



**MEETING OF THE  
TEMPLE CITY COUNCIL**

**MUNICIPAL BUILDING**

**2 NORTH MAIN STREET**

**3<sup>rd</sup> FLOOR – CONFERENCE ROOM**

**THURSDAY, SEPTEMBER 5, 2013**

**3:30 P.M.**

**WORKSHOP AGENDA**

1. Discuss, as may be needed, Regular Meeting agenda items for the meeting posted for Thursday, September 5, 2013.
2. Receive a City Council continuing education briefing on Conflict of Interest.

5:00 P.M.

**MUNICIPAL BUILDING**

**2 NORTH MAIN STREET  
CITY COUNCIL CHAMBERS – 2<sup>ND</sup> FLOOR  
TEMPLE, TX**

**TEMPLE CITY COUNCIL**

**REGULAR MEETING AGENDA**

**I. CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

**II. PROCLAMATIONS & SPECIAL RECOGNITIONS**

3. (A) [Constitution Week](#) [September 17 – 23, 2013](#)

**III. PUBLIC COMMENTS**

Citizens who desire to address the Council on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the City Council.

**IV. CONSENT AGENDA**

All items listed under this section, Consent Agenda, are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda at the request of any Councilmember and will be considered separately.

4. Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:

**Minutes**

- (A) [August 15, 2013 Special Called and Regular Meeting](#)

## **Contracts, Leases, & Bids**

- (B) [2013-7036-R](#): Consider adopting a resolution authorizing an Interlocal Cooperation Contract with the Texas Department of Public Safety for the purchase of alcohol, drug, and gunshot residue testing supplies by the Temple Police Department.
- (C) [2013-7037-R](#): Consider adopting a resolution authorizing demolition contracts with Sierra Contracting Corporation of Round Rock for the demolition of eight residential structures funded through the Community Development Block Grant in the amount of \$37,500.
- (D) [2013-7038-R](#): Consider adopting a resolution authorizing an extension to the City's annual electrical contract with T. Morales Company for replacement of medium voltage feeder cables and arrestors at the Water Treatment Plant in the estimated amount of \$55,315.
- (E) [2013-7039-R](#): Consider adopting a resolution authorizing a lease agreement with Bechtel Power Corporation for lease of approximately 23.30 acres of City-owned land located on the east side of Panda Drive.
- (F) [2013-7040-R](#): Consider adopting a resolution authorizing the lease of a 19.86 acre tract of land, located at 1446 Bob White Road, Temple, Texas, to William Daniel for a term of five years.
- (G) [2013-7041-R](#): Consider adopting a resolution authorizing a four-year agreement for copier services with CTWP, utilizing a State of Texas DIR contract, in an estimated annual amount of \$80,000.
- (H) [2013-7042-R](#): Consider adopting a resolution authorizing an Emergency Medical Services Agreement between the City and Scott & White EMS, Inc.
- (I) [2013-7043-R](#): Consider adopting a resolution authorizing a three-year renewal to the services agreement for propane delivery services with Star Tex Propane, Inc of Waco in the estimated annual amount of \$30,000.
- (J) [2013-7044-R](#): Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick and Associates, LP for professional services required to design the Downtown Master Plan in an amount not to exceed \$105,500.
- (K) [2013-7045-R](#): Consider adopting a resolution authorizing an agreement with Kasberg, Patrick, & Associates, LP of Temple for professional services required to design and bid Phase 1 of the Panda TBP Effluent Line in south and southeast Temple in an amount not to exceed \$353,800.
- (L) [2013-7046-R](#): Consider adopting a resolution authorizing an agreement with Kasberg, Patrick, & Associates, LP of Temple for professional services required to design and bid Phase 2 of the Panda TBP Effluent Line in south and southeast Temple in an amount not to exceed \$579,100.

- (M) [2013-7047-R](#): Consider adopting a resolution authorizing the purchase of radios and power supplies for traffic signals, utilizing a State of Texas DIR contract, from Consolidated Telecom Services of Temple in the amount of \$39,062.19.
- (N) [2013-7048-R](#): Consider adopting a resolution authorizing the purchase of communication software and equipment from Trafficware of Sugarland for communication software and equipment for Traffic Signals in the amount of \$227,080.
- (O) Consider adopting resolutions authorizing FY 2014 contract renewals for the following:
1. [2013-7049-R](#): Water Line Repair Services – K&S Backhoe Services, Inc., in the estimated annual amount of \$250,000
  2. [2013-7050-R](#): HVAC Repair Services – Temple Heat & Air, in the estimated annual amount of \$185,000
  3. [2013-7051-R](#): Hauling and Disposal of Sludge – S&M Vacuum & Waste, Ltd., in the estimated annual amount of \$160,000
  4. [2013-7052-R](#): Traffic Signal Equipment – Traffic Parts, Inc., Naztec, Inc., and Paradigm Traffic System, Inc., in the estimated annual amount of \$120,764.40
  5. [2013-7053-R](#): Citric Acid – Brenntag Southwest, Inc., in the estimated annual amount of \$116,813
  6. [2013-7054-R](#): Liquid Chlorine – DPC Industries, in the estimated annual amount of \$96,475
  7. [2013-7055-R](#): Construction Material Testing – Langerman Foster Engineering Company LLC, in the estimated annual amount of \$80,000
  8. [2013-7056-R](#): Liquid Ammonium Sulfate – Brenntag Southwest, Inc., in the estimated annual amount of \$73,083
  9. [2013-7057-R](#): Hot Mix Asphalt – APAC Texas, Inc., in the estimated annual amount of \$70,000
  10. [2013-7058-R](#): Sign and Traffic Control Supplies Liquid Chlorine – American Traffic Safety Materials, Inc., Pathmark Traffic Products, 3M Company, and Vulcan Sign, in the estimated annual amount of \$49,679.13
  11. [2013-7059-R](#): Design, Printing, and Mailing of the Play-by-Play Brochures – Color Visual Concepts, Inc., in the estimated annual amount of \$47,860
  12. [2013-7060-R](#): Aggregate Base – Lhoist N.A. of Texas, in the estimated annual amount of \$42,000
  13. [2013-7061-R](#): Large Water Meter Testing and Repair Services – Great Southwest Meters, Inc., in the estimated annual amount of \$40,000.
  14. [2013-7062-R](#): Work Boots/Shoes – Cochran, Blair & Potts, in the estimated annual amount of \$31,000
  15. [2013-7063-R](#): Building Materials – Lengefeld Lumber Company, in the estimated annual amount of \$31,000
  16. [2013-7064-R](#): Hauling and Disposal of CIP Waste from WTP – Magna-Flow Environmental, in the estimated annual amount of \$29,600
  17. [2013-7065-R](#): Liquid Fluoride – Pencco, Inc., in the estimated annual amount of \$27,000
  18. [2013-7066-R](#): Sodium Hypochlorite, Hydrochloric Acid, Cyanuric Acid, and Muriatic Acid – Commercial Chemical, Inc. dba Poolsure, in the estimated annual amount of \$26,000
  19. [2013-7067-R](#): Temporary Employment Services – Manpower, in the estimated annual amount of \$25,000
  20. [2013-7068-R](#): Security Guard Services – Ameritex Guard Services, in the estimated annual amount of \$25,000



21. [2013-7069-R](#): Various forms of Rock – Superior Crushed Stone, in the estimated annual amount of \$25,000
22. [2013-7070-R](#): Plumbing Supplies – Ham & McCreight Supply, in the estimated annual amount of \$25,000
23. [2013-7071-R](#): Hot Crack Sealant – Crafcro Texas, Inc., in the estimated annual amount of \$25,000
24. [2013-7072-R](#): Overhead Door Repair Services – Palousek Overhead Door, in the estimated annual amount of \$25,000
25. [2013-7073-R](#): Online Auction Services – GovDeals, Inc., for a fee of 2.5% of the winning bid values
26. [2013-7074-R](#): Sale of Scrap Metal and Non-Curbside Recyclables – Temple Iron and Metal

(P) Consider adopting resolutions authorizing new FY 2014 annual contracts for the following:

1. [2013-7075-R](#): Utility Supplies – HD Supply Waterworks, Ferguson Waterworks, and ACT Pipe and Supply, in the total estimated annual amount of \$520,958.13
2. [2013-7076-R](#): Tires and Retreads – Southern Tire Mart for tires and a secondary award for retreads, in the estimated annual amount of \$209,706.63; Wingfoot Commercial Tire Systems, LLC for retreads, in the estimated annual amount of \$52,660
3. [2013-7077-R](#): Aluminum Sulfate Chemicals – Brenntag Southwest, Inc., in the estimated annual amount of \$255,410
4. [2013-7078-R](#): Water Meters – HD Supply Waterworks, in the estimated annual amount of \$163,282.65
5. [2013-7079-R](#): Library Books, DVD's, Books on CD, and Compact Disks – Baker and Taylor, Inc., Brodart Co., and Scholastic Library Publishing, Inc., in the total estimated annual amount of \$105,000
6. [2013-7080-R](#): Electric Motor and Pump Repair Services – Alsay Incorporated, in the estimated annual amount of \$100,000
7. [2013-7081-R](#): Liquid Caustic Soda – Brenntag Southwest, Inc., in the estimated annual amount of \$84,780
8. [2013-7082-R](#): Oils and Lubricants – Brazos Valley Lubricants, in the estimated annual amount of \$69,567.69
9. [2013-7083-R](#): Concrete Repair and Construction Services – Wilson Construction, in the estimated annual amount of \$59,409
10. [2013-7084-R](#): Design and Printing of T-Shirts – Proctor and Rose Custom Screen Printing Plus, in the estimated annual amount of \$40,000
11. [2013-7085-R](#): Electrical Supplies – Dealers Electrical Supply, in the estimated annual amount of \$32,000
12. [2013-7086-R](#): Herbicides and Insecticides – five various vendor in the total estimated annual amount of \$31,593.44
13. [2013-7087-R](#): Plumbing Repair Services – C.A.P.'s Mechanical, in the estimated annual amount of \$30,000.
14. [2013-7088-R](#): Low Voltage Electrical Services – Durbin Electric, in the estimated annual amount of \$30,000
15. [2013-7089-R](#): Medium Duty Truck Brakes – Russell & Smith Ford, in the estimated annual amount of \$30,000
16. [2013-7090-R](#): Fire Uniforms – GT Distributors, Inc., in the estimated annual amount of \$26,984.94

17. [2013-7091-R](#): Industrial Electrical Services – T. Morales Company Electric and Controls, Ltd., in the estimated annual amount of \$25,000
  18. [2013-7092-R](#): Telemetry/SCADA Services – T. Morales Company Electric and Controls, Ltd., in the estimated annual amount of \$25,000
  19. [2013-7093-R](#): Lighting Supplies – Dealers Electrical Supply, in the estimated annual amount of \$25,000
- (Q) Consider adopting resolutions authorizing new FY 2014 annual purchase commitments utilizing cooperative contracts:
1. [2013-7094-R](#): Cellular Services – Verizon Wireless, utilizing a State of Texas DIR contract, in the total estimated annual amount of \$215,000
  2. [2013-7095-R](#): Office Supplies – Perry Office Plus, Inc., utilizing a BuyBoard contract, in the estimated annual amount of \$130,000
  3. [2013-7096-R](#): Janitorial Supplies – Gulf Coast Paper Company, utilizing a BuyBoard contract, in the estimated annual amount of \$100,000
  4. [2013-7097-R](#): Automotive Repair Parts – O'Reilly's Auto Parts, utilizing a BuyBoard contract, in the estimated annual amount of \$56,000

### **Ordinances – Second & Final Reading**

- (R) [2013-4608](#): SECOND READING - Z-FY-13-27: Consider adopting an ordinance authorizing a zoning change from Agricultural District (AG) to Single Family Dwelling 1 District (SF-1) on 17.65 ± acres, being part of the S.P. Terry survey, Abstract No. 812, in Bell County, Texas, located on the north side of FM 2305 east of Arrowhead Point Road.

### **Ordinances – Second Reading**

- (S) [2013-4606](#): SECOND READING: Consider adopting an ordinance authorizing a five year franchise with Acadian Ambulance Service, Inc., to provide non-emergency ambulance transfer services within the City.
- (T) [2013-4607](#): SECOND READING: Consider adopting an ordinance authorizing a five year franchise with Scott & White EMS, Inc., to provide non-emergency ambulance transfer services within the City.

### **Misc.**

- (U) [2013-7098-R](#): Consider adopting a resolution funding the rates for medical/prescription insurance and dental insurance for employees and under age 65 retirees, as well as, Life Insurance, Accidental Death & Dismemberment Insurance, Long Term Disability Insurance.
- (V) [2013-7099-R](#): Consider adopting a resolution authorizing a contract with CONEXIS Benefits Administrators, LP for the administration of Cobra services for Dental Insurance.

- (W) [2013-7100-R](#): Consider adopting a resolution ratifying the submission of a grant application for the Staffing for Adequate Fire and Emergency Response grant, through the Federal Emergency Management Agency's Assistance to Firefighters Grants Program Office.
- (X) [2013-7101-R](#): Consider adopting a resolution authorizing budget amendments for fiscal year 2012-2013.

## **V. REGULAR AGENDA**

### **ORDINANCES**

5. [2013-4611](#): FIRST READING – PUBLIC HEARING - Z-FY-13-26: Consider adopting an ordinance authorizing a Conditional Use Permit to allow a freestanding personal wireless cell tower in an existing Commercial District, located on 0.02 ± acres out of Lot 2, Block 1, Glendale Park, Section VI at 2615 South 37<sup>th</sup> Street and Tract A, Block 3, Glendale Park Section III, at 2707 South 37<sup>th</sup> Street.

### **RESOLUTIONS**

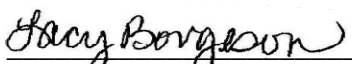
6. [2013-7025-R](#): P-FY-13-30: Consider adopting a resolution approving the Preliminary Plat of Brayson Crossing, a 6.008 ± acres, 9-lot, 1-block residential subdivision with a requested exception to Unified Development Code related to Park Land Dedication; and Fire Apparatus Access Roads, located in the western E.T.J., at the northeast corner of FM 439 and Sparta Loop.

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***The City Council reserves the right to discuss any items in executive (closed) session whenever permitted by the Texas Open Meetings Act.***

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I hereby certify that a true and correct copy of this Notice of Meeting was posted in a public place at 11:30 AM, on August 30, 2013.

  
Lacy Borgeson, TRMC  
City Secretary

I certify that this Notice of Meeting Agenda was removed by me from the outside bulletin board in front of the City Municipal Building at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2013. \_\_\_\_\_.



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #3(A)  
Regular Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Daniel A. Dunn, Mayor

**ITEM DESCRIPTION:** Presentation of Proclamation:

(A) Constitution Week                      September 17 – 23, 2013

**STAFF RECOMMENDATION:** Present proclamation as presented in item description.

**ITEM SUMMARY:** This proclamation was requested by, and will be received by representatives from the Betty Martin Chapter of the Daughters of American Revolution (DAR).

**FISCAL IMPACT:** None

**ATTACHMENTS:** None



## **COUNCIL AGENDA ITEM MEMORANDUM**

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09/05/13  
Item #4(A)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Lacy Borgeson, City Secretary

**ITEM DESCRIPTION:** Approve Minutes:

(A) August 15, 2013 Special Called and Regular Meeting

**STAFF RECOMMENDATION:** Approve minutes as presented in item description.

**ITEM SUMMARY:** Copies of minutes are enclosed for Council review.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:**

[August 15, 2013 Special Called and Regular Meeting](#)

## TEMPLE CITY COUNCIL

**AUGUST 15, 2013**

The City Council of the City of Temple, Texas conducted a Special Meeting on Thursday, August 15, 2013 at 3:00 PM, at the Municipal Building, 2 North Main Street, in the 3rd Floor Conference Room.

Present:

Councilmember Perry Cloud  
Councilmember Timothy Davis  
Councilmember Russell Schneider  
Mayor Pro Tem Judy Morales  
Mayor Daniel A. Dunn

**1. Discuss, as may be needed, Regular Meeting agenda items for the meeting posted for Thursday, August 15, 2013.**

Consent Agenda item #10(d) - Mayor Pro Tem Morales will abstain from this item.

Regular Agenda item #7 - revised Preliminary Plat of Valley Ranch Addition - Councilmember Cloud will abstain from this item.

Mr. Blackburn briefly mentioned items #4 (Budget Hearing); item 5(F) - Williamson Creek Lift station and that we had only received one bid; item 5 (Q)- ratifying purchase for Water Treatment Plant; 5(W) - 3rd Quarterly Financial Results; and #8 - Brayson Crossing Plat - the applicant is requesting this item be tabled.

Ms. Barnard, Director of Finance gave a brief overview of the 3rd Quarter Financial Results. She highlighted the major revenue sources, including sales and ad valorem taxes. The General Fund revenues are at 75% of the budget. Ms. Barnard also noted that total revenues were at \$48.8 million as of June 30, 2013. Total Sales Tax Revenue collected is \$940,000; which is a 5.6% increase. Ms. Barnard also reviewed the self sustaining programs; Water & Wastewater Funds; and the Capital Improvement Program.

Ms. Borgeson led the discussion related to the Board Appointments. Council discussed possible appointments.

**2. Receive briefing on major legislative changes affecting cities.**

Mr. Graham, gave a brief overview of the 2013 Legislative Updates. He noted there were 6,061 bills filed; and about 1,700 of them had something

to do with cities. Mr. Graham stated there were no appraisal or revenue cap bills passed; but there were a number of bills related to sales tax exemptions. SB 1510 related to Truth-in-Taxation is effective January 1, 2014 - new simplified notice on property tax rates. He also mentioned a few that were Police related; election related; open government; as well as Miscellaneous in nature.

**3. Discuss the City's purchasing procedures relating to annual contract bidding and renewals.**

Ms. Mattke, Director of Purchasing gave an overview of this item to the Council. She stated the city currently has 107 annual and term purchasing contracts. The Department begins evaluating each contract in the Spring of every year. Ms. Mattke explained the process and monetary guidelines of which were adopted by Council.

At this time approximately 4:40 pm, Mayor Dunn stated the City Council would enter into an executive session. With action anticipated in the regular session.

**4. Discuss the purchase of property near the City of Temple Landfill.  
*Executive Session - Pursuant to Chapter 551, Government Code § 551.072 - Real Property - The City Council may enter into executive session to discuss the purchase, exchange, lease or value of real property relating to City projects, the public discussion of which would have a detrimental effect on negotiations with a third party.***

At approximately 4:55 pm, Mayor Dunn reconvened the worksession of the Temple City Council; and stated if there is nothing further this meeting is adjourned.

The City Council of the City of Temple, Texas conducted a Regular Meeting on Thursday, August 15, 2013 at 5:00 PM in the Council Chambers, Municipal Building, 2nd Floor, 2 North Main Street.

The City Council of the City of Temple, Texas conducted a Regular Meeting on Thursday, August 15, 2013 at 5:00 PM in the Council Chambers, Municipal Building, 2nd Floor, 2 North Main Street.

**Present:**

Councilmember Perry Cloud  
Councilmember Timothy Davis  
Councilmember Russell Schneider  
Mayor Pro Tem Judy Morales  
Mayor Daniel A. Dunn

**I. CALL TO ORDER**

**1. Invocation**

Dr. Robin Battershell, TISD Superintendent voiced the Invocation.

**2. Pledge of Allegiance**

Chief Lonzo Wallace, led the Pledge of Allegiance.

**II. PUBLIC APPEARANCES****3. Receive presentation from Dr. Robin Battershell, TISD Superintendent, regarding the September 21, 2013 Tax Ratification Election.**

Dr. Robin Battershell, TISD Superintendent, provided a presentation regarding the upcoming Tax Ratification Election. Dr. Battershell reviewed what would be funded with the TRE to include District Safety elements and Instruction and Curriculum. The election will be held on Saturday, September 21, 2013; Early Voting begins Wednesday, August 4th through Tuesday, August 17th.

**III. PUBLIC COMMENTS**

Mr. Amos Martinez, 4905 JI Bruce Drive, Temple, thanked the council for hearing his comments; he stated that he is not in support of the TRE.

Mr. Fabian Gomez 1806 South 45th Street, stated his kids attend TISD, he volunteers for the district and he believes in it. He stated he supports the TRE, and that we need to invest in our community.

Ann Thompson, 18 South Main, Temple asks that we give back to our community; and an education will make the difference in ones life. She asks for favorable consideration from the voters for the TRE.

John Coleman, 206 North 7th Street, Temple does not agree with the different entities asking for more money. Temple schools rates low across the nation.

CJ Grisham, 4365 Airport Trail, Temple asked for resignation of Chief Smith. He continued by stating he has had two recent encounters from TPD during peaceful meetings; one of which was at TCBY as an invitation from the owner. He also added 'Vote no on TRE'.

Dean Mohlstrom, 518 West Zenith, Temple addressed the Council. He stated the construction at Jefferson elementary has destroyed neighborhood; please consider appointing someone to get with neighbors around the site and discuss issues or concerns.



Janet Sossamon, 5208 Coach Stop Drive, Temple thanked the Council for removing the zoning case at FY93/ 5th Street off agenda.

William Leak, 5120 Waterford Dr., Temple stated the East Temple Initiative is a good thing and he believes this will be good for the community. This will provide ownership.

Tanya Gray, KTB Executive Director, also stated the East Temple Initiative is a positive thing and we believe this is priority. This is an integrated approach to redevelopment.

Cynthia Arriaga, 920 E Barton Avenue, Temple stated she grew up on the East Side of Temple. Over the years she has noticed the improvements of the community due to this initiative.

#### **IV. BUDGET ITEMS**

**4. PUBLIC HEARING - Conduct the second of two public hearings to receive comments on the proposed tax rate of 58.64 cents per \$100 valuation for fiscal year 2014 (2013 tax year), and announce meeting to adopt the proposed tax rate on August 29, 2013.**

David Blackburn, City Manager, presented this item to Council. He reviewed the calendar dates left. the proposed tax rate is the same as FY 13. The proposed tax rate is 58.64 cents. Even though the tax rate will remain the same the property taxes will vary across the city. This is due to the value assigned by the appraiser for Bell County.

Mayor Dunn declared the Public Hearing open with regard to Agenda Item 4 and asked if anyone wished to address this item.

John Alaniz, 2816 Sough Drive - Asked the Council to please consider the rate of spending for the City of Temple. This has caused a burden on families within the community. Our expenses are going up while our household expenses are increasing. Please slow down on the spending and limit spending.

Mr. John Coleman, 206 North 7th, Temple stated he agrees with Mr Alaniz. We need to stop the spending. Our economy is not improving - please stop the excessive spending.

Ms. King - 1115 South 5th Street, we need the convenience of code enforcement, we need the basics.

CJ Grisham - 4365 Airport Trail, stated this affects all of us even if the tax rate does not increase; if we are going to pay the fees and rates, we need the basic things fixed and allocate it correctly.

Mr. Bill Rowton, 3008 West Avenue T, asked what was the effective tax rate of FY 2013? Both the TISD and City Tax should be voted no.

There being no further comments, Mayor Dunn declared the Public Hearing closed.

## **V. CONSENT AGENDA**

**5. Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:**

**(A) July 11, 2013 Special Called and Regular Meeting**

**(B) July 18, 2013 Special Called and Regular Meeting**

**(C) July 25, 2013 Special Called Meeting**

**(D) August 1, 2013 Special Called and Regular Meeting**

**(E) August 9, 2013 Special Called Meeting**

**(F) 2013-7009-R: Consider adopting a resolution authorizing a construction contract with Matous Construction, Ltd. of Belton for construction services required for improvements to the Williamson Creek Lift Station, to include installation of a pump, motor, valves, piping and related lift station appurtenances in the amount of \$457,839.**

**(G) 2013-7010-R: Consider adopting a resolution authorizing a contract with McAllen Valley Roofing Company of McAllen to repair/coat the roofs of six (6) aircraft hangars totaling approximately 125,000 square feet at the Draughton-Miller Central Texas Regional Airport in the amount of \$198,767.44.**

**(H) 2013-7011-R: Consider adopting a resolution authorizing a construction contract with National Signs, LLC, of Houston for the fabrication and installation of wayfinding signage, entrance signage and logo modernization at the Draughton-Miller Central Texas Regional Airport in the amount of \$138,070, and authorizing a deductive change order in the amount of \$20,500, for a net contract of \$117,570.**

**(I) 2013-7012-R: Consider adopting a resolution authorizing the City Manager to execute a lease agreement between the City of Temple and JR Aviation, LLC, a wholly owned subsidiary of Paradise Helicopters located in Kailia-Kona, Hawaii, permitting the Lessee to lease an 8,300 square foot hangar for the purpose**

of providing FAA Part 135 charter operations; Part 133 external load for water bucket firefighting; Part 137 for aerial dispensing; and aircraft maintenance at the Draughon-Miller Central Texas Regional Airport.

**(J) 2013-7013-R: Consider adopting a resolution authorizing a lease agreement with Morris & Pursley Financial Plans, for lease of space in the E. Rhodes and Leona B. Carpenter Foundation Building (the Temple Public Library).**

**(K) 2013-7014-R: Consider adopting a resolution authorizing a professional services agreement with S.D. Kallman, LP of Round Rock, for engineering services related to the rehabilitation of the Hickory Lift Station in the amount not to exceed \$51,083.**

**(L) 2013-7015-R: Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP for professional services required to design the connection from Research Parkway to McLane Parkway within the Reinvestment Zone #1 in northwest Temple in an amount not to exceed \$366,935.**

**(M) 2013-7016-R: Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP for professional services required to provide both preliminary design and 100% final design plans, which include exhibits, estimates, and metes and bounds for proposed improvements to Prairie View Road from FM 317 to Hilliard Road/Research Boulevard in an amount not to exceed \$432,600.**

**(N) 2013-7017-R: Consider adopting a resolution authorizing a professional service agreement with Kasberg, Patrick & Associates, LP of Temple for engineering services for the rehabilitation/replacement of the return activated sludge screw pumps at Doshier Farm Wastewater Treatment Plant in the amount not to exceed \$43,505.**

**(O) 2013-7018-R: Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP for professional services required to design Research Parkway improvements from Central Pointe Parkway to IH35 within the Reinvestment Zone #1 in northwest Temple in an amount not to exceed \$1,864,020.**

**(P) 2013-7019-R: Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP for engineering services required to implement**

the Water Treatment Plant Backwash Tank Rehabilitation in an amount not to exceed \$62,600.

**(Q) 2013-7020-R: Consider adopting a resolution ratifying the purchase of one (1) membrane rack (78 modules) for the Membrane Water Treatment Plant from Pall Advanced Separation Systems of Cortland, NY, in the amount of \$228,028.**

**(R) 2013-7021-R: Consider adopting a resolution authorizing an annual services agreement with DataProse of Coppell for the printing, folding, stuffing and mailing of utility bills and delinquent notices in the estimated annual amount of \$170,000.**

**(S) 2013-7022-R: Consider adopting a resolution authorizing a Chapter 380 Strategic Investment Zone "matching grant" agreement with United Way of Central Texas for redevelopment improvements on 3rd Street located within the North 3rdst Street Strategic Investment Zone corridor in an amount not to exceed \$42,000.**

**(T) 2013-4605: SECOND READING: Consider adopting an ordinance establishing school crosswalks and setting speed limits within school zones to conform to school schedules.**

**(U) 2013-4606: FIRST READING - SET PUBLIC HEARING: Consider adopting an ordinance authorizing a five year franchise with Acadian Ambulance Service, Inc., to provide non-emergency ambulance transfer services within the City.**

**(V) 2013-4607: FIRST READING - SET PUBLIC HEARING: Consider adopting an ordinance authorizing a five year franchise with Scott & White EMS, Inc., to provide non-emergency ambulance transfer services within the City.**

**(W) 2013-7023-R: Consider adopting a resolution approving third quarter financial results for Fiscal Year 2013.**

**(X) 2013-7024-R: Consider adopting a resolution authorizing budget amendments for fiscal year 2012-2013.**

Motion by Mayor Pro Tem Judy Morales adopt Resolution approving Consent Agenda. seconded by Councilmember Timothy Davis.

Motion passed unanimously.

## VI. REGULAR AGENDA

### ORDINANCES

6. **2013-4608: FIRST READING - PUBLIC HEARING - Z-FY-13-27: Consider adopting an ordinance authorizing a zoning change from Agricultural District (AG) to Single Family Dwelling 1 District (SF-1) on 17.65 ± acres, being part of the S.P. Terry survey, Abstract No. 812, in Bell County, Texas, located on the north side of FM 2305 east of Arrowhead Point Road.**

Mark Baker, Planner, presented this case to Council and noted the applicant is Brad Dusek. Mr. Baker reviewed the allowed uses for SF-1; as well as the prohibited uses to include apartments and duplexes. He also noted that the Development Regulations require sidewalks on both sides of the arterials (UDC 8.2.3). There were 17 notices mailed out with 2 returned in favor and 2 in opposition. Staff recommends approval of the request for zoning as it complies with the Future Land Use Plan Map and the Thoroughfare Plan. Mr. Baker also stated that public facilities are available to serve this property. At their July 15, 2013, meeting, the Planning and Zoning Commission voted 7/0 to approve the request.

Mayor Dunn declared the Public Hearing open with regard to Agenda Item 6 and asked if anyone wished to address this item. There being none, Mayor Dunn declared the Public Hearing closed.

Motion by Councilmember Russell Schneider adopt Ordinance, with second and final reading set for September 5, 2013. seconded by Councilmember Perry Cloud.

Motion passed unanimously.

