

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
JULY 18, 2016 WORK STUDY MEETING  
REVISED TENTATIVE AGENDA**

**ROLL CALL:**

Supervisor Combs \_\_\_\_\_  
Clerk Wright \_\_\_\_\_  
Treasurer Budd \_\_\_\_\_  
Trustee Hart \_\_\_\_\_  
Trustee Jahr \_\_\_\_\_

Trustee McClanahan \_\_\_\_\_  
Trustee Miller \_\_\_\_\_  
Engineer Nummer \_\_\_\_\_  
Attorney McCauley \_\_\_\_\_  
Secretary Montgomery \_\_\_\_\_

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Discussion on the re-appointments of Walter Rochowiak and Loretta Speaks to the Water and Sewer Commission with terms to expire June 1, 2018.
  2. Discussion on the Suburban Mobility Authority for Regional Transportation (SMART) municipal FY 2017 Credit Contract.
  3. Discussion on the request by Western Wayne Quilting Guild for a charitable gaming license to conduct a quilt raffle.
  4. Discussion on the 1<sup>st</sup> reading of Ordinance 7-19-16 to rezone parcel V125-83-045-99-0004-702 located on Ecorse Rd. from AG (Agricultural) to C (Commercial).
  5. Discussion on the Beck Ball Fields Pavilion Project Change Order.
  6. Discussion on awarding the Beck Ball Fields Pavilion Project contract to Rolar Property Services.
- .

**PUBLIC COMMENT:**

**ADJOURNMENT:**

**CLOSED SESSION:** To discuss the American Federation of State, County and Municipal Employees (AFSCME) Contract.

**ADJOURNMENT:**

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item \_\_\_\_\_

WORK STUDY MEETING DATE:  
2016-07-18

BOARD MEETING DATE:  
2016-07-19

Consent Agenda X


New Business \_\_\_\_\_

Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	Approval of Water & Sewer Commission Re-Appointments
DEPARTMENT	Public Works (Water & Sewer)
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

ACTION REQUESTED	
The Township Board to approve the re-appointments of Walter Rochowiak and Robert Cook for two year terms to the Water & Sewer Commission to expire June 1, 2018.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Both Ms. Speaks and Mr. Rochowiak have distinguished themselves in dedicated service on the Water & Sewer Commission. They bring extensive knowledge of Township water/sewer projects, history and budgets. They have submitted their appointment forms to the Supervisor's Office, expressing an interest in continuing to serve.	
BUDGET IMPLICATION	\$25.00 per meeting
IMPLEMENTATION NEXT STEP	If approved, Clerk to notify of reappointment.
DEPARTMENT RECOMMENDATION	Board approval of re-appointments
COMMITTEE/COMMISSION RECOMMENDATION	NA
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	The Director of Public Works requests that the Board of Trustees approve these reappointments as a consent agenda item at the July 18, 2016 Board meeting.
APPROVAL OF SUPERVISOR	

**CHARTER TOWNSHIP OF VAN BUREN  
BACKGROUND AND PERSONAL DATA OUTLINE ON CANDIDATE FOR  
APPOINTMENT TO COMMITTEES, COMMISSIONS AND BOARDS**

Committee, Commission or Board in which interested: Water & Sewer  
Commission

Name: LORETTA SPEAKS

Address: 8195 BELLEVILLE RD. BELLEVILLE, MI

Daytime Telephone: <sup>734</sup>6970367 ~~Evening~~ Telephone: <sup>CELL 734</sup>231-2312

Cellular Telephone: \_\_\_\_\_

Number of years you have been a Van Buren Township resident: 57 yrs.

High School: DEARBORN HIGH

College: HENRY FORD CC Degree/Courses: \_\_\_\_\_

Presently employed by: RETIRED

Job title: \_\_\_\_\_

Duties performed: \_\_\_\_\_

Current membership in organizations and offices held: Bd of Appeals,  
Water & Sewer and Recreation

Past membership in organizations and offices held: \_\_\_\_\_

Additional information and comments: \_\_\_\_\_

**RETURN COMPLETED FORM TO THE TOWNSHIP SUPERVISOR'S OFFICE,  
46425 Tyler Road, Belleville, Michigan 48111 (734) 699-8910**

Loretta Speaks 7-11-16  
Signature Date

# Charter Township of Van Buren

Agenda Item \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**WORK STUDY MEETING DATE: JULY 18, 2016**

**BOARD MEETING DATE: AUGUST 16, 2016**

Consent Agenda X

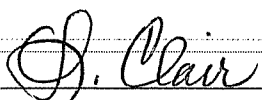
New Business

Unfinished Business

Public Hearing

<b>ITEM (SUBJECT)</b>	Suburban Mobility Authority for Regional Transportation Municipal (SMART) FY 2017 Municipal Credit Contract
<b>DEPARTMENT</b>	Parks & Recreation
<b>PRESENTER</b>	Director Jennifer Wright
<b>PHONE NUMBER</b>	734-699-8921
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	N/A

### Agenda topic

<b>ACTION REQUESTED</b>							
This is the annual approval of the FY 2017 Suburban Mobility Authority for Regional Transportation Municipal (SMART) Municipal Credit Contract same content from previous years.							
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>							
<p>This money is made available to Van Buren Township to use for transportation. The use of this money provides our elderly population within Van Buren Township the opportunity to get to and from the Senior Center, doctors appointments and various shopping centers.</p> <p>Township children and their families benefit by utilizing the transportation for the Day Camp Program ran by our Recreation Department.</p> <p>Many families could not participate in the Day Camp program or the benefits of the Senior Center without the transportation assistance.</p> <p>Monies received by SMART help cover driver's wages, gasoline, vehicle maintenance, vehicle supplies and vehicle repairs.</p> <p>The estimated funding level for FY 2017:</p> <table> <tr> <td>Recreation Transportation</td> <td>\$20,000.00</td> </tr> <tr> <td>Senior Transportation</td> <td>\$ 8,348.00</td> </tr> <tr> <td></td> <td>\$28,348.00</td> </tr> </table> <p>Local match of \$32,597.00 is met by the townships general fund and in kind services.</p>		Recreation Transportation	\$20,000.00	Senior Transportation	\$ 8,348.00		\$28,348.00
Recreation Transportation	\$20,000.00						
Senior Transportation	\$ 8,348.00						
	\$28,348.00						
<b>BUDGET IMPLICATION</b>	N/A						
<b>IMPLEMENTATION NEXT STEP</b>	Authorize the Supervisor and Clerk to execute the agreement.						
<b>DEPARTMENT RECOMMENDATION</b>	Supervisor and Clerk to execute the contract						
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A						
<b>ATTORNEY RECOMMENDATION</b>	N/A						
(May be subject to Attorney/Client Privilege and not available under FOIA)							
<b>ADDITIONAL REMARKS</b>							
<b>APPROVAL OF SUPERVISOR</b>							

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2017

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I, Linda, as the Supervisor of the Charter Township of Van Buren (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$28,348** in **Municipal Credit** funds as follows:

- (a) Transfer to TRANSFeree COMMUNITY Funding of: \$ \_\_\_\_\_
- (b) Van/Bus Operations At the cost of: \$ 28,348  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)

**Total \$28,348**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2018; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$ 0.00** in **Community Credit** funds available as follows:

- (a) Transfer to TRANSFeree COMMUNITY Funding of: \$ \_\_\_\_\_
- (b) Van/Bus Operations At the cost of: \$ \_\_\_\_\_  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ \_\_\_\_\_

**Total \$ 0.00**

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2017

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Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2017, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2019 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

CHARTER TOWNSHIP OF VAN BUREN

By: \_\_\_\_\_

Date \_\_\_\_\_

Its: Linda Combs, Supervisor

By: \_\_\_\_\_

Date \_\_\_\_\_

Its: Leon Wright, Clerk

Suburban Mobility Authority for  
Regional Transportation

Date \_\_\_\_\_

By: \_\_\_\_\_

John C. Hertel  
General Manager

# Charter Township of Van Buren


Agenda Item: \_\_\_\_\_

**WORK STUDY SESSION: July 18, 2016**  
**BOARD MEETING: July 19, 2016**

## REQUEST FOR BOARD ACTION

Consent Agenda	New Business	X	Unfinished Business	Public Hearing
ITEM (SUBJECT)	To consider approval of a resolution, "Local Governing Body Resolution for Charitable Gaming Licenses," as required by MCL.432.103(K)(ii).			
DEPARTMENT	Supervisors Office			
PRESENTER	Lianne Clair, Executive Assistant to the Supervisor			
PHONE NUMBER	734-699-8910			
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Pat Korgal, Western Wayne County Quilt Guild			

### Agenda topic

ACTION REQUESTED:	
Approval of a resolution, "Local Governing Body Resolution for Charitable Gaming Licenses," as required by MCL.432.103(K)(ii).	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
The Western Wayne Quilting Guild desires to conduct a quilt raffle. Due to the amount of money they expect to raise for their organization, the State requires that they apply for a Charitable Gaming License. The State requires such an applicant to submit documentation from the local municipality that recognizes charitable status. Furnished tangent to this request is a copy of the Quilt Guild's IRS letter ruling granting 501(c)(3) status to the group and other documentation demonstrating their activities in the community.	
BUDGET IMPLICATION	None.
IMPLEMENTATION NEXT STEP	Complete/sign the resolution and return it to the Quilt Guild.
DEPARTMENT RECOMMENDATION	Approval.
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

