

AGENDA
OF THE
TRINITY RIVER AUTHORITY OF TEXAS
REGULAR MEETING OF THE BOARD OF DIRECTORS

Trinity River Authority of Texas
Board Room
5300 South Collins Street
Arlington, Tarrant County, Texas
Wednesday, June 22, 2022
10:30 a.m.

1. CALL TO ORDER BY THE PRESIDENT, TOMMY G. FORDYCE.
2. INVOCATION.
3. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG.
4. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG.
5. ROLL CALL BY THE SECRETARY, HOWARD S. SLOBODIN.

<u>Area No.</u>	<u>County</u>	<u>Board Member</u>	
1	Tarrant	Megan W. Deen	_____
	Tarrant	Henry Borbolla III	_____
	Tarrant	William O. Rodgers	_____
2	Dallas	Lisa A. Hembry	_____
	Dallas	Amir A. Rupani	_____
	Dallas	Lewis H. McMahan	_____
	Dallas	Margaret S.C. Keliher	_____
3	Kaufman	Victoria K. Lucas	_____
4	Henderson	Kathryn L. Sanders	_____
5	Ellis	Cathy Altman	_____
6	Navarro	Frank H. Steed, Jr.	_____
7	Anderson	Brenda K. Walker	_____
8	Freestone	C. Dwayne Somerville	_____
9	Leon	Jerry F. House	_____
10	Houston	Kevin Maxwell	_____
11	Trinity	D. Joe McCleskey	_____
12	Madison	David G. Ward	_____
13	Walker	Tommy G. Fordyce	_____
14	San Jacinto	Steven L. Roberts	_____
15	Polk	Benny L. Fogleman	_____
16	Liberty	David B. Leonard	_____
17	Chambers	John W. Jenkins	_____
18	Area-at-Large	Robert F. McFarlane	_____
	Area-at-Large	Vacant	_____
	Area-at-Large	C. Cole Camp	_____

6. CERTIFICATION OF A QUORUM BY THE SECRETARY.
7. CERTIFICATION BY THE SECRETARY OF COMPLIANCE WITH THE OPEN MEETING REQUIREMENTS OF THE GOVERNMENT CODE. TEX. GOV'T CODE § 551.001 *et seq.*
8. APPROVAL OF THE [MINUTES](#) OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRINITY RIVER AUTHORITY OF TEXAS HELD APRIL 27, 2022 AT TRA'S GENERAL OFFICE, BOARD ROOM, 5300 SOUTH COLLINS STREET, ARLINGTON, TARRANT COUNTY, TEXAS. Pg. 13
9. APPROVAL AND CONFIRMATION OF THE [REPORT OF ACTIONS](#) OF THE EXECUTIVE COMMITTEE SUBSEQUENT TO THE APRIL 27, 2022 BOARD OF DIRECTORS MEETING. Pg. 22
10. PUBLIC COMMENT.

Any person wishing to make a public presentation to the Board of Directors on any matter under the Authority's jurisdiction must complete a registration form that indicates the agenda item or other topic on which they wish to comment, along with the speaker's name, address and other relevant information. Speakers who have not completed a registration form will not be recognized by the presiding officer. The presiding officer shall limit the length of time for each speaker to three minutes. Speakers may not trade or donate time to other speakers. Speakers and members of the public must avoid disruptive conduct that interferes with the orderly conduct of a public meeting.

11. NEW BUSINESS:



To access the story map link use any QR Code Reader Apps on the phone or tablet to scan the image or click on this hyperlink: <https://arcg.is/1KC5jW>

(ITEMS A THROUGH C WERE PRESENTED TO THE ADMINISTRATION AND AUDIT COMMITTEE AT ITS MEETING ON JUNE 13, 2022.)

A. SELECTION OF OFFICIAL AUDITOR. Pg. 24

Memorandum dated May 31, 2022 from Chief Financial Officer.

