



**MINUTES**  
**Thomasville Historic Preservation Commission**  
**City Council Chambers**  
**7003 Ball Park Road**  
**Tuesday, June 28, 2022**

The Thomasville Historic Preservation Commission meeting was held at the City Council Chambers on June 28, 2022.

**Members Present:** Chairman, Scott Ford. Members: Marybeth Ford, Dean Freeman, Jill Simpson, Steve Teglas, Casey Gardner and Jennifer Gardner. Staff member: Chuck George, City Attorney Misty Whitman and City Council Liaison: Lisa Shell

**Members Absent:** Lisa Edwards, Paxton Taylor, Katheryn Byrnes

**1. Call to Order**

Chairman, Scott Ford called the meeting to order at 6:30 P.M.

**2. Approval of Minutes**

Dean Freeman made a motion to approve the minutes of May 31, 2022. Steve Teglas seconded the motion. All in favor. None opposed. Motion carried.

**3. Application for Certificate of Appropriateness (Public Hearing)**

**COA 22-06**

Property Owner/Applicant: Davidson County

Location: 211 West Colonial Drive

Colonial Drive School Historic District

Request to complete window replacement, repair or replacement of all window seals, all are concrete, and new storefront on front of building.

**STAFF REPORT:**

Staff finds that the proposed exterior alterations to windows on the Davidson County Government Building is consistent with the design standards other than matching color of the frame.

Windows standards - If window and door units have deteriorated to the point or replacement, it is important to thoroughly research replacement units that are compatible in dimension, material, design, detail, configuration, and color.

Based on the preceding comments, staff has determined the proposed request to be consistent with the Design Standards of the Historic Preservation Commission. It will not negatively affect the architectural and historical integrity of the properties of the streetscape in Colonial Drive School Historic District.

Dwayne Childress, Capital Projects Manager present and sworn in.

Dean Freeman made a motion for Finding of Fact. The COA is consistent with the design standards of the THPC. It will not negatively affect the architectural and historical integrity of the properties of the streetscape in the Colonial Drive Historic District. Marybeth Ford seconded the motion. All in favor. None opposed. Motion carried.

Steve Teglas made a motion of the COA decision based on the above finding of facts. Dean Freeman seconded the motion. All in favor. None opposed. Motion carried.

### **COA 22-07**

Property Owner/Applicant: Scott Ford

Location: 121 Salem Street

Salem Street Historic District

Request to replace 3-tab asphalt shingles with metal metallic colored roof.

### **STAFF REPORT:**

Staff finds that the application is congruous with the character of the Salem Street Historic District because:

The Historic Preservation Commission guidelines recommend if all or part of a historic roof or roof feature is missing, either replace it to match the original (based upon documentary evidence) or replace it with a compatible new material.

Based on the documented evidence shown in the meeting, staff has determined the proposed metal metallic colored roof does conform with the design guidelines of the Historic Preservation Commission. It will not negatively affect the architectural and historical integrity of the properties of the streetscape in the Salem Street Historic District.

Members of the Commission, Scott and Marybeth Ford recused themselves from this COA. Scott Ford was sworn in by Misty Whitman.

Vice-Chairman, Casey Gardner conducted this public hearing.

Scott Ford presented evidence of a previous metal roof.

Dean Freeman made a motion for Finding of Fact. The COA is consistent with the design standards of the THPC. It will not negatively affect the architectural and historical integrity of the properties of the streetscape in the Salem Street Historic District. Jennifer Gardner seconded the motion. All in favor. None opposed. Motion carried.

Jill Simpson made a motion of the COA decision based on the above finding of facts. Dean Freeman seconded the motion. All in favor. None opposed. Motion carried.

**COA 22-08**

Property Owner/Applicant: Kimberly Ramp

Location: 110 Jones Avenue

Colonial Drive School Historic District

Request to remove fallen retaining wall. Install French drain and rebuild retaining wall to height necessary (12 -18"). Top with a 6-foot wooden privacy fence from existing full height brick wall to rear corner of house.

**STAFF REPORT:**

Staff finds that the application is consistent with the character of the Colonial Drive School Historic District design standards.

The Historic Preservation Design Standards state that if a historic wall or fence is missing, replace it to match the original, based upon documentary evidence, or replace it with a compatible new fence or wall. Design new walls and fences that are compatible in material, height, scale, pattern, and detail with the character of the property or district. Design new walls and fences in configurations and locations that are compatible with the character of the building, landmark site, or district. If needed, introduce contemporary utilitarian fences, constructed of traditional materials, only in the rear and rear-side and locations of residential properties where they do not compromise the historic character of the building, site, or district.

Number 6, Page 10 - Replace deteriorated or missing site features with compatible new features that continue to define the historic character of the districts and landmark properties.

Terms: rear side yard - refers to the section of the side yard that is to the rear of the midpoint of the side elevation of the building.

Streetscape - the immediate environment of a street, including elements such as sidewalks, landscaping, these, signs, street paving, fences, buildings, and benches.

The design standard states that the use of fencing materials such as wood is compatible with the historic district's character.

Staff finds the proposed work to be consistent with the design guidelines of the Historic Preservation Commission. It will not negatively affect the architectural and historical integrity of the streetscape properties in the Colonial Drive School District.

Kimberly Ramp was present, sworn in, and presented her case.

Casey Gardner made a motion for Finding of Fact. If constructed as proposed and presented to the commission, the COA is consistent with the design standards of the THPC. It will not negatively affect the architectural and historical integrity of the properties of the streetscape in the Colonial Drive Historic District. Jill Simpson seconded the motion. All in favor. None opposed. Motion carried.

Steve Teglas made a motion of the COA decision based on the above finding of facts. Jennifer Gardner seconded the motion. All in favor. None opposed. Motion carried.

### **COA 22-09**

Property Owner/Applicant: Kimberly Ramp

Location: 110 Jones Avenue

Colonial Drive School Historic District

Request: Backyard landscape work – remove dirt and install a dry stack retaining wall approximately 30” high. The new wall will run parallel with the back of the property, about 8’ from the line.

Staff requested that this COA be withdrawn as it will be considered a minor COA.

## **4. Staff Report**

There will be some CLG training coming up in August and Chuck will get us additional information.

Additional CLG is available on the NC Preservation website.

There is an African American cemetery off Doak Street, by the City garage, and by James Avenue. More information will be gathered and shared at a later time.

## **5. Committee Reports**

Financial Report – \$1,542.30 in checking; \$2,306.67 in CD.

Lisa Shell shared that City Council did approve \$1,000.00 of the \$2,500.00 request for funds. These funds were placed in Chuck’s account and for use by THPC.

No recent book sales.

## **6. Other Business**

Discussion on Colonial School District leaving the district. Neighbors are concerned.

How can we uphold the standards in a friendly way? May need to contact minimum housing to enforce some issues.

The home that the Canada’s lived in (on West Main Street) will have the posts and fence removed from the front of the yard.

Discussion on asking Lisa Edwards if she would prefer to be an alternate member rather than full-time member as her work schedule doesn’t allow her to be present. The last attended meeting was believed to be in October 2021. Contact Wendy Martin for procedure.

## **7. Next Meeting**

a. The next meeting of the Thomasville Historic Preservation Commission will be held on Tuesday, July 26, 2022, at 6:30 p.m.

b. The deadline for COA applications is 5:00 p.m., on July 8, 2022, at 5 PM.

**8. Adjournment**

The meeting was adjourned at 8:08 p.m.

Minutes respectfully submitted by Marybeth Ford

/s/ Marybeth Ford