



Town of Star Valley Ranch

REGULAR TOWN MEETING

January 14, 2025
7:00 PM

1. Call to Order, Roll Call of Councilmen, Statement of Quorum
2. Pledge of Allegiance
3. Reconvene Regular Meeting
4. Adopt Agenda
5. Announcements/Proclamations
 - A. Proclamation of Gratitude – Municipal Judge Ronald McKim
 - B. Proclamation of Gratitude – Councilman Ron Denney
6. Public Comment

This section is reserved for comments from the public on items that are not otherwise included in this agenda. Public comments are limited to 3 minutes. As a general practice the Council does not discuss, debate, or act on issues raised, or comments made, under public comments.
7. Adopt Consent Agenda

All matters in this section are considered routine by the governing body and will be enacted in one motion unless removed from the consent agenda and considered separately by the Council. Public comments may be made.

 - A. Approve minutes for December 10 Work Session, December 10 Regular Meeting
 - B. Staff Appointments
 1. Trevor Aitken – Town Administrator
 2. Kristin Gray – Town Clerk
 3. Loretta Mason – Treasurer
 4. Jim Rodgers – Special Municipal Officer
 - C. Community Board Appointments
 1. Fred Summerfelt – Planning Commission – Full Member from Alternate
 - D. Disbursements
 - E. Special Municipal Officer Report
8. Ordinances
 - A. Old Ordinances
 1. Ordinance 2024-21 Title III Administration Chapter 35 Municipal Court – 3rd reading
 2. Ordinance 2024-22 Title III Administration Chapter 33 Town Organizations – 3rd reading
 - B. New Ordinances
 1. Ordinance 2025-01 Title XV Land Usage Chapter 154 Zoning – 1st reading
 2. Ordinance 2025-02 Title IX General Regulations Chapter 90 Animals – 1st reading
9. Public Hearing and Action Items
10. Mayor and Council
11. Adjournment

Town of

Star Valley Ranch, Wyoming

Proclamation of Gratitude

Judge Ronald McKim

We are here today to pay honor and celebrate the dedicated, selfless service by **Judge Ronald McKim** to the citizens of the Town of Star Valley Ranch, Wyoming; and

Whereas, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Judge Ronald McKim** for his outstanding and professional service as The Town of Star Valley Ranch Municipal Court Judge; and

Whereas, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Judge Ronald McKim** for creating a Municipal Court that is professional, patterned after the Circuit Court and for creating an exemplary, well run court that all citizens should be proud of; and

Whereas, the Town of Star Valley Ranch and its citizens have greatly benefited from the corporate experience, education and institutional knowledge shared with the Municipal Court by **Judge Ronald McKim**; and

Whereas, the Town of Star Valley Ranch wishes to thank **Judge Ronald McKim** for his ten years of service to the Town of Star Valley Ranch as the Municipal Court Judge;

Now, therefore, I, Kathleen Buyers, Mayor of the Town of Star Valley Ranch, Wyoming do hereby proclaim January 14, 2025, as: **Judge Ronald McKim Day** in the Town of Star Valley Ranch and urge all citizens and Town employees to join me in congratulating **Judge Ronald McKim** for his outstanding dedication to the Town of Star Valley Ranch, Wyoming and wishing him many continued years of happiness and good health.

In Witness whereof, I here unto set my hand this fourteenth day of January, in the year two thousand and twenty-five.

Kathleen Buyers, Mayor

Attest: Kristin Gray, Town Clerk

Town of

Star Valley Ranch, Wyoming

Proclamation of Gratitude

Councilman Ron Denney

Whereas, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Councilman Ron Denney** for his outstanding and dedicated service as a member of the Town of Star Valley Ranch Town Council from January 2021 to January 2025.

Whereas, the Town of Star Valley Ranch wishes to acknowledge, recognize and express appreciation to **Councilman Ron Denney** for his unwavering dedication, excellent writing skills, and his focus on details during his time on the Town Council.

Whereas, the Town of Star Valley Ranch and its citizens have greatly benefited from the background, institutional knowledge and organizational skills shared by **Councilman Ron Denney**.

Whereas, the Town of Star Valley Ranch wishes to thank **Councilman Ron Denney** for his work on the Finance Advisory Board and his detailed work on budgeting and other Town finances.

Now, therefore, I, Kathleen Buyers, Mayor of the Town of Star Valley Ranch, Wyoming do hereby proclaim the Town's sincere and honest gratitude to **Councilman Ron Denney** for all his services rendered.

In Witness whereof, I here unto set my hand this fourteenth day of January, in the year two thousand and twenty-five.

Kathleen Buyers, Mayor

Attest: Kristin Gray, Town Clerk

Town of Star Valley Ranch

Town Council Work Session

Tuesday, December 10, 2024, 10:00 AM

1. CALL TO ORDER AND ROLL CALL

- All council present, plus Town Clerk Gray, Town Administrator Aitken, and Town Treasurer Mason.

2. APPROVE AGENDA

- Councilman Rok moved to approve the agenda, Councilman Ellis seconded, all ayes.

3. WORK SESSION ITEMS

- a. Audit (any changes)
 - Clerk Gray spoke about the errors found in the draft in part due to a Finance Board member's question and will follow up on when the audit will need to be sent to the state.
- b. Lot 37 East Forest
 - The mayor moved for the council to authorize Town Administrator Aitken to work with town attorney Voyles to proceed with the plat amendment and bid process of lot 37 per WS 15.1.113(a), Councilman Rok seconded, all ayes.
 - The motion was explained as being for authorizing the town admin to work with the town attorney to replat the property for the road and to then sell the property.
 - The council received letters from property owners adjacent to the lot in question.
- c. Transition schedule discussion and process
 - The council discussed the process of choosing a replacement mayor and council.
 - The mayor will be chosen on the 7th after the swearing-in ceremony of the new council members.
 - The deadline for council applications will be January 23rd. Interviews will be held during the week of January 27th and a decision will be made that week as well.
 - The new council and mayor will be sworn-in on the 4th of February.
- d. Regular Town Council Agenda
 - The council discussed the regular agenda items.

e. Financials

- Treasurer Mason and Clerk Gray answered questions the council had about the financial reports.

f. Board Reports

- Planning and Zoning
 - The board met on November 13th and will be meeting on December 11th.
- Water Utility
 - The board is still considering the water loss data but needs accurate measurements of the tanks.
- Natural Resources
 - The board has set a monthly schedule for their meetings on the third Tuesday every month.
- Tourism
 - Will meet on December 11th and will work on a budget for the lodging tax, and discuss a grant application and process.
- Finance Board
 - Has not met since the prior council workshop.
- Roads Board
 - The board discussed the dissolution of the board, and discussed finding funding, and voted to recommend to the council to purchase a snow gate.