### RESOLUTIONS

7. **2013-7008-R: P-FY-12-31: Consider adopting a resolution authorizing the revised Preliminary Plat of Valley Ranch Addition, a 39.3 ± acre, 94-lot residential subdivision with a requested exception to Unified Development Code Section 8.2.1., allowing the use of Local Rural Streets with 50-foot wide rights-of-way and 28-foot wide streets (back of curb to back of curb), located at the southwest corner of FM 93 and Dubose Road.**

Tammy Lyerly, Planner, presented this case to Council and noted the applicant for this case is Omega Community Builders, Inc. Ms. Lyerly provided the council with background on this case. She noted that DRC deemed this administratively complete on June 12, 2013; the developer is pursuing a zoning case for planned development - Single Family One. This plat proposes amending the existing Preliminary Plat of Valley Ranch Addition (2004-4086-R) with combined 135 residential/nonresidential lots on 95.847 acres. The revised preliminary plat proposes to amend only the residential portion of the development on the west side of Dubose Road. Ms. Lyerly also stated the amendment proposes 94 single-family lots, an increase of 38 lots from the 56 which were originally approved. This is a 67% increase in density; which triggers the Local Street Standards of 31-foot wide streets BOC to BOC. The developer is requesting an exception to this standard and is proposing 28-foot wide streets BOC to BOC.

Ms. Lyerly continued by stating water will be provided to the subdivision through proposed 6-inch and 8-inch water lines. Wastewater services will also be provided through an existing 10-inch wastewater line and proposed 6-inch and 8-inch wastewater line.

Next, Ms. Lyerly discussed the Park Land Dedication. Park Land Dedication for Valley Ranch Addition increases \$8,550 to be satisfied by the following: dedication to the City of an additional 0.973 acres of land (parcels "d" and "e") for parkland; credit for land dedication of \$5,838. The additional park land will be dedicated to the City when surrounding property is final platted; and the developer will complete the Valley Ranch Addition park improvements prior to final acceptance of the initial phase of revised preliminary plat.

Staff recommends approval of the revised Preliminary Plat of Valley Ranch Addition as presented with exceptions to the Local Street Standards. At their June 17, 2013, meeting, the Planning and Zoning Commission voted 9/0 recommending approval with developer's requested exception.

Councilmember Cloud abstained; while all others voted aye.

Motion by Mayor Pro Tem Judy Morales adopt Resolution. seconded by Councilmember Timothy Davis.

Councilmember Perry Cloud abstained. The other Councilmembers voted aye. The motion passed.

8. **2013-7025-R: P-FY-13-30: Consider adopting a resolution approving the Preliminary Plat of Brayson Crossing, a 6.008 ± acres, 9-lot, 1-block residential subdivision with a requested exception to Unified Development Code related to Park Land Dedication; and Fire Apparatus Access Roads, located in the western E.T.J., at the northeast corner of FM 439 and Sparta Loop.**

Tammy Lyerly, Planner, stated the applicant has requested this item be tabled until the next meeting of the Council.

Motion by Councilmember Russell Schneider table this item until the next meeting set for September 5, 2013. seconded by Mayor Pro Tem Judy Morales.

Motion passed unanimously.

9. **(A) 2013-7026-R: Consider adopting a resolution authorizing the purchase of a 19.86 acre tract of land near the City of Temple's landfill.**

**(B) 2013-7027-R: Consider adopting a resolution authorizing the purchase of a 49.94 acre tract of land near the City of Temple's landfill.**

**(C) 2013-7028-R: Consider adopting a resolution authorizing the purchase of an approximately 110.72 acre tract of land near the City of Temple's landfill.**

**(D) 2013-7029-R: Consider adopting a resolution authorizing the purchase of a 10 acre tract of land near the City of Temple's landfill.**

**(E) 2013-7030-R: Consider adopting a resolution authorizing the purchase of a 10 acre tract of land near the City of Temple's landfill.**

Jonathan Graham, City Attorney, presented this item to Council. He reviewed each tract of land and it's purchase price as follows:

(A) a 19.86 acre tract of land located at 1446 Bob White Road for the purchase price of \$160,000, with estimated closing costs in the amount of \$7,807.43, and authorizing a lease of this land for a period of three years;

(B) a 49.94 acre tract of land located at 990 Bob White Road

for the purchase price of \$717,000, with estimated closing costs in the amount of \$6,307.43, and authorizing a lease of this land for a period of 5 years;

(C) a 110.72 acre tract of land located at 4769 Meadow Lark Lane for the purchase price of \$800,000, with estimated closing costs in the amount of \$6,307.43, and authorizing a lease of this land for a period of 5 years;

(D) a 10 acre tract of land located at 4435 Little Flock Road for the purchase price of \$80,000, with estimated closing costs in the amount of \$7,107.43, and authorizing a lease of this land for a period of 5 years; and

(E) a 10 acre tract of land located at 896 Bob White Road for the purchase price of \$435,000, with estimated closing costs in the amount of \$5,807.43, authorizing a lease of this land for a period of 5 years.

Motion by Councilmember Russell Schneider adopt Resolutions. seconded by Councilmember Perry Cloud.

Motion passed unanimously.

## **BOARD APPOINTMENTS**

**10. 2013-7031-R: Consider adopting a resolution appointing members to the following City boards and commissions:**

**(A) Airport Advisory Board - five members to fill expiring terms through September 1, 2016**

Reappoint Craig Caddell, Vernon Starnes, David Jones, Jim Kent and Appoint Allen Talley

**(B) Building and Standards Commission - one member to fill an unexpired term through March 1, 2015**

Appoint Jeff Byrd

**(C) Civil Service Commission - one member to fill expiring term through September 1, 2016**

Reappoint Justice Bigbie

**(D) Community Services Advisory Board - three members to fill expiring terms through September 1, 2016**

pulled for separate vote



**(E) Killeen-Temple Metropolitan Planning Organization - one member to fill a position on the KTMPO Policy Board; and authorizing the City Manager to make necessary staff appointments to the Technical Committee**

Appoint Councilmember Tim Davis to the KTMPO Policy Board; allow City Manager to make appointments to the Technical Committee

**(F) Library Board - three members to fill expiring terms through September 1, 2016**

No recommendations at this time

**(G) Planning & Zoning Commission - three members to fill expiring terms through September 1, 2016; and one member to fill an unexpired term through September 1, 2015**

Reappoint Will Sears and Appoint Omar Crisp and Blake Pitts to fill terms through September 1, 2016; and Appoint Thomas Rehak to fill the unexpired term through September 1, 2015.

**(H) Reinvestment Zone No. 1 Board of Directors - eight members to fill expiring terms through September 1, 2015**

No recommendations at this time

**(I) Temple Economic Development Corporation - four members to fill expiring terms through September 1, 2016**

Reappoint James Kent, Drayton McLane, III, and Gregg Strasburger; and Appoint Harry Macey, III as the Chamber Representative.

**(J) Temple Public Safety Advisory Board - six members to fill expiring terms through September 1, 2016; one member to fill an unexpired term through September 1, 2015; and two members to fill unexpired terms through September 1, 2014**

Reappoint Rebecca Rucker, Joyce Adams, Adam Soorholtz, Billy Bogucki, and Margaret Goodwin; and Appoint Sammy Ragsdale; no recommendations for the two unexpired terms.

**(K) Transit Advisory Committee - three members to fill  
expiring terms through September 1, 2015**

No recommendations at this time

Mayor Dunn presented this item to Council as discussed in workshop.

Motion by Mayor Pro Tem Judy Morales adopt Resolution appointing various boardmembers, with exception of item 10(d). seconded by Councilmember Perry Cloud.

Motion passed unanimously.

**(D) Community Services Advisory Board - three members to fill  
expiring terms through September 1, 2016**

No recommendations at this time.

Mayor Pro Tem Morales abstained; while all others voted aye

Motion by Councilmember Timothy Davis table seconded by Councilmember Russell Schneider.

Mayor Pro Tem Judy Morales abstained. The other Councilmembers voted aye. The motion passed.

**11. 2013-7032: Consider adopting a resolution appointing one  
member to represent the City on the Central Texas Council  
of Governments Executive Committee.**

Mayor Dunn presented this item to Council. He stated the Former Mayor Jones served on this board. Mayor Dunn stated he would be happy to serve on this board if it was Council's desire.

Motion by Councilmember Perry Cloud adopt Resolution. seconded by Councilmember Timothy Davis.

Motion passed unanimously.

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Daniel A. Dunn, Mayor

ATTEST:

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Lacy Borgeson  
City Secretary



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(B)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Gary Smith, Chief of Police

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an Interlocal Cooperation Contract with the Texas Department of Public Safety for the purchase of alcohol, drug, and gunshot residue testing supplies by the Temple Police Department.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** This interlocal agreement will allow the Police Department to purchase certain forms, manuals, and supplies to be used in breath testing and submitting blood and gunshot residue samples for laboratory tests. The contract establishes uniform procedures, paperwork, and supplies used for these purposes throughout the state.

This contract will expire on August 31, 2015.

**FISCAL IMPACT:** These items are budgeted and routinely purchased through the Police Department's annual budget, account 110-2052-521-2116, in the estimated amount of \$750.

### **ATTACHMENTS:**

[Interlocal Contract](#)  
[Resolution](#)

**AUSTIN, TEXAS 78761-5999**

COUNTY OF TRAVIS

THIS CONTRACT is entered into by and between the Texas Department of Public Safety and the local government agency shown below as the Contract Parties, pursuant to the authority granted and in compliance with the provisions of "The Interlocal Cooperation Contract Act," Government Code, Chapter 791, and in furtherance of the responsibilities of the Texas Department of Public Safety as provided in Government Code, Chapter 411.

## I. CONTRACTING PARTIES

The Receiving Agency: City Of Temple Police Department

Complete Address:	209 E. Avenue A	Temple, TX	76501
	Street Address	City and State	Zip Code

The Performing Agency: Texas Department of Public Safety

## II. STATEMENT OF SERVICE TO BE PERFORMED:

The Texas Department of Public Safety will provide, in accordance with the procedures set forth in Department rules, certain forms, manuals, gunshot residue kit, and supplies for the Receiving Agency to use in the Breath Testing and Laboratory Alcohol and Drug Testing Program. The purpose and objective of this Contract is to control and establish uniform procedures, paperwork and supplies used in the above mentioned programs.

### III. BASIS FOR CALCULATING COSTS:

Cost shall be in accordance with the attached document (revised price sheet).

## IV. PAYMENT FOR SUPPLIES:

Receiving Agency shall submit full payment to the Department of Public Safety at the time of order. Payment shall be made from the Receiving Agency's current revenues.

## V. TERMS OF CONTRACT:

This Contract shall become effective September 1, 2013 and shall terminate on August 31, 2015.

THE UNDERSIGNED CONTRACTING PARTIES bind themselves to the faithful performances of this Contract. It is mutually understood that this Contract shall be effective if signed by a person authorized to do so according to the normal operating procedure of said party. If the governing body of a party is required to approve this Contract, it shall not become effective until approved by the governing body of that party. In that event, this Contract shall be executed by the duly authorized official(s) of the party as expressed in the approving resolution or order of the governing body of said party, a copy of which shall be attached to this Contract.

RECEIVING AGENCY

PERFORMING AGENCY

City of Temple Police Department  
Name of Agency

TEXAS DEPARTMENT OF PUBLIC SAFETY  
Name of Agency

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

City Manager  
Title

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC SAFETY FOR THE PURCHASE OF ALCOHOL, DRUG AND GUNSHOT RESIDUE TESTING SUPPLIES BY THE TEMPLE POLICE DEPARTMENT, IN THE ESTIMATED ANNUAL AMOUNT OF \$750; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, this interlocal agreement between the City of Temple and the Texas Department of Public Safety will allow the Temple Police Department to purchase certain forms, manuals and supplies to be used in breath testing and the submitting of blood and gunshot residue samples for laboratory tests;

**Whereas**, this contract establishes uniform procedures, paperwork and supplies used for these purposes throughout the State – this contract will expire on August 31, 2015;

**Whereas**, these items are budgeted and routinely purchased through the Police Department's annual budget, Account No. 110-2000-521-2116, in the annual estimated amount of \$750; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an interlocal agreement with the Texas Department of Public Safety, after approval as to form by the City Attorney, for the purchase of alcohol, drug and gunshot residue testing supplies by the Temple Police Department.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of September, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(C)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Brynn Myers, Director of Administrative Services  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing demolition contracts with Sierra Contracting Corporation of Round Rock for the demolition of eight residential structures funded through the Community Development Block Grant in the amount of \$37,500.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** Included in the City's Community Development Block Grant (CDBG) Action Plan is funding for residential demolitions with the focus of eliminating spot blight.

On August 13, 2013, competitive sealed bids were opened for the demolition of the following eight residential structures:

- 1818 East Barton
- 120 South 27th Street
- 412 South 11th
- 1018 South 10th
- 1206 South 47th
- 813 East Ave N
- 1917 South 9<sup>th</sup> Street
- 813 East Avenue N

As shown on the attached bid tabulation, the low bidder for all the above address is Sierra Contracting Corporation. Staff recommends award of these demolitions to the lowest bidder.

The City has previously done business with Sierra Contracting Corporation and found them to be a responsible vendor.

**FISCAL IMPACT:** Funding from the Community Development Block Grant in the amount of \$136,784 is available in account #260-6100-571-2698.



**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

Tabulation of Bids Received  
on August 13, 2013 at 2:00 p.m.  
CDBG Residential Structure Demolitions  
Bid # 61-02-13

	Bidders		
	Building Abatement Demolition (BAD) Company Liberty Hill	NCM Demolition & Remediation LP Houston	Sierra Contracting Corp Round Rock
Description			
1818 E. Barton	\$6,500.00	\$8,400.00	\$4,850.00
120 S. 27th Street	\$8,100.00	\$8,700.00	\$5,700.00
412 S. 11th	\$6,400.00	\$6,500.00	\$4,650.00
1018 S. 10th	\$6,400.00	\$6,300.00	\$3,525.00
1206 S. 47th	\$7,700.00	\$7,000.00	\$3,725.00
813 E. Ave N	\$4,400.00	\$5,900.00	\$3,650.00
<b>Total Base Bid Price</b>	<b>\$39,500.00</b>	<b>\$42,800.00</b>	<b>\$26,100.00</b>
Add Alternate #1 - 1917 S. 9th St.	\$15,500.00	\$9,100.00	\$6,550.00
Add Alternate #2 - 1309 S. 37th St.	\$7,500.00	\$7,900.00	\$4,850.00
Exceptions	None	None	None
Bid Bond	5%	5%	5%
Bond Requirement Affidavit	No	Yes	Yes
Credit Check Authorization	Yes	Yes	Yes
Statement of Bidder's Qualifications	Yes	Yes	Yes
Contractor Certifications	Yes	Yes	Yes
Noncollusion Affidavit of Prime Bidder	Yes	Yes	Yes

**Highlighted bid is recommended  
for Council approval**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING DEMOLITION CONTRACTS WITH SIERRA CONTRACTING CORPORATION OF ROUND ROCK, TEXAS, FOR THE DEMOLITION OF EIGHT RESIDENTIAL STRUCTURES FUNDED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), IN THE AMOUNT OF \$37,500; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas,** included in the City's Community Development Block Grant (CDBG) Action Plan is funding for residential demolitions with the focus of eliminating spot blight;

**Whereas,** on August 13, 2013, competitive sealed bids were opened for the demolition of the following eight residential structures:

1818 E. Barton	120 S. 27 <sup>th</sup> Street
412 S. 11 <sup>th</sup> Street	1018 S. 10 <sup>th</sup> Street
1206 S. 47 <sup>th</sup> Street	813 E. Avenue N
1917 S. 9 <sup>th</sup> Street	813 E. Avenue N

**Whereas,** staff recommends award of this contract to Sierra Contracting Corporation of Round Rock, Texas, in the amount of \$37,500 – the City has previously done business with Sierra Contracting Corporation and has found them to be a responsible vendor;

**Whereas,** funds are budgeted in the Community Development Block Grant Account No. 260-6100-571-2698; and

**Whereas,** the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a contract with Sierra Contracting Corporation of Round Rock, Texas, after approval as to form by the City Attorney, for the demolition of the following eight residential structures: 1818 E. Barton, 120 S. 27<sup>th</sup> Street, 412 S. 11<sup>th</sup> Street, 1018 S. 10<sup>th</sup> Street, 1206 S. 47<sup>th</sup> Street, 813 E. Avenue N, 1917 S. 9<sup>th</sup> Street and 813 E. Avenue N, in the amount of \$37,500.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(D)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Public Works Director  
Belinda Mattke, Purchasing Director

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an extension to the City's annual electrical contract with T. Morales Company for replacement of medium voltage feeder cables and arrestors at the Water Treatment Plant in the estimated amount of \$55,315.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City has recently completed installation of generators at the City's Water Treatment Plant, occasionally subject to weather-related blackouts and electric provider brownouts. Through the construction process, damage to existing equipment became known. Completion of this work will restore full power between the Oncor connection point and water treatment facility, enabling strengthened electrical connections and power supply for the facility.

The City's existing electrical service contract with T. Morales provides an option for additional services at existing rates. Since this item is above the previously authorized total estimated City purchase of \$50,000, separate council authorization is required. Specific items of work related to details of this activity are further outlined on the attached estimate.

Estimated cost for this work is \$55,315. Final invoicing may be higher or lower than the estimated cost, based upon the actual material costs and labor incurred. As such, costs presented with this agenda item are subject to slight variations for final billing. Work is expected to be complete before the end of September.

**FISCAL IMPACT:** Funding in the amount of \$911,632 was originally allocated for the Water Treatment Plant – Generator Project Phase II. Currently, \$94,064.01 is available in account 561-5100-535-6906, project 100679 to fund the replacement of medium voltage feeder cables and arrestors.

**ATTACHMENTS:**

[T Morales Quote](#)  
[Resolution](#)

# ESTIMATE



July 12, 2013

Project: ***Replace Medium Voltage Feeder Cables and Arrestors for High Service Pump Station / Water Treatment Plant***

Customer: City of Temple  
Attn: Belinda Mattke

T. Morales Company is pleased to offer the following estimate for the electrical installation as identified above. Please note this is an estimate only. This project will be billed on a time and material basis per the existing service contract between the City of Temple and T. Morales Company and the actual cost could vary from this estimate.

## **Clarifications:**

- Demo existing 5kv 500mcm cables between existing GE Main 2.4Kv Switchgear and Oncor Delivery Switchyard Connection Point
- Demo qty of (6) existing 3Kv Pole Mounted Lightning and arrestors located on Utility Pole Cross arm assembly in Oncor Delivery Switchyard
- Provide & Install new 500mcm 5Kv Rates MV-105 Shielded feeders cable assemblies utilizing existing racways system between existing GE Main Swgr and Oncor Delivery connection point located on utility pole
- Install new 3kv lightning arrestors to be located on the existing cross arm assemblies of utility pole located in Oncor Switchyard
- Install new 3M medium voltage termination kits on line and load side of feeder cable assemblies
- Hi-Pot test new feeder cables after installation, prior to energizing
- GE Field Service to Test Main GE switchgear arrestors and surge capacitors for proper operation prior to energizing, (if it is found that the Arrestors or Surge Capacitors are defective cost of new arrestors and Surge Capacitor shall be in addition to this estimate)
- Cost of Diesel Fuel to run Generators during shutdown for plant operations. It is estimated that the length of the shutdown will require approximately 3,400 gallons of diesel fuel for the generators.
- Total of master electricians and apprentices labor based on a combination of regular and overtime rates

## **Pricing:**

Estimated Material	\$ 33,700.00
Hi-Pot Testing	\$ 4,200.00
Surge Capacitors and Arrestors Testing	\$ 3,500.00
Equipment Rental	\$ 300.00
Testing, Rental & Material Mark-Up (15%)	\$ 6,255.00
Estimated Labor	\$ 7,360.00

**Total Estimated Pricing** **\$ 55,315.00**

## **Items Excluded:**

- Sales tax and bonds
- Permit and inspection fees
- Fees from Electric Utility Provider

I can be reached at the office (254-793-4344) or mobile at (254-681-6850) or email ([kbarnes@moralescompany.com](mailto:kbarnes@moralescompany.com)) if you should have any further questions regarding this estimate.

Sincerely;  
T. Morales Company

Kyle Barnes  
Estimating

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN EXTENSION TO THE ANNUAL ELECTRICAL CONTRACT WITH T. MORALES COMPANY, OF FLORENCE, TEXAS, FOR REPLACEMENT OF MEDIUM VOLTAGE FEEDER CABLES AND ARRESTORS AT THE WATER TREATMENT PLANT; IN THE ESTIMATED AMOUNT OF \$55,315; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas**, the City has recently completed installation of generators at the City's Water Treatment Plant and occasionally, subject to weather-related blackouts and electric provider brownouts, damage to existing equipment became known;

**Whereas**, replacement of medium voltage feeder cables and arrestors will restore full power between the Oncor connection point and the water treatment facility, enabling strengthened electrical connections and power supply for the facility;

**Whereas**, on October 2, 2012, the City received two bids for construction of the work and staff recommends awarding the bid to T. Morales Company Electric & Controls, Ltd. of Florence, Texas;

**Whereas**, funds for replacement of these cables is allocated in Account No. 561-5100-535-6906, Project No. 100679; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a construction contract with T. Morales Company Electric of Florence, Texas, after approval as to form by the City Attorney, for replacement of medium voltage feeder cables and arrestors at the Water Treatment Plant, in an amount not to exceed \$55,315.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(E)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Jonathan Graham, City Attorney

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a lease agreement with Bechtel Power Corporation for lease of approximately 23.30 acres of City-owned land located on the east side of Panda Drive.

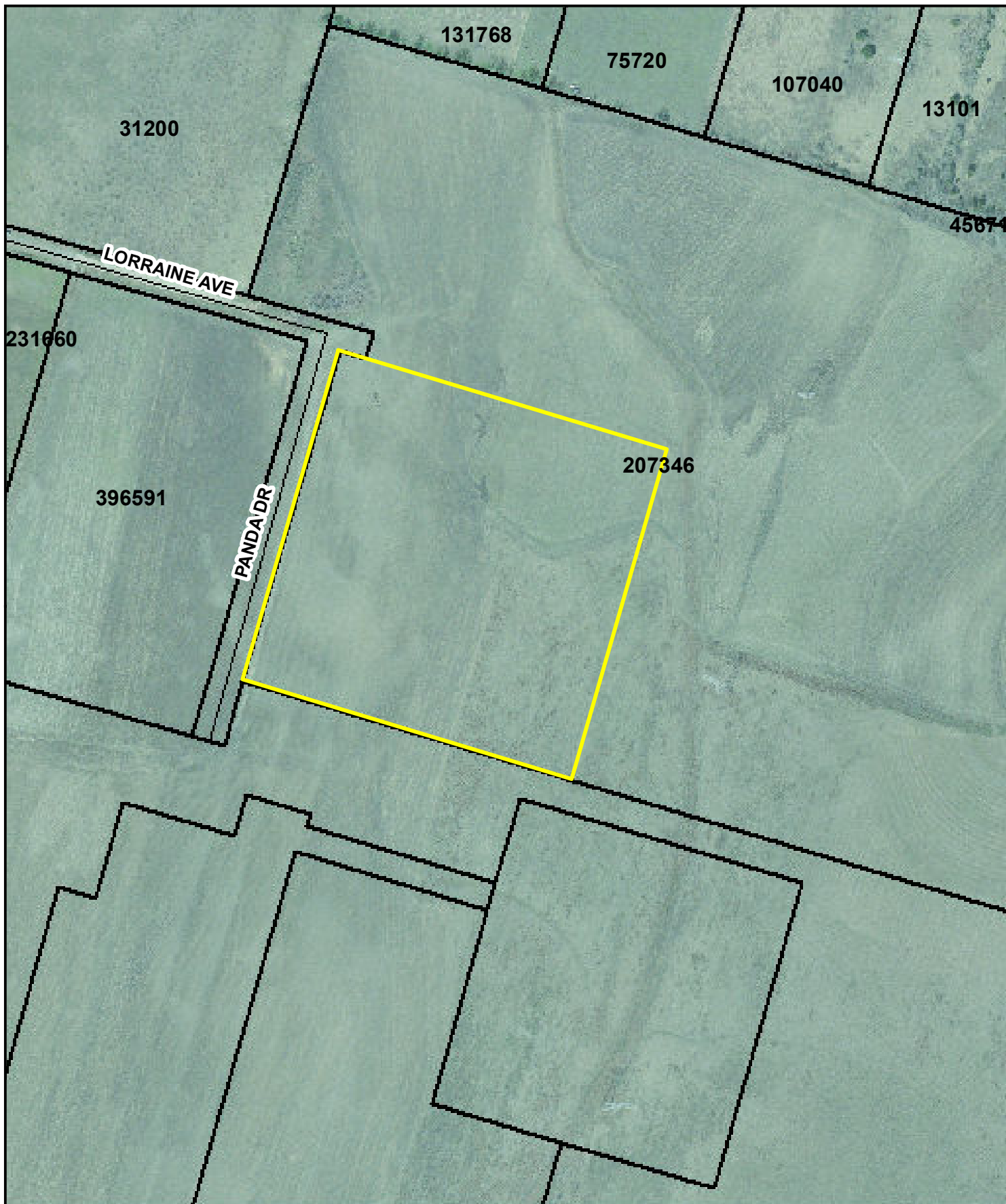
**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** Bechtel Power Corporation has requested to lease approximately 23.30 acres of City-owned property located on the east side of Panda Drive, as depicted in the attached Exhibit A. Bechtel will use the property for the purpose of storing equipment and machinery being used in the construction of the Panda power plant. The lease term will run from September 6, 2013 to September 5, 2014. Bechtel will pay \$50 per acre, per year, for a total rent payment of \$1,165.

**FISCAL IMPACT:** The City will receive \$1,165 in annual lease revenue from Bechtel Power Corporation to be deposited into account 110-0000-461-0253.

### **ATTACHMENTS:**

[Map](#)  
[Resolution](#)



**Bechtel: Part of Parcel  
County #:207346**

Acreage: 23.30



1 inch = 382 feet

City of Temple  
GIS Department  
7/3/2013

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A LEASE AGREEMENT WITH BECHTEL POWER CORPORATION OF APPROXIMATELY 23.30 ACRES OF CITY-OWNED LAND LOCATED ON THE EAST SIDE OF PANDA DRIVE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas,** Bechtel Power Corporation has requested to lease approximately 23.30 acres of City-owned property located on the east side of Panda Drive to be used for the purpose of storing equipment and machinery being used in the construction of the Panda power plant;

**Whereas,** the lease term will be for one year beginning September 6, 2013 through September 5, 2014;

**Whereas,** the City will receive \$1,165 in annual lease revenue to be deposited in Account No. 110-0000-461-0253; and

**Whereas,** the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a lease agreement between the City of Temple and Bechtel Power Corporation, after approval as to form by the City Attorney, for the lease of approximately 23.30 acres of City-owned land located on the east side of Panda Drive for the purpose of storing equipment and machinery being used in the construction of the Panda power plant, in the annual rent amount of \$1,165.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(F)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Jonathan Graham, City Attorney

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the lease of a 19.86 acre tract of land, located at 1446 Bob White Road, Temple, Texas, to William Daniel for a term of five years.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The 19.86 acre tract of land at issue is located in close proximity to the City's landfill and is currently owned by William Daniel. On August 15, 2013, the Council authorized the purchase of this property from Mr. Daniel and a 3-year lease of the property to Mr. Daniel after acquisition. Mr. Daniel has now requested a five year lease of the property after closing. Therefore, Staff is seeking approval of a five year lease.

**FISCAL IMPACT:** Mr. Daniel will lease the property rent free for five years. There is no fiscal impact.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE LEASE OF A 19.96 ACRE TRACT OF LAND, LOCATED AT 1446 BOB WHITE ROAD, TEMPLE, TEXAS, TO WILLIAM DANIEL, FOR A TERM OF FIVE YEARS; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the 19.96 acre tract of land is located in close proximity to the City's landfill and is currently owned by Mr. William Daniel;

**Whereas**, on August 15, 2013, City Council authorized the purchase of this property located at 1446 Bob White Road, from Mr. Daniel which included a 3-year lease of the property back to Mr. Daniel after the acquisition – Mr. Daniel has now requested a 5-year lease of the property after closing;

**Whereas**, staff recommends approval of a lease of 19.86 acre tract of land located at 1446 Bob White Road, with Mr. Daniel for a term of 5 years;

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a lease between the City of Temple and William Daniel, after approval as to form by the City Attorney, for a 19.86 acre tract of land located at 1446 Bob White Road, Temple, Texas, which in close proximity to the City's landfill for a term of 5 years.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(G)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing  
Brandon Harris, Director of Information Technology Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a four-year agreement for copier services with CTWP, utilizing a State of Texas DIR contract, in an estimated annual amount of \$80,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City's current four-year agreement for copier services expires on October 6, 2013. Although the City has received an offer from CTWP to retain the same 47 machines for another year at a reduced lease rate, based on performance issues, it is staff's desire to upgrade the copiers to a new fleet.

There are two (2) local copier vendors with store fronts in the City of Temple: CTWP and Johnnies Office Systems, Inc. Both of these vendors are qualified to sell under the awarded Kyocera State of Texas DIR contract. As such, on August 5, 2013, Purchasing released an informal RFP to each of these two (2) local vendors requesting a proposal based on DIR supported pricing. On August 14, 2013, each vendor submitted a proposal.

The lowest offer was received from CTWP, which includes the following terms & conditions:

- 4-year term
- All maintenance and copier supplies, except paper, is included in the agreement
- Unlimited black & white prints
- Color prints @ 4.9¢ per print
- Provide two (2) coin-op machines for the Library patrons

The City leases 47 copiers under the current agreement. Under the new agreement, staff is recommending the lease of 54 units, which includes the incorporation of the Railroad Heritage Museum's current copier lease into the City's agreement. It is expected that 23 of the 54 units will have the ability to print color.

