



# *Town of Star Valley Ranch*

## REGULAR TOWN MEETING

May 13, 2025  
7:00 PM

1. Call to Order, Roll Call of Councilmen, Statement of Quorum
2. Pledge of Allegiance
3. Reconvene Regular Meeting
4. Adopt Agenda
5. Announcements and Proclamations
  - A. Kathy Buyers Proclamations
6. Public Comment

*This section is reserved for comments from the public on items that are not otherwise included in this agenda. Public comments are limited to 3 minutes. As a general practice the Council does not discuss, debate, or act on issues raised, or comments made, under public comments.*
7. Adopt Consent Agenda

*All matters in this section are considered routine by the governing body and will be enacted in one motion unless removed from the consent agenda and considered separately by the Council. Public comments may be made.*

  - A. Approve minutes for April 8 Work Session, April 8 Regular Meeting, April 23 Work Session
  - B. Community Board Appointments
  - C. Disbursements
  - D. Special Municipal Officer Report
  - E. Lincoln County Sherriff Dispatch Report
8. Ordinances
  - A. Old Ordinances
    1. Ordinance 2025-03 Title III Administration Chapter 33 Town Organizations – 3rd reading
    2. Ordinance 2025-04 Title XV Land Usage Chapter 154 Zoning – 2nd reading
    3. Ordinance 2025-05 Appropriations for Fiscal Year 2025-2026 – 2nd reading
  - B. New Ordinances
    1. Ordinance 2025-06 Title XV Land Usage Chapter 150 Buildings – 1st reading
9. Resolutions and Motions
10. Public Hearing and Action Items
11. Mayor and Council
12. Adjournment

Town of

# Star Valley Ranch, Wyoming

## Proclamation of Gratitude

### Mayor Kathleen Buyers

**Whereas**, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Mayor Kathleen Buyers** for her outstanding and dedicated service as a member of the Town of Star Valley Ranch Town Council from January 2015 to February 2025.

**Whereas**, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Mayor Kathleen Buyers** for her unwavering dedication and commitment during her time on the Town Council.

**Whereas**, the Town of Star Valley Ranch and its citizens have greatly benefited from the background, institutional knowledge and community spirit shared by **Mayor Kathleen Buyers**.

**Whereas**, the Town of Star Valley Ranch wishes to thank **Mayor Kathleen Buyers** for her work at Town Hall and her dedication to moving major water infrastructure projects forward.

**Now, therefore**, I, Ruzena Rok, Mayor of the Town of Star Valley Ranch, Wyoming do hereby proclaim the Town's sincere and honest gratitude to **Mayor Kathleen Buyers** for all her services rendered.

**In Witness whereof**, I here unto set my hand this thirteenth day of May, in the year two thousand and twenty-five.



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Ruzena Rok, Mayor

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Attest: Jamie Herd, Town Clerk



# *Town of Star Valley Ranch*

Town Council Work Session

April 8, 2025 – 10:00 AM

1. Call to Order and Roll Call

- All council present plus Town Administrator Aitken, Town Treasurer Mason and Town Clerk Gray

2. Approve the Agenda (motion)

- Councilman Ellis moved to approve the agenda, Councilman Toolson seconded, all ayes.

3. Discussion Items

a. Administration Update

- Town Admin spoke about the efforts to upgrade the sound system in the council room; Building Official Cazier will get parts and equipment, and the town will install everything instead of hiring it out.
- The admin spoke about Green Canyon not being repaired by Avail in the fall which caused a lot of problems during this spring on the road not being drivable, but Avail has made repairs enough to make the road passable. More permanent repairs and final finishing will happen as part of the water project
- Leisure Valley is working on their water line in Green Canyon.
- The town has scheduled some cleanup days, more information will be posted and advertised.
- Middle Branch Bridge is still under construction, once the final piece has been placed the crane will move to Hardman and begin construction on that bridge.
- Avail will pick the water project back up in the next couple of weeks, with work beginning on Hardman in May.
- We have not received a firm date on when the fiber project will begin; the town will have to wait to maintain roads until the fiber project has completed a section of road in order to prevent the fiber project causing damage.
- Town Admin Aitken is working on a grant for the town commons.
- Forsgren Engineer Welling is working on long-term infrastructure projects.

b. Financials

- Treasurer Mason discussed the financial statements with the Council.
- Councilman Merrill asked about the first reading of the budget and spoke about wanting to be more focused on the water infrastructure projects like the



Green Canyon Tank and the Prater Spring delivery line and wait to spend money on paving Vista as the water projects are a higher priority.

- The council discussed having the Vista Drive paving split into two projects and doing the base work this year and the paving another year to possibly save money. Public Works could put a road base cap on the road for far less but would have to subcontract out the full base repair work.
- The council discussed the water rates and whether they would raise or not; currently first reading has a dollar increase but further readings may adjust that amount.

c. Lodging Tax Grant Application (Friends of Bridger-Teton)

- The Travel & Tourism Board provided a recommendation for approval of the grant. Mr. Bell spoke about the board discussing the matter for some time and are hoping to help develop a program that benefits the town.
- Jennifer Ricupero from Friends of Bridger-Teton spoke to the council about the goals of the ambassador program and her hope that it will benefit the town. She is hoping the program will fill the gaps that the current NRB Trails group can't cover such as education and outreach.
- Councilman Merrill asked about other outreach and education, Ms. Ricupero said that wouldn't be part of the ambassador program but would be through the US Forest Service.
- Councilman Ellis asked about what sort of data collection the ambassador would do, Ms. Ricupero responded that they would need to work with the NRB Trails group and the Town on what data would be needed.
- Chuck Butterfield with the Greys River Collaborative spoke in support of the program and their group's efforts to help find support for similar programs.

d. Commercial Property Conditional Use Permit (Viking Development)

- Councilman Merrill asked about the storage but if it would qualify if product is moved in and out frequently and would therefore be more in line with the description of the conditional use in the commercial property uses as "building materials, construction and supplies" and not storage. She would support the application if the description were updated.
- Mayor Rok suggested that some extra conditions be added and updated to the proposed use and amend the agenda for the regular meeting to allow the council to vote. She also proposed a review of how long the conditional use permit would stand until it needs to be reviewed or updated.
- Mr. Allred cautioned the council on not being too restrictive on what is allowed, or no one would want to develop the property.

e. Mountain Estates gate

- Councilman Merrill expressed concern that approving the gate would set precedence for the subdivision to proceed without addressing some of the



concerns of the town without a formal agreement in place. She would like an agreement or contract to be put together and not wait for phases of construction.

- Mayor Rok does not believe the town has the ability to place requirements or conditions on the access since the development is not within town limits but agreed that the letter to Lincoln County could be worded to show that the town has contingencies on approval.
- Mayor Rok would like the council to send edits to the letter for the county before it is approved to send. She would also like the council to help put together an agreement for the developer.

#### 4. Board Reports

##### a. Finance Advisory

- Met on March 27 and looked through the proposed budget and the reserves. The board is going to look into investment options. They will also be reviewing the second reading of the budget.

##### b. Natural Resources

- The board has not met since last workshop.

##### c. Planning Commission

- Will be meeting on the 9<sup>th</sup> but they met on March 26<sup>th</sup> during which they approved a plat amendment that the council will review during the regular meeting. They will be reviewing the building code updates and commercial property. They will also be reviewing the Master Plan update.

##### d. Roads Advisory

- The board has not met since the last workshop.

##### e. Travel and Tourism

- The board approved the grant recommendation to be given to the council for final approval. They are waiting to find out if the county will proceed with the county-wide travel and tourism committee. They are also planning to recruit a coordinator for the Ranch Rendezvous and create a committee for the 20<sup>th</sup> anniversary of the town to organize an event.

##### f. Water Utility

- The board met on the 27<sup>th</sup> of March and requested that more information be provided to the board. They discussed the water tanks and Water Operator Jordan Flynn gave a demonstration of the SCADA system. They are reviewing the operations manual.

#### 5. Regular Agenda Items

- Councilman Toolson will present the second reading of the alternate member addition to the travel and tourism board.
- Councilman Ellis will present the first reading of the solar and private utility ordinance.

- Councilman Bitter will present the first reading of the budget.
- Councilman Toolson will read the motion on the grant application.
- Councilman Merrill will read the resolution on the moratorium.
- Clerk Gray will present the recommendation on the plat amendment.

6. Matters from the Mayor and Council

- Mayor Rok would like the council to review the handbook and provide feedback so that an updated version can be sent for review and discussion at the April 23<sup>rd</sup> council work session.
- Councilman Ellis thinks the handbook should state that the council approves ordinance by title and explanation so that there is no need for a motion each meeting. He also believes the handbook should state that requests for information from the boards should be routed through the board chairman, town administrator, mayor, and council and not individual board members. Councilman Merrill thinks that should be in town code not the handbook.
- Councilman Ellis believes that the council should designate who has access to the town attorney which should be the town administrator and the mayor.
- Councilman Merrill believes the handbook is too large and should be shortened and should just be directed to state statute and Robert's Rules.
- Councilman Ellis presented Mayor Rok with a timer for council meetings.
- Councilman Toolson mentioned that she had a resident say that Public Works won't work with him, but Town Admin Aitken has worked with the resident regularly and he doesn't believe that to be true.
- Mayor Rok said a resident mentioned the delivery trucks going to the Cedar Creek Center speeding and was asked to mention it to Councilman Toolson to ask them to slow down.

7. Recess (motion) at 12:18 pm.

- Councilman Bitter moved to recess until 7pm, Councilman Toolson seconded, all ayes.