RESET

PRINT



State of Michigan  
Michigan Gaming Control Board  
Office of the Executive Director  
P.O. Box 30786  
Lansing, MI 48909  
Phone: (313) 456-4940  
Fax: (313) 456-3405  
Email: Millionaireparty@michigan.gov  
www.michigan.gov/mgcb

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_  
APPROVAL/DISAPPROVAL

### APPROVAL

### DISAPPROVAL

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS



INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 12 1996

WESTERN WAYNE COUNTY QUILTING  
GUILD, INC.  
C/O SUSAN JASZCZ  
164 BELLEVILLE  
BELLEVILLE, MI 48111

Employer Identification Number:  
38-3160182

DLN:  
315355051  
Contact Person:  
D. A. DOWNING  
Contact Telephone Number:  
(513) 684-3957

Accounting Period Ending:  
December 31  
Foundation Status Classification:  
509(a)(2)  
Advance Ruling Period Begins:  
August 14, 1995  
Advance Ruling Period Ends:  
December 31, 1999  
Addendum Applies:  
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

Letter 1045 (DO/CG)

3-4-96 aileen PC 3/8/96

WESTERN WAYNE COUNTY QUILTING

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of

Letter 1045 (DO/CG)

WESTERN WAYNE COUNTY QUILTING

the fifth month after the end of your annual accounting period. We charge a penalty of \$10 a day when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty we charge cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

You have agreed on your application for exemption under section 501(c)(3) of the Code that your exemption is effective August 14, 1995, the date your completed application was filed.

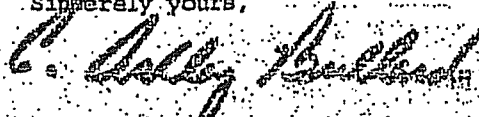
Since you have not indicated that you intend to finance your activities with the proceeds of tax exempt bond financing, in this letter, we have not determined the effect of such financing on your tax exempt status.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



C. Ashley Bullard  
District Director

Enclosure(s):  
Addendum  
Form 872-C

Letter 1045 (DO/CG)

WESTERN WAYNE COUNTY QUILTING

This modifies our letter of May 1994 in which your organization was held to be exempt under section 501(c)(7) of the Internal Revenue Code.

Letter 1045 (DO/CG)

ADDENDUM

Western Wayne County Quilting Guild, Inc.  
EIN 38-3160182

Your application indicates that you will conduct gambling as a part of your fundraising activities. We wish to draw your attention to the following requirements in this area:

---You must file Forms W-2 G on raffle and pull-tab prizes of \$600 or more. For bingo, Forms W-2 G are required only on prizes of \$1,200 or more.

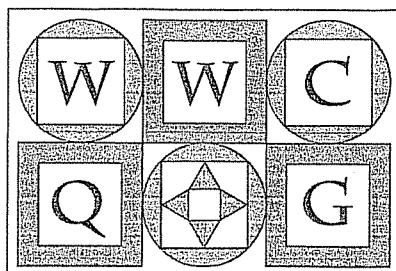
If the winner of a raffle, pull-tab, or bingo game refuses to give you his or her taxpayer identification number for a prize which requires the filing of a Form W-2 G, you must withhold income tax from the winnings under Back-up Withholding rules.

Even if the winner does furnish the identification number, you must still withhold income tax from raffle and pull-tab prizes exceeding \$5,000.

Please refer to the instructions for Form W-2 G for more information on these matters.

---Sections 4401 and 4411 of the Internal Revenue Code provide for special federal excise taxes on various forms of gambling. Your gross sales from pull-tabs will be subject to these taxes if any of the proceeds are used to benefit your members or officers, or to lower the dues which they would otherwise have to pay. If you are subject to the taxes, you will have to file monthly returns on Form 730, and annual returns on Form 11 C.

---Please be careful to comply with all requirements of state law pertaining to your gambling operations. Violations could lead to the loss of your tax exempt status or to the imposition of the Unrelated Business Income Tax under Section 511 of the Internal Revenue Code.



## Threads "N" Needles

March 2016

Western Wayne County Quilting Guild

### Meeting Site: Van Buren

Senior/Community Center 46425 Tyler Rd. Belleville, MI 48111 - Otisville Room

**Meeting Dates:** Second Saturday of each month 10:00 AM

**Website:** [www.wwcwg.org](http://www.wwcwg.org)

President	Sherry Jones
Vice President	Cherie Sirois/ and Shelly Florance
Secretary	Diane Briggman
Treasurer	Cathy Bradfield
Member at Large	Donna Hogue
Membership	Gale Reinhackel
Newsletter	Kathy Costanza

Newsletters are sent out 1<sup>st</sup> of month via **email** . Jan, Mar, May, July, Sept, Nov .

Send Articles to Kathy Costanza:  
[kahycostanza@hotmail.com](mailto:kahycostanza@hotmail.com)

## 2016 CALENDAR OF EVENTS

Board meetings 9:00 am – 10:00 am Otisville Room General  
Guild Mtg 10:00 am-3/3:30 pm Otisville Room

### General Guild Meeting Dates

January 9	Machine Trapunto Class
February 13	Flower Curling Class
March 12	Sit&Stitch @ Belleville Museum
April 9	Insight into Quilt Judging
May 9-12	Spring Retreat
May 14	Sit-n-Stitch
June 11	Charity Day
July 9	Machine Maintenance
August 13	Picnic
September 10	Sit-N-Stitch, Garage Sale
September 30-2	Fall Retreat
October 8 <sup>th</sup>	Christmas Gift Ideas
November 12	
December 10	Christmas Party

*Please* bring in a travel mug with a secure lid or water bottle with a cap to each meeting in the Otisville room. There are cups with secure lids in the guild cupboard. The Van Buren Center has painted and put new carpet in the room that we use. They allow us to have coffee and snacks. We want to please and we'll be more GREEN. Thank you.

Food Pantry items can be brought to any meeting!



## Meet Your WWCQG 2016 PRESIDENT Sherry Jones

- Recognition: Great job by Cherie Sirois teaching the Iron Caddy and Ironing Pad class. Have you finished yours?
- Thank you so much for the help of the Spring Retreat Committee members; Cherie Sirois, Kathy Miller, Gayle Vardy, Connie Kamm, and Kathy Brunton.
- A special thank you to Sherre Fairbanks and Gayle Vardy for the Spring Retreat name tags, they are just too cute!

### Coming Attractions:

- Spring Retreat Monday, May 9th, check in after 1 pm
- Spring Retreat Check out on Thursday, May 12th at noon
- Remember the Spring Retreat Theme is "Bling It On", so get out the sparkle, glitter, jewels, tiara's, etc.
- Have lots of special gifts and surprises for the Spring Retreat Attendees
- June 11th will be our Charity Day hosted by Cherie Sirois and myself
- Charity Day luncheon provided, friends and family members invited

### Miscellaneous:

- The Christmas Party Committee has also volunteered for August Picnic
- We have 32 reservations paid for the Spring Retreat
- Sew Elegant is offering us a 15% discount during the Spring Retreat
- Victoria's Heirloom & Quilt Shop will be closed during the Retreat, as her house is being repaired. She did promise a surprise for us at the Retreat Center
- Spring Retreat Challenge: You may make a Quilt Label that is 8 1/2" x 11" or smaller in any medium you prefer; ie, embroidery, applique, painted, colored, etc. Turn your entry into Kathy Miller when you arrive at the Retreat Center. Prizes for Funniest, Weirdest, Cutest, and Best Embellished
- Spring Retreat Fat Quarter Drawing: For each Fat Quarter you donate, your name will go in a drawing to win a bundle of Fat Quarters at breakfast on Thursday morning. Give your Fat Quarters to Gayle Vardy when you arrive at the Retreat Center
- By the way, the Director of the Lake Huron Retreat Center phoned me and advised that they are not changing their rules, therefore, we will still have use of the Chapel and both meeting rooms in the future. And, I will continue to host the Spring Retreat. Contact me if you would like to help with future retreats.
- A small group of us were able to attend the Sauder Village 40th Annual Quilt Show last week. It was a beautiful show!

## 2016 Challenge

This year's quilt challenge is Fidget quilts! Fidget quilts were made for therapeutic quilts for elderly patients or anyone suffering from brain trauma and impairments. Fabrics used can be any texture, pattern or color, such as velvets, sateen, brocade, corduroy, fleece, fake fur or lace. They can be made in blocks or one piece, your choice. Embellishments such as buttons, zippers, lace, rickrack, braids and ribbons can be added and secured. Use your imagination and have fun. Quilts can be any size.