4. MATTERS FROM THE MAYOR AND COUNCIL

- The mayor spoke about the Lincoln County meeting and the impact of the construction in the southern portion of the county which will be an increase in sales tax. The commissioners also spoke about the 6th penny tax and recommended the cities and towns work on a group to propose a budget and education for the next attempt.
- The county tourism board would like to set up a mutual agreement with the local government groups. The town does not have a transportation plan which is required for some grants.
- There is a consideration in the legislature about allowing accessory dwellings on single-family lots, and the mayor suggested the council follow it and get ahead of it. It will take local control away from local government.
- Alpine is building housing for the sheriff's office deputies.
- Councilman Rok spoke about the DOT grant and whether the town should apply.
- Councilman Rok spoke about the newsletter and passing the baton to Clerk Gray.

- Councilman Ellis spoke about the revised plans for the Mountain Estates proposed subdivision and the developer going to present to the county commissioners. The town could deny access to the road or charge an impact fee, but the council is concerned about maintenance and operations costs due to the increased traffic, and the impact on the water system.
- Councilman Denney asked about the Sheriff's dispatch report, but the dispatch does not provide details.
- Councilman Denney asked about the snow plan and spoke about it not being a plan and his disappointment in it. He believes it should list service levels and project costs.

5. EXECUTIVE SESSION FOR MUNICIPAL COURT DISCUSSION

- Councilman Rok moved to recess, Councilman Denney seconded, all ayes.
- Councilman Ellis moved to reconvene, Councilman Rok seconded, all ayes.

6. RECESS at 12:08pm.

- Councilman Ellis moved to recess to until 7pm, Councilman Merrill seconded, all ayes.



REGULAR TOWN MEETING

December 10, 2024
7:00 PM

1. Call to Order, Roll Call of Councilmen, Statement of Quorum
 - All council present, plus Town Admin Aitken and Town Clerk Gray
2. Pledge of Allegiance
3. Reconvene Regular Meeting
 - Councilman Rok moved to reconvene, Councilman Ellis seconded, all ayes.
4. Adopt Agenda
 - Councilman Ellis moved to adopt the agenda, Councilman Merrill seconded, all ayes.
5. Announcements/Proclamations
6. Public Comment
 - Mr. Siddoway spoke about the notice of unknown service line material that was sent with the water bills and asked the council to send something like that with a cover letter.
 - Mr. Ruthardt asked when the town would stop the chlorination, Town Admin Aitken clarified that the EPA has asked us to continue, and we will reevaluate in six months.
7. Adopt Consent Agenda
 - Councilman Rok moved to approve the consent agenda, Councilman Denney seconded, all ayes.
 - A. Approve minutes for November 12 Work Session, November 12 Regular Meeting
 - B. Community Board Appointments
 1. Julie Christiansen – Finance Advisory Board – 2026
 2. Dave Wilson – Finance Advisory Board - 2025
 - C. Disbursements
 - D. Dispatch Report
 - E. Special Municipal Officer Report
8. Ordinances
 - Councilman Merrill moved to approve the ordinance by title and explanation, Councilman Rok seconded, all ayes.
 - A. Old Ordinances
 1. Ordinance 2024-12 Title XV Land Usage Chapter 154 Zoning – 3rd reading
 - Councilman Rok presented the ordinance and moved to approve, Councilman Ellis seconded, all ayes.
 2. Ordinance 2024-13 Title XV Land Usage Chapter 150 Buildings – 3rd reading
 - Councilman Rok presented the ordinance and moved to approve, Councilman Denney seconded, all ayes.

3. Ordinance 2024-14 Title VII Traffic Code Chapter 71 Roads – 3rd reading
 - Mayor Buyers presented the ordinance, Councilman Merrill moved to approve, Councilman Rok seconded, all ayes.
4. Ordinance 2024-15 Title IX General Regulations Chapter 91 Parks – 3rd reading
 - Mayor Buyers presented the ordinance, Councilman Ellis moved to approve, Councilman Merrill seconded, all ayes.
5. Ordinance 2024-18 Title III Administration Chapter 33 Town Organizations – 3rd reading
 - Councilman Rok presented the ordinance and moved to approve, Councilman Denney seconded, all ayes.
 - Mr. Siddoway asked for clarification on the shift of responsibilities to the building inspector and if there is a backup if that person is absent. Mayor Buyers clarified that the town has backups already.
6. Ordinance 2024-19 Title XI Business Regulations Chapter 113 Short-Term Rentals – 3rd reading
 - Councilman Rok presented the ordinance and moved to approve, Councilman Ellis seconded, all ayes.
7. Ordinance 2024-20 Title XV Land Usage Chapter 154 Zoning – 3rd reading
 - Councilman Merrill presented the ordinance and moved to approve, Councilman Rok seconded, Mayor Buyers and Councilmen Merrill, Rok, and Denney ayes, Councilman Ellis nay.
 - Mrs. Albers spoke about the Planning & Zoning board not being consulted before the ordinance was proposed and spoke about being concerned the town will allow manufactured homes.
8. Ordinance 2024-21 Title III Administration Chapter 35 Municipal Court – 2nd reading
 - Councilman Rok presented the ordinance and moved to approve, Councilman Ellis seconded, all ayes.
9. Ordinance 2024-22 Title III Administration Chapter 33 Town Organizations – 2nd reading
 - Mayor Buyers presented the ordinance and moved to approve, Councilman Rok seconded, Mayor Buyers and Councilmen Ellis, and Rok ayes, Councilmen Denney and Merrill nays.
 - Councilman Denney spoke about disagreeing and wanting the board to be repurposed to cover the entire general fund.
 - Councilman Merrill spoke about disagreeing and wanting to support the purpose of the board.

B. New Ordinances

9. Public Hearing and Action Items

A. Plat Amendment – DMLP Buildings, LLC dba Roper Buildings – Plat 6 Lots 120 & 121

- Clerk Gray presented the recommendation on behalf of the Planning & Zoning board.
- Councilman Rok moved to approve the plat amendment, Councilman Ellis seconded, Mayor Buyers and Councilmen Rok, Denney, and Ellis ayes, Councilman Merrill nay.
- Mr. Ruthard asked if the new owners would be required to remove the fill before building.
- Mrs. Johnson asked why the owners were combining the lots.
- Mr. Siddoway recommended the council get a letter of agreement between town and owner that the fill would be removed.
- Mrs. Christiansen asked about the materials in the easement.



