re-Plat**

#### **Non-refundable township review fee**

The number of maximum allowable divisions under the Land Division Act of 1997 (based upon acreage) @ \$250 each

#### **GIS Processing Fee**

\$100 for each proposed new description (child parcel (s))

If the development is built in phases, the processing fee for each phase must be paid prior to the issuance of any permits in the new phase.

### **Outside Professional Services**

It is sometimes the practice of the township to use outside professional(s) as consultants for matters relating to splitting or combining property. These services would include, but not be limited to: planners, engineers, attorneys, architects and special inspectors. When such professional outside consultant(s) are used, the cost for their service(s) shall be passed to the applicant or customer whose project requires the service. Actual cost for consultant(s) plus 20% will be passed through. All such charges shall be due and payable upon receipt of Township invoice. Legal descriptions on the assessment and/or tax roll will not be changed and new parcel numbers will not be effective until all fees are paid.

### **Lot Split Ordinance**

\$10.00 for each copy.

### **Address Assignment**

\$25.00 for each address issued.

### **Industrial Facilities Tax/PA 328 Exemption Application**

\$1,200 – for each application

\$ 500 – for each request to establish an Industrial Development District.

### **Copying Charges**

\$1.00 per page

Approved:

Effective: January 1, 2018





## CEMETERY RATES

Supersedes all prior Fee Schedule(s) upon approval with an effective date of  
January 1, 2018

<u>GRAVE SITES (PLOTS)</u>	\$400.00
<u>TRANSFER OF BURIAL RIGHTS</u>	\$10.00
<u>OPENING &amp; CLOSING</u>	
(Spring/Summer/Fall April 1 <sup>st</sup> -November 30 <sup>th</sup> )	
Weekdays (Standard Burial)	\$400.00
Weekdays (Cremated Remains)	\$200.00
Saturday (Standard Burial)	\$600.00
Saturday (Cremated Remains)	\$400.00
(Winter December 1 <sup>st</sup> -March 31 <sup>st</sup> )	
Weekdays (Standard Burial)	\$500.00
Weekdays (Cremated Remains)	\$300.00
Saturday (Standard Burial)	\$700.00
Saturday (Cremated Remains)	\$500.00
<u>DISINTERMENTS</u>	\$700.00
<u>FOUNDATION FEE</u> (marking and inspection)	\$50.00

NO SUNDAY OR HOLIDAY BURIALS

### **Cemetery Locations:**

Denton Cemetery, 49780 Cross Street  
Otisville Cemetery, 41875 Riggs Road  
Soop Cemetery, 49250 Denton Road  
Tyler Cemetery, 39820 Tyler Road

## **2018 MUNICIPAL CENTER MEETING RATES**

### ***Residency***

Resident            Any person living within the geographical boundaries of the Charter Township of Van Buren.

Non-Resident      All other persons not meeting the requirements for a resident.

### **Fee Schedule**

<b><i>Room</i></b>	<b><i>Resident Rate</i></b>	<b><i>Non-Resident Rate</i></b>
<b><i>Denton</i></b>	<b><i>\$15</i></b>	<b><i>\$20</i></b>
<b><i>Otisville</i></b>	<b><i>\$25</i></b>	<b><i>\$30</i></b>
<b><i>Sheldon</i></b>	<b><i>\$25</i></b>	<b><i>\$25</i></b>
<b><i>Otisville-Sheldon</i></b>	<b><i>\$40</i></b>	<b><i>\$45</i></b>

**Belleville Area Museum  
Fee Schedule – 2018**

**Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018.**

**Admission Fees:**

Adults        \$2.00

Children    (6 to 17 years old)    \$1.00

Guided Tours: (school classes, scout groups, etc.) \$1.00 per person

**Special Events:**

Children's Christmas Ornament Workshop    \$2.00 per child

March Sewing Classes    \$1.00 per child

**Slide Conversions:**

\$15 per box if you provide flash drive or CD

\$20 per box if we provide it for you.

**Photo Copies**

25 cents per copy

50 cents per copy for oversized paper

\$1.00 for a scanned copy of a photograph

## NOTARY FEE SCHEDULE

Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018.

The Michigan Notary Public Act provides that a notary public may charge up to \$10.00 for performing a notarial act. Van Buren Charter Township will charge the following for notary services beginning January 1, 2018.

**No charge to notarize documents for a resident of Van Buren Charter Township**

**\$5.00 charge to notarize each document for a non-resident.**

The person requesting the document to be notarized must present their ID (Driver's License, State I.D., Passport or Military I.D.) in order to have the document notarized. Please do not sign the document to be notarized until you are in the presence of the person to notarize the document.

## **2018 Van Buren Parks Fee Schedule**

### Pavilions # 1,2,3 at Van Buren Park and Riggs Park Pavilion

	<b>All Day</b>
<b>Resident</b>	<b>\$100.00</b>
<b>Non-Profit Groups</b>	<b>\$100.00</b>
<b>Non-Resident</b>	<b>\$120.00</b>
<b>Commercial/Corporate Groups</b>	<b>\$120.00</b>

### Pavilions # 4 at Van Buren Park and Quirk Park Pavilion

	<b>All Day</b>
<b>Resident</b>	<b>\$90.00</b>
<b>Non-Profit Groups</b>	<b>\$90.00</b>
<b>Non-Resident</b>	<b>\$110.00</b>
<b>Commercial/Corporate Groups</b>	<b>\$110.00</b>

Pavilion reservations for school groups

During weekends in VB Park	\$45.00
Weekdays – Needs Approval from Management	Free
Riggs and Quirk	Free

**\*\*\*All pavilion patrons are still subject to the vehicle gate fees\*\*  
(Quirk and Riggs Parks have no entrance fee)**

Resident Daily Vehicle Resident Park Entry Pass	\$5.00
Non Resident Daily Vehicle Resident Park Entry Pass	\$7.00
Annual Resident Vehicle Park Entry Pass	\$15.00
Annual Non-Resident Vehicle Park Entry Pass	\$20.00
Annual Senior Vehicle Park Entry Pass	\$8.00
 Pavilion Date Change Fee	 \$25.00
 Pavilion Rental Deposit	 \$50.00

**POLICE DEPARTMENT FEES**

**EFFECTIVE JANUARY 1, 2018**

<b>Police Reports</b>	<b>\$ 5.00</b>
<b>Background Checks</b>	<b>\$ 5.00</b>
<b>Warrant Service Fee</b>	<b>\$10.00</b>
<b>Preliminary Breath Tests</b>	<b>\$10.00</b>
<b>Impound Vehicle Release</b>	<b>\$30.00</b>

**Thank you.**

## 2018 Recreation Fee Schedule

Class Title	Van Buren Resident Fee	Non Resident Fee	
Baby Sitter CPR/Certification	\$ 50.00	\$ 65.00	
Baseball Skills Camp	\$ 55 an hour per class	\$ 55 an hour per class	
Basketball Clinic (6 weeks)	\$ 45.00	\$ 60.00	
Beachbody Fit Club (4 weeks)	\$ 25.00	\$ 35.00	
Camp Transportation Late Fee	\$ 25.00	\$ 25.00	
Card Making	\$ 12.00	\$ 14.00	
Cheerleading	\$ 55.00	\$ 65.00	
Daddy Daughter Dance (Couple)	\$ 20.00	\$ 25.00	
Daddy Daughter Dance (Additional Child)	\$ 5.00	\$ 5.00	
Daddy Daughter Dance (Additional Adult)	\$ 10.00	\$ 10.00	
Day Camp (4 weeks)	\$ 475.00	\$ 490.00	
Get Up & Get Active	\$ 80.00	\$ 95.00	
Girls Fastpitch Softball 12u Travel Ball field Rental (2 days)	\$ 200.00		
Gymnastics, Ages 3-4/4-5, 30 min (10 weeks)	\$ 65.00	\$ 80.00	
Gymnastics, Ages 6 & up, 45 min (10 weeks)	\$ 70.00	\$ 85.00	
Gymnastics, Ages 6 & up, 60 min (10 weeks)	\$ 75.00	\$ 90.00	
Gymnasium Rental (Per Hour)	\$ 20.00	\$ 35.00	
Hoppin' HulaHalo (Per Child)	\$ 5.00	\$ 5.00	
Kid Kwon Do (12 weeks)	\$ 45.00	\$ 60.00	
Michigan Nationals Travel Baseball League (per year)	\$ 800.00	\$ 800.00	
Mother/Daughter Tea Party (Couple)	\$ 25.00	\$ 30.00	
Mother/Daughter Tea Party (Additional Child)	\$ 5.00	\$ 5.00	
Mother/Daughter Tea Party (Additional Adult)	\$ 10.00	\$ 10.00	
Mother/Son Bowl (Couple)	\$ 25.00	\$ 30.00	
Mother/Son Bowl (Additional Child)	\$ 5.00	\$ 5.00	
Mother/Son Bowl (Additional Adult)	\$ 10.00	\$ 10.00	
Multi-Purpose Room Rental (3.5 hours) Deposit	\$ 50.00	\$ 50.00	
Multi-Purpose Room Rental (3.5 hours)	\$ 90.00	\$ 105.00	
Open Gym Fee	\$ 3.00	\$ 5.00	
Open Gym Fee (Van Buren Public School ID)	\$ 2.00	\$ 2.00	
Pickleball	\$ 2.00	\$ 2.00	
Soccer Field Rental	\$ 10.00 per player	\$ 10.00 per player	
Softball Field Rental not dragged (per hour)	\$ 20.00	\$ 25.00	
Softball Field Rental if lined and dragged (per hour)	\$ 25.00	\$ 30.00	
Softball Field Light Usage (per hour)	\$ 10.00	\$ 10.00	
Scoreboard Rentals (per game)	\$ 10.00	\$ 10.00	
Tae Kwon Do (12 weeks)	\$ 60.00	\$ 75.00	
Tae Kwon Do yearly tournament room rental	\$ 150.00		
Tot Camp (4 weeks)	\$ 475.00	\$ 490.00	Increased \$25
Tween Camp (4 weeks)	\$ 450.00	\$ 465.00	Increased \$25
Urban Ballroom (10 weeks)	\$ 50.00	\$ 60.00	
Urban Ballroom (Drop-In Per Class)	\$ 6.00	\$ 7.00	
Yoga	\$ 50.00	\$ 65.00	
Yoga (Drop-In Per Class)	\$ 7.00	\$ 9.00	
Zumba (Drop-In Per Class)	\$ 7.00	\$ 8.00	
Zumba (Punch Card)	\$ 35.00	\$ 40.00	



# MEMO

**TO:** Van Buren Township Board  
**FROM:** Lynette Jordan, Senior Director  
**DATE:** 08-21-2017

## **Membership Dues (Annual)**

Resident	\$20.00 equates to .39 cents a week
Non-resident	\$25.00 equates to .48 cents a week

Trip surcharge: \$3.00 - \$5.00 added to cost from tour company.

## Transportation:

Local: (Tri-community area)	\$4.00 each way
Within 20 mile radius	\$7.00 each way
Lunch & shopping	\$3.00 round trip

## Social events:

Miscellaneous social events determined by costs incurred.

Annual Christmas Party \$10.00

## **TREASURER'S OFFICE FEE SCHEDULE**

(Effective Date: January 1, 2018)

1. Copy of Tax Database: 3.5 cents per parcel **or** \$300 minimum charge
2. Non-Sufficient Fund Fee: \$30.00 for each returned check
3. Photocopies: .25 cents per copy
4. Dog Licenses:
  - \$5.00 if issued on or before May 31, 2018\*
  - \$10.00 if issued after May 31, 2018\*
  - \$5.00 after May 31, 2018 for new residents or for a puppy / new pet
  - \$.50 for replacement license

\*Senior Citizens 55 years or older are only charged ½ price.

Amy L. Brow  
Fire Chief  
O: 734-699-8916 C: 734-260-7411

Van Buren Fire Department  
46425 Tyler Rd  
Van Buren Twp., MI 48111



# 2018 Fee Schedule

*Effective date of January 1, 2018*

## ***Site Plan & Review***

Site plan reviews are traditionally performed by the department's Fire Marshal's Office and consists of the comparing plans submitted for new commercial or renovation projects with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the National Fire Protection Association (i.e. NFPA 1 – Uniform Fire Code, NFPA 13 – Installation of Sprinkler Systems, or NFPA 101 – Life Safety Codes) code books. The Fire Marshal works hand in hand with the township's Department of Planning and Economic Development. In 2013 the Van Buren Fire Department adopted the 2012 editions of the NFPA 1 and NFPA 101 as its fire codes and, therefore, is the governing code for Van Buren Township. The fire chief or his / her designee is considered the *Authority Having Jurisdiction* for the fire prevention code in Van Buren Township.

Site plans are checked for such things as emergency vehicle approach and accesses, fire department connection points, fire hydrant location and flow calculations, sprinkler systems, and occupant loads. The fire department reserves the right to seek third party plan reviews and/ or consultation, as needed, and those fees are not included in this fee schedule. The Van Buren Fire Department strives to complete plan reviews within 10 business days. *Rush* (within 5 business days) and *Immediate* requests (within 2 business days) will be accepted at a surcharge of 50% and 150% respectively. The Van Buren Fire Department reserves the right to deny *Rush* and *Immediate* requests.

Plans submitted to the fire department for review require the following items:

- Project name and address
- Contractor (if applicable) company name and address as well as their contact person's phone number and email address.
- Project's scope of work

***Our Mission:*** The members of the Van Buren Fire Department shall work together in a professional and caring way to protect life and property from the adverse effects of fire, trauma, illness and dangerous conditions. Our services will be provided in a fair, honest, and ethical manner with the highest respect and dignity to all.

