



John Stemple
 Building Inspector
 (989) 737-5756 – Text or Call
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RE-ROOF APPLICATION

Tittabawassee Township
 145 S. Second St., P.O. Box 158
 Freeland, MI 48623-0158
 Phone:(989)695-9512

Project Information		
Project Address	Property ID Number: 29-13-3-	Zoning Dist.*
Owner Name	Contact Address	Phone
Fee (Based on Estimated Cost) _____ ESTIMATED COST _____ Application Fee: \$25.00		

***Note: Any work in Commercial or Industrial districts requires a site plan review, contact Zoning Administrator.**

Contractor Information		
Name:	Address:	
City:	State:	Zip:
Phone:	Fax:	Cell:

PLEASE SEE BACK FOR INSPECTION REQUIREMENTS

Applicant Information			
<i>Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:</i>			
Name:	Address:		
City:	State:	Zip:	Phone:
<i>I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we have read and agree to conform to all applicable Building Codes and Zoning Ordinances of Tittabawassee Township.</i>			
<i>I accept responsibility for violations of any covenants and encroachment of any easement.</i>			
<i>I hereby grant Tittabawassee Township personnel involved with the review of this application permission for reasonable entry onto the above property for investigations specifically related to this application.</i>			
<i>All information submitted on this application is accurate to the best of my knowledge.</i>			
Signature of Applicant:			Date:
Email Address:			

Project cannot proceed until application is approved by township officer.

INSPECTION REQUIREMENTS FOR ROOFING

Due to the nature of the process of roofing and the fact that the building inspector cannot be on your job to inspect the application of materials during the process, pictures will need to be taken and submitted by texting them to the building inspector for approval before proceeding with the job. Failure to do so can result in removal of shingles for inspection purposes.

Pictures will be needed at the following times:

1. Pictures of the roof deck after removal of old shingles
2. Pictures of any sheathing replaced
3. Pictures of the ice and water shield
4. Valleys with ice and water shield
Text these pictures before installing shingles, not at completion of job.
5. Flashings around chimneys and alongside walls
6. Ridge vent openings
7. Completed project

Text the pictures to the Building Inspector at 989-737-5756 at any time for approval.