Western Wayne County Quilting Guild  
Founded in 1994

Preliminary  
Donation  
WORKSHEET

Belleville Chamber of Commerce Member

Our Charitable Support Includes

We gave quilts and clothing to Girlstown Foundation for approximately 10 years

We make a Raffle Quilt each year, the ticket sales go to charity project supplies and donations

We made quilts for beds at the two Van Buren Fire Stations

We gave a supply of blankets for the Belleville Police Cars

We made a bunk bed quilt for a teaching, sailing ship, The Amistaad.

We have given quilts to local neighbors in need through our 'We Care Program' for over 10 years. (add more, a total

- Fire Victims
- Detroit Children's Hospital patients, over 3,200 quilts since 1994
- Cloth bear pillows, over 10,000 since 1994
- Habitat for Humanity, over 30 since 2000
- We donated summer quilts to Haiti, via the Faith Methodist Church
- Doll quilts to Mott Children's Hospital patients, over 40 in 2015

We donated our time to The Belleville Area Museum for the month of March to showcase a selection of quilts and act as Docents to visitors to help the Museum bring in visitors and admissions to the Museum for approximately 13 years.

We sew with children on a Saturday at the Museum in March. Sewed with Girl Scouts in 2016.

We made over 75 placemats for the Birthday Group at the VB Senior Center

We have donated quilts and clothing to children and monetarily to Adopt-A-Child-Size

We donated receiving blankets to Project Linus

We donated 22 fleece and crocheted blankets to Overland Park Police Department through a member's daughter

We made over 75 pillowcases for the Million Pillow Case Challenge through Mott Children's Hospital



We have donated monetarily to:

Goodfellows

Fire Safety House

D.A.R.E. Program

Quilt Collection Preservation

Old Belleville High School Auditorium 'Adopt a Seat'

Belleville First United Methodist Church, when we were  
located on their premises

Belleville First United Methodist Church Food Pantry (15yrs)

Haven Safe House

Belleville Area Museum

Michigan 'Make A Wish'

Van Buren Senior/Community Center, also in kind

Susan B. Koman Breast Cancer Walk/Run

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

**WORK STUDY MEETING DATE: 7/18/16**

**1<sup>ST</sup> READING BRD MTG. DATE: 7/19/16**

**2<sup>ND</sup> READING BRD MTG. DATE: 8/16/16**

Consent Agenda \_\_\_\_\_


New Business   X  

Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	To consider approval of the 1 <sup>st</sup> reading of Ordinance 7-19-16 to rezone parcel V125-83-045-99-0004-702, located on Ecorse Road, from AG (Agricultural) to C (Local Business).
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP, Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	N/A

### Agenda topic

<b>ACTION REQUESTED</b>	
To consider approval of the 1 <sup>st</sup> reading of the proposed Ordinance 7-19-16 to amend the Charter Township of Van Buren's Zoning Ordinance to rezone parcel V125-83-045-99-0004-702, which is located on the south side of Ecorse Road between Hannan Road and I-275, from AG (Agricultural) to C (Local Business).	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
<p>The Van Buren Township LDFA owns this property on Ecorse Road and has asked that I make a formal request of the Planning Commission and Township Board to have the property rezoned from AG (Agricultural) to C (Local Business). One of the basic functions of the LDFA is to promote economic growth within the LDFA district and rezoning this property from a primarily non-commercial district to a commercial district would assist with this. The LDFA plans to sell the property through an open competitive RFP process where interested parties could propose a bid amount and intended use of the property to the LDFA. Adjusting the zoning from AG to C would allow for additional flexibility on the part of the bidders and allow for more options to develop the property.</p> <p>The Planning Commission held a public hearing on this rezoning request on June 22, 2016 and at that meeting the Planning Commission recommended that the Township Board approve the rezoning request. I have attached the rezoning application, the public hearing mailing, minutes of the June 22, 2016 Planning Commission meeting, an area map, and the staff report prepared for the rezoning request for your review. I look forward to the Township Board's discussion on the matter.</p>	
<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	If the 1 <sup>st</sup> reading is approved, the Township Board will have to conduct a 2 <sup>nd</sup> reading of the Zoning Ordinance amendment.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	Approval
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	

**CHARTER TOWNSHIP OF VAN BUREN  
WAYNE COUNTY, MICHIGAN  
ORDINANCE 07-19-16**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF VAN BUREN ZONING ORDINANCE 06-02-92, AS AMENDED, BY AMENDING THE ZONING MAP IN CONNECTION THEREWITH.

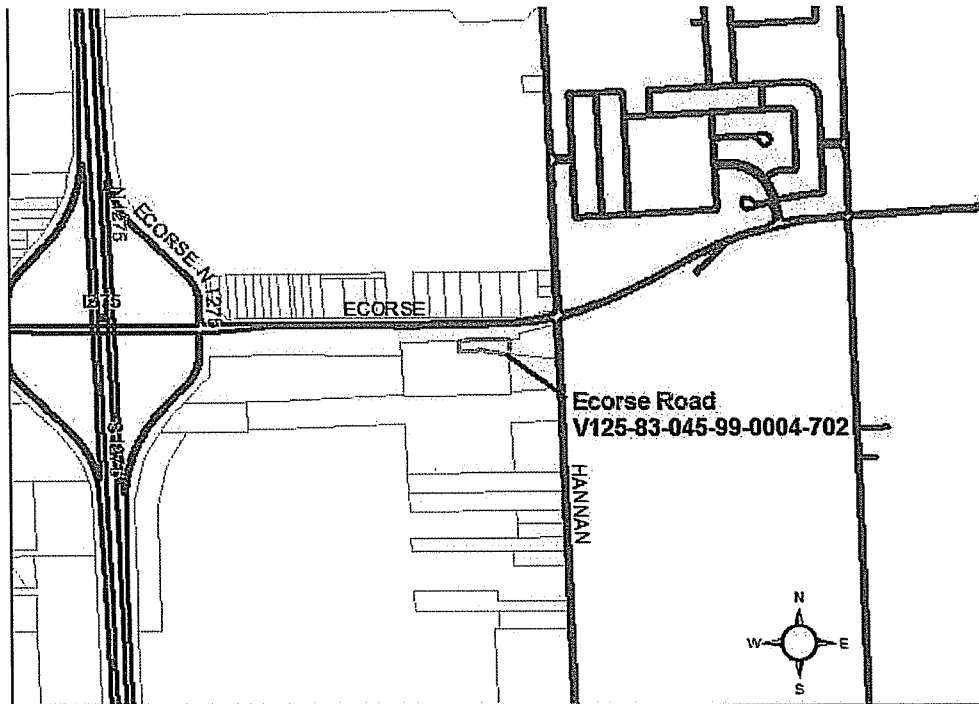
**The Charter Township of Van Buren Ordains:**

**SECTION 1. ORDINANCE AMENDMENT.**

The Zoning Map in connection with the Charter Township of Van Buren Zoning Ordinance shall be amended as follows:

**Ordinance No. 07-19-16**

A request to amend the Charter Township of Van Buren Zoning Ordinance 06-02-92, as amended, to amend the zoning map by rezoning parcel V125-83-045-99-0004-702 from AG (Agricultural) to C (Local Business).



This property is located on the south side of Ecorse Road between Hannan Road and I-275.

**SECTION 2. SEVERABILITY**

In the event any article, section, paragraph, sentence, clause, or word of this ordinance is deemed invalid or unconstitutional by any court of competent jurisdiction, such portion deemed severable and shall not affect the validity of the remaining portions of this ordinance.

**SECTION 3. REPEALER.**

Any and all ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

**SECTION 4. EFFECTIVE DATE.**

The provisions of this Ordinance are hereby ordered to take effect seven (7) days after publication of the notice of adoption in a newspaper of general circulation within the Township. This Ordinance shall be immediately recorded by the Township Clerk in the Township Ordinance Book as soon as it is adopted, which record shall be authenticated by the signatures of the Supervisor and Clerk and shall be published in a newspaper of general circulation in the Township within fifteen (15) days of passage. A copy of this Ordinance may be purchased or inspected at the Clerk's Office, 46425 Tyler Road, Van Buren Township, MI 48111 during normal business hours.

This Ordinance is hereby declared to have been adopted by the Board of Trustees of the Charter Township of Van Buren, County of Wayne, State of Michigan, at a Regular Meeting, called and held on the \_\_\_\_ day of \_\_\_\_\_, 2016.

YEAS:

NAYS:

ABSENT:

ABSTAINED:

I hereby approve the foregoing Ordinance,

\_\_\_\_\_  
Leon Wright, Clerk

\_\_\_\_\_  
Linda Combs, Supervisor

Adopted:

Published:

Effective:



# Memo

**DATE:** June 17, 2016  
**TO:** Planning Commission  
**FROM:** Ron Akers, AICP – Director of Planning & Economic Development  
**RE:** 16-020 Rezoning Request on Ecorse Road

---

## Staff Report

**File Number:** 16-020

**Site Address:** N/A

**Parcel Number:** 125-83-045-99-0004-702

**Parcel Size:** 1.04 Acres

**Location:** South side of Ecorse Road, East of I-275 & West of Hannan Rd

**Applicant:** Van Buren Township Local Development Finance Authority, 46425 Tyler Rd, Van Buren Township, MI 48111

**Property Owner:** Same as applicant.

**Request:** Applicant is requesting to rezone their property located on Ecorse Road from AG, Agricultural to C, Local Business.