10. Mayor and Council

- Mayor Buyers spoke about the audit having errors which will be fixed before the town accepts it.
- Mayor Buyers spoke about her resignation at the end of January. On January 7th there will be a swearing in ceremony, and during the following work session a new mayor will be chosen from the current council, an announcement will be made for the open council position. Applications for the open council position will be accepted until January 23rd, interviews held the week of January 27th and swearing in on February 4th.
- Councilman Ellis spoke about the Mountain Estates development, there will be a commissioners' meeting on December 17th in Afton at the planning office.
- Councilman Merrill spoke about the formation of a neighborhood watch; first meeting will be January 16th at Three Canyons restaurant at 7pm.
- Councilman Merrill spoke about a volunteer group forming for snow berms.
- Councilman Rok spoke about the Travel & Tourism meeting on December 11th.

11. Adjournment

- Councilman Ellis moved to adjourn the meeting, Councilman Merrill seconded, all ayes.

Town of

Star Valley Ranch, Wyoming

The governing body of the Town of Star Valley Ranch does hereby appoint the following staff to the following positions as set in Title III Administration, Chapter 32 Officials and Employees of the Town Code.

- Trevor Aitken – Town Administrator
- Kristin Gray – Town Clerk
- Loretta Mason – Treasurer
- Jim Rodgers – Special Municipal Officer

Town of

Star Valley Ranch, Wyoming

The governing body of the Town of Star Valley Ranch does hereby appoint the following volunteers to the following positions as set in Title III Administration, Chapter 33 Town Organizations of the Town Code.

- Fred Summerfelt to the Planning Commission as a full member, term expiring June 2026.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
116	NAPA Auto Parts	735526	35 Ton service floor jack	10430402	11/18/2024	259.19	15162	12/04/2024
Total 116:						259.19		
120	Amazon Capital Services	1KXV-MW93-	Amazon purchases	10410258	12/01/2024	135.44	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	41410258	12/01/2024	170.07	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10430121	12/01/2024	174.95	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	41430121	12/01/2024	139.96	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10430402	12/01/2024	258.88	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10410238	12/01/2024	26.79	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	41410238	12/01/2024	13.20	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10430201	12/01/2024	978.90	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10430100	12/01/2024	514.44	12062401	12/06/2024
		1KXV-MW93-	Amazon purchases	10410257	12/01/2024	190.95	12062401	12/06/2024
Total 120:						2,603.58		
173	Car Quest Auto Parts	1574460659	Tire stud gun/Stud hopper/	10430201	11/15/2024	379.46	12062403	12/06/2024
		1574460659	Tire stud gun/Stud hopper/	41430107	11/15/2024	379.46	12062403	12/06/2024
Total 173:						758.92		
177	Caselle, Inc	137467	Software	10410804	12/01/2024	922.71	12032406	12/03/2024
		137467	Software	41410803	12/01/2024	461.29	12032406	12/03/2024
Total 177:						1,384.00		
182	Caterpillar Financial Servic	36307448	Small Wheel Loader paym	10430300	12/17/2024	17,603.83	Multiple	Multiple
		36307448	Small Wheel Loader paym	41430028	12/17/2024	11,735.89	Multiple	Multiple
Total 182:						29,339.72		
228	Delta Dental	12-2024	Employee benefits	10410130	11/15/2024	117.89	12032401	12/03/2024
		12-2024	Employee benefits	10420130	11/15/2024	5.24	12032401	12/03/2024
		12-2024	Employee benefits	10430130	11/15/2024	207.28	12032401	12/03/2024
		12-2024	Employee benefits	10460130	11/15/2024	20.96	12032401	12/03/2024
		12-2024	Employee benefits	41440130	11/15/2024	295.48	12032401	12/03/2024
Total 228:						646.85		
241	Dry Creek Enterprises, Inc.	M8326A	Green Canyon Dr. Toilet re	10510208	11/30/2024	65.00	12062405	12/06/2024
		M8327A	Cedar Creek Canyon toilet	10510208	11/30/2024	115.00	12062405	12/06/2024
		M8608	BLM toilet rent and clean	10510204	11/30/2024	110.00	12062405	12/06/2024
Total 241:						290.00		
269	Forsgren Associates Inc	2409369	03-13-0089 Town Engineer	41490027	12/01/2024	27,931.96	12202402	12/20/2024
		2410422	3-13-0089 TSVR Town Eng	41490027	12/01/2024	13,695.34	12202402	12/20/2024
		2411469	Hardman/Middle Branch Br	10490010	12/01/2024	8,086.00	12202402	12/20/2024
		2411471	Project 03-13-0089 TSVR	10410400	12/18/2024	497.50	12202402	12/20/2024
		2411471	Project 03-13-0089 TSVR	41410401	12/18/2024	497.50	12202402	12/20/2024
Total 269:						50,708.30		

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
270	Freedom Mailing Services,	49248	Mail service for November	41410273	12/01/2024	1,010.99	15187	12/18/2024
Total 270:						1,010.99		
284	Grainger	1533791984	Pallet Racks	10430100	12/02/2024	1,895.88	15159	12/04/2024
Total 284:						1,895.88		
288	GreatAmerica Financial Se	38013197	Copier Service	10410260	12/02/2024	193.78	12032405	12/03/2024
		38013197	Copier Service	41410260	12/02/2024	95.45	12032405	12/03/2024
Total 288:						289.23		
311	High Country Linen Service	475026	Shop Towels	10430402	11/18/2024	25.73	12062406	12/06/2024
		475026	Shirts	10430121	11/18/2024	19.79	12062406	12/06/2024
		475026	Shirts	41430121	11/18/2024	9.75	12062406	12/06/2024
		476002	Shop Towels	10430402	12/02/2024	25.73	12062406	12/06/2024
		476002	Shirts	10430121	12/02/2024	19.79	12062406	12/06/2024
		476002	Shirts	41430121	12/02/2024	9.75	12062406	12/06/2024
		477188	Shop Towels	10430402	12/09/2024	25.73	12202403	12/20/2024
		477188	Shirts	10430121	12/09/2024	19.79	12202403	12/20/2024
		477188	Shirts	41430121	12/09/2024	9.75	12202403	12/20/2024
		478344	Shop Towels	10430402	12/16/2024	25.73	12202403	12/20/2024
		478344	Shirts	10430121	12/16/2024	19.79	12202403	12/20/2024
		478344	Shirts	41430121	12/16/2024	9.75	12202403	12/20/2024
Total 311:						221.08		
359	Conrad & Bischoff	382243-24	Gas and Diesel	10430301	11/20/2024	840.63	12062404	12/06/2024
		382243-24	Gas and Diesel	41430301	11/20/2024	465.59	12062404	12/06/2024
		382243-24	Gas	10420005	11/20/2024	104.65	12062404	12/06/2024
		42102624	Diesel and Gasoline	10430301	12/10/2024	553.78	12202401	12/20/2024
		42102624	Diesel and Gasoline	41430301	12/10/2024	276.12	12202401	12/20/2024
		42102624	Diesel and gas	10420005	12/10/2024	6.84	12202401	12/20/2024
Total 359:						2,247.61		
361	Avail Valley Construction	5	Project 03-13-0089	41490027	12/01/2024	339,659.66	15185	12/18/2024
Total 361:						339,659.66		
369	Lawson Products	9312008073	1/2-14 lockout ss ball valve	41430239	11/14/2024	249.40	15161	12/04/2024
		9312008074	Clevis grab hooks, shop to	10430402	11/14/2024	897.52	15161	12/04/2024
		9312074444	Stepdown bits, safety glass	10430402	12/12/2024	273.48	15188	12/18/2024
		9312074445	3/4 Ball valve, 3/8 nipple,	41430402	12/12/2024	210.79	15188	12/18/2024
Total 369:						1,631.19		
382	Lincoln County Sheriff's Off	12-24	November 2024 Communic	10420204	12/03/2024	880.00	15189	12/18/2024
		12524	Contract for Law Enforcme	10420205	12/05/2024	65,000.00	15189	12/18/2024
Total 382:						65,880.00		
392	Lower Valley Energy	12-2024	Electric - General	10430008	12/10/2024	1,200.15	12162402	12/16/2024
		12-2024	Electric Water	41430098	12/10/2024	3,274.32	12162402	12/16/2024