**FISCAL IMPACT:** The lease rate under the current agreement is \$85,320.44 per year plus 6.5¢ per color print. The lease rate under the new agreement, including the addition of the Railroad Museum copier to the fleet, will be approximately \$69,600 per year plus 4.9¢ per color print. The FY 2014 budget for copier usage includes funding at the same levels as prior years. As such, funding is adequate in the FY 2014 budget to fund this new agreement.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A FOUR-YEAR SERVICES AGREEMENT FOR COPIER SERVICES WITH CTWP OF TEMPLE, TEXAS, UTILIZING A STATE OF TEXAS DIR CONTRACT, IN AN ESTIMATED ANNUAL AMOUNT OF \$80,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the City's current four-year agreement with CTWP of Temple, Texas, for copier services will expire on October 6, 2013

**Whereas**, on August 14, 2013, two proposals were received for copier services – both vendors are qualified to sell under the awarded Kyocera State of Texas DIR contract, and staff recommends CTWP be awarded the copier services agreement based on pricing;

**Whereas**, the City currently leases 47 copiers under the current agreement and under the new agreement, staff is recommending the lease of 54 copiers, which will incorporate the Railroad Heritage Museum's current copier lease into the City's agreement

**Whereas**, departments have budgeted for copier services in their individual adopted FY2014 budgets; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a 4-year agreement with CTWP of Temple, Texas, after approval as to form by the City Attorney, for copier services, in an estimated annual amount of \$80,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(H)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Jonathan Graham, City Attorney  
Lonzo Wallace, Fire Chief

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an Emergency Medical Services Agreement between the City and Scott & White EMS, Inc.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** For several years, Scott & White has been under contract with the City to be the exclusive provider of emergency medical services within the City limits and ETJ. The previous agreement has expired, but Scott & White EMS, Inc. has continued to provide those services on a month-to-month basis. The new agreement is for a term of three (3) years.

Emergency medical services or EMS is defined under the agreement as “emergency ambulance transfer service of persons in need of emergency medical care by personnel trained and specially equipped for that purpose.” Under our agreement, Scott & White agrees to respond to all EMS calls with ALS capability. ALS capability means that Scott & White responds with an ALS ambulance and equips that ambulance with a paramedic who, within the protocols and authorization of the City’s EMS medical director, can provide patient care at the paramedic level. An ALS ambulance is one certified by the Texas Department of State Health Services at the “MICU” or “BLS with MICU capability,” and staffed with a paramedic. Under the proposed agreement, Scott & White provides EMS services within the City limits 24 hours a day, 365 days a year.

In addition to defining the level of EMS provided by Scott & White, the EMS agreement requires that Scott & White maintain liability insurance, maintain records for inspection by the City, sets out response time standards for Scott & White, and sets out a “Unified Incident Command System” protocol to establish the chain of command protocols when the Scott & White EMS and the City’s Fire & Rescue personnel (as First Responder) both respond to the scene of an accident.

Scott and White has performed well under the current EMS agreement and the Staff recommends a new three year EMS agreement.

**FISCAL IMPACT:** Under the EMS Agreement, Scott & White receives no compensation from the City for the services performed under that agreement, but instead has the right to charge patients for those services under rates set by the City Council from time to time.

**ATTACHMENTS:**

[Resolution](#)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A THREE YEAR EMERGENCY MEDICAL SERVICES AGREEMENT BETWEEN THE CITY OF TEMPLE AND SCOTT & WHITE EMS, INC.; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, for several years, Scott & White has been under contract with the City to be the exclusive provider of emergency medical services within the City limits and ETJ – the previous agreement has expired, but Scott & White EMS, Inc. has continued to provide those services on a month-to-month basis;

**Whereas**, emergency medical services or EMS is defined under the agreement as ‘emergency ambulance transfer services of persons in need of emergency medical care by personnel trained and specially equipped for that purpose’ and under the City’s agreement, Scott & White agrees to respond to all EMS calls with advanced life support (ALS) capability;

**Whereas**, under the proposed agreement, Scott & White will provide EMS services within the City of Temple limits 24 hours a day, 365 days a year and will maintain liability insurance, maintain liability insurance, maintain records for inspection by the City, set out response time standards and set out a “Unified Incident Command System” protocol to establish the chain of command protocols when Scott & White EMS and the City’s Fire & Rescue personnel (as first responders) both respond to the scene of an accident;

**Whereas**, Scott & White has performed well under the current EMS agreement and staff recommends Council authorize a new three year emergency medical services agreement; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a three–year emergency medical services agreement between the City of Temple and Scott & White EMS, Inc., after approval as to form by the City Attorney.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(I)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a three-year renewal to the services agreement for propane delivery services with Star Tex Propane, Inc of Waco in the estimated annual amount of \$30,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On November 4, 2010, the City Council authorized a three year services agreement for propane delivery services with Star Tex Propane. The current contract will expire on September 30, 2013. The original agreement allowed for two (2) additional three-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

The contracted price for propane under the agreement is at \$.50 over the Mont Belvieu published rate.

Staff is pleased with the services provided by Star Tex Propane, Inc., and staff believes that the pricing offered by Star Tex Propane is still a good value. Accordingly, staff recommends that Council authorize an extension to the contract. This will be the first renewal available under this contract, with one remaining.

**FISCAL IMPACT:** Propane is currently used to heat two (2) fire stations and the Central Service Center. In addition, the City currently has 16 vehicles which run on propane. Each department that uses propane has budgeted for the purchase of propane. Estimated annual expenditure for propane based on historical purchases - \$30,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A THREE-YEAR RENEWAL TO THE ANNUAL SERVICES AGREEMENT WITH STAR TEX PROPANE, INC., OF WACO, TEXAS, FOR PROPANE DELIVERY SERVICES FOR FISCAL YEAR 2013-2014, IN AN ESTIMATED ANNUAL AMOUNT OF \$30,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on November 4, 2010, City Council authorized a three-year services agreement for propane delivery services with Star Tex Propane, of Waco, Texas;

**Whereas**, the current agreement expires on September 30, 2013 – the original agreement allowed for two (2) additional three year extensions and in order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff is pleased with the services provided by Star Tex Propane, Inc. and believes that the pricing offered is still a good value to the City, and recommends Council authorize a renewal to the services agreement in the estimated annual amount of \$30,000 – this will be the first renewal available under this contract, with one renewal remaining;

**Whereas**, each department that uses propane has budgeted for the purchase of propane in their departmental accounts in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a three-year renewal to the annual services agreement with Star Tex Propane, Inc. of Waco, Texas, after approval as to form by the City Attorney, for propane delivery services, in an estimated annual amount of \$30,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

ATTEST:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(J)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Kim Foutz, Assistant City Manager

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick and Associates, LP for professional services required to design the Downtown Master Plan in an amount not to exceed \$105,500.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** This professional services contract will authorize Kasberg, Patrick and Associates, in partnership with TBG Partners, to develop a framework plan to help guide the Reinvestment Zone, City Council, property owners, and future developers in the creation of an overall unified Downtown Master Plan. The Master Plan will be comprised of three districts, all tying into the overall downtown area. The three areas that will be planned include: 1) an area bounded by Adams Avenue, 2<sup>nd</sup> Street, Avenue A, and MLK; 2) the MLK area bounded by the railroad and Avenue C; and 3) the Santa Fe Plaza area. Please see the attached map. The plan will be created through a stakeholder charrette and workshop process.

The Plan will identify the highest and best use options for the study areas and a cohesive urban design to unify the three areas. The intent is to create a working plan that will provide the city direction for future capital improvement projects and potential developers for redevelopment.

#### Task I – Background studies

- Visit project sites, review available existing data, create base maps, meet with city/RZ.

#### Task II - Conceptual Design Charrette – 4 day stakeholder workshop

The following items will be created by the end of the four day charrette process:

- Downtown District Master Plan
- Individual District Master Plans
- Framework Plan – land uses and development opportunities
- Urban design vision – street hierarchy and road network, district open space and trail network, major open spaces (plaza/park) design including MLK park

- Four perspectives of critical design concepts for the district
- Outline of potential city and developer lead projects and timeframes.

Task III – Working plan document

- Overall vision statement and summary
- Overall Downtown Master Plan
- Urban Design Vision
  - District street hierarchy and road network
  - District open space and trail network
  - Major open space (park/plaza) design
- Individual District Master Plans
  - Master plan for each district
  - Urban design standards for each district
  - Identify potential projects, timeframe, and cost within each district
  - One perspective of each district's critical design feature.

At their August 28th regular meeting, the TIF Reinvestment Zone #1 (RZ) Board approved recommendation of this professional services agreement for Council authorization.

**FISCAL IMPACT:** Funds are available in the Reinvestment Zone No. 1 Financing Plan, Acct # 795-9800-531-6871, for Project #101009 in the amount of \$125,000 to fund this professional services agreement in the amount of \$105,500.

**ATTACHMENTS:**

[Professional Services Proposal](#)  
[Map of Master Plan Study Areas](#)  
[Resolution](#)



# KASBERG, PATRICK & ASSOCIATES, LP

CONSULTING ENGINEERS

Texas Firm F-510

RICK N. KASBERG, P.E.

R. DAVID PATRICK, P.E., C.F.M.

THOMAS D. VALLE, P.E.

Temple

One South Main Street  
Temple, Texas 76501  
(254) 773-3731

Georgetown

1008 South Main Street  
Georgetown, Texas 78626  
(512) 819-9478

August 20, 2013

Ms. Kim Foutz  
City of Temple  
2 North Main Street, Suite 304  
Temple, Texas 76501

RE: Downtown Temple Master Plan  
Temple, Texas  
TBG Project #D13807

Dear Ms. Foutz:

At the request of the City of Temple Reinvestment Zone #1 (TRZ), we are submitting this proposal for the above referenced project. The project will be completed in conjunction with The Broussard Group, Inc. dba TBG Partners (TBG). The following proposal for Professional Services will be based on the Client's direction and will provide the following services on a per task basis:

- A. Background Studies
- B. Stakeholder Charette
- C. Working Plan Document

## PROJECT

For the downtown area of Temple, KPA and TBG will provide a four (4) day Stakeholder Charrette to provide a framework plan to help guide city leaders, property owners and future developers in the creation of an overall unified plan made up of three (3) districts. The three (3) districts are the downtown Temple Master Plan directly east of city hall, the MLK district, and Santa Fe Plaza on the eastern side of downtown Temple. Please refer to Exhibit A (scope area) to show a delineation of all areas. The intent is to identify the highest and best use options for these areas and a cohesive urban design to unify these three (3) areas. The overall intent is the creation of a working plan that will give the city direction in future capital involvement projects, potential developer and redevelopment areas, and a timeline and budget for possible improvements.

## **SCOPE OF SERVICES**

Basic Services by TBG are as follows:

### **TASK ONE: BACKGROUND STUDIES**

KPA and TBG will, as a means of becoming familiar with the property and the opportunities, provide the following services:

- A. Visit the project site and become familiar with overall characteristics and relationship to the surrounding region
- B. Meet with the Client to discuss the general range of development opportunities and expectations
- C. Review available existing pertinent data, provided by the Client, in the form of base maps, aerial photographs, engineering information and controls, planning reports and projections
- D. Creation of base maps for the charrette showing existing development, land uses, natural features, stakeholder property information and overall opportunities and constraints.

### **TASK TWO: STAKEHOLDER CHARRETTE**

As part of this task, TBG with KPA will lead and participate in a four (4) day stakeholder charrette with the Client and stakeholders. The specific intent is to create an overall master plan and vision for the downtown area based on current and future demands. This proposal includes five (5) TBG employees and a principal from KPA at the workshop. At the end of the four (4) day charrette, the following items will be created:

- A. Downtown District Master Plan
- B. Individual District Master Plans
- C. Framework Plan – outlining potential land uses and development opportunities
- D. Urban Design Vision
  - 1. District Street Hierarchy and road network
  - 2. District Open Space and Trail network
  - 3. Major Open Space (Plaza/Park) design
- E. Four (4) Perspectives of critical design concepts for the district
- F. Outline potential city and developer lead projects and timeframes.



### TASK THREE: WORKING PLAN DOCUMENT

As part of this task, KPA and TBG will document all material into an overall working plan document that will give the city a vision and roadmap to create the potential redevelopment of the three (3) district area. Within this document, the following deliverables will be created:

- A. Overall Vision statement and summary
- B. Overall Downtown Master Plan
- C. Urban Design Vision
  - 1. District Street Hierarchy and road network
  - 2. District Open Space and Trail network
  - 3. Major Open Space (Plaza/Park) design
- D. Individual District Master Plans
  - 1. Master plan for each district
  - 2. Urban design standards for each district
  - 3. Identify potential projects, timeframe and cost within each district
  - 4. One perspective of each districts critical design feature.

### MEETINGS AND PLAN REVISIONS

Meetings with the Client, other project consultants and public agencies/officials during the course of work above for understanding and coordination will be limited to four (4). Additional meetings will be Additional Services as indicated elsewhere in this agreement. Time required for plan changes, additions or revisions due to program changes by the Client or due to conditions of approval imposed during the course of the public approval process will be Additional Services as indicated elsewhere in this agreement.

### EXCLUSIONS TO SCOPE OF SERVICES

The Client will provide the following information or services as required for performance of the work. KPA and TBG assume no responsibility for the accuracy of such information or services and may rely on the accuracy of such information for planning purposes.

- A. Electronic topography and boundary surveys
- B. Legal descriptions of property
- C. Soils investigations and/or engineering
- D. Site engineering and utility base information
- E. Site environmental information required for planning processing
- F. Economic or market analyses
- G. Overhead aerial photographs at controlled scale.

## COMPENSATION

The following scope of work for the Downtown Master Plan can be completed for the lump sum price of \$105,500. If the scope of work within a task has increased, KPA will alert the Client and request an extension of that task limit prior to proceeding beyond these amounts. Below is a breakdown of project costs by individual project. We are pleased to submit this proposal and look forward to the benefit it will bring the City of Temple.

### DOWNTOWN MASTER PLAN

Task One: Background Studies	\$ 14,500.00
Task Two: Stakeholder Charrette	\$ 42,500.00
Task Three: Working Plan Document	\$ 30,000.00
Final Presentation to TRZ/City Council	\$ 6,500.00
Reimbursables	\$ 12,000.00
<b>TOTAL DOWNTOWN MASTER PLAN</b>	<b>\$ 105,500.00</b>

## REIMBURSABLES INCLUDE

- A. Cost of copies for drawings, specifications, reports, cost estimates, xerography and photographic reproduction of drawings and other documents furnished or prepared in connection with the work of this contract
- B. Travel associated with the project, including, but not limited to, mileage (\$0.565/mile), airfare, automobile rental, hotel and meals
- C. Cost of postage and shipping expenses other than first class mail
- D. Long-distance telephone and facsimile charges
- E. Cost of digital scanning
- F. Cost of printing for small and large format plots black and white as well as color plots
- G. Cost of models, special renderings, promotional photography, special process printing, special equipment, special printed reports or publications, maps and documents approved in advance by the Client
- H. Fees for additional consultants retained with the approval of the Client.

Sincerely,



R. David Patrick, P.E., CFM

xc: File

ATTACHMENT "C"

**Charges for Additional Services**

**City of Temple  
Downtown Temple Master Plan**

<u>POSITION</u>	<u>MULTIPLIER</u>	<u>SALARY COST/RATES</u>
Principal	2.4	\$ 75.00 – 95.00/hour
Project Manager	2.4	60.00 – 75.00/hour
Project Engineer	2.4	50.00 – 60.00/hour
Engineer-in-Training	2.4	40.00 – 50.00/hour
Engineering Technician	2.4	35.00 – 50.00/hour
CAD Technician	2.4	30.00 – 50.00/hour
Clerical	2.4	15.00 – 30.00/hour
Expenses	1.1	actual cost
Computer	1.0	15.00/hour
Survey Crew	1.1	125.00 – 160.00/hour
Registered Public Surveyor	1.0	130.00/hour
On-Site Representative	2.1	30.00 – 40.00/hour





**A BUSINESS,  
ENTERTAINMENT, AND  
GOVERNMENT SERVICES  
DISTRICT**

# EXHIBIT A

## DOWNTOWN MASTER PLAN



NOT TO SCALE





RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KASBERG, PATRICK & ASSOCIATES, LP, OF TEMPLE, TEXAS, FOR PROFESSIONAL SERVICES REQUIRED TO DESIGN THE DOWNTOWN MASTER PLAN, IN AN AMOUNT NOT TO EXCEED \$105,500; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, this agreement will develop a framework plan to help guide the Reinvestment Zone, City Council, property owners, and future developers in the creation of an overall unified Downtown Master Plan;

**Whereas**, the Master Plan will be comprised of three districts, all tying into the overall downtown area – 1) an area bounded by Adams Avenue, 2<sup>nd</sup> Street, Avenue A and MLK; 2) the MLK area bounded by the railroad and Avenue C; and 3) the Santa Fe Plaza area;

**Whereas**, this Master Plan will provide the City direction for future capital improvement projects and potential developers for redevelopment;

**Whereas**, funds are available for this project in the Reinvestment Zone No. 1 Financing Plan, Account No. 795-9800-531-6871, Project No. 101009; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a professional services agreement with Kasberg, Patrick & Associates, L.P., after approval as to form by the City Attorney, to design the Downtown Master Plan, in an amount not to exceed \$105,500.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(K)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Public Works Director  
Don Bond, P.E., City Engineer

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an agreement with Kasberg, Patrick, & Associates, LP of Temple for professional services required to design and bid Phase 1 of the Panda TBP Effluent Line in south and southeast Temple in an amount not to exceed \$353,800.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City has agreed to provide the Panda Temple Power Plant (Panda) with effluent from the Temple-Belton Wastewater Treatment Plant (TBP). Delivery of this water will require a pump station and approximately 45,000 linear feet of pipeline. This project has been planned for three phases: Phase 1 – pump station at TBP, Phase 2 – pipeline from 5<sup>th</sup> Street to Panda, Phase 3 – pipeline from TBP to 5<sup>th</sup> Street (a Map is included with the attached Proposal).

KPA proposes to provide professional services, including design and bidding (does not include construction phase services), for Phase 1. The following professional services authorized under this contract will provide final design and bidding of a reclaimed water pump station designed to deliver through approximately 45,000 linear feet (Phases 2 and 3) of pipeline to Panda:

Pump Capacity Design	\$ 22,300
Final Design	\$ 293,000
Design Surveys	\$ 5,300
Bid Phase Services	\$ 15,400
Oncor Electric Coordination	\$ 9,000
Geotechnical Design	\$ 8,800

**Total**                    **\$ 353,800**

Time required for design is 150 days.

Pursuant to the 2013 Effluent and Water Purchase Agreement between the City and Panda, the City agreed to commence construction of the proposed pipeline after (i) the City's receipt of Panda's written approval of the plans and specifications for the line, (ii) the City's receipt of all required environmental permits for the pipeline, (iii) notification that Panda has obtained financing from its lenders necessary to fund Panda II, (iv) the City has secured financing for the pipeline, and (v) the City's receipt of an amendment to its reuse permit for TBP.

At this time, the City has acquired all necessary environmental permits for the pipeline and has obtained an amendment to its reuse permit for TBP. Panda has also obtained financing for Panda II. Panda cannot approve the plans and specifications for the pipeline until a final design is completed. Similarly, the City cannot move forward with financing until a final design and opinion of probable cost are received. Under the proposed contract with KPA, it will be responsible for providing this information.

**FISCAL IMPACT:** This project will be funded with City of Temple, Texas Utility System Revenue Bonds, Series 2014. As part of the '2013 Effluent and Water Purchase Agreement' approved by Council on February 14, 2013, the City of Temple will be responsible for designing, permitting, rights of way acquisition, metering, installation, construction and maintenance of the 'Treated Effluent Facilities' (TEF) and will also 'own' the facilities. The agreement includes provisions that define Panda's obligation to reimburse the City for those expenditures related to financing the design and construction of the 'TEF'. Pursuant to the Agreement, reimbursement will begin in the month that the debt is incurred by the City and reimbursement is required even if the Agreement is later terminated. The City and Panda also agreed that any unused bond funds will be used to pay down the principal balance of the bonds. Per the agreement, the bonds will be for a term of not less than 360 months and be taxable bonds.

The cost of this design contract is \$353,800 and will be charged to account 562-5200-535-6947, project 101097. The City will front the cost of the design contract until the bonds mentioned above are issued to fund the total cost of the project. The bonds are scheduled to be issued prior to the award of the construction contract. Based on the current project time line, this will occur in February 2014.

**ATTACHMENTS:**

[Proposal & Map  
Resolution](#)





**KASBERG, PATRICK & ASSOCIATES, LP**

CONSULTING ENGINEERS

Texas Firm F-510

RICK N. KASBERG, P.E.

R. DAVID PATRICK, P.E., C.F.M.

THOMAS D. VALLE, P.E.

Temple

One South Main Street  
Temple, Texas 76501  
(254) 773-3731

Georgetown

1008 South Main Street  
Georgetown, Texas 78626  
(512) 819-9478

July 3, 2013

Mrs. Nicole Torralva, P.E.  
Director of Public Works  
3210 E. Avenue H  
Building A  
Temple, Texas 76501

Re: City of Temple, Texas  
Temple-Belton WWTP  
Phase I - Reclaimed Effluent Pump Station to Serve  
Panda Temple Power Plant

Dear Mrs. Torralva:

We are submitting this proposal for final design and bidding services required for the Temple-Belton WWTP Reclaimed Effluent Pump Station Project to serve Panda Temple Power Plant. Generally, the project will consist of a pump station at the Temple-Belton Wastewater Treatment with electrical panels and integration of controls with the Panda Temple Power Plant. The attached Exhibit A depicts the TBWWTP Site Plan and the approximate location of the Proposed Reclaimed Effluent Pump Station. This proposal includes engineering services required for developing a basis of design for the pump station capacity, final design of civil, electrical and structural construction drawings and technical specifications and bidding services for this Phase I component of the TBWWTP Reclaimed Effluent Project to serve the Temple Panda Power Plant. The remaining phase(s) will consist of approximately 45,000 linear feet of 24" pipeline from the Reclaimed Effluent Pump Station at the TBWWTP to the Panda Site. The attached Exhibit B - Scope of Services further clarifies the services that we propose to provide.

Our preliminary opinion of probable construction cost for the project is \$1,600,000.

The Basis of Design for sizing of the pump capacities can be completed within 30 calendar days. Final design can be completed within 150 calendar days from receipt of an approved Basis of Design Memorandum Report. This design schedule is contingent upon timely communication with Panda's Site Designer (Becthel) regarding control integration requirements for the pump station.

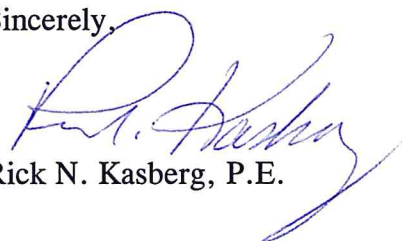
In order for us to provide the services required for completion of this project, the following not-to-exceed lump sum amounts will be applicable:

<b>I. BASIS OF DESIGN - Analysis of Historical Effluent Data to Develop required Pump Capacities</b>		
		<u>\$ 22,300</u>
	Subtotal Basis of Design	\$ 22,300
<b>II. BASIC SERVICES</b>		
A. Final Civil, Electrical and Structural Design		\$ 293,000
B. Design Surveys		\$ 5,300
C. Bidding and Award of Construction Contract		<u>\$ 15,400</u>
	Subtotal Basic Services	\$ 313,700
<b>III. SPECIAL SERVICES</b>		
A. Coordination with Oncor Electric		\$ 9,000
B. Geotechnical		<u>\$ 8,800</u>
	Subtotal Special Services	\$ 17,800
		 Total \$ 353,800

Exhibit C outlines the rates which would be used to charge for special or additional services authorized beyond the scope.

We will invoice monthly for our services based on a percent completion basis. If this Proposal is acceptable, please so indicate and return one signed copy to our office.

Sincerely,

  
Rick N. Kasberg, P.E.

Accepted by Nicole Torralva, P.E.

\_\_\_\_\_  
Date: \_\_\_\_\_

RNK/crc









0 50 100

HORIZONTAL SCALE IN FEET

TBWWTP SITE

APPROXIMATE LOCATION OF  
PROPOSED RECLAIMED EFFLUENT  
PUMP STATION.



**CITY OF TEMPLE**

RECLAIMED EFFLUENT FROM TBWWTP  
TO PANDA TEMPLE POWER SITE

PROPOSED EFFLUENT PUMP STATION

JULY 2013

EXHIBIT A



# **EXHIBIT B – Scope of Services**

## **City of Temple Temple-Belton Wastewater Treatment Plant Reclaimed Effluent Pump Station to Serve Panda Temple Power Plant**

**Kasberg, Patrick & Associates, LP  
July 3, 2013**

### **I. BASIS OF DESIGN**

The scope for developing the basis of design for the Panda Reclaimed Effluent Pump Station and Pipeline included the following tasks:

1. Compile and analyze 10 minute interval TBWWTP effluent flow data for the past 5 years. Perform a frequency distribution to determine the percentile effluent flow readings including minimum and maximum flowrates.
2. Based on flow analysis and Panda/Temple directive of conveying as much water as is reasonably possible, determine the maximum and minimum pump capacities required.
3. Calculate the system head curve (SHC) associated with different pipe diameters for the Reclaimed Pipeline from TBWWTP to Panda Energy holding pond.
4. Work with pump manufacturers to select pumps that will meet the flow and head requirements determined previously.
5. Determine operational parameters for pump station to meet requirements noted in this Basis of Design.

### **II. BASIC SERVICES**

#### **A. Final Design**

1. Prepare construction drawings and specifications showing the character and extent of the project based on the accepted Basis of Design for the pump capacities. The construction plans will be drawn on 11-inch by 17-inch sheets (half-scale). The 11x17 prints will be used for bidding purposes and for field copies. The 11x17 prints will also be used for record drawings. This proposal includes twenty (20) sets of 11x17 prints for bidding and construction purposes.
2. Prepare electrical schematics and drawings for pump station controls, panels and wiring, including coordination with Oncor Electric regarding additional electrical loads.

3. Prepare structural drawings and details for support of pump station equipment and modifications to existing chlorine contact basin at the Temple-Belton Wastewater Treatment Plant.
4. Perform transient surge analysis to determine potential surge and select/size surge relief equipment.
5. Prepare a revised opinion of probable total project costs based on the final drawings and specifications.
6. Basic documents related to construction contracts will be provided by the City. These will include contract agreement forms, general conditions and supplementary conditions, invitations to bid, instructions to bidders, insurance and bonding requirements and other contract-related documents. KPA will provide the technical specifications and bid schedule for the project documents.
7. Attend meetings with Panda representatives for coordination of reclaimed water demands, coordination with Panda's site design engineer (Bechtel) in regards to pump controls integration and pipeline termination point.
8. Progress meetings with Panda and the City for status reports and plan reviews.

**B. Design Surveys**

1. Field Surveys for design purposes including horizontal and vertical control and any other field surveying services during final design.

**C. Bidding**

1. Assist the City in advertising for and obtaining bids for two separate construction contracts (Pump Station and Pipeline). This includes maintaining a record of prospective bidders to whom bidding documents have been issued and conduct pre-bid conference.
2. Issue addenda as appropriate to interpret, clarify, expand or amend the bidding documents.
3. Assist the City in determining the qualifications and acceptability of prospective contractors, subcontractors and materials suppliers.
4. Consult with and advise the City as to the acceptability of alternative materials and equipment proposed by the prospective constructors when substitution prior to the award of contracts is allowed by the bidding documents.
5. Attend the bid opening, prepare bid tabulation sheets, and providing assistance to the City in evaluating bids and in assembling and awarding contracts for construction, materials, equipment and services.

### **III. Special Services**

#### **A. Coordination with Oncor Electric**

1. Contact and meet with Oncor Electric Representatives to discuss additional electrical loads required for the Reclaimed Effluent Pump Station.
2. Coordinate location of addition overhead electrical lines and stand alone meter for the Reclaimed Effluent Pump Station.

#### **B. Geotechnical Investigations**

This work involves taking field soil samples, testing those samples and completing a geotechnical letter report that addresses bearing strengths, soil characteristics requirements for the proposed pump station structure. Ground water will be monitored if found. The design of the foundation and walls for the pump station are highly dependent on this investigative report. This information is also useful in preparing accurate opinions of probable construction costs and is valuable information to Contractors for bidding purposes.