**Zoning and Existing Use:** AG, Agricultural & vacant.

**Adjacent Zoning and Existing Uses:**

**North:** AG (Agricultural) & Vacant, Single Family Residential

**East:** AG (Agricultural) & Vacant

**South:** AG (Agricultural) & Vacant

**West:** C (Local Business District) & Vacant

**Other:** Public hearing notices were published in the Belleville Area Independent on June 2, 2016 and notices were sent to all property within 300' of the subject property on June 2, 2016 in accordance with the Zoning Enabling Act.

**Summary:**

The Van Buren Township LDFA owns this property on Ecorse Road and had initially asked me to make a formal request of the Planning Commission and Township Board to rezone the property from AG (Agricultural) to C-1 (General Commercial). After presenting this to the Planning Commission the board determined that C-1 was not consistent with the Master Plan for this area and recommended that the LDFA seek to rezone the property C (Local Business District) instead. Based on that recommendation I have brought this new request before you.

One of the basic functions of the LDFA is to promote economic growth within the LDFA district and rezoning this property from a primarily non-commercial use district to a non-commercial use district would further accomplish this. The LDFA plans to sell the property through an open competitive RFP process where interested parties could propose a bid amount and intended use of the property to the LDFA. Adjusting the zoning from AG to C would allow for additional flexibility on the part of the bidders and allow for more options to develop the property.

**Master Plan:**

The Ecorse and Haggerty Road Plan designates this area as having a future land use designation as mixed-use. The Mixed Use future land use designation is described as follows:

*“Mixed Use: Residential uses in a mixed use district could include single family or moderate density housing. Commercial uses would be compatible with a residential neighborhood and would be pedestrian friendly. Commercial use also can be limited to a maximum percentage of the project to prevent strip commercial development. Moderate density town home developments are appropriate for shallow parcels with large frontage exposure and higher volumes of traffic. When mixed appropriately with limited office, restaurant, and retail use, such developments become vital and attractive communities...”*

There is currently no Mixed Use zoning district in our zoning ordinance, but other districts have been previously considered by the Planning Commission as begin consistent with this future land use designation. This item was last addressed in 2013 on an adjacent property when the Planning Commission determined that rezoning the adjacent property to C (Local Business District) was consistent with the Ecorse Haggerty Road Corridor Plan.

The C district’s purpose is described as, “intended to permit retail business and service uses which are needed to serve nearby residential areas.” This district designation is similar to the commercial uses outlined for the mixed use district without the residential component. When a mixed use district is created, transitioning residential uses into the district will be fairly straightforward as the commercial uses permitted in the district are intended to be in close proximity to residential uses. Based on this and previous Planning Commission recommendations this zoning designation is compliant with the Township’s plans.

**Zoning:**

Existing AG, Agricultural: Permitted Uses – Single family dwellings, farm buildings and greenhouses; farms; truck gardening; tree and shrub nurseries; stables; cemeteries; and temporary buildings for the sale of produce. Special Uses – Raising of fur bearing animals; dog kennels; parks; country clubs; gun clubs; golf driving ranges; group day care homes; removal operations; retail sales of goods as it relates to agricultural operations; golf courses; churches; child care centers; adult day care centers; Planned Residential Developments; and utility buildings.

Proposed C, Local Business District: Permitted Uses – Clothing Services; service establishments; office-type business related to executive, administrative or profession occupations; medical and dental offices; food sales businesses and restaurants; personal services; retail sales; public and private schools or colleges; private instructional institutions; retail plumbing shops without outdoor storage; accessory structures; and adult day care centers. Special Uses – Publicly owned buildings; child care centers; greenhouses and nurseries; similar uses which fit with the intent of the district.

Many of these uses are consistent with the commercial uses you would find in a mixed use area.

**Other Considerations:**

The C zoning district would be consistent with the adjacent property to the east. There is a consent judgement on the property to the east which allows for certain commercial uses (i.e. filling station) in addition to the uses that are allowed in the C district. The adjacent parcels to the west and south are zoned AG and are currently vacant.

The rezoning should have a limited impact on traffic or infrastructure. The property has frontage on Ecorse road which should be adequately size to fit a commercial use.

**Recommendation:**

Staff is recommending that the Planning Commission recommend approval of the application to rezone the property located at 125-83-045-99-0004-702 from AG to C based on the following findings:

- A. The C, Local Business zoning district will be consistent with the adjacent property to the east.
- B. The proposed rezoning would be consistent with the mixed use future land use designation in the Ecorse Haggerty Road Corridor Plan which allows for “commercial uses compatible with a residential neighborhood...”
- C. The proposed rezoning would have a minor if any impact on current traffic or infrastructure.

# PLANNING & ZONING APPLICATION

Case number 16-020

Date Submitted 4-18-16

## APPLICANT INFORMATION

Applicant VB T LDFA Phone 734-699-8913  
 Address 46425 Tyler Fax \_\_\_\_\_  
 City, State Van Buren Twp, MI Zip 48111  
 E-mail ralors@vanburen-mi.org Cell Phone Number \_\_\_\_\_  
 Property Owner VB T LDFA Phone \_\_\_\_\_  
 (if different than applicant)  
 Address \_\_\_\_\_ Fax \_\_\_\_\_  
 City, State \_\_\_\_\_ Zip \_\_\_\_\_  
 Billing Contact \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Fax \_\_\_\_\_  
 City, State \_\_\_\_\_ Zip \_\_\_\_\_

## SITE/PROJECT INFORMATION

Name of Project Rezoning - Ecorse Road Property  
 Parcel Id No. V125-83-045-99-8004-702 Project Address N/A  
 Attach Legal Description of Property  
 Property Location: On the S Side of Ecorse Road; Between Hendon Road  
 and I-275 Road. Size of Lot Width ~430' Depth ~90'  
 Acreage of Site 1.04 Total Acres of Site to Review 1.04 Current Zoning of Site AG  
 Project Description: Request rezoning of above mentioned  
property from AG to C-1.  
 Is a re-zoning of this parcel being requested? Yes ☒ YES (if yes complete next line) NO  
 Current Zoning of Site AG Requested Zoning C-1

## SPECIAL PERMIT INFORMATION

Does the Proposed Use Require Special Approval? YES (if yes complete next line) NO  
 Section of Zoning Ordinance for which you are applying \_\_\_\_\_  
 Is there an official Woodland within parcel? Woodland acreage \_\_\_\_\_  
 List total number of regulated trees outside the Woodland area? Total number of trees \_\_\_\_\_  
 Detailed description for cutting trees \_\_\_\_\_

If applicable application **MUST** be accompanied with a Tree Survey or statement of no trees, which incorporates all the requirements listed in Section 4.45 of Zoning Ordinance 6-2-92, as amended.

## OWNER'S AFFIDAVIT

VB T LDFA (Ron Akers's representative)

Print Property Owners Name

[Signature]  
 Signature of Property Owner

4-19-16

Date

STATE OF MICHIGAN  
 COUNTY OF WAYNE

The undersigned, being duly sworn, deposes and says that the foregoing statements and answers herein contained and accompanied information and date are in all respects true and correct.




















Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

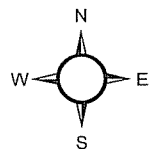
Notary Public, \_\_\_\_\_ County, Michigan My Commission expires \_\_\_\_\_, 20\_\_\_\_  
 Rev 1/12/06



# 16-020 Rezoning Ecorse Road



	Subject Parcel	<b>Zoning</b>		C-1		M-2		R-1B		RMH
	Street Centerline		AG		C-2		M-T		R-1C	
	Parcel Boundaries		AP		FS		O-T		R-2A	
			C		M-1		R-1A		RM	



Source: Van Buren Township GIS,  
Michigan Center for Geographic Information.  
Please note parcel boundaries are approximate  
and may not be accurate.

1 inch = 300 feet

**CHARTER TOWNSHIP OF VAN BUREN  
PLANNING COMMISSION  
PUBLIC HEARING**

Notice is hereby given that the Charter Township of Van Buren Planning Commission will hold a public hearing on **Wednesday, June 22, 2016 at 7:30 p.m.**, in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, Wayne County, Michigan to consider a request to rezone the following described parcels.

**Case 16-020:** Parcel tax ID number **V-125-83-045-99-0004-702**, is the subject parcel of this hearing. The subject parcel measures approximately 1.04 acres, and is located on the south side of Ecorse Road, west of Hannan Road. The Public Hearing is in regards to amending the Charter Township of Van Buren zoning map by rezoning the subject property from **AG (Agricultural) District to C (Local Business) District**.

Written comments will be accepted by the Planning and Economic Development Department at 46425 Tyler Road, Van Buren Township, MI 48111 or by e-mail at [rakers@vanburen-mi.org](mailto:rakers@vanburen-mi.org) until 4:00 p.m. on the hearing date.

In compliance with the Americans with Disabilities Act, reasonable accommodations will be made available with advance notice.

**CHARTER TOWNSHIP OF VAN BUREN  
PLANNING COMMISSION  
JUNE 22, 2016  
MINUTES - DRAFT**

Chairperson Thompson called the meeting to order at 7:30 p.m.