# *Town of Star Valley Ranch*

## REGULAR TOWN MEETING

April 8, 2025  
7:00 PM

1. Call to Order, Roll Call of Councilmen, Statement of Quorum
  - All council present plus Town Admin Aitken, Town Treasurer Mason and Town Clerk Gray
2. Pledge of Allegiance
3. Reconvene Regular Meeting
  - Councilman Bitter moved to reconvene the meeting, Councilman Ellis seconded, all ayes.
4. Adopt Agenda as amended to add agenda item 9C – Conditional Use Permit
  - Councilman Toolson moved to adopt the amended agenda, Councilman Ellis seconded, all ayes.
5. Announcements and Proclamations
6. Public Comment
  - Judge Larry Lawton presented his municipal court report to the council.
  - Mr. Thacker wanted to thank the town for stopping the chlorination of the water system.
7. Adopt Consent Agenda
  - Councilman Merrill moved to adopt the consent agenda, Councilman Bitter seconded, all ayes.
  - A. Approve minutes for March 11 Work Session, March 11 Regular Meeting, March 26 Work Session
  - B. Community Board Appointments
    1. Dan Stewart – Water Utility Board - 2027
  - C. Disbursements
  - D. Special Municipal Officer Report
8. Ordinances
  - A. Old Ordinances
    - Councilman Toolson moved to approve the ordinances by title and explanation, Councilman Merrill seconded, all ayes.
    1. Ordinance 2025-03 Title III Administration Chapter 33 Town Organizations – 2nd reading
      - Councilman Toolson presented the ordinance and moved to approve, Councilman Merrill seconded, all ayes.
      - Mrs. Willis asked if the expert advice person would receive compensation for their advice, which they would not.
  - B. New Ordinances
    1. Ordinance 2025-04 Title XV Land Usage Chapter 154 Zoning – 1st reading
      - Councilman Ellis presented the ordinance and moved to approve, Councilman Bitter seconded, all ayes.
      - Mrs. Willis said the wording should be “may” be roof mounted not “can” and said the wording for “undue hardships” should be clarified to be less vague. She also said that “local code” should be specified and the pole mount heights should be defined. She also said “should” for



the watts should be “shall.” Mrs. Willis asked if there would be a fee for connecting to any future sewer systems and asked that that language be added.

2. Ordinance 2025-05 Appropriations for Fiscal Year 2025-2026 – 1st reading

- Councilman Bitter presented the ordinance and moved to approve, Councilman Ellis seconded, all ayes.

9. Resolutions and Motions

A. Travel & Tourism Lodging Tax Grant Application (Friends of Bridger-Teton)

- Councilman Toolson presented the grant application and moved to approve, Councilman Merrill seconded, 4 ayes, one abstention (TE)
- Mrs. Willis asked if our grant will be a portion of the total with other towns contributing, but this grant will be the total sponsorship and the other towns will sponsor additional.

B. Resolution 25-04-08-001 – Moratorium on Cryptocurrency Mining Operations

- Councilman Merrill read the resolution and moved to approve, Council Toolson seconded, all ayes.

C. Conditional Use Permit Application – Viking Development

- Mayor Rok presented the information on the conditional use application and read the town’s conditions for approval.
- Councilman Bitter moved to approve the conditional use permit, Councilman Toolson seconded, all ayes.

10. Public Hearing and Action Items

A. Plat Amendment – Plat 6 Lots 89 & 90

- Clerk Gray read the recommendation from the Planning Commission. Councilman Toolson moved to approve, Councilman Merrill seconded, all ayes.

11. Mayor and Council

- Councilman Merrill spoke about still searching for volunteers for the Roads Advisory Board, they will be holding an informal meeting on April 15 at 6pm.
- Councilman Ellis spoke about the NRB Trails group looking for volunteers with an advertisement in the mail center.
- Mayor Rok spoke about the Planning Commission having a meeting on April 9 at 5pm.

12. Adjournment at 7:45pm.

- Councilman Ellis moved to adjourn, Councilman Bitter seconded, all ayes.



# *Town of Star Valley Ranch*

Town Council Work Session  
Wednesday, April 23, 2025 – 8:00 AM

1. Call to Order and Roll Call
  - All Council members were present including Town Administrator Aiken, Town Treasurer Mason, Billing Clerk Herd, Building Official Cazier
2. Approve the Agenda ([motion](#))
  - Council member Wade Bitter moved to approve the agenda and Council Member Ellis seconded the motion. All ayes.
3. Discussion Items
  - a. Administration Update
    - Middle Branch bridge looks good
    - Hardman Bridge: 5 parts should be delivered 4/23/2025
    - Avail Construction will be here on the 28<sup>th</sup> for the water kick off project.
    - Silverstar starting fiber May 15<sup>th</sup>
    - Scada system went offline unexpectedly. Public Works is trying to figure out why. Waiting for the new Scada company to work with regarding the issue.
    - Generator: first response and green canyon generator up and running next week. Contract signed with Kolar to be maintained.
    - Property owner with existing meter wants the meter removed. The cost to remove the meter was discussed. Boyd Siddoway suggested if customers want it put back in, they should be charged the full tap fee. Councilman Ellis stated in ordinance 50.01 we can set the cost to remove the meter.
    - Town owned property on East Forest was discussed. Concerns mentioned about residents disagreeing with public works there. Suggested pros and cons be drafted so a decision can be made.
    - Discussion on water loss and the idea of the capital improvement project as an option to help with this. Meters have an approximate service life of 10 years. When they age, they typically under report. It will cost approximately \$200 a meter which will be approximately \$280,000 for the town. Suggested getting a plan put together to address this in sections and implement new meters. Fergeson is coming on the 8<sup>th</sup> of May to give an assessment.
    - Elkhorn resident has requested to tap into our water system. Discussion was made about what our obligation is for the water supply there. The town attorney is looking into this to verify.

- Suggested holding off on asphalt for Vista and plat 20 with consideration of the new water tank coming. Council member Toolson was concerned about the residents not understanding the delay on asphalt on Vista.
- Emphasis on having the Town Council do an ordinance overhaul. Residents have been challenging the contradiction of the ordinances because they have not been kept up to date. Mayor Rok suggested each council member take a section.
- The Budget. The Town Administrator suggested adding \$280,000 for new meters for residents. We will also need a new software system for this. Third reading, they will discuss adding the proposed \$280,000. First response and park development will be left blank on budget until 3<sup>rd</sup> reading and in the meantime the Town Administrator will try to get estimates of sprinkler/soil/sod pricing.

b. Appointment of Temporary Town Clerk ([motion](#))

- No official Town Clerk as of today. Mayor Rok suggested advertising to fill the position. Given the duties the Town Clerk must perform in the meantime, the Mayor suggested appointing Ms. Jamie Herd as Town Clerk for a 60-day time period while a permanent replacement is sought. Councilman Taylor Ellis motioned, and Councilman Toolson seconded. Mayor Rok, Councilman Ellis, Toolson, and Bitter, ayes, and Councilman Merrill abstained.

c. Budget, Second Reading Review

- Second reading of budget. Councilman Bitter discussed there was some reduction in the income and an increase in the expenses. During the budget discussion Boyd Siddoway discussed what he felt was the importance of moving forward with the surplus money and changing water meters now verses waiting until next year's budget. Capital was adjusted because there was a lease payout on machinery also some adjustments for water upgrades and improvements that needed addressed. The Council deliberated at length on budget capital projects, particularly regarding paving Vista and Plat 20. For the second budget reading the council agreed to take bus stops out and to remove the Vista project (however, the latter will be revisited prior to the final reading). The Council also decided to keep paving of plat 20 in the budget for this reading.

d. New Proposed Building Permits (solar, remodel, pools & hot-tubs)

- Remodel permit application: The Council wants it to be more specific and more defined before moving forward with this permit. Questions included what defines remodel permit vs. structural. Building Official Cazier explained that basement remodels or finishes have no inspections currently and they would include typically an electrical, mechanical, plumbing and at times a structural inspection. Discussed fee of \$350.



- Solar permit application: Currently solar panels are allowed on roofs and Building Official Cazier stated in the State of Wyoming, a town cannot deny access to solar. The town can, however, define the requirements for solar they will allow. Councilmen Bitter and Merrill did not agree with pole-mounted solar installations. The Council agreed a solar permit should move forward; however, they would like to review the ordinance to make sure it will match the application. Fee was not determined.
- Pool and hot tub permit application: The Council did not approve a hot tub permit but agreed with a pool permit. Agreed on a \$150 fee. It was discussed we do not do inspections for things we do not have a permit for because it could be a liability.

#### 4. Matters from the Mayor and Council

- Councilman Ellis: Stated the NRB is very active with dark sky and wants emphasis on this. They feel the Town is in violation of dark skies parameters because of the south facing lights at the Public Works Facility. They would like PW to address this.
- Councilman Bitter: Requested the Travel & Tourism board discuss if money is going to be spent and to let him know for the budget. It was stated that NRB and T & T boards were planning to get together to discuss the town celebration.
- Councilman Merrill: Suggested the Town offer a Town workshop in the evening for other residents to be able to attend. It was agreed the next meeting will be on May 28<sup>th</sup> at 6pm. She feels the water rates need to be addressed and wants all to be charged the same rate. Lots of discussion of pros and cons was discussed but no decision was made. The Council relitigated the pros and cons of work done in 2024 by the Water Rates Committee, however, ultimately made no decision on rate changes.
- Councilman Toolson: Asked how much the Mayor and Councilman Merrill wanted to be involved with the Ranch Rendezvous Market. The Mayor stated she would not be involved with this season's market and that the effort was Councilman Merrill's to lead. Councilman Merrill stated she will attend the next T&T Board meeting.
- Mayor Rok: She is continuing to work on the Council Rules and Procedures Handbook and once the content is agreed upon the Council will vote to adopt it. The Lincoln County Semi Quincentennial event information was sent to the Star Valley Ranch Association. The Mayor discussed Jester's Legacy and that they requested the Town to serve as a test case for a special order to prohibit trapping on local trails. The Mayor emphasized the importance of the Council keeping things professional regarding discussions, comments made, or interactions that concern town staff and that any personnel issues discussed during Council Executive Sessions cannot be shared. Sharing such information with anyone to

include residents outside of the Executive Session forum is a violation of the law and also reflects poorly on the Town.

5. Adjourn (motion)

- Councilman Merrill motioned to adjourn, and Councilman Toolson seconded, all ayes. The meeting adjourned at 11:15 am.

