

## GENERAL FUND

### **GOVERNING BODY (10-4110); GOVERNING BODY LEGAL (10-10-4111); GOVERNING BODY ELECTIONS (10-4114)**

The City is managed under the Council/Manager form of government with a Mayor who presides over the Council meetings and a Council of seven elected citizens. The Council sets the policies and ordinances that govern the City, while also providing strategic direction for the City Manager and staff to carry out.

The City Council appoints volunteers to serve on many community boards and committees, including The Thomasville School Board, Thomasville ABC Board, Beautification Commission, Parks & Recreation Commission, Planning & Board of Adjustment, Historic Preservation Commission, Winding Creek Golf Course Advisory Board, and the Thomasville Tourism Commission. Some of these also receive direct funding from the City for services provided directly or indirectly to the citizens of Thomasville.

The City Attorney and funding for the Davidson County Board of Elections is also included within this department.

**Number of Employees:** 1 Mayor, 7 City Council Members, City Attorney

#### **Key Budget Expenditure Highlights:**

The City Council voted to increase the annual salary for City Council members to \$8,413, an increase of \$2,087 per member.

The City Council approved \$129,000 in funding for outside agencies.

#### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Governing Body	10	Mayor/Council	Personnel Services	\$ 83,984	\$ 103,458	\$ 105,689	<b>\$ 121,422</b>
Governing Body	10	Mayor/Council	Operations & Maintenance	\$ 523,262	\$ 1,024,548	\$ 1,296,298	<b>\$ 1,318,048</b>
Governing Body	10	Mayor/Council	Capital Outlay	\$ 0	\$ 0	\$ 0	<b>\$ 0</b>
Governing Body	11	Legal	Personnel Services	\$ 149,471	\$ 160,735	\$ 174,023	<b>\$172,317</b>
Governing Body	11	Legal	Operations & Maintenance	\$ 7,204	\$ 8,594	\$ 14,640	<b>\$ 14,640</b>
Governing Body	14	Elections	Operations & Maintenance	\$ 1,736	\$ 18,000	\$ 18,000	<b>\$ 18,000</b>
<b>Total</b>				<b>\$ 765,657</b>	<b>\$ 1,315,335</b>	<b>\$ 1,608,650</b>	<b>\$1,644,427</b>

**ADMINISTRATION (10 - 4210)**

The Administration Department is responsible for the day-to-day administration of all City services and is under the direction of the City Manager. The City Manager serves as the chief executive officer for the City and is assisted by an Assistant City Manager.

Administration coordinates and oversees all City departments and implements policy decisions made by the Mayor and City Council. In addition, the department includes the City Clerk, who is hired by the City Council to manage the public records of the City.

**Number of Full Time Employees:** 5 (ARPA Analyst was transferred to Finance Department and reclassified as Financial Analyst)

**Key Budget Expenditure Highlights:**

**Budget Summary:**

Dept. Name	Div.	Division Name	Account Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Dept. Requested	FY 2024 Recommended Budget
Administration	10	City Manager/City Clerk	Personnel Services	\$ 447,878	\$ 934,869	\$ 625,394	\$ 619,686
Administration	10	City Manager/City Clerk	Operations & Maintenance	\$ 33,640	\$ 127,216	\$ 61,916	\$61,916
Administration	10	City Manager/City Clerk	Capital Outlay	\$ 0	\$ 1,100,000	\$ 0	\$ 0
<b>Administration</b>				<b>\$ 481,518</b>	<b>\$ 2,162,085</b>	<b>\$ 687,310</b>	<b>\$ 681,602</b>

## **FINANCE DEPARTMENT (10-4410) & TAX COLLECTION (10-4411)**

The Finance Department is responsible for the general accounting and financial reporting of the City. Staff maintains all financial records for the City of Thomasville and prepares various financial reports. The department also provides financial management of all City funds including the City's debt and investment portfolios. The accounting system is maintained with generally accepted accounting principles. The department provides fiscal support to all City departments.

Accounting staff perform day-to-day financial transactions, including verifying and recording of accounts payable data, preparing bills and invoices, and processing payments in compliance with financial policies and procedures.

Thomasville contracts with Davidson County to collect City of Thomasville property taxes.

**Number of Full Time Employees:** 6 (Financial Analyst is currently vacant)

The Finance Director also oversees the Utility Billing Department, which is part of the Water/Sewer Utility Fund.