**EXHIBIT C**

**Charges for Additional Services**

**City of Temple**

**Temple-Belton Wastewater Treatment Plant  
Reclaimed Effluent Pump Station to Serve Panda Temple Power Plant**

<b><u>POSITION</u></b>	<b><u>MULTIPLIER</u></b>	<b><u>SALARY COST/RATES</u></b>
Principal	2.4	\$ 60.00 – 80.00/hour
Project Manager	2.4	45.00 – 58.00/hour
Project Engineer	2.4	40.00 – 45.00/hour
Engineer-in-Training	2.4	32.00 – 40.00/hour
Engineering Technician	2.4	22.00 – 40.00/hour
CAD Technician	2.4	18.00 – 40.00/hour
Clerical	2.4	13.00 – 25.00/hour
Expenses	1.1	actual cost
Computer	1.0	15.00/hour
Survey Crew	1.1	95.00 – 120.00/hour
Registered Public Surveyor	1.0	110.00/hour
On-Site Representative	2.1	30.00 – 40.00/hour



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KASBERG, PATRICK & ASSOCIATES, LP, OF TEMPLE, TEXAS, FOR PROFESSIONAL SERVICES REQUIRED TO DESIGN AND BID PHASE I OF THE PANDA TEMPLE-BELTON PLANT (TBP) EFFLUENT LINE IN SOUTH AND SOUTHEAST TEMPLE, IN AN AMOUNT NOT TO EXCEED \$353,800; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas**, the City has agreed to provide the Panda Temple Power Plant (Panda) with effluent from the Temple-Belton Plant;

**Whereas**, delivery of this water will require a pump station and approximately 45,000 linear feet of pipeline – this project has been planned for three phases: Phase I, pump station at TBP; Phase II, pipeline from 5<sup>th</sup> street to Panda; and Phase III, pipeline from TBP to 5<sup>th</sup> street;

**Whereas**, pursuant to the 2013 Effluent and Water Purchase Agreement between the City and Panda, the City agreed to commence construction of the proposed pipeline after (i) the City's receipt of Panda's written approval of the plans and specifications for the line, (ii) the City's receipt of all required environmental permits for the pipeline, (iii) notification that Panda has obtained financing from its lenders necessary to fund Panda II, (iv) the City has secured financing for the pipeline, and (v) the City's receipt of an amendment to its reuse permit for TBP;

**Whereas**, funds are available for this project in Account No. 562-5200-535-6947, Project No. 101097; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a professional services agreement with Kasberg, Patrick & Associates, L.P., after approval as to form by the City Attorney, to design and bid Phase I of the Panda Temple-Belton Plant (TBP) effluent line in south and southeast Temple, in an amount not to exceed \$353,800.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

---

DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Lacy Borgeson  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(L)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Public Works Director  
Don Bond, P.E., City Engineer

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an agreement with Kasberg, Patrick, & Associates, LP of Temple for professional services required to design and bid Phase 2 of the Panda TBP Effluent Line in south and southeast Temple in an amount not to exceed \$579,100.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City has agreed to provide the Panda Temple Power Plant (Panda) with effluent from the Temple-Belton Wastewater Treatment Plant (TBP). Delivery of this water will require a pump station and approximately 45,000 linear feet of pipeline. This project has been planned for three phases: Phase 1 – pump station at TBP, Phase 2 – pipeline from 5<sup>th</sup> Street to Panda, Phase 3 – pipeline from TBP to 5<sup>th</sup> Street (a Map is included with the attached Proposal).

KPA proposes to provide professional services, including design and bidding (does not include construction phase services), for Phase 2. The following professional services authorized under this contract will provide final design and bidding of approximately 19,000 linear feet of 24" effluent line from 5<sup>th</sup> Street to Panda:

Final Design	\$ 497,300
Design Surveys	\$ 72,800
Bid Phase Services	\$ <u>9,000</u>
<b>Total</b>	<b><u>\$ 579,100</u></b>

Time required for design is 150 days.

Pursuant to the 2013 Effluent and Water Purchase Agreement between the City and Panda, the City agreed to commence construction of the proposed pipeline after (i) the City's receipt of Panda's written approval of the plans and specifications for the line, (ii) the City's receipt of all required environmental permits for the pipeline, (iii) notification that Panda has obtained financing from its lenders necessary to fund Panda II, (iv) the City has secured financing for the pipeline, and (v) the City's receipt of an amendment to its reuse permit for TBP.

At this time, the City has acquired all necessary environmental permits for the pipeline and has obtained an amendment to its reuse permit for TBP. Panda has also obtained financing for Panda II. Panda cannot approve the plans and specifications for the pipeline until a final design is completed. Similarly, the City cannot move forward with financing until a final design and opinion of probable cost are received. Under the proposed contract with KPA, it will be responsible for providing this information.

**FISCAL IMPACT:** This project will be funded with City of Temple, Texas Utility System Revenue Bonds, Series 2014. As part of the '2013 Effluent and Water Purchase Agreement' approved by Council on February 14, 2013, the City of Temple will be responsible for designing, permitting, rights of way acquisition, metering, installation, construction and maintenance of the 'Treated Effluent Facilities' (TEF) and will also 'own' the facilities. The agreement includes provisions that define Panda's obligation to reimburse the City for those expenditures related to financing the design and construction of the 'TEF'. Pursuant to the Agreement, reimbursement will begin in the month that the debt is incurred by the City and reimbursement is required even if the Agreement is later terminated. The City and Panda also agreed that any unused bond funds will be used to pay down the principal balance of the bonds. Per the agreement, the bonds will be for a term of not less than 360 months and be taxable bonds.

The cost of this design contract is \$579,100 and will be charged to account 562-5200-535-6947, project 101097. The City will front the cost of the design contracts until the bonds mentioned above are issued to fund the total cost of the project. The bonds are scheduled to be issued prior to the award of the construction contract. Based on the current project time line, this will occur in February 2014.

**ATTACHMENTS:**

[Proposal & Map](#)  
[Resolution](#)



**KASBERG, PATRICK & ASSOCIATES, LP**

CONSULTING ENGINEERS

Texas Firm F-510

RICK N. KASBERG, P.E.

R. DAVID PATRICK, P.E., C.F.M.

THOMAS D. VALLE, P.E.

Temple

One South Main Street  
Temple, Texas 76501  
(254) 773-3731

Georgetown

1008 South Main Street  
Georgetown, Texas 78626  
(512) 819-9478

July 16, 2013

Mrs. Nicole Torralva, P.E.  
Director of Public Works  
3210 E. Avenue H  
Building A  
Temple, Texas 76501

Re: City of Temple, Texas  
Temple-Belton WWTP Reclaimed Effluent Project  
Phase II – 24” Reclaimed Effluent Pipeline

Dear Mrs. Torralva:

We are submitting this proposal for final design and bidding services required for the Phase II component of the Temple-Belton WWTP Reclaimed Effluent Project to serve Panda Temple Power Plant.

As you know, the overall project will include three (3) separate phases for construction. These three phases are as follows:

Phase I - Reclaimed Effluent Pump Station at the Temple-Belton WWTP

Phase II - 24” Reclaimed Effluent Pipeline from 5<sup>th</sup> Street to the Panda Site

Phase III - 24” Reclaimed Pipeline from the Temple-Belton WWTP to 5<sup>th</sup> Street

We have previously submitted a proposal to you for final design and bidding services for Phase I.

We anticipate that all rights of entry from property owners along the Phase II Pipeline Route will be acquired by August 1, 2013. We are currently in the early stages of an alignment study for the Phase III Pipeline Route along FM 93. Therefore, our proposal for Phase III is pending the outcome of this study and coordination with TxDOT.

Mrs. Nicole Torralva, P.E.

July 16, 2013

Page Two

The attached Exhibit A depicts the overall project and the approximate location of each of the three separate components/phases for your reference. This Phase II proposal consists of approximately 19,000 linear feet of 24" pipeline. The Attached Exhibit B – Scope of Services, clarifies the services that we propose to provide for final design and bidding of this Phase II.

Our preliminary opinion of probable construction cost for Phase II is \$4,500,000. Final design can be completed within 150 calendar days. This schedule is contingent upon acquisition of approved rights of entry from property owners along the proposed pipeline route. In order for us to provide the services required for completion of this project, the following not-to-exceed lump sum amounts will be applicable:

**I. BASIC SERVICES**

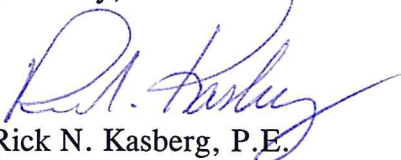
A. Final Design	\$ 497,300
B. Design Surveys	\$ 72,800
C. Bidding and Award of Construction Contract	\$ 9,000
Total Basic Services	<u>\$ 579,100</u>

It is our understanding that Panda will contract separately for the Environmental and Archeological Assessments along the pipeline route. Therefore, we have not included these services in this proposal.

Exhibit C outlines the rates which would be used to charge for special or additional services authorized beyond the scope.

We will invoice monthly for our services based on a percent completion basis. If this Proposal is acceptable, please so indicate and return one signed copy to our office.

Sincerely,

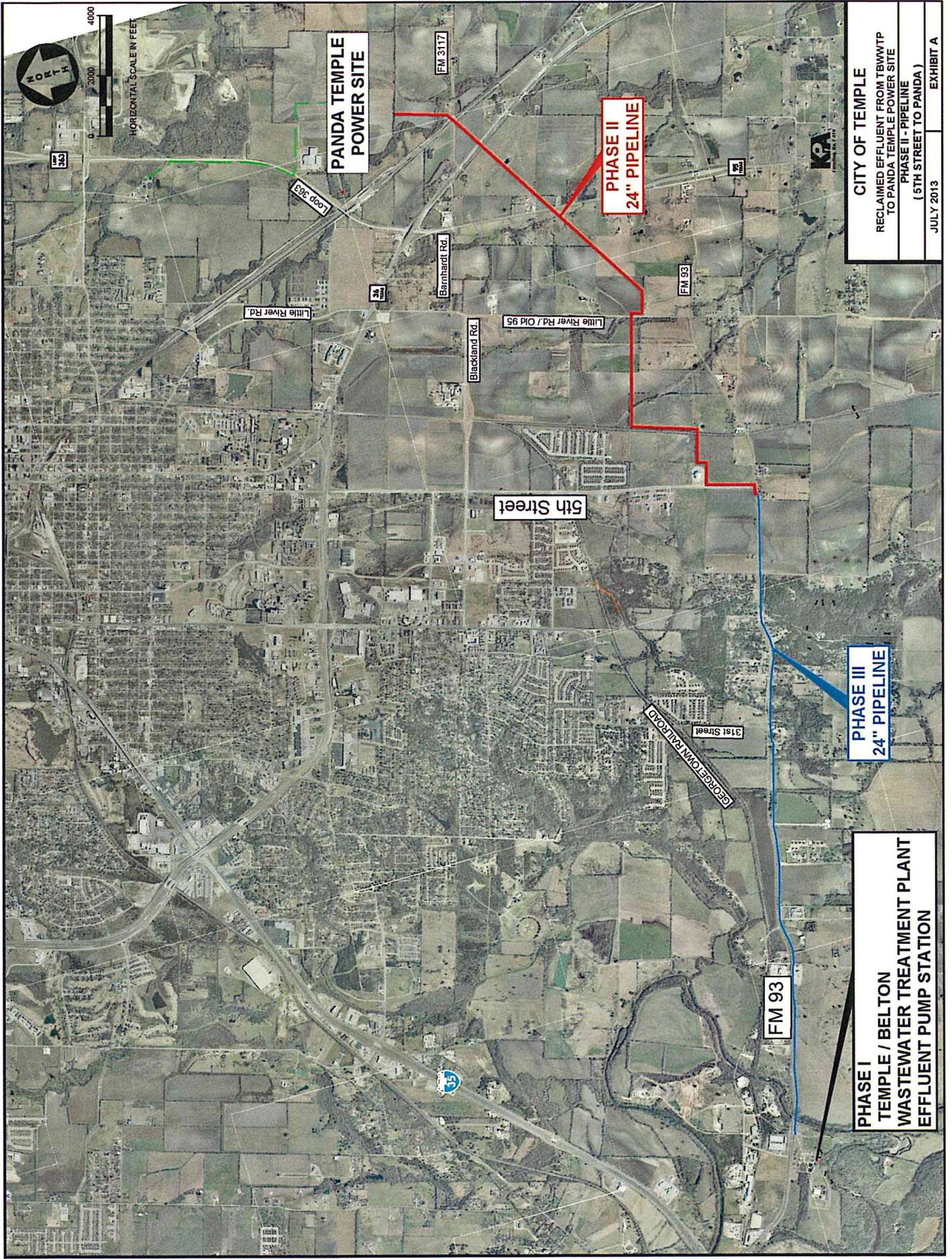
  
Rick N. Kasberg, P.E.

Accepted by Nicole Torralva, P.E.

\_\_\_\_\_  
Date: \_\_\_\_\_

RNK/crc





**PHASE I**  
TEMPLE / BELTON  
WASTEWATER TREATMENT PLANT  
EFFLUENT PUMP STATION

**PHASE III**  
24" PIPELINE

**PHASE II**  
24" PIPELINE

**PANDA TEMPLE  
POWER SITE**

**CITY OF TEMPLE**  
RECLAIMED EFFLUENT FROM TBMWTP  
TO PANDA TEMPLE POWER SITE  
**PHASE II - PIPELINE**  
( 5TH STREET TO PANDA )  
JULY 2013  
EXHIBIT A



## **EXHIBIT B – Scope of Services**

### **City of Temple Temple-Belton Wastewater Treatment Plant Reclaimed Effluent Project Phase II - 24” Reclaimed Effluent Pipeline**

**Kasberg, Patrick & Associates, LP  
July 16, 2013**

#### **I. BASIC SERVICES**

##### **A. Final Design**

1. Prepare construction drawings and specifications showing the horizontal and vertical alignments on plan and profile sheets and detail sheets. The construction plans will be drawn on 11-inch by 17-inch sheets (half-scale). The 11x17 prints will be used for bidding purposes and for field copies. The 11x17 prints will also be used for record drawings. This proposal includes twenty (20) sets of 11x17 prints for bidding and construction purposes.
2. Assist in obtaining permits for TxDOT, Oncor and Railroad crossings. Contact and meet with Oncor Electric representatives to obtain details regarding existing easements along the large transmission line on the eastern portion of the pipeline route.
3. Size air release/vacuum valves. Determine location of air release and vacuum valves.
4. Perform transient surge analysis to determine potential surge and select/size surge relief equipment to be located at the Pump Station.
5. Assist in obtaining Nationwide Permit for crossing of designated streams (ie. Knob Creek).
6. Prepare a revised opinion of probable construction costs based on the final drawings and specifications.
7. Basic documents related to construction contracts will be provided by the City. These will include contract agreement forms, general conditions and supplementary conditions, invitations to bid, instructions to bidders, insurance and bonding requirements and other contract-related documents. KPA will provide the technical specifications and bid schedule for the project documents.
8. Attend meetings with Panda representatives for general coordination. Coordinate with Panda's site design engineer (Bechtel) in regards to pipeline termination point.



9. Progress meetings with Panda and the City for status reports and plan reviews.

**B. Design Surveys**

1. Field Surveys for design purposes including horizontal and vertical control and any other field surveying services during final design. KPA will utilize All County Surveying, Inc of Temple, Texas for these services.

**C. Bidding**

1. Assist the City in advertising for and obtaining bids for the construction contract. This includes maintaining a record of prospective bidders to whom bidding documents have been issued and conduct pre-bid conference.
2. Issue addenda as appropriate to interpret, clarify, expand or amend the bidding documents.
3. Assist the City in determining the qualifications and acceptability of prospective contractors, subcontractors and materials suppliers.
4. Consult with and advise the City as to the acceptability of alternative materials and equipment proposed by the prospective constructors when substitution prior to the award of contracts is allowed by the bidding documents.
5. Attend the bid opening, prepare bid tabulation sheets, and provide assistance to the City in evaluating bids and in assembling and awarding contracts for construction, materials, equipment and services.
6. Prepare letter of recommendation for award of the construction contract.

**EXHIBIT C**

**Charges for Additional Services**

**City of Temple**

**Temple-Belton Wastewater Treatment Plant  
Reclaimed Effluent Project  
Phase II – 24” Reclaimed Effluent Pipeline**

**Kasberg, Patrick & Associates, LP  
July 16, 2013**

<u>POSITION</u>	<u>MULTIPLIER</u>	<u>SALARY COST/RATES</u>
Principal	2.4	\$ 60.00 – 80.00/hour
Project Manager	2.4	45.00 – 58.00/hour
Project Engineer	2.4	40.00 – 45.00/hour
Engineer-in-Training	2.4	32.00 – 40.00/hour
Engineering Technician	2.4	22.00 – 40.00/hour
CAD Technician	2.4	18.00 – 40.00/hour
Clerical	2.4	13.00 – 25.00/hour
Expenses	1.1	actual cost
Computer	1.0	15.00/hour
Survey Crew	1.1	95.00 – 120.00/hour
Registered Public Surveyor	1.0	110.00/hour
On-Site Representative	2.1	30.00 – 40.00/hour

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KASBERG, PATRICK & ASSOCIATES, LP, OF TEMPLE, TEXAS, FOR PROFESSIONAL SERVICES REQUIRED TO DESIGN AND BID PHASE II OF THE PANDA TEMPLE-BELTON PLANT (TBP) EFFLUENT LINE IN SOUTH AND SOUTHEAST TEMPLE, IN AN AMOUNT NOT TO EXCEED \$579,100; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas**, the City has agreed to provide the Panda Temple Power Plant (Panda) with effluent from the Temple-Belton Plant (TBP);

**Whereas**, delivery of this water will require a pump station and approximately 45,000 linear feet of pipeline – this project has been planned for three phases: Phase I, pump station at TBP; Phase II, pipeline from 5<sup>th</sup> street to Panda; and Phase III, pipeline from TBP to 5<sup>th</sup> street;

**Whereas**, pursuant to the 2013 Effluent and Water Purchase Agreement between the City and Panda, the City agreed to commence construction of the proposed pipeline after (i) the City's receipt of Panda's written approval of the plans and specifications for the line, (ii) the City's receipt of all required environmental permits for the pipeline, (iii) notification that Panda has obtained financing from its lenders necessary to fund Panda II, (iv) the City has secured financing for the pipeline, and (v) the City's receipt of an amendment to its reuse permit for TBP;

**Whereas**, funds are available for this project in Account No. 562-5200-535-6947, Project No. 101097; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a professional services agreement with Kasberg, Patrick & Associates, L.P., after approval as to form by the City Attorney, to design and bid Phase II of the Panda Temple-Belton Plant (TBP) effluent line in south and southeast Temple, in an amount not to exceed \$579,100.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

---

DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Lacy Borgeson  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(M)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Public Works Director  
Kenny Henderson, Director of Street and Drainage Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the purchase of radios and power supplies for traffic signals, utilizing a State of Texas DIR contract, from Consolidated Telecom Services of Temple in the amount of \$39,062.19.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City of Temple has adopted a Transportation Capital Improvement Program (TCIP) in which upgrades to traffic signal communications are identified. The City currently does not have a centralized network for communication of its traffic signals. Purchase of the identified equipment will allow the Traffic Signal Division the ability to more effectively trouble shoot problems, monitor traffic patterns and coordinate timings of traffic signals within the City of Temple, resulting in improved and streamlined operations of the overall network city-wide.

Staff is recommending the purchase of these items be made utilizing a State of Texas DIR contract, which meets the competitive bidding rules. The City has done business with Consolidated Telecom Services in the past and has found them to be a responsible company.

**FISCAL IMPACT:** Funding in the amount of \$300,000 was originally allocated for this project. Currently \$295,829.47 is available in account 365-2800-532-6861, project 100983 for signal communication equipment. Please see table below to show agenda items being presented in addition to available funds:

Vendor	Item Description	Amount	Available Balance
			\$300,000.00
Dell Marketing	Poweredge Server	\$4,170.53	\$295,829.47
*Trafficware	Communication Software & Eqpmnt	\$227,080.00	\$68,749.47
*Consolidated Telecom Services	Radios and Power Supplies	\$39,062.19	\$29,687.28

\*Current agenda items

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH CONSOLIDATED TELECOM SERVICES OF TEMPLE, TEXAS, UTILIZING A STATE OF TEXAS DIR CONTRACT, FOR THE PURCHASE OF RADIOS AND POWER SUPPLIES FOR TRAFFIC SIGNALS, IN THE AMOUNT OF \$39,062.19; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the City has adopted a Transportation Capital Improvement Program (TCIP) in which upgrades to traffic signal communications are identified – the City currently does not have a centralized network for communication of its traffic signals;

**Whereas**, purchase of radios and power supplies will allow the Traffic Signal Division the ability to more effectively trouble shoot problems, monitor traffic patterns and coordinate timings of traffic signals within the City, resulting in improved and streamlined operations of the overall network city-wide;

**Whereas**, staff has done business with Consolidated Telecom Services in the past and finds them to be a responsible vendor and recommends the purchase of these items be made utilizing a State of Texas DIR contract, which meets the competitive bidding rules;

**Whereas**, funds are available for this purchase agreement in Account No. 365-2800-532-6861, Project No. 100983; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to enter into a purchase agreement with Consolidated Telecom Services, of Temple, Texas, after approval as to form by the City Attorney, for the purchase of radios and power supplies for traffic signals, in the amount of \$39,062.19.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of September, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(N)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Public Works Director  
Kenny Henderson, Director of Street and Drainage Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the purchase of communication software and equipment from Trafficware of Sugarland for communication software and equipment for Traffic Signals in the amount of \$227,080.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City of Temple has adopted a Transportation Capital Improvement Program (TCIP) in which upgrades to traffic signal network communications are identified. The City currently does not have a centralized network for communication of its traffic signals. Purchase of the identified software and equipment will allow the Traffic Signal Division to more effectively troubleshoot problems, monitor traffic patterns and coordinate timings of traffic signals within the City of Temple, resulting in improved and streamlined operations of the overall network city-wide.

Trafficware is a sole source provider for this service. The City has done business with Trafficware in the past and have found them to be a responsible bidder.

**FISCAL IMPACT:** Funding in the amount of \$300,000 was originally allocated for this project. Currently \$295,829.47 is available in account 365-2800-532-6861, project 100983 for signal communication equipment. Please see table below to show agenda items being presented in addition to available funds:

Vendor	Item Description	Amount	Available Balance
			\$300,000.00
Dell Marketing	Poweredge Server	\$4,170.53	\$295,829.47
*Trafficware	Communication Software & Eqpmnt	\$227,080.00	\$68,749.47
*Consolidated Telecom Services	Radios and Power Supplies	\$39,062.19	\$29,687.28

\*Current agenda items



**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH TRAFFICWARE OF SUGARLAND, TEXAS, FOR THE PURCHASE OF COMMUNICATION SOFTWARE AND EQUIPMENT FOR TRAFFIC SIGNALS, IN THE AMOUNT OF \$227,080; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the City has adopted a Transportation Capital Improvement Program (TCIP) in which upgrades to traffic signal communications are identified – the City currently does not have a centralized network for communication of its traffic signals;

**Whereas**, purchase of the identified software and equipment will allow the Traffic Signal Division to more effectively trouble shoot problems, monitor traffic patterns and coordinate timings of traffic signals within the City, resulting in improved and streamlined operations of the overall network city-wide;

**Whereas**, staff has done business with Trafficware in the past and finds them to be a responsible vendor – funds are available for this contract in Account No. 365-2800-532-6861; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to enter into a purchase agreement with Trafficware of Sugarland, Texas, after approval as to form by the City Attorney, for the purchase of communication software and equipment for traffic signals, in the amount of \$227,080.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of September, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-1)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal to the annual construction contract for water line repairs necessary to maintain the water system in various locations throughout the City on an as-needed basis with K&S Backhoe Services, Inc. of Gatesville for FY 2014 in the estimated annual amount of \$250,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On December 15, 2011, the City Council authorized an annual contract for water lines repairs necessary to maintain the water system in various locations throughout the City on an as-needed basis with K&S Backhoe Services. On September 6, 2012, the City Council authorized a one-year extension to the contract. Under the contract, the City provides the pipe & fittings, bedding (sand & rock), and select backfill while the contractor provides all labor, equipment, tools, asphalt, concrete, soil and sod necessary to make the repairs.

The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do. The pricing is as follows:

- Cost per waterline repair behind curb **less than** 5-feet below grade: \$595.90;
- Cost per waterline repair behind curb **more than** 5-feet below grade: \$784.70;
- Cost per waterline repair in a street **less than** 5-feet below grade: \$1,200;
- Cost per waterline repair in a street **more than** 5-feet below grade: \$1,300;
- Cost per waterline repair under a driveway **less than** 5-feet below grade: \$2,961;
- Cost per waterline repair under a driveway **more than** 5-feet below grade: \$3,050;
- Cost per waterline repair in alley **less than** 5-feet below grade: \$814.20; and
- Cost per waterline repair in alley **more than** 5-feet below grade: \$1,100

Staff is pleased with the services provided by K&S Backhoe Services, Inc., and staff believes that the pricing offered by K&S is still a good value. Accordingly, staff recommends that Council authorize an extension to the contract. This will be the second renewal available under this contract, with two years remaining.

**FISCAL IMPACT:** The FY 2014 Operating Budget includes funding in the amount of \$250,000 in account 520-5251-535-2327 to fund this annual construction contract.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL CONSTRUCTION CONTRACT WITH K&S BACKHOE SERVICES, INC., OF GATESVILLE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR WATER LINE REPAIRS NECESSARY TO MAINTAIN THE WATER SYSTEM IN VARIOUS LOCATIONS THROUGHOUT THE CITY, ON AN AS-NEEDED BASIS, IN THE ESTIMATED ANNUAL AMOUNT OF \$250,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on December 15, 2011, the City Council authorized an annual contract for water line repairs necessary to maintain the water system in various locations throughout the City, on an as-needed basis with K&S Backhoe Services of Gatesville, Texas;

**Whereas**, on September 6, 2012, the City Council authorized a one-year extension to the contract – and under that contract, the City provides the pipe & fittings, bedding, and select backfill while the contractor provides all labor, equipment, tools, asphalt, concrete, soil and sod necessary to make the repairs;

**Whereas**, the current contract expires on September 30, 2013 – the original contract allowed for four (4) additional one-year extensions and in order to renew the contract, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been pleased with the services provided by K&S Backhoe Services, Inc., and believes the pricing offered is still a good value - these services will be used on an as-needed basis with an approximate annual expenditure in the estimated amount of \$250,000;

**Whereas**, funds are budgeted for this annual contract expenditure in Account No. 520-5251-535-2327; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual construction contract with K&S Backhoe Services, Inc., of Gatesville, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for water line repairs necessary to maintain the water system in various locations throughout the City, on an as-needed basis, in an estimated annual amount of \$250,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-2)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 of the annual construction contract for HVAC repair services with Temple Heat & Air of Temple in the estimated annual amount of \$185,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 3, 2009, the City Council authorized an annual contract for HVAC repair services to Temple Heat & Air. On September 2, 2010, September 1, 2011, and September 6, 2012, the Council authorized one-year extensions to the contract.

The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is pleased with the services provided by Temple Heat and Air and recommends that Council authorize an extension to the contract. This will be the last renewal available under this contract.

**FISCAL IMPACT:** Each department has budgeted for HVAC repair service. This service will be ordered on an as-needed basis. Staff estimates that it will spend approximately \$185,000 in FY 2014 for HVAC repair services.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL CONSTRUCTION CONTRACT FOR HVAC REPAIR SERVICES WITH TEMPLE HEAT & AIR OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$185,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 3, 2009, City Council awarded an annual contract for HVAC repair services to Temple Heat & Air of Temple, Texas;

**Whereas**, the original bid allowed for four additional one-year extensions – and in order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff is pleased with the services provided by Temple Heat & Air and recommends renewing the contract for an additional year;

**Whereas**, this will be the last one-year renewal authorized under this construction contract;

**Whereas**, each department has budgeted for HVAC repair service which will be ordered on an ‘as needed’ basis; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual construction contract for HVAC repair services with Temple Heat & Air of Temple, Texas, after approval as to form by the City Attorney, for fiscal year 2013-2014, an estimated annual amount of \$185,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

APPROVED AS TO FORM:

ATTEST:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-3)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract renewal for FY 2014 for hauling and disposal of sludge at \$.029 per gallon with S&M Vacuum & Waste, Ltd of Killeen in the estimated annual amount of \$160,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 15, 2011, the City Council authorized an annual contract for hauling and disposal of sludge with S&M Vacuum & Waste Ltd. On September 6, 2012, the City Council authorized a one-year extension to the contract. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is pleased with the services provided by S&M Vacuum & Waste Ltd, and staff believes that the 2.9¢ per gallon haul & disposal rate is still a good value. Accordingly, staff recommends that Council authorize an extension to the contract. This will be the second renewal available under this contract, with two years remaining.

**FISCAL IMPACT:** The Water Treatment Plant estimates that they will need to haul approximately 5,500,000 gallons of sludge per year. Accordingly, the estimated annual expenditure of \$160,000 is based on this quantity. Funding for this service is included in the Water Treatment Plant's FY 2014 budget in accounts 520-5121-535-2338 and 520-5122-535-2338.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR CONTRACT RENEWAL WITH S&M VACUUM & WASTE, LTD, OF KILLEEN, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE HAULING AND DISPOSAL OF SLUDGE AT \$.029 PER GALLON, IN THE ESTIMATED ANNUAL AMOUNT OF \$160,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 15, 2011, the City Council authorized an annual contract for hauling and disposal of sludge with S&M Vacuum & Waste, Ltd, of Killeen, Texas – on September 6, 2012, the City Council authorized a one-year extension to the contract which expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions to the contract – and in order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff is pleased with the services provided by S&M Vacuum & Waste, Ltd., and believes the price of \$.029 per gallon is still a good value and recommends authorization of the extension to this contract – this will be the second renewal available under this contract, with two years remaining;

**Whereas**, funds are available for this annual expenditure in Account Nos. 520-5121-535-2338 and 520-5122-535-2338; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year contract renewal with S&M Vacuum & Waste, Ltd., of Killeen, Texas, after approval as to form by the City Attorney, for the hauling and disposal of sludge at \$.029 per gallon, in an estimated annual amount of \$160,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-4)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing one-year renewals for FY 2014 to the annual purchase agreements with the following traffic signal equipment vendors in the estimated amount of \$120,764.40:

- Traffic Parts, Inc. of Spring \$16,072.40.
- Naztec, Inc. of Sugar Land \$94,475; and
- Paradigm Traffic System, Inc. of Arlington \$10,217

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the Council authorized annual purchasing agreements to Traffic Parts, Inc., Naztec, Inc., and Paradigm Traffic Systems, Inc. for the purchase of traffic signal equipment. The agreements will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendors must agree to hold their prices firm for an additional year, which they are all willing to do.

