

RESPONDENT QUESTIONNAIRE

**TRINITY RIVER AUTHORITY OF TEXAS**  
**Trinity Flood Planning Group Region 3**

**REQUEST FOR PROPOSAL (RFP)**

**Region 3 RFPG Technical Services**

**Instructions:** The Respondent Questionnaire is a required part of the RFP. Complete the questionnaire by inserting the requested information. Do not modify or delete the questions.

**GENERAL INFORMATION**

1. **Respondent Information:** Provide the following information regarding the Respondent. (NOTE: Co-Respondents are two or more entities proposing as a team or joint venture with each signing the contract, if awarded. Subcontractors are not Co-Respondents and should not be identified here. If this proposal includes Co-Respondents, provide the required information in this Item 1. for each Co-Respondent by copying and inserting an additional block(s) before Item 2.)

Respondent Name: \_\_\_\_\_

(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Principal Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Texas Board of Professional Engineers Firm Number: \_\_\_\_\_

2. **Contact Information:** List the one person who the Authority may contact concerning your proposal or setting dates for meetings.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Email: \_\_\_\_\_

3. Identify the principal contact person authorized to commit the Respondent to a contractual agreement.

\_\_\_\_\_

\_\_\_\_\_

4. Does Respondent anticipate any mergers, transfer of organization ownership, management reorganization, or departure of key personnel within the next 12 months?

Yes  No

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5. **Debarment/Suspension Information:** Has the Respondent or any of its principals been debarred or suspended from contracting with any public entity?

Yes  No  If "Yes", identify the public entity and the name and current phone number of a representative of the public entity familiar with the debarment or suspension, and state the reason for or circumstances surrounding the debarment or suspension, including but not limited to the period of time for such debarment or suspension.

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6. Provide any other names under which Respondent has operated within the last ten years.
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7. **Litigation Disclosure:** Respond to each of the questions below by checking the appropriate box. Failure to fully and truthfully disclose the information required in the Litigation Disclosure questions may result in the disqualification of your proposal from consideration or termination of the contract, once awarded.

(a) Have you or any member of your Firm or Team to be assigned to this engagement been terminated (for cause or otherwise) from any work being performed for any Federal, State or Local Government during the last ten (10) years?

Yes  No

(b) Have you or any member of your Firm or Team to be assigned to this engagement been involved in any claim or litigation with any Federal, State or Local Government during the last ten (10) years?

Yes  No

If you have answered "Yes" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

8. **Compliance Agreement:** No Lobbying and Compliance with Law. During the selection process for the project named in this RFP, Prospective Consultant agrees to comply with all applicable laws and regulations, **including but not limited to restrictions against direct or indirect lobbying of public officials. Prospective Consultant agrees not to** make or permit to be made any improper payments, or to perform any unlawful acts.

This agreement shall be construed to be enforceable to the maximum extent permitted by law.

Failure to complete this question or comply with its terms may subject this firm to elimination from the selection process at any time.

Does the Respondent agree to the above?

Yes  No

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9. **Security Procedures:** Respondent is prepared to perform at their own expense background security checks on their employees, or the employees of their consultants or subconsultants if requested by the Authority.

Yes  No

10. **Addenda:** Each Respondent is required to acknowledge receipt of all addenda.

None  Yes  If "Yes", Identify.

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11. **Verification Required:** Be prepared to execute the verification required by Texas Government Code Chapter 2270 located in sample engineering services agreement of this document.

The information provided above is true and accurate to the best of my knowledge. Furthermore, we understand that failure to complete the Respondent Questionnaire may subject this firm to elimination from the selection process.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title