**ROLL CALL:**

**Present:** Jackson, Boynton, Budd, Franzoi and Thompson.

**Excused:** Atchinson and Kelley.

**Staff:** Director Akers, Deputy Director Best and Secretary Harman.

**Planning Representatives:** McKenna Associate, Sally Hodges and Wade Trim Associate, David Nummer.

**Audience:** Five (5).

**APPROVAL OF AGENDA:**

**Motion Boynton, Franzoi second to approve the agenda of June 22, 2016 as presented.**

**Motion Carried.**

**APPROVAL OF MINUTES:**

**Motion Budd, Boynton second to approve the regular meeting minutes from June 8, 2016 as presented. Motion Carried.**

**PUBLIC HEARING:**

**ITEM # 1                      CASE #16-020 RZ**

**TITLE:                      THE APPLICANT, VAN BUREN TOWNSHIP LOCAL DEVELOPMENT FINANCE AUTHORITY, IS REQUESTING TO REZONE APPROXIMATELY 1.04 ACRES CURRENTLY ZONED AG (AGRICULTURE) TO C (GENERAL BUSINESS DISTRICT).**

**LOCATION:                      PARCEL TAX ID NUMBER V125-83-045-99-0004-702 IS THE SUBJECT PARCEL OF THIS HEARING. THE SUBJECT PARCEL MEASURES APPROXIMATELY 1.04 ACRES, AND IS LOCATED ON THE SOUTH SIDE OF ECORSE, WEST OF HANNAN.**

**Motion Boynton, Franzoi second to open the public hearing. Motion Carried.**

Director Akers gave the presentation. The applicant, Van Buren Township Local Development Finance Authority (LDFA), is planning to sell the subject parcel and is requesting to rezone the property from AG (Agriculture) to C (General Business District) to allow more options for future development of the property and to promote economic growth within the township. The rezoning of the property fits within the mixed use future land designation in the Township Master Plan.

Director Akers presented his review letter dated 6-17-16 recommending approval of the application to rezone the property based upon the findings referenced in the letter. In addition, the staff report asked to have the rezoning request placed under "New Business" for action by the Planning Commission.

No comments from the audience.

**Motion Boynton, Budd second to close the public hearing. Motion Carried.**

**CORRESPONDENCE: None.**

**NEW BUSINESS:**

**ITEM # 1                    CASE #16-020 RZ**

**TITLE:                    THE APPLICANT, VAN BUREN TOWNSHIP LOCAL DEVELOPMENT FINANCE AUTHORITY, IS REQUESTING TO REZONE APPROXIMATELY 1.04 ACRES CURRENTLY ZONED AG (AGRICULTURE) TO C (GENERAL BUSINESS DISTRICT).**

**LOCATION:                PARCEL TAX ID NUMBER V125-83-045-99-0004-702 IS THE SUBJECT PARCEL OF THIS HEARING. THE SUBJECT PARCEL MEASURES APPROXIMATELY 1.04 ACRES, AND IS LOCATED ON THE SOUTH SIDE OF ECORSE, WEST OF HANNAN.**

Commissioners discussed this item in the Public Hearing. No further comments.

**Motion Boynton, Jackson second to recommend to the Township Board the applicant, Van Buren Township Local Finance Development Authority, request to rezone approximately 1.04 acres currently zoned AG (Agriculture) to C (General Business District), subject parcel is located on the south side of Ecorse, west of Hannan, parcel number V125-83-045-99-0004-702. Motion Carried.**

**ROLL CALL:**

**Yeas: Franzoi, Jackson, Boynton, Budd and Thompson.**

**Nays: None.**

**Absent: Atchinson and Kelley.**

**Motion Carried.**

**ITEM # 2                    CASE #14-025 SPR**

**TITLE:                    THE APPLICANT, DENTON PARTNERS LLC, IS REQUESTING FINAL SITE PLAN APPROVAL TO CONSTRUCT A DRIVE-THROUGH RESTAURANT AS REQUIRED IN SECTION 12.03 OF TOWNSHIP ZONING ORDINANCE 06-02-92, AS AMENDED.**

**LOCATION:                PARCEL TAX ID NUMBER V-125-83-018-02-0134-006, -007, -008, -009 AND -010, ALSO KNOWN AS 49230 MICHIGAN AVENUE AND 5825 DENTON ROAD, IS THE SUBJECT OF THIS HEARING. THE SITE MEASURES APPROXIMATELY 1.99 ACRES IN AREA AND IS CURRENTLY ZONED C-1 (GENERAL BUSINESS). THE PROPERTY IS LOCATED AROUND THE NORTHEAST CORNER OF MICHIGAN AVENUE AND DENTON ROAD.**

Engineer Thom Demond gave the presentation for the applicant. The applicant is requesting to demolish the Willow Creek Party store and construct a gas station with a drive-through restaurant.

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

Work Study Date: 7/18/16

1<sup>st</sup> Board Meeting: 7/19/16

Consent Agenda \_\_\_\_\_

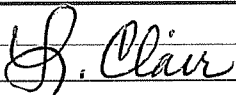
New Business X

Unfinished Business: \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	Request to approval Change Order #1 for the Beck Ball Fields Pavilion Project.
DEPARTMENT	Planning and Economic Development
PRESENTER	Matthew R. Best – Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8926
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

ACTION REQUESTED	
Request to approval Change Order #1 for the Beck Ball Fields Pavilion Project. This change order reduced the contract scope and cost from \$106,293.43 to \$78,739.99	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
The original scope of work was reduced due to budgetary constraints, thereby resulting in the need for the change order reducing the cost. The main change was a reduction in pavilion size from 30' x 44' to 26' x 32' .	
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Signature on contracts and construction
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



# WADE TRIM

July 12, 2016

Van Buren Township  
46425 Tyler Road  
Van Buren Township, MI 48111

Attention: Ms. Jennifer Wright, Director of Parks and Recreation

Re: Recommendation for Award of Construction Contract  
Beck Ball Fields Pavilion Project

Dear Ms. Wright:

On May 19, 2016, bids for the Beck Ball Fields Pavilion Project were received, opened, and read aloud at the Township Hall. The project includes the construction of a new pavilion and associated landscaping. Four prospective Contractors, including one local Contractor, submitted bids for this Project as shown in the attached bid tabulation. A summary of the bids is as follows:

<i>Contractor</i>	<i>Total Bid</i>
Rolar Property Services	\$106,293.43
Cross Renovation	\$159,778.30
Davenport Brothers Construction	\$162,773.50
Sorenson Gross	\$208,506.79

The Township purchasing policy does allow for a local contractor that is within 5% of the low bid to be considered for the bid award; however, in this case the one local contractor was not within 5% of the low bid, so that is not a factor in this bid recommendation.

This project is being funded through Community Development Block Grant (CDBG) funding. The budget for this project is \$79,665 which is substantially less than the low bid. After the bid opening, we worked with the low bidder to change the scope of the project such that the price for the work would be within the Township's budget. The primary change was to reduce the size of the pavilion from the original size of 30' x 44' to a smaller size of 26' x 32', and to remove the electrical service component from the project. We also reduced some of the landscaping quantities. These changes reduced the project cost to \$78,739.99 as shown on the attached bid tabulation.

Since the original bid is the basis for the new reduced price, it would be appropriate for the Township to award the contract to the low bidder in the original amount of the bid (\$106,293.43) and then, once we have an approved contract, the Board could take an action to approve a change order which would reduce the quantities and change the pavilion size such that the project cost would be at the lower.

## Recommendation

Wade Trim Associates, Inc.  
500 Griswold Avenue  
Suite 2500  
Detroit, MI 48226

313.961.3650  
313.961.0898 fax  
www.wadetrim.com



Van Buren Township  
July 12, 2016  
Page 2

We recommend that the Township award the contract for the Beck Ball Fields Pavilion Project to Rolar Property Services in the amount of \$106,293.43. We further recommend that following bid award, the Township Board approve Change Order #1 which will reduce the scope of the work to \$78,739.99.

We also recommend that a 10% contingency amount be approved for use at the direction and discretion of the Director of Parks and Recreation to address changes and unforeseen conditions that may arise during construction.

If you have any questions regarding the bidding process, please do not hesitate to contact us.

Very truly yours,

Wade Trim Associates, Inc.

