

MINUTES OF TITTABAWASSEE TOWNSHIP

REGULAR BOARD MEETING

April 13, 2021 – 5:00 P.M.

**TOWNSHIP OFFICE 145 S. SECOND STREET
FREELAND, MICHIGAN**

1. Regular meeting called to order at 5:00 p.m. by Clerk Don Hemgesberg. It was moved by Don Hemgesberg, seconded by Jason Dark to have Treasurer Tracy Reimus chair the meeting in the absence of the Supervisor.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

2. Opening - Pledge of Allegiance.

3. Members Present: Tracy Reimus, Wayne King, Thomas Metiva, Jason Dark, Ruth Averill, Don Hemgesberg

Roll Call

Members Absent: None

Staff: Marc McGill, Brandy Federspiel, Ken Dey, Allison Riffel, Mary Edington, Chief David Simon, Chris Burbach, Chief Phil Shaver, Ken Dey, Cathy Eschenbacher

Staff

Guests: Mary Vasold. Gary Bartow, Zac Birnbaum

Guests

4. None.

Public Comment

5. Moved by Averill, seconded by King to approve the agenda as presented.

Approval of Agenda

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

6. Moved by Averill, seconded by Metiva to approve the minutes of the Regular Board Meeting March 9, 2021

Approval of Board Meeting Minutes

7. Moved by Hemgesberg, seconded by Metiva to pay bills with checks #53870 through #53944.

Approval of Checks

8. A. Public Hearing was opened at 5:02 p.m. to receive comments regarding an addition to the Eagle Forest Street Light Special Assessment.

No Comments.

Moved by Averill, seconded by King to close the public comment period, public comment closed at 5:04 p.m.

8. **Reports**

A. Committees

1. March meeting cancelled due to lack of a quorum.
2. Did not meet in April.
3. April Minutes in packet.

Planning Commission

DDA

Park Committee

B. Officers of the Township

1. Vacant Position
2. No Report
3. No Report
4. No Report

Supervisor

Clerk

Treasurer

Trustees

C. Department Reports

1. No Report
2. Written report included in Board packet.
3. 200 calls year to date.
4. Written report included in Board packet.

Manager

Police Department

Fire Department

DPW

9. **Unfinished Business** – None.

10. **New Business**

- A.** Moved by King, seconded by Metiva to approve Resolution R-21-10 addition to the Eagle Forest Street Light Special Assessment.

Approved Resolution R-21-10 addition to Eagle Forest street Light Special Assessment.

Roll Call Vote:

Yeas: T. Metiva, T. Reimus, D. Hemgesberg, R. Averill, W. King, J. Dark

Nays: None

Absent: None

Motion Carried

- B.** Moved by King, seconded by Metiva to approve of Planning Commission recommendation to approve Z-21-06 zoning Ordinance change to Section 11-4 and 11-5 Site Plan review.

Approved Z-21-06 Zoning Ordinance change to Section 11-4 and 11-5 Site Plan Review.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- C. Moved by Metiva, seconded by King to approve Planning Commission recommendation to approve Z-21-07 Zoning Ordinance change to Section 10.3 Amendment Process.

Approved Z-21-07 Zoning Ordinance change to Section 10.3 Amendment Process.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- D. Moved by Metiva, seconded by King to approve Resolutions R-21-11 for Charitable Gaming License for the Mid-Michigan Gymnastics Booster Club.

Approved Resolution R-21-11 Charitable Gaming License.

Roll Call Vote:

Yeas: T. Reimus, D. Hemgesberg, R. Averill, W. King, J. Dark, T. Metiva

Nays: None

Absent: None

Motion Carried

- E. Moved by Averill, seconded by Metiva to approve recommendation to approve the Agreement for transfers of land to further Township Path project.

Approved Agreement for transfer of land for Township Path project.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- F. Moved by King, seconded by Metiva to approve Road Committee recommendation to approve Freeland Road Bridge Crossing project.

Approved Road Committee recommendation for Freeland Road Bridge Crossing project.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- G. Moved by Metiva, seconded by Averill to approve Fire Chief recommendation to hire 1 volunteer fireman.

Approved hiring of new fireman.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- H. Moved by Averill, seconded by Dark to approve Personnel Committee recommendation to approve Fire Chief employment agreement with Phil Shaver.

Approved Fire Chief employment agreement.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

I. Moved by Averill, seconded by Hemgesberg to approve Personnel Committee recommendation to accept resignation and commend Allison Riffel, Community Development Director for her service to the Township and approve to not fill the position and promote Kenadee Berg, Intern to Manager Assistant (a part time position)

Approved resignation of Allison Riffel and promotion of Kenadee Berg.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

J. Moved by Metiva, seconded by King to approve process for filling the Township Supervisor vacancy.

Approved process for filling the Township Supervisor Vacancy.

Roll Call Vote:

Yeas: D. Hemgesberg, R. Averill, W. King, J. Dark, T. Metiva, T. Reimus

Nays: None

Absent: None

Motion Carried

K. Moved by King, seconded by Metiva to approve DPW deputy Director and Parks Committee recommendation to hire Yeager Asphalt to sealcoat the parking lot at the Tittabawassee Township Park.

Approved recommendation to hire Yeager Asphalt to sealcoat Township Park parking lot.

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

L. Moved by Averill, seconded by Hemgesberg to approve to approve purchase of merry-go-round from AAA State of Play.

Approved Merry-go-round Purchase

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

M. Moved by Averill, seconded by King to approve of DPW Deputy Director and Parks Committee recommendation to purchase woodchip spreader from John Deere.

Approved Woodchip Spreader Purchase

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

11. OTHER BUSINESS

A. Moved by Dark, seconded by Metiva to approve DPW Director recommendation to purchase equipment package for Lift Station #5 from Kennedy Industries.

**Other Business
Approved Lift Station #5 Equipment Package**

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

- B.** Moved by Metiva, seconded by Averill to approve recommendation to hire American Excavating for the 2021 water system extension.

**Approved Hire of
American Excavating
for 2021 Water
System Extension**

Vote: Yeas – 6 Nays – 0 Absent – 0

Motion Carried

12. None.

**Extended Public
Comment**

13. Meeting adjourned at 5:23 p.m.

Adjournment

Don Hemgesberg, Clerk