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
Total 392:						4,474.47		
398	Luthi & Voyles LLC	3246		10440601	12/01/2024	275.00	12202404	12/20/2024
		3372		10440601	12/01/2024	495.00	12202404	12/20/2024
Total 398:						770.00		
423	Mountain States Pipe & Su	31387	ERT's and meters	41430239	11/27/2024	6,785.93	12062408	12/06/2024
		31470	Temetra Network Setup	41430100	12/02/2024	2,238.50	12202406	12/20/2024
Total 423:						9,024.43		
449	One-Call of Wyoming	73630	Tickets for November	41420106	12/06/2024	7.50	12202407	12/20/2024
Total 449:						7.50		
489	Ridge Creek Investment C	01-25	Town Hall Payment	10430003	12/01/2024	2,233.11	15190	12/18/2024
		01-25	Town Hall Payment	41430001	12/01/2024	1,099.89	15190	12/18/2024
Total 489:						3,333.00		
508	Salt River Motors	663671	(4) 275/70 R18 Cooper sno	10430201	11/19/2024	.00	15163	Multiple
		663671	(4) 275/70 R18 Cooper sno	10430201	11/19/2024			
Total 508:						.00		
521	Silver Star Communication	12-2024	Town Hall Alarm System	10420214	12/01/2024	80.05	12032403	12/03/2024
		12-2024	Town Hall Water Alarm Sys	41420108	12/01/2024	40.02	12032403	12/03/2024
		12-2024	Office Lines	10410225	12/01/2024	366.86	12032403	12/03/2024
		12-2024	Office Lines - Water	41410225	12/01/2024	180.69	12032403	12/03/2024
Total 521:						667.62		
539	Star Valley Independent	24732	Classified operator	10410204	12/01/2024	108.00	12202408	12/20/2024
Total 539:						108.00		
541	North Lincoln County Hospi	172068	CPR Class	10420279	11/27/2024	280.00	12062409	12/06/2024
Total 541:						280.00		
550	Sterling Medical	1954	Employee Drug Testing	10420132	12/11/2024	57.50	15191	12/18/2024
		1954	Employee Drug Testing	41420132	12/11/2024	57.50	15191	12/18/2024
Total 550:						115.00		
575	Thayne True Value Hardwa	B747400	TV lock key blank	10410258	12/01/2024	11.94	15192	12/18/2024
		C701924	MidWest fastners	10430402	12/10/2024	22.20	15192	12/18/2024
		C702291	Mens gloves, vinyl coated	41430121	12/01/2024	79.96	15192	12/18/2024
		C705017	Red gas cans X2	10430402	12/01/2024	47.98	15192	12/18/2024
		C705531	Red light set X2	10430100	12/01/2024	29.98	15192	12/18/2024
Total 575:						192.06		
589	Town of Afton	17933 17934	monthly water test	41430411	12/05/2024	54.00	15193	12/18/2024

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
Total 589:						54.00		
591	Town of Star Valley Ranch	12-2024	Town Hall Water General	10430010	12/01/2024	359.24	12032407	12/03/2024
		12-2024	Public Works Water Gener	10430011	12/01/2024	35.76	12032407	12/03/2024
		12-2024	First Response	10420155	12/01/2024	67.13	12032407	12/03/2024
		12-2024	Dog Park	10510207	12/01/2024	67.01	12032407	12/03/2024
		12-2024	Town Hall Water - Water	41430004	12/01/2024	163.15	12032407	12/03/2024
		12-2024	Public Works Water - Wate	41430097	12/01/2024	35.76	12032407	12/03/2024
Total 591:						728.05		
611	Upper Case Printing, INK.	2489	Drinking water insert for EP	41410222	12/05/2024	142.07	12202409	12/20/2024
Total 611:						142.07		
628	VSP of Wyoming	821865272	Employee Benefits	10410130	12/17/2024	26.84	12182401	12/18/2024
		821865272	Employee Benefits	10420130	12/17/2024	17.17	12182401	12/18/2024
		821865272	Employee Benefits	10430130	12/17/2024	70.78	12182401	12/18/2024
		821865272	Employee Benefits	10460130	12/17/2024	20.82	12182401	12/18/2024
		821865272	Employee Benefits	41440130	12/17/2024	96.43	12182401	12/18/2024
Total 628:						232.04		
640	Western States Cat	N003008395	Snow plow shoes	10430201	11/25/2024	735.90	12062411	12/06/2024
Total 640:						735.90		
641	Western States Cat Rental	3016535	Wiper motor	10430201	12/04/2024	232.37	15194	12/18/2024
		3028105	Snow shoes for plow	10430201	12/15/2024	521.15	15194	12/18/2024
Total 641:						753.52		
658	Wyoming Assn of Rural Wa	19920	Annual Membership Dues	41410228	11/21/2024	495.00	12062410	12/06/2024
Total 658:						495.00		
669	Wyoming Department of W	Q4 2024	WC and UI	10410150	12/31/2024	616.18	12312401	12/31/2024
		Q4 2024	WC and UI	10420150	12/31/2024	422.44	12312401	12/31/2024
		Q4 2024	WC and UI	10430150	12/31/2024	1,400.73	12312401	12/31/2024
		Q4 2024	WC and UI	10460150	12/31/2024	489.83	12312401	12/31/2024
		Q4 2024	WC and UI	41440150	12/31/2024	1,918.42	12312401	12/31/2024
Total 669:						4,847.60		
693	Yost Business Systems	B7022	Copier Contract	10410260	11/22/2024	20.83	15165	12/04/2024
		B7022	Copier Contract	41410260	11/22/2024	10.42	15165	12/04/2024
Total 693:						31.25		
712	Hastings Ace Hardware	K95356	LED Tube light	10410258	11/12/2024	24.99	15160	12/04/2024
Total 712:						24.99		
714	Westbank Sanitation	4679227T02	Split Distribution	10430407	12/01/2024	29.39	12032402	12/03/2024
		4679227T02	Split Distribution	41430407	12/01/2024	14.47	12032402	12/03/2024
		4679742T02	Split Distribution	10430407	12/01/2024	252.92	12032402	12/03/2024