- Required information for fire alarm or sprinkler system submittals (see page two of this document)

Fire Alarm Submittals:

- A floor plan
- Location of alarm initiating and notification appliances
- Alarm control and trouble signaling equipment
- Annunciation
- Power connection
- Battery calculations
- Conductor type and sizes
- Voltage drop calculations
- Manufacturer's, model numbers, and listing information for equipment, devices, and materials
- Details of ceiling heights and construction
- The interface of fire safety control functions

Sprinkler System Submittals:

- A floor plan
- Water supply per NFPA 13, section 6-3
- Ceiling plan, obstructions and equipment
- Joist locations and sizes
- Sprinkler locations
- Pipe locations and sizes
- Design criteria
- Occupancy
- Hydraulic calculations
- Sprinkler types
- Location of flow test hydrants
- Size and length of underground supply
- Manufacturer's equipment data sheets
- Full height building cut serious

<b>Initial Fire Department Site Plan, 1 follow-up plan review, and our attendance at any necessary four (4) plan review staff meetings</b>	<b>\$ 400</b>
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<b>Additional follow-up site plans (for corrections / additions)</b>	<b>\$50/hr.</b>
<b>Fire Alarm System Plan Review (panels, detection, control, and activation devices)</b>	<b>\$ 250</b>
<b>Fireworks Storage &amp; Vending Review</b>	<b>\$ 300</b>
<b>Kitchen Cooking System Plan Review</b>	<b>\$ 300</b>
<b>Special Meeting; Attendance</b>	<b>\$ 50/hr.</b>
<b>Sprinkler System Plan Review (NFPA 13)</b>	<b>\$ 300</b>
<b>Storage Tank Plan Review</b>	<b>\$ 150</b>

### ***Fire Inspection Services***

Fire Inspections are traditionally performed by the department's Fire Inspector or the Fire Marshal and consists of on-site inspections of commercial, industrial, or multi-family residences (i.e. apartment or condo complexes) for the compliance of previously approved plans (i.e. did what the contractor say was going to be installed get installed?) or life safety features (such as exit lighting, sprinkler maintenance, egress doors, or the function of a smoke detector) with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the National Fire Protection Association.

<b>Circus, Fairs, and Carnivals - Inspection</b>	<b>\$ 200</b>
<b>Circus, Fairs, and Carnivals – Stand by</b>	<b>Billed based on use</b>
<b>Fire Alarm, Smoke Detector, or Fire Pump System Test</b>	<b>\$ 100</b>
<b>Fire Drill – Inspection / Evaluation</b>	<b>\$ 100</b>
<b>Fire Watch</b>	<b>Billed based on use</b>
<b>Fireworks Show / Display / Sales – Inspection / Permit</b>	<b>\$ 200</b>
<b>Fireworks Show / Display – Stand-by</b>	<b>Billed based on use</b>
<b>Kitchen Cooking System Inspection</b>	<b>\$ 200</b>
<b>Business Inspection; General (first inspection free; second free if items are corrected)</b>	<b>\$ 0</b>
<b>Re-Inspection; General - Assembly Occupancy &lt;10,000 sq. ft.</b>	<b>\$ 250</b>
<b>Re-Inspection; General - Assembly Occupancy &gt;10,000 sq. ft.</b>	<b>\$ 300</b>
<b>Re-Inspection; General – High Hazard</b>	<b>\$ 300</b>
<b>Re-Inspection; General – Institutional</b>	<b>\$ 200</b>

Re-Inspection; General – Mercantile & all others	\$ 100
Re-Inspection; General – Restaurant	\$ 200
Multi-family Life Safety Inspections (1 to 6 units)	\$ 100
Multi-family Life Safety Inspections (more than 6 units)	\$ 100 + \$15/ea.
Occupant Load Review, Calculations, and Posting	\$ 150
Occupant Load re-posting requests	\$ 100
Prescribed Burn Permits	\$ 100
Public Assembly – Special Event Usage	\$ 100
Sprinkler System Hydrostatic Flush (witnessed)	\$ 100
Sprinkler System Hydrostatic Test (witnessed)	\$ 200
Violation – Fire Lane	See Police Department Fine Schedule
Violation – Exit / Egress Doors Blocked	\$ 200/ea.
Violation – Overcrowding; exceed occupant load	\$ 500
Violation – Fire or life safety systems and equipment not maintained	\$ 100
Violation – Failure to submit plans and/or obtain permit	\$ 100

*Cost Recovery or Non-resident User Fee Events*

Multi-family Residential Fire with non-functioning smoke detectors	\$ 500
Fire in a commercial or industrial establishment	\$ 500
Motor Vehicle Crash Response & Clean-up (at-fault driver; non-resident)	\$ 350
Motor Vehicle Crash Response – Specialized extrication (at-fault; non-resident)	\$ 450
Specialized Rescue – Water, Ice, Trench, Collapse, Angle, Elevator and Search	\$ 500
Motor Vehicle Fire (passenger vehicle; non-resident)	\$ 300
Motor Vehicle Fire (commercial or industrial)	\$ 500
Incendiary Fires & Hazardous Material Incidents	all fees and costs
False Fire Alarm transmitted to the public safety department	
• First false alarm in a calendar year	No fee
• Second false alarm in a calendar year	\$ 50
• Third false alarm in a calendar year	\$ 100
• Fourth and each succeeding false alarm in a calendar year	\$ 200

***Generalized Staff Fees***

Fire Chief	\$ 42.50/ hr. – ST
Fire Marshal	\$ 38.56/hr. – ST \$ 55.34/hr. – OT
Fire Inspector	\$ 36.56/hr. – ST
Fire Command Officer	\$ 30.33/hr. – ST
Firefighter	\$ 23.40/hr. – ST

***Generalized Apparatus Fees***

Engine	\$ 100.00/ hr.
Ladder Truck	\$ 150.00/hr.
Rescue	\$ 100.00/hr.
- Specialized Rescue Equipment (i.e. Jaws of Life®/ Ice Commander®)	\$ 50.00/ tool
Staff / Utility Vehicle	\$ 50.00/hr.
EMS Bike (does not include personnel)	\$ 10.00/hr.

Western Wayne County Fire Department Mutual Aid Association's and Washtenaw County Mutual Aid Association Hazardous Incident Response Team (HIRT) and Urban Search and Rescue Team (USAR) use charges as determined by the mutual aid association.

**Generalized staff and apparatus fees apply to special events and cost recovery.**

***Additional Services, Equipment and Manpower Fees***

Fire/EMS/Accident/Haz-Mat Reports	\$ 10.00
Fire Reports – 2 Years or Older	\$ 25.00
CD Pictures	\$ 20.00 per CD
Training Classes, Props, and Services	Contact Us for Pricing



# Memo

**TO:** Township Board of Trustees

**FROM:** Ron Akers, AICP  
Director of Planning and Economic Development

**RE:** 2018 Planning & Economic Development Fees

**DATE:** June 26, 2017

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Attached to this memo are the 2018 fee schedules for the Planning & Economic Development Department. These fee schedules include:

- 2018 Planning Fee Schedule
- 2018 Building Permit Fee Schedule
- 2018 Plumbing Permit Fee Schedule
- 2018 Electrical Permit Fee Schedule
- 2018 Mechanical Permit Fee Schedule

There are no changes proposed to the Planning fee schedule for 2018. Changes have been made to the 2018 Building, Mechanical, Plumbing and Electrical permit fee schedules. This was done based on McKenna and Associates April 7<sup>th</sup>, 2015 letter titled "Review of Building Department Permit Fees." That letter outlines the changes presented here. The letter is attached for your reference.

Please feel free to contact me with any questions you may have regarding the Planning & Economic Development fee schedules.



**Charter Township of Van Buren  
2018 Building Department Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Building Type		Fee
Additions - Residential	Minimum \$200.00	\$0.75 per sq.ft. + Plan Review Fee
Add on Fee		\$10.00
Archiving Fee		\$25.00 Due at time of application
Base Permit Fee		\$40.00 Due at time of application
Batch Plant Permit		\$250.00 + Removal bond (Min. \$1,000)
Business Re-Occupancy Inspection		\$250.00
Cat Walk		\$95.00
Certificate of Occupancy - Temporary		\$300.00
Commercial/Remodel/New		* Project Value X (0.0067) Minimum \$200
Decks	Minimum \$200.00	\$0.75 per sq.ft.
Demolitions:	Voluntary	\$200.00 + Plan Review Fee
	Commercial/Industrial/Multi	\$350.00 + Plan Review Fee
	Notice Of Violation	\$200.00 + \$1,000 bond + Plan Review Fee
Driveway Bond		\$2,000.00
Extra Inspections	In excess of minimum	\$75.00
Finished Basement	\$200.00 Minimum	\$0.75 per Sq.ft.
Fire Damage Reconstruction	\$200.00 Minimum	\$0.52 per sq.ft. + Insurance deposit
Fire Dept. Building Review		\$65.00 per hour
Fire Dept. Inspection/General/New Business		\$50.00 per hour
Garage/Pole Barns/Accessory Structures	Incl. Sheds Over 200 s.f.	\$0.75 per sq.ft. Min \$200.00 + Plan Review Fee
Industrial/Remodel/New		* Project Value X (0.0067) Minimum \$200
Manufactured Home (Park)	\$200.00 Minimum	\$200.00 + Plan Review Fee
Modular Home		\$0.75 per sq.ft. + Plan Review Fee
New Home Completion Bond		\$1,500.00 Due at time of permit issuance
New Homes (Includes Basements)		\$0.75 per sq.ft. + Plan Review Fee
Off-site Home Inspections		\$200.00 + Travel Time (\$50/hr)
Outside/replacement inspector	2-hr Minimum	\$55.00 per hour
Penalty for Starting Work W/O Permit		2 X permit fees
Permit Renewal		50% of original permit fee (Maximum \$500.00)
Plan Review:	In House Review	20% of Permit Cost
	Outside Plan Review Services	120% of Plan Review Cost
Public Sidewalk Bond		\$500.00
Registration:	New	\$30.00
	Renewal	\$20.00
	Administration Fee	\$25.00
Re-Inspection	Not ready for inspection	\$75.00
Residential Remodel	Minimum \$200.00	\$0.75 per sq.ft. + Plan Review Fee
Roof- Commercial/Industrial/Multi-Family:	\$250.00 Minimum	* Project Value X (0.0067)
Roof- Single-Family Residential		\$150.00
Service Walk/Porch Cap Bond		\$300.00
Signs:	Monument	\$200.00 + Plan Review Fee
	Wall Mount	\$200.00 + Plan Review Fee
	Other/Temporary	\$30.00
Special Inspection	2 hour minimum	\$75.00 per hour
Non-Business Day Roof Inspection		\$200.00
Solar Panels (Up to 10)	\$200 minimum	Value X 0.0075 + Plan Review Fee
Street Tree Bond		\$350.00
Sump Line		\$95.00
Swimming Pools:	Residential	\$95.00 + Plan Review Fee
	Commercial/Industrial	* Project Value X 0.0075 (min \$200.00)
Temporary Trailer Permit		\$100.00 + \$1,000 Removal bond
Water/Sewer Lead		\$150.00
Wind Turbine	\$200 minimum	Value X 0.0075 + Plan Review Fee
Windows/ Siding/Doors/Lakeside Stairs		\$150.00

**Charter Township of Van Buren  
2018 Electrical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Permit Type		Fee
Base Permit Fee		\$40.00
Archive Fee		\$25.00
Service:	Temp	\$175.00
	100 amp or less	\$40.00
	101 - 400 amp	\$175.00
	401 - 600 amp	\$200.00
	> 600 amp	\$200.00
Sub-Panel		\$75.00
Circuits:	1-5 Circuits	\$75.00
	Each RESIDENTIAL Additional Circuit over	\$5.00
	Each COMM/INDUS Additional Circuit over	\$10.00
Fixtures per 10		\$75.00
Receptacles per 25		\$15.00
Dishwasher, Garbage Dis., Range (110 v)		\$15.00
Furnace, A/C, Electric Dryer Outlet		\$75.00
220 Welder/Compressor/Range		\$30.00
Signs		\$75.00 per circuit
Mobile Home Hook Up		\$75.00
Mobile Home Pedestal (each)		\$75.00
RV Park Hooup (each)		\$75.00 per site
Modular Hook up		\$75.00
Motors/Generators/Transformers:	Up to 20 K.V.A. or H.P.	\$35.00
	21 to 50 KVA/HP	\$40.00
	51 KVA/HP and over	\$45.00
Fire Alarms:	Up to 10 Stations & horns	\$150.00
	11-20 stations & horns	\$100.00
	Over 20 devices (each)	\$10.00 per device
Swimming Pools		\$75.00
Outdoor Pole Light/Light Pole Base		\$35.00
Interruptible Residential A/C		\$35.00
Smoke Detector		\$5.00 each
Add on Fee		\$10.00
Carnivals, Circus, ext.		\$375.00
Conduit or Grounding only		\$75.00
Data/Telephone Outlets		\$5.00 each
Feed Bus Ducts, Raceways, Etc.:	First 100 feet	\$25.00
	Each additional 100 feet	\$15.00
Fire Alarm Review		\$200.00
Fire Department Inspection		\$50.00 per hour
Fire Dept. Circuis, Fairs, Carnival Inspect.		\$200.00
Heating Units each (i.e. baseboard)		\$5.00 per unit
Extra Inspection		\$75.00
Re-inspection		\$75.00
Outdoor Meter Cabinets		\$75.00
Outside/replacement inspector	2-hr Minimum	\$75.00 per hour
Penalty for work w/out permit		2 X permit fee
Plan Review:	In house	\$40.00 per hour
	Outside Plan Review Service	120% of Cost
Postage		\$1.00 or actual cost
Rebar Bond		\$25.00
Registration:	New	\$30.00
	Renewal	\$20.00
	Administration	\$25.00
Special Inspection		\$55.00 per hour
Transfer Switch		\$75.00
Permit Renewal		50% of original permit fee (Max. \$250)