- (1) Explanation by Lewis H. McMahan and Christine J. Epps.
- (2) Recommendation: The Administration and Audit Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Adopt Resolution No. R-1601 designating Weaver and Tidwell, L.L.P. as the Official Auditor of the fiscal year ending November 30, 2022, with the Authority's option of renewal for the following four fiscal years; and

- (b) Authorize the General Manager to execute the Engagement Letter between the Trinity River Authority of Texas and Weaver and Tidwell, L.L.P. for the fiscal year 2022 audit with compensation not to exceed \$230,000 for the audit and \$5,000 for the single audit.

B. AUTHORIZATION OF MAXIMUM PRINCIPAL AMOUNT FOR REVENUE BOND ISSUANCES — CENTRAL REGIONAL WASTEWATER SYSTEM — TARRANT COUNTY WATER SUPPLY PROJECT. Pg. 37

Memorandum dated May 31, 2022 from Manager, Cash and Capital Project Financing.

- (1) Explanation by Lewis H. McMahan and Christine J. Epps.
- (2) Recommendation: The Administration and Audit Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Adopt Resolution No. R-1598 authorizing the issuance, sale, and delivery of Trinity River Authority of Texas Regional Wastewater System Revenue Bonds, and approving and authorizing instruments and procedures relating thereto; and
- (b) Adopt Resolution No. R-1600 authorizing the issuance, sale, and delivery of Trinity River Authority of Texas Tarrant County Water Project Improvement Revenue Bonds, and approving and authorizing instruments and procedures relating thereto.

C. TEN MILE CREEK REGIONAL WASTEWATER SYSTEM — MAGELIS HMI REPLACEMENT — CONTRACT AWARD TO PRIME CONTROLS. Pg. 103

Memorandum dated May 17, 2022 from Chief Information Officer.

- (1) Explanation by Lewis H. McMahan and Douglas L. Short.
- (2) Recommendation: The Administration and Audit Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors authorize the General Manager to execute the agreement between the Trinity River Authority of Texas and Prime Controls for the installation of the Magelis HMI systems at the Ten Mile Creek Regional Wastewater System treatment plant.

(ITEMS D THROUGH Q WERE PRESENTED TO THE UTILITY SERVICES COMMITTEE AT ITS MEETING ON JUNE 14, 2022.)

D. CENTRAL REGIONAL WASTEWATER SYSTEM — JUNCTION BOX 1020J REPLACEMENT AND IMPROVEMENTS — ENGINEERING SERVICES AGREEMENT.
Pg. 109

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Lockwood, Andrews & Newnam, Inc., in the amount of \$1,170,022 for Basic Services and \$100,000 for Special Services for preliminary and final design engineering services associated with the Junction Box 1020J Replacement and Improvements for the Central Regional Wastewater System; and
- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Lockwood, Andrews & Newnam, Inc., as are deemed prudent in his judgment provided the same do not increase the total approved cost.

E. CENTRAL REGIONAL WASTEWATER SYSTEM — NUTRIENT IMPROVEMENTS — POST AEROBIC DIGESTION — ENGINEERING SERVICES AGREEMENT — FINAL DESIGN SERVICES. **Pg. 142**

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation in the amount of \$3,044,680 for Basic Services and \$350,000 for Special Services for final design engineering services associated with the Nutrient Improvements – Post Aerobic Digestion at the Central Regional Wastewater System treatment plant; and

- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation as are deemed prudent in his judgment provided the same do not increase the total approved cost.

F. CENTRAL REGIONAL WASTEWATER SYSTEM — SOLIDS MANAGEMENT IMPROVEMENTS PHASE III-B — SAPPHIRE GAS SOLUTIONS LLC — LIQUEFIED NATURAL GAS PURCHASE AND SALE AGREEMENT — CHANGE ORDER NO. 01 — ADDITIONAL SUPPLY OF LIQUEFIED NATURAL GAS AND EQUIPMENT RENTAL.
Pg. 170

Memorandum dated June 1, 2022 from Manager, Construction Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors authorize the General Manager to execute Change Order No. 01 between the Trinity River Authority of Texas and Sapphire Gas Solutions, LLC to increase the contract amount from \$75,000 to \$318,000 and extend the contract expiration to February 28, 2023 in relation to the Solids Management Improvements Phase III-B project at the Central Regional Wastewater System treatment plant.