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Finance	10	Accounting	Personnel Services	\$ 554,617	\$ 694,317	\$ 655,189	<b>\$ 653,519</b>
Finance	10	Accounting	Operations & Maintenance	\$ 79,092	\$ 122,266	\$ 107,603	<b>\$ 123,815</b>
Finance	11	Tax Collection	Operations & Maintenance	\$ 153,871	\$ 156,000	\$ 156,000	<b>\$ 156,000</b>
<b>Finance</b>				<b>\$ 787,580</b>	<b>\$ 988,464</b>	<b>\$ 918,792</b>	<b>\$ 933,334</b>

## **PERSONNEL (HUMAN RESOURCES) (10 - 4610)**

The Personnel Department is responsible for administering and supporting the employee recruiting, retention and rewards programs for all employees of the City of Thomasville. The department accomplishes this by coordinating and assisting with recruiting efforts for qualified candidates for all departments. The department also administers payroll, compensation, benefits, worker's compensation matters and wellness plans. It coordinates employee training and development programs and provides guidance for employee relations matters, as appropriate. It helps ensure the City's compliance with employment laws and collaborates with other departments to develop, implement and enforce employee policies and procedures.

The City Manager, supervisors and other employees in order to help them make well-informed decisions for daily operations within the work environment, uses these supportive resources.

A Risk Manager position was added to the department in fiscal year 2023. This position is a consolidation of various risk management activities that have taken place across the organization. The Personnel Services line item reflects this addition.

**Number of Full Time Employees: 4**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Personnel	10	Administration	Personnel Services	\$ 283,989	\$ 322,164	\$ 365,046	<b>\$ 377,148</b>
Personnel	10	Administration	Operations & Maintenance	\$ 35,031	\$ 85,693	\$ 90,807	<b>\$ 51,707</b>
Personnel	10	Administration	Capital Outlay	\$ 0	\$ 0	\$ 0	<b>\$ 0</b>
<b>Personnel</b>				<b>\$ 319,020</b>	<b>\$ 407,857</b>	<b>\$ 455,853</b>	<b>\$ 428,855</b>

## **MANAGEMENT INFORMATION SYSTEMS (010-4710)**

The MIS department provides informational, technical, and innovative services for approximately 280 users and 12 departments. There are an estimated 550 devices that include desktops, laptops, tablets, cell phones, voice over internet protocol (VoIP), physical and virtual servers, as well as physical and wireless network infrastructure at 14 locations. The department also maintains public Wi-Fi that covers two downtown blocks. MIS administers the PEG channel server for channel 13, which is broadcast by spectrum for Davidson County. MIS maintains security cameras and security camera servers and also assists the Police Department with retrieval of footage, as needed for investigations. MIS provides advice, assistance, design, and implementation for departmental deployment or projects, such as security cameras, Wi-Fi, networking, new applications, enhancements of old applications and new work flows or processes.

**Number of Full Time Employees: 3**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
MIS	10	Administration	Personnel Services	\$ 209,232	\$ 285,440	\$ 288,334	<b>\$ 285,724</b>
MIS	10	Administration	Operations & Maintenance	\$ 274,850	\$ 861,745	\$ 591,943	<b>\$ 597,943</b>
MIS	10	Administration	Capital Outlay	\$ 0	\$ 1,675,225	\$ 0	<b>\$ 0</b>
<b>MIS</b>				<b>\$ 484,082</b>	<b>\$ 2,822,410</b>	<b>\$ 880,277</b>	<b>\$ 883,667</b>

**PLANNING DEPARTMENT (10-4910)**

The Planning Department is responsible for enforcing the technical codes, the General Statutes set by the State of North Carolina, and Thomasville’s Code of Ordinances; performing technical reviews of development plans and subdivision plans, application for rezoning and variance, certificate of appropriateness, itinerant merchant permits, business registration, social district permits, floodplain permits, and stormwater permits. The Planning and Zoning Administrator acts as liaison with various committees, adjoining governing bodies, and other local, state, and federal government agencies. They also manage the day-to-day operations of the Inspections and Engineering Departments; and acting as staff for the Planning & Board of Adjustment and Historic Preservation Commission.

**Number of Full Time Employees: 1**

**Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Planning	10	Administration	Personnel Services	\$ 106,358	\$ 114,953	\$ 110,562	\$ 109,573
Planning	10	Administration	Operations & Maintenance	\$ 11,307	\$ 32,800	\$ 32,846	\$ 32,846
<b>Planning</b>				<b>\$ 117,665</b>	<b>\$ 147,753</b>	<b>\$ 143,408</b>	<b>\$ 142,419</b>

## **CITY HALL/PUBLIC BUILDINGS (10 - 5020)**

The City Hall/ Public Buildings department is responsible for all of costs associated with the operations and maintenance of City Hall, the former Police Department building, 16 Trade Street storage building, and the commons area along the railroad tracks, including the “Big Chair”, fountain, clock tower, and the Visitor’s Center building.