Staff is satisfied with the products provided by all vendors and staff believes that the prices are still a good value. Accordingly, staff recommends Council authorize an extension to the agreements. This will be the first one-year renewal authorized under these agreements, with three remaining.

**FISCAL IMPACT:** Funding in the amount of \$22,550 is budgeted in the adopted FY 2014 budget in accounts 110-2820-532-2334, 110-2830-532-2334, and 110-2840-532-2334. Additional funding for traffic signal equipment and supplies will most likely be designated as part of capital improvement projects.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENTS WITH VARIOUS VENDORS FOR TRAFFIC SIGNAL EQUIPMENT FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$120,764.40; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, the City Council authorized annual purchasing agreements to Traffic Parts, Inc., of Spring, Texas, Naztec, Inc., of Sugar Land, Texas, and Paradigm Traffic System, Inc., of Arlington, Texas, for the purchase of traffic signal equipment – these agreements expire on September 30, 2013;

**Whereas**, the original bids allowed for four (4) additional one-year extensions and in order to renew the agreements, the vendors must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by all vendors and believes the prices provided are still a good value to the City;

**Whereas**, staff recommends authorizing a one-year renewal to the annual purchase agreements, in the estimated annual amount of \$120,764.40 – this will be the first one-year renewal authorized under these agreements, with three additional years remaining;

**Whereas**, funds are available in Account Nos. 110-2820-532-2334, 110-2830-532-2334, and 110-2840-532-2334; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes a one-year renewal to the annual purchase agreements for traffic signal equipment for fiscal year 2013-2014, as follows:

Traffic Parts, Inc., of Spring, TX (\$16,072.40);  
Naztec, Inc. of Sugar Land, TX (\$94,475); and  
Paradigm Traffic System, Inc., of Arlington, TX (\$10,217).

**Part 2:** The City Council authorizes the City Manager, or his designee, to execute any documents which may be necessary for these purchases, after approval as to form by the City Attorney.

**Part 3:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-5)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of Citric Acid at \$7.4053/gallon from Brenntag Southwest, Inc. (previously Altivia) of Dallas in the total estimated annual amount of \$116,813.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**TEM SUMMARY:** On June 18, 2009, Council awarded an annual purchase agreement to Altivia Corporation for the purchase of Citric Acid at \$7.4053/gallon. On September 2, 2010, September 15, 2011, and September 6, 2012, Council authorized one-year renewals to the agreement. On December 31, 2012, Altivia was acquired by Brenntag Southwest, Inc., and Brenntag assumed the annual purchase contract.

The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do. This will be the fourth and final one-year renewal authorized under this agreement.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding in the amount of \$116,813 is included in the adopted FY2014 budget in account 520-5121-535-2118 for citric acid.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT FOR WATER TREATMENT CHEMICALS, AT A PRICE OF \$7.4053 PER GALLON, FROM BRENNTAG SOUTHWEST, INC., OF DALLAS, TEXAS (PREVIOUSLY ALTIVIA CORPORATION OF HOUSTON, TEXAS), IN AN ESTIMATED ANNUAL AMOUNT OF \$116,813; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on June 18, 2009, City Council awarded an annual purchase agreement to Altivia Corporation of Houston, Texas, for the purchase of Citric Acid at a price of \$7.4053 per gallon - the annual purchase agreement authorized one-year renewals to the agreement;

**Whereas**, on December 31, 2012, Altivia Corporation was acquired by Brenntag Southwest, Inc., of Dallas, Texas and Brenntag assumed the annual purchase agreement – this agreement expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, this will be the fourth and final one-year renewal authorized under this agreement - the estimated annual expenditure for water treatment chemicals is \$116,813;

**Whereas**, water treatment plant chemicals are purchased on an ‘as needed’ basis throughout the year and funds are available for these purchases in Account No. 520-5121-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year extension to the annual purchase agreement for water treatment chemicals with Brenntag Southwest, Inc., of Dallas, Texas (previously Altivia Corporation of Houston, Texas), after approval as to form by the City Attorney, at a price of \$7.4053 per gallon and in the estimated annual amount of \$116,813.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-6)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of liquid chlorine at \$.322 per wet pound from DPC Industries, Inc. of Cleburne in the estimated annual amount of \$96,475.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On October 1, 2009, Council awarded an annual purchase agreement to DPC Industries, Inc. of Cleburne, Texas for the purchase of liquid chlorine at \$644/ wet ton (\$.322 per wet pound). On September 2, 2010, September 15, 2011, and September 6, 2012, Council authorized one-year renewals to the agreement. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by DPC Industries, and staff believes that the price is still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the fourth one-year renewal authorized under this agreement, with none remaining.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding in the amount of \$96,475 is included in the adopted FY2014 budget in account 520-5122-535-2118.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT WITH DPC INDUSTRIES OF CLEBURNE, TEXAS, FOR THE PURCHASE OF LIQUID CHLORINE FOR FISCAL YEAR 2013-2014, AT A RATE OF \$.322 PER WET POUND, IN THE ESTIMATED ANNUAL AMOUNT OF \$96,475; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on October 1, 2009, City Council awarded an annual purchase agreement to DPC Industries of Cleburne, Texas, for the purchase of liquid chlorine at \$644/ton (\$.322 per wet pound) – the contract authorized four (4) one-year renewals;

**Whereas**, the current agreement expires on September 30, 2013, and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by DPC Industries and believes that the price is still a good value to the City;

**Whereas**, staff recommends Council authorize an extension of the annual purchase agreement in the estimated annual amount of \$96,475 – this will be the fourth one-year renewal authorized under this agreement, with no extensions remaining;

**Whereas**, water treatment plant chemicals are purchased on an ‘as needed’ basis throughout the year and funds are available in Account No. 520-5122-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year extension to the purchase agreement with by DPC Industries of Cleburne, Texas, after approval as to form by the City Attorney, for the purchase of liquid chlorine, at a rate of \$.322 per wet pound, in an estimated annual amount of \$96,475.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

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Lacy Borgeson  
City Secretary

APPROVED AS TO FORM:

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-7)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Don Bond, PE, City Engineer  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY2014 to the professional services agreement with Langerman Foster Engineering Company, LLC of Waco to provide construction materials testing for all public infrastructural projects, both City-initiated and subdivision-related, in the estimated annual amount of \$80,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 15, 2011, the City Council authorized a professional services agreement with Langerman Foster Engineering to provide construction materials testing for all infrastructural projects, both City-initiated and subdivision-related. On September 6, 2012, the City Council authorized an extension to the contract. This testing includes, but is not limited to, density of subgrade, base and hot mixed asphaltic concrete (MHAC) for roadway construction, gradation of subgrade and base material as well as HMA, California Bearing Ratios (CBR), concrete strength and density and bedding of trench excavation for utility installations. This testing is essential to assure quality construction and compliance with City specifications and standards. The current contract will expire on September 30, 2013. The original proposal allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the professional services provide by Langerman Foster Engineering and recommends Council authorize an extension to the contract. This will be the second one-year renewal authorized under this contract, with two years remaining.

**FISCAL IMPACT:** Construction material testing services are purchased on an as needed basis throughout the year. Funding in the amount of \$50,000 is included in the FY 2014 adopted budget in account 110-3900-533-2513 for subdivision testing. Project-specific testing is budgeted within each project's budget.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO PROFESSIONAL SERVICES AGREEMENT WITH LANGERMAN FOSTER ENGINEERING COMPANY, LLC, OF WACO, TEXAS, TO PROVIDE CONSTRUCTION MATERIALS TESTING FOR ALL PUBLIC INFRASTRUCTURAL PROJECTS, BOTH CITY-INITIATED AND SUBDIVISION-RELATED, FOR FISCAL YEAR 2013-2014, IN AN ESTIMATED ANNUAL AMOUNT OF \$80,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, On September 15, 2011, City Council authorized a professional services agreement with Langerman Foster Engineering Company, LLC, to provide construction materials testing for all infrastructural projects, both City-initiated and subdivision-related - on September 6, 2012, City Council authorized an extension to the contract;

**Whereas**, this testing includes, but is not limited to, density of subgrade, base and hot mixed asphaltic concrete (MHAC) for roadway construction, gradation of subgrade and base material as well as HMAC, California Bearing Ratios (CBD), concrete strength and density and bedding of trench excavation for utility installations - this testing is essential to assure quality construction and compliance with City specifications and standards;

**Whereas**, the current contract expires September 30, 2013 and in order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the professional services provided by Langerman Foster Engineering Company, LLC, and recommends authorizing a one-year renewal to the professional services agreement in an estimated annual amount of \$80,000 – this will be the second one-year renewal authorized under this agreement, with two years remaining;

**Whereas**, construction materials testing services are purchased on an ‘as needed’ basis throughout the year and funds are budgeted in Account No. 110-3900-533-2513; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the professional services agreement with Langerman Foster Engineering Company, LLC, of Waco, Texas, after approval as to form by the City Attorney, for construction materials testing for all infrastructural projects, both City-initiated and subdivision-related, for fiscal year 2013-2014, in the estimated annual of \$80,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-8)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of Liquid Ammonium Sulfate at \$.0915/pound from Brenntag Southwest, Inc. (formerly Altivia) of Dallas in the estimated annual amount of \$73,083.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, Council awarded an annual purchase agreement to Altivia Corporation for the purchase of liquid ammonium sulfate at \$.0915/pound. On December 31, 2012, Altivia was acquired by Brenntag Southwest, Inc., and Brenntag assumed the annual purchase contract.

The current contract with Brenntag/Altivia will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by Brenntag Southwest, Inc., and staff believes that the price is still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the first one-year renewal authorized under this agreement, with three remaining.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding for liquid ammonium sulfate in the amount of \$73,083 is included in the adopted FY2014 budget in account 520-5122-535-2118.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT FOR LIQUID AMMONIUM SULFATE, AT \$.0915 PER POUND, FROM BRENNTAG SOUTHWEST, INC., OF DALLAS, TEXAS (PREVIOUSLY ALTIVIA CORPORATION OF HOUSTON, TEXAS), IN AN ESTIMATED ANNUAL AMOUNT OF \$73,083; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council awarded an annual purchase agreement to Altivia Corporation of Houston, Texas, for the purchase of Liquid Ammonium sulfate at \$0.915 per pound;

**Whereas**, on December 31, 2012, Altivia Corporation was acquired by Brenntag Southwest, Inc., of Dallas, Texas and Brenntag assumed the annual purchase contract – this agreement expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by Brenntag Southwest, Inc., and recommends authorizing a one-year extension to the purchase agreement in the estimated annual amount of \$73,083 - this will be the first one-year renewal authorized under this agreement, with three remaining;

**Whereas**, water treatment plant chemicals are purchased on an 'as needed' basis throughout the year and funds are available for these purchases in Account No. 520-5122-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year extension to the annual purchase agreement for liquid ammonium sulfate with Brenntag Southwest, Inc., of Dallas, Texas (previously Altivia Corporation of Houston, Texas), after approval as to form by the City Attorney, at a price of \$.0915 per pound and in the estimated annual amount of \$73,083.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.



PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-9)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the purchase of hot mix asphalt at \$71 per ton from APAC Texas, Inc. of Round Rock in the estimated annual amount of \$70,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the City Council authorized an annual purchase agreement with APAC Texas, Inc. for the purchase of hot mix asphalt. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products and service provided by APAC Texas Inc., and staff believes that \$71 per ton is still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the first one-year renewal authorized under this agreement, with three years remaining.

**FISCAL IMPACT:** This annual agreement is utilized primarily by the Streets Department. The Street Department has funding designated in their Repairs & Maintenance account for the purchase of hot mix asphalt. In addition, other departments, including the Reinvestment Zone, may utilize this contract for needs as they arise. Estimated annual expenditure: \$70,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE PURCHASE AGREEMENT FOR WITH APAC TEXAS, INC, OF ROUND ROCK, TEXAS, FOR THE PURCHASE OF HOT MIX ASPHALT AT \$71 PER TON, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$70,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, the City Council authorized an annual purchase agreement with APAC Texas, Inc., of Round Rock, Texas, for the purchase of hot mix asphalt – the current agreement expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products and service provided by APAC Texas, Inc., and recommends authorizing a one-year extension to the purchase agreement in the estimated annual amount of \$70,000 – this will be the first one-year renewal authorized under this agreement, with three years remaining;

**Whereas**, funds are designated in their Repairs & Maintenance account for the purchase of hot mix asphalt and other departments, including the Reinvestment Zone, may utilize this contract for needs as they arise; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the purchase agreement with APAC Texas, Inc., of Round Rock, Texas, after approval as to form by the City Attorney, for the purchase of hot mix asphalt at \$71 per ton, for fiscal year 2013-2014, in the estimated annual amount of \$70,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-10)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing one-year renewals for FY 2014 for the purchase of sign and traffic control supplies in the estimated amount of \$49,679.13 from the following vendors:

American Traffic Safety Materials, Inc. of Orange Park, Florida, \$5,952.21;  
Pathmark Traffic Products of San Marcos \$26,600.95;  
3M Company of St Paul, Minnesota, \$2,166.52; and  
Vulcan Sign of Foley, Alabama, \$14,959.45.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the Council authorized annual purchasing agreements with American Traffic Safety Material, Inc., Pathmark Traffic Products, 3M Company, Vulcan Sign, and Custom Products Corporation for the purchase of sign and traffic control supplies. The agreements will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendors must agree to hold their prices firm for an additional year, which all vendors except Custom Products Corporation is willing to do. Therefore, those products were awarded to 3M as the next lowest vendor at a value of approximately \$519 per year.

Staff is satisfied with the products provided by all vendors and staff believes that the prices are still a good value. Accordingly, staff recommends Council authorize an extension to the agreements. This will be the first one-year renewal authorized under these agreements, with three remaining.

**FISCAL IMPACT:** Sign and traffic control supplies are purchased on an as needed basis and are accounted for in the Sign Shop's inventory account. As supplies are used, they are charged to the appropriate departmental expenditure account. Based on historical usage, it is estimated that \$49,679.13 in sign and traffic control supplies will be used throughout the year.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING ONE-YEAR RENEWALS TO THE ANNUAL PURCHASE AGREEMENTS WITH VARIOUS VENDORS FOR SIGN AND TRAFFIC CONTROL SUPPLIES FOR FY 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$49,679.13; PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council authorized annual purchasing agreements with American Traffic Safety Material, Inc., Pathmark Traffic Products, 3M Company, Vulcan Sign and Custom Products Corporation, for the purchase of sign and traffic control parts – the current agreement expires on September 30, 2013;

**Whereas**, the original bid provided for four (4) additional one-year renewals and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which all are vendor are willing to do, except Custom Products Corporation – therefore, the products provided by Custom Products Corporation were awarded to 3M Company as the next lowest vendor;

**Whereas**, staff has been satisfied with the products provided by all vendors and believes that the prices are still a good value to the City and recommends authorizing one-year renewals to the annual purchase agreements with American Traffic Safety Material, Inc., of Orange Park, Florida, Pathmark Traffic Products, of San Marcos, Texas, 3M Company, of St. Paul, Minnesota, and Vulcan Sign, of Foley, Alabama – this will be the first one-year renewal authorized under this agreement, with three years remaining;

**Whereas**, sign and traffic control supplies are purchased on an ‘as needed’ basis thorough the year and funds are available in the Sign Shop’s inventory account; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute one-year renewals to the annual purchase agreements for sign and traffic control supplies for Fiscal Year 2013-2014, after approval as to form by the City Attorney, as follows:

- (A) American Traffic Safety Materials, Inc., of Orange Park, Florida (\$5,952.21);
- (B) Pathmark Traffic Products, of San Marcos, Texas (\$26,600.95);
- (C) 3M Company, of St. Paul, Minnesota (\$2,166.52); and
- (D) Vulcan Sign, Foley, Alabama (\$14,959.45).

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-11)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Ken Cicora, Director of Parks and Leisure Services  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the design, printing, and mailing of the Play-by-Play brochures from Color Visual Concepts, Inc. of Killeen in the estimated annual amount of \$47,860.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the City Council authorized an annual contract for the design and printing of the play-by-play brochures to Color Visual Concepts, Inc. of Temple, TX. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff estimates the annual cost for designing and printing the brochures to be approximately \$35,460, and staff has negotiated with Color Visual Concepts (CVC) to incorporate the postage into the contract at a cost of approximately \$12,960, for a total cost of approximately \$47,860 per year. Originally, the printer was asked to send 12,000 copies to the post office and the City would absorb the mailing cost. However, for efficiency reasons, staff has determined that it will be more efficient and cost beneficial for the CVC to absorb the shipping cost and pass that cost through to the City under the contract.

Staff is satisfied with the products provided by Color Visual Concepts, Inc. Staff recommends Council authorize an extension to the contract. This will be the first one-year renewal authorized under this contract, with three remaining.

**FISCAL IMPACT:** Funding in the amount of \$35,460 for the designing and printing of the Play-by-Play brochures is included in the adopted FY 2014 budget in account 110-4100-551-2511. Funding in the amount of \$12,400 is budgeted in 110-4100-551-2128 for the postage.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL CONTRACT WITH COLOR VISUAL CONCEPTS, INC., OF KILLEEN, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE DESIGN, PRINTING AND MAILING OF THE PLAY-BY-PLAY BROCHURES, IN THE ESTIMATED ANNUAL AMOUNT OF \$47,860; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, the City Council authorized an annual contract for the design and printing of the play-by-play brochures with Color Visual Concepts, Inc., of Killeen, Texas;

**Whereas**, the current contract expires on September 30, 2013 – the original contract allowed for four (4) additional one-year extensions and in order to renew the contract, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff estimates the annual cost for designing and printing the brochures to be approximately \$35,460 and staff has negotiated to incorporate the postage into the contract at a cost of approximately \$12,960;

**Whereas**, staff has been pleased with the services and products provided by Color Visual Concepts, Inc., and recommends Council authorize a one-year renewal to the annual contract in the estimated annual amount of \$47,860 – this will be the first one-year renewal authorized under this agreement, with three extensions remaining;

**Whereas**, funds are budgeted for the design and printing in Account No. 110-4100-551-2511, and funding for postage is budgeted in Account No. 110-4100-551-2128; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual contract with Color Visual Concepts, of Killeen, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the design, printing and mailing of the Play-by-Play brochures, in an estimated annual amount of \$47,860.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-12)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of aggregate base from Lhoist N.A. of Texas, Ltd, of Belton in the estimated annual amount of \$42,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, Council awarded an annual purchase agreement to Lhoist N.A. of Texas, LTD of Belton, Texas, for the purchase of aggregate base at the following prices:

\$7.95/ton for 25-ton loads delivered; and  
\$3.95/ton if City picks up at Lhoist N.A of Texas' Nolanville site

The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by Lhoist N.A. of Texas and staff believes that the prices are still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the first renewal available under this agreement, with three remaining.

**FISCAL IMPACT:** Aggregate base is ordered on an as-needed basis. Departments have budgeted for this material in the adopted FY 2014 budget. The estimated annual expenditure is \$42,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENT WITH LHOIST N.A. OF TEXAS, LTD., OF BELTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE PURCHASE OF AGGREGATE BASE, IN THE ESTIMATED ANNUAL AMOUNT OF \$42,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, the City Council authorized an annual purchase agreement for the purchase of aggregate base with Lhoist N.A. of Texas, Ltd., of Belton, Texas at the following prices:

- \$7.95/ton of 25-ton loads delivered; and
- \$3.95/ton if City picks up at Lhoist N.A. of Texas' Nolanville, Texas site;

**Whereas**, the current contract expires on September 30, 2013 – the original contract allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been pleased with the products provided by Lhoist N.A. of Texas, Ltd., and recommends Council authorize a one-year renewal to the annual agreement in the estimated annual amount of \$42,000 – this will be the first one-year renewal authorized under this agreement, with three extensions remaining;

**Whereas**, aggregate base is ordered on an 'as needed' basis and individual departments have budgeted for these materials in the adopted FY2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Lhoist N.A. of Texas, Ltd., of Belton, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, in an estimated annual amount of \$42,000, for the purchase of aggregate base, at the rate of \$7.95 per ton of 25-ton loads delivered to the City and \$3.95 per ton if the City picks up.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-13)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Heather Mikulas, Utility Business Office Manager  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract renewal for FY 2014 for large water meter testing and repair services with Great Southwest Meters, Inc. of Waxahachie in the estimated annual amount of \$40,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On January 5, 2012, the City Council authorized an annual contract with Great Southwest Meters, Inc for large meter testing and repair services. On September 6, 2012, The City Council authorized a one-year extension to the contract. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Pricing under the contract is as follows: 3" meter testing, \$165 each; 4" meter testing, \$175 each; 6" meter testing, \$195 each; 8" meter testing, \$205 each; and labor to repair meters, \$60/hr.

Staff is satisfied with the services provided by Great Southwest Meters, Inc. and recommends Council authorize an extension to the contract. This will be the second one-year renewal authorized under this contract, with two years remaining.

**FISCAL IMPACT:** Funding for large meter testing in the amount of \$40,000 is included in the adopted FY 2014 budget in account 520-5300-535-26-23, Other Contracted Services.

**ATTACHMENTS:**

[Resolution](#)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL CONTRACT WITH GREAT SOUTHWEST METERS, INC., OF WAXAHACHIE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR LARGE METER TESTING AND REPAIR SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$40,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on January 5, 2012, the City Council authorized an annual contract for large meter testing and repair with Great Southwest Meters, Inc., of Waxahachie, Texas, with the following pricing:

- 3" water meter testing - \$165 each;
- 4" water meter testing - \$175 each;
- 6" water meter testing - \$195 each;
- 8" water meter testing - \$205 each; and
- labor to repair meters - \$60 per hour

**Whereas**, on September 6, 2012, City Council authorized a one-year extension to the contract and that contract expires on September 30, 2013 – the original contract allowed for four (4) additional one-year extensions and in order to renew the contract, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been pleased with the services provided by Great Southwest Meters, Inc., and recommends Council authorize a one-year renewal to the annual contract in the estimated annual amount of \$40,000 – this will be the second one-year renewal authorized under this agreement, with two extensions remaining;

**Whereas**, funding for large meter testing is included in the adopted FY2014 budget in Account No. 520-5300-535-2623; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual contract with Great Southwest Meters, Inc., of Waxahachie, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for large water meter testing and repair services at the following prices: 3" water meter testing, \$165 each; 4" water meter testing, \$175 each; 6" water meter testing, \$195 each; 8" water meter testing, \$205 each and labor to repair meters, \$60 per hour; in an estimated annual amount of \$40,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-14)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the purchase of work boots/shoes from Cochran, Blair & Potts of Belton in the estimated annual amount of \$31,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** Departmental policies exist to provide work boots/shoes to employees when steel-toed shoes are required per a City job description.

On September 16, 2010, the City Council authorized an annual purchase agreement with Cochran, Blair & Potts for the purchase of work boots/shoes. On September 1, 2011 and September 6, 2012, the City Council authorized one-year extensions to the agreement. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products and service provided by Cochran, Blair & Potts and recommends Council authorize an extension to the agreement. This will be the third one-year renewal authorized under this agreement, with one year remaining.

**FISCAL IMPACT:** Departments have budgeted for work boots/shoes in their departmental clothing & uniforms accounts. Estimated annual expenditure: \$31,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENT WITH COCHRAN, BLAIR & POTTS, OF BELTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE PURCHASE OF WORK BOOTS/SHOES, IN THE ESTIMATED ANNUAL AMOUNT OF \$31,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 16, 2010, the City Council authorized an annual purchase agreement for the purchase of work boots/shoes with Cochran, Blair & Potts, of Belton, Texas;

**Whereas**, on September 11, 2011 and September 6, 2012, City Council authorized one-year extensions to the agreement and that agreement expires on September 30, 2013 – the original agreement allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been pleased with the products and services provided by Cochran, Blair & Potts, and recommends Council authorize a one-year renewal to the annual purchase agreement in the estimated annual amount of \$31,000 – this will be the third one-year renewal authorized under this agreement, with one extension remaining;

**Whereas**, departments have budgeted for work boots/shoes in their departmental clothing and uniforms account; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Cochran, Blair & Potts, of Belton, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of work boots/shoes, in an estimated annual amount of \$31,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-15)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the purchase of building materials at a mark-up over supplier cost of 15% from Lengefeld Lumber Company of Temple in the estimated annual amount of \$31,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 15, 2011, the City Council authorized an annual purchase agreement with Lengefeld Lumber for building materials. On September 6, 2012, the City Council authorized a one-year extension to the agreement. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their pricing structure firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by Lengefeld Lumber and recommends Council authorize an extension to the agreement. This will be the second one-year renewal authorized under this agreement, with two years remaining.

**FISCAL IMPACT:** Building materials will be purchased on an as needed basis. Departments have budgeted for these materials in several accounts in the adopted FY 2014 budget. The estimated annual expenditure of \$31,000 is based on historical expenditures.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENT WITH LENGEFELD LUMBER COMPANY, OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR BUILDING MATERIALS AT A MARK-UP OVER SUPPLIER COST OF 15%, IN THE ESTIMATED AMOUNT OF \$31,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 15, 2011, the City Council authorized an annual purchase agreement with Lengefeld Lumber Company of Temple, Texas, for building materials;

**Whereas**, on September 6, 2012, City Council authorized a one-year extension to the agreement and that agreement expires on September 30, 2013 – the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, Staff has been satisfied with the products provided by Lengefeld Lumber Company and recommends Council authorize a one-year renewal to the annual purchase agreement in the estimated annual amount of \$31,000 – this will be the second one-year renewal authorized under this agreement, with two years remaining;

**Whereas**, building materials will be ordered on an "as needed" basis throughout the year and departments have budgeted for these materials in several accounts in the adopted FY2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Lengefeld Lumber Company of Temple, Texas, after approval as to form by the City Attorney, for building materials at a mark-up over supplier cost of 15%, in an estimated annual amount of \$31,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-16)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract renewal for FY 2014 for the hauling and disposal of Membrane Water Treatment Plant cleaning waste at \$.07 per gallon with Magna-Flow Environmental of Humble in the estimated annual amount of \$29,600.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On January 3, 2013, the City Council awarded a contract to Magna-Flow Environmental for the hauling and disposal of clean-in-place ("CIP") waste from the Membrane Water Treatment Plant. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is pleased with the services provided by Magna-Flow, and staff believes that the haul and disposal rate of 7¢ is still a good value. Accordingly, staff recommends that Council authorize an extension to the contract. This will be the first annual renewal, with three (3) remaining.

**FISCAL IMPACT:** Funding in the amount of \$29,600 for this service is included in the FY 2014 adopted budget in account 520-5121-535-2338.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE SERVICES AGREEMENT WITH MAGNA-FLOW ENVIRONMENTAL OF HUMBLE, TEXAS, FOR THE HAULING AND DISPOSAL OF MEMBRANE WASTE FOR FISCAL YEAR 2013-2014, AT \$.07 PER GALLON, IN THE ESTIMATED ANNUAL AMOUNT OF \$29,600; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on January 3, 2013, City Council awarded a contract to Magna-Flow Environmental of Humble, Texas, for hauling and disposal of clean-in-place (CIP) waste from the Membrane Water Treatment Plant;

**Whereas**, the current contract expires on September 30, 2013 – the original agreement allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been pleased with the services provided by Magna-Flow Environmental and believes that the haul rate of \$.07 is still a good value for the City;

**Whereas**, staff recommends Council authorize a one-year renewal to the annual services agreement in the estimated annual amount of \$29,600 – this will be the first one-year renewal authorized under this agreement, with three extensions remaining;

**Whereas**, funds are budgeted for the design and printing in Account No. 110-4100-551-2511, and funding for postage is budgeted in Account No. 110-4100-551-2128; and

**Whereas**, funds are available in Account No. 520-5121-535-2338.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the services agreement with Magna Flow Environmental of Humble, Texas, after approval as to form by the City Attorney, for hauling and disposal of membrane clean-in-place (“CIP”) waste, at \$.07 per gallon, in the estimated annual amount of \$29,600.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-17)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of liquid fluoride at \$.384/wet pound from Pencco, Inc. of San Felipe in the estimated annual amount of \$27,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On October 1, 2009, Council awarded an annual purchase agreement to Pencco, Inc of San Felipe, Texas, for the purchase of liquid fluoride at \$.3840/ wet pound. On September 2, 2010, September 1, 2011 and September 6, 2012, Council authorized one-year renewals to the agreement. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by Pencco, and staff believes that the price is still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the fourth one-year renewal authorized under this agreement, with none remaining.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding for liquid fluoride is budgeted in the adopted FY2014 budget in account 520-5122-535-2118 in the amount of \$27,083.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENT WITH PENCCO, INC. OF SAN FELIPE, TEXAS FOR THE PURCHASE OF LIQUID FLORIDE FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$27,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on October 1, 2009, City Council authorized an annual purchase agreement to Pencco, Inc., of San Felipe, Texas, for the purchase of liquid fluoride at \$.3840/wet pound;

**Whereas**, on September 2, 2010, September 1, 2011 and September 6, 2012, Council authorized one-year renewals to the agreement – the original bid allowed for four (4) one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by Pencco, Inc., and believes the pricing is still a good value for the City;

**Whereas**, staff recommends Council authorize a renewal to the annual purchase agreement in an estimated annual amount of \$27,000 – this will be the fourth one-year renewal authorized under this agreement, with none remaining;

**Whereas**, water treatment chemicals are purchased on an ‘as needed’ basis throughout the year and funds are available in Account No. 520-5122-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Pencco, Inc., of San Felipe, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of liquid fluoride at the rate of \$.384 per wet pound, in an estimated annual amount of \$27,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-18)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the purchase of sodium hypochlorite, hydrochloric acid, cyanuric acid, and muriatic acid from Commercial Chemical, Inc. dba Poolsure of Houston in the estimated amount of \$26,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 15, 2011, the City Council authorized an annual purchase agreement for sodium hypochlorite, hydrochloric acid, cyanuric acid, and muriatic acid with Poolsure. On September 6, 2012, the City Council authorized a one-year extension to the agreement. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

The City uses these chemicals to treat water in the city pools, splash pads, and water treatment plant. The contracted pricing for the chemicals is as follows:

Sodium Hypochlorite	- \$1.24 per gallon
Hydrochloric Acid	- \$67.50 per 30 gallons
Cyanuric Acid	- \$100.00 per 100 pounds
Muriatic Acid	- \$2.25 per gallon

Staff is pleased with the products provided by Poolsure, and staff believes that the prices are still a good value. Accordingly, staff recommends that Council authorize an extension to the agreement. This will be the second renewal available under this agreement, with two years remaining.