\*Please silence cell phones during the work session\*

## Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
116	NAPA Auto Parts	213-743084	MHR Heater	10430402	04/07/2025	279.99	4112507	04/11/2025
		213-744406	D Earth Leak detect AC	10430402	04/07/2025	58.28	4112507	04/11/2025
		213-744442	UV Engine DYE	10430402	04/07/2025	16.98	4112507	04/11/2025
		CREDIT	Credit return	10430402	04/07/2025	18.78-	4112507	04/11/2025
Total 116:						336.47		
143	Barber Shop Inc.	1929	1 X 1 square tubing	10430402	04/07/2025	28.00	15303	04/09/2025
		1930	Square tubing	10430402	04/07/2025	62.00	15303	04/09/2025
Total 143:						90.00		
154	Blue Cross Blue Shield	2504044343	Employee Benefits	10410130	04/04/2025	2,180.37	472501	04/07/2025
		2504044343	Employee Benefits	10430130	04/04/2025	3,972.46	472501	04/07/2025
		2504044343	Employee Benefits	10460130	04/04/2025	704.23	472501	04/07/2025
		2504044343	Employee Benefits	41440130	04/04/2025	7,296.84	472501	04/07/2025
		2504044343	Employee Benefits	10420130	04/04/2025	469.49	472501	04/07/2025
Total 154:						14,623.39		
173	Car Quest Auto Parts	15744-69271	Oxygen, Acetylene and Ar	10430402	04/01/2025	277.91	4112501	04/11/2025
		15744-69343	Oil/Fuel UV Leak DYE	10430402	04/01/2025	8.15	4112501	04/11/2025
Total 173:						286.06		
177	Caselle, Inc	140169	Software	10410804	04/01/2025	939.38	472502	04/07/2025
		140169	Software	41410803	04/01/2025	469.62	472502	04/07/2025
Total 177:						1,409.00		
212	Core & Main LP	V575892	Water couplings	41430402	04/09/2025	532.95	15322	04/23/2025
Total 212:						532.95		
228	Delta Dental	5-25	Employee benefits	10410130	04/15/2025	117.89	4222501	04/22/2025
		5-25	Employee benefits	10420130	04/15/2025	10.48	4222501	04/22/2025
		5-25	Employee benefits	10430130	04/15/2025	173.33	4222501	04/22/2025
		5-25	Employee benefits	10460130	04/15/2025	15.72	4222501	04/22/2025
		5-25	Employee benefits	41440130	04/15/2025	174.58	4222501	04/22/2025
Total 228:						492.00		
241	Dry Creek Enterprises, Inc.	M9825	Standard toilet monthly ren	10510204	04/07/2025	85.00	4112502	04/11/2025
Total 241:						85.00		
265	Ferguson Waterworks #17	1598789	water parts	41430402	04/17/2025	2,033.18	15323	04/23/2025
Total 265:						2,033.18		
269	Forsgren Associates Inc	2501023	Water improvement project	41490027	04/07/2025	6,375.00	4112503	04/11/2025
		2501024	Bridge projects	10490010	04/01/2025	9,246.00	4252502	04/25/2025
		2502070	Bridge projects	10490010	04/01/2025	1,835.00	4252502	04/25/2025
		2502071	Municipal Engineering	41410401	04/01/2025	700.00	4252502	04/25/2025



Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
		2502071	Municipal Engineering	10410400	04/01/2025	700.00	4252502	04/25/2025
		2502072	Water project 2023	41490027	04/01/2025	2,735.00	4252502	04/25/2025
		2503105	Bridge projects	10490010	04/01/2025	4,050.00	4252502	04/25/2025
		2503107	Municipal Engineering	10410400	04/01/2025	427.50	4252502	04/25/2025
		2503107	Municipal Engineering	41410401	04/01/2025	427.50	4252502	04/25/2025
Total 269:						26,486.00		
270	Freedom Mailing Services,	50070	Bill processing	41410273	04/07/2025	965.31	15305	04/09/2025
Total 270:						965.31		
288	GreatAmerica Financial Se	38912143	Copier Service	10410260	04/02/2025	160.62	472503	04/07/2025
		38912143	Copier Service	41410260	04/02/2025	79.11	472503	04/07/2025
Total 288:						239.73		
311	High Country Linen Service	497079	Shop Towels	10430402	04/07/2025	25.73	4112504	04/11/2025
		497079	Shirts	10430121	04/07/2025	19.79	4112504	04/11/2025
		497079	Shirts	41430121	04/07/2025	9.75	4112504	04/11/2025
		498205	Shop Towels	10430402	04/07/2025	25.73	4112504	04/11/2025
		498205	Shirts	10430121	04/07/2025	19.79	4112504	04/11/2025
		498205	Shirts	41430121	04/07/2025	9.75	4112504	04/11/2025
		499330	Shop Towels	10430402	04/14/2025	25.73	4252503	04/25/2025
		499330	Shirts	10430121	04/14/2025	19.79	4252503	04/25/2025
		499330	Shirts	41430121	04/14/2025	9.75	4252503	04/25/2025
		500296	Shop Towels	10430402	04/21/2025	25.73	4252503	04/25/2025
		500296	Shirts	10430121	04/21/2025	19.79	4252503	04/25/2025
		500296	Shirts	41430121	04/21/2025	9.75	4252503	04/25/2025
Total 311:						221.08		
361	Avail Valley Construction	27084	Roadbase	10430105	04/22/2025	1,925.28	15320	04/23/2025
Total 361:						1,925.28		
369	Lawson Products	9312388585	Parts	10430402	04/10/2025	742.81	15324	04/23/2025
		9312392173	Parts	10430402	04/11/2025	686.58	15324	04/23/2025
Total 369:						1,429.37		
382	Lincoln County Sheriff's Off	3-2025	March communications	10420204	04/01/2025	880.00	15307	04/09/2025
Total 382:						880.00		
392	Lower Valley Energy	4-25	Electric- Town Hall	10430008	04/10/2025	1,205.73	4212501	04/21/2025
		4-25	Electric- Shop	41430098	04/10/2025	4,027.92	4212501	04/21/2025
Total 392:						5,233.65		
398	Luthi & Voyles LLC	3578	Town Attorney	10440601	04/07/2025	715.00	4112505	04/11/2025
		3579	Town Attorney	10440601	04/07/2025	495.00	4112505	04/11/2025
		3580	Town Attorney	10440601	03/31/2025	330.00	4112505	04/11/2025
		3581	Town Attorney	10440601	04/07/2025	385.00	4112505	04/11/2025
Total 398:						1,925.00		

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
449	One-Call of Wyoming	75193	Tickets for March	41420106	04/07/2025	5.25	4112508	04/11/2025
Total 449:						5.25		
475	PrintStar	33125	Signs	10410204	04/01/2025	885.34	15326	04/23/2025
Total 475:						885.34		
489	Ridge Creek Investment C	03-25	Town Hall Payment	10430003	04/07/2025	2,233.11	15308	04/09/2025
		03-25	Town Hall Payment	41430001	04/07/2025	1,099.89	15308	04/09/2025
Total 489:						3,333.00		
521	Silver Star Communication	4-2025	Town Hall Alarm G	10420214	04/01/2025	82.51	472504	04/07/2025
		4-2025	Town Hall Alarm W	41420108	04/01/2025	41.25	472504	04/07/2025
		4-2025	Office Phones G	10410225	04/01/2025	275.48	472504	04/07/2025
		4-2025	Office Phones W	41410225	04/01/2025	135.69	472504	04/07/2025
Total 521:						534.93		
539	Star Valley Independent	25543	Advertising - General	10410204	04/01/2025	194.25	4112509	04/11/2025
		25543	Advertising - General	10410224	04/01/2025	76.00	4112509	04/11/2025
Total 539:						270.25		
550	Sterling Medical	2434	Drug testing	10420132	04/09/2025	215.00	15327	04/23/2025
Total 550:						215.00		
570	Team Laboratory Chemical	45594	Fine Road Patch	10430109	04/07/2025	298.00	4112510	04/11/2025
		45594	Fine Road Patch	41430111	04/07/2025	3,132.00	4112510	04/11/2025
Total 570:						3,430.00		
575	Thayne True Value Hardwa	B753694	Parts for shop	10430100	04/07/2025	23.35	15309	04/09/2025
		B754113	Parts for shop	10430100	04/07/2025	14.37	15309	04/09/2025
		B754409	Bags, Paper towel holder,	41430402	04/07/2025	87.48	15309	04/09/2025
		B754588	Parts for shop	10430100	04/07/2025	50.53	15309	04/09/2025
		C715877	Water containers	41430402	04/07/2025	99.96	15309	04/09/2025
		C715999	Parts for shop	10430100	04/07/2025	11.07	15309	04/09/2025
		C716024	Battery, garage door cards	10430402	04/07/2025	29.96	15309	04/09/2025
Total 575:						316.72		
591	Town of Star Valley Ranch	3-2025	Town Hall Water General	10430010	04/01/2025	358.83	472505	04/07/2025
		3-2025	Public Works Water Gener	10430011	04/01/2025	35.96	472505	04/07/2025
		3-2025	First Response	10420155	04/01/2025	87.03	472505	04/07/2025
		3-2025	Dog Park	10510207	04/01/2025	67.02	472505	04/07/2025
		3-2025	NRB Community Garden	10510208	04/01/2025			
		3-2025	Town Hall Water	41430004	04/01/2025	162.94	472505	04/07/2025
		3-2025	Public Works Water Water	41430097	04/01/2025	35.96	472505	04/07/2025
Total 591:						727.74		
613	USA BlueBook	S03851932	Gloves and dispenser	41410257	04/07/2025	.00	15310	Multiple
		S03851932	Gloves and dispenser	41410257	04/07/2025			