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
		4679742T02	Split Distribution	41430407	12/01/2024	124.58	12032402	12/03/2024
		4679742T02	Dog park can	10510207	12/01/2024	42.06	12032402	12/03/2024
	Total 714:					463.42		
749	USDA Forest Service	BF040303AF	Special use permit for Prat	41420101	11/25/2024	3,295.81	12032404	12/03/2024
	Total 749:					3,295.81		
762	Verizon	6100429132	Cell Phones	10410225	12/05/2024	83.35	12162403	12/16/2024
		6100429132	Cell Phone SMO	10420004	12/05/2024	95.17	12162403	12/16/2024
		6100429132	Cell Phones Water Dept.	41410225	12/05/2024	150.32	12162403	12/16/2024
	Total 762:					328.84		
776	iWorQ	205874	IWorQ upgrade	10410802	12/03/2024	1,591.25	12062407	12/06/2024
		205874	IWorQ upgrade	41410802	12/03/2024	783.75	12062407	12/06/2024
	Total 776:					2,375.00		
779	Broulim's	01-712274	Food for town Christmas p	10410250	12/16/2024	55.48	15186	12/18/2024
	Total 779:					55.48		
785	Principal Life Insurance Co	01-2025	Employee Benefits	10410130	12/15/2024	30.11	12162404	12/16/2024
		01-2025	Employee Benefits	10420130	12/15/2024	23.00	12162404	12/16/2024
		01-2025	Employee Benefits	10430130	12/15/2024	69.66	12162404	12/16/2024
		01-2025	Employee Benefits	41440130	12/15/2024	68.10	12162404	12/16/2024
		01-2025	Employee benefits	10460130	12/15/2024	23.33	12162404	12/16/2024
	Total 785:					214.20		
787	Bomgaars Supply	96407287	Boot allowance	41430121	11/12/2024	189.99	12062402	12/06/2024
		96407288	Boot allowance	10430121	11/12/2024	169.99	12062402	12/06/2024
		96407289	Boot allowance	10430121	11/12/2024	199.98	12062402	12/06/2024
		96407290	Boot allowance	41430121	11/12/2024	227.92	12062402	12/06/2024
	Total 787:					787.88		
797	FedEx Freight	5793812544	Shipping charge for chlorin	41430239	11/26/2024	727.76	15158	12/04/2024
	Total 797:					727.76		
798	Union Wireless	12-2024	Data card for SCADA	41410225	12/03/2024	77.08	12162401	12/16/2024
	Total 798:					77.08		
807	US Bank	00399G	Zack Edward boots	10430121	12/01/2024	154.75	12172401	12/17/2024
		09575G	Supplies for town Christma	10410250	12/14/2024	32.16	12172401	12/17/2024
		153653	Jamie Herd notary supplies	10410258	12/01/2024	56.08	12172401	12/17/2024
		19878371	Mailchimp subscription	10410802	12/01/2024	26.50	12172401	12/17/2024
		284809147	Zoom subscription	10410802	12/13/2024	15.99	12172401	12/17/2024
		300000	23" Spinner Assy	10430201	12/03/2024	200.00	12172401	12/17/2024
		300003	Roller chain and pillow blk	10430201	12/02/2024	122.28	12172401	12/17/2024
		4402000525	Electric light fixtures	10430100	12/01/2024	227.49	12172401	12/17/2024
		664003	Hercules studded tires	10430201	12/06/2024	1,062.96	12172401	12/17/2024
		6757357EEI	Processing fee for registrati	10430401	12/09/2024	1.50	12172401	12/17/2024

Vendor Number	Name	Invoice Number	Description	GL Account	Invoice Date	Check Amount	Check Number	Check Issue Date
		6757357EEI	Cooper snow tires	10430201	12/09/2024	1,248.36	12172401	12/17/2024
		6757357ESI	License fee	10430401	12/09/2024	30.00	12172401	12/17/2024
		77933116	Carhartt hoodies	10430121	12/01/2024	1,396.27	12172401	12/17/2024
		77933116	Carhartt hoodies	41430121	12/01/2024	1,396.27	12172401	12/17/2024
		77933325	TSVR hats	10430121	12/02/2024	299.95-	12172401	12/17/2024
		77933325	TSVR hats	41430121	12/02/2024	299.94-	12172401	12/17/2024
		78142124	Trucker hats	10430121	12/04/2024	255.15	12172401	12/17/2024
		78142124	Trucker hats	41430121	12/04/2024	255.15	12172401	12/17/2024
		90699020	Supplies for town Christma	10410250	12/14/2024	21.97	12172401	12/17/2024
		AB9158B445	Microsoft subscription	10410802	12/01/2024	104.99	12172401	12/17/2024
		BKD7365117	Acronis Subscription	10410802	12/01/2024	199.49	12172401	12/17/2024
		EAMONL122	4 " Brass lever valve	41430219	12/04/2024	218.79	12172401	12/17/2024
		P129935	96 W adaptive 24V DC	10430100	12/05/2024	371.35	12172401	12/17/2024
		S0117078	10" bronze angle shade wit	10430100	12/01/2024	557.94	12172401	12/17/2024
		Z9F21MT023	UPS pickup charge	41410271	12/01/2024	8.50	12172401	12/17/2024
		Z9F21MT023	UPS fuel charge	41410271	12/01/2024	14.94	12172401	12/17/2024
Total 807:						7,378.99		
811	Melody Leseberg	4	Court Clerk	10450300	12/10/2024	500.00	12202405	12/20/2024
Total 811:						500.00		
814	Valley Cleaning Services L	290	Cleaning services	10430100	11/06/2024	1,353.40	15164	12/04/2024
		290	Cleaning services	41430100	11/06/2024	666.60	15164	12/04/2024
Total 814:						2,020.00		
Grand Totals:						544,067.16		