**FISCAL IMPACT:** These items will be ordered on an as-needed basis by Parks & Leisure Services and the Water Treatment Plant. Each department has budgeted for these chemicals in their adopted FY 2014 budget. Estimated annual expenditure based on usage estimated by both departments: \$26,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL PURCHASE AGREEMENT WITH COMMERCIAL CHEMICAL, INC., DBA POOLSURE, OF HOUSTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE PURCHASE OF SODIUM HYPOCHLORITE, HYDROCHLORIC ACID, CYANURIC ACID, AND MURIATIC ACID, IN THE ESTIMATED ANNUAL AMOUNT OF \$26,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 15, 2011, the City Council authorized an annual purchase agreement for sodium hypochlorite, hydrochloric acid, cyanuric acid, and muriatic acid with Poolsure of Houston, Texas;

**Whereas**, the current contract expires on September 30, 2013 – the original agreement allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for one additional year, which they are willing to do;

**Whereas**, the City uses these chemicals to treat water in the city pools, splash pads and water treatment plant – contracted prices are:

Sodium Hypochlorite	-\$1.24 per gallon	Hydrochloric Acid	-\$67.50 per 30 gallons
Cyanuric Acid	-\$100 per 100 pounds	Muriatic Acid	-\$2.25 per gallon

**Whereas**, staff has been pleased with the products provided by Poolsure and believes that the prices are still a good value to the City and recommends Council authorize a one-year renewal to the annual purchase agreement in the estimated annual amount of \$26,000 – this will be the second one-year renewal authorized under this agreement, with two extensions remaining;

**Whereas**, these items are ordered on an ‘as needed’ basis by Parks and Leisure Services and the Water Treatment Plant – each department has budgeted for these chemicals in their adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Commercial Chemical, Inc., dba Poosure of Houston, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of sodium hypochlorite at \$1.24 per gallon, hydrochloric acid at \$67.30 per 30 gallons, cyanuric acid at \$100 per 100 pounds, and muriatic acid at \$2.25 per gallon, in an estimated annual amount of \$26,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2012.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-19)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract extension for FY 2014 for temporary employment services with Manpower of Temple in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the City Council authorized an annual contract for temporary employment services to Manpower Group of Temple, TX. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Pricing under the current contract is as follows: Light Industrial – \$12.42 per hour; Heavy Industrial - \$12.74 per hour; Food Services - \$12.42 per hour; and Clerical - \$12.29 per hour.

Staff is satisfied with the services provided by Manpower Group. Staff recommends Council authorize an extension to the contract. This will be the first one-year renewal authorized under this contract, with three remaining.

**FISCAL IMPACT:** Departments have budgeted for temporary services in their departmental accounts. This contract will be used on an as-needed basis. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES, WITH MANPOWER OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council awarded an annual contract to Manpower Group, of Temple, Texas, for temporary employment services - this agreement expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff recommends council authorize a renewal to the annual contract, in an estimated annual amount of \$25,000 - this will be the fourth and first one-year renewal authorized under this agreement with three remaining contract extensions;

**Whereas**, temporary employment services are used on an 'as needed' basis and departments have budgeted for these services in their departmental accounts; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year extension to the annual contract with Manpower of Temple, Texas, after approval as to form by the City Attorney, for temporary employment services for Fiscal Year 2013-2014, for an estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-20)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Judy Duer, Library Director  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract renewal for FY 2014 for security guard services at the Temple Public Library with Ameritex Guard Services of Richardson in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 15, 2011, the City Council authorized an annual contract with Ameritex Guard Services for providing security guard services at the Temple Public Library. On September 6, 2012, the City Council authorized a one-year renewal to the contract. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the services provided by Ameritex Guard Services, and staff believes that the hourly rate of \$11.59 is still a good value. Accordingly, staff recommends Council authorize an extension to the contract. This will be the second-year renewal authorized under this contract, with two years remaining.

**FISCAL IMPACT:** The Library has included \$28,720 in their adopted FY 2014 budget in account 110-4000-555-2623 for security guard services.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL OF THE ANNUAL CONTRACT FOR SECURITY GUARD SERVICES AT THE TEMPLE PUBLIC LIBRARY WITH AMERITEX GUARD SERVICES OF RICHARDSON, TEXAS, FOR FY 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 15, 2011, City Council authorized an annual contract with Ameritex Guard Services for providing security guard services at the Temple Public Library – on September 6, 2012, City Council authorized a one-year renewal to the annual contract;

**Whereas**, the current contract expires on September 30, 2013 and the original bid allowed for four (4) one-year extensions - in order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff is satisfied with the services provided by Ameritex Guard Services, and believes the hourly rate of \$11.59 is still a good value;

**Whereas**, staff recommends Council authorize a one-year extension to the contract, in the estimated annual amount of \$25,000 – this will be the second one-year renewal authorized under this contract, with two years remaining;

**Whereas**, funds are budgeted for security guard services in Account No. 110-4000-555-2623; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual contract with Ameritex Guard Services of Richardson, Texas, after approval as to form by the City Attorney, for security guard services at the Temple Public Library, at the hourly rate of \$11.59 and in the estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-21)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of various forms of rock from Superior Crushed Stone of Jarrell in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, Council awarded an annual purchase agreement to Superior Crushed Stone of Jarrell, TX for the purchase of various forms of rock. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

The contracted pricing is as follows:

Concrete Sand	- \$8.00/ton, picked up; \$10.00/ton, delivered
Pea Gravel	- \$8.00/ton, picked up; \$10.00/ton, delivered
Rock-1/4" to 1.5"	- \$8.50/ton, picked up; \$15.50/ton, delivered
Washed Rock 1"-1.25"	- \$8.50/ton, picked up; \$15.50/ton, delivered
Crusher Fines	- \$2.50/ton, picked up; \$9.50/ton, delivered
Crushed Rock 5/16" to 3/8"	- \$8.50/ton, picked up; \$15.50/ton, delivered
Const Rock 3" to 5"	- \$7.50/ton, picked up; \$14.50/ton, delivered
Rip Rap Rock	- \$22.00/ton, picked up; \$29.00/ton, delivered
Top Soil	- \$6.00/CY, picked up; \$14/CY, delivered

Staff is satisfied with the products provided by Superior Crushed Stone and staff believes that the prices are still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the first renewal available under this agreement, with three remaining.

**FISCAL IMPACT:** These products will be ordered on an as needed basis. Departments have budgeted for these materials in several accounts in the adopted FY 2014 budget. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT FOR VARIOUS FORMS OF ROCK, FROM SUPERIOR CRUSHED STONE OF JARRELL, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council awarded an annual purchase agreement to Superior Crushed Stone of Jarrell, Texas, for the purchase of various forms of rock and the current agreement will expire on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do at the following rates:

Concrete Sand - \$8.00 per ton picked up/\$10per ton delivered  
Pea Gravel – \$8.00 per ton picked up/\$10per ton delivered  
Rock (1/4” to 1.5”) – \$8.50 per ton picked up/\$15.50 per ton delivered  
Washed Rock – (1” to 1.25”) – \$8.50 per ton picked up/\$15.50 per ton delivered  
Crusher Fines - \$2.50 per ton picked up/\$9.50per ton delivered  
Crushed Rock – (5/16” to 3/8”) – \$8.50 per ton picked up/\$15.50 per ton delivered  
Const. Rock – (3” to 5”) – \$7.50 per ton picked up/\$14.50 per ton delivered  
Rip Rap Rock – \$22.00 per ton picked up/\$29.00 per ton delivered  
Top Soil - \$6.00 per CY picked up/\$14.00 per CY delivered

**Whereas**, staff has been satisfied with the products provided by Superior Crushed Stone and believes that the prices are still a good value for the City;

**Whereas**, staff recommends council authorize a renewal to the annual purchase agreement in an estimated annual amount of \$25,000 - this will be the first one-year renewal authorized under this agreement, with three contract extensions remaining;

**Whereas**, various forms of rock are purchased on an ‘as needed’ basis and departments have budgeted for these materials in several accounts in the adopted FY13-14 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Superior Crushed Stone of Jarrell, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of various forms of rock, in an estimated annual amount of \$25,000 at the following rates:

Concrete Sand - \$8.00 per ton picked up/\$10per ton delivered  
Pea Gravel – \$8.00 per ton picked up/\$10per ton delivered  
Rock (1/4” to 1.5”) – \$8.50 per ton picked up/\$15.50 per ton delivered  
Washed Rock – (1” to 1.25”) – \$8.50 per ton picked up/\$15.50 per ton delivered

Crusher Fines - \$2.50 per ton picked up/\$9.50per ton delivered  
Crushed Rock – (5/16” to 3/8”) – \$8.50 per ton picked up/\$15.50 per ton delivered  
Const. Rock – (3” to 5”) – \$7.50 per ton picked up/\$14.50 per ton delivered  
Rip Rap Rock – \$22.00 per ton picked up/\$29.00 per ton delivered  
Top Soil - \$6.00 per CY picked up/\$14.00 per CY delivered

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-22)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 for the purchase of plumbing supplies from Ham & McCreight Supply of Temple in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, Council awarded an annual purchase agreement to Ham & McCreight of Temple, TX for the purchase of plumbing supplies. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

The contract is structured with a core list of items with specific pricing per item. In addition, the contract allows for non-core list items to be purchased at 10% above Ham & McCreight's cost.

Staff is satisfied with the products provided by Ham & McCreight. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the first renewal available under this agreement, with three remaining.

**FISCAL IMPACT:** These products will be ordered on an as needed basis. Departments have budgeted for these materials in several accounts in the adopted FY 2014 budget. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Resolution](#)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT FOR PLUMBING SUPPLIES, FROM HAM & MCCREIGHT SUPPLY OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council awarded an annual purchase agreement to Ham & McCreight Supply of Temple, Texas, for the purchase plumbing supplies - the current agreement will expire on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, the purchase agreement his structured with a core list of items with specific pricing per item and allows for non-core list items to be purchased at 10% above Ham & McCreight's cost;

**Whereas**, staff has been satisfied with the products provided by Ham & McCreight Supply and recommends Council authorize a one-year extension to the annual purchase agreement;

**Whereas**, staff recommends council authorize a renewal to the annual purchase agreement in an estimated annual amount of \$25,000 - this will be the first one-year renewal authorized under this agreement, with three contract extensions remaining;

**Whereas**, these items are purchased on an 'as needed' basis and departments have budgeted for these materials in several accounts in the adopted FY13-14 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Ham & McCreight Supply of Temple, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of plumbing supplies, in an estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

APPROVED AS TO FORM:

ATTEST:

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Lacy Borgeson

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Jonathan Graham

City Secretary

City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-23)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the purchase of hot crack sealant at \$22.88 per 40-pound box from Crafcot Texas, Inc of San Antonio in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 1, 2011, the City Council authorized an annual purchase agreement with Crafcot Texas, Inc. for hot crack sealant. On September 6, 2012, the City Council authorized a one-year extension to the agreement. The current agreement will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

Staff is satisfied with the products provided by Crafcot Texas, Inc., and staff believes that the pricing is still a good value. Accordingly, staff recommends Council authorize an extension to the agreement. This will be the second one-year renewal authorized under this agreement, with two years remaining.

**FISCAL IMPACT:** The Street Department is the primary department that utilizes this agreement. The Street Department has budgeted for the purchase of hot crack sealant in account 110-3431-531-2316. Estimated annual expenditure: \$25,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE ANNUAL PURCHASE AGREEMENT FOR THE HOT CRACK SEALANT AT \$22.88 PER 40-POUND BOX, FROM CRAFCO TEXAS, INC., OF SAN ANTONIO, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 1, 2011, City Council awarded an annual purchase agreement to Crafc Texas, Inc., of San Antonio, Texas, for hot crack sealant and on September 6, 2012, City Council authorized a one-year extension to the agreement;

**Whereas**, the current agreement will expire on September 30, 2013 - the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by Crafc Texas, Inc. and recommends Council authorize a one-year extension to the annual purchase agreement at \$22.88 per 40-pound box, in an estimated annual amount of \$25,000 - this will be the second one-year renewal authorized under this agreement, with two contract extensions remaining;

**Whereas**, funds are available for hot crack sealant in Account No. 110-3431-531-2316; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with Crafc Texas, Inc., of San Antonio, Texas, for fiscal year 2013-2014, after approval as to form by the City Attorney, for hot crack sealant at \$22.88 per 40-pound box, in an estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-24)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year contract renewal for FY 2014 for overhead door repair services with Palousek Overhead Door of Temple in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 1, 2011, the City Council authorized an annual contract with Palousek Overhead Door for providing overhead door repair services on an as needed basis. On September 6, 2012, the City Council authorized a one-year extension to the contract. The current contract will expire on September 30, 2013. The original bid allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their prices firm for an additional year, which they are willing to do.

The pricing under the contract is structured as follows:

Materials \$0 - \$500.99	- cost plus 60%
Materials \$501 - \$1,000.99	- cost plus 55%
Materials \$1,001 and over	- cost plus 50%
Labor-straight time	- \$90 per hour
Labor-nights/weekends	- \$125 per hour
Labor-holidays	- \$150 per hour

Staff is satisfied with the services provided by Palousek Overhead Door and recommends Council authorize an extension to the contract. This will be the second one-year renewal authorized under this contract, with two years remaining.

**FISCAL IMPACT:** Departments have budgeted for overhead door services in several departmental repairs & maintenance accounts. This contract will be used on an as-needed basis. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE ANNUAL CONTRACT FOR OVERHEAD DOOR REPAIR SERVICES, WITH PALOUSEK OVERHEAD DOOR OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 1, 2011, Council authorized an annual contract with Palousek Overhead Door of Temple, Texas for overhead door repair services on as 'as needed' basis – on September 6, 2012, City Council authorized a one-year extension to the annual contract;

**Whereas**, the current agreement will expire on September 30, 2013 - the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do;

**Whereas**, staff has been satisfied with the products provided by Palousek Overhead Door and recommends Council authorize a one-year extension to the annual contract, in the estimated annual amount of \$25,000 - this will be the second one-year renewal authorized under this contract, with two contract extensions remaining;

**Whereas**, departments have budgeted for overhead door services in several departmental accounts and will be ordered 'as needed'; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annul contract with Palousek Overhead Door of Temple, Texas, after approval as to form by the City Attorney, for overhead door repair services on as 'as needed' basis for fiscal year 2013-2014, in the estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-25)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year extension for FY 2014 to the agreement with GovDeals, Inc ("GovDeals") of Montgomery, Alabama, to provide online auction services to the City for a fee of 2.5% of the winning bid values.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On May 19, 2011, Council awarded an agreement to GovDeals, Inc. to provide online auction services to the City. On September 6, 2012, Council awarded a one-year extension to the contract. The current contract expires on September 30, 2013. The original proposal allowed for four (4) additional one-year extensions. In order to renew the contract, the vendor must agree to hold their pricing structure firm for an additional year, which they are willing to do.

GovDeals fee for using their online auction service is 12.5% for assets sold for less than \$100,000., with a decreasing rate should the City sell an item for greater than \$100,000. GovDeals' fee covers the marketing of items using a nationwide web-based application, email notification of the availability of items to commodity-specific vendors, collection of proceeds from the winning bidders, and submission of the net proceeds to the City. Consistent with how other public entities have established contracts with GovDeals, the awarded bidder pays 10% of the 12.5% fee, and the City pays 2.5% of the fee.

A summary of the City's auction activities for the four (4) past fiscal years is as follows:

	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>YTD FY 13</u>
Total Proceeds	\$89,230	\$94,105	\$120,115	\$104,711
Number of Live Auction Items Sold	488	41	0	0
Number of Online Auction Items Sold	0	177	155	264

Staff has been very pleased with the services provided by GovDeals and recommends Council authorize an extension to the contract. This will be the second-year renewal authorized under this contract, with two years remaining.

By using GovDeals, Purchasing is readily able to assist departments in disposing of excess property, versus waiting for a semi-annual live auction in which the successfulness of the auction was dependent upon weather and staff transporting excess goods to an auction site on a specified date. With respect to the value received for items, staff has seen notable greater prices received on heavy duty vehicles while also being able to sell some items that we previously had to pay for disposal (i.e. electronic equipment).

**FISCAL IMPACT:** Revenue generated from the sale of auction items will be booked to a revenue account for the respective fund responsible for the assets sold. The 2.5% fee absorbed by the City will be charged to the Purchasing Department budget in account #110-1300-515-2623, Other Contracted Services. Since it is not known exactly the volume of items to be sold each year, a budget amendment will be prepared for the 2.5% fee as items are sold to appropriate funds from the revenue account to account 110-1300-515-2623.

**ATTACHMENTS:**

[Resolution](#)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR EXTENSION TO THE AGREEMENT WITH GOVDEALS, INC., OF MONTGOMERY, ALABAMA, TO PROVIDE ONLINE AUCTION SERVICES TO THE CITY FOR A FEE OF 2.5% OF THE WINNING BID VALUES; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on May 19, 2011, Council awarded an agreement to GovDeals, Inc., of Montgomery, Alabama, to provide online auction services to the City – on September 6, 2012, City Council awarded a one-year extension to the contract;

**Whereas**, the current agreement will expire on September 30, 2013 - the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their pricing structure firm for an additional year, which they are willing to do;

**Whereas**, GovDeals' fee for using their online auction service is 12.5% for assets sold for less than \$100,000, with a decreasing rate should the City sell an item for greater than \$100,000 – GovDeals' fee covers the marketing of items using a nationwide web-based application, email notification of the availability of items to commodity-specific vendors, collection of proceeds from the winning bidders, and submission of the net proceeds to the City;

**Whereas**, consistent with how other public entities have established contracts with GovDeals, the awarded bidder pays 10% of the 12.5% fee, and the City pays 2.5% of the fee;

**Whereas**, staff has been satisfied with the services provided by GovDeals. and recommends Council authorize a one-year extension to the annual agreement - this will be the second one-year renewal authorized under this agreement, with two contract extensions remaining;

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the agreement with GovDeals, Inc., of Montgomery, Alabama, after approval as to form by the City Attorney, to provide online auction services to the City for a fee of 2.5% of the winning bid values.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(O-26)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a one-year renewal for FY 2014 for the sale of scrap metal and non-curbside recyclables to Temple Iron and Metal, a division of Bell County Iron and Recycling Co., Inc, of Temple.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 20, 2012, the Council authorized an annual contract to Temple Iron and Metal for the sale of scrap metal and recyclables. The current contract expires on September 30, 2013. The original bid allowed for four (4) additional one-year renewals. In order to renew the contract, the vendor must agree to hold their pricing structure firm for an additional year, which they are willing to do.

The payment structure to the City is based on a percentage of published market indexes.

Staff is satisfied with the services provided by Temple Iron and Metal and recommends Council authorize an extension to the contract. This will be the first one-year renewal authorized under this contract, with three years remaining.

**FISCAL IMPACT:** It is estimated that revenues generated from the sale of scrap metal and other recyclables for FY 2014 will total approximately \$30,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ONE-YEAR RENEWAL TO THE CONTRACT FOR THE SALE OF SCRAP METAL AND NON-CURBSIDE RECYCLABLES, WITH TEMPLE IRON & METAL OF TEMPLE, TEXAS; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 20, 2012, City Council awarded an annual contract to Temple Iron and Metal of Temple, Texas, for the sale of scrap metal and non-curbside recyclables – the current contract expires on September 30, 2013;

**Whereas**, the original bid allowed for four (4) additional one-year extensions and in order to renew the agreement, the vendor must agree to hold their prices firm for an additional year, which they are willing to do – the payment structure to the City is based on a percentage of published market indexes;

**Whereas**, staff has been satisfied with the services provided by Temple Iron and Metal and recommends Council authorize a one-year extension to the contract - this will be the first one-year renewal authorized under this contract, with three contract extensions remaining; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the contract with Temple Iron & Metal, of Temple, Texas, after approval as to form by the City Attorney, for the sale of scrap metal and non-curbside recyclables - the payment structure to the City is based on a percentage of published market indexes.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-1)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing annual purchase agreements for Utility Supplies for FY 2014 with the following vendors in the estimated annual amount of \$520,958.13:

HD Supply Waterworks of Belton \$96,822.77;  
Ferguson Waterworks of Killeen \$186,222.39; and  
ACT Pipe and Supply of Temple \$237,912.97.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The Utility Warehouse, a division of the Purchasing Department, stocks utility supplies that are routinely needed by the Public Works departments. On July 18, 2013, the City received three (3) bids for the annual purchase of utility supplies. The invitation to bid stated that the bid would be awarded to the low bidder of each utility supply item category, of which there were 77 sections. Staff recommends award of the bids to the low bidders of each section, as noted in the item description above and as highlighted in yellow on the attached 77-line bid tabulation.

The City has done business in the past with all of the vendors being recommended for award, and has found each to be a responsible vendor. The proposed contracts will not have options for annual renewals.

**FISCAL IMPACT:** Utility supplies are purchased on an as needed basis and are accounted for in the Utility Warehouse's inventory account. The supplies are charged to departmental expenditure accounts as they are issued to departments. Based on historical usage, it is estimated that \$520,958.13 in utility supplies will be purchased during FY 2014.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 18, 2013 at 2:30 p.m.  
Utility Supplies  
Bid# 13-03-14**

Sect	Description	BIDDERS			Memo FY 2013 Contracted Prices
		HD Supply Waterworks 254-939-8998 Belton, TX	Ferguson Waterworks 254-699-0347 Killeen, TX	ACT Pipe and Supply 254-742-0888 Temple, TX	
1	Water Pipe	No Bid	\$11,353.20	\$10,607.40	\$10,609.80
2	Brass Ball Valves (LF)	\$44,325.47	\$42,369.03	\$43,662.99	\$43,772.47
3	Brass Corporation Stops (LF)	\$6,744.14	\$6,431.58	\$6,644.90	\$6,600.40
4	Brass Meter Couplings (LF)	\$11,783.60	\$11,509.70	\$11,612.20	\$10,387.30
5	Brass Straight Couplings (LF)	\$5,625.33	\$5,534.90	\$5,524.81	\$5,337.67
6	Brass Bell Reducer Couplings FIPT x FIPT (LF)	\$1,142.45	\$1,330.69	No Bid	\$1,118.74
7	Elbow Brass 90 deg PJ x PJ (LF)	\$2,705.20	\$2,642.72	\$2,735.68	\$1,876.64
8	Elbow Brass 90 deg FIPT x FIPT (LF)	\$798.54	\$659.94	No Bid	\$649.12
9	Brass Threaded Nipples (LF)	\$2,988.71	\$3,493.55	No Bid	\$2,902.34
10	Copper Tubing Type K Soft (LF)	No Bid	\$4,177.07	\$5,684.00	\$4,149.60
11	Polyethylene Tubing	No Bid	\$2,123.00	\$2,066.00	\$1,813.00
12	Stainless Steel Stiffener	\$736.60	\$841.65	\$632.65	\$734.80
13	Full Circle Clamps (Single Band) (with Removable Lugs) (Foreign OK)	\$18,736.52	\$19,234.54	\$17,262.17	\$17,073.45
14	Full Circle Clamps (Double Band) (with Removable Lugs) (Foreign OK)	\$5,351.94	\$5,582.32	\$3,497.56	\$3,447.18
15	Collar Leak Clamps (Foreign OK)	\$1,011.61	\$1,055.66	\$916.41	\$990.36
16	Tapping Saddles DI or CI with CC Threads	\$4,974.68	\$5,167.96	\$6,230.80	\$2,406.62
17	Multi-Range Repair Couplings (Hymax Only)	\$80,868.18	\$78,473.09	\$75,533.45	\$77,361.06
18	Adjustable Valve Box Bottom (Foreign OK)	\$544.20	\$928.30	\$1,135.05	\$580.35
19	Adjustable Valve Box Top (Foreign OK)	\$567.70	\$686.50	\$895.00	\$686.50
20	Valve Box Lid (Foreign OK)	\$348.00	\$420.00	\$705.60	\$420.00
21	MJ x MJ Gate Valve (Mueller Co or Clow Valve Co Only)	\$39,455.95	\$41,171.92	\$35,850.23	\$31,910.80
22	MJ X Flange Gate Valve (Mueller Co or Clow Valve Co Only)	\$3,791.29	\$4,370.78	\$3,774.10	\$3,627.76
23	Threaded Gate Valve (Mueller Co or Clow Valve Co Only)	\$1,915.00	\$2,136.20	\$1,862.60	\$1,903.70
24	MJ Bends 22-1/2 deg	\$1,258.86	\$1,328.60	\$1,451.42	\$1,199.88
25	MJ Bends 45 deg	\$1,593.16	\$1,619.80	\$1,824.90	\$1,517.96
26	MJ Bends 90 deg	\$2,056.75	\$2,158.10	\$2,371.33	\$1,961.02
27	Flange x Flange Bends 22-1/2 deg	\$1,800.88	\$1,861.30	No Bid	\$1,709.68
28	Flange x Flange Bends 45 deg	\$2,205.25	\$1,911.00	No Bid	\$1,755.23
29	Flange x Flange Bends 90 deg	\$2,233.47	\$2,109.10	No Bid	\$1,931.33
30	Reducer MJ x MJ	\$1,808.14	\$1,752.40	\$2,083.05	\$1,642.05
31	MJ Tees	\$3,741.41	\$3,962.70	\$4,295.34	\$3,550.32
32	MJ x Flange Tees	\$182.40	\$192.50	\$210.29	\$137.03
33	Flange x Flange x Flange Tees	\$260.00	\$249.20	No Bid	\$223.83
34	Cap MJ	\$604.22	\$668.50	\$695.13	\$571.02
35	Plug MJ Solid	\$778.64	\$821.80	\$897.78	\$737.14
36	Tapped Plugs	\$736.86	\$777.70	\$849.59	\$696.82
37	MJ Solid Sleeves (Long)	\$3,232.74	\$3,390.80	\$3,740.95	\$3,077.61
38	MJ Solid Sleeves (Short)	\$767.24	\$782.60	No Bid	\$719.16
39	CI Valve Box Riser (Foreign OK)	\$525.70	\$755.35	\$684.10	\$746.25
40	Swivel x Solid MJ Anchor Couplings	\$2,946.10	\$2,936.95	\$3,392.16	\$2,785.94
41	PVC Compression Coupling (Foreign OK)	No Bid	\$354.72	No Bid	\$354.72
42	All Thread Rods and Couplings (Foreign OK)	No Bid	\$1,013.30	No Bid	\$1,256.40
43	Gland Packs (complete with gaskets and bolts)	\$4,059.33	\$4,532.53	\$4,640.48	\$4,176.15
44	PVC Mega Lugs - Packs (with MJ Gaskets and bolts)	\$2,488.98	\$2,996.64	\$2,653.64	\$2,496.19
45	DI Mega Lugs - Packs (with MJ Gaskets)	\$1,190.79	\$1,396.55	\$1,299.12	\$1,214.39
46	Brass Pack Joint or Compression Tee (LF)	\$2,773.47	\$2,706.81	\$2,802.18	\$2,802.85
47	Brass Tees (FIPTx FIPTx FIPT) (LF)	\$841.20	\$707.45	No Bid	\$707.45
48	Flanged Coupling Adapters	\$1,172.20	\$1,971.76	\$1,208.07	\$1,171.42
49	Brass Threaded Bushing (LF)	\$2,071.01	\$3,190.98	\$2,106.80	\$2,066.17
50	Redi-Clamps (Foreign OK)	\$628.10	\$656.55	\$753.80	\$633.55
51	Bell Joint Leak Clamps (Foreign OK)	\$1,402.95	\$1,463.39	\$726.39	\$737.25

**Tabulation of Bids Received  
on July 18, 2013 at 2:30 p.m.  
Utility Supplies  
Bid# 13-03-14**

Sect	Description	BIDDERS			Memo FY 2013 Contracted Prices
		HD Supply Waterworks 254-939-8998 Belton, TX	Ferguson Waterworks 254-699-0347 Killeen, TX	ACT Pipe and Supply 254-742-0888 Temple, TX	
52	Brass Sleeve Coupling FIPT (LF)	No Bid	\$624.83	No Bid	\$624.76
53	Fire Hydrants (clow Medallion F2546 or Mueller A423 Centurion)	\$36,826.35	\$38,427.87	\$35,067.95	\$26,103.00
54	Meter Risers (Foreign OK)(LF)	\$42,758.17	\$38,871.62	\$42,772.19	\$41,053.67
55	Brass Meter Flange Complete Kits (LF)	No Bid	\$479.83	No Bid	\$420.44
56	Concrete Meter Box (Box Only) (Foreign OK)	No Bid	\$5,001.60	\$4,843.10	\$4,914.00
57	CI Reader Lid Only (for Concrete Meter Box) (Foreign OK)	No Bid	\$10,068.91	\$9,751.13	\$8,778.33
58	Meter Box with Overlapping Lid and CI Reader (Foreign OK)	No Bid	\$31,413.76	\$29,434.40	\$28,734.60
59	CI Reader Lid Only (for PE Meter Box) (Foreign OK)	No Bid	\$586.84	\$562.62	\$403.47
60	Meter Washers (Foreign OK)	No Bid	\$1,327.00	\$1,526.00	\$1,267.00
61	Sewer Supplies - SDR 26 Deep Bell	\$740.21	883.50	No Bid	\$695.00
62	Non-Shear Flex Boot Coupling	\$7,623.55	\$7,880.07	\$7,708.57	\$7,465.35
63	Sewer Caps Threaded PVC with Sleeve - SDR26	\$850.00	\$762.00	No Bid	\$612.36
64	Sewer Pipe	No Bid	\$57,727.45	No Bid	\$55,515.78
65	Sewer Clean Outs	\$1,084.86	\$1,133.82	No Bid	\$1,148.68
66	SDR 26 Sewer Wyes GxGxG (with Deep Bell)	\$12,920.14	\$13,645.08	No Bid	\$7,781.98
67	SDR 26 Sewer Tee Wyes GxGxG (with Deep Bell)	\$1,021.88	\$1,101.39	No Bid	\$702.25
68	Type M2 Adjustable Steel Manhole Risers (Foreign OK)	No Bid	\$7,363.66	No Bid	\$6,477.63
69	Cast Iron Manhole Rings & Covers (Foreign OK)	\$9,070.52	\$9,169.29	No Bid	\$9,038.30
70	Concrete Manhole Ring Risers (Foreign OK)	\$849.44	\$1,648.00	\$947.58	\$807.70
71	Concrete Manhole Cones - (Foreign OK)	\$5,077.80	\$5,285.00	No Bid	\$4,824.00
72	Concrete Manhole Risers - 48-inch (Foreign OK)	\$6,982.07	\$7,078.50	\$7,484.00	\$6,623.95
73	Sewer SDR26 Gasketed PVC Bends	\$6,311.64	\$7,628.11	No Bid	\$3,655.06
74	PVC Sewer Tapping Saddles (Gasketed with Bands)	\$678.68	\$428.98	No Bid	\$427.96
75	Flexible Saddle Wyes for Use on Clay Pipe	\$900.30	\$1,046.70	No Bid	\$881.30
76	Mushroom Valve Box Cover (Foreign OK)	\$1,839.25	\$1,865.50	No Bid	\$1,575.00
77	Eye Bolts with Washers and Nuts (Foreign OK)	No Bid	\$43.00	No Bid	\$39.60
<b>TOTAL RECOMMENDED FOR AWARD</b>		<b>\$96,822.77</b>	<b>\$186,222.39</b>	<b>\$237,912.97</b>	
Flat Fee for Emergency/After Hour Delivery		\$75.00	N/A	N/A	
Delivery within 14 days?		Yes	No	Yes	
Invoicing		Yes	?	Yes	
Acknowledged Addendum		Yes	Yes	No	
Exceptions		Yes	None	None	
exceeds \$500,000)		No	No	Yes	
Credit Check Authorization		Yes	Yes - Not signed	Yes	

Recommended for Council Award

Planholders
ACT Pipe & Supply
Alamo Iron Works
E.J. Company
Ferguson Waterworks
Fortiline Waterworks
HD Supply
Lawson Products
Pollack Paper Distributors
Walker Miller Equipment Co
Water Technology Resources

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING ANNUAL PURCHASE AGREEMENTS WITH VARIOUS VENDORS FOR UTILITY SUPPLIES FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$520,958.13; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the Utility Warehouse, a division of the Purchasing Department, stocks utility supplies that are routinely needed by the Public Works departments;

**Whereas**, on July 19, 2013, the City received three bids for the annual purchase of utility supplies and staff recommends award of the bids to the low bidders of each section as follows:

HD Supply Waterworks of Belton, Texas	\$96,822.77;
Ferguson Waterworks of Killeen, Texas	\$186,222.39; and
ACT Pipe and Supply of Temple, Texas	\$237,912.97

**Whereas**, the City has done business in the past with all of the vendors being recommended for award, and has found each to be a responsible vendor – these contracts will not have options for annual renewals;

**Whereas**, utility supplies are purchased on an ‘as-needed’ basis and are charged to departmental accounts as they are issued; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City manager, or his designee, to enter into annual purchase agreements for utility supplies for fiscal year 2013-2014 with the following vendors, after approval as to form by the City attorney:

HD Supply Waterworks of Belton, Texas	\$96,822.77;
Ferguson Waterworks of Killeen, Texas	\$186,222.39; and
ACT Pipe and Supply of Temple, Texas	\$237,912.97.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.



PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-2)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing annual purchase agreements for Tires and Retreads with the following vendors:

- (A) Southern Tire Mart of Columbia, Mississippi, for tires and a secondary award for retreads in the estimated annual amount of \$209,706.63
- (B) Wingfoot Commercial Tire Systems, LLC for retreads in the estimated annual amount of \$52,660.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 6, 2013, the City received three (3) bids for the purchase of tires and retreads. As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration purchase price, the delivery schedule, prior performance, and service history.

A bid evaluation committee was formed consisting of staff from Fleet Services and Purchasing. After evaluating the bids, the committee unanimously selected Southern Tire Mart as the best value for the City of Temple for the purchase of tires and Wingfoot Commercial Tire Systems, LLC as the primary vendor for the purchase of retreads. Staff is recommending that Southern Tire Mart also be designated as the secondary vendor of retreads.

The City has done business with Southern Tire Mart in the past and finds them to be a responsible vendor. The City has not done business with Wingfoot Commercial Tire Systems, LLC in the past. Therefore, references were checked and after receiving favorable responses, staff finds them to be a responsible vendor.

The recommended contracts are for a one (1) year period commencing on October 1, 2013, renewable for four (4) additional one-year periods, if agreed to by both parties.

**FISCAL IMPACT:** Each department with vehicles has budgeted for tires and/or tubes. These items will be ordered on an as-needed basis. Staff estimates that \$262,366.63 will be spent for tires and retreads during FY 2014.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

Bid# 38-03-14

Recommended for Award  
Recommended Secondary Award

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH VARIOUS VENDORS FOR TIRES AND RETREADS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$262,366.63; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 6, 2013, the City received 3 bids for the purchase of tires and retreads;

**Whereas**, after evaluating the bids, staff unanimously selected Southern Tire Mart of Columbia, Mississippi, as the best value for the City for the purchase of tires and selected Wingfoot Commercial Tire Systems, LLC of Elm Mott, Texas, as the primary vendor for the purchase of retreads – staff recommends that Southern Tire Mart also be designated as the secondary vendor for retreads;

**Whereas**, the Staff recommends awarding the bids to the following vendors for the purchase of tires and retreads:

Southern Tire Mart – (\$209,706.63) tires and a secondary award for retreads; and  
Wingfoot Commercial Tire Systems, LLC – (\$52,660) retreads;

**Whereas**, the City has done business with Southern Tire Mart in the past and finds them to be a responsible vendor – the City has not done business with Wingfoot Commercial Tire Systems, LLC in the past, however, references were checked and staff finds them to be a responsible vendor;

**Whereas**, tires and/or retreads are purchased on an ‘as needed’ basis and each department with vehicles has budgeted for tires and/or retreads in their adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes annual purchase agreements for tires and retreads, in the estimated annual amount of \$262,366.63, after approval as to form by the City Attorney, with the following vendors:

Southern Tire Mart – (\$209,706.63) tires and a secondary award for retreads; and  
Wingfoot Commercial Tire Systems, LLC – (\$52,660) retreads;

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-3)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Aluminum Sulfate chemicals for water treatment with Brenntag Southwest, Inc of Houston in the estimated annual amount of \$255,410.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 6, 2013, the City received two (2) bids for aluminum sulfate chemicals. The bids are shown on the attached bid tabulation sheet.

The low bidder is Brenntag Southwest, Inc. of Houston. Brenntag also bid an alternate chemical for the Alum & Polymer with 2% Copper, which Brenntag claims could be cost beneficial in treating water as a lower dosage is required. Staff desires to test this alternative product to determine its effectiveness.

The City has done business with Brenntag Southwest, Inc. in the past and finds them to be a responsible vendor. The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and Brenntag Southwest, Inc.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding for the aluminum sulfate chemicals is included in the adopted FY2014 budget in the amount of \$400,280 in accounts 520-5121-535-2118 and 520-5122-535-2118.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 6, 2013 at 2:00 p.m.  
A Blend of Liquid Aluminum Sulfate, Copper Sulfate, and  
a Water Treatment Grade Polymer Suitable for Potable Water  
Bid #51-02-14**

		Bidders						Memo 2012-2013 Contracted Prices
		General Chemical Performance Products LLC P# 800-631-8050 Parsippany, NJ		GEO Speciality Chemicals  Little Rock, AR		Brenntag Southwest, Inc. P# 713-330-8570 Houston, TX		
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Unit Price for Liquid Aluminum Sulfate and Copper Sulfate	300,000	\$0.0895	\$26,850.00	No Bid		\$0.0775	\$23,250.00	\$0.0895
Unit Price for Liquid Aluminum Sulfate, Polymer, and 2% Copper	2,200,000	\$0.0775	\$170,500.00	No Bid		*\$0.0714	\$157,080.00	\$0.0747
Unit Price for Liquid Aluminum Sulfate & Polymer	800,000	\$0.0750	\$60,000.00	No Bid		\$0.0671	\$53,680.00	\$0.0703
Unit Price for Aluminum Sulfate	400,000	\$0.0512	\$20,480.00	No Bid		\$0.0535	\$21,400.00	\$0.0575
Total Bid Amount		\$277,830.00		No Bid		\$255,410.00		
Delivery		Yes				Yes		
Exceptions		None				None		
Local Preference		No				No		
Credit Check Authorization		Yes				Yes		

**Recommended for Council Award**

\* also proposed alternate chemical Aqualum 2480 at \$.0950/wet pound  
(Used dosage quantity of 1,500,000 vs 2,200,00)

Plan Holders
ALTIVIA Corporation
Atlantic Coast Polymers
General Chemical Performance Products LLC
Geo Specialty Chemicals
Kemira Water Solutions
Lonestar Maintenance
PVS Chemicals Inc
Thatcher Company
U.S. Aluminate Company, Inc.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH BRENNTAG SOUTHWEST, INC., OF HOUSTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR ALUMINUM SULFATE CHEMICALS FOR WATER TREATMENT, IN AN ESTIMATED ANNUAL AMOUNT OF \$255,410; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 6, 2013, the City received two bids for aluminum sulfate chemicals for water treatment;

**Whereas**, staff recommends awarding the purchase agreement to Brenntag Southwest, Inc., of Houston, Texas, in an estimated annual amount of \$255,410 for the following unit prices:

Liquid Aluminum Sulfate and Copper Sulfate	\$0.0775
Liquid Aluminum Sulfate, Polymer and 2% Copper	\$0.0714
Alternate Chemical Aqualum 2480	\$0.0950
Liquid Aluminum Sulfate & Polymer	\$0.0671
Aluminum Sulfate	\$0.0535

**Whereas**, the City has done business with Brenntag Southwest, Inc. in the past and finds them to be responsible vendor;

**Whereas**, Brenntag also bid an alternate chemical for the Aluminum and Polymer with 2% copper, which Brenntag claims could be cost beneficial in treating water as a lower dosage is required – staff desires to test this alternative product to determine its effectiveness;

**Whereas**, water treatment plant chemicals are purchased on an ‘as needed’ basis throughout the year and funds are available in Account Nos. 520-5121-535-2118 and 520-5122-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a an annual purchase agreement with Brenntag Southwest, Inc., of Dallas, Texas, after approval as to form by the City Attorney, in the estimated annual amount of \$255,410, for the purchase of aluminum sulfate chemicals for water treatment in the following unit prices:

Liquid Aluminum Sulfate and Copper Sulfate	\$0.0775
Liquid Aluminum Sulfate, Polymer and 2% Copper	\$0.0714
Alternate Chemical Aqualum 2480	\$0.0950
Liquid Aluminum Sulfate & Polymer	\$0.0671
Aluminum Sulfate	\$0.0535

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-4)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Heather Mikulas, Utility Business Office Manager  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Water Meters with HD Supply Waterworks of Belton in the estimated annual amount of \$163,282.65.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 6, 2013, staff received four (4) bids for water meters. The bids are shown on the attached bid tabulation sheet. Of these four bidders, Zenner Performance Meters, Inc. (Zenner) and HD Supply Waterworks (HD) were the only two (2) vendors that did not take exception to the meter specifications and they were also the lowest two bidders.

The low bidder on three (3) of the four (4) sections was Zenner. As such, staff contacted five (5) agencies that Zenner gave as references and one (1) previous customer that staff identified. As summarized on the attached summary of references, the feedback received from the references indicated that agencies have had meter quality issues and timeliness of delivery issues. Based on this feedback, it is staff's recommendation to award the meter purchase agreement in its entirety to HD.

The City has done business with HD Supply Waterworks in the past and has found them to be a responsive and responsible vendor. The purchase agreement will be for a one (1) year period commencing on October 1, 2013, with the option to extend the agreement for four (4) additional one-year periods, if so agreed by the City and the vendor.

**FISCAL IMPACT:** Meters are purchased on an as needed basis and are accounted for in the Utility Warehouse's inventory account. The meters are charged to departmental expenditure accounts as they are issued to departments, primarily in this case, the Water Metering Department. Based on historical usage, it is estimated that \$163,282.65 in water meters will be purchased during FY 2014.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 6, 2013 at 3:00 p.m.  
Water Meters  
Bid # 53-01-14**

		Bidders								FY 2013 Contracted Prices
		Thirkettle Corporation dba Aqua Metric Sales Company  P# 210-967-6300 Riverside, CA		Badger Meter Inc.  P# 800-876-3837 Milwaukee, WI		Zenner Performance Meters Inc.  P# 972-386-6611 X125 Addison, TX		HD Supply Waterworks  P# 254-939-8998 Belton, TX		
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Positive Displacement Meters 5/8"x3/4"	2000	** \$64.13	\$128,260.00	** \$48.70	\$97,400.00	\$39.00	\$78,000.00	\$38.42	\$76,840.00	\$37.47
Positive Displacement Meters Full 3/4"	15	** \$93.34	\$1,400.10	\$67.32	\$1,009.80	\$83.31	\$1,249.65	\$73.68	\$1,105.20	\$61.11
Positive Displacement Meters 1"	150	** \$145.60	\$21,840.00	** \$123.41	\$18,511.50	\$106.09	\$15,913.50	\$110.52	\$16,578.00	\$102.00
Positive Displacement Meters 1-1/2"	20	** \$442.65	\$8,853.00	\$308.34	\$6,166.80	\$230.63	\$4,612.60	\$284.21	\$5,684.20	\$267.90
Positive Displacement Meters 2"	20	** \$607.86	\$12,157.20	\$438.28	\$8,765.60	\$336.49	\$6,729.80	\$389.47	\$7,789.40	\$377.01
Section 1 - Total Bid Price		\$172,510.30		\$131,853.70		\$106,505.55		\$107,996.80		
Turbine Type Meters 1-1/2"	4	\$674.04	\$2,696.16	\$565.33	\$2,261.32	\$556.36	\$2,225.44	\$464.74	\$1,858.96	\$406.85
Turbine Type Meters 2"	8	\$795.01	\$6,360.08	\$634.51	\$5,076.08	\$644.21	\$5,153.68	\$604.10	\$4,832.80	\$431.62
Turbine Type Meters 3"	2	\$599.84	\$1,199.68	\$805.81	\$1,611.62	\$1,139.00	\$2,278.00	\$1,480.35	\$2,960.70	\$700.20
Turbine Type Meters 4"	2	\$1,846.68	\$3,693.36	\$1,178.34	\$2,356.68	\$1,555.50	\$3,111.00	\$1,898.97	\$3,797.94	\$975.80
Turbine Type Meters 6"	1	\$3,324.63	\$3,324.63	\$2,776.02	\$2,776.02	\$2,613.08	\$2,613.08	\$3,382.73	\$3,382.73	\$1,775.48
Turbine Type Meters 8"	1	\$5,642.13	\$5,642.13	\$3,633.22	\$3,633.22	\$4,212.22	\$4,212.22	\$5,589.10	\$5,589.10	\$2,281.90
Section 2 - Total Bid Price		\$22,916.04		\$17,714.94		\$19,593.42		\$22,422.23		
Dual Body Compound Meters 2"	4	\$1,115.82	\$4,463.28	\$1,281.12	\$5,124.48	\$1,448.46	\$5,793.84	\$1,423.03	\$5,692.12	\$1,256.80
Dual Body Compound Meters 3"	2	\$1,370.54	\$2,741.08	\$1,610.60	\$3,221.20	\$2,053.60	\$4,107.20	\$2,272.14	\$4,544.28	\$1,825.33
Dual Body Compound Meters 4"	1	\$2,380.41	\$2,380.41	\$2,506.02	\$2,506.02	\$2,647.75	\$2,647.75	\$2,932.04	\$2,932.04	\$2,363.60
Dual Body Compound Metes 6"	2	\$4,111.62	\$8,223.24	\$3,637.08	\$7,274.16	\$4,624.00	\$9,248.00	\$4,753.99	\$9,507.98	\$4,210.60
Section 3 - Total Bid Price		\$17,808.01		\$18,125.86		\$21,796.79		\$22,676.42		
Fire Hydrant Turbo Meters 3"	10	\$1,144.34	\$11,443.40	No Bid		\$1,632.00	\$16,320.00	\$1,018.72	\$10,187.20	\$605.00
Section 4 - Total Bid Price		\$11,443.40		No Bid		\$16,320.00		\$10,187.20		
Total Recommended Award		\$0.00		\$0.00		\$0.00		\$163,282.65		
30 Day Delivery		Yes		Yes		No		Yes		
Exceptions		Yes		Yes		Yes		Yes		
Acknowledge Addendum		Yes		Yes		Yes		Yes		
Local Preference		No		No		No		No		
Credit Check Authorization		Yes		Yes		Yes		Yes		

\*\* Provided Alternate Meters as well

**Recommended for Council Award**

Exceptions taken to quality standards designated in bid specifications; exceptions not deemed acceptable  
Staff recommending rejection of bid due to reference issues with regards to quality & performance.

**Plan Holders**

A2Z Sales
Aqua Metric
Badger Meter, Inc.
Fortiline Waterworks
Frotiline Waterworks
HD Supply
USABUEBOOK
Morrison Supply Co.
Mueller Sysetms
Nicor Inc
RG 3
Vanguard Utility Service, Inc.
Zenner USA

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ANNUAL PURCHASE AGREEMENT WITH HD SUPPLY WATERWORKS, OF BELTON, TEXAS, FOR THE PURCHASE OF WATER METERS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$163,282.65; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 6, 2013, the City received four bids for the purchase of water meters;

**Whereas**, after evaluating the bids, staff recommends award of the annual purchase agreement to HD Supply Waterworks of Belton, Texas in the estimated annual amount of \$163,282.65;

**Whereas**, staff has done business with HD Supply Waterworks in the past and finds them to be a responsive and responsible vendor - the purchase agreement will be for a one year period commencing October 1, 2013 with the option four (4) additional one-year extensions if so agreed to by both parties;

**Whereas**, meters are purchased on an 'as needed' basis and are accounted for in the Utility Warehouse's inventory account – the meters are charged to departmental accounts as they are issued; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to enter into an annual purchase agreement with HD Supply Waterworks of Belton, Texas, after approval as to form by the City Attorney, for the purchase of water meters, in the estimated annual amount of \$163,282.65.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of September, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-5)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Judy Duer, Library Director  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing FY 2014 annual purchase agreements with Baker and Taylor, Inc. of Charlotte, NC, Brodart Co. of Williamsport, PA, and Scholastic Library Publishing, Inc. of Danbury CT for the purchase of library books, DVD's, books on CD and compact disks in the estimated annual amount of \$105,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On June 11, 2013 the City received eight (8) bids for the purchase of various types of library materials. The invitation to bid requested a discount from the publisher's price list. The bids submitted on included on the attached tabulation sheet along with the recommendations for award for each category.

The recommendations for award are in line with the highest discounts offered with the exception of Ingram Library Services, Inc. who indicated that they reserved the right to assess a fuel surcharge. The Library Director is not comfortable with this exception taken by Ingram, and as such, is not recommending award of any of the categories to Ingram.

The Library has had a good experience with all the vendors recommended for award. The recommended contracts will commence on October 1, 2013 and expire on September 30, 2014, with the option of four (4) additional one-year renewals, if so agreed to by both parties.

**FISCAL IMPACT:** Budgeted amount: \$162,600 in accounts 110-4000-555-22-25, 110-4000-555-22-26 & 110-4000-555-25-22. Estimated expenditure: \$105,000

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on June 11, 2013 at 2:00 p.m.  
Books/CDs/DVDs**

Description	Bidders			
	Lakeshore Learning Materials Carson, CA	Weston Woods Studios Inc. Danbury, CT	Scholastic Library Publishing, Inc. Danbury, CT	Rainbow Book Company Lake Zurich, IL
Category 1 - General Trade Books	5%	10%	40%	25.0%
Category 2 - Paper Backs: <b>Mass Market</b>	5%	10%	No Bid	25.0%
Category 2 - Paper Backs: <b>Trade</b>	5%	10%	No Bid	25.0%
Category 2 - Paper Backs: <b>Pre-Bound</b>	5%	10%	No Bid	25.0%
Category 3 - Library Bindings	No Bid	No Bid	30%	25.0%
Category 4 - Books on CD: <b>Abridged</b>	5%	10%	No Bid	No Bid
Category 4 - Books on CD: <b>Unabridged</b>	5%	10%	No Bid	No Bid
Category 5 - DVDs	5%	10%	No Bid	No Bid
Category 6 - Compact Discs	5%	No Bid	No Bid	No Bid
Any other Category*	Software, Educational Titles 5%	None	Online Databases & Online Resources - 0%	E-Books - 10-35%
Additional Charges	None	None	Yes	None
Exceptions?	Yes	Yes	Yes	No
Local Preference	No	No	No	No
Credit Check Authorization	Yes	Yes	Yes	Yes

Description	Bidders			
	Brodart Co. Williamsport, PA	Ingram Library Services Inc. La Vergne, TN	Baker & Taylor, Inc. Charlotte, NC	Cengage Learning, Inc. Farmington Hills, MI
Category 1 - General Trade Books	46.5%*	43%	45%	0-70%
Category 2 - Paper Backs: <b>Mass Market</b>	40%*	40%	41%	0-70%
Category 2 - Paper Backs: <b>Trade</b>	40%*	40%	41%	0-70%
Category 2 - Paper Backs: <b>Pre-Bound</b>	23%	15%	15%	No Bid
Category 3 - Library Bindings	23%	15%	24%	No Bid
Category 4 - Books on CD: <b>Abridged</b>	45%	45%	46%	No Bid
Category 4 - Books on CD: <b>Unabridged</b>	45%	45%	46%	No Bid
Category 5 - DVDs	15%	28%	32%	No Bid
Category 6 - Compact Discs	No Bid	25%	27%	No Bid
Any other Category*	Non-trade hardcover and paperback editions -12%, single reinforced editions - 40%	Playaways - 20%, Short Discounted Titles/University Prewss Titles - 10%, Net Titles, No Service Charge - 0%	See Bid	None
Additional Charges	None	None	Enhanced Service Program - \$4.95/unit	None
Exceptions?	Yes	Yes	Yes	Yes
Local Preference	No	No	No	No
Credit Check Authorization	Yes	Yes	Yes	Yes

\* See Bid

Memo 2012-2013 Contracted Prices
45%
40.8%
40.8%
10%
24.1%
45.6%
45.6%
21.8%
31.6%
27.1%
10% - Movies
\$4.95

Plan Holders
Baker Taylor, Inc.
BookSource
Box Services
Brodart Co.
ETA hand2mind
Follett Educational Services, Inc.
Ingram Library Services Inc
Kaplan Early Learning Company
LAKESHORE LEARNING MATERIALS
Lectorum Publications, Inc.
Rainbow Book Company

**Note:** The percentages noted above are a Discount from the Publisher's Price List.

<b>Recommended for Council Award</b>	<b>Primary</b>
<b>Recommended for Council Award</b>	<b>Secondary</b>

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING ANNUAL PURCHASE AGREEMENTS WITH BAKER AND TAYLOR, INC., OF WILLIAMSPORT, PENNSYLVANIA AND SCHOLASTIC LIBRARY PUBLISHING, INC., OF DANBURY, CONNECTICUT, FOR THE PURCHASE OF LIBRARY BOOKS, DVDS, BOOKS ON CD, AND COMPACT DISKS, IN THE ESTIMATED ANNUAL AMOUNT OF \$105,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on June 11, 2013, the City received eight bids for the purchase of various types of library materials with a discount from the publisher's price lists;

**Whereas**, after evaluating the bids, staff recommends award of the annual purchase agreements to Baker and Taylor, Inc., of Williamsport, Pennsylvania and Scholastic Library Publishing, Inc., of Danbury, Connecticut – the recommended awards are in line with the highest discounts offered;

**Whereas**, staff has had good experience with the vendors and finds both to be responsible vendors – the contracts will commence on October 1, 2013 and expire on September 30, 2014 with four (4) one-year renewal options, of so agreed to by all parties;

**Whereas**, funds are budged in Account Nos. 110-4000-555-2225, 110-4000-555-2226, and 110-4000-555-2522; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to enter into purchase agreements with Baker and Taylor, Inc., of Williamsport, Pennsylvania and Scholastic Library Publishing, Inc., of Danbury, Connecticut, after approval as to form by the City Attorney, for the purchase of library books, DVDs, books on CD, and compact disks, in the estimated annual amount of \$105,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of September, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-6)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, P.E., Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual contract for Electric Motor and Pump Repair Services with Alsay Incorporated of Houston in the estimated annual amount of \$100,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On June 11, 2013, the City received four (4) bids for electric motor and pump repair services on as as-needed basis for the Water Treatment Plant and other facilities that have pump and motor repair needs. The bids are shown on the attached bid tabulation sheet. As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration purchase price, reputation and quality of the bidder and the bidder's services, and the skilled staffing available to deliver services in a timely manner.

A bid evaluation committee was formed to evaluate the four bids. Even though other companies offered lower pricing, the committee unanimously concluded that Alsay Incorporated offered the best value based on their reputation for responsiveness and high quality work.

The City has not previously done business with Alsay. Accordingly, references were checked and staff concluded that Alsay exhibited responsive and responsible vendor qualities. The proposed contract with commence on October 1, 2013, and is renewable for four (4) additional one-year periods if agreed to by the City and Alsay.

**FISCAL IMPACT:** The annual budgets for the Water Treatment Plant includes funding designated in capital and repairs & maintenance accounts for pump and motor repairs. In addition, other departments, including Parks & Leisure Services, may use this contract as needs arise. Estimated annual expenditure: \$100,000.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on June 11, 2013 at 2:30 p.m.  
Electric Motor and Pump Repair Service  
Bid No. 51-03-14 (Best Value Bid)**

Description	Bidders				Memo 2012-2013 Contracted Prices
	Pump Solutions, Inc. New Kaney, TX	Alsay, Inc. Houston, TX	Smith Pump Co., Inc. Waco, TX	Austin Armature Works, LP Buda, TX	
Material (Cost plus %) \$0-\$100.99	25%	27%	20%	20%	15%
Material (Cost plus %) \$101-\$500.99	25%	25%	20%	20%	15%
Material (Cost plus %) \$501-\$1000.99	25%	25%	20%	20%	15%
Material (Cost plus %) \$1001-\$5000.99	20%	22%	20%	20%	15%
Material (Cost plus %) \$5001-and up	15%	20%	20%	20%	15%
Rental Equipment (Cost plus %)	20%	25%	20%	15%	15%
Labor Shop (Straight Time)	\$200.00	\$95.00	\$72.00	\$75.00	\$60.00
Labor Shop (Overtime)	\$300.00	\$135.00	\$108.00	\$112.50	\$72.50
Labor Field (Straight Time)	\$140.00	\$95.00	\$83.00	\$85.00	\$65.00
Labor Field (Overtime)	\$210.00	\$135.00	\$124.50	\$127.50	\$97.50
Exceptions	yes	yes	no	yes	
Local Preference	no	no	no	no	
Credit Check Authorization	yes	yes	yes	yes	

**Recommended for Award**

Plan Holders
Allen's Electric Motor Service, Inc. Alsaywater.com Austin Armature Works Odessa Pumps Pump Solutions Inc. Smith Pump Company, Inc.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL CONTRACT WITH ALSAY INCORPORATED OF HOUSTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR ELECTRIC MOTOR AND PUMP REPAIR SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$100,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on June 11, 2013, the City received four bids for electric motor and pump repair services on an 'as needed' basis for the water treatment plant and other facilities that have pump and motor repair needs;

**Whereas**, as allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration purchase price, reputation, quality of the bidder, the bidder's services, and the skilled staffing available to deliver services in a timely manner;

**Whereas**, staff unanimously concluded that Alsay Incorporated offered the best value based on their reputation for responsiveness and high quality work;

**Whereas**, staff has not previously done business with Alsay Incorporated but referenced were checked and staff has determined that Alsay exhibited responsive and responsible vendor qualities – this contract will commence on October 1, 2013 and is renewable for four (4) additional one-year periods if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual contract with Alsay Incorporated of Houston, Texas, after approval as to form by the City Attorney, for electric motor and pump repair services for fiscal year 2013-2014, in the estimated annual amount of \$100,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-7)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an annual FY 2014 purchase agreement for Liquid Caustic Soda at \$.1413 per wet pound with Brenntag Southwest, Inc. of Houston in the estimated annual amount of \$84,780.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 30, 2013, the City received seven (7) bids for liquid caustic soda. The bids are shown on the attached bid tabulation sheet.