**Number of Full Time Employees: 1**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
City Hall	20	Public Building	Personnel Services	\$ 62,796	\$ 59,453	\$ 62,237	<b>\$ 61,718</b>
City Hall	20	Public Building	Operations & Maintenance	\$ 192,062	\$ 199,410	\$ 203,318	<b>\$ 203,318</b>
City Hall	20	Public Building	Capital Outlay	\$ 0	\$ 0	\$ 0	<b>\$ 0</b>
<b>City Hall</b>				<b>\$ 254,858</b>	<b>\$ 258,863</b>	<b>\$ 265,555</b>	<b>\$ 265,036</b>

## **POLICE DEPARTMENT (10-5110)**

The Thomasville Police Department has the responsibility of providing a diverse variety of services to the community. These services include protecting the rights and liberties of citizens, preventing and controlling crime, arresting offenders, aiding citizens in distress, resolving conflicts, and maintaining general order for the safety of all citizens.

The Thomasville Police Department is an agency committed to excellence and exemplifies the core values of integrity, courage, loyalty, professionalism, and accountability. The primary mission is to serve our citizens by developing a partnership with the community in order to protect life and property, prevent crime, and resolve problems.

### **Administrative Bureau:**

The Administrative Bureau is responsible for the overall direction and administration of the agency.

### **Field Operations Bureau:**

The Field Operations Bureau performs the primary police function for the Department, including preventive patrol, enforcement of criminal law, traffic enforcement and investigation, response to calls for service, and criminal investigations.

### **Investigative Services Bureau:**

The Investigative Services Bureau provides primary support functions for the Department, including the Criminal Investigations Division, Special Operations (Vice & Narcotics) Unit, Community Liaison/Crime Prevention, Property and Evidence Control.

**Number of Full Time Employees:** 69 Sworn Officers; 6 Civilian staff

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Police	10	Administration	Personnel Services	\$ 6,215,586	\$ 6,279,548	\$ 6558,092	<b>\$ 6,503,448</b>
Police	10	Administration	Operations & Maintenance	\$ 2,329,682	\$ 2,866,406	\$ 2,726,406	<b>\$ 2,728,370</b>
Police	10	Administration	Capital Outlay	\$ 271,749	\$ 1,060,970	\$ 176,649	<b>\$ 0</b>
Police	10	Administration	Transfers	\$ 10,000	\$ 10,000	\$ 10,000	<b>\$ 10,000</b>
<b>Police</b>				<b>\$ 8,827,017</b>	<b>\$ 10,216,924</b>	<b>\$ 9,471,147</b>	<b>\$ 9,241,818</b>



## **FIRE & RESCUE DEPARTMENT (010-5310)**

Thomasville Fire & Rescue Department provides fire, rescue and emergency medical services to the citizens of Thomasville. The department has four stations strategically located throughout the City. The department provides rescue services for Trench, High Angle, Confined Space and Swift Water. The department possesses three ladder trucks, three fire engines, one rescue apparatus and one Battalion Chief SUV within the Operations Division. The department has a Class 3 ISO rating.

**Number of Full Time Employees:** 62; 5 Part-time

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Fire	10	Administration	Personnel Services	\$ 4,849,794	\$ 4,893,148	\$ 5,067,612	\$ 5,024,904
Fire	10	Administration	Operations & Maintenance	\$ 852,080	\$ 1,229,557	\$ 1,257,264	\$ 1,240,414
Fire	10	Administration	Capital Outlay	\$ 0	\$ 933,700	\$ 174,500	\$ 174,500
Fire	10	Administration	Transfers	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fire</b>				<b>\$ 5,701,874</b>	<b>\$ 7,056,405</b>	<b>\$ 6,499,376</b>	<b>\$ 6,439,818</b>

**INSPECTION DEPARTMENT (010-5410)**

The Inspection Department is responsible for enforcing the State of North Carolina Building Codes and Thomasville’s Code of Ordinances. In addition, the department accepts plans for review and issues building, electrical, plumbing, and mechanical permits for new construction, additions to existing structures, and alterations to existing structures. The department also enforces minimum housing violations, nuisance violations, and junk vehicle violations.

**Number of Full Time Employees: 6**

**Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Inspections	10	Administration	Personnel Services	\$ 490,843	\$ 498,866	\$ 483,104	\$ 480,994
Inspections	10	Administration	Operations & Maintenance	\$ 83,307	\$ 148,900	\$ 156,302	\$ 152,802
Inspections	10	Administration	Capital Outlay	\$ 0	\$ 22,374	\$ 0	\$ 0
<b>Inspections</b>				<b>\$ 574,150</b>	<b>\$ 670,140</b>	<b>\$ 639,406</b>	<b>\$ 633,796</b>

## **ENGINEERING DEPARTMENT (010-5510)**

The Engineering Department is responsible for providing various location, layout, boundary, and construction surveys on small public works projects. Typical projects include street right-of-way acquisitions; sanitary sewer and water location and easement surveys; layout of park facilities; and boundary surveys of city-owned properties.

Other responsibilities include but are not limited to:

Signing and mapping Powell Bill documentation; reviewing building permits, site plans and subdivisions for compliance with city ordinances; mapping street lights and reviewing requests for street lights in accordance with the street lighting policy; maintaining city maps and other documents concerning City Limits, City properties, easements, streets, sanitary sewer lines, water lines and zoning.