G. DENTON CREEK REGIONAL WASTEWATER SYSTEM — PLANT EXPANSION TO 16.5 MGD — ENGINEERING SERVICES AGREEMENT. **Pg. 173**

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation in the amount of \$3,673,883 for Basic Services and \$300,000 for Special Services for preliminary design engineering services associated with the Denton Creek Regional Wastewater System treatment plant's expansion to 16.5 MGD; and
- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation as are deemed prudent in his judgment provided the same do not increase the total approved cost.

H. DENTON CREEK REGIONAL WASTEWATER SYSTEM — 25HC-3 HENRIETTA CREEK RELIEF INTERCEPTOR — SECOND AMENDMENT — ENGINEERING SERVICES AGREEMENT. Pg. 199

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors authorize the General Manager to execute the Second Amendment to the Engineering Services Agreement between the Trinity River Authority of Texas and Carollo Engineers, Inc., increasing the amount of Basic Services from \$1,012,686 to \$1,338,690 and Special Services from \$90,000 to \$110,000 for final design engineering services associated with the 25HC-3 Henrietta Creek Relief Interceptor for the Denton Creek Regional Wastewater System.

I. DENTON CREEK REGIONAL WASTEWATER SYSTEM — 25HC-5 WESTPORT PARKWAY DEVELOPMENT — DEVELOPER AGREEMENT. Pg. 212

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Developer Agreement between the Trinity River Authority of Texas and Westport Parkway, LLC, in an amount not to exceed \$480,823.60 for the construction of the 25HC-5 Westport Parkway Development for the Denton Creek Regional Wastewater System; and
- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Developer Agreement between the Trinity River Authority of Texas and Westport Parkway, LLC, as are deemed prudent in his judgment provided the same do not increase the total approved cost.

J. MOUNTAIN CREEK REGIONAL WASTEWATER SYSTEM — SOAP CREEK INTERCEPTOR EXTENSION — FIRST AMENDMENT — ENGINEERING SERVICES AGREEMENT. Pg. 329

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors authorize the General Manager to execute the First Amendment to the Engineering Services Agreement between the Trinity River Authority of Texas and Teague Nall and Perkins, Inc., increasing the amount of Basic Services from \$1,422,716 to \$1,511,716 and Special Services from \$100,000 to \$150,000 for final design engineering services associated with the Soap Creek Interceptor Extension for the Mountain Creek Regional Wastewater System.

K. RED OAK CREEK REGIONAL WASTEWATER SYSTEM — MASTER PLAN UPDATE — ENGINEERING SERVICES AGREEMENT. Pg. 338

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Gresham Smith in the amount of \$1,378,051 for Basic Services and \$130,000 for Special Services for professional engineering services associated with the Master Plan Update at the Red Oak Creek Regional Wastewater System treatment plant; and
- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Gresham Smith as are deemed prudent in his judgment provided the same do not increase the total approved cost.

L. TARRANT COUNTY WATER SUPPLY PROJECT — GLADE ROAD AND COLLEYVILLE WEST BOOSTER PUMP STATION ARC FLASH MITIGATION — CONTRACT AWARD, ENGINEERING SERVICES AGREEMENT AND MATERIALS TESTING SERVICES AGREEMENT. Pg. 371

Memorandum dated June 1, 2022 from Manager, Construction Services, PDCA and Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the contract between the Trinity River Authority of Texas and Clark Electric, Inc., in the amount of \$661,993 for the construction of the Glade Road and Colleyville West Booster Pump Station Arc Flash Mitigation for the Tarrant County Water Supply Project;

- (b) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Gupta & Associates, Inc., in the amount of \$51,451 for Basic Services and \$10,000 for Special Services for construction administration engineering services associated with the Glade Road and Colleyville West Booster Pump Station Arc Flash Mitigation for the Tarrant County Water Supply Project;
- (c) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Gupta & Associates, Inc., as are deemed prudent in his judgment provided the same do not increase the total approved cost; and
- (d) Authorize the General Manager to execute the Materials Testing Services Agreement between the Trinity River Authority of Texas and Alliance Geotechnical Group, Inc., in the amount of \$30,000 for construction materials testing services associated with the Glade Road and Colleyville West Booster Pump Station Arc Flash Mitigation for the Tarrant County Water Supply Project.

