

# Agenda

## Water Utility Board

March 27, 2025, 2:30pm

1. Call Meeting to Order
2. Establish a quorum of Regular Members: Steve Crandall, Chairman; Lee Hansen, member; Frank Young, member; Boyd Siddoway, member
3. Town Council Liaison – Taylor Ellis, Kirsten Merrill
4. Guests: Trevor Aitken, Administrator; Jordan Flynn, Public Works Department; Kristin Gray, Town Clerk; Daniel Stewart, potential new board member.
5. Approve/ Amend Agenda
6. Approve minutes of 1.30.2025 meeting.
7. Update from Council Liaison on water related issues from Town Council meetings and workshops (Standing agenda item). Taylor Ellis
  - a. Update on EPA requirement and status of tank update.
  - b. Update on Prater Spring input meter.
  - c. Long term water needs assessment and potential options.
8. New Business
  - a. Items for Town Administration:
    - i. Update of Water Emergency Plan Contact list with Town Administrator and new water crew.
    - ii. 2024 Consumer Confidence report publication.
    - iii. Analysis of mineral content of SVR Water
  - b. Presentation by Jordan Flynn, Public Works Department
    - i. Demonstration, explanation and review of settings on iFix (SCADA) control screen.
    - ii. Update on supply data spreadsheets that were sent out and potential fixes.
    - iii. Update on search for water software management company.
    - iv. Review of Town Water Operation Manual.
  - c. Update on SCADA data received and progress in monitoring of the water system: Boyd Siddoway
9. Next Meeting: TBA
10. Adjourn