Report Criteria:
Detail report type printed

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Description	Amount	Check Number
12/07/2024		200.00-	15171
12/07/2024		200.00-	15172
12/07/2024		200.00-	15173
12/07/2024		200.00-	15174
12/07/2024		200.00-	15175
12/07/2024		200.00-	15176
12/07/2024		200.00-	15177
12/07/2024		200.00-	15178
12/07/2024		200.00-	15179
12/07/2024		200.00-	15180
12/07/2024		200.00-	15181
12/07/2024		200.00-	15182
12/07/2024		200.00-	15183
12/07/2024		200.00-	15184
12/07/2024	457 Contribution 457 Wyoming Re	125.00-	123011521
12/07/2024	FICA/FWH Tax Deposit Federal Wi	10,317.99-	123011522
12/21/2024	457 Contribution 457 Wyoming Re	125.00-	123011523
12/07/2024			123011523
12/21/2024	FICA/FWH Tax Deposit Federal Wi	11,010.64-	123011524
12/21/2024	Retirement Contributions Wyoming	14,733.86-	123011525
12/07/2024		2,344.67-	602202940
12/07/2024		1,607.59-	602202941
12/07/2024		2,967.69-	602202942
12/07/2024		1,330.82-	602202943
12/07/2024		1,929.40-	602202944
12/07/2024		2,393.91-	602202945
12/07/2024		2,128.80-	602202946
12/07/2024		3,864.81-	602202947
12/07/2024		2,450.28-	602202948
12/07/2024		1,769.76-	602202949
12/07/2024		2,245.97-	602202950
12/07/2024		2,773.60-	602202951
12/07/2024		2,029.64-	602202952
12/07/2024		529.88-	602202953
12/07/2024		1,001.20-	602202954
12/21/2024		1,246.25-	602202955
12/21/2024		2,426.34-	602202956
12/21/2024		138.52-	602202957
12/21/2024		1,735.38-	602202958
12/21/2024		110.82-	602202959
12/21/2024		110.82-	602202960
12/21/2024		2,967.69-	602202961
12/21/2024		110.82-	602202962
12/21/2024		1,547.74-	602202963
12/21/2024		2,245.97-	602202964
12/21/2024		2,393.91-	602202965
12/21/2024		2,199.20-	602202966
12/21/2024		3,864.81-	602202967
12/21/2024		2,450.28-	602202968
12/21/2024		2,011.91-	602202969
12/21/2024		1,992.51-	602202970
12/21/2024		2,773.60-	602202971
12/21/2024		2,029.64-	602202972
12/21/2024		2,182.86-	602202973

Grand Totals:

105,019.5

Town of Star Valley Ranch

Special Municipal Officer

12/01/2024 12/31/2024

Verbal Warnings	1
Written Warnings	3
Citations	1

Animal Complaint	2	Water Shut-off	0
Building & Zoning	0	Meter Pit Tampering	0
Road Right-of-Way	0	LCSO Assist	0
Snow Complaint	2	Fire Prevention\open fire	0
Nuisance Comp.	0	Stop work order	0
Road damage	0	Animal Impound	0
STR Complaint	0	Other	1

The Town of
Star Valley Ranch, Wyoming

ORDINANCE 2024-21

TITLE III ADMINISTRATION

CHAPTER 35 MUNICIPAL COURT

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:

Explanation: Update to existing ordinance which will update the bond for 113.06(B)(1) and add a bond for 113.06(B)(2)

Existing Title III Chapter 35 Municipal Court is in **BLACK**, changes for first reading are in **BLUE**, second reading in **GREEN**, third reading in **ORANGE**, removal in **RED**.

These changes will become effective 10 days after the third reading and passage

CHAPTER 35: MUNICIPAL COURT

§ 35.01 BOND SCHEDULE AND COURT APPEARANCES.

Code Section Number	First Offense	Second Offense	Third Offense
113.06(B)(1) 12 (operating a short-term rental without a permit)	\$750	Court appearance	Court appearance
113. 06(B)(2) (short-term rental violations other than operating without a permit)	\$100	\$250	Court appearance

The above ordinance has been posted as per W.S.15-1-116b and recorded in the office of the Town Clerk.

Mayor

Attest: Town Clerk

The Town of
Star Valley Ranch, Wyoming

ORDINANCE 2024-22

TITLE III ADMINISTRATION

CHAPTER 33 TOWN ORGANIZATIONS

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:

Explanation: Update to existing ordinance to eliminate the road advisory board from town organizations and reserve the subsection for future use.

Existing Title III Administration Chapter 33 Town Organizations is in BLACK, changes for first reading are in BLUE, second reading in GREEN, third reading in ORANGE, removal in RED.

These changes will become effective 10 days after the third reading and passage

~~ROADS ADVISORY BOARD~~ RESERVED FOR FUTURE USE

§ 33.110 RESERVED FOR FUTURE USE ~~CREATION.~~

~~There is hereby created a Roads Advisory Board for the town, which shall consist of five regular members, the majority of whom shall be qualified electors of the town and shall serve without compensation.~~

~~§ 33.111 OBJECTIVES.~~

~~—(A)—The Board shall make recommendations to the town to keep roadways and future walking paths safe. The Board shall be a platform and educational resource for citizens.~~

~~—(B)—The Board shall research and make recommendations to the Council on funding options for Road and pathway needs by utilizing Federal, State, and Local funding, including sixth penny option and special assessment.~~

~~—(C) The Board shall provide analysis, advice, guidance, and recommendations in all matters affecting the roads and pathways to the Town Council. They will also assist in the review and selection of options and alternatives in the monitoring, development and expansion of our roads and pathways.~~

~~—(D) he Board shall utilize the Road Study, Surface Water Study and Transportation Alternative Plan to prioritize projects and make recommendations to the Council.~~

~~§ 33.112 APPOINTMENT.~~

~~—(A) Council Liaison (non-voting). The Mayor shall assign a Councilman as a liaison to the Roads Advisory Board.~~

~~—(B) Regular members. The five "regular" members of the Roads Advisory Board shall be appointed by the Mayor, with the consent and approval of the Town Council for a term of three years. Appointments and terms should be staggered such that a maximum of two will be planned to expire each year at the end of the town's fiscal year. Members may be eligible for re-appointment.~~

~~—(C) Alternate member. A special sixth member, known as the "alternate" member of the Roads Advisory Board shall be appointed by the Mayor, with the consent and approval of the Town Council for a term of one year. The term will become effective upon appointment by the Mayor and will expire at the end of the Town's fiscal year. The member may be eligible for reappointment. The alternate member will have all of the responsibilities and duties of the regular member, except voting will be limited to those situations where the number of regular members present is less than five. The minimum number of Roads Advisory Board members present, for quorum requirements, at the Roads Advisory Board meeting remains three, with the "alternate" member's attendance counting if necessary.~~

~~—(D) Advisory members. The Chairperson of the Roads Advisory Board may, from time to time, appoint certain advisory members to provide advice and counsel to the Board. Advisory members will be appointed based on special skills, knowledge or experience and agree to assist the regular members.~~