M. TEN MILE CREEK REGIONAL WASTEWATER SYSTEM — TM-1 RELIEF INTERCEPTOR, PHASE 2A AND 2B — ENGINEERING SERVICES AGREEMENTS.
Pg. 409

Memorandum dated June 1, 2022 from Manager, Engineering Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Teague Nall and Perkins, Inc., in the amount of \$1,935,472 for Basic Services and \$175,000 for Special Services for final design engineering services associated with the TM-1 Relief Interceptor, Phase 2A project for the Ten Mile Creek Regional Wastewater System;
- (b) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Kennedy/Jenks Consultants, Inc., in the amount of \$1,884,305 for Basic Services and \$215,000 for Special Services for final design engineering services associated with the TM-1 Relief Interceptor, Phase 2B project for the Ten Mile Creek Regional Wastewater System; and
- (c) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Teague Nall and Perkins, Inc., and the Engineering Services Agreement between the Trinity River Authority of Texas and Kennedy/Jenks Consultants, Inc., as are deemed prudent in his judgment provided the same do not increase the total approved cost.

N. NORTHERN REGION — PROCESS ENGINEERING SUPPORT — ENGINEERING SERVICES AGREEMENT. Pg. 474

Memorandum dated May 25, 2022 from Process Control Engineer, TCWSP.

- (1) Explanation by Megan W. Deen and Matthew S. Jalbert.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Authorize the General Manager to execute the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation in the amount of \$542,914 for Basic Services and \$50,000 for Special Services for engineering services associated with the Northern Region Process Engineering Support; and
- (b) Authorize the General Manager to execute amendments to the compensation provisions of the Engineering Services Agreement between the Trinity River Authority of Texas and Black & Veatch Corporation as are deemed prudent in his judgment provided the same do not increase the total approved cost.

O. NORTHERN REGION — REGULATORY SERVICES FEE SCHEDULE FOR FISCAL YEAR 2023. Pg. 491

Memorandum dated May 23, 2022 from Manager, Regulatory Services and Compliance, NR.

- (1) Explanation by Megan W. Deen and Matthew S. Jalbert.
- (2) Recommendation: The Utility Services Committee recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors:

- (a) Adopt the Regulatory Services Fee Schedule for Contracts for the period beginning December 1, 2022 through November 30, 2023; and
- (b) Authorize the General Manager to execute individual Contracts for Regulatory Services between the Trinity River Authority of Texas and entities seeking laboratory services.

(ITEMS P AND Q WERE NOT PRESENTED TO A COMMITTEE.)

P. MASTER PLAN ANNUAL REPORT. **Pg. 510**

Memorandum dated June 13, 2022 from Executive Manager, TSBP.

- (1) Explanation by Glenn C. Clingenpeel.
- (2) Recommendation: Management recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors adopt the annual report on the status of the Master Plan.

Q. APPOINTMENTS TO RIGHT-OF-WAY COMMITTEES. **Pg. 513**

Memorandum dated June 14, 2022 from President, Board of Directors.

- (1) Explanation by the President, Tommy G. Fordyce.
- (2) Recommendation: The President recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors confirm the President's appointment of Margaret S.C. Keliher to the Livingston Regional Water Supply System Right-of-Way Committee; Frank H. Steed, Jr., to the Mountain Creek Regional Water Supply System Right-of-Way Committee; David G. Ward to the Red Oak Creek Regional Wastewater System Right-of-Way Committee; Robert F. McFarlane, M.D., to the Tarrant County Water Supply Project Right-of-Way Committee; Benny L. Fogleman to the Walker-Calloway Branch Outfall Trunk Sewer System Right-of-Way Committee; and appoint David B. Leonard as Chair of the Central Regional Water Supply System Right-of-Way Committee.