**Number of Full Time Employees: 2**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Engineering	10	Administration	Personnel Services	\$ 211,217	\$ 210,590	\$ 215,679	<b>\$ 213,800</b>
Engineering	10	Administration	Operations & Maintenance	\$ 18,376	\$ 29,543	\$ 31,651	<b>\$ 31,651</b>
Engineering	10	Administration	Capital Outlay	\$ 0	\$ 40,000	\$ 0	<b>\$ 0</b>
<b>Engineering</b>				<b>\$ 229,593</b>	<b>\$ 280,133</b>	<b>\$ 247,330</b>	<b>\$ 245,451</b>

## **PUBLIC WORKS BUILDING (010-5620)**

The PW Building division is comprised of Central Inventory/Purchasing and Administration. The Central Inventory/Purchasing division serves as the central warehouse for supplies used by all City departments. This division works very closely with Fleet Services to maintain inventory for all equipment repairs such as oils, fluids, tires, engine components, and brake system components. In addition, all record keeping and title work for any rolling assets are managed in this division. This division also administers and maintains the City's GovDeals account, which is an online surplus equipment website.

The Administration division encompasses the Public Works Director. The Director is responsible for managing the Sanitation, Streets, Fleet, and Central Inventory/Purchasing divisions, along with overseeing the storm water management program.

**Number of Full Time Employees: 2**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Public Works	20	Building	Personnel Services	\$ 199,075	\$ 207,260	\$ 195,635	<b>\$ 193,890</b>
Public Works	20	Building	Operations & Maintenance	\$ 56,819	\$ 91,643	\$ 91,789	<b>\$ 89,089</b>
Public Works	20	Building	Capital Outlay	\$ 27,000	\$ 68,000	\$ 0	<b>\$ 0</b>
<b>Public Works</b>		<b>Building</b>		<b>\$ 282,894</b>	<b>\$ 366,903</b>	<b>\$ 437,424</b>	<b>\$ 432,979</b>

## **STREET DIVISION (010-5630)**

The Streets Division is responsible for the maintenance of 100 linear miles of streets within the City. In addition, they provide support and work closely with NCDOT on the 85 miles of street within the City that are State maintained. Their duties include maintaining ditches and drainage, mowing the interstate intersections, and performing maintenance and upkeep of the public areas such as the downtown common areas, Thomasville City Cemetery, and other public common areas around the City. They are also responsible for plowing streets during snowstorms. This division is recognized as a “first responder” by the Department of Homeland Security.

**Number of Full Time Employees: 20**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Public Works	30	Streets	Personnel Services	\$ 1,009,075	\$ 1,060,006	\$ 1,149,500	<b>\$ 1,096,179</b>
Public Works	30	Streets	Operations & Maintenance	\$ 848,014	\$ 1,617,769	\$ 1,262,238	<b>\$ 1,473,558</b>
Public Works	30	Streets	Capital Outlay	\$ 0	\$ 664,439	\$ 0	<b>\$ 0</b>
<b>Public Works</b>		<b>Streets</b>		<b>\$ 1,857,089</b>	<b>\$ 3,342,214</b>	<b>\$ 2,411,738</b>	<b>\$ 2,569,737</b>

## **POWELL BILL (010-5640)**

Powell Bill derives from reimbursements from the State of North Carolina for street and right-of-way improvement/maintenance. These funds are calculated by the number of street miles maintained by the City. Funds may only be used for expenditures specifically allowed by State Statute. Generally, they are used to repair and resurface locally maintained streets and street drainage systems and employee costs related to those services.

Paving City streets is an important priority of the City Council. In 2022, the Council authorized a Pavement Condition Analysis, which is being used to prioritize street paving and maintenance on city streets. In addition, in FY 2022, the City Council set-aside 1-cent of the property tax (\$212,000) for street paving and sidewalk maintenance.

The proposed budget includes an additional \$10 charged for the annual Vehicle Tax (\$20 total). The additional funds will be allocated to street paving and maintenance.

**Number of Full Time Employees: 1**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Public Works	40	Powell Bill	Personnel Services	\$ 95,247	\$ 52,157	\$ 0	\$ 58,936
Public Works	40	Powell Bill	Operations & Maintenance	\$ 124,766	\$ 1,181,768	\$ 764,020	\$ 705,084
Public Works	40	Powell Bill	Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
<b>Public Works</b>		<b>Powell Bill</b>		<b>\$ 220,013</b>	<b>\$ 1,233,925</b>	<b>\$ 764,020</b>	<b>\$ 764,020</b>

## **SOLID WASTE DIVISION (010-5660)**

The Solid Waste Division provides weekly collection of residential waste, bulk waste, recycling, yard waste, tires, and appliances to approximately 11,000 residential and small commercial accounts. Sanitation collects over 18,500 tons of household solid waste annually. Although recycling services are offered to all of our customers, there are typically an average 4,300 customers weekly, recycling approximately 575 tons of materials annually.