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
Total 613:						.00		
628	VSP of Wyoming	5-25	Employee Benefits	10410130	04/17/2025	45.62	4212505	04/21/2025
		5-25	Employee Benefits	10420130	04/17/2025	21.34	4212505	04/21/2025
		5-25	Employee Benefits	10430130	04/17/2025	67.65	4212505	04/21/2025
		5-25	Employee Benefits	10460130	04/17/2025	12.49	4212505	04/21/2025
		5-25	Employee Benefits	41440130	04/17/2025	78.85	4212505	04/21/2025
Total 628:						225.95		
666	Wyoming Department of R	3-2025	1st quarter sales tax	10410238	04/07/2025	243.00	15311	04/09/2025
Total 666:						243.00		
669	Wyoming Department of W	1QTR2025	Quarter Taxes	10410150	04/01/2025	849.64	4012501	04/01/2025
		1QTR2025	Quarter Taxes	10420150	04/01/2025	1,625.85	4012501	04/01/2025
		1QTR2025	Quarter Taxes	10430150	04/01/2025	1,861.23	4012501	04/01/2025
		1QTR2025	Quarter Taxes	10460150	04/01/2025	2,333.77	4012501	04/01/2025
		1QTR2025	Quarter Taxes	41440150	04/01/2025	4,085.97	4012501	04/01/2025
Total 669:						10,756.46		
714	Westbank Sanitation	4765657T02	Split Distribution	10430407	04/01/2025	30.88	4012502	04/07/2025
		4765657T02	Split Distribution	41430407	04/01/2025	15.21	4012502	04/07/2025
		4765657T02	Split Distribution	10510207	04/01/2025			
		4766143T02	Split Distribution	10430407	04/01/2025	270.88	4012502	04/07/2025
		4766143T02	Split Distribution	41430407	04/01/2025	133.42	4012502	04/07/2025
		4766143T02	Split Distribution	10510207	04/01/2025	44.19	4012502	04/07/2025
Total 714:						494.58		
716	Leisure Valley, Inc	2025-01	Town Hall Sewer	10430017	04/07/2025	50.25	15306	04/09/2025
		2025-01	Town Hall Sewer	41430005	04/07/2025	24.75	15306	04/09/2025
		2025-02	Town Hall Sewer	10430017	04/07/2025	50.25	15306	04/09/2025
		2025-02	Town Hall Sewer	41430005	04/07/2025	24.75	15306	04/09/2025
Total 716:						150.00		
762	Verizon	4-25	Cell Phones	10410225	04/05/2025	97.88	4212502	04/21/2025
		4-25	Cell Phone SMO	10420004	04/05/2025	95.17	4212502	04/21/2025
		4-25	Cell Phones Water Dept.	41410225	04/05/2025	198.97	4212502	04/21/2025
Total 762:						392.02		
763	A+ Elevators & Lifts	14711	Yearly maintenance progra	10420213	04/11/2025	429.47	15319	04/23/2025
		14711	Maintenance program for e	41420107	04/11/2025	211.53	15319	04/23/2025
Total 763:						641.00		
779	Broulim's	02-25271	Gloves and wipes	41410258	04/01/2025	26.91	15304	04/09/2025
Total 779:						26.91		
780	Mid Valley Fire District	20250401	Fire suppression for fourth	10420302	04/01/2025	71,875.11	4112506	04/11/2025



Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
Total 780:						71,875.11		
783	Bailey Stock Harmon Cotto	35515	Town attorney	10440601	04/01/2025	175.00	15321	04/23/2025
Total 783:						175.00		
785	Principal Life Insurance Co	5-25	Employee Benefits	10410130	04/16/2025	57.20	4212503	04/21/2025
		5-25	Employee Benefits	10420130	04/16/2025	23.86	4212503	04/21/2025
		5-25	Employee Benefits	10430130	04/16/2025	50.95	4212503	04/21/2025
		5-25	Employee Benefits	41440130	04/16/2025	71.95	4212503	04/21/2025
		5-25	Employee benefits	10460130	04/16/2025	24.18	4212503	04/21/2025
Total 785:						228.14		
787	Bomgaars Supply	98443232	46 in steel blk	10430402	04/01/2025	389.99	4252501	04/25/2025
Total 787:						389.99		
798	Union Wireless	4-25	Scada card	41410225	04/03/2025	77.46	4212504	04/21/2025
Total 798:						77.46		
807	US Bank	032125	Breakfast for meeting	10410258	04/15/2025	27.90	472507	04/21/2025
		041425	Firerock Steakhouse Quinti	41410210	04/15/2025	144.85	472507	04/21/2025
		1306320	AED battery	10430402	04/15/2025	205.00	472507	04/21/2025
		156378	Lodging	10410210	04/15/2025	139.00	472507	04/21/2025
		18509	Water test for Quintin	41410209	04/15/2025	89.00	472507	04/21/2025
		1897	Training	41410209	04/15/2025	285.00	472507	04/21/2025
		20900779	Mailchimp	10410802	04/15/2025	17.76	472507	04/21/2025
		20900779B	Mailchimp service	41410802	04/15/2025	8.74	472507	04/21/2025
		2340G	Supplies	10430402	04/15/2025	70.86	472507	04/21/2025
		25473	Hose fittings	10430402	04/15/2025	600.25	472507	04/21/2025
		301098407	Zoom	10410802	04/15/2025	10.71	472507	04/21/2025
		301098407B	Zoom	41410802	04/15/2025	5.28	472507	04/21/2025
		32425	UPS service	41410271	04/15/2025	29.31	472507	04/21/2025
		410380	Training Wy Tech Ctr	10410209	04/15/2025	100.00	472507	04/21/2025
		4-25	Water parts	41430200	04/15/2025	2,761.48	472507	04/21/2025
		499852	Speakers and microphones	10480815	04/15/2025	2,344.94	472507	04/21/2025
		6879G	Supplies for office	10410258	04/15/2025	30.60	472507	04/21/2025
		82856764	Garage Pro service call	41430100	04/15/2025	550.00	472507	04/21/2025
		8999G	Harbor Freight tools	41430219	04/15/2025	174.76	472507	04/21/2025
		CS38250	Training for water	41410257	04/15/2025	348.72	472507	04/21/2025
		D3758	Compactor, Asphalt and soi	41430107	04/15/2025	1,799.00	472507	04/21/2025
		WN11244111	Powerwasher	10430402	04/15/2025	359.00	472507	04/21/2025
		WY TECH T	Training	10410210	04/15/2025	75.00	472507	04/21/2025
Total 807:						10,177.16		
814	Valley Cleaning Services L	328	Cleaning Services	10430100	04/07/2025	1,208.00	4112511	04/11/2025
		328	Cleaning Services	41430100	04/07/2025	594.00	4112511	04/11/2025
Total 814:						1,800.00		
816	Home Depot	H1802-39347	Materials for shop	10430100	04/07/2025	157.10	472506	04/07/2025

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
Total 816:						157.10		
819	Power Systems West	1252000147	Green Canyon	41430200	04/18/2025	938.58	15325	04/23/2025
		1252000148	Well #3 (First Response)	41430200	04/18/2025	1,995.10	15325	04/23/2025
Total 819:						2,933.68		
Grand Totals:						169,665.26		

## Report Criteria:

Detail report type printed

# Town of Star Valley Ranch

## Special Municipal Officer

4/01/2025 4/30/2025

Verbal Warnings	1
Written Warnings	3
Citations	5

Animal Complaint	5	Water Shut-off	0
Building & Zoning	0	Meter Pit Tampering	0
Road Right-of-Way	1	LCSO Assist	0
Snow Complaint	0	Fire Prevention\open fire	2
Nuisance Comp.	0	Stop work order	0
Road damage	0	Animal Impound	0
STR Complaint	1	Other	0

## Star Valley Ranch

3/1/25 to 3/31/25

Citations	0
Warnings	1
CFS/Law Incidents	10
Special Patrol	39

Animal Problem		Abandoned Vehicle	
Agency Assist		Alarms	
Assault		Auto Accident	
Burglary		Animal problem	
Citizen Assist		Citizen Dispute	2
Civil standby	1	Controlled Burn	
Child abuse		Alcohol problem	
Controlled Substance		Disturbance	1
Custodial Interference		Domestic Violence	
Drugs		Dead body	
e911		Harassing	
Intoxication		Field contact	
Fraud		Littering	
Information		Lost/Found Property	
Juvenile Problem		Parking problem	
Lost/Found Animal	1	Public relations	
Motor assist		Medical	
Reckless driving		Warrant	1
Search & Rescue		School assist	
REDDI		Suspicious	2
Theft		Threatening	
Traffic	1	Vin inspection	1
Welfare check		Weapon offense	
Trespassing		Vandalism	
Utility problem		VIN Stamp	

## Star Valley Ranch

4/1/25 to 4/30/25

Citations	0
Warnings	0
CFS/Law Incidents	14
Special Patrol	38

Animal Problem		Abandoned Vehicle	
Agency Assist	1	Alarms	
Assault		Auto Accident	
Burglary		Animal problem	1
Citizen Assist	1	Citizen Dispute	
Civil standby		Controlled Burn	
Child abuse		Alcohol problem	
Controlled Burn	1	Disturbance	
Custodial Interference		Domestic Violence	
Drugs		Dead body	
e911	1	Harassing	
Intoxication		Field contact	
Fraud	1	Littering	
Information		Lost/Found Property	
Juvenile Problem	1	Parking problem	
Lost/Found Animal		Public relations	
Motor assist		Medical	3
Reckless driving		Warrant	
Search & Rescue		School assist	
REDDI		Suspicious	1
Theft		Threatening	
Traffic	3	Vin inspection	
Welfare check		Weapon offense	
Trespassing		Vandalism	
Utility problem		VIN Stamp	



The Town of  
*Star Valley Ranch, Wyoming*  
Ordinance 2025-03

**Title III Administration  
Chapter 33 Town Organizations**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH THE FOLLOWING UPDATES:**

Explanation: This ordinance updates existing code to add the alternate member and clarify language.

Existing Title III Chapter 33 is in BLACK, changes for first reading are in BLUE, second reading in GREEN, third reading in ORANGE, removal in RED.

These changes will become effective 10 days after the completion of the third reading and passage.