  
David M. Nummer, PE

DMN:jel  
VBN 2263-01T  
20160712Wright  
Attachment

**WADE TRIM  
BID TABULATION**

SUBJECT 2016 Beck Ball Field Pavilion  
JOB NO. VBN 2263-01T  
CLIENT: Charter Township of Van Buren  
DATE: July 12, 2016  
Bid Date: May 19, 2016

**PAY ITEM  
NUMBER DESCRIPTION**

PAY ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	Rolar Property			Cross Renovation	Davenport Bros. Const.	Sorenson Gross	Change Order 1	
				QUANTITY	UNIT	Services				QUANTITY	Rolar Property Services
1	Site Grading	1	L.S.	1		\$3,000.00	\$10,000.00	\$8,500.00	\$19,279.00	1	\$3,000.00
						\$3,000.00	\$10,000.00	\$8,500.00	\$19,279.00		\$3,000.00
						\$3,000.00	\$10,000.00	\$8,500.00	\$19,279.00		\$3,000.00
2	Relocate Tree	1	Each	1		\$1,200.00	\$2,667.00	\$1,500.00	\$455.00	0	\$0.00
						\$1,200.00	\$2,667.00	\$1,500.00	\$455.00		\$0.00
						\$1,200.00	\$2,667.00	\$1,500.00	\$455.00		\$0.00
3	Sidewalk, Concrete, 4 inch	390	Sft	390		\$8.50	\$6.87	\$25.00	\$12.84	390	\$8.50
						\$3,315.00	\$2,601.30 *	\$9,750.00	\$5,007.60 *		\$3,315.00
						\$3,315.00	\$2,600.00	\$9,750.00	\$7,601.00		\$3,315.00
4	Electrical Service and Appurtenances	1	L.S.	1		\$12,500.00	\$8,000.00	\$13,500.00	\$29,601.00	1	\$0.00
						\$12,500.00	\$8,000.00	\$13,500.00	\$29,601.00		\$0.00
						\$12,500.00	\$8,000.00	\$13,500.00	\$29,601.00		\$0.00
5	Soil Erosion and Sedimentation Control	1	L.S.	1		\$1,000.00	\$500.00	\$3,000.00	\$174.00	1	\$1,000.00
						\$1,000.00	\$500.00	\$3,000.00	\$174.00		\$1,000.00
						\$1,000.00	\$500.00	\$3,000.00	\$174.00		\$1,000.00
6	Restoration with 4-inches Topsoil, Seed, Fertilizer and Mulch	1	L.S.	1		\$3,334.00	\$3,334.00	\$7,500.00	\$21,518.00	1	\$3,000.00
						\$3,334.00	\$3,334.00	\$7,500.00	\$21,518.00		\$3,000.00
						\$3,334.00	\$3,334.00	\$7,500.00	\$21,518.00		\$3,000.00
7	Amelanchier Grandiflora, 'Autumn Brilliance' Autumn Brilliance Serviceberry, 6' Ht., B&B	4	Each	4		\$495.00	\$556.00	\$375.00	\$531.30	3	\$495.00
						\$1,980.00	\$2,224.00	\$1,500.00	\$2,125.20 *		\$1,485.00
						\$1,980.00	\$2,224.00	\$1,500.00	\$2,125.00		\$1,485.00
8	Juniperis Chinensis, 'Sargentii Viridis', Sargent Viridis Juniper, 3 gal. Cont.	16	Each	16		\$84.32	\$112.00	\$125.00	\$83.49	9	\$84.32
						\$1,349.12 *	\$1,792.00	\$2,000.00	\$1,335.84 *		\$758.88
						\$1,350.00	\$1,792.00	\$2,000.00	\$1,336.00		\$758.88
9	Itea Virginica, 'Little Henry', Little Henry Sweetspire, 3 gal. Cont.	41	Each	41		\$77.45	\$112.00	\$75.00	\$83.49	29	\$77.45
						\$3,175.45 *	\$4,592.00	\$3,075.00	\$3,423.09 *		\$2,246.05
						\$3,175.00	\$4,592.00	\$3,075.00	\$3,423.00		\$2,246.05
10	Landscape Edging, Aluminum	138	Lft	138		\$5.97	\$12.00	\$3.25	\$9.87	98	\$5.97
						\$823.86 *	\$1,656.00	\$448.50	\$1,362.06 *		\$585.06
						\$825.00	\$1,656.00	\$448.50	\$1,362.00		\$585.06
11	Concrete Pad with Pier Footings (30' x 44')	1	L.S.	1		\$20,500.00	\$44,727.00	\$24,000.00	\$31,907.00	1	\$14,400.00
						\$20,500.00	\$44,727.00	\$24,000.00	\$31,907.00		\$14,400.00
						\$20,500.00	\$44,727.00	\$24,000.00	\$31,907.00		\$14,400.00
12	Pavilion, 30' x 44', Complete	1	L.S.	1		\$54,450.00	\$77,685.00	\$88,000.00	\$92,319.00	1	\$48,950.00
						\$54,450.00	\$77,685.00	\$88,000.00	\$92,319.00		\$48,950.00
						\$54,450.00	\$77,685.00	\$88,000.00	\$92,319.00		\$48,950.00
Total Base Bid Items 1 through 12						\$106,293.43 *	\$159,778.30 *	\$162,773.50	\$208,506.79 *		\$78,739.99
						\$106,295.00	\$159,777.00	\$162,773.50	\$211,100.00		\$78,739.99
13	Concrete Pad with Pier Footings (30' x 50')	1	L.S.	1		\$23,000.00	\$47,527.00	\$30,000.00	\$23,481.00		\$23,481.00
						\$23,000.00	\$47,527.00	\$30,000.00	\$23,481.00		\$23,481.00



WADE TRIM  
 BID TABULATION  
 SUBJECT 2016 Beck Ball Field Pavilion  
 JOB NO. VBN 2263-01T  
 CLIENT: Charter Township of Van Buren  
 DATE: July 12, 2016  
 Bid Date: May 19, 2016

PAY ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	Change Order 1			
				Rolar Property Services	Cross Renovation	Davenport Bros. Const.	Sorenson Gross
14	Pavilion, 30' x 50', Complete	1	L.S.	\$23,000.00	\$47,527.00	\$30,000.00	\$23,481.00
				\$61,450.00	\$89,085.00	\$98,000.00	\$77,304.00
				\$61,450.00	\$89,085.00	\$98,000.00	\$77,304.00
Total Additive Alternate No. 1				\$115,793.43 *	\$173,978.30 *	\$178,773.50 *	\$185,065.79 *
Items 1 through 10 and 13 and 14				\$115,795.00	\$173,977.00	\$290,773.50	\$100,185.00
15	Brick Base at Columns	1	L.S.	\$10,500.00	\$10,121.00	\$15,000.00	\$17,009.00
				\$10,500.00	\$10,121.00	\$15,000.00	\$17,009.00
				\$10,500.00	\$10,121.00	\$15,000.00	\$17,009.00

REV#	DATE	DESCRIPTION	BY

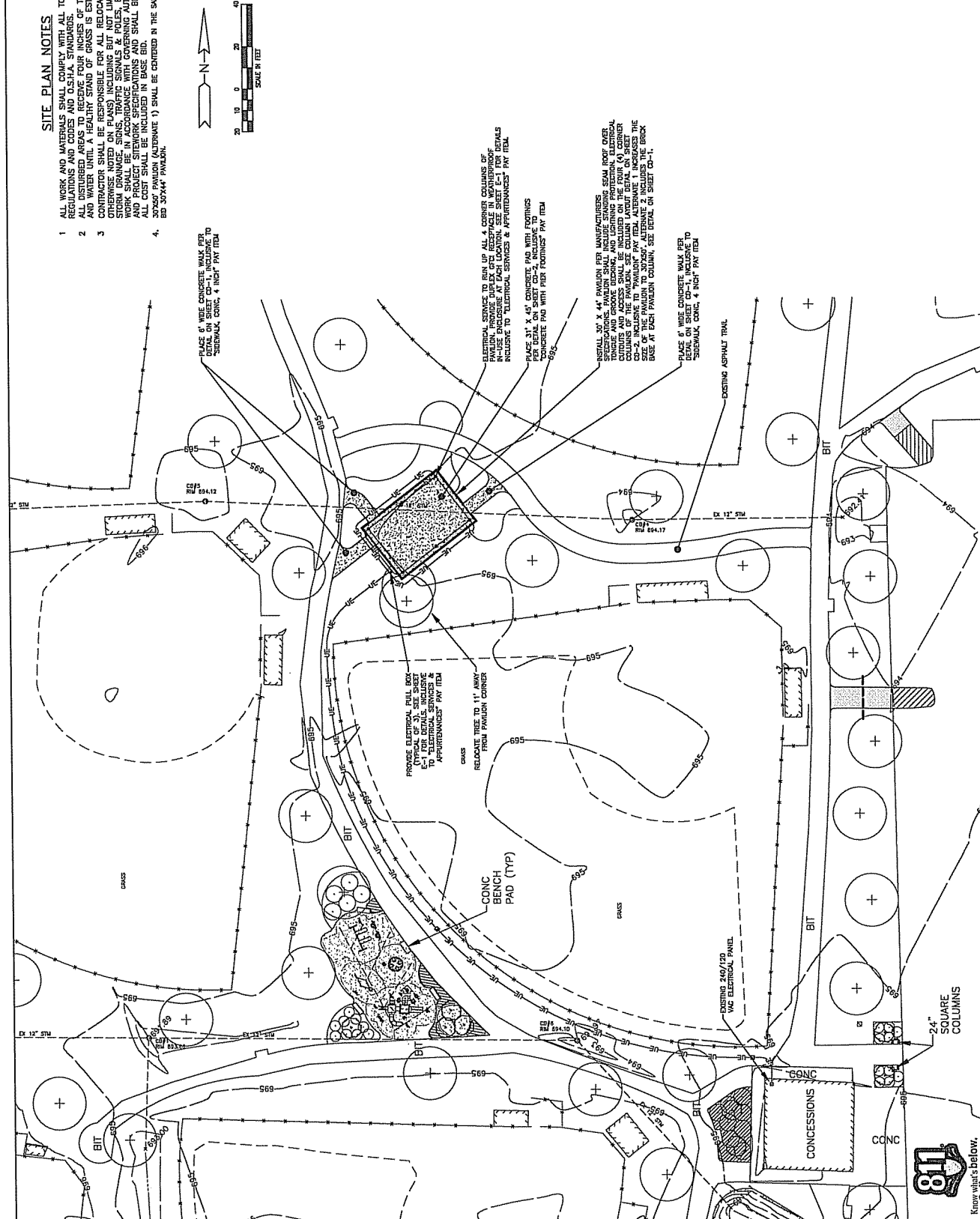
WADSWORTH  
 1000 WADSWORTH AVE  
 ANN ARBOR, MI 48106  
 734.769.1111  
 www.wadsworth.com

CHARTER TOWNSHIP OF VAN BUREN  
 WAYNE COUNTY, MICHIGAN  
 2016 BECK BALL FIELD PAVILION  
 SITE PLAN

PROJECT NO. VBN2263-011  
 SHEET C-2  
 2016 BECK BALL FIELD PAVILION

SITE PLAN NOTES

1. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL TOWNSHIP/CITY/COUNTY REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
2. ALL DISTURBED AREAS TO RECEIVE FOUR INCHES OF TOPSOIL, SEED, MULCH AND MULCH SHALL BE ESTABLISHED WITHIN 90 DAYS OF COMPLETION.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL RELOCATIONS SHALL BE IN ACCORDANCE WITH ALL TOWNSHIP/CITY/COUNTY AND PROJECT SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.
4. 30"x50" PAVILION (ALTERNATE 1) SHALL BE CENTERED IN THE SAME LOCATION AS THE BASE BID 30"x44" PAVILION.



811  
 Know what's below.  
 Call before you dig.

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item: \_\_\_\_\_

Work Study Date: 7/18/16

1<sup>st</sup> Board Meeting: 7/19/16

Consent Agenda \_\_\_\_\_

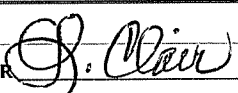
New Business X

Unfinished Business: \_\_\_\_\_

Public Hearing \_\_\_\_\_

ITEM (SUBJECT)	Request to approval and award of the contract for the Beck Ball Fields Pavilion Project to Rolar Property Services.
DEPARTMENT	Planning and Economic Development
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8926
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

<b>ACTION REQUESTED</b>	
Request to approval and award contract for the Beck Ball Fields Pavilion Project to Rolar Property Services for \$106,293.43.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Construction of a 30'x44' pavilion at Beck Ball Field. This is the last phase of a multi-year CDBG project to improve the facilities at Beck Ball Field. Previously, \$352,828.10 in CDBG funds have recently been used to repair the dugouts, install fencing and landscaping, construct a playground, and install ADA-accessible paths. The construction of the pavilion will also include installing connecting sidewalk to the pavilion and installing some additional landscaping.	
<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	Signature on contract and Construction
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	



# WADE TRIM

July 12, 2016

Van Buren Township  
46425 Tyler Road  
Van Buren Township, MI 48111

Attention: Ms. Jennifer Wright, Director of Parks and Recreation

Re: Recommendation for Award of Construction Contract  
Beck Ball Fields Pavilion Project

Dear Ms. Wright:

On May 19, 2016, bids for the Beck Ball Fields Pavilion Project were received, opened, and read aloud at the Township Hall. The project includes the construction of a new pavilion and associated landscaping. Four prospective Contractors, including one local Contractor, submitted bids for this Project as shown in the attached bid tabulation. A summary of the bids is as follows:

<i>Contractor</i>	<i>Total Bid</i>
Rolar Property Services	\$106,293.43
Cross Renovation	\$159,778.30
Davenport Brothers Construction	\$162,773.50
Sorenson Gross	\$208,506.79

The Township purchasing policy does allow for a local contractor that is within 5% of the low bid to be considered for the bid award; however, in this case the one local contractor was not within 5% of the low bid, so that is not a factor in this bid recommendation.

This project is being funded through Community Development Block Grant (CDBG) funding. The budget for this project is \$79,665 which is substantially less than the low bid. After the bid opening, we worked with the low bidder to change the scope of the project such that the price for the work would be within the Township's budget. The primary change was to reduce the size of the pavilion from the original size of 30' x 44' to a smaller size of 26' x 32', and to remove the electrical service component from the project. We also reduced some of the landscaping quantities. These changes reduced the project cost to \$78,739.99 as shown on the attached bid tabulation.

Since the original bid is the basis for the new reduced price, it would be appropriate for the Township to award the contract to the low bidder in the original amount of the bid (\$106,293.43) and then, once we have an approved contract, the Board could take an action to approve a change order which would reduce the quantities and change the pavilion size such that the project cost would be at the lower.

## Recommendation

Wade Trim Associates, Inc.  
500 Griswold Avenue  
Suite 2500  
Detroit, MI 48226

313.961.3650  
313.961.0898 fax  
www.wadetrim.com



Van Buren Township  
July 12, 2016  
Page 2

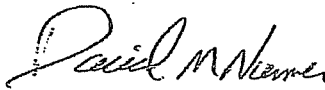
We recommend that the Township award the contract for the Beck Ball Fields Pavilion Project to Rolar Property Services in the amount of \$106,293.43. We further recommend that following bid award, the Township Board approve Change Order #1 which will reduce the scope of the work to \$78,739.99.

We also recommend that a 10% contingency amount be approved for use at the direction and discretion of the Director of Parks and Recreation to address changes and unforeseen conditions that may arise during construction.

If you have any questions regarding the bidding process, please do not hesitate to contact us.

Very truly yours,

Wade Trim Associates, Inc.

A handwritten signature in cursive script, appearing to read "David M. Nummer".

David M. Nummer, PE

DMN:jei  
VBN 2263-01T  
20160712Wright  
Attachment

**WADE TRIM  
BID TABULATION**

SUBJECT 2016 Beck Ball Field Pavilion

JOB NO. VEN 2263-01T

CLIENT: Charter Township of Van Buren

DATE: July 12, 2016

Bid Date: May 19, 2016

PAY ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	Rolar Property Services	Cross Renovation	Davenport Bros. Const.	Sorenson Gross	Change Order 1 QUANTITY	Rolar Property Services
1	Site Grading	1	L.S.	\$3,000.00 \$3,000.00 \$3,000.00	\$10,000.00 \$10,000.00 \$10,000.00	\$8,500.00 \$8,500.00 \$8,500.00	\$19,279.00 \$19,279.00 \$19,279.00	1	\$3,000.00 \$3,000.00
2	Relocate Tree	1	Each	\$1,200.00 \$1,200.00 \$1,200.00	\$2,667.00 \$2,667.00 \$2,667.00	\$1,500.00 \$1,500.00 \$1,500.00	\$455.00 \$455.00 \$455.00	0	\$0.00 \$0.00
3	Sidewalk, Concrete, 4 inch	390	Sft	\$8.50 \$3,315.00 \$3,315.00	\$6.67 \$2,601.30 * \$2,600.00	\$25.00 \$9,750.00 \$9,750.00	\$12.84 \$5,007.60 * \$7,601.00	390	\$8.50 \$3,315.00
4	Electrical Service and Appurtenances	1	L.S.	\$12,500.00 \$12,500.00 \$12,500.00	\$8,000.00 \$8,000.00 \$8,000.00	\$13,500.00 \$13,500.00 \$13,500.00	\$29,601.00 \$29,601.00 \$29,601.00	1	\$0.00 \$0.00
5	Soil Erosion and Sedimentation Control	1	L.S.	\$1,000.00 \$1,000.00 \$1,000.00	\$500.00 \$500.00 \$500.00	\$3,000.00 \$3,000.00 \$3,000.00	\$174.00 \$174.00 \$174.00	1	\$1,000.00 \$1,000.00
6	Restoration with 4-inches Topsoil, Seed, Fertilizer and Mulch	1	L.S.	\$3,000.00 \$3,000.00 \$3,000.00	\$3,334.00 \$3,334.00 \$3,334.00	\$7,500.00 \$7,500.00 \$7,500.00	\$21,518.00 \$21,518.00 \$21,518.00	1	\$3,000.00 \$3,000.00
7	Amelanchier Grandiflora, 'Autumn Brilliance' Autumn Brilliance Serviceberry, 6' Ht., B&B	4	Each	\$495.00 \$1,980.00 \$1,980.00	\$556.00 \$2,224.00 \$2,224.00	\$375.00 \$1,500.00 \$1,500.00	\$531.30 \$2,125.20 * \$2,125.00	3	\$495.00 \$1,485.00
8	Juniper Chinensis, 'Sargentii Viridis', Sargent Viridis Juniper, 3 gal. Cont.	16	Each	\$84.32 \$1,349.12 * \$1,350.00	\$112.00 \$1,792.00 \$1,792.00	\$125.00 \$2,000.00 \$2,000.00	\$83.49 \$1,335.84 * \$1,336.00	9	\$84.32 \$758.88
9	Itea Virginica, 'Little Henry', Little Henry Sweetspire, 3 gal. Cont.	41	Each	\$77.45 \$3,175.45 * \$3,175.00	\$112.00 \$4,592.00 \$4,592.00	\$75.00 \$3,075.00 \$3,075.00	\$83.49 \$3,423.09 * \$3,423.00	29	\$77.45 \$2,246.05
10	Landscape Edging, Aluminum	138	Lft	\$5.97 \$823.86 * \$825.00	\$12.00 \$1,656.00 \$1,656.00	\$3.25 \$448.50 \$448.50	\$9.87 \$1,362.06 * \$1,362.00	98	\$5.97 \$585.06
11	Concrete Pad with Pier Footings (30' x 44')	1	L.S.	\$20,500.00 \$20,500.00 \$20,500.00	\$44,727.00 \$44,727.00 \$44,727.00	\$24,000.00 \$24,000.00 \$24,000.00	\$31,907.00 \$31,907.00 \$31,907.00	1	\$14,400.00 \$14,400.00
12	Pavilion, 30' x 44', Complete	1	L.S.	\$54,450.00 \$54,450.00 \$54,450.00	\$77,685.00 \$77,685.00 \$77,685.00	\$88,000.00 \$88,000.00 \$88,000.00	\$92,319.00 \$92,319.00 \$92,319.00	1	\$48,950.00 \$48,950.00
Total Base Bid Items 1 through 12				\$106,293.43 * \$106,295.00	\$159,778.30 * \$159,777.00	\$162,773.50 \$162,773.50	\$208,506.79 * \$211,100.00		\$78,739.99
13	Concrete Pad with Pier Footings (30' x 50')	1	L.S.	\$23,000.00 \$23,000.00	\$47,527.00 \$47,527.00	\$30,000.00 \$30,000.00	\$23,481.00 \$23,481.00		