This division also collects yard waste year round and loose leaves during the fall and early winter. On average, the crews collect 2,650 tons of yard waste and about 800 tons of loose leaves. Many of the loose leaves are recycled as mulch by area farmers and gardeners.

**Number of Full Time Employees:** 32 (An additional position is authorized beginning 1/1/2024)

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Public Works	60	Solid Waste	Personnel Services	\$ 1,618,943	\$ 1,542,475	\$ 1,623,057	\$ 1,596,392
Public Works	60	Solid Waste	Operations & Maintenance	\$ 1,258,214	\$ 1,429,545	\$ 1,532,936	\$ 1,483,223
Public Works	60	Solid Waste	Capital Outlay	\$ 456,243	\$ 734,112	\$ 0	\$ 0
<b>Public Works</b>		<b>Solid Waste</b>		<b>\$ 3,333,400</b>	<b>\$ 3,706,132</b>	<b>\$ 3,155,993</b>	<b>\$3,079,615</b>

**FLEET SERVICES DIVISION (010-5670)**

The Garage, or Fleet Services, is responsible for servicing and maintaining over 635 pieces of equipment. All work is performed “in house,” unless warranty coverage is available or under special circumstances, such as specialty work on fire apparatus pumps and heavy equipment engine replacements, which are sent to 3rd-party vendors.

**Number of Full Time Employees: 5**

**Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Public Works	70	Fleet Services	Personnel Services	\$ 323,016	\$ 329,153	\$ 337,432	<b>\$ 334,517</b>
Public Works	70	Fleet Services	Operations & Maintenance	\$ 52,699	\$75,134	\$ 75,071	<b>\$ 72,571</b>
Public Works	70	Fleet Services	Capital Outlay	\$ 0	\$ 0	\$ 37,500	<b>\$ 37,500</b>
<b>Public Works</b>		<b>Fleet Services</b>		<b>\$ 375,715</b>	<b>\$ 404,287</b>	<b>\$ 450,003</b>	<b>\$ 444,588</b>



**RADIO SERVICE (10-5710)**

The City maintains a radio tower and radio service for many of the departments of the City. The radio tower is located at Winding Creek Golf Course. The City and Davidson County jointly constructed a large radio tower to provide access to the Guilford Metro 9-1-1 system.

**Number of Full Time Employees: 0**

**Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Radio Service	10	Administration	Operations & Maintenance	\$ 518,844	\$ 252,668	\$ 255,822	<b>\$ 255,822</b>
Radio Service	10	Administration	Capital Outlay	\$ 110,042	\$ 0	\$ 0	<b>\$ 0</b>
<b>Radio Service</b>				<b>\$ 628,886</b>	<b>\$ 252,668</b>	<b>\$ 255,822</b>	<b>\$ 255,822</b>

**RECREATION DEPARTMENT (ADMINISTRATION 10-6210, PROGRAMS 10-6280, FACILITIES 10-6290)**

*“Our Mission to provide quality recreational opportunities to better our community through people, parks and programs.”*

The department maintains over 84 acres of Recreational property in the City of Thomasville. There are sixteen Park Facilities and spaces that feature eight playgrounds, three tennis courts, a downtown amphitheater and farmer’s market, a skate park, six outdoor basketball courts, six shelters, one gymnasium, three recreation centers, one professional size baseball field, one football stadium, one administrative office building, and seven athletic fields. Our community programs strive to host a variety of opportunities in athletics, camps, nature, arts, special events, senior activities or open play.

**Number of Full Time Employees:** 11; 35+ part-time employees; 50+ Community Volunteers serving as program leaders, coaches, and assistants (a new laborer position is approved in proposed budget, effective 1/1/2024)

**Budget Summary:**

Dept. Name	Div.	Division Name	Account Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Dept. Requested	FY 2024 Recommended Budget
Recreation	10	Administration	Personnel Services	\$ 182,984	\$ 179,936	\$ 189,063	\$ 194,294
Recreation	10	Administration	Operations & Maintenance	\$ 15,323	\$ 77,252	\$ 27,892	\$ 27,892
Recreation	80	Organized Programs	Personnel Services	\$ 296,117	\$ 344,444	\$ 351,853	\$ 349,619
Recreation	80	Organized Programs	Operations & Maintenance	\$ 73,783	\$ 158,552	\$ 221,217	\$ 219,217
Recreation	90	Facilities	Personnel Services	\$ 225,674	\$ 247,711	\$ 305,879	\$ 290,679
Recreation	90	Facilities	Operations & Maintenance	\$ 1,323,249	\$ 1,755,348	\$ 1,107,659	\$ 1,108,947
Recreation	90	Facilities	Capital Outlay	\$ 0	\$ 1,245,042	\$ 0	\$ 0
Recreation	90	Facilities	Transfers	\$ 0	\$ 0	\$ 0	\$ 0
<b>Recreation</b>				<b>\$ 2,117,130</b>	<b>\$ 4,008,285</b>	<b>\$ 2,203,563</b>	<b>\$ 2,190,648</b>

**GENERAL FUND NON-DEPARTMENTAL (10-9010)**

The General Fund has certain expenditures that are either across multiple departments or are transfers to other funds, reserve accounts, or contingency accounts.