**§33.122 APPOINTMENT.**

(A) *Council Liaison (non-voting)*: The Mayor shall assign a Councilman as a liaison to the Travel and Tourism Board.

(B) *Regular members*. The four “regular” members of the Travel and Tourism Board shall be appointed by the Mayor, with the consent and approval of the Town Council for a term of three years. Appointments and terms should be staggered such that a maximum of two will be planned to expire each year at the end of the town’s fiscal year. Members may be eligible for re-appointment. The fifth member shall be the Town Treasurer.

(C) *Alternate member*. An additional member, known as the “alternate” member of the Travel and Tourism Board shall be appointed by the Mayor, with the consent and approval of the Town Council, for a term of one year. The term will become effective upon appointment by the Mayor, and will expire at the end of the town’s fiscal year. The alternate member may be eligible for reappointment. The alternate member will have

the same responsibilities and duties of a regular member, except voting will be limited to those situations where the number of regular members present is less than what is required for a quorum.

(D)(C) ~~Advisory members~~. *Expert advice*. The Chairperson of the Travel and Tourism Board may, from time to time, ~~appoint certain~~ *seek advice or expertise from certain experts* ~~advisory members~~ to provide advice and counsel to the Board. *Experts will be sought* ~~Advisory members will be appointed~~ based on special skills, knowledge or experience in the travel and tourism industry and agree to assist the regular members *on a meeting-by-meeting basis*.

The above ordinance has been posted as per W.S.S. §15-1-116(b) and recorded in the office of the Town Clerk.

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Mayor

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Attest: Town Clerk

The Town of  
*Star Valley Ranch, Wyoming*

Ordinance 2025-04

Title XV Land Usage  
Chapter 154 Zoning

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:

Explanation: An update to existing code to update language regarding solar power systems and other personal utilities.

Existing Title XV Chapter 154 is in BLACK, changes for first reading are in BLUE, second reading in GREEN, third reading in ORANGE, removal in RED.

These changes will become effective 10 days after the completion of the third reading and passage.

§ 154.080 PERSONAL UTILITIES.

(A) Solar. ~~Solar energy systems can be separated into two basic types:~~

~~(1) Photovoltaic (PV) systems; and~~

~~(2) Solar domestic hot water systems.~~

~~(3) Photovoltaic systems (PV system) use solar panels to convert sunlight into electricity.~~

~~A system is made up of one or more photovoltaic (PV) panels, a DC/AC power converter (also known as an inverter), a racking system that holds the solar panels, electrical interconnections and mounting for other components. Only PV systems that meet or exceed the following requirements are allowed.~~

~~(a) All PV systems shall be in compliance with Article 690 of the National Electrical Code (NEC). Article 690 in the NEC spells out requirements for designing and installing safe, reliable, code-compliant PV systems.~~

~~(b) All PV systems shall be in compliance with the current adopted Town Codes.~~

~~1. No battery PV systems.~~



- ~~2.~~ 1. ~~Only roof-mounted PV systems.~~ Solar systems may be roof mounted but must conform to building code. Structural calculations by a licensed structural engineer shall be required.
- ~~3.~~ 2. No ~~PV~~ solar system and/or solar collectors shall cause undue hardships on the rights of adjacent property owners. ~~Solar domestic hot water systems generate hot water homes. Solar water heating systems include storage tanks and solar collectors.~~
- ~~4.~~ 3. Pole-mounted solar systems must meet the following:
  - (a) local building code and NFPA 2020 electrical code as well as IRC 2021 building code.
  - (b) Electrical Engineer stamped drawings for vertical or horizontal pole-mounted solar panels, including schematic
  - (c) One line diagram on site plan showing locations of pole-mounted arrays including total square foot or pole mount locations, combiner box, inverter, battery bank, and/or disconnects
  - (d) Plans shall include watts per panel with UL listed equipment on A/C and D/C loads, including wire size and breaker size
- ~~(4) Only systems that meet or exceed the following requirements are allowed:~~
  - ~~(a) Indirect (closed loop). A heat exchanger is used to transfer heat from a collector fluid to water you drink. Potable water never mixes with the heat exchange fluid. The heat exchange fluid varies, depending on the type of system, from plain water to propylene glycol; and~~
  - ~~(b) Active. Pumps are used to move fluids around in the system.~~
- ~~(5) Types of permitted solar collectors used for residential applications are evacuated-tube solar collectors. They feature parallel rows of transparent glass tubes. Each tube contains a glass outer tube and metal absorber tube attached to a fin. The fin's coating absorbs solar energy but inhibits heat loss.~~
- ~~(6) All solar domestic hot water systems shall be in compliance with all current adopted Town Codes.~~
- ~~(7) All solar domestic hot water systems shall be in compliance with the 2006 edition of the IGC.~~

- ~~(8) All PV systems that are a part of a solar domestic hot water system shall be in compliance with Article 690 of the National Electrical Code (NEC).~~
- ~~(9) All solar water heating system and/or collectors shall be certified by the Solar Rating and Certification Corporation. (<http://www.solar-rating.org>)~~
- ~~(10) All solar domestic hot water systems shall have an installation certificate form filled out by the installer.~~
- ~~(11) Only house-mounted solar domestic hot water systems are allowed.~~
- ~~(12) No solar domestic hot water system and/or solar collectors shall cause undue hardships on the rights of adjacent property owners.~~
- (B) *Wind.* Small wind energy systems, i.e., wind turbines (tower mount or roof-top) are not allowed in the town. ~~The National Renewable Laboratory Energy (NREL) residential-scale wind resource maps show the area the town to be unsuited to support small wind energy systems.~~
- (C) *Sewer.* Septic systems are allowed by the county and as such are governed by county regulations and require a permit from the county. ~~The Town requires installation of enhanced/advanced septic treatment systems (as directed by NSF Standard 40) for all new homes and replacement of existing septic systems to include those in the single-family residential zone.~~ Should a sewer system be installed by the town at some future date, all residents in the area served by that sewer system shall be required to connect to that system ~~and pay any necessary fees.~~
- (D) *Water.* All town residents are required to connect to the town water system. Private water wells are not allowed ~~on~~ in the town.

The above ordinance has been posted as per W.S.S. §15-1-116(b) and recorded in the office of the Town Clerk.

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Mayor

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Attest: Town Clerk



## The Town of

*Star Valley Ranch, Wyoming*

ORDINANCE: 2025-05

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH, WYOMING:**

Appropriations for Fiscal Year 2025-2026

Explanation: An Ordinance providing Operating and Capital Budgets for the Town of Star Valley Ranch for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

**General Fund Operating Budget – FY 2025 – 2026****General Fund Revenue:**

<u>GENERAL FUND INCOME</u>	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
<b>TAXES</b>				
PROPERTY TAXES - GEN FUND	442,866	442,615	252	Property Tax Exemption Bill (Support Schedule) Based upon Spending in County
5TH PENNY SALES TAX	738,659	743,251	(4,593)	
MOTOR VEHICLE TAXES FROM LC	76,541	76,541	-	
<b>TOTAL TAXES</b>	<b>1,258,066</b>	<b>1,262,407</b>	<b>(4,341)</b>	
<b>LICENSE &amp; PERMIT</b>				
LICENSES & PERMITS	16,148	17,235	(1,087)	
LIQUOR LICENSES	6,400	6,624	(224)	
NON-REFUNDABLE BUILDING PERMIT	92,029	92,935	(907)	
FRANCHISE FEES - SILVERSTAR	6,563	6,563	-	
FRANCHISE FEES - LOWER VALLEY	9,427	9,427	-	
<b>TOTAL LICENSE &amp; PERMIT</b>	<b>130,567</b>	<b>132,784</b>	<b>(2,217)</b>	
<b>INTERGOVERNMENTAL REVENUE</b>				
SALES AND USE TAX	788,303	948,394	(160,091)	State Forecast Data - Lincoln Co down 8%
GASOLINE & SPECIAL FUELS TAX	30,330	30,029	301	
DIRECT DISTRIBUTIONS	210,004	210,004	-	
MINERAL ROYALTIES	159,135	159,135	-	
SEVERANCE TAX	75,475	75,475	-	
CIGARETTE TAX	46	49	(3)	
WY LOTTERY DISTRIBUTION	15,568	15,568	-	
LODGING TAX (Travel & Tourism)	24,780	24,041	739	Travel & Tourism Funding
GAMING COMMISSION REVENUE	354	354	-	
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>1,303,995</b>	<b>1,463,049</b>	<b>(159,054)</b>	
<b>INTEREST EARNED</b>				
INTEREST INCOME	98,019	135,978	(37,958)	Lower Interest on Cash Balances
<b>TOTAL INTEREST EARNED</b>	<b>98,019</b>	<b>135,978</b>	<b>(37,958)</b>	
<b>MISC. REVENUE</b>				
FAX OR COPY REVENUE	38	38	-	
MISCELLANEOUS REVENUE	-	616	(616)	
COURT FINES AND FORFEITS	4,376	6,104	(1,728)	
DONATIONS - NRB	14,599	14,506	93	
CHARGES FOR GOODS - GEN GOV'T	967	973	(7)	
PROCEEDS FROM SALE OF ASSETS	-	-	-	
PO BOX KEY FEES	4,347	3,623	725	
<b>TOTAL MISC. REVENUE</b>	<b>24,327</b>	<b>25,860</b>	<b>(1,533)</b>	
<b>TOTAL GENERAL FUND REVENUE</b>	<b>2,814,974</b>	<b>3,020,078</b>	<b>(205,104)</b>	Down due to Sales Tax Revenue Projection

## GF Expenses:

	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
<b>GENERAL FUND EXPENSES (Non-Capital)</b>				
Administration	457,514	457,487	28	Continue to Refine Salaries & Benefits
Public Safety	523,387	502,009	21,378	
Operations	1,039,897	1,039,019	878	
Attorney	15,341	15,044	297	
Municipal Court	14,161	8,100	6,060	Updated for Contract amount \$1000/month
Buildings & Planning	89,225	85,138	4,088	
Executive	27,241	27,043	198	
Travel & Tourism	19,641	19,641	-	
Parks & Recreation	14,974	14,274	699	
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>2,201,381</b>	<b>2,167,755</b>	<b>33,626</b>	