~~§ 33.113 VACANCIES AND REPLACEMENT.~~

~~—(A) A vacancy in the Roads Advisory Board will be deemed to exist if one of the following situations occurs:~~

~~—(1) A member voluntarily resigns;~~

~~—(2) A member becomes incapacitated due to health or accident;~~

~~—(3) A member dies; or~~

~~—(4) The Town Council may, by majority vote, remove any member of the Roads Advisory Board whenever it appears such removal would be in the best interest of the town.~~

~~—(B) The Mayor with the Council's consent and approval shall fill any vacancy. The replacement shall serve out the term of the vacating member.~~

~~§ 33.114 ORGANIZATION.~~

~~—The members of the Roads Advisory Board shall elect from their number a Chairperson, designate their meeting place, and shall create their own rules of procedure.~~

~~§ 33.115 MINUTES/RECORDS.~~

~~—(A) The Board shall keep minutes of its proceedings, showing the vote, the absence or the failure to vote of each member upon each question.~~

~~—(B) The Board shall keep records of all examinations and of any other official actions, all of which shall be immediately filed in the office of the Board and shall become a public record.~~

~~—(C) Minutes and agendas for meetings shall be published no less than five (5) business days before any scheduled public meeting. Final approved minutes shall be published no more than ten (10) business days after approval.~~

~~§ 33.116 QUORUM.~~

~~—Three regular members of the Roads Advisory Board present at a scheduled meeting shall constitute a quorum.~~

The above ordinance has been posted as per W.S.15-1-116b and recorded in the office of the Town Clerk.

Mayor

Attest: Town Clerk

The Town of
Star Valley Ranch, Wyoming
Ordinance 2025-01

Title XV Land Usage
Chapter 154 Zoning

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:

Explanation: Update to existing language to remove the deposit for a plat amendment, update the administrative fee to be set by resolution, and change language to better match other town code.

Existing Title **XV** Chapter **154** is in BLACK, changes for first reading are in BLUE, second reading in GREEN, third reading in ORANGE, removal in RED.

These changes will become effective 10 days after the completion of the third reading and passage.

§154.241 APPLICATION REQUIREMENTS

- (A) Applications from a property owner shall be filed with the ~~Planning and Zoning Board~~ Planning Commission on the specified forms and accompanied by necessary data and information to ~~ensure~~ assure the fullest presentation of the facts.

§154.242 LIMITATIONS

A plat amendment that requires the least modification to a plat will be the preferred alternative when more than one alternative will solve the perceived problem with the present plat. No application from a property owner for the same property that has been denied by the town shall be received or processed by the town within one year from the date of such denial except by unanimous vote by the Town Council ~~Planning and Zoning Board~~.

§154.243 FEE AND DEPOSIT SCHEDULE

- (A) A non-refundable plan review permit and inspection fee in the amount specified will be charged. ~~A refundable deposit in the amount specified will be held by the town until all action on the request is completed either by denial of the request or by approval of the request and recording of the amended plat by the county. Interest will not be paid on deposits being held. Deposits will be refunded on approved amended plat applications~~

~~after Town Planning and Zoning Board Clerk has received a copy of the recorded amended plat from the County Clerk's office.~~

- (B) Plat amendment fee is reviewed annually as part of the town budget process and ~~and deposit: the plat amendment fee and deposit~~ may be changed by resolution. The fee is found in the fee schedule published by the town.

~~(1) Non-refundable fee (per original affected lot): \$250; and
(2) Refundable deposit (per original affected lot) \$250.~~

§154.244 PROCEDURES FOR AMENDING A PLAT

- (A) An application for amending a plat shall be submitted to the Planning ~~Commission and Zoning Board.~~
- (B) A complete amended plat application must include the proposed amended plat and other required documents, and survey markers must be in place for review by the ~~Planning Commission Board~~. To be placed on the ~~Planning Commission's Board's~~ agenda, the application must be received a minimum of two weeks in advance of a regular Planning ~~Commission and Zoning Board~~ meeting. Regular ~~Planning Commission Board~~ meetings are held the ~~second first~~ and ~~fourth third~~ Wednesday of each month. The Planning ~~Commission and Zoning Board~~ may have the application reviewed by a third party.
- ~~(C) The applicant is to coordinate with the Planning and Zoning Board to establish the planned schedule for review and action on the application and to schedule the public hearing. The applicant or the applicant's representative is required to attend both the Planning and Zoning Board meeting and the Town Council meeting when the application is intended to be discussed, reviewed, schedules developed or action taken.~~
- (D) Subdividing ~~previously combined lots~~, creation of new lot(s)
- (1) Only lots that were combined with the Procedures for Amending a Plat shall be eligible for subdividing.
 - (2) Any newly created lot shall have the same governance and restrictions as were in effect prior to the subdividing.
 - (3) No structures shall remain on the newly created lot(s) that violates or conflicts with any Town Ordinance.
 - (4) Lot(s) size shall be no smaller than that allowed in their respective Zoning District.

(5) A Plant Investment Fee shall be required. See Title V, Water Utility, Chapter 50 Regulations, Section Plant Investment Fee.

(E) Public involvement and hearing.

(1) For all plat amendments, all property owners within 300 feet of every boundary of the property being requested for adjustment shall be notified of the pending amended plat application and of a public hearing to be held. The ~~town Planning and Zoning Board~~ will notify affected property owners within 300 feet of every boundary of the property being requested for adjustment and any homeowner's association by certified mail at least 30 days in advance of the scheduled hearing. The above-mentioned property owners and any homeowner's association may give written comment expressing consent or dissent to the proposed changes.

(2) The application will be reviewed by the Planning Commission at such time as all necessary information pertinent to the application is received. The ~~Planning Commission Town Planning and Zoning Board~~ will schedule and conduct a public hearing, to be held during a regularly scheduled Planning ~~Commission and Zoning~~ meeting, to decide on a recommendation to the Town Council on the amended plat application. Oral and written comments from the adjoining property owners, public and other interested parties will be considered by the ~~Planning Commission Board~~ at that hearing.

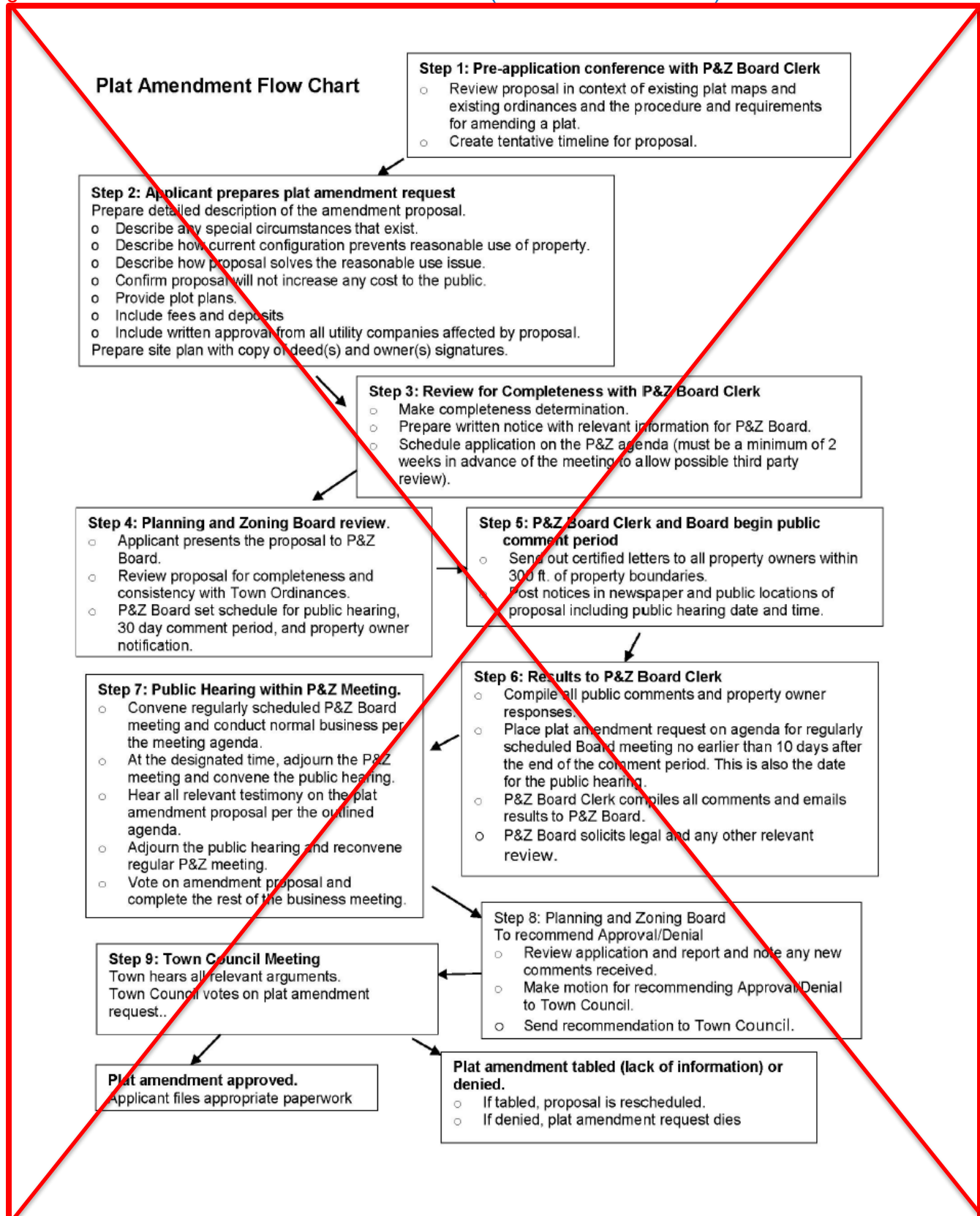
(3) After the hearing, the ~~Planning Commission Board will reconvene its regularly scheduled meeting, with a quorum in attendance, to~~ will consider the public comments and other pertinent information and ~~to~~ make a recommendation to the Town Council. This recommendation will be presented to the Town Council at its next regularly scheduled meeting. The ~~Planning Commission Board~~ reserves the right to table the application until such time as it has all necessary information pertaining to the application.

(F) The Town Council shall entertain a motion to approve, deny or table the application as well as hear any new and relevant evidence from the applicant, neighbors, and other concerned citizens before taking final action on an application.

(G) The applicant or his or her representative is responsible for recording an approved amended plat with the County Clerk's office.

~~(H) The applicant or their representative is required to attend both the Planning and Zoning Board meeting and the Town Council meeting. If the applicant or their representative is not present at either the Planning and Zoning Board meetings or the Town Council meeting, the applicant shall reapply.~~

~~§154.246 PLAT AMENDMENT FLOW CHART (REMOVE DIAGRAM)~~



The above ordinance has been posted as per W.S.15-1-116b and recorded in the office of the Town Clerk.

Mayor

Attest: Town Clerk

The Town of
Star Valley Ranch, Wyoming
Ordinance 2025-02

**Title IX General Regulations
Chapter 90 Animals**

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH:

Explanation: Adding a section to existing code to address mitigating wildlife interaction with residential trash containers.

Existing Title **IX** Chapter **90** is in **BLACK**, changes for first reading are in **BLUE**, second reading in **GREEN**, third reading in **ORANGE**, removal in **RED**.

These changes will become effective 10 days after the completion of the third reading and passage.

§90.30 BEAR RESISTANT CANISTERS

The Town of Star Valley Ranch recognizes that certain areas of town are more likely to experience high incidences of bear foraging and nuisance as a result of easy access to human refuse containers, which is a threat to the health, safety, and welfare of citizens. In response the Town hereby establishes a “Bear Management Zone” for the following Plats, which will be reviewed and updated as necessary: Plats 1, 2, 3, 6, 7, 8, 9, 11, 15, and 22. This update will be done by resolution of the Town Council.

Collection and Disposal Within the Bear Management Zone:

The following requirements apply to collection and disposal of waste within the Bear Management Zone:

- A. Within the Bear Management Zone, all attractant waste must be secured within a functioning bear resistant canister, secured structure, or secured dumpster enclosure at all times, except as authorized in this section. If a bear resistant garbage lid lock is used, the lock must be approved by the Town Administrator.
- B. Non-bear resistant waste containers may be placed at the designated collection location on the scheduled collection day no earlier than 6:00 A.M. and must be removed from the collection location and secured as soon as practicable after collection service has been provided, but no later than 7:00 P.M. on the same scheduled day.

- C. Any other waste stored in waste containers and stored outside must be sufficiently free from attractant waste so that it is not an enticement to bears.
- D. Any organizer conducting a special event within the Bear Management Zone pursuant to a permit required by Town Ordinance must remove or secure within a bear resistant container, secured dumpster enclosure, or secured structure, any attractant waste from the area, subject to the requirements contained in the permit, but no later than one (1) hour following completion of the event each day.
- E. The owner or agent of the owner or occupant of any Premises issued a notice, order and assessment of administrative fee(s) for a violation of this chapter shall be assessed the fees as found in §35.01 Municipal Bond Schedule.

The above ordinance has been posted as per W.S.15-1-116b and recorded in the office of the Town Clerk.

Mayor

Attest: Town Clerk