



Town of Star Valley Ranch  
171 Vista Drive #7007  
Star Valley Ranch, WY 83127  
(307) 883-8696 M-F 8AM-6PM

## Residential Building Inspection List / Schedule

**\*Not same for manufactured homes**

**THIS LIST SHOULD BE DISPLAYED IN A CONSPICUOUS PLACE  
ON THE PREMISES UNTIL THE CONSTRUCTION IS COMPLETED SO INSPECTIONS ARE  
NOT MISSED.**

- 1) **Footings:** After footing is formed and reinforcing is in place but before pouring concrete.  
*\*\*\* Do not pour foundation until you have a Certificate of Placement, and the Building Inspector has approved it. \*\*\**
- 2) **Foundation Wall:** After foundation is formed and reinforcing is in place but before concrete is poured.
- 3) **Sub-Slab (Underground) Mechanical / Radon:** Once foundation walls have been poured but before the concrete floor has been poured. *(When underground plumbing, electrical, heating, radon mitigation, etc. systems are present and visible)*

**\*\*\*Do not cover any structural elements until it has been approved\*\*\***

- 4) **Plywood Nailing- All Exterior including Roof & Shear Wall:** Prior to concealing.
- 5) **Dry-In Inspection:** Roof, Windows and Walls.
- 6) **Mechanical:** Prior to covering walls.
- 7) **Plumbing:** Prior to covering walls.
- 8) **Electrical:** Prior to covering walls.
  - a) Electrical Inspection- If completed by a Certified Electrician, they must have a current Contractor registration with the Town of Star Valley Ranch. If not, a copy of the Electrical Wiring Permit from the State of Wyoming Department of Fire Prevention and Electrical Safety must be on file with the Town of Star Valley Ranch.
- 9) **Framing:** Prior to covering walls.  
*\*\*\*All rough ins (plumbing, gas, mechanical, and electrical) must have already been completed and inspected. \*\*\**
- 10) **Insulation Inspection:** Prior to concealing.
- 11) **Sheetrock Fastener Inspection:** Prior to concealing.
- 12) **Final Inspection:** Prior to occupancy.
  - a) A copy of the Lincoln County Land Use Development Permit (aka the Wastewater or Septic Tank) must be on file with the Town of Star Valley Ranch.
  - b) All prior inspections have been passed and required documentation provided to the Town of Star Valley Ranch as requested.



Town of Star Valley Ranch  
171 Vista Drive #7007  
Star Valley Ranch, WY 83127  
(307) 883-8696 M-F 8AM-6PM

**13) Driveway and Approach Inspection:** Must be checked and approved by the Public Works Director

**Please Note:**

- Any Re-Inspections will incur a charge and a fee. The homeowner(s) are responsible for those fees. The contractor or owner must call the Town Building Inspector/Building Official to set up appointments for all inspections and contact the Public Works Director for a Driveway and Approach inspection.
- For the project to be complete, it must pass a final inspection. If a permit expires before final inspection, the project is in violation of Town codes and could be subject to a citation and fines. Please plan ahead and call (307) 883-8696. We will help you apply for another permit with as little inconvenience as possible. Our interest is in seeing your project to completion including the final inspection.

**Occupancy is PROHIBITED until a Certificate of Occupancy Permit is Issued!**

**Owner/Builder Initial:** \_\_\_\_\_