## General Fund Net Excess/(Deficit) (Non-Capital Expense):

	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
<b>Revenue less Expenditures (Non-Capital)</b>				
General Fund Revenue	2,814,974	3,020,078	(205,104)	Lower Property & Sales Tax Revenue
General Fund Expenses	2,201,381	2,167,755	33,626	Continue Refine Wages & Benefits to lower Attrition
<b>Total GF Net Excess/(Deficit)</b>	<b>613,593</b>	<b>852,323</b>	<b>(238,729)</b>	

## General Fund Capital Authorizations & Spending:

Rank	Department	Description	Amount	Timing	Comment	Life	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change
High	Admin	IWORQ Service Implement #1	\$ 12,000	Summer	STR & Animal Licensing (Annual 3.5k)	5yrs	\$ 12,000	\$ 12,000	-
High	Admin	Mail Center Lockers	\$ 14,000	Summer	Eliminates going to Thayne for big packages	25yrs	\$ 14,000	\$ 14,000	-
Medium	Admin	IWORQs Software - Implement #2	\$ 15,000	Summer	Pavement Data 7 Fire Hydrant, (Annual 6k)	5yrs	\$ 15,000	\$ 15,000	-
High	PW - Roads	2020 CAT 360 Mini Exc	\$ 55,000	September	End of Lease Buyout	10yrs	\$ 55,000	\$ -	55,000
High	PW - Roads	Road Truck (i.e. F-550)	\$ 60,000	Summer	Used, but in good condition	10yrs	\$ 60,000	\$ 60,000	-
High	PW - Roads	Mid-sized 4x4 Dump Truck	\$ 60,000	Summer	Used, but in good condition	10yrs	\$ 60,000	\$ 60,000	-
High	PW - Roads	Vista Pavement	\$ -	Summer	\$750k comes from Reserves	25yrs	\$ -	\$ 1,200,000	(1,200,000)
High	PW - Roads	Vista Roadbase	\$ 15,000	Summer	New Basic Road Base to Improve Road Condition	25yrs	\$ 15,000	\$ -	15,000
High	PW - Roads	Plat 5 Chip Seal	\$ 200,000	Summer	Need to Complete Master Plan for Roads	25yrs	\$ 200,000	\$ 200,000	-
High	PW - Roads	Plat 20 Chip Seal	\$ 180,000	Summer	Need to Complete Master Plan for Roads	25yrs	\$ 180,000	\$ 180,000	-
High	PW - Roads	Vista E & W Drainpipe Roadbase	\$ 10,000	Summer	Need to work with SVRA for Agreement	25yrs	\$ 10,000	\$ 10,000	-
Medium	PW - Roads	Road Truck Plow	\$ 10,000	Summer/Fall	BOSS 8-10ft ext.	10yrs	\$ 10,000	\$ 10,000	-
Medium	PW - Roads	Tailgate Sand Spreader	\$ 4,000	Summer/Fall	Less Loads to complete	10yrs	\$ 4,000	\$ 4,000	-
Low	PW - Safety	Covered Bus Stops	\$ -	Summer/Fall	Town Hall, N. Forest, Bramble, Hardman	10yrs	\$ -	\$ 14,000	(14,000)
Low	PW - Safety	First Response Improvements	TBD	Summer/Fall	Sod, Walking Path, Bathrooms, etc	10yrs	\$ -	\$ -	-
Low	PW - Tourism	Park Development	TBD	Summer/Fall		10yrs	\$ -	\$ -	-
<b>Total GF Combined CAPEX Projects Authorized</b>			<b>\$ 635,000</b>		<b>Total GF 2026 CAPEX Cash Spend</b>		<b>\$ 635,000</b>	<b>\$ 1,779,000</b>	<b>(1,144,000)</b>



## General Fund Cash Balance Reserves:



### General Fund Cash Balances:

	Estimate Jun:25	2nd Reading Budget 2026	1st Reading Budget 2026	Change	
TOWN-CASH IN COMBINED FUND					
GEN SAVINGS WCLASS					
GF CAP EQUIP WCLASS					
GF ROAD REHAB WCLASS					
TOWN FACILITIES WCLASS					
BOSV INDEMNIFICATION ACCOUNT					
ESTIMATED SURPLUS/(DEFICIT)	240,218	613,593	852,323	(238,729)	
CAPITAL "CASH" SPENDING	(600,000)	(635,000)	(1,779,000)	1,144,000	No Vista Pavement in 2026
<b>Total General Fund Cash Balances</b>	<b>2,088,991</b>	<b>2,067,584</b>	<b>1,705,674</b>	<b>361,910</b>	

## Water Fund Operating Budget – FY 2025 – 2026

### Water Fund Revenue:

	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
<b>WATER FUND INCOME</b>				
MISC. REVENUE				
MISCELLANEOUS INCOME	25,808	30,459	(4,651)	Some will not repeat in 2026
INTEREST EARNED-WATER	110,498	175,705	(65,207)	Lower Interest on Cash Balances
PROCEEDS FROM ASSETS DISPOSAL	-	-	-	No Asset Sales Planned
<b>TOTAL MISC. REVENUE</b>	<b>136,306</b>	<b>206,164</b>	<b>(69,858)</b>	
OPERATING REVENUE				
WATER SERVICE - FLAT RATE (Usage)	261,957	272,629	(10,672)	Usage Fee - Slightly lower consumption
BASE FEE	986,719	999,469	(12,750)	Base Charge \$67/month - Used Actual Data
TURN ON/OFF FEES	7,000	7,297	(297)	Review for Non-Operating Hours
SERVICE AVAIL FEE	276,067	269,242	6,825	Non-Usage \$28/month - Used Actual Data
SYSTEM DEVELOPMENT FEES (Tap In)	67,500	54,338	13,163	Tap into main line \$7,500 each
PENALTIES (2025 Adjusted)	25,200	23,637	1,563	More Accurate Estimate
<b>TOTAL OPERATING REVENUE</b>	<b>1,624,443</b>	<b>1,626,611</b>	<b>(2,168)</b>	
<b>TOTAL FUND REVENUE</b>	<b>1,760,749</b>	<b>1,832,775</b>	<b>(72,026)</b>	Mostly Lower Interest Earned on Lower Cash

### Water Fund Expenses:

	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
<b>WATER FUND EXPENSES (Non-Capital)</b>				
Administration	145,896	144,863	1,032	
Water Service & Contracts	24,108	21,131	2,977	
Water Administrative	213,364	210,451	2,913	
Water Salaries & Wages	668,529	587,599	80,930	Continue Refine Wages & Benefits to lower Attrition
Principal & Interest	681,396	687,394	(5,998)	
Bad Debt Expense	6,500	6,500	-	Estimating Same Level as in 2025
<b>TOTAL WATER FUND EXPENSES</b>	<b>1,739,793</b>	<b>1,657,938</b>	<b>81,854</b>	
<b>TOTAL TSVR OPERATING EXPENSES (No Capital)</b>	<b>3,941,173</b>	<b>3,825,693</b>	<b>115,480</b>	

### Water Fund Net Excess/(Deficit) (Non-Capital Expense):

	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
Water Fund Revenue	1,760,749	1,832,775	(72,026)	
Water Fund Expenses	1,739,793	1,657,938	81,854	Continue Refine Wages & Benefits to lower Attrition
Total WF Net Excess/(Deficit)	20,956	174,837	(153,880)	

### Water Fund Capital Authorizations & Spending:

Rank	Department	Description	Amount	Timing	Comment	Life	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change
High	PW - Water	2023 Water Project Completion	\$ 842,000	Summer/Fall	This is the remainder of the project less Grants	25yrs	\$ 842,000	\$ 842,000	-
High	PW - Water	PRV Rehab Project	\$ 74,000	Multiple Years	1/3 for next 3 years	10yrs	\$ 24,667	\$ 24,667	-
High	PW - Water	4" Line Replacement	\$ 200,000	Summer	Current Line needs to be replaced	25yrs	\$ 200,000	\$ -	200,000
High	PW - Water	Water Efficiency Meters	\$ 45,000	Summer	To be used to find water leaks	25yrs	\$ 45,000	\$ -	45,000
High	PW - Water	Green Canyon Water Tank	\$ 2,000,000	TBD	Need to Apply for a grant (Partial Project Spend)	25yrs	\$ 500,000	\$ 500,000	-
High	PW - Water	Prater Delivery Line	\$ 1,200,000	TBD	Probably 1-2 years out (Partial Project Spend)	25yrs	\$ 400,000	\$ 400,000	-
High	PW - Water	Excavator	\$ 55,000	September	Lease Buyout	10yrs	\$ 55,000	\$ 55,000	-
Total Water Fund CAPEX Projects Authorized			\$ 4,416,000				\$ 2,066,667	\$ 1,821,667	245,000

### Water Fund Cash Balance Reserves:

	Estimate Jun:25	2nd Reading Budget 2026	1st Reading Budget 2026	Change
<b>Water Fund Cash Balances:</b>				
WATER-CASH IN COMBINED FUND				
WATER - CASH BOX				
BOSV CD #8490 LOANPMTRESV				
WATER SAVINGS WCLASS				
ARPA FUND ACCOUNT				
WF CAP EQUIP WCLASS				
WF SYS RESERVE WCLASS				
LOAN REPAYMENT WCLASS				
SINKING FUND WCLASS				
UTILITY CASH CLEARING ACCOUNT				
ESTIMATED SURPLUS/(DEFICIT)	247,293	20,956	174,837	(153,880)
CAPITAL "CASH" SPENDING	-	(2,066,667)	(1,821,667)	(245,000)
<b>Total Water Fund Cash Balances</b>	<b>4,053,144</b>	<b>2,007,434</b>	<b>1,807,789</b>	<b>199,645</b>

Additional Capital Projects

## Total Combined Operating Budget – FY 2025 – 2026

### Consolidated Revenue & Expenses & Capital Expenditures:

Excluding Capital Spend	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change	Comment
TSVR Total Revenue	4,575,723	4,852,853	(277,130)	Lower Property & Sales Tax + Lower Interest Earned
TSVR Total Expenses	3,941,173	3,825,693	115,480	Higher overall Spending (Wages, Benefits & Other)
Total Net Excess/(Deficit)	634,550	1,027,160	(392,610)	Projecting Lower Excess Total

	Authorized	2nd Reading 2026 Budget	1st Reading 2026 Budget	Change
CAPEX Authorizations and "Cash" Spend	\$ 5,051,000	\$ 2,701,667	\$ 3,600,667	(899,000)

### Consolidated Estimated Cash Balances:

	Estimate Jun:25	2nd Reading Budget 2026	1st Reading Budget 2026	Change	
Combined Ending Cash Balances	6,142,135	4,075,018	3,513,463	561,555	Less Capital Spend in 2026

The above ordinance has been posted as per W.S.S. §15-1-116(b) and recorded in the office of the Town Clerk.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: Town Clerk



The Town of  
*Star Valley Ranch, Wyoming*  
Ordinance 2025-06

**Title XV Land Usage  
Chapter 150 Buildings**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:**

Explanation: An revision to existing code to update building requirements to the 2021 editions of the International Building Code (IBC), the International Residential Code (IRC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Fuel Gas Code (IFGC), the International Fire Code (IFC), and the International Existing Building Code (IEBC) as published by the International Code Council (ICC).

Existing Title XV Chapter 150 is in **BLACK**, changes for first reading are in **BLUE**, second reading in **GREEN**, third reading in **ORANGE**, removal in **RED**.

**These changes will become effective 10 days after the completion of the third reading and passage.**

**CHAPTER 150 BUILDINGS**

**§ 150.017 PURPOSE.**

The town adopted a set of building codes and a requirement to obtain a building permit for new construction, alteration and major repairs in order to better protect the health, welfare and safety of its residents. For this reason, the town adopted elements of the ~~2018~~ International Building Code (IBC), the ~~2018~~ International Residential Code (IRC), the ~~2018~~ International Mechanical Code (IMC), the ~~2018~~ International Plumbing Code (IPC), the ~~2018~~ International Fuel Gas Code (IFGC), the ~~2018~~ International Fire Code (IFC) published by the International Code Council (ICC) and the National Electric Code (NEC) as adopted by the State Department of Fire Prevention and Electrical Safety, State Fire Marshal. For the same reason, the town requires the inspection by the town's certified building inspector to assure adherence to the adopted codes. [See § 150.075 for more specifics on adopted building codes.](#)

**§ 150.075 INTERNATIONAL BUILDING CODE.**

(A) Buildings and temporary structures built or located within the town from and upon the adoption of this subchapter shall be constructed in accordance with the

requirements of the International Building Code (IBC), ~~2018~~ 2021 Edition, as published by the International Code Council (ICC), specifically excluding all appendices. Construction documents shall be designed and sealed by a Wyoming ~~certified structural or civil engineer. registered design professional.~~

(B) The said code is incorporated herein by reference as if the same were more fully herein set out except as follows.

(1) Section 101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section 101.4.3 Plumbing. The last sentence shall be deleted and replaced with: "The provisions of the Wyoming Department of Environmental Quality shall apply to private sewage disposal systems".

(3) Section 101.4.4 Property maintenance. Shall be deleted in its entirety.

(4) Rescind 150.075 International Building Code (B)(4).

(5) Section 102.6 Existing structures. Delete International Property Maintenance Code in its entirety.

(6) Section 103.3 Deputies. The last sentence shall be deleted.

(7) Section 105.2 Work exempt from permit. Under "Buildings" paragraph 2, fences, shall be deleted in its entirety.

(8) Section 109.2 Schedule of fees. Shall read "For all buildings or structures requiring any permit, the fee for such permit shall be set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(9) Section 109.6 Refunds. Shall read "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(10) Section 114.4 Violation penalties. Shall read "Penalties for infractions are described in ~~the~~ § 35.01. Stop work orders as described in §§ 150.055 through 150.060".

(11) Section 901.7 Rescind 150.075 International Building Code (B)(11).

(12) Section 903.2 Where required. A second sentence shall be added and shall read. "Additionally, all buildings and occupancies with a building area of 5,000 square feet or larger on the main living floor shall be protected by an automatic sprinkler system designed and installed in accordance with Section 903.3.1 through 903.3.8."

(13) Rescind 150.075 International Building Code (B)(13).

(14) Section 1301.1.1 Criteria. Delete in its entirety and insert Town Values.



Town Values	
Building Location	
Climate Zone	7

Minimum Insulation R- Values	
Maximum Glazing Factor	0.35 Windows - 0.55 Skylights
Ceilings	R- <del>49</del> 60
Walls	R- <del>21</del> 30
Floors	R- <del>21</del> 38
Basement Walls	R- <del>13</del> 19
Slab Perimeter R-Value and Depth	R- <del>13</del> 10 - <del>36"</del> 48"
Crawl Space Walls	R- <del>10</del> 13

(15) Section 1608.2 Ground snow loads. A sentence shall be added to read. "The flat roof snow load shall be 100 lbs. per sq. ft. for the Town of Star Valley Ranch, Wyoming."

(16) Section 1809.4 Depth and width of footings. The minimum ~~bury~~ ~~bearing~~-depth of footings below the undisturbed ground surface shall be 36 inches unless a deeper depth is recommended by a geotechnical soil investigation. The minimum width of footings shall be 12 inches.

(17) Section 1805.1.2 Under floor space. The second sentence shall be revised to read. "Where there is evidence that the seasonal ground water table rises to the elevation of the crawl space, ground level, that the under-floor space shall be elevated to a minimum of 12 inches above such elevation unless an approved drainage system is provided."

(18) Section 1809.12 Timber footings. Shall be deleted in its entirety.

## § 150.076 INTERNATIONAL RESIDENTIAL CODE.

(A) All detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress built or located within the town from and upon adoption of this subchapter shall be constructed in accordance with the requirements of the International Residential Code

(IRC), ~~2018~~ 2021 Edition, as published by the International Code Council (ICC). Including appendices A, B, C, D, E, F, G, H, K, N and P, and excluding appendices I, J, L, M, O, Q, R, S and T.

(B) The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

(1) Section R101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section R102.7 Existing structures. The first sentence shall read: "The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public".

(3) Section R105.2 Work exempt from permit. Under Buildings paragraph 2, fences shall be deleted in its entirety.

(4) Section R108.2 Schedule of permit fees. Shall read: "For all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.040."

(5) Section R108.5 Refunds. Shall read: "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.040."

(6) Section R113.4 Violation penalties. "Penalties for infractions are described in § ~~35.01 the Town of Star Valley Ranch Code, Chapter 35.~~"

(7) Section R114.1 Notice to owner or the owner's authorized agent. Add a sentence to read: "Any person who shall continue work after having been ~~served~~ ~~severed~~ with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to fine as described in § ~~35.01 the Town of Star Valley Ranch Code, Chapter 35.~~"

(8) R301.1 Design. Add the following: "Residential structures, regardless of occupancy, 5,000 square feet or larger on the main living floor, shall be protected by an approved automatic fire sprinkler system, installed in accordance with further requirements of the IRC and/or NFPA 13, 13D or 13R, whichever applies, based on type of occupancy and use of structure."

(9) Section R301.1.3 Engineered Design. At the end of the first paragraph add: "All new residential structure as defined in the IRC, remodels involving structural members within the residence, or any construction adding additional living space as part of the residence, as well as accessory buildings that require a building permit, shall have all structural calculations approved by a professional civil or structural engineer licensed in the State of Wyoming bearing their stamp or seal". Because of the high snow load requirements and the seismic zone all structural calculations must be done in accordance with the ~~2018~~ International Building Code (IBC) ~~2018~~ 2021 edition. Exterior structural elements such as decks and porch roofs may, with approval of the Town, be



exempt from engineered plan requirements so long as the plans follow minimum requirements provided by the town and a licensed Wyoming [structural or civil](#) engineer.

(10) Table R301.2(1) Climatic and Geographic Design Criteria:

Roof snow load (per 100 lbs. sq. ft.)	100
Seismic design category	D
Frost line depth (inches)	36
Air freezing index	2531
Wind speed (mph)	115
Weathering	Severe
Winter design temp	Neg. 30°
Mean annual temp	38°
Ice barrier underlayment required	Yes

REMOVE BELOW TABLE

<del>Manual J Design Criteria</del>	
<del>Elevation (feet)</del>	<del>6268</del>
<del>Latitude</del>	<del>42.9714°N 110.9556°W</del>
<del>Altitude correction factor</del>	<del>0.84</del>
<del>Winter heating</del>	<del>Neg. 7°</del>
<del>Summer cooling</del>	<del>85°</del>
<del>Indoor design temp</del>	<del>70°</del>
<del>Design temp cooling</del>	<del>68°</del>
<del>Heating temp difference</del>	<del>15°</del>
<del>Cooling temp difference</del>	<del>18°</del>
<del>Wind velocity heating (mph)</del>	<del>15°</del>
<del>Daily range</del>	<del>H</del>
<del>Wind velocity cooling (mph)</del>	<del>7.5</del>
<del>Winter humidity</del>	<del>Low</del>
<del>Summer humidity</del>	<del>50%</del>

(11) Section R302.13 Fire protection of floors. Delete in its entirety.

(12) Section R309.5 Fire sprinklers. Delete in its entirety.

(13) Section R313 Automatic fire sprinkler systems. Delete in its entirety.



(14) Section R403.1.4 Minimum depth. The first sentence shall be revised to read: "Footings subject to frost shall have a minimum depth of 36 inches from finished grade to the bottom of the footing".

(15) Section R403.1.4.1 Frost protection. Remove item number 2 in its entirety. Change exception 1 to read. "Freestanding accessory structures with an area of 600 square feet or less and an eave height of ten feet or less shall not be required to be protected".