**Number of Full Time Employees: 0**

**Key Budget Expenditure Highlights:**

Transfer to Winding Creek Golf Course for debt service	\$144,267
Contingency Fund	\$300,000
Set-aside for Economic Development Fund	\$60,118

**Budget Summary:**

Dept. Name	Div.	Division Name	Account Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Dept. Requested	FY 2024 Recommended Budget
Non-Departmental	10	Administration	Transfers To Golf Course	\$ 181,862	\$ 191,862	\$ 144,267	<b>\$ 144,267</b>
Non-Departmental	10	Administration	Unallocated	\$ 0	\$ 416,063	\$ 453,208	<b>\$ 478,208</b>
<b>Non-Departmental</b>				<b>\$ 181,862</b>	<b>\$ 607,925</b>	<b>\$ 597,475</b>	<b>\$ 622,475</b>

# WATER & SEWER UTILITIES ENTERPRISE FUND

## UTILITIES ADMINISTRATION (030-7010)

The Utilities Director oversees the operations of all Utility Divisions. This office is responsible for collecting and analyzing data regarding both the collection and distribution systems, in order to plan for long-term maintenance and holistic growth of the utility systems; coordinating with NCDOT for utility relocations during NCDOT projects; and analyzing for approval or denial proposed expansions of both the water distribution and sanitary sewer collection systems.

**Number of Full Time Employees: 1**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	10	Administration	Personnel Services	\$ 67,324	\$ 125,054	\$ 137,097	<b>\$ 135,844</b>
Utility	10	Administration	Operations & Maintenance	\$ 18,487	\$ 21,252	\$ 22,508	<b>\$ 22,508</b>
<b>Total</b>		<b>Administration</b>		<b>\$ 85,811</b>	<b>\$ 146,306</b>	<b>\$ 159,605</b>	<b>\$ 158,352</b>

## **BILLING AND COLLECTIONS DEPARTMENT (030-7015)**

The Billing and Collections department consists of a Customer Service Supervisor, two billing clerks, two collections clerks, and a switchboard operator. The department is responsible for billing and collection for over 11,000 water/sewer customers. The staff also fields calls from customers regarding various issues and questions that may arise in the City.

The billing division is responsible for providing the meter technicians with the proper information to record readings for the customers' monthly water/sewer consumption. This includes quality control checks to confirm proper readings and customer records. Customers are divided into north side and south side billing cycles (north or south of the main railroad route) which are each billed monthly.

The collections division is responsible for the entry of payments received from water/sewer customers. This division also collects and posts all entries of monies collected from various departments within the City. Payments are received via mail, electronic bank payments, bank drafts, drop box and in-person.

The switchboard operator answers questions and directs citizen inquiries throughout the City departments. This position also serves as a backup to the collection clerks.

**Number of Full Time Employees: 6**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	15	Billing & Collection	Personnel Services	\$ 375,078	\$ 381,508	\$ 393,188	\$ 389,865
Utility	15	Billing & Collection	Operations & Maintenance	\$ 304,132	\$ 365,261	\$ 378,519	\$ 378,519
Utility	15	Billing & Collection	Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>		<b>Billing &amp; Collection</b>		<b>\$ 679,210</b>	<b>\$ 746,769</b>	<b>\$ 771,707</b>	<b>\$ 768,384</b>

## **UTILITY METER SERVICE (030-7095)**

Utility Meter Service Division handles reading of over 11,000 water meters throughout the city on a monthly basis. In addition to reading, they are also responsible for turning on new services, cutting off service as necessary, service restorations, locking meter setters, and changing residential-size meters. Meter readers walk over a hundred miles a year, interacting with community members every day.

**Number of Full Time Employees: 4**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	95	Meter Service	Personnel Services	\$ 223,297	\$ 211,760	\$ 217,003	<b>\$ 216,753</b>
Utility	95	Meter Service	Operations & Maintenance	\$ 46,473	\$ 72,010	\$ 81,167	<b>\$ 81,167</b>
Utility	95	Meter Service	Capital Outlay	\$ 0	\$ 22,983	\$ 0	<b>\$ 0</b>
<b>Total</b>		<b>Meter Service</b>		<b>\$ 269,770</b>	<b>\$ 306,753</b>	<b>\$ 298,170</b>	<b>\$297,920</b>

## **UTILITY MAINTENANCE & CONSTRUCTION (030-7096)**

The Maintenance & Construction Division manages 160.8 miles of water distribution pipe and valves, 1,076 fire hydrants, and 226.6 miles of sanitary sewer collection pipe and manholes. In addition, they make new water and sewer taps, renew old taps, change out large water meters, and clear and maintain easements throughout the city and county. Much of this work is performed in street rights-of-way and requires knowledge not only of how to perform the technical line work correctly, but to maintain proper traffic control protocols to protect both the public and employees while doing this work. Sanitary sewer collection and treatment is considered to be one of the greatest achievements of ancient and modern civilizations in protecting public health.