(ITEMS R THROUGH V WERE NOT PRESENTED TO A COMMITTEE AND ARE STANDING REPORTS AND MAY BE APPROVED IN ONE ACTION.)

R. SUMMARY REPORT OF TRINITY RIVER AUTHORITY DEBT — SUMMARY REPORT OF JUNE 2022 CAPITAL CONTRACTS. **Pg. 515**

Memorandum dated June 1, 2022 from Controller.

- (1) Explanation by Lewis H. McMahan and Christine J. Epps.
- (2) Recommendation: This item is presented as a status report only; no action is necessary.

S. SUMMARY REPORT OF GENERAL MANAGER-APPROVED AGREEMENTS. **Pg. 523**

Memorandum dated June 7, 2022 from General Manager.

- (1) Explanation by J. Kevin Ward.
- (2) Recommendation: This item is presented as a status report only; no action is necessary.

T. SUMMARY REPORT OF CHANGE ORDERS. **Pg. 525**

Memorandum dated June 1, 2022 from Manager, Construction Services, PDCA.

- (1) Explanation by Megan W. Deen and Gary N. Oradat.
- (2) Recommendation: This item is presented as a status report only; no action is necessary.

[ITEMS U AND V INVOLVE LITIGATION, POTENTIAL LITIGATION, OR NECESSITATE CONFIDENTIAL CONSULTATION WITH COUNSEL AND ARE EXEMPT FROM THE OPEN MEETING REQUIREMENTS CONTAINED IN CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THE TRINITY RIVER AUTHORITY OF TEXAS RESERVES THE RIGHT TO CONVOKE AN EXECUTIVE, OR CLOSED, SESSION ON THE FOREGOING ITEMS SUBJECT TO THE REQUIREMENTS OF THE TEXAS GOVERNMENT CODE CHAPTER 551, SUBCHAPTER E, AND PURSUANT TO TEX. GOV'T CODE SEC. 551.071. ANY FINAL DECISION, ACTION OR VOTE MUST BE MADE IN OPEN SESSION.]

U. CONDEMNATION STATUS REPORT. **Pg. 527**

Memorandum dated June 6, 2022 from General Counsel.

- (1) Explanation by Howard S. Slobodin.
- (2) Recommendation: This item is presented as a status report only; no action is necessary.

V. REPORT ON SELECTED MATTERS PENDING BEFORE THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND THE PUBLIC UTILITY COMMISSION OF TEXAS (PUC) AND LITIGATION STATUS REPORT THROUGH JUNE 8, 2022. **Pg. 534**

Memorandum dated June 8, 2022 from General Counsel.

- (1) Explanation by J. Kevin Ward, Howard S. Slobodin and Michael J. Booth.
- (2) Recommendation: This item is presented as a status report only; no action is necessary.

W. BID AWARDS.

NORTHERN REGION PROJECTS — BIDS FOR EQUIPMENT, SUPPLIES, SPARE PARTS AND SERVICES. Pg. 538

Memorandum dated May 27, 2022 from Purchasing Manager, Administrative Services.

- (1) Explanation by the President, Tommy G. Fordyce.
- (2) Recommendation: The President recommends that the Board of Directors approve the following motion:

Motion that the Board of Directors accept the following vendors for Equipment, Supplies, Spare Parts and Services for Northern Region Projects:

<u>BID ITEM</u>	<u>VENDOR</u>
<u>Central Regional Wastewater System</u>	
Laboratory Chemical Supplies	Midland Scientific
Miscellaneous Pump Parts-Flowserve	Smith Pump Company, Inc.
Replacement Submersible Flygt Pump for Lift Station 5A	Xylem Water Solutions USA, Inc.
<u>Northern Region Projects</u>	
Aqua-Aerobic Filter Parts	Aqua-Aerobic Systems, Inc.
Internal Pipeline Cleaning and CCTV Inspection	Ace Pipe Cleaning, Inc.
Northern Region Right of Way Mowing, Debris Cleaning and Tree Trimming	Coast to Coast Contracting
Rock, Gravel, Flex Base and Sand	CJA Enterprises LLP

12. OTHER BUSINESS:

13. ADJOURNMENT: