

# THOMASVILLE ABC BOARD

## Minutes of September 12, 2023, Meeting

In the absence of Chairman Tom Holladay, the monthly meeting of the Thomasville ABC Board was called to order by Vice Chairman, Cran Plyler at 10:00 at the store on 1144 Randolph Street with he and Neal Grimes, Secretary/Treasurer present. Also attending was Leigh Ann Lowe, the Store General Manager.

The Vice Chairman referenced the conflict-of-interest statement, and no member present expressed any conflict with anything on the agenda. The minutes of August 22, 2023, were approved as presented. **Motion -Plyler, Second-Grimes.**

Ms. Lowe shared a recent conversation with Tom Holladay, the current board chairman, that he was resigning and stepping away from any future board activity. She shared his age and perceived inability to keep up and positively contribute to the board and operation. He was graciously thanked for his 14-1/2 years of dedicated service to the ABC Board since 3/2009.

As Vice Chairman, Cran Plyler will assume the Chairmanship until a full board can be seated and the full board elect a chairman. Neal Grimes indicated he would contact the appropriate individuals with the city to report Tom's resignation and set the wheels in motion to announce the board vacancy and accept applications. Although the operation of the ABC store is not a city function, the appointment of ABC Board members is the responsibility of the Thomasville City Council.

A copy of the recent fiscal year 2022-2023 approved and submitted audit is included.

### **ATTACHMENT A**

Ms. Lowe presented payroll reports of w/e 9/2/23 for approval.

With the recent approval of and presentation of three fourths of the first quarter's Alcohol Education distribution to Fairgrove Resource Center, we received a comprehensive summation of the expenditure of those funds to date. A welcome and impressive report! **ATTACHMENT B**

With the retirement of Lt. Widner, an ever-unimpressive law enforcement report was received. At least there seems to be no problems. Ms. Lowe briefly discussed using off-duty officers for security support and their pay during the weekends. **ATTACHMENT C**

August sales were up 6.88% versus up 5.51% statewide. Still averaging above \$100K each week, even with the recent Labor Day holiday. **ATTACHMENT D**

There was a recent statement made by Tommy Ballard during his audit presentation about an early board "Policy" that sales increase by 6% annually. With our maturity during the last 2-3 years, a restated "Goal" of 2-3% increase is more realistic.

Items pointed out on the Comparative Balance Sheet were the money market account this year, more inventory and more profit over last year.

Items pointed out on the Comparative Income Statement from last year were professional fees down \$22K but we have yet to receive the invoice from the CPA – just an invoice timing issue.

No budget adjustments were needed at this time. **ATTACHMENT E**

With some continuing issues with our current accounting software and the vendor's inability to satisfactorily correct those problems, Ms. Lowe has invited a presentation by Carolina Data Systems to review our present system, the problems experienced by staff, and their recommendation. The board gave Ms. Lowe our support and endorsement. **Motion-Plyler, Second-Grimes.**

For the first month in many, Ms. Lowe reported no staff issues or vacancies. Training of new employees is ongoing, but things are working out well.

There being no further business, the meeting was adjourned until Tuesday, October 24, 2023.

Respectfully submitted,

Tom Holladay, Chairman

Cran Plyler, Vice-Chairman

Neal Grimes, Secretary/Treasurer