**Number of Full Time Employees: 16**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	96	Maintenance & Construction	Personnel Services	\$ 991,130	\$ 1,082,002	\$ 1,140,476	<b>\$ 1,121,642</b>
Utility	96	Maintenance & Construction	Operations & Maintenance	\$ 1,743,002	\$ 4,312,676	\$ 3,347,884	<b>\$ 3,289,504</b>
Utility	96	Maintenance & Construction	Capital Outlay	\$ 0	\$ 789,514	\$ 0	<b>\$ 0</b>
<b>Total</b>		<b>Maintenance &amp; Construction</b>		<b>\$ 2,734,132</b>	<b>\$ 6,184,192</b>	<b>\$ 4,488,360</b>	<b>\$ 4,411,146</b>

## **UTILITY WATER TREATMENT PLANT (030-7097)**

The Water Plant maintains a raw water pump station at Lake Thom-a-Lex that pumps water to the plant on Lexington Avenue for processing into potable (drinkable) water. At the water plant, the raw water is filtered and chemically processed to produce clean drinking water that meets all standards required by the EPA to protect public health. The water plant also maintains the three aerial storage tanks located in the city and has a total finished water storage capacity of 3.5 million gallons. On average, the City produces 2.5 MGD. The water plant must be staffed 24-hours a day, 7 days per week.

**Number of Full Time Employees: 7**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	97	Water Treatment Plant	Personnel Services	\$ 564,160	\$ 626,239	\$ 654,087	\$ 648,650
Utility	97	Water Treatment Plant	Operations & Maintenance	\$ 1,227,704	\$ 1,683,663	\$ 1,807,488	\$ 1,803,988
Utility	97	Water Treatment Plant	Capital Outlay	\$ 0	\$ 295,000	\$ 120,000	\$ 120,000
<b>Total</b>		<b>Water Treatment Plant</b>		<b>\$ 1,791,864</b>	<b>\$2,604,902</b>	<b>\$ 2,581,575</b>	<b>\$ 2,572,638</b>



**UTILITY HAMBY CREEK WASTE WATER TREATMENT PLANT (WWTP) (030-7098)**

Hamby Creek WWTP receives wastewater from the sanitary sewer collection system and processes the wastewater to remove most biological and chemical contaminants, so that the clean water can be released into Hamby Creek or re-used for non-potable purposes. Staff maintain both the equipment at the water treatment plant as well as 26 sewage pumping stations and 3 sewage metering stations that are scattered throughout the city and county. The City also processes waste from the City of Trinity under a long-term contract. The waste treatment plant must be staffed 24-hours a day, 7 days per week.

**Number of Full Time Employees: 12**

**Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Utility	98	Waste Treatment Plant	Personnel Services	\$ 999,308	\$ 967,314	\$ 1,001,398	<b>\$ 1,001,964</b>
Utility	98	Waste Treatment Plant	Operations & Maintenance	\$ 2,123,492	\$ 4,743,412	\$ 4,851,589	<b>\$ 4,851,589</b>
Utility	98	Waste Treatment Plant	Capital Outlay	\$ 0	\$ 482,677	\$ 210,000	<b>\$ 210,000</b>
Utility	98	Waste Treatment Plant	Transfers	\$ 47,510	\$ 0	\$ 0	<b>\$ 0</b>
<b>Total</b>		<b>Waste Treatment Plant</b>		<b>\$ 3,170,310</b>	<b>\$ 6,193,403</b>	<b>\$ 6,062,987</b>	<b>\$ 6,063,553</b>

## **WATER & SEWER UTILITY NON-DEPARTMENTAL (10-9010)**

The Water & Sewer Utility Fund has certain expenditures that are either across multiple departments or are transfers to other funds, reserve accounts, or contingency accounts.

