

AGENDA

ADMINISTRATION AND AUDIT COMMITTEE

BOARD OF DIRECTORS

TRINITY RIVER AUTHORITY OF TEXAS

TRA's General Office
5300 South Collins Street
Arlington, Tarrant County, Texas
Monday, June 14, 2021
10:30 a.m.

1. Call to order by the Chairman, Director Henry Borbolla III.

2. Roll call by the Secretary, Howard S. Slobodin:

Director Henry Borbolla III, Chairman	_____
Director Kathryn L. Sanders, Member	_____
Director Lisa A. Hembry, Member	_____
Director Cathy Altman, Member	_____
Director Megan W. Deen, Member	_____

3. Certification by the Secretary of compliance with the open meeting requirements of the Government Code. TEX. GOV'T CODE § 551.001 *et seq.*

4. Approval of the [Minutes](#) of the last Administration and Audit Committee meeting held April 19, 2021. **Pg. 5**

5. Any person wishing to make a public presentation to the Administration and Audit Committee on any matter under its jurisdiction must complete a registration form that indicates the agenda item or other topic on which they wish to comment, along with the speaker's name, address and other relevant information. Speakers who have not completed a registration form will not be recognized by the presiding officer. The presiding officer shall limit the length of time for each speaker to three minutes. Speakers may not trade or donate time to other speakers. Speakers and members of the public must avoid disruptive conduct that interferes with the orderly conduct of a public meeting.

6. New Business:

A. UPDATE ON FISCAL YEAR 2022 ANNUAL BUDGET. Pg. 9

Memorandum dated May 26, 2021 from Budget Manager.

(1) Explanation by Alison A. Mackey.

(2) Recommendation: This item is presented as a status report only; no action is necessary.

B. SELECTION OF OFFICIAL AUDITOR FOR FISCAL YEAR 2021. **Pg. 12**

Memorandum dated May 12, 2021 from Controller.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors adopt Resolution No. R-1571 designating Weaver and Tidwell, L.L.P., Certified Public Accountants, as Official Auditor.

C. SERIES 2021 LIVINGSTON REGIONAL WATER SUPPLY SYSTEM BONDS PRICING REPORT — SERIES 2021 DENTON CREEK WASTEWATER GRAHAM BRANCH — TOWN OF FLOWER MOUND WASTEWATER TRANSPORTATION BONDS PRICING REPORT. **Pg. 15**

Memorandum dated May 26, 2021 from Manager, Cash and Capital Project Financing.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: This item is presented for information only; no action is necessary.

D. APPOINTMENT OF ASSISTANT SECRETARY, BOARD OF DIRECTORS. **Pg. 17**

Memorandum dated May 28, 2021 from General Manager.

- (1) Explanation by J. Kevin Ward and Howard S. Slobodin.
- (2) Recommendation: The General Manager recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors approve the appointment of Alexis S. Long as Assistant Secretary, Board of Directors, of the Trinity River Authority of Texas, effective June 23, 2021.

E. PROPOSED REVISIONS TO PERSONNEL POLICIES — SEXUAL HARASSMENT POLICY AND LEAVES POLICY. Pg. 18

Memorandum dated May 26, 2021 from Manager, Human Resources, Administrative Services.

- (1) Explanation by Taylor L. Huynh.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors:

- (a) Adopt the revision to the Sexual Harassment Policy; and
- (b) Adopt the revision to the Leaves Policy to add three weeks of paid Parental Leave as a new benefit in our total compensation package and accept any language changes recommended for clarification within the Policy.

F. TRA MONEY PURCHASE PENSION PLAN AND DEFERRED COMPENSATION PLAN — REQUEST FOR PROPOSALS FOR RETIREMENT PLAN PROVIDER SERVICES. Pg. 42

Memorandum dated May 26, 2021 from Executive Manager, Administrative Services.

- (1) Explanation by Taylor L. Huynh.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors authorize the General Manager to execute the Administrative Services Agreement between the Trinity River Authority of Texas and ICMA Retirement Corporation for retirement plan administrative services and Funding Agent for the Authority's Defined Contribution Money Purchase Pension Plan and Deferred Compensation Plan.

G. NETWORK, FIREWALL AND SDWAN SERVICES — CONTRACT AWARD.
Pg. 59

Memorandum dated June 1, 2021 from Chief Information Officer.

- (1) Explanation by Douglas L. Short.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors authorize the General Manager to execute the contract between the Trinity River Authority of Texas and NetFortris, for a 3-year contract cost of \$560,813.00, not including applicable taxes and fees as outlined in Exhibit A.

7. Other Business:

8. Adjournment: