



**SPECIAL CALLED MEETING OF THE
TEMPLE CITY COUNCIL**

**MUNICIPAL BUILDING
2 NORTH MAIN STREET
CITY COUNCIL CHAMBERS – 2ND FLOOR**

TEMPLE, TX

MONDAY, JUNE 8, 2020

1:00 P.M.

AGENDA

For members of the public wishing to view the meeting, instructions will be available on the home page of the City of Temple website (www.templetx.gov) at least 24 hours before the meeting time.

I. AGENDA ITEMS

1. **2020-0090-R:** Consider adopting a resolution appointing Jana Lewellen as City Secretary and setting compensation for the position.

The City Council reserves the right to discuss any items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

I hereby certify that a true and correct copy of this Notice of Meeting was published to the City of Temple's website at 12:00 PM, June 5, 2020.

Interim City Secretary

SPECIAL ACCOMMODATIONS: Persons with disabilities who have special communication or accommodation needs and desire to participate in this meeting should notify the City Secretary's Office by mail or telephone 48 hours prior to the meeting date.



CITY COUNCIL AGENDA ITEM MEMORANDUM

06/08/20
Item #1
Regular Agenda
Page 1 of 1

DEPT. / DIVISION SUBMISSION & REVIEW:

Mayor Timothy Davis

ITEM DESCRIPTION: Consider adopting a resolution appointing Jana Lewellen as City Secretary and setting compensation for the position.

STAFF RECOMMENDATION: Consider adopting resolution as presented.

ITEM SUMMARY: This proposed resolution would appoint Jana Lewellen to serve as City Secretary effective June 22, 2020, and sets the compensation at \$80,017.60 annually.

FISCAL IMPACT: Funding for the compensation is available in the FY 2020 Operating Budget.

ATTACHMENTS:

[Resolution](#)

RESOLUTION NO. 2020-0090-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, APPOINTING THE CITY SECRETARY FOR THE CITY OF TEMPLE; SETTING COMPENSATION FOR THE POSITION; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the City Council desires to appoint the City Secretary for the City of Temple and to set the salary accordingly; and

Whereas, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

Part 1: Findings. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Temple, Texas, and they are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

Part 2: The City Council appoints Jana Lewellen as the City Secretary for the City of Temple, Texas, effective on June 22, 2020, at a base salary of \$80,017.60 per year.

Part 3: It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **8th** day of **June, 2020**.

THE CITY OF TEMPLE, TEXAS

TIMOTHY A. DAVIS, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Hedrick
Interim City Secretary

Kathryn H. Davis
City Attorney