**Charter Township of Van Buren  
2018 Mechanical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Permit Type		Fee
Base Permit Fee		\$40.00
Archival Fee		\$25.00
Residential Single Family Duct Work		\$80.00
Commercial/Industrial/Multi-Family Duct Work:	Up to 300 ft.	\$80.00
	> 300 ft.	\$0.10 per linear foot
Furnace, Rooftop Equip., Electric Heater:	Up to 200,000 BTU	\$80.00
	Each Addition 100,000 BTU	\$10.00
Boiler		\$80.00
Room Heater, Stove, Portable Heater & all other gas/oil burners:	200,000 input (each)	\$30.00
	200,000 - 500,000 (each)	\$40.00
	> 500,000 (each)	\$65.00
Gas Piping Openings (new)		\$10.00 each opening
Residential Single Family Gas or Fuel Piping		\$25.00
Commercial/Industrial/Multi-Family Gas or Fuel Piping:	Up to 500 ft.	\$50.00
	> 500 ft.	\$0.05 per linear foot
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling	Up to 500 ft.	\$25.00
	> 500 ft.	\$0.05 per linear foot
Gas Burner	< 500,000 BTU	\$25.00
	>500,000 BTU	\$55.00
Gas Pressure Test:	Residential	\$80.00
	Commercial / Industrial	\$80.00
Modular Installation, Gas Piping & Pressure		\$80.00
Air Conditioning & Refrigeration:	Up to 50 Tons	\$50.00
	> 50 Tons	\$80.00
Solid Fuel Burning Device		\$50.00
Heat Pumps		\$50.00
Sprinkler/Fire Suppression System (# of heads):	1 - 100	\$150.00
	101 - 200	\$175.00
	201 - 300	\$200.00
	301 - 400	\$225.00
	401 - 500	\$275.00
	Over 500	\$300.00
Fire System Test	Hourly Rate: \$55.00 / hr	\$110.00 2 hour minimum
Pre-Fab Fireplace or Wood Stove		\$80.00
Chimney Liners		\$35.00
Fire Damper		\$50.00
Humidifier or Air Cleaner		\$50.00
Commercial Kitchen/Exhaust Hood		\$50.00
Exhaust Fans:	Residential Bath & Kitchen	\$10.00
	Up to 1,000 cfm	\$25.00
	> 1,000 cfm	\$35.00
Underground Fuel Storage Tank		\$80.00 per tank
Above Ground Fuel Storage Tank		\$80.00 per tank
Add on Fee		\$10.00
Chiller		\$50.00
Commercial/Industrial Scale		\$50.00
Compressor		\$50.00

**Charter Township of Van Buren  
2018 Mechanical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Permit Type		Fee	
Cooling Towers		\$50.00	
Evaporator Coils		\$50.00	
Extra Inspection		\$75.00	
Spray Booth		\$175.00	
Swimming Pool Boiler/Heater		\$50.00	
Fire Dept. Sprinkler System Plan Review		\$200.00	
Fire Dept. Sprinkler System Hydrostatic Test		\$200.00	
		Residential	Commercial / Industrial
Heat Recovery Units		\$10.00	\$20.00
Unit Ventilators/PTAC Units		\$10.00	\$20.00
Generator		\$35.00	\$70.00
Air Handler		\$50.00	\$75.00
V.A.V. Boxes		\$10.00	\$20.00
Hot Water Heater		\$40.00	\$65.00
Hot Water & Steam Distribution:	0" - 2"	\$40.00	
	2 1/4" - 4"	\$65.00	
	> 4"	\$85.00	
Reinspection		\$75.00	
Kitchen Exhaust Hood		\$40.00	
Lawn Sprinkler System		\$35.00	
Registration:	Registration Fee	\$15.00	
	Administrative Fee	\$25.00	
Oil Burner	<200,000	\$50.00	
	200,000 to 500,000	\$60.00	
	>500,000	\$85.00	
Permit Renewal		50% of Original permit fee Max \$250	
Postage	Minimum	\$1.00	or actual cost
Plan Review	In-House	\$40.00	per hour
	Outside Plan Review Service	120% of Cost	
Special Inspection	2-hr Minimum	\$55.00	per hour
Penalty for Work Started Without a Permit		2 X Permit Fee(s)	
Outside/replacement inspector (2hr min)	2-hr Minimum	\$75.00	per hour

**Charter Township of Van Buren  
2018 Plumbing Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Permit Type		Fee
Base Permit Fee		\$40.00
Archive Fee		\$25.00
Fixtures, Water Connected Appliances	Each	\$10.00
Stacks (soil, waste, vent & conductor)	Each	\$10.00
Sewer (sanitary – storm):	Less than 6"	\$40.00
	6" and over	\$95.00
Sub-Soil Drains		\$10.00
Drains		\$10.00
Modular Installation		\$85.00
Mobile Home Hookup		\$75.00
Sewage Ejectors, Sumps, Manholes	Each	\$30.00
Water Distributing Pipe:	Minimum	\$30.00
	3/4" - 1 1/2" service	\$55.00
	2" service	\$100.00
	3" service	\$125.00
	4" service	\$150.00
	> 4" service	\$150.00
Backflow	Each	\$50.00
Hot Water Heater - Residential		\$40.00
Hot Water Heater - Commercial		\$65.00
Special Inspection	2-hr Minimum	\$75.00 per hour
Re-Inspection	Not ready for inspection	\$75.00
Lawn Sprinkler (vacuum breaker, water connection)		\$35.00
Postage	Minimum	\$1.00 or actual cost
Add on Fee		\$10.00
Air Admit Valve		\$10.00
Back Water Valve		\$10.00
Extra Inspection Fee	In excess of rough & final	\$55.00
Registration:	New	\$30.00
	Renewal	\$15.00
	Administrative Fee	\$25.00 Annual
Shower Pan	Each	\$15.00
Studor Vent	Each	\$10.00
Sump Line		\$95.00
Water Service		\$95.00
Water/Sewer Lead		\$95.00
Vacuum Breaker Residential		\$25.00
Vacuum Breaker Commercial		\$30.00
Domestic water treatment and filtering equip.		\$25.00
Outside/replacement inspector	2-hr Minimum	\$75.00 per hour
Permit Renewal		50% of original permit fee (Max. \$250)
Plan Review:	In House	\$40.00 per hour
	Outside Plan Review Service	120% of cost
Fee for Work Started without permit		2 X permit fee

**Charter Township of Van Buren  
2018 Planning Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2018*

Type of Application	Township Fees	Consultant Fees	Per Acre Fee	Unit/Lot/Tree Fee
Rezoning	\$600.00	\$600.00	\$10.00	
Conditional Zoning Amendment , Reviews, Rezoning Contract and Conditions	\$1,500.00	\$1,500.00	\$30.00	
<i>Additional Reviews by Consultant</i>		Cost + 20%		
Special Land Use (new developments)	\$800.00	\$500.00	\$10.00	
Special Land Use (existing building, no site changes)	\$500.00	\$500.00	\$10.00	
Concept Plan Review Only	\$350.00	\$350.00		
<i>* Additional Reviews by Consultant</i>		Cost + 20%		
Engineering Concept Plan Review Only		\$500.00	\$25.00	
<b>Site Plan Review- NON Residential</b>				
Commercial Development	\$2,500.00	\$1,000.00	\$150.00	
Industrial Development	\$2,500.00	\$1,000.00	\$150.00	
Public or Semi-public Development		\$675.00	\$125.00	
Administrative Review (Re-occupancy, building additions, site changes to Existing Use)	\$400.00	Cost	Minor Change	
	\$1,250.00	Cost	Major/New Structure	
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$2,500.00	\$25.00	
<b>Site Plan Review- Residential</b>				
Site Condominium	\$2,500.00	\$750.00		\$15.00
Cluster Housing Development (PRD)	\$4,000.00	\$450.00		\$10.00
Multiple Family	\$3,000.00	\$400.00		\$10.00
Mobile Home Park	\$3,000.00	\$600.00		\$10.00
Condominium, PRD, Subdivision Documents		Cost + 20%		
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$2,500.00	\$25.00	
Dev. Instigated Rev. Approved Plat, Architectural Rev. Existing Developments	\$400.00	Cost		\$15.00
<b>Subdivision/Plat Review</b>				
Sketch Plan Review	\$400.00	\$350.00		\$ 30.00
Site Plan Review (Tent. Preliminary Plat)	\$2,000.00	\$700.00		\$30.00
Preliminary Plat Review	\$600.00	\$500.00		\$15.50
Final Plat Review	\$700.00	\$600.00		\$15.50
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$2,500.00	\$25.00	
<b>Special Meetings</b>				
Expedited Review	150% Cost	Cost + 150%		
Planning Commission	\$560.00	Cost + 20%		
Board of Zoning Appeals (Single Family Res.)	\$400.00	\$350.00		
Board of Zoning Appeals (Non- Res./Multiple)	\$400.00	\$350.00		
<b>Other Fees</b>				
Variance Review - Single Family Residential & Agricultural	\$200.00	Cost		
Variance Review - Multi-Family, Commercial, & Industrial	\$350.00	Cost		
Zoning Verification	\$75.00			
Replat/Change to Master Deed	\$250.00	\$250.00		\$75.00
Woodland/Tree Removal	\$350.00	\$700.00	\$60.00	\$3.00
Tree Replacement (per-tree)				\$350.00
Lot Split Review	\$75.00	\$350.00		
Accessory Structure Modification	\$250.00			
Fire Department Site Plan Review	\$400.00			
Temporary Land Use/Special Event Permit	\$1,250.00			
Grass & Weeds Mowing / Blight / Property Maintenance Administration Fee (Ordinance)				Cost + \$100
Developer Initiated Master Plan or Zoning Amendments to Text and Maps	\$1,500.00	Cost +20%		

*\*Consultant review fees include the initial review. Any additional reviews shall be charged at Cost + 20%*

## MEMORANDUM

**To:** Mr. Jack Knowles, LLA  
Director of Planning & Economic Development  
Charter Township of Van Buren

**From:** Darrell Fecho, Principal Planner  
Sara J. Hodges, AICP, Senior Vice President

**Date:** April 7, 2015

**Re:** Review of Building Department Permit Fees

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McKenna Associates was asked to review the current fee schedule used for permits in the Township Building Department. The review was performed by Jim Wright, a professional Building Official on McKenna's staff who provides building inspection services in several communities in Southeast Michigan.

### Background

The 2013 Plante-Moran Township audit indicated a Building Department shortfall of \$351,796 for the year and previous years indicate a cumulative shortfall of \$3,273,736. Under State guidelines, the Building Department may function as a self-sustaining financial entity. It may not generate a "profit". However, the Department may and should charge sufficient fees to cover all department expenditures.

Using the Department's computer records, Mr. Wright reviewed a breakdown of the permit fees in all categories as received by the Township from 2008 through 2013. Combining this with the audit summary report from each of those years, it is evident that over those years there was a significant shortfall between revenue and expenditures of over 100%.

Permit fees as charged by several nearby Western Wayne County communities (including Canton Charter Twp., Plymouth Charter Twp. and the cities of Plymouth and Romulus) were reviewed and compared with the current fee schedule used in Van Buren Charter Township (see attached summary in the appendix). Mr. Wright also examined the standard permit fee schedule used on a state-wide basis by State inspectors for jurisdictions where they have inspection responsibility.

### Recommended Fee Adjustments

We recommend the following changes within the Township fee schedule to assist in eliminating the deficit within the Building Department of Van Buren:

1. All permit applications should be charged an **Application fee** of \$40.00
2. All permit applications should be charged an **Archiving fee** of \$25.00
3. All Contractor License annual registrations should be charged a \$25.00 **Administration fee** in addition to the annual registration fee set by the State.

4. The **State of Michigan Building Permit Fee schedule** is recommended to be used for permit issuance and inspection activities. The State schedule is based on value by construction class and is included in the attached proposed schedules. There are proposed separate schedules for charges for building permits for Single Family/Two Family construction and Commercial/Industrial/Multi-Family projects.
5. In addition to building permit charges, the proposed fee schedules charge by trade for electrical, mechanical, and plumbing services. Fees are formatted by category. We recommend that the **new schedule be adopted by the Township Board** as soon as possible to minimize further deficits.

#### **Impacts of Recommended Fee Changes**

If the recommended 1) application fee, 2) archiving fee, and 3) the single \$75 inspection fee for permits, had been in place for permits issued in 2013, we estimate an additional \$176,010 would have been collected. This would have reduced the year's deficit from \$351,796 to \$175,786. The remaining shortfall should have been eliminated through the additional proposed increases in fees. We believe that adopting the recommended schedule will prevent the shortfall from re-occurring.

There is always a reluctance to raise fees; however, the Board should remember that the charges are for specific services rendered that benefit only the person/entity being charged. These fees are not a tax, but a direct charge for the value of services that are NOT used equally by all of the residents of the Township.

#### **Additional Considerations**

In addition, we recommend that the Township Board discuss and consider implementing two new inspection program activities. They are based on Mr. Wright's extensive experience as a Building Official. The programs are aimed at maintaining property values within the Township. They encourage safer conditions for residents and would significantly improve the condition of existing structures and extend both the value and life of the current building stock in the Township:

1. **Establish a Rental Registration and Inspection Program.** This program would be adopted by ordinance and would be mandatory. The inspection process enforces adequate health and safety standards for residents who rent, and assists in preventing the long-term decline in property values that often accompanies properties owned by absentee landlords who fail to adequately maintain their properties. The suggestion is a \$200 inspection fee for all single family and duplex structures, and a \$100 fee + \$100 per unit fee for other multifamily complexes. The registration or Rental Certificate would normally be renewed every 3 years with an inspection being made for violations.
2. **Adopt a Re-occupancy Inspection Program for Residential Units.** Again made mandatory by adopting an ordinance, this program would require an inspection for both residential and non-residential structures. This inspection is in essence a presale condition, with a \$200 fee for residential and a \$350 fee for commercial. This is a standard practice adopted by many communities. Most inspections are generated through real estate agents. The Township frequently receives inquiries from realtors who are very aware of the concept, and expect it to be in place. The re-occupancy inspections only impact the individual selling the property and who is most likely leaving the Township.

This program does not require complete code compliance. However, it ensures that the structures left behind by an owner are in compliance with basic requirements as set by the International Property Maintenance Code. The program helps retain property values over the long haul and help protect new residents.



Both programs are used successfully and prevent declines in structural conditions in many cities, villages and townships around Michigan. Again, the over-riding goal is to provide ongoing safety for renters and for new residents moving into the Township, while functioning as a community improvement program that assures acceptable basic conditions of transferred structures.

We understand that the Board may have considered such programs in the past, but given the experience of the past several years in the housing market, and the potential benefits to the community at large, we recommend that rental registration and re-occupancy inspections be evaluated for Van Buren.

**Attachments:**

- **Proposed New Fee Schedule**
- **Appendix with Support Materials**

# PROPOSED NEW FEE SCHEDULE

Prepared for  **Van Buren**  
CHARTER TOWNSHIP

**McKenna**  
ASSOCIATES

## Single/Two Family Residential Building Permit Fee Schedule

Charter Township of Van Buren

Wayne County, Michigan

BUILDING FEES	FEE AMOUNT
<b>BASE FEE – All permits</b>	
Application Fee	\$40.00 Due at time of Application
Archive Fee	\$25.00 Due at time of Application
<b>PERMIT CHARGES</b>	
Addition - Residential	\$0.75 per sq. ft. (\$200.00 min.) + Plan Review Fee
Deck	\$0.75 per sq. ft. (\$200.00 min.)
Demolition: Residential	\$200.00 + Plan Review Fee
Fence	\$150.00 + Plan Review Fee
Finished Basement (Existing home)	\$0.75 per sq. ft. (\$200.00 min.)
Fire Damage Reconstruction	\$0.52 per sq. ft. (\$200.00 min.) + Insurance deposit
Foundation Permit	\$0.75 of value (\$200.00 min.) + Plan Review Fee
Garage/Pole Barn/Accessory Structure	\$0.75 per sq. ft. (\$200.00 min.) + Plan Review Fee
Grading Permit	\$200.00
Manufactured Home (Park)	\$200.00 + Plan Review Fee
Modular Home	\$0.75 per sq. ft. (\$200.00 min.) + Plan Review Fee
New Home (Includes Basements)	\$0.75 per sq. ft. + Plan Review Fee
Off-site Home Inspection	\$200.00 + Travel Time at rate of \$50.00 per. hr.
Residential Remodel	\$0.75 per sq. ft. (\$200.00 min.) + Plan Review Fee
Roof- Single-Family Residential	\$150.00
Screen wall - Residential	\$200.00 + Plan Review Fee
Solar Panels (up to 10)	Value x .0075 (\$200.00 min.) + Plan Review Fee
Sump Line	\$95.00
Swimming Pool: Residential - above ground	\$95.00+ Plan Review Fee
Swimming Pool: Residential - under ground	Value x 0.0075 (\$200.00 min.) + Plan Review Fee
Water/Sewer Lead	\$150.00
Trailer Permit (Temporary only)	\$100.00 + \$1,000.00 removal bond
Wind Turbine	Value x .0075 (\$200.00 min.) + Plan Review Fee
Windows/ Siding/Doors/Lakeside Stairs	\$150.00
<b>ADMINISTRATIVE/OTHER CHARGES</b>	
Add-on-Fee	\$10.00
C of O (Final)	\$150.00
C of O (Temp)	\$300.00

BUILDING FEES	FEE AMOUNT
Extra Inspection	\$75.00 per Inspection in excess of minimum
Outside/replacement Inspector	\$55.00 per hour with 2 hr. minimum
Penalty for Starting Work Without Permit	Permit fee doubled
Permit Renewal	50% of original permit fee (\$500.00 max)
Plan Review: In-house	20% of permit fee
Plan Review: Outside Plan Review Service	120% of cost
Postage	Actual cost (\$1.00 min.)
Re-inspection	\$75.00 each
Special Inspection	\$75.00 per. hr. (\$150.00 min.)
<b>BONDS</b>	
Driveway Bond	\$2,000.00
New Home Completion Bond	\$1,500.00 (due at permit issuance)
Public Sidewalk Bond	\$500.00
Service Walk/ Porch Cap Bond	\$300.00
Street Tree Bond	\$350.00
<b>CONTRACTOR FEES (same fee residential/commercial)</b>	
Registration Fee	\$20.00 (Annual)
Administrative Fee:	\$25.00 (Annual)

## Commercial/Industrial/Multi-Family Building Permit Fee Schedule

Charter Township of Van Buren

Wayne County, Michigan

BUILDING FEES	FEE AMOUNT
<b>BASE FEE – All permits</b>	
Application Fee	\$40.00 Due at time of Application
Archive Fee	\$25.00 Due at time of Application
<b>PERMIT CHARGES</b>	
Batch Plant Permit	\$250.00 + \$1,000.00 min. removal bond
Business Re-Occupancy Inspection	\$250.00
Cat Walk	\$95.00
Demolition: Commercial/Industrial/Multi-Family	\$350.00 + Plan Review Fee
Foundation Permit	\$0.75 of value (\$200.00 min.) + Plan Review Fee
Grading Permit	\$200.00
New/Remodel: Commercial	Use State Fee schedule
New/Remodel: Industrial	Use State Fee schedule
New/Remodel: Multi-Family	Use State Fee schedule
Roof: Commercial/Industrial/Multi-Family	Value x 0.0067 (\$250.00 min.)
Screen wall or Fence: Commercial	\$350.00 + Plan Review Fee
Sign: Monument	\$200.00 + Plan Review Fee
Sign: Other/Temporary	\$30.00
Sign: Wall Mount	\$200.00 + Plan Review Fee
Solar Panels (up to 10)	Value x 0.0075 (\$200.00 min.) + Plan Review Fee
Swimming Pool: Commercial/Industrial/Multi	Value x 0.0075 (\$200.00 min.) + Plan Review Fee
Trailer Permit (Temporary only)	\$100.00 + \$1,000.00 removal bond
Wind Turbine	Value x 0.0075 (\$200.00 min.) + Plan Review Fee
<b>CONSTRUCTION – STATE FEE SCHEDULE</b>	
The total cost of improvement is based on the State of Michigan Square Foot Construction Valuation Table. <b>Value to be determined by table as stated.</b> This charge is for building permit only. Charge rates are as follows:	
Up to \$1,000 (includes one inspection only)	\$75.00
\$1,000 to \$10,000	\$75.00 plus \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000	\$165.00 plus \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000	\$435.00 plus \$2 per \$1,000 over \$100,000
\$500,000 plus	\$1,235.00 plus \$3 per \$1,000 over \$500,000
<b>FIRE DEPARTMENT FEES</b>	
Fire Dept. Inspection/General/New Business	\$50.00 per. hr.

BUILDING FEES	Fee Amount
Fire Dept. Building Review	\$50.00 per. hr.
<b>ADMINISTRATIVE/OTHER CHARGES</b>	
Add-on-Fee	\$10.00
C of O (Final)	\$150.00
C of O (Temp)	\$300.00
Extra Inspection	\$75.00 per Inspection
Outside/replacement inspector	\$55.00 per hour with 2 hr. minimum
Penalty for Starting Work W/O Permit	Permit fee doubled
Permit Renewal	50% of original permit fee (\$500.00 max)
Plan Review: In-house	State Fee Schedule
Plan Review: Outside Plan Review Service	120% of cost
Postage	Actual cost (\$1.00 min.)
Re-inspection	\$75.00 each
Special Inspection	\$75.00 per. hr. (\$150.00 min.)
<b>BONDS</b>	
Driveway Bond	\$2,000.00
Public Sidewalk Bond	\$500.00
Service Walk/Porch Cap Bond	\$300.00
Street Tree Bond	\$350.00
<b>CONTRACTOR FEES (same fee residential/commercial)</b>	
Registration Fee	\$20.00 (Annual)
Administrative Fee	\$25.00 (Annual)

## STATE OF MICHIGAN

### SQUARE FOOT VALUATION TABLE

To be used with the Commercial/Industrial Permit Fee Schedules for computation of the "Total Cost of Improvement". The table below outlines the base cost per square foot for any given Use Group/Type of Construction combination. Unfinished basements must be computed separately at 20% of table cost. These figures are not intended to reflect actual cost of construction, but are only used as a basis for determination of building permit fees related to services rendered for projects.

Use Group	(2009 Michigan Building Code)	TYPE OF CONSTRUCTION								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with or without stage	176.44	169.93	165.20	157.56	146.98	142.20	151.76	132.98	127.07
A-2	Assembly, nightclubs, restaurants, bars, banquet halls	151.03	146.72	141.70	136.83	127.57	124.97	131.74	115.44	113.02
A-3	Assembly, religious worship buildings, general, community halls, libraries, museums	178.16	171.65	166.92	159.28	148.82	144.24	153.47	134.83	128.91
A-4	Assembly, arenas	175.54	169.03	163.40	156.66	145.18	141.50	150.86	131.18	126.17
A-5	Assembly, bleachers, grandstands, stadiums	156.59	150.08	144.45	137.72	125.75	122.53	131.91	112.21	107.20
B	Business	155.28	149.60	144.52	137.45	124.67	120.03	131.78	109.55	104.34
E	Educational	163.53	157.90	153.20	146.21	136.19	128.91	141.11	118.49	114.47
F-1	Factory and industrial, moderate hazard	92.97	88.61	83.30	80.08	71.35	68.29	76.52	58.88	55.23
F-2	Factory and industrial, low hazard	92.07	87.71	83.30	79.18	71.35	67.39	75.62	58.88	54.33
H-1	High Hazard, explosives	87.11	82.75	78.34	74.22	66.57	62.61	70.66	54.10	N.P.
H-234	High Hazard	87.11	82.75	78.34	74.22	66.57	62.61	70.66	54.10	49.55

H-5	HPM	155.28	149.60	144.52	137.45	124.67	120.03	131.78	109.55	104.34
I-1	Institutional, supervised environment	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95
I-2	Institutional, hospitals, nursing homes	263.67	257.99	252.91	245.84	232.14	N.P.	240.17	217.03	N.P.
I-3	Institutional, restrained	176.87	171.19	166.11	159.04	147.61	142.08	153.37	132.50	125.48
I-4	Institutional, day care facilities	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95
M	Mercantile	113.22	108.91	103.89	99.02	90.41	87.80	93.93	78.28	75.86
R-1	Residential, hotels and motels	155.54	150.13	145.97	139.70	128.56	125.20	136.34	115.49	111.44
R-2	Residential, multiple family including dormitories, convents, monasteries	130.40	124.99	120.83	114.56	104.04	100.68	111.82	90.97	86.92
R-3	Residential, one- and two-family	122.74	119.39	116.36	113.47	108.94	106.23	109.87	101.79	95.34
R-4	Residential, care/assisted living facilities	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95
S-1	Storage, moderate hazard	86.21	81.85	76.54	73.32	64.77	61.71	69.76	52.30	48.65
S-2	Storage, low hazard	85.31	80.95	76.54	72.42	64.77	60.81	68.86	52.30	47.75
U	Utility, miscellaneous	64.61	61.02	57.11	53.93	48.40	45.26	51.34	37.85	35.85



## Electrical Permit Fee Schedule

Charter Township of Van Buren  
Wayne County, Michigan

ELECTRICAL FEES	FEE
<b>BASE FEE – All permits</b>	
Application Fee	\$40.00 Due at time of Application
Archive Fee	\$25.00 Due at time of Application
<b>PERMIT CHARGES</b>	
Carnivals, Circus Exterior Circuits	\$375.00
Circuits: 1 - 5 Circuits	\$75.00
Circuits: Each additional commercial	\$10.00 for each additional over 5
Circuits: Each additional residential	\$5.00 for each additional over 5
Conduit or Grounding Connection only	\$75.00
Data/Telephone Outlets (each)	\$5.00
Dishwasher, Garbage Dis., Range (110 v)	\$15.00
Electric Space Heater	\$35.00
Feed Bus Ducts, Raceways, Etc.	\$25.00 first 100 ft., each additional 100 ft. \$15.00
Fire Alarms: Up to 10 Stations & horns	\$150.00
Fire Alarms: 11 - 20 stations & horns	\$100.00
Fire Alarms: Over 20 devices (each)	\$10.00 for each additional over 20 devices
Fixtures per 10	\$15.00
Furnace, A/C, Electric Dryer Outlet	\$75.00 per unit
Heating Unit - per unit (i.e. baseboard)	\$5.00
HVAC rooftop	\$150.00
Interruptible Residential A/C	\$35.00
Mobile Home Hook up	\$75.00
Mobile Home Pedestal (each)	\$75.00
Modular Hook up	\$75.00
Motors/Generators/Transformers: Up to 20KVA or HP	\$35.00
Motors/Generators/Transformers: 21 to 50 KVA/HP	\$40.00
Motors/Generators/Transformers: over 50 KVA/HP	\$45.00
Outdoor Meter Cabinets	\$75.00
Outdoor Pole Light/Light Pole Base	\$35.00
Rebar Bond	\$25.00
Receptacles (per 25)	\$15.00
RV Park Hookup (each) per site	\$75.00

Service: 100 amp or less	\$40.00
Service: 101 - 400 amp	\$175.00
Service: 401 - 600 amp	\$200.00
Service: greater than 600 amp	\$200.00
Service: Temporary	\$175.00
Signs (per circuit)	\$75.00
Smoke Detector (each)	\$5.00
Sub-Panel	\$75.00
Swimming Pool	\$75.00
Transfer Switch	\$75.00
Welder/Compressor/Range - (220)	\$75.00
<b>ADMINISTRATIVE/OTHER CHARGES</b>	
Add-on-Fee	\$10.00
Extra Inspection	\$75.00
Re-inspection	\$75.00
Fire Alarm Review	\$200.00
Fire Department Inspection	\$50.00 per. hr.
Fire Dept. Circus, Fairs, Carnival Inspection	\$200.00
Outside/replacement inspector	\$75.00 per. hr. (2 hr. min.)
Penalty for work w/out permit	2 times permit fee
Permit Renewal	50% of original - \$250.00 max.
Plan Review: In house	\$40.00 per. hr.
Plan review: Outside/replacement Inspector	120% of cost
Postage	Actual cost (\$1.00 min.)
Special Inspection	\$75.00
<b>CONTRACTOR FEES (same fee residential/commercial)</b>	
Registration Fee	\$15.00 (Annual)
Administrative Fee	\$25.00 (Annual)

**Mechanical Permit Fee Schedule**  
Charter Township of Van Buren  
Wayne County, Michigan

MECHANICAL FEES	FEE AMOUNT
<b>BASE FEE – All permits</b>	
Application Fee	\$40.00 Due at time of Application
Archive Fee	\$25.00 Due at time of Application
<b>PERMIT CHARGES</b>	
Above Ground Fuel Storage Tank	\$80.00
Additional Equipment	\$50.00
Air Conditioning & Refrigeration: up to 50 tons	\$50.00
Air Conditioning & Refrigeration: greater than 50 tons	\$80.00
Air Handler - Commercial/Industrial/Multi-Family	\$75.00
Air Handler – Single Family Residential	\$50.00
Boiler	\$80.00
Chiller	\$50.00
Chimney Liners	\$35.00
Commercial Kitchen/Exhaust Hood/ Kitchen Exhaust Hood	\$50.00
Commercial/Industrial Scale	\$50.00
Compressor	\$50.00
Cooling Tower	\$50.00
Duct Work: Commercial/Industrial/Multi-Family	\$80.00 first 300 ft. and \$10.00 each additional 10 ft.
Duct Work: Residential Single Family	\$80.00
Evaporator Coil	\$50.00
Exhaust Fan: other, up to 1,000 cfm	\$25.00
Exhaust Fan: other, greater than 1,000 cfm	\$35.00
Exhaust Fan: Single Family Res - bath, kitchen	\$10.00
Furnace, Rooftop Equip., Electric Heater up to 200,000 BTU	\$80.00
Furnace, Rooftop Equip., Electric Heater over 200,000 BTU	\$80.00 plus \$10.00 for each additional 100,000 BTU
Gas or Fuel Piping: Commercial/Industrial/Multi-Family	\$50.00 first 500 ft. and \$0.05 each additional 1 ft.
Gas or Fuel Piping: Single Family Residential	\$25.00
Gas Burner up to 500,000 BTU	\$25.00
Gas Burner greater than 500,000 BTU	\$55.00
Gas Piping Openings (new)	\$10.00
Gas Pressure Test (all types)	\$80.00
Generator - Commercial/Industrial/Multi-Family	\$70.00

MECHANICAL FEES	FEES AMOUNT
Generator – Single Family Residential	\$35.00
Heat Pump/Heat Pump-Compressor/Heat Exchanger-Solar Panel	\$50.00
Heat Recovery Unit - Commercial/Industrial	\$20.00
Heat Recovery Unit - Residential	\$10.00
Hot Water & Steam Distribution: Up to 2"	\$40.00
Hot Water & Steam Distribution: 2 1/4" - 4"	\$65.00
Hot Water & Steam Distribution: greater than 4"	\$85.00
Hot Water Heater - Commercial/Industrial/Multi-Family	\$65.00
Hot Water Heater – Single Family Residential	\$40.00
Humidifier or Air Cleaner	\$50.00
Lawn Sprinkler System	\$35.00
LP system	\$50.00
Modular Installation, Gas Piping & Pressure	\$80.00
Oil Burner: less than 200,000 BTU	\$50.00
Oil Burner: 200,000 - 500,000 BTU	\$60.00
Oil Burner: greater than 500,000 BTU	\$85.00
Pre-Fab Fireplace or Wood Stove	\$80.00
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling Towers, etc. first 500 ft.	\$25.00
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling Towers, etc. In excess of 500 ft.	\$0.05 per ft.
Room Heater, Stove, Portable Heater & all other gas/oil burners: Up to 200,000 BTU (each)	\$30.00
Room Heater, Stove, Portable Heater & all other gas/oil burners: 200,000 to 500,000 BTU (each)	\$40.00
Room Heater, Stove, Portable Heater & all other gas/oil burners: Over 500,000 BTU (each)	\$65.00
Solid Fuel Burning Device	\$50.00
Spray Booth	\$175.00
Sprinkler/Fire Suppression System: 1-100 heads	\$150.00
Sprinkler/Fire Suppression System: 101-200 heads	\$175.00
Sprinkler/Fire Suppression System: 201-300 heads	\$200.00
Sprinkler/Fire Suppression System: 301-400 heads	\$225.00
Sprinkler/Fire Suppression System: 401-500 heads	\$275.00
Sprinkler/Fire Suppression System: more than 500 heads	\$300.00
Swimming Pool Boiler/Heater	\$50.00 per unit
Underground Fuel Storage Tank	\$80.00
Unit Ventilator/PTAC Unit	\$10.00
V.A.V. Boxes – Single Family Residential	\$10.00

MECHANICAL FEES	
V.A.V. Boxes - Commercial/Industrial/Multi-Family	\$20.00
<b>FIRE DEPARTMENT FEES</b>	
Fire Damper	\$50.00
Fire Dept. Sprinkler System Hydrostatic Test	\$200.00
Fire Dept. Sprinkler System Plan Review	\$200.00
Fire System Test	\$55.00 per hr. \$110.00 min
<b>ADMINISTRATIVE/OTHER CHARGES</b>	
Add on Fee	\$10.00
Extra Inspection	\$75.00
Outside/replacement inspector	\$75.00 per. hr. (2 hr. min.)
Penalty for Work Started Without a Permit	Permit fee doubled
Permit Renewal	50% of original
Plan Review - In-house	\$40.00 per hr.
Plan Review - Outside Reviewer	120% of cost
Postage	Actual cost (\$1.00 min.)
Reinspection	\$75.00
Special Inspection	\$75.00 per. hr. (2 hr. min.)
<b>CONTRACTOR FEES (same fee residential/commercial)</b>	
Registration Fee	\$15.00 (Annual)
Administrative Fee	\$25.00 (Annual)

**Plumbing Permit Fee Schedule**  
Charter Township of Van Buren  
Wayne County, Michigan

PLUMBING FEES	FEE AMOUNT
<b>BASE FEE – All permits</b>	
Application Fee	\$40.00 Due at time of Application
Archive Fee	\$25.00 Due at time of Application
<b>PERMIT CHARGES</b>	
Air Admit Valve	\$10.00
Back Water Valve	\$10.00
Backflow - (each)	\$50.00
Domestic water treatment and filtering equip.	\$25.00
Drains	\$10.00
Fixtures, Water Connected Appliances (each)	\$10.00
Hot Water Heater - Commercial	\$65.00
Hot Water Heater - Residential	\$40.00
Lawn Sprinkler (vacuum breaker, water connection)	\$35.00
Mobile Home Hookup	\$75.00
Modular Installation	\$75.00
Sewage Ejector, Sump, Manhole (each)	\$30.00
Sewer (sanitary – storm): up to 6"	\$40.00
Sewer (sanitary – storm): 6" & over	\$95.00
Shower Pan (each)	\$15.00
Stacks (soil, waste, vent & conductor) (each)	\$10.00
Studor Vent (each)	\$10.00
Sub-Soil Drains	\$10.00
Sump Line	\$95.00
Vacuum Breaker - Commercial	\$30.00
Vacuum Breaker - Residential	\$25.00
Water Distributing Pipe: Minimum	\$30.00
Water Distributing Pipe: 3/4 " to 1-1/2 "	\$55.00
Water Distributing Pipe: 2" Service	\$100.00
Water Distributing Pipe: 3" Service	\$125.00
Water Distributing Pipe: 4" Service and greater	\$150.00
Water Service	\$95.00
Water/Sewer Lead	\$95.00

**ADMINISTRATIVE/OTHER CHARGES**

Add on Fee	\$10.00
Extra Inspection Fee - in excess of rough & final	\$55.00
Fee for Work Started Without Permit	2 times Permit Fee
Outside/replacement inspector	\$75.00 per. hr., (2 hr. min.)
Permit Renewal	50% of original fee (\$250 max)
Plan Review: In-house	\$40.00 per. hr.
Plan Review: Outside Plan service	120% of cost
Postage	Actual Cost - (\$1.00 min.)
Re-Inspection - Not ready for inspection	\$75.00
Special Inspection	\$75.00 per. hr. (2 hr. min.)

**CONTRACTOR FEES (same fee residential/commercial)**

Registration Fee	\$15.00 (Annual)
Administrative Fee	\$25.00 (Annual)

## APPENDIX WITH SUPPORT MATERIALS

Prepared for   
**Van Buren**  
CHARTER TOWNSHIP

**McKenna**  
ASSOCIATES



# VAN BUREN TOWNSHIP CODE INSPECTION PERMIT SUMMARY

	1/1/2014-11/12/2014		2013		2012		2011		2010		2009	
	#	Amount	#	Amount	#	Amount	#	Amount	#	Amount	#	Amount
BLDG SPEC INSPEC	17	\$3,890	23	\$3,980	8	\$1,830	8	\$2,000	15	\$3,080	0	\$0
BUILDING	673	\$307,847	618	\$195,600	584	\$193,821	541	\$176,058	563	\$180,342	512	\$190,574
DEMOLITION	5	\$570	11	\$1,600	10	\$1,420	6	\$800	0	\$0	0	\$0
ELECTRICAL	283	\$40,529	331	\$46,723	307	\$46,982	284	\$38,472	459	\$51,977	249	\$49,207
FURNACE/ELECTRICAL	4	\$240	8	\$710	24	\$2,035	31	\$2,175	0	\$0	0	\$0
MECHANICAL	301	\$37,360	382	\$43,759	322	\$47,167	574	\$61,313	255	\$38,066	268	\$45,444
PLUMBING	161	\$22,603	190	\$24,241	190	\$26,771	192	\$25,434	452	\$41,604	163	\$24,111
SIGN	17	\$4,585	27	\$6,145	23	\$4,070	18	\$3,369	22	\$5,065	15	\$4,405
WATER/SEWER	3	\$405	9	\$980	8	\$575	27	\$2,940	18	\$1,915	10	\$1,015
ZONING AUTHORIZATION	—	—	—	—	1	\$40	2	\$1,160	—	—	—	—
<b>TOTAL</b>	<b>1464</b>	<b>\$418,029</b>	<b>1599</b>	<b>\$323,759</b>	<b>1477</b>	<b>\$324,711</b>	<b>1663</b>	<b>\$313,723</b>	<b>1784</b>	<b>\$322,049</b>	<b>1217</b>	<b>\$314,755</b>

Source: Van Buren TWP Building Department—BS&A program.

Note: Checking the 2004 calendar year, Township issued 4,903 total permits for \$ 1,089,340

**Charter Township of Van Buren**  
Recommended Fee Changes

<b>BUILDING FEES</b>	<b>VBT CURRENT</b>	<b>FEE</b>	<b>RECOMMENDED FEE CHANGES IN RED</b>
Additions	\$0.52 per sq ft	Min. \$200.00	\$0.75 per sq ft + Plan Review Fee
Add on Fee	\$10.00		same
Base Permit Fee	\$40.00	Due at time of application	ELIMINATE replace with \$40 application fee & \$25.00 archive fee on each permit
Application Fee			\$40.00
Archive Fee			\$25.00
Batch Plant Permit	\$250.00	plus Removal Bond (Min. \$1,000.00)	same
Business Re-Occupancy Inspection	\$250.00		same
Cat Walk	\$95.00		same
Commercial/Remodel/New	Project Value x (0.0067)	Min. \$200.00	State Fee schedule
Decks	\$95.00		\$0.75 sq ft (\$200.00 min.)
Demolitions:			
Voluntary	\$95.00		REPLACE with Residential and Commercial Demo Fees
Demolition-Notice of Violation	\$200.00	\$1,000 bond	ELIMINATE use standard demo fee
Demolitions: Residential			\$200.00 + Plan Review Fee
Demolitions: Commercial			\$350.00 + Plan Review Fee
Driveway Bond		\$2,000.00	same
Extra Inspections	\$55.00	In excess of min	\$75.00 in excess of minimum
Finished Basement	\$0.52 per sq ft	\$200.00 min	\$0.75 sq ft (\$200.00 min.) + Plan Review Fee
Fire Damage Reconstruction	\$0.52 per sq ft	\$200.00 min + Insurance Deposit	same
Fire Dept. Building Review	\$50.00 per hr		same
Fire Dept. Inspection/General/New Business	\$50.00 per hr		same
Garage/Pole Barns/Accessory Structures	\$200.00 min	over 200 sq.ft. + \$0.52 per sq. ft.	\$0.75 per sq ft (\$200.00 min.) + Plan Review Fee
Industrial/Remodel/New	Project value x (0.0067)	\$200.00 min	State Fee schedule
Manufactured Home (Park)	\$125.00		\$200.00 + Plan Review
Modular Home	\$0.52 per sq ft		\$0.75 per sq ft (\$200 min.) + plan review
New Home Completion Bond	\$1,500.00	due at permit issuance	
New Homes (Includes Basements)	\$0.52 per sq ft		\$0.75 per sq ft + plan review
Off-site Home Inspections	\$200.00	plus travel time	same
Outside/replacement inspector	\$55.00 per hour	2 hr min	same
Penalty for Starting Work W/O Permit	2 times permit		same
Permit Renewal	50% of original	\$500.00 max	same
Plan Review: Commercial/Industrial/Multi	20% of permit	\$15-\$300	State Fee schedule
Plan Review: Outside Plan Review Service	120% of cost		same
Public Sidewalk Bond	\$500.00		same
Registration: New	\$30.00		Change to registration + admin
Registration: Renewal	\$20.00		Change to registration + admin
Registration Fee + Admin			\$20.00 + \$25.00
Re-Inspection	\$65.00	Not ready for inspection	\$75.00
Residential Remodel	\$0.52 per sq ft	\$200.00 min	\$0.75 per sq ft + plan review \$200 min
Roof- Commercial/Industrial/Multi-Family:	Project value x (0.0067)	\$250.00 min	same

**Charter Township of Van Buren  
Recommended Fee Changes**

Roof- Single-Family Residential	\$95.00		\$150.00
Service Walk/Porch Cap Bond	\$300.00		same
Signs: Monument	\$150.00		\$200.00 + plan review
Signs: Wall Mount	\$95.00		\$200.00 + plan review
Signs: Other/Temporary	\$25.00		\$30.00
Special Inspection	\$55.00 per hr	\$110.00 min	\$75.00 \$150.00 Min
Street Tree Bond	\$350.00		same
Sump Line	\$95.00		same
Swimming Pools: Residential	\$95.00		Above ground \$95.00+ Plan Review Under ground \$0.75 per value Min\$200.00 + Plan Review
Swimming Pools: Commercial/Industrial	Project value x (0.0067)		\$0.75 of value \$200.00 min + Plan review
Temporary Trailer Permit	\$100.00	\$1,000.00 removal bond	same
Water/Sewer Lead	\$95.00		\$150.00
Windows/ Siding/Doors/Lakeside Stairs	\$95.00		\$150.00
<b>Permitting Fees</b>			
Wind Turbine			\$0.75 of value \$200.00 min + Plan review
Grading Permit			\$200.00
Solar Panels (up to 10)			Value x .0075 (\$200.00 min.) + Plan review
Foundation Permit			Value x .0075 (\$200.00 min.) + Plan review
Temp c of o			\$300.00
Fence			\$150.00 + Plan review
Screen wall			\$200.00 + Plan review Residential \$350.00 Commercial
C of O			\$150.00
Soil erosion			n/a
VA FHA inspection			n/a

**Charter Township of Van Buren**  
Recommended Fee Changes

<b>ELECTRICAL FEES</b>	<b>VBT CURRENT</b>	<b>FEE</b>	<b>RECOMMENDED FEE CHANGES IN RED</b>
Base Permit Fee	\$40.00		ELIMINATE replace with \$40 App fee & \$25 archive fee on each permit
Application Fee			\$40.00
Archive Fee			\$25.00
Service: Temp	\$35.00		\$175.00
Service: 100 amp or less	\$35.00		\$40.00
Service: 101-400 amp	\$45.00		\$175.00
Service: 401-600 amp	\$110.00		\$200.00
Service: > 600 amp	\$165.00		\$200.00
Sub-Panel	\$35.00		\$75.00
Circuits: 1-5 Circuits	\$35.00		\$75.00
Circuits: Each additional	\$5.00		\$5.00 residential fee each additional \$10.00 Commercial for each additional
Fixtures per 10	\$10.00		\$15.00
Receptacles per 25	\$10.00		\$15.00
Dishwasher, Garbage Dis., Range (110 v)	\$10.00		\$15.00
Furnace, A/C, Electric Dryer Outlet	\$30.00		\$75.00 per unit
220 Welder/Compressor/Range	\$30.00		\$75.00
Signs (per circuit)	\$35.00		\$75.00
Mobile Home Hook Up	\$50.00		\$75.00
Mobile Home Pedestal (each)	\$25.00		\$75.00
RV Park Hookup (each) per site	\$15.00		\$75.00
Modular Hook up	\$85.00		\$75.00
Motors/Generators/Transformers:			
Up to 20KVA or HP	\$20.00		\$35.00
21 to 50 KVA/HP	\$25.00		\$40.00
51 KVA/HP and over	\$35.00		\$45.00
Fire Alarms:			
Up to 10 Stations & horns	\$150.00		same
11-20 stations & horns	\$100.00		same
Over 20 devices (each)	\$5.00		\$10.00 for each additional over 20
Swimming Pools	\$50.00		\$75.00
Outdoor Pole Light/Light Pole Base	\$15.00		\$35.00
Interruptible Residential A/C	\$35.00		same
Smoke Detector (each)	\$5.00		same
Add on Fee	\$10.00		same
Carnivals, Circus, ext.	\$250.00		\$375.00
Conduit or Grounding only	\$35.00		\$75.00
Data/Telephone Outlets (each)	\$5.00		same
Feed Bus Ducts, Raceways, Etc.: (per 50 ft)	\$10.00		\$25.00 first 100 feet each additional 100 feet \$15.00
Fire Alarm Review	\$200.00		same
Fire Department Inspection	\$50.00 per hr		same
Fire Dept. Circuis, Fairs, Carnival Inspect.	\$200.00		same
Heating Units each (i.e. baseboard) per unit)	\$5.00		same
Extra Inspection	\$55.00		\$75.00
Re-inspection	\$65.00		\$75.00
Outdoor Meter Cabinets	\$20.00		\$75.00

**Charter Township of Van Buren  
Recommended Fee Changes**

Outside/replacement inspector	\$55.00 per hr	2 hr min	\$75.00 2hr min
Penalty for work w/out permit	2 times permit fee		same
Plan Review: in house	\$25.00 per hr		\$40.00 per hr
Plan review: Outside/replacement inspector	120% of cost		same
Postage	Actual	\$1.00 min	same
Rebar Bond	\$25.00		same
Registration: New	\$30.00		Change to registration + admin
Registration: renewal	\$20.00		Change to registration + admin
Registration Fee + Admin (Annual)			\$15.00 + \$25.00
Special Inspection	\$55.00		\$75.00
Transfer Switch	\$35.00		\$75.00
Permit Renewal	50% of original	\$250.00 max	same
Other miscellaneous fees			
HVAC rooftop			\$150.00
Electric space heating			\$35.00

**Charter Township of Van Buren**  
Recommended Fee Changes

<b>PLUMBING FEES</b>	<b>VBT CURRENT</b>	<b>FEE</b>	<b>RECOMMENDED FEE CHANGES IN RED</b>
Base Permit Fee	\$40.00		ELIMINATE replace with \$40 App fee & \$25 archive fee on each permit
Application Fee			\$40.00
Archive Fee			\$25.00
Fixtures, Water Connected Appliances (each)	\$8.00		\$10.00
Stacks (soil, waste, vent & conductor) (each)	\$8.00		\$10.00
Sewer (sanitary – storm): < 6"	\$40.00		same
Sewer (sanitary – storm): > 6" & over	\$95.00		same
Sub-Soil Drains	\$10.00		same
Drains	\$10.00		same
Modular Installation	\$85.00		\$75.00
Mobile Home Hookup	\$55.00		\$75.00
Sewage Ejectors, Sumps, Manholes (each)	\$10.00		\$30.00
Water Distributing Pipe: Minimum	\$20.00		\$30.00
Water Distributing Pipe: 3/4 " to 1-1/2 "	\$30.00		\$55.00
Water Distributing Pipe: 2" Service	\$40.00		\$100.00
Water Distributing Pipe: 3" Service	\$60.00		\$125.00
Water Distributing Pipe: 4" Service	\$75.00		\$150.00
Water Distributing Pipe: >4" Service	\$100.00		\$150.00
Backflow - (each)	\$20.00		\$50.00
Hot Water Heater	\$25.00		\$40.00 residential \$65.00 Commercial
Special Inspection	\$55.00 per hr	2 hr min	\$75.00 per hr min 2 hr
Re-inspection -Not ready for inspection	\$65.00		\$75.00
Lawn Sprinkler (vacuum breaker, water connection)	\$25.00		\$35.00
Postage	actual cost	\$1.00 min	same
Add on Fee	\$10.00		same
Air Admit Valve	\$8.00		\$10.00
Back Water Valve	\$8.00		\$10.00
Extra Inspection Fee - in excess of rough & final	\$55.00		same
Registration: New	\$30.00		same
Registration: Renewal	\$20.00		Change to registration + admin
Registration Fee + Admin (Annual)			\$15.00 + \$25.00
Shower Pan (each)	\$15.00		same
Studor Vent (each)	\$8.00		\$10.00
Sump Line	\$95.00		same
Water Service	\$95.00		same
Water/Sewer Lead	\$95.00		same
Vacuum Breaker Residential	\$25.00		same
Vacuum Breaker Commercial	\$30.00		same
Domestic water treatment and filtering equip.	\$25.00		same
Outside/replacement inspector	\$55.00 per hr		\$75.00 per hr
Permit Renewal	50% of original	\$250.00 max	same

**Charter Township of Van Buren  
Recommended Fee Changes**

Plan Review: In-house	\$25.00 per hr		\$40.00 per hr
Plan Review: Outside Plan service	120% of cost		same
Fee for Work Started Without Permit	2 times permit		same
<b>Heat Exchangers</b>			
Heat Exchangers			n/a
Gray Water systems			n/a
Circulating Pumps			n/a
Solar Tanks			n/a
Backflow Preventer (irrigation-res)			n/a
Backflow Preventer (irrigation-commercial)			n/a
Separate charges for inside & outside distrib services			n/a
Reoccupancy Inspection			n/a
Catch basin			n/a
Dental Chair			n/a
External Sump Pump lines			n/a
Crock to Iron			n/a

**Charter Township of Van Buren  
Recommended Fee Changes**

<b>MECHANICAL FEES</b>		<b>VBT CURRENT FEE</b>	<b>RECOMMENDED FEE CHANGES IN RED</b>
Base Permit Fee		\$40.00	ELIMINATE replace with \$40 App fee & \$25 archive fee on each permit
Application Fee			\$40.00
Archive Fee			\$25.00
Residential Single Family Duct Work		\$30.00	\$80.00
Commercial/Industrial/Multi-Family Duct Work:			
	Up to 300 ft.	\$30.00	\$80.00 up to 300 ft \$10.00 per each additional 10 ft
	> 300 ft.	\$0.10	
Furnace, Rooftop Equip., Electric Heater:			
	Up to 200,000 BTU	\$30.00	\$80.00
	Each Addl 100,000 BTU	\$10.00	sa
Boiler		\$30.00	\$80.00
Room Heater, Stove, Portable Heater & all other gas/oil burners:			
	200,000 Input (each)	\$30.00	same
	200,000 - 500,000 (each)	\$40.00	same
	> 500,000 (each)	\$65.00	same
Gas Piping Openings (new)		\$5.00	\$10.00
Residential Single Family Gas or Fuel Piping		\$25.00	same
Commercial/Industrial/Multi-Family Gas or Fuel Piping:			
	Up to 500 ft.	\$25.00	\$50.00
	> 500 ft.	\$0.05	same
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling Towers, etc.:			
	Up to 500 ft.	\$25.00	same
	> 500 ft.	\$0.05	same
Gas Burner:			
	< 500,000 BTU	\$25.00	same
	>500,000 BTU	\$55.00	same
Gas Pressure Test:			
	Residential	\$30.00	\$80.00
	Commercial / Industrial	\$45.00	\$80.00
Modular Installation, Gas Piping & Pressure		\$65.00	\$80.00
Air Conditioning & Refrigeration:			
	Up to 3 Tons	\$30.00	\$50.00
	4 Tons - 50 Tons	\$45.00	\$50.00



**Charter Township of Van Buren  
Recommended Fee Changes**

	> 50 Tons	\$65.00	\$80.00
Solid Fuel Burning Device		\$25.00	\$50.00
Heat Pumps		\$30.00	\$50.00
Sprinkler/Fire Suppression System (# of heads):			
	1 - 100	\$150.00	same
	101 - 200	\$175.00	same
	201 - 300	\$200.00	same
	301 - 400	\$225.00	same
	401 - 500	\$275.00	same
	Over 500	\$300.00	same
Fire System Test		\$110.00 min	same
Pre-Fab Fireplace or Wood Stove		\$35.00	\$80.00
Chimney Liners		\$35.00	same
Fire Damper		\$20.00	\$50.00
Humidifier or Air Cleaner		\$35.00	\$50.00
Commercial Kitchen/Exhaust Hood		\$40.00	\$50.00
Exhaust Fans:			
	Residential Bath & Kitchen	\$10.00	same
	Up to 1,000 cfm	\$25.00	same
	> 1,000 cfm	\$35.00	same
Underground Fuel Storage Tank		\$45.00	\$80.00
Above Ground Fuel Storage Tank		\$35.00	\$80.00
Add on Fee		\$10.00	same
Chiller		\$30.00	\$50.00
Commercial/Industrial Scale		\$30.00	\$50.00
Compressor		\$30.00	\$50.00
Cooling Towers		\$30.00	\$50.00
Evaporator Coils		\$30.00	\$50.00
Extra Inspection		\$55.00	\$75.00
Fire Dept. Sprinkler System Plan Review		\$200.00	same
Fire Dept. Sprinkler System Hydrostatic Test		\$200.00	same
Heat Recovery Units - residential		\$10.00	same
Heat Recovery Units - commercial/ind		\$20.00	same
Unit Ventilators/PTAC Units		\$10.00	same
Generator - residential		\$35.00	same
Generator - commercial/ind		\$70.00	same
Air Handler - residential		\$30.00	\$50.00
Air Handler - commercial/ind		\$60.00	\$75.00
V.A.V. Boxes - residential		\$10.00	same
V.A.V. Boxes commercial/ind		\$20.00	same
Hot Water Heater- residential		\$25.00	\$40.00
Hot Water Heater- commercial/ind		\$60.00	\$65.00
Hot Water & Steam Distribution:			
	0" - 2"	\$30.00	\$40.00
	2 1/4" - 4"	\$55.00	\$65.00
	> 4"	\$75.00	\$85.00
Reinspection		\$65.00	\$75.00
Kitchen Exhaust Hood		\$40.00	\$50.00
Lawn Sprinkler System		\$25.00	\$35.00
Registration		\$15.00	Change to registration + admin

**Charter Township of Van Buren  
Recommended Fee Changes**

Registration Fee + Admin (Annual)			\$15.00 + \$25.00
Oil Burner:			
	<200,000	\$30.00	\$50.00
	200,000 to 500,000	\$40.00	\$60.00
	>500,000	\$65.00	\$85.00
Permit Renewal		50% of original	same
Postage	Minimum	actual	same
Plan Review	In-House	\$25.00	\$40.00 per hr
	Outside Plan Review	120% of cost	same
Special Inspection	2-hr Minimum	\$110.00 min	\$75.00 per hr 2 hr min
Penalty for Work Started Without a Permit		2 times permit	same
Outside/replacement inspector		\$110.00 min	\$75.00 per hr 2 hr min
Approved by the Board of Supervisors			
Swimming Pool Boilers/Heaters			\$50.00 per unit
Heat Exchanger - Solar Panel			\$50.00
Heat Pumps/Compressor			\$50.00
Spray Booth			\$175.00
LP system			\$50.00
Additional equipment			\$50.00

# **Building Fee Comparison to Other Communities**

<b>BUILDING FEES</b>	<b>VBT Current Fee</b>	<b>Canton TWP</b>	<b>Romulus</b>	<b>Plymouth TWP</b>	<b>Plymouth City</b>
				New-construction type based on ICC	
Additions	\$0.52 per sq ft	\$200.00 min	\$11/\$1000	\$60 1st \$1000; +\$15/ res; \$100+\$15/1000 sq ft	\$100+\$12/1,000 sq ft
Add on Fee	\$10.00			\$1000	com ind
Base Permit Fee	\$40.00	due at time of application	\$38.00	\$25-\$650 based on value	\$50 Min
Batch Plant Permit	\$250.00	add \$1,000.00 min removal bond	\$11/\$1000		
Business Re-Occupancy Inspection	\$250.00		\$83 + inspect	\$125- \$600 per trade	\$100
Cat Walk	\$95.00				
Commercial/Remodel/New	Project value x (0.0067)	\$200.00 min	\$11/\$1000	\$60 1st \$1000; +\$15/ \$1000	\$0.30 per sq ft \$250 min- new \$100+15/1000
Decks	\$95.00		\$11/\$1000	\$60 1st \$1000; +\$15/ \$1000	\$100
Demolitions: Voluntary	\$95.00		\$88-\$138	\$100-\$350 + #1000 bond	\$75-\$150 res, \$400 min comm (\$0.30 per 1000 sq ft)
Demolitions: Notice of Violation	\$200.00	\$1,000 bond			
Driveway Bond		\$2,000.00			
Extra Inspections	\$55.00	In excess of min	\$45.00	\$65.00	\$60
Finished Basement	\$0.52 per sq ft	\$200.00 min	\$11/\$1000	\$60 1st \$1000; +\$15/ \$1000	\$180
Fire Damage Reconstruction	\$0.52 per sq ft	\$200.00 min +Insurance Dep	\$11/\$1000	\$60 1st \$1000; +\$15/ res; \$100+\$15/1000 sq ft	\$100+\$12/1,000 sq ft
Fire Dept. Building Review	\$50.00 per hr		25% of bldg review	\$1000	com ind
Fire Dept. Inspection/General/New Business	\$50.00 per hr		\$30-\$150		
Garage/Pole Barns/Accessory Structures	\$200.00 min	over 200 s.f.+\$0.52 per sq ft	\$11/\$1000	\$60 1st \$1000; +\$15/ \$1000	\$100+\$12/1,000 sq ft
Industrial/Remodel/New	Project value x (0.0067)	\$200.00 min	\$11/\$1000	\$60 1st \$1000; +\$15/ \$1000	\$100+\$15/1000 sq ft
Manufactured Home (Park)	\$125.00			\$250.00	com ind
Modular Home	\$0.52 per sq ft		\$100.00	\$60 1st \$1000; +\$15/ \$1000	\$100+\$12/1,000 sq ft res

# **Building Fee Comparison to Other Communities**

New Home Completion Bond	\$1,500.00	due at permit issuance				
New Homes (Includes Basements)	\$0.52 per sq ft		\$30 min	\$60 1st \$1000; +\$15/		
Off-site Home Inspections	\$200.00		\$10/\$1000	\$11/\$1000	\$1000	\$100+\$12/1,000
Outside/replacement inspector	\$55.00 per hour	plus travel time	\$250.00	\$188 + mileage	\$250.00	
Penalty for Starting Work W/O Permit	2 times permit	2 hr min			cost +15%	
Permit Renewal	50% of original		50% of original	2 times permit		2 times permit
Plan Review: Commercial/Industrial/Multi	20% of permit	\$500.00 max	\$180 min-\$90 per hr	\$17.00	50% of original	\$100
Plan Review: Outside Plan Review	120% of cost	\$15-\$300		.0013x\$3M+.005 of balance	cost + 15%	
Public Sidewalk Bond	\$500.00					
Registration: New	\$30.00		\$15.00	\$60.00		\$25/yr
Registration: Renewal	\$20.00		\$15.00	\$60.00		\$25/yr
Re-Inspection	\$65.00	Not ready for inspection	\$50.00	\$45.00	\$50.00	\$60
Residential Remodel	\$0.52 per sq ft		\$30 min	\$60 1st \$1000; +\$15/		
Roof- Commercial/Industrial/Multi-Family:	Project value x (0.0067)	\$200.00 min	\$10/\$1000	\$11/\$1000	\$1000	\$100+\$12/1,000 sq ft
Roof- Single-Family Residential	\$95.00	\$250.00 min	\$30 min	\$11/\$1000	\$1000	\$100+\$15/1000 sq ft
Service Walk/Porch Cap Bond	\$300.00		\$10/\$1000	\$11/\$1000	\$1000	\$100+\$12/1,000 sq ft res
Signs: Monument	\$150.00		\$65.00	\$38+\$11/\$1000	\$60 1st \$1000; +\$15/	\$100
Signs: Wall Mount	\$95.00		\$30.00	\$38+\$11/\$1000	\$1000+ \$50 Plan rev	\$100
Signs: Other/Temporary	\$25.00		\$30.00	\$38+\$11/\$1000	\$60 1st \$1000; +\$15/	
Special Inspection	\$55.00 per hr	\$110.00 min	\$30-\$100	\$60.00	\$1000+ \$50 Plan rev	
Street Tree Bond	\$350.00				\$65 - \$100	
Sump Line	\$95.00					
Swimming Pools: Residential	\$95.00			\$38.00		\$100
Swimming Pools: Commercial/Industrial	Project value x (0.0067)			\$11/\$1000		
Temporary Trailer Permit	\$100.00	\$1,000.00 removal bond	\$90.00		\$200.00	
Water/Sewer Lead	\$95.00					\$600 per day

# Building Fee Comparison to Other Communities

Windows/ Siding/Doors/Lakeside Stairs	\$95.00		\$30 min \$10/\$1000	\$11/\$1000	\$60 1st \$1000; +\$15/ res; \$1000	\$100+\$12/1,000 sq ft res; \$100+\$15/1000 sq ft com ind
Wind Turbine			\$50.00			
Grading Permit			\$100.00	\$110.00		
Solar Panels (up to 10)			\$100.00			
Compliance Inspection			\$125.00			
Foundation Permit				\$110.00		
City Certification Inspection				\$138-\$323		\$ 50 up to 3 \$5 each
Zoning permits (sidewalks,fences, sheds, driveways				\$60.00		
Stop work order issued					\$50.00	
Christmas tree lots					\$40.00	
Tree removal					\$40.00	
Temp c of o					\$250 res \$500 com	\$250
Brd of Appeals					\$500.00	
Suspension of permit					\$100.00	
Performance Bond					\$1,000 - \$2,500	
Fence						\$60
Fiber optics or cable						\$100
Screen wall						\$100
C of O						\$100
Soil erosion						\$90-\$350
VA FHA inspection						\$400

ELECTRICAL FEES	VBT Current		Canton TWP	Romulus	Plymouth TWP	Plymouth City
		Fee				
Base Permit Fee		\$40.00	\$28.00	\$38.00	\$60.00	\$50 min
Service: Temp		\$35.00		\$17.00		\$51.00
Service: 100 amp or less		\$35.00	\$58.00	\$38.00	\$35.00	\$51.00
Service: 101-400 amp		\$45.00	\$58.00	\$50.00	\$35 - \$40	\$51 - \$100
Service: 401-600 amp		\$110.00	\$65.00	\$72.00	\$40 - \$50	\$100.00
Service: > 600 amp		\$165.00	\$65.00	\$72.00	\$50 - \$70	\$100.00
Sub-Panel		\$35.00		\$50-\$72		
Circuits: 1-5 Circuits		\$35.00	\$10 each	\$5 each	\$10 each	\$10 each < 100
Circuits: Each additional		\$5.00	\$10.00	\$11 for 220v	\$10 up to 50; \$2 after	8 each > 100
Fixtures per 10		\$10.00	\$12.00	\$21 /each 25	\$20 up to 50	\$10/ 1st 25-\$10 per additional 25
Receptacles per 25		\$10.00			\$5.00	
Dishwasher, Garbage Dis., Range (110 v)		\$10.00	\$12.00	\$17.00	\$10.00	\$10.00
Furnace, A/C, Electric Dryer Outlet		\$30.00	\$12.00	\$17.00	\$10.00	\$10.00
220 Welder/Compressor/Range		\$30.00	\$12.00	\$17.00	\$10.00	\$10.00
Signs (per circuit)		\$35.00		\$28.00		\$50.00
Mobile Home Hook Up		\$50.00				
Mobile Home Pedestal (each)		\$25.00				
RV Park Hookup (each) per site		\$15.00				
Modular Hook up		\$85.00				
Motors/Generators/Transformers: Up to 20KVA or HP		\$20.00	\$30.00	\$17.00	\$12 - \$15	\$25.00
21 to 50 KVA/HP		\$25.00	\$37-\$42	\$22-\$33	\$25 - \$40	\$34 - \$45
51 KVA/HP and over		\$35.00	\$50.00	\$50.00	\$60.00	\$45 - \$50
Fire Alarms: Up to 10 Stations & horns		\$150.00			\$20.00	\$50.00
11-20 stations & horns		\$100.00	\$15. each		\$30 1st 5; \$5 > 5	\$100.00
Over 20 devices (each)		\$5.00				\$5.00
Swimming Pools		\$50.00	\$35.00		\$50.00	
Outdoor Pole Light/Light Pole Base		\$15.00		\$17.00	\$20 each	
Interruptible Residential A/C		\$35.00	\$35.00		\$35.00	
Smoke Detector (each)		\$5.00	\$4.00	\$21/5+ \$5/4	\$10 - \$30 + \$5/>5	\$20.00
Add on Fee		\$10.00				\$50.00
Carnivals, Circus, ext.		\$250.00		\$50.00	\$125-\$200	
Conduit or Grounding only		\$35.00				
Data/Telephone Outlets (each)		\$5.00				\$0.00
Feed Bus Ducts, Raceways, Etc.: (per 50 ft)		\$10.00	\$13.50; \$10 after 100'		\$35 up to 100'; \$5/50'	\$20 per 100 ft

Fire Alarm Review	\$200.00					\$100.00	
Fire Department Inspection	\$50.00 per hr					\$50.00	
Fire Dept. Circuits, Fairs, Carnival Inspect.	\$200.00						
Heating Units each (i.e. baseboard) per unit)	\$5.00			\$12.00			
Extra Inspection	\$55.00			\$55.00		\$35.00	\$50.00
Re-inspection	\$65.00			\$50.00		\$50 - \$75	\$50.00
Outdoor Meter Cabinets	\$20.00						
Outside/replacement inspector	\$55.00 per hr	2 hr min					
Penalty for work w/out permit	2 times permit fee						
Plan Review: in house	\$25.00 per hr			\$30-\$300			
Plan review: Outside/replacement inspector	120% of cost						
Postage	Actual	\$1.00 min					
Rebar Bond	\$25.00						
Registration: New	\$30.00			\$15.00		\$26.00	\$20/yr
Registration: renewal	\$20.00			\$15.00		\$26.00	\$20/yr
Special Inspection	\$55.00			\$30-\$50		\$35.00	\$50 per 1/2 hr
Transfer Switch	\$35.00			\$30-\$45			
Permit Renewal	50% of original	\$250.00 max					
Motion Picture Apparatus				\$20.00			
Housemaster Panel				\$20.00			
Shop Inspection (Commercial)				\$80.00			
Housing/Safety Inspection (residential)				\$30.00			
Neon Tubing					\$35 1st 100'		
Re-occupancy					\$11/50 ft	\$25/100	
Relocate service						\$125-\$300	
Industrial/Commercial						\$40.00	
HVAC rooftop						\$75-\$200	
Electric space heating						\$30 each	
						\$45	