WADE TRIM  
BID TABULATION

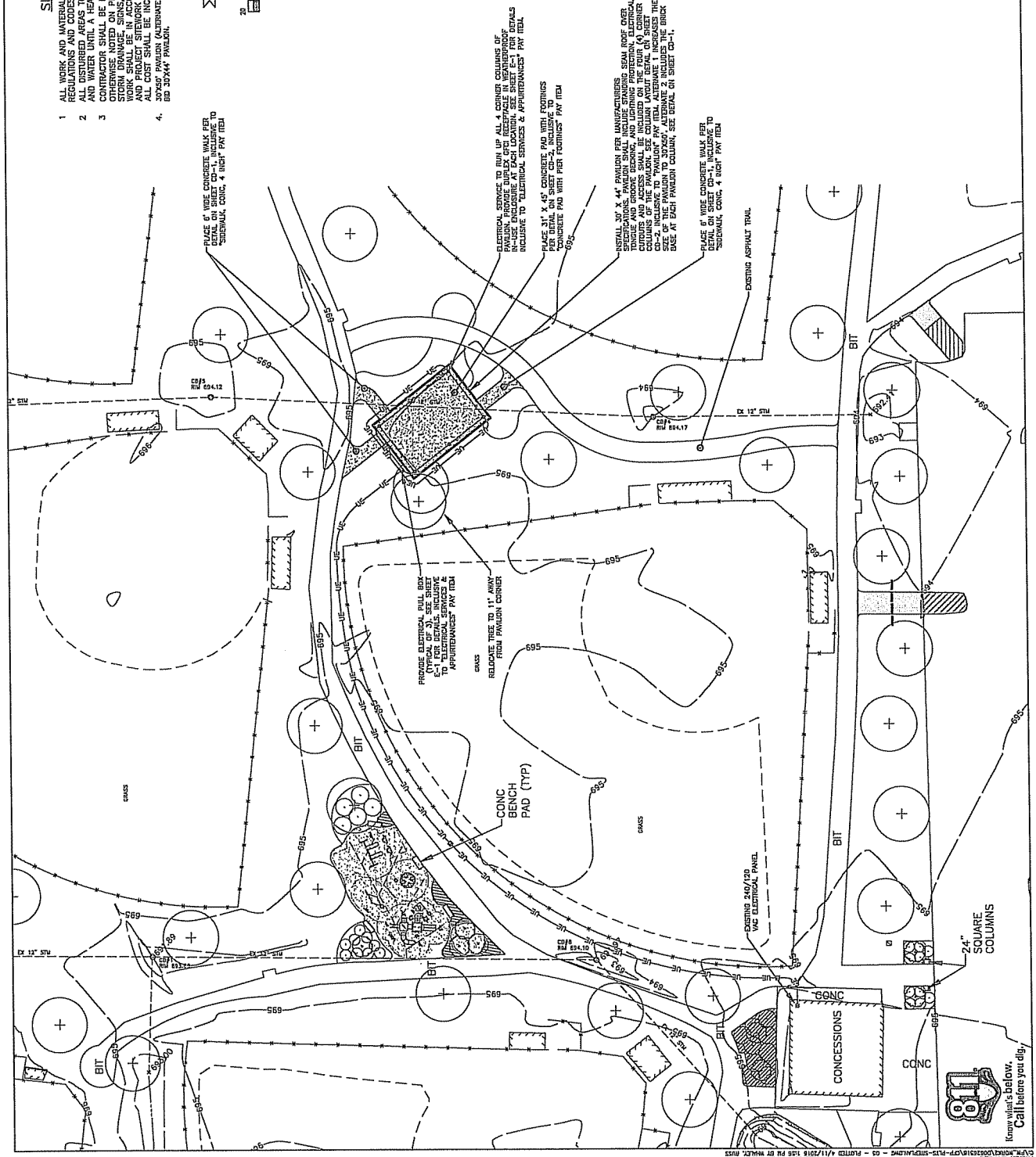
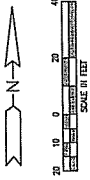
SUBJECT 2016 Beck Ball Field Pavilion  
JOB NO. VEN 2263-01T  
CLIENT: Charter Township of Van Buren  
DATE: July 12, 2016  
Bid Date: May 19, 2016

Change Order 1  
Rolar Property  
Services

PAY ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT	Rolar Property Services	Cross Renovation	Davenport Bros. Const.	Sorenson Gross
14	Pavilion, 30' x 50', Complete	1	L.S.	\$23,000.00 \$61,450.00 \$61,450.00	\$47,527.00 \$89,085.00 \$89,085.00	\$30,000.00 \$98,000.00 \$98,000.00	\$23,481.00 \$77,304.00 \$77,304.00
Total Additive Alternate No. 1 Items 1 through 10 and 13 and 14				\$115,793.43 * \$115,795.00	\$173,978.30 * \$173,977.00	\$178,773.50 * \$290,773.50	\$185,065.79 * \$100,185.00
15	Brick Base at Columns	1	L.S.	\$10,500.00 \$10,500.00 \$10,500.00	\$10,121.00 \$10,121.00 \$10,121.00	\$15,000.00 \$15,000.00 \$15,000.00	\$17,009.00 \$17,009.00 \$17,009.00

[illegible]SITE PLAN NOTES

- 1 ALL WORK AND MATERIALS SHALL COMPLY WITH ALL TOWNSHIP/CITY/COUNTY REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
- 2 ALL DISTURBED AREAS TO RECEIVE FOUR INCHES OF TOPSOIL SEED, MULCH AND WATER UNTIL A HEALTHY STAND OF GRASS IS ESTABLISHED.
- 3 CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES, EXISTING STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENTS.
- 4 ALL CRIST SHALL BE INCLUDED IN BASE BID. ALL CRIST SHALL BE APPROVED BY SUCH. (ALTERNATE 1) SHALL BE CREDITED IN THE SAME LOCATION AS THE BASE BID. 30547444 PAVILION.





# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

Agenda Item:

**WORK STUDY SESSION:**  
**BOARD MEETING: 7-19-16**

☒ Consent Agenda

☐ New Business

☐ Unfinished Business

☐ Public Hearing

ITEM (SUBJECT)	Approval of the American Federation of State, County and Municipal Employees (AFSCME) Local 236 Union Contract effective from July 19, 2016 through December 31, 2018.
DEPARTMENT	Clerk's Office
PRESENTER	Clerk Wright
PHONE NUMBER	699-8909
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

### Agenda topic

<b>ACTION REQUESTED</b>	
Approval of the American Federation of State, County and Municipal Employees (AFSCME) Local 236 Union Contract effective from July 19, 2016 through December 31, 2018.	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Contract with denoted changes shown as stricken (line drawn through), bold and formatted.	

<b>BUDGET IMPLICATION</b>	
<b>IMPLEMENTATION NEXT STEP</b>	The contract will be signed by all parties and distributed to Union members and Township Administrative Staff.
<b>DEPARTMENT RECOMMENDATION</b>	Negotiation Committee for the Township recommends approval.
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	Township legal counsel is a member of the Negotiation Committee and has been a part of the process from the beginning.
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	