(16) Section R403.3 Frost-protected shallow foundations. Shall be replaced with a sentence reading: "Frost protected shallow foundations are prohibited".

(17) Section N1102.1.2 (R402.1.2) Insulation and fenestration criteria. Delete Table in its entirety and insert Town Values.

Minimum Insulation R- Values	
Maximum Glazing Factor	0.35 Windows - 0.55 Skylights
Ceilings	R- <del>49</del> 60
Walls	R- <del>24</del> 30
Floors	R- <del>24</del> 38
Basement Walls	R- <del>13</del> 19
Slab Perimeter R-Value and Depth	R- <del>13</del> 10 - <del>36"</del> 48"
Crawl Space Walls	R- <del>10</del> 13

(18) Section N1102.1 (R402.1) General (Prescriptive). Amend by adding the following: In addition to these requirements, homes with exterior log walls shall meet the following requirements.

(a) Logs in exterior walls shall have a minimum dimension of 8 inches and shall have all spiral cracks greater than one-quarter-inch sealed in an approved manner.

(b) Roof insulation shall be a minimum R-49.

(c) The primary heating source shall have a minimum AFUE rating of 90.

(d) Fenestration shall not exceed 30% of the gross conditioned wall area above grade. To determine allowable wall area of walk out (daylight) basements, the wall must have a minimum of 6-foot exposure from finished grade. The 30% limit can be exceeded only if the designer can demonstrate that the UV total of the proposed design is less than the UA total of the same structure with 30% fenestration total and code minimum insulation and fenestration values using the RestCheck or other approved software programs.

- (19) Section 1102.4.1.2 (R402.4.1.2) Testing. Delete this section in its entirety.
- (20) Section N1103.3.3 (R403.3.3) Duct testing (Mandatory). Delete in its entirety.
- (21) Section N1103.3.4 (R403.3.4) Duct leakage (Prescriptive). Delete in its entirety.
- (22) Section N1103.3.5 (R403.3.5) Building cavities. (Mandatory). Delete in its entirety.
- (23) Section N1107 (R501) Existing buildings-general. Delete in its entirety.
- (24) Section M1701.1.1 Buildings of unusually tight construction. Add the first sentence to read as follows: "In all structures containing habitable space or unusually tight construction, combustion air shall be obtained from the outside the thermal envelope."
- (25) Section G2445.7 (621.7) Unvented decorative room heaters. A second sentence shall be added: "Unvented log heaters shall not be installed in habitable rooms or spaces or any space meeting the requirements of unusually tight construction".
- (26) Section P2603.5 Freezing. The last sentence shall be revised to read "Water service pipes shall be installed not less than 72 inches deep".
- (27) Section P3103.1.1 Roof extensions. Shall be revised to read: "Open vent pipes that extend through a roof shall be terminated at least 16 inches above the roof or 6 inches above the anticipated snow accumulation, whichever is greater."

#### § 150.077 NATIONAL ELECTRIC CODE.

All building and temporary structures built or located within the town from and upon the adoption of this ordinance shall be constructed in accordance with the requirements of the National Electric Code latest edition as adopted by the State Department of Fire Prevention and Electrical Safety, State Fire Marshal.

#### § 150.078 INTERNATIONAL MECHANICAL CODE.

(A) Buildings and temporary structures built or located within the town from and upon adoption of this ordinance shall be constructed in accordance with the requirements of the International Mechanical Code (IMC), ~~2018~~ 2021 Edition, as published by the International Code Council (ICC), specifically excluding all appendices.

(B) The said code is incorporated herein by reference as if the same were more fully herein set out except as follows:

- (1) Section 101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).



(2) Section 106.5.2 Fee schedule. Shall read "For all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(3) Section 106.5.3 Fee refunds. Shall read "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(4) Section 108.4 Violation penalties. Shall read "Penalties for infractions are described in § 35.01 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

(5) Section 108.5 Stop work orders. The last sentence shall read. "Stop work orders and the penalties for non-compliance are described in § 150.057 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

#### § 150.079 INTERNATIONAL PLUMBING CODE.

(A) Buildings and temporary structures built or located within the town from and upon adoption of this ordinance shall be constructed in accordance with the requirements of the International Plumbing Code (IPC), 2018 2021 Edition, as published by the International Code Council (ICC), specifically excluding all appendices.

(B) The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows.

(1) Section 101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section 106.6.2 Fee schedule. Shall read, "For all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(3) Section 106.6.3 Fee refunds. Shall read: "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(4) Section 108.4 Violation penalties. Shall read: "Penalties for infractions are described in § 35.01 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

(5) Section 108.5 Stop work orders. The last sentence shall read: "Stop work orders and penalties for non-compliance are described in § 150.057 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

(6) Section 305.4 Freezing. Replace the last sentence with: "Exterior water supply systems piping shall be installed not less than six feet below grade."

(7) Section 903.1 Roof extension shall read "All open vent pipes that extend through a roof shall be terminated at least 16 inches above the roof or six inches above the anticipated snow accumulation whichever is greater, except that where a roof is to be used for any purpose other than weather protection, the vent extensions shall be run at least seven feet above the roof."

(8) Section 903.2 Frost enclosure. Amend the first sentence to read: "Every vent extension through a roof or wall shall be a minimum of 3 inches in diameter."

(9) Section 100.3 Grease interceptors. Shall read: "Grease interceptors shall be approved by the Building Official and shall comply with the requirements of Sections 1003.3.1 through 1013.3.8. Interior grease interceptors shall be provided with a solids interceptor that shall separate the discharge before connecting to the grease interceptor."

#### § 150.080 INTERNATIONAL FUEL GAS CODE.

(A) Buildings and temporary structures built or located within the town from and upon adoption of this ordinance, that use fuel gas, shall be constructed in accordance with the requirements of the International Fuel Gas Code, ~~2018~~ 2021 Edition, as published by the International Code Council (ICC), specifically excluding all appendices.

(B) The said code is incorporated herein by reference as if the same were more fully herein set out except as follows.

(1) Section 101.1 Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section 106.5.2 Fee schedule shall read: "For all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(3) Section 106.6.3 Fee refunds shall read: "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(4) Section 108.4 Violation Penalties shall read: "Penalties for infractions are described in ~~§ 35.01 the Town of Star Valley Ranch Code, Chapter 35.~~"

(5) Section 108.5 Stop work orders. A sentence is added that reads: "Stop work orders and the penalties for noncompliance are described in ~~§ 150.057 the Town of Star Valley Ranch Code, Chapter 35.~~"

(6) Section 303.3 Prohibited locations. Exceptions Number 2, 3, and 4 shall be deleted.

(7) Section 621.2 Unvented room heaters prohibited use. Shall be deleted.

(8) Section 621.4 Prohibited locations shall read: "Unvented room heaters shall not be installed in residential occupancies, habitable rooms or spaces, or buildings of unusually tight construction."

(9) Section 621.7 Unvented decorative room heaters. Revise to read as follows: "An unvented decorative room heater shall not be installed in a factory-built fireplace unless the fireplace system has been specifically tested, listed and labeled for such use in accordance with UL 127 and Section 60."



- (10) Section 621.7.1 Vent less firebox enclosures. Shall be deleted in its entirety.

#### § 150.081 INTERNATIONAL FIRE CODE.

(A) Buildings and temporary structures built or located within the town from and upon adoption of this section shall be constructed in accordance with the requirements of the International Fire Code (IFC), ~~2018~~ 2021 Edition, including Appendices D and E as published by the International Code Council (ICC).

(B) The said code is incorporated herein by reference as if the same were more fully set out except as follows.

(1) Section 101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section 106.6.2 Schedule of fees. Shall read "For all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(3) Section 106.6.3 Refunds. Shall read "Refunds are described in the Town of Star Valley Ranch Code, §§ 150.035 through 150.050."

(4) Section 110.4 Violation. Shall read "Penalties for infractions are described in § ~~35.01 the Town of Star Valley Ranch Code, Chapter 35.~~". Stop work orders are described in § 150.057 ~~§§ 150.055 through 155.060.~~"

(5) Section 112.4 Failure to comply. Shall read "Any person who shall continue work after having been ~~served~~ ~~severed~~ with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine as described in the § 35.01.

#### § 150.082 INTERNATIONAL EXISTING BUILDING CODE.

(A) All repairs, alterations, additions and relocations of existing buildings built or located within the town from and upon the adoption of this ordinance shall be constructed in accordance with the requirements of the International Existing Building Code (IEBC), ~~2018~~ 2021 Edition, as published by the International Code Council (ICC), specifically excluding all appendices.

(B) The said code is incorporated herein by reference as if the same were more fully herein set out as follows:

(1) Section 101.1 Title. Delete (Name of Jurisdiction). Insert (Town of Star Valley Ranch).

(2) Section 101.2 Scope. Add "for an occupancy change" after "with this code" and "for no occupancy change" after International Residential Code.

(3) 101.2 Scope. The provisions of this Code shall apply to the repair, alteration, change of occupancy, addition to and relocation of existing buildings.

Exception: detached one-and two-family dwellings and multiple single-family dwellings (townhouses) with separate means of egress, and their accessory structures not more than three stories above grade plane in height, shall comply with this code for an occupancy change or the International Residential Code for no occupancy change.

(4) Section 108.2 Schedule of permit fees. Shall read "for all buildings or structures requiring any permit, the fee for such permit shall be paid as set forth in the Town of Star Valley Ranch Code 150.035 through 150.050."

(5) Section 108.6 Refunds. Shall read: "Refunds are described in the Town of Star Valley Ranch Code, 150.035 through 150.050."

(6) Section 113.4 Violation penalties. Shall read "Penalties for infractions are described in § 35.01 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

(7) Section 114.1 Authority. Add the last sentence and it shall read: "Stop work orders and the penalties for non-compliance are described in § 150.057 ~~the Town of Star Valley Ranch Code, Chapter 35.~~"

The above ordinance has been posted as per W.S.S. §15-1-116(b) and recorded in the office of the Town Clerk.

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Mayor

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Attest: Town Clerk