**Plumbing Fee Comparison to Other Communities**

<b>PLUMBING FEES</b>	<b>VBT Current Fee</b>	<b>Canton TWP</b>	<b>Romulus</b>	<b>Plymouth TWP</b>	<b>Plymouth City</b>
Base Permit Fee	\$40.00	\$28.00	\$38.00	\$60.00	\$90-\$135
Fixtures, Water Connected Appliances (each)	\$8.00	\$12.00	\$11.00	\$10.00	\$12.00
Stacks (soil, waste, vent & conductor) (each)	\$8.00	\$12.00	\$11.00	\$10.00	\$12.00
Sewer (sanitary – storm): < 6"	\$40.00	\$40.00	\$11.00	\$52.00	
Sewer (sanitary – storm): > 6" & over	\$95.00	\$55-\$90	\$11.00	\$40.00	
Sub-Soil Drains	\$10.00	\$25.00	\$11.00	\$10.00	
Drains	\$10.00		\$11.00	\$10.00	
Modular Installation	\$85.00		\$11.00	\$70.00	
Mobile Home Hookup	\$55.00		\$11.00	\$70.00	
Sewage Ejectors, Sumps, Manholes (each)	\$10.00		\$11.00	\$10.00	
Water Distributing Pipe: Minimum	\$20.00	\$30.00	\$11.00		\$30.00
Water Distributing Pipe: 3/4 " to 1-1/2 "	\$30.00	\$30.00	\$17-\$30	\$40 - \$50	
Water Distributing Pipe: 2" Service	\$40.00	\$30.00	\$50.00	\$50.00	
Water Distributing Pipe: 3" Service	\$60.00	\$50.00	\$72.00	\$60.00	
Water Distributing Pipe: 4" Service	\$75.00	\$50.00	\$100.00	\$60.00	
Water Distributing Pipe: >4" Service	\$100.00	\$50.00	\$121.00	\$60.00	
Backflow - (each)	\$20.00	\$30-\$50	\$11.00	\$10.00	\$100.00
Hot Water Heater	\$25.00		\$11.00	\$35.00	\$25.00
Special Inspection	\$55.00 per hr	\$30.00	\$22.00		\$50-\$50/hr OT
Re-inspection -Not ready for inspection	\$65.00	\$50.00	\$45.00	\$65-\$75	\$50.00
Lawn Sprinkler (vacuum breaker, water connection)	\$25.00		\$11.00	\$35.00	
Postage	actual cost				
Add on Fee	\$10.00				
Air Admit Valve	\$8.00	\$12.00	\$11.00	\$10.00	
Back Water Valve	\$8.00	\$12.00	\$11.00	\$10.00	
Extra Inspection Fee - in excess of rough & final	\$55.00	\$55.00	\$22.00	\$35.00	
Registration: New	\$30.00	\$15.00	\$15.00		\$20/3yr
Registration: Renewal	\$20.00	\$15.00	\$15.00		\$20/3yr
Shower Pan (each)	\$15.00	\$12.00	\$11.00	\$10.00	
Studor Vent (each)	\$8.00	\$12.00	\$11.00		
Sump Line	\$95.00		\$11.00		
Water Service	\$95.00	\$30-\$50			
Water/Sewer Lead	\$95.00		\$11.00		
Vacuum Breaker Residential	\$25.00	\$12.00	\$11.00	\$40.00	
Vacuum Breaker Commercial	\$30.00	\$12.00	\$11.00	\$40.00	
Domestic water treatment and filtering equip.	\$25.00	\$12.00	\$11.00		
Outside/replacement inspector	\$55.00 per hr				
Permit Renewal	50% of original	\$250.00 max	\$17.00		
Plan Review: In-house	\$25.00 per hr				
Plan Review: Outside Plan service	120% of cost				



# Plumbing Fee Comparison to Other Communities

Fee for Work Started Without Permit	2 times permit	2 times permit	2 times permit	2 times permit
Heat Exchangers		\$25.00		
Gray Water systems		\$40.00		
Circulating Pumps		\$6.00		
Solar Tanks		\$12.00		
Backflow Preventer (irrigation-res)		\$30.00		
Backflow Preventer (irrigation-commercial)		\$50.00		
Separate charges for inside & outside distrib services				
Reoccupancy Inspection	\$125-\$300	\$125-\$300	\$125-\$300	\$125-\$300
Catch basin				\$20.00
Dental Chair				\$10.00
External Sump Pump lines				\$45-\$90
Crock to Iron				\$25.00

# **Mechanical Fee Comparison to Other Communities**

<u>MECHANICAL FEES</u>	<u>VBT Current Fee</u>	<u>Canton TWP</u>	<u>Romulus</u>	<u>Plymouth TWP</u>	<u>Plymouth City</u>
Base Permit Fee					
Residential Single Family Duct Work		\$28.00	\$38.00	\$60.00	
Commercial/Industrial/Multi-Family Duct Work:		\$60.00	\$100.00		
duct work	Up to 300 ft.	\$75.00	\$60/first 40'+\$11 / 10'	\$100.00	
	> 300 ft.	per linear foot			
Furnace, Rooftop Equip., Electric Heater:	Up to 200,000 BTU		\$50.00		
Heater	Each Addition 100,000 BTU		\$11.00	\$130 up to 400k btu	
Boiler			\$60		\$68.00
Room Heater, Stove, Portable Heater & all other gas/oil burners:		\$75.00	+\$11/100,000 btu		
	200,000 input (each)	\$30.00			
& other gas/oil burners	200,000 - 500,000 (each)	\$75.00			
	> 500,000 (each)	\$75.00			
Gas Piping Openings (new)					\$40.00
Residential Single Family Gas or Fuel Piping				\$35 res \$50 comm	\$30.00
Commercial/Industrial/Multi-Family Gas or Fuel Piping:	Up to 500 ft.			\$100 complete	
	> 500 ft.	per linear foot			
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling Towers, etc.:		\$25-\$45			
Gas Burner	Up to 500 ft.				\$50 < 400,00btu
	> 500 ft.	per linear foot			
Gas Pressure Test:	< 500,000 BTU	\$25.00			
	>500,000 BTU	\$55.00			
Modular Installation, Gas Piping & Pressure	Residential	\$25.00	\$50.00	\$35.00	\$40.00
Air Conditioning & Refrigeration:	Commercial / Industrial	\$45.00	\$72.00		\$40.00
	Up to 3 Tons	\$65.00			
	4 Tons - 50 Tons	\$30.00		\$35-\$80	
	> 50 Tons	\$45.00			
Solid Fuel Burning Device		\$65.00			
Heat Pumps		\$60.00			
		\$25.00			
		\$30.00			

# Mechanical Fee Comparison to Other Communities

Sprinkler/Fire Suppression System (# of heads):	1 - 100	\$150.00	\$50-\$200	\$50 up to 25;\$100 26>49;\$200>50
	101 - 200	\$175.00		
	201 - 300	\$200.00		
	301 - 400	\$225.00		
	401 - 500	\$275.00		
	Over 500	\$300.00		
Fire System Test		\$110.00 min	\$55.00 per hr	
Pre-Fab Fireplace or Wood Stove		\$35.00	\$60.00	\$50.00
Chimney Liners		\$35.00	\$10.00	\$30.00
Fire Damper		\$20.00	\$10.00	\$28.00
Humidifier or Air Cleaner		\$35.00	\$20.00	\$25.00
Commercial Kitchen/Exhaust Hood		\$40.00	\$30.00	\$30.00
Exhaust Fans:	Residential Bath & Kitchen	\$10.00		\$28.00
	Up to 1,000 cfm	\$25.00		\$28.00
	> 1,000 cfm	\$35.00	\$40.00	\$72.00
Underground Fuel Storage Tank		\$45.00	per tank	
Above Ground Fuel Storage Tank		\$35.00	per tank	
Add on Fee		\$10.00		
Chiller		\$30.00		
Commercial/Industrial Scale		\$30.00		
Compressor		\$30.00		
Cooling Towers		\$30.00		
Evaporator Coils		\$30.00	\$28.00	
Extra Inspection		\$55.00	\$55.00	\$35.00
Fire Dept. Sprinkler System Plan Review		\$200.00		\$100.00
Fire Dept. Sprinkler System Hydrostatic Test		\$200.00		
Heat Recovery Units - residential		\$10.00		
Heat Recovery Units - commercial/inds		\$20.00		
Unit Ventilators/PTAC Units - residential		\$10.00	\$40.00	\$35 res; \$125 + \$15/\$1000 over \$10,000
Unit Ventilators/PTAC Units - commercial/ind		\$20.00		
Generator - residential		\$35.00	\$60.00	
Generator - commercial/ind		\$70.00		
Air Handler - residential		\$30.00	\$75.00	\$38.00
Air Handler - commercial/ind		\$60.00		
V.A.V. Boxes - residential		\$10.00		\$10.00

## Mechanical Fee Comparison to Other Communities

Schedule of Fees - Commercial						
Description	Permit Fee	Inspection Fee	Plan Review Fee	Other Fees	Total Fee	Notes
V.A.V. Boxes - commercial/ind		\$20.00				
Hot Water Heater - residential		\$25.00		\$30.00	\$11.00	
Hot Water Heater - commercial/ind		\$60.00		\$75.00		
Hot Water & Steam Distribution:	0" - 2"	\$30.00			\$50/first 40'+\$11/10'	
	2 1/4" - 4"	\$55.00			\$60/first 40'+\$11/10'	
	> 4"	\$75.00			\$88/first 40'+\$11/10'	
Reinspection		\$65.00		\$50.00	\$45.00	\$50-\$75/hr
Kitchen Exhaust Hood		\$40.00		\$50.00		
Lawn Sprinkler System		\$25.00				
Registration:		\$15.00		\$15.00	\$15.00	
Oil Burner	<200,000	\$30.00		\$75.00		\$20/3 yr
	200,000 to 500,000	\$40.00		\$75.00		
	>500,000	\$65.00		\$75.00		
Permit Renewal		50% of original actual	\$250.00 max		\$17.00	pro-rata
Postage	Minimum		\$1.00 min			
Plan Review	In-House	\$25.00	per hour			
	Outside Plan Review	120% of cost				
Special Inspection	2-hr Minimum	\$110.00 min	\$55.00 per hour	\$55.00	\$60.00	
Penalty for Work Started Without a Permit		2 times permit			2 times permit	2 times permit
Outside/replacement inspector		\$110.00 min	\$55.00 per hour			
Swimming Pool Boilers/Heaters)				\$75.00		\$68.00
Water Tower - commercial				\$75.00		
Water Tower - residential				\$60.00		
Heat Exchanger-solar panel				\$25.00		
Heat Pumps/Compressor				\$50-\$100		
Tanks (vary)				Various		
Infra-red units				\$50.00		
Grease duct					\$60.00	
Spray Booth					\$60.00	
Re-occupancy inspection						\$125-\$300
Tank removal						\$35.00
LP system						\$30 - \$50
Fire Pump						\$20.00
Additional equipment						\$40.00

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

Work Study: October 2, 2017

Board Meeting Date: October 3, 2017

## REQUEST FOR BOARD ACTION


Consent Agenda	New Business X	Unfinished Business	Public Hearing
ITEM (SUBJECT)	Public Act 152 Exemption Option		
DEPARTMENT	Supervisor Office		
PRESENTER	Nicole Sumpter, HR Director		
PHONE NUMBER	734.699.8900 ext. 9293		
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)			

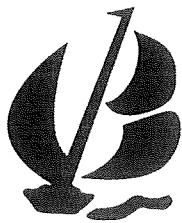
### Agenda topic

ACTION REQUESTED:	
Discussion of Resolution 2017-26 Medical Benefits limits Exemption for Calendar Year 2018	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
See Attached	

BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Approval of Resolution 2017-26

DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A

ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



# Charter Township of Van Buren

## BOARD OF TRUSTEES

SUPERVISOR  
Kevin McNamara

CLERK  
Leon Wright

TREASURER  
Sharry A. Budd

TRUSTEE  
Sherry A. Frazier

TRUSTEE  
Kevin Martin

TRUSTEE  
Reggie Miller

TRUSTEE  
Paul D. White

**Resolution No- 2017-26**  
October 2, 2017

## **RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

**WHEREAS**, 2011 Public Act 152 (the “Act”) was passed by the State legislature and signed by the on September 24, 2011:

**WHEREAS**, the Act contains three options for complying with the requirements of the Act:

**WHEREAS**, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option- limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4- “80%/20%” Option- limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8- “Exemption” Option- a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

**WHEREAS**, the **CHARTER TOWNSHIP OF VAN BUREN** has decided to adopt the annual Exemption option as its choice of compliance under the Act;

**NOW, THEREFORE, BE IT RESOLVED** the **CHARTER TOWNSHIP OF VAN BUREN** of **VAN BUREN CHARTER TOWNSHIP, MICHIGAN** elects to comply with the requirements of 2011 Public Act 152, the option for the medical benefit plan coverage year **JANUARY 1, 2018** through **DECEMBER 31, 2018**.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

NICK A. KHOURI  
STATE TREASURER

**September 15, 2017**

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS  
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2018**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

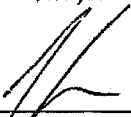
For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2017, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$ 6,344.80 times the number of employees and elected public officials with single-person coverage
- \$13,268.93 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$17,304.02 times the number of employees and elected public officials with family coverage.

The limits for 2018 equal the 2017 limits increased by **3.4 percent**. The 3.4 percent is the percentage change in the medical care component from the period September 2015-August 2016 to the period September 2016-August 2017.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2018, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- **\$ 6,560.52** times the number of employees and elected public officials with single-person coverage
- **\$13,720.07** times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- **\$17,892.36** times the number of employees and elected public officials with family coverage.

  
Nick A. Khouri  
State Treasurer

September 15, 2017