**Number of Full Time Employees: 0**

### **Budget Summary:**

<b>Dept. Name</b>	<b>Div.</b>	<b>Division Name</b>	<b>Account Description</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
Non-Departmental	10	Administration	Unallocated	\$ 4,046,848	\$ 175,857	\$ 363,090	<b>\$ 353,090</b>
Non-Departmental	10	Administration	Year End Adjustments	-\$ 410,220	\$ 0	\$ 0	<b>\$ 0</b>
<b>Non-Departmental</b>				<b>\$ 3,636,628</b>	<b>\$ 175,857</b>	<b>\$ 363,090</b>	<b>\$ 353,090</b>

## GOLF COURSE ENTERPRISE FUND

### WINDING CREEK GOLF COURSE (CLUBHOUSE 031-6221; COURSE MAINTENANCE 031-6291; GOLF NON-DEPARTMENTAL 031-9010)

Winding Creek Golf Course was built on the former City of Thomasville Landfill and opened in August of 1996. The golf course has matured over the years into one of the best championship golf courses in the Triad area. The 165-acre, 18-hole course has significant elevation changes and challenges, playing like a mountain course, along with both water and bunker hazards. There are challenging holes that turn right or left, making for scenic approach shots into greens that would make any golf course envious. With a putting green, driving range, golf academy, and grill, we are just waiting to serve your golfing needs. Come for a visit, to play, or just to talk golf!

**Number of Full Time Employees:** 6; 15+ Part-time and seasonal employees

**Budget Summary:**

Dept. Name	Div.	Division Name	Account Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Dept. Requested	FY 2024 Recommended Budget
Recreation	21	Clubhouse	Personnel Services	\$ 185,832	\$ 202,592	\$ 208,450	\$ 221,500
Recreation	21	Clubhouse	Operations & Maintenance	\$ 58,951	\$ 85,651	\$ 77,132	\$ 77,132
Recreation	21	Clubhouse	Capital Outlay	\$ 0	\$ 514,825	\$ 0	\$ 0
Recreation	91	Course Maintenance	Personnel Services	\$ 345,104	\$ 384,709	\$ 402,269	\$ 399,219
Recreation	91	Course Maintenance	Operations & Maintenance	\$ 217,788	\$ 276,288	\$ 197,358	\$ 197,358
Recreation	91	Course Maintenance	Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
<b>Sub-Total</b>				<b>\$ 807,675</b>	<b>\$ 1,464,065</b>	<b>\$ 885,209</b>	<b>\$ 895,209</b>
Non-Departmental	10	Administration	Unallocated	\$ 148,809	\$ 66,180	\$ 80,743	\$ 70,743
<b>Sub-Total</b>				<b>\$ 148,809</b>	<b>\$ 66,180</b>	<b>\$ 80,743</b>	<b>\$ 70,743</b>
<b>Total</b>				<b>\$ 956,484</b>	<b>\$ 1,530,245</b>	<b>\$ 965,952</b>	<b>\$ 965,952</b>

## OTHER MINOR FUNDS

The City maintains small funds for specialized purposes.

**Number of Full Time Employees: 0**

### **Funds:**

**General Capital Reserve Fund** is to provide funding for major capital projects or equipment within the General Fund.

**Water & Sewer Utility Reserve Fund** is to provide funding for major capital projects within the Water & Sewer Utility Fund.

**Storm Water Management Fund** is funded via a \$1.00 charge per month per inside customer utility accounts. These revenues support expenditures for engineering services, surveying, illicit discharge detection, and storm water public education. These expenses are required to comply with Federal and State storm water regulations.

**School Supplement Tax Fund** acts as a pass-thru account to allocate tax and other revenues collected on behalf of the Thomasville School District.

**Police Restitution & Forfeiture Fund** is a special fund that provides resources for the Thomasville Police Department when they participate on joint task forces or other sharing from Federal resources.

**Beautification Fund** is a special fund for expenses of the Beautification Committee

**Cemetery Fund** is a special fund that uses the proceeds from the sale of lots in the City Cemetery to provide funding for projects that benefit the cemetery.

**Reservoir Fund** is a joint effort of the Cities of Thomasville and Lexington to manage Lake Tom-A-Lex.

**Budget Summary:**

<b>Dept.</b>	<b>Dept. Name</b>	<b>Div.</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Dept. Requested</b>	<b>FY 2024 Recommended Budget</b>
20-9010	General Fund Capital Reserve	10	\$ 0	\$ 0	\$ 0	\$ 0
21-9010	Utility Capital Reserve	10	\$ 0	\$ 0	\$ 0	\$ 0
32-7110	Storm Water Management	10	\$ 46,874	\$ 116,461	\$ 103,380	\$ 103,380
40-9010	School Fund	10	\$ 1,791,541	\$ 2,078,375	\$ 1,772,201	\$ 1,772,201
41-5110	Police Restitution & Forfeitures	10	\$ 121,512	\$ 121,910	\$ 100,400	\$ 100,400
42-6410	Beautification	10	\$ 71,407	\$ 51,137	\$ 45,100	\$ 45,100
43-6510	Cemetery	10	\$ 12,912	\$ 86,437	\$ 14,000	\$ 14,000
50-8010	Reservoir	10	\$ 33,126	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>			<b>\$ 2,077,372</b>	<b>\$ 2,454,320</b>	<b>\$ 2,035,081</b>	<b>\$ 2,035,081</b>