TDC, LLC was the low bidder. However, they wanted to amend the City's terms and conditions, which was determined to be unacceptable by the City's Legal Department. Therefore, the City is recommending award to the next low bidder, Brenntag Southwest, Inc of Houston, TX. The City has done business with Brenntag Southwest, Inc. the past and finds them to be a responsible vendor.

The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and Brenntag Southwest, Inc.

**FISCAL IMPACT:** Water Treatment Plant chemicals are purchased on an as needed basis throughout the year. Funding for liquid caustic soda in the amount of \$140,545 is included in the adopted FY2014 budget in accounts 520-5121-535-2118 and 520-5122-535-2118.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

Tabulation of Bids Received  
on July 30, 2013 at 2:15 p.m.  
Liquid Caustic Soda  
Bid #51-04-14

		Bidders					
		Univar USA, Inc P# 708-325-2484 Bedford Park, IL		PVS Minibulk, Inc P# 313-921-1200 Detroit, MI		General Chemical Performance Products LLC P# 800-631-8050 Parsippany, NJ	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Membrane or Diaphragm Grade Liquid Caustic Soda /Wet Pound	600,000	\$0.1475	\$88,500.00	\$0.308	\$184,800.00	\$0.1429	\$85,740.00
<b>Total Bid Price</b>		<b>\$88,500.00</b>		<b>\$184,800.00</b>		<b>\$85,740.00</b>	
Local Preference		No		No		No	
Exceptions		No		No		Yes	
Credit Check Authorization		Yes		Yes		Yes	

		Bidders					
		Brenntag Southwest, Inc. P# 713-330-8570 Houston, TX		TDC, LLC P# 800-422-6274 Ruson, LA		FSTI, Inc. P# 512-278-8800 Austin, TX	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Membrane or Diaphragm Grade Liquid Caustic Soda /Wet Pound	600,000	\$0.1413	\$84,780.00	\$0.1393	\$83,580.00	\$0.14625	\$87,750.00
<b>Total Bid Price</b>		<b>\$84,780.00</b>		<b>\$83,580.00</b>		<b>\$87,750.00</b>	
Local Preference		No		No		No	
Exceptions		No		Yes		No	
Credit Check Authorization		Yes		Yes		Yes	

		Bidders	
		DPC Industries, Inc. P# 817-641-4712 Cleburne, TX	
Description	Qty	Unit Price	Total Price
Membrane or Diaphragm Grade Liquid Caustic Soda /Wet Pound	600,000	\$0.1475	\$88,500.00
<b>Total Bid Price</b>		<b>\$88,500.00</b>	
Local Preference		No	
Exceptions		No	
Credit Check Authorization		Yes	

Plan Holders
ALTIVIA Corporation
DPC Industries, Inc.
FSTI
General Chemical Performance Products LLC
Genesis Energy
Key Chemical, Inc.
Lonestar Maintenance
Petra Chemical Co
PVS Chemicals Inc
S & M Vacuum and Waste Ltd
Shrieve Chemical Group
Univar USA Inc.

**Recommended for Council Award**

Memo FY13 price = \$.3218/wet pound

Took exception to City's T&C's; were not found to be acceptable

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH BRENNTAG SOUTHWEST, INC., OF HOUSTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR LIQUID CAUSTIC SODA AT \$.1413 PER WET POUND, IN AN ESTIMATED ANNUAL AMOUNT OF \$84,780; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 20, 2013, the City received seven bids for liquid caustic soda for the water treatment plant;

**Whereas**, staff recommends awarding the purchase agreement to Brenntag Southwest, Inc., of Houston, Texas, in an estimated annual amount of \$84,780 – the City has done business with Brenntag Southwest, Inc. in the past and finds them to be responsible vendor;

**Whereas**, the proposed agreement commences October 1, 2013 and authorizes four (4) additional one-year periods, if agreed to by the City and Brenntag Southwest, Inc.;

**Whereas**, water treatment plant chemicals are purchased on an ‘as needed’ basis throughout the year and funds are available for these purchases in Account No. 520-5121-535-2118 and 520-5122-535-2118; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a an annual purchase agreement for the purchase of liquid caustic soda at \$.1413 per wet pound for the water treatment plant, with Brenntag Southwest, Inc., of Dallas, Texas, after approval as to form by the City Attorney, in the estimated annual amount of \$84,780.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

---

DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-8)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement with Brazos Valley Lubricants of Bryan for Oils and Lubricants in the estimated annual amount of \$69,567.69.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 30, 2013, the City received three (3) bids for the purchase of oil and lubricants. The bids are shown on the attached bid tabulation sheet.

The City has done business with Brazos Valley Lubricants in the past and finds them to be a responsible vendor.

The proposed purchase agreement is for a one (1) year period commencing on October 1, 2013, with the option to extend the agreement for four (4) additional one-year periods, if so agreed to by both parties.

**FISCAL IMPACT:** Departments have budgeted for oils and lubricants in their departmental automotive repair & maintenance accounts. Purchases under this agreement will be purchased into a Fleet Maintenance inventory account and charged out to the various department accounts upon use by Fleet Services. Estimated annual expenditure: \$69,567.69.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)



**Tabulation of Bids Received  
on July 30, 2013 at 2:30 p.m.  
Oil and Lubricants - Bid # 38-01-14**

			BIDDERS						
			D-A Lubricant Company P# 800-645-5823 Lebanon, IN		Sun Coast Resources, Inc P# 713-429-6702 Houston, TX		Brazos Valley Lubricants P# 979-314-1478 Bryan, TX		Memo 2012-13 Pricing
Description	Est Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price
Automatic Transmission Fluid (405-036-00005)	2	drum	\$463.65	\$927.30	\$585.20	\$1,170.40	\$384.45	\$768.90	\$392.15
	300	gallon	\$6.91	\$2,073.00	\$9.64	\$2,892.00	\$6.99	\$2,097.00	\$7.13
	7	case	\$34.96	\$244.72	\$39.03	\$273.21	\$30.74	\$215.18	\$31.74
Synthetic Automatic Transmission Fluid (405-036-00006)	4	drum	\$783.75	\$3,135.00	\$1,754.50	\$7,018.00	\$1,449.00	\$5,796.00	\$1,616.31
Gear Lubricant (405-057-00002)	1	drum	\$552.00	\$552.00	\$580.00	\$580.00	\$453.75	\$453.75	\$453.75
Synthetic Gear Lubricant (9405-057-00004)	1	drum	\$1,512.00	\$1,512.00	\$1,700.00	\$1,700.00	\$1,359.00	\$1,359.00	\$1,454.52
Synthetic Manual Transmission Lubricant (405-057-00005)	1	keg	\$543.60	\$543.60	\$528.00	\$528.00	\$410.82	\$410.82	\$455.42
Anti-Wear 68 Hydraulic Oil (405-051-00001)	2	drum	\$426.80	\$853.60	\$536.25	\$1,072.50	\$350.90	\$701.80	\$348.15
	2500	gallon	\$6.24	\$15,600.00	\$6.94	\$17,350.00	\$6.38	\$15,950.00	\$6.33
Anti-Wear 32 Food Grade Hydraulic Oil	1	drum	\$1,145.99	\$1,145.99	\$1,102.75	\$1,102.75	\$654.21	\$654.21	\$768.00
Anit-Wear 68 Food Grade Hydraulic Oil	1	drum	\$1,145.99	\$1,145.99	\$1,102.75	\$1,102.75	\$707.21	\$707.21	\$783.71
Anit-Wear 100 Food Grade Hydraulic Oil	1	drum	\$1,145.99	\$1,145.99	\$1,102.75	\$1,102.75	\$715.91	\$715.91	\$787.48
Anti-Wear 220 Food Grade Hydraulic Oil	1	drum	\$1,259.90	\$1,259.90	\$1,102.75	\$1,102.75	\$734.39	\$734.39	\$772.39
Machinery 460 Food Grad Gear Oil	1	drum	\$1,356.90	\$1,356.90	\$1,102.75	\$1,102.75	\$749.10	\$749.10	\$776.16
High Performance Multipurpose Tractor Transmission Hydraulic Fluid	10	drum	\$482.90	\$4,829.00	\$437.25	\$4,372.50	\$385.00	\$3,850.00	\$397.65
	500	gallon	\$7.26	\$3,630.00	\$7.25	\$3,625.00	\$7.00	\$3,500.00	\$7.23
30W Transmission and Drive Train Oil (405-036-00004)	1	drum	\$473.55	\$473.55	\$627.00	\$627.00	\$416.85	\$416.85	\$477.95
50W Transmission and Drive Oil (405-036-00003)	1	drum	\$487.85	\$487.85	\$638.00	\$638.00	\$416.85	\$416.85	\$498.30
5W20 Premium Multi-Grade Engine Oil (405-039-00006)	2	drum	\$458.15	\$916.30	\$475.75	\$951.50	\$399.30	\$798.60	\$471.35
	700	gallon	\$6.81	\$4,767.00	\$7.56	\$5,292.00	\$7.26	\$5,082.00	\$7.99
	10	case	\$34.66	\$346.60	\$34.11	\$341.10	\$32.77	\$327.70	\$35.99
10W30 Premium Multi-Grade Engine Oil (405-039-00008)	300	gallon	\$6.64	\$1,992.00	\$9.45	\$2,835.00	\$6.89	\$2,067.00	\$7.65
	10	case	\$34.15	\$341.50	\$32.88	\$328.80	\$32.77	\$327.70	\$35.99
5W40 Synthetic Diesel Engine Oil (405-039-5400)	2	drums	\$756.80	\$1,513.60	\$924.00	\$1,848.00	\$1,296.00	\$2,592.00	N/A
5W30 Synthetic Engine Oil (405-039-00530)	3	drums	\$458.15	\$1,374.45	\$1,034.00	\$3,102.00	\$702.13	\$2,106.39	N/A
15W40 CNG Engine Oil (405-039-XXXX)	3	drums	\$531.85	\$1,595.55	\$836.00	\$2,508.00	\$507.50	\$1,522.50	N/A
15W40 Premium Commercial Engine Oil (405-039-00002)	1200	gallon	\$7.70	\$9,240.00	\$7.20	\$8,640.00	\$8.35	\$10,020.00	\$9.64
	3	case	\$44.45	\$133.35	\$56.00	\$168.00	\$46.84	\$140.52	\$52.14
10W Premium Commercial Single Viscosity Engine Oil	1	drum	\$463.10	\$463.10	\$783.20	\$783.20	\$381.02	\$381.02	\$431.02
30W Premium Commercial Single Viscosity Engine Oil (405-039-00009)	1	drum	\$463.10	\$463.10	\$608.30	\$608.30	\$381.02	\$381.02	\$431.02
40W Premium Commercial Single Viscosity Engine Oil	1	drum	\$470.80	\$470.80	\$608.30	\$608.30	\$381.02	\$381.02	\$431.02
High Temperture Grease (405-024-00004 & 405-024-00003)	3	120# drum	\$355.10	\$1,065.30	\$252.00	\$756.00	\$284.12	\$852.36	N/A
	2	400# drum	\$927.02	\$1,854.04	\$828.00	\$1,656.00	\$974.42	\$1,948.84	N/A
	10	case	\$25.88	\$258.80	\$19.60	\$196.00	\$25.13	\$251.30	N/A
Food Grade Water Resistant Grease (405-024-00003)	25	case	\$99.48	\$2,487.00	\$29.75	\$743.75	\$35.63	\$890.75	\$36.63
Engine Oil Samples	200	each	\$9.30	\$1,860.00	\$15.00	\$3,000.00	no charge	\$0.00	no charge
Transmission Fluid Samples	100	each	\$9.30	\$930.00	\$15.00	\$1,500.00	no charge	\$0.00	no charge
Differential Oil Samples	100	each	\$9.30	\$930.00	\$15.00	\$1,500.00	no charge	\$0.00	no charge
<b>Total</b>			<b>\$73,918.88</b>		<b>\$84,726.31</b>		<b>\$69,567.69</b>		
Delivery within 48 hours?			No		Yes		Yes		
Local Preference			No		No		No		
Exceptions?			Yes		Yes		No		
Credit Check Authorization			Yes		Yes		Yes		

**Recommended for Council Award**

Planholders
A2Z Sales
ADAPCO Inc.
Brazos Lubricants
DA Lubricant Company
Martin Eagle Oil Company,
RKA Petroleum Companies
Sun Coast Resources, Inc.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH BRAZOS VALLEY LUBRICANTS OF BRYAN, TEXAS, FOR FISCAL YEAR 2013-2014, FOR OILS AND LUBRICANTS, IN THE ESTIMATED ANNUAL AMOUNT OF \$69,567.69; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 30, 2013, the City received three bids for the purchase of oil and lubricants for fiscal year 2013-2014;

**Whereas**, staff recommends authorizing an annual purchase agreement with Brazos Valley Lubricants of Bryan, Texas – the City has done business with Brazos Valley Lubricants in the past and finds them to be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Brazos Valley Lubricants of Bryan, Texas, after approval as to form by the City Attorney, for the purchase of oils and lubricants for fiscal year 2013-2014, in the estimated annual amount of \$69,567.69.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-9)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual contract for Concrete Repair and Construction Services with Wilson Construction of Belton in the estimated annual amount of \$59,409.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 16, 2013, the City received three (3) bids for concrete repair and construction services. The bids are shown on the attached bid tabulation sheet.

The low bidder was Wilson Construction of Belton. The City has not done business with Wilson Construction in the past. Therefore, references were checked, and upon receiving favorable responses, staff believes that they will be a responsive and responsible vendor.

The bid included estimated quantities based on historical usage. The recommended contract is for a period of one (1) year commencing on October 1, 2013, with the option for four (4) one-year renewals, if so agreed to by the City and Wilson Construction.

**FISCAL IMPACT:** Concrete repair and construction services will be purchased on an as needed basis by various departments; however, the Water & Wastewater divisions of Public Works will be the primary departments utilizing this contract. Funding for repairs are budgeted in repairs & maintenance accounts. Estimated annual expenditure: \$59,409.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 16, 2013 at 2:00 p.m.  
Concrete Repair and Construction  
Bid# 13-02-14**

		Bidders						Memo FY13 Unit Prices
		Dixon Paving Inc. 254-939-3597 Belton, TX		Myers Concrete Construction LP 512-847-8000 Wimberley, TX		Wilson Construction 254-421-0933 Belton, TX		
Description	Est. Qty	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	
Repair/Replacement of Concrete Sidewalks (per SF) (minimum 100 SF per location)	1200	\$10.00	\$12,000.00	\$17.00	\$20,400.00	\$8.95	\$10,740.00	\$9.00
Repair/Replacement of Concrete Driveways and Driveway Approaches (per SF) (minimum 150 SF per location)	600	\$12.00	\$7,200.00	\$18.00	\$10,800.00	\$9.95	\$5,970.00	\$10.00
Repair/Replacement of Concrete Curb and Gutter (per LF) (minimum 25 LF per location)	125	\$24.00	\$3,000.00	\$32.00	\$4,000.00	\$24.00	\$3,000.00	\$22.00
Repair/Replacement of Concrete Walking Trails (per SF) (minimum 25 SF per location)	500	\$12.00	\$6,000.00	\$25.00	\$12,500.00	\$8.95	\$4,475.00	N/A
Construction of New Concrete Sidewalk (per SF) (minimum 100 SF per location)	1200	\$5.00	\$6,000.00	\$8.00	\$9,600.00	\$4.50	\$5,400.00	\$4.50
Construction of New Driveway or Approach (per SF) (minimum 150 SF per location)	600	\$7.00	\$4,200.00	\$8.50	\$5,100.00	\$6.50	\$3,900.00	\$6.50
Construction of New Curb and Gutter (per LF) (minimum 25 LF per location)	900	\$16.00	\$14,400.00	\$23.00	\$20,700.00	\$16.00	\$14,400.00	\$14.00
Construction of Handicap Access Curb Ramps at Intersections (EA)	6	\$1,200.00	\$7,200.00	\$1,110.00	\$6,660.00	\$950.00	\$5,700.00	\$1,200.00
Construction of A minimum 48 sf pad , reinforced with 1/4" rebar and mesh (per SF)	480	\$10.00	\$4,800.00	\$12.00	\$5,760.00	\$11.00	\$5,280.00	\$12.00
Addition of Fiber Mesh to Concrete Walking Trails (per SF)	360	\$1.00	\$360.00	\$1.00	\$360.00	\$0.40	\$144.00	N/A
Fee for Difficulty in Accessing Pepper Creek Trail and Friar's Creek Trail (per LS)	1	\$600.00	\$600.00	\$900.00	\$900.00	\$400.00	\$400.00	N/A
TOTAL BID PRICE		\$65,760.00		\$96,780.00		\$59,409.00		
Exceptions		None		None		None		
Local Preference		No		No		No		
Credit Check		Yes		Yes		Yes		

**Recommended for Council Award**

Planholders
Alpha Construction
Dixon Paving
BH Vaquero Construction
IG Express Concrete
JC Contractor
Myers Concrete
Wilson Construction

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE CONTRACT WITH WILSON CONSTRUCTION OF BELTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR CONCRETE REPAIR AND CONSTRUCTION SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$59,409; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 16, 2013, the City received three bids for concrete repair and construction services for fiscal year 2013-2014;

**Whereas**, staff recommends authorizing an annual contract with Wilson Construction of Belton, Texas – the City has not done business with Wilson Construction in the past so references were checked, favorable responses received and staff believes they will be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, concrete repair and construction services is purchased on an ‘as needed’ basis and departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual contract with Wilson Construction of Belton, Texas, after approval as to form by the City Attorney, for concrete repair and construction services for fiscal year 2013-2014, in the estimated annual amount of \$59,409.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-10)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for the Design and Printing of T-shirts with Proctor and Rose Custom Screen Printing Plus of Belton in the estimated annual amount of \$40,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 23, 2013, the City received five (5) bids for the design and printing of t-shirts. The bids are shown on the attached bid tabulation.

The bid was stated to be awarded to the company providing the “best value” to the City. This means that factors other than price can be used in evaluation of the bids, including quality of service, reputation of the bidder and his services, and the bidder’s design capabilities.

A committee of five (5) City staff representing the high volume users of the contract evaluated the five bids. Based on a cost evaluation, Proctor and Rose Custom Screen Printing Plus had a better value. The bid specified that a sample shirt was to be submitted with each bid to enable the committee to evaluate the design capabilities of the bidder. It is the committee’s recommendation to award the t-shirt bid to Proctor and Rose Custom Screen Printing Plus. Proctor and Rose Custom Screen Printing Plus took no exceptions to the bid specifications, is offering the lowest costs, and exhibited capable design capabilities.

The City has not done business with Proctor and Rose Custom Printing Plus in the past. Therefore, references were checked. After receiving favorable responses, staff believes that they will be a responsive and responsible vendor.

The recommended contracts is for a period of one year, with the option of four (4) additional one-year renewals, if so agreed to by both parties.

**FISCAL IMPACT:** This contract will be used on as needed basis by various departments. However, the Parks & Leisure Services Department makes the majority of the purchases under this contract. Funding is designated in various departmental accounts. Estimated annual expenditure: \$40,000.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 23, 2013 at 2:30 p.m.  
T-Shirt Design and Printing - Bid # 13-07-14**

Description	Bidders					Memo FY 2013 Unit Prices
	Proctor and Rose Custom Screen Printing Plus 254-933-8866 Belton, TX	Custom T-Shirt Outfitters 254-773-5510 Temple, TX	Safari Sun, LLC 866-339-7291 Almonte Springs, FL	Elite Printing Solutions LLC dba Print It 254-933-3311 Belton, TX	SP Design MFG, Inc. 239-424-8060 x 132 Cape Coral, FL	
SS T-Shirt - 1 color - White YS-XL	\$4.00	\$4.45	\$5.18	\$6.15	\$3.45	\$2.52
SS T-Shirt - 1 color - White XXL	\$5.65	\$5.45	\$6.68	\$7.80	\$4.45	\$4.32
SS T-Shirt - 1 color - White XXXL	\$5.75	\$5.55	\$6.68	\$8.00	\$5.45	\$4.32
SS T-Shirt - 2 color - White YS-XL	\$4.20	\$4.55	\$5.40	\$6.45	\$3.65	\$2.77
SS T-Shirt - 2 color - White XXL	\$5.85	\$5.55	\$6.90	\$8.08	\$4.65	\$4.57
SS T-Shirt - 2 color - White XXXL	\$5.95	\$6.55	\$6.90	\$8.28	\$5.65	\$4.57
SS T-Shirt - 3 color - White YS-XL	\$4.40	\$4.75	\$5.63	\$6.75	\$3.85	\$3.02
SS T-Shirt - 3 color - White XXL	\$6.05	\$5.75	\$7.13	\$8.35	\$4.85	\$4.82
SS T-Shirt - 3 color - White XXXL	\$6.15	\$6.75	\$7.13	\$8.55	\$5.85	\$4.82
SS T-Shirt - 4 color - White YS-XL	\$4.60	\$4.95	\$5.85	\$7.05	\$4.02	\$3.27
SS T-Shirt - 4 color - White XXL	\$6.25	\$5.95	\$7.35	\$8.70	\$5.02	\$5.07
SS T-Shirt - 4 color - White XXXL	\$6.35	\$6.95	\$7.35	\$8.90	\$6.02	\$5.07
SS T-Shirt - 1 color - Light YS-XL	\$4.50	\$5.00	\$5.78	\$6.50	\$3.45	\$3.08
SS T-Shirt - 1 color - Light XXL	\$6.45	\$6.00	\$7.28	\$8.15	\$4.45	\$4.88
SS T-Shirt - 1 color - Light XXXL	\$6.55	\$7.00	\$7.28	\$8.35	\$5.45	\$4.88
SS T-Shirt - 2 color - Light YS-XL	\$4.70	\$5.10	\$6.00	\$6.80	\$3.65	\$3.33
SS T-Shirt - 2 color - Light XXL	\$6.65	\$6.10	\$7.50	\$8.45	\$4.65	\$5.18
SS T-Shirt - 2 color - Light XXXL	\$6.75	\$7.10	\$7.50	\$8.65	\$5.65	\$5.18
SS T-Shirt - 3 color - Light YS-XL	\$4.90	\$5.30	\$6.23	\$7.10	\$3.85	\$3.58
SS T-Shirt - 3 color - Light XXL	\$6.85	\$6.30	\$7.73	\$8.75	\$4.85	\$5.43
SS T-Shirt - 3 color - Light XXXL	\$6.95	\$7.30	\$7.73	\$8.95	\$5.85	\$5.43
SS T-Shirt - 4 color - Light YS-XL	\$5.10	\$5.50	\$6.45	\$7.40	\$4.02	\$3.83
SS T-Shirt - 4 color - Light XXL	\$7.05	\$6.50	\$7.95	\$9.05	\$5.02	\$5.68
SS T-Shirt - 4 color - Light XXXL	\$7.15	\$7.50	\$7.95	\$9.25	\$6.02	\$5.68
SS T-Shirt - 1 color - Dark YS-XL	\$4.60	\$5.15	\$6.23	\$6.65	\$3.65	\$3.18
SS T-Shirt - 1 color - Dark XXL	\$6.95	\$6.15	\$7.73	\$8.30	\$4.65	\$5.49
SS T-Shirt - 1 color - Dark XXXL	\$7.10	\$7.15	\$7.73	\$8.50	\$5.65	\$5.49
SS T-Shirt - 2 color - Dark YS-XL	\$4.80	\$5.25	\$6.45	\$6.95	\$3.85	\$3.43
SS T-Shirt - 2 color - Dark XXL	\$7.15	\$6.25	\$7.95	\$8.60	\$4.85	\$5.74
SS T-Shirt - 2 color - Dark XXXL	\$7.30	\$7.25	\$7.95	\$8.80	\$5.85	\$5.74
SS T-Shirt - 3 color - Dark YS-XL	\$5.00	\$5.45	\$6.68	\$7.25	\$4.02	\$3.68
SS T-Shirt - 3 color - Dark XXL	\$7.35	\$6.45	\$8.18	\$8.90	\$5.02	\$5.99
SS T-Shirt - 3 color - Dark XXXL	\$7.50	\$7.45	\$8.18	\$9.10	\$6.02	\$5.99
SS T-Shirt - 4 color - Dark YS-XL	\$5.20	\$5.65	\$6.90	\$7.55	\$4.22	\$3.93
SS T-Shirt - 4 color - Dark XXL	\$7.55	\$6.65	\$8.40	\$9.20	\$5.22	\$6.24
SS T-Shirt - 4 color - Dark XXXL	\$7.70	\$7.65	\$8.40	\$9.50	\$6.22	\$6.24
LS T-Shirt - 1 color - White YS-XL	\$6.75	\$5.65	\$7.28	\$8.90	\$4.61	\$4.71
LS T-Shirt - 1 color - White XXL	\$8.45	\$6.65	\$8.78	\$11.40	\$5.61	\$5.98
LS T-Shirt - 1 color - White XXXL	\$8.65	\$7.65	\$8.78	\$11.65	\$6.61	\$5.98
LS T-Shirt - 2 color - White YS-XL	\$6.95	\$5.76	\$7.50	\$9.20	\$4.81	\$4.96
LS T-Shirt - 2 color - White XXL	\$8.65	\$6.76	\$9.00	\$11.70	\$5.81	\$6.23
LS T-Shirt - 2 color - White XXXL	\$8.85	\$7.76	\$9.00	\$11.95	\$6.81	\$6.23
LS T-Shirt - 3 color - White YS-XL	\$7.15	\$5.96	\$7.73	\$9.50	\$4.91	\$5.21
LS T-Shirt - 3 color - White XXL	\$8.85	\$6.96	\$9.23	\$12.00	\$5.91	\$6.48
LS T-Shirt - 3 color - White XXXL	\$9.05	\$7.96	\$9.23	\$12.25	\$6.91	\$6.48
LS T-Shirt - 4 color - White YS-XL	\$7.35	\$6.16	\$7.95	\$9.80	\$5.65	\$5.46
LS T-Shirt - 4 color - White XXL	\$9.05	\$7.16	\$9.45	\$12.30	\$7.65	\$6.73
LS T-Shirt - 4 color - White XXXL	\$9.25	\$8.16	\$9.45	\$12.55	\$8.65	\$6.73
LS T-Shirt - 1 color - Light YS-XL	\$7.65	\$6.43	\$7.73	\$9.25	\$4.61	\$5.30
LS T-Shirt - 1 color - Light XXL	\$9.15	\$7.43	\$9.23	\$12.00	\$5.61	\$6.76
LS T-Shirt - 1 color - Light XXXL	\$9.40	\$8.43	\$9.23	\$12.25	\$6.61	\$6.76
LS T-Shirt - 2 color - Light YS-XL	\$7.85	\$6.53	\$7.95	\$9.55	\$4.81	\$5.55
LS T-Shirt - 2 color - Light XXL	\$9.35	\$7.53	\$9.45	\$12.05	\$5.81	\$7.01
LS T-Shirt - 2 color - Light XXXL	\$9.60	\$8.53	\$9.45	\$12.30	\$6.81	\$7.01
LS T-Shirt - 3 color - Light YS-XL	\$8.05	\$6.73	\$8.18	\$9.85	\$4.91	\$5.80
LS T-Shirt - 3 color - Light XXL	\$9.55	\$7.73	\$9.68	\$12.35	\$5.91	\$7.26
LS T-Shirt - 3 color - Light XXXL	\$9.80	\$8.73	\$9.68	\$12.70	\$6.91	\$7.26



**Tabulation of Bids Received**  
**on July 23, 2013 at 2:30 p.m.**  
**T-Shirt Design and Printing - Bid # 13-07-14**

Description	Bidders					Memo FY 2013 Unit Prices
	Proctor and Rose Custom Screen Printing Plus 254-933-8866 Belton, TX	Custom T-Shirt Outfitters 254-773-5510 Temple, TX	Safari Sun, LLC 866-339-7291 Almonte Springs, FL	Elite Printing Solutions LLC dba Print It 254-933-3311 Belton, TX	SP Design MFG, Inc. 239-424-8060 x 132 Cape Coral, FL	
LS T-Shirt - 4 color - Light YS-XL	\$8.25	\$6.93	\$8.40	\$10.15	\$5.65	\$6.05
LS T-Shirt - 4 color - Light XXL	\$9.75	\$7.93	\$9.90	\$12.65	\$6.65	\$7.51
LS T-Shirt - 4 color - Light XXXL	\$10.00	\$8.93	\$9.90	\$13.00	\$7.65	\$7.51
LS T-Shirt - 1 color - Dark YS-XL	\$8.00	\$6.85	\$8.18	\$9.25	\$6.00	\$5.73
LS T-Shirt - 1 color - Dark XXL	\$9.60	\$7.85	\$9.68	\$12.00	\$7.00	\$7.32
LS T-Shirt - 1 color - Dark XXXL	\$9.85	\$8.85	\$9.68	\$12.25	\$8.00	\$7.32
LS T-Shirt - 2 color - Dark YS-XL	\$8.20	\$6.95	\$8.40	\$9.55	\$6.88	\$5.98
LS T-Shirt - 2 color - Dark XXL	\$9.80	\$7.95	\$9.90	\$12.05	\$7.88	\$7.57
LS T-Shirt - 2 color - Dark XXXL	\$10.05	\$8.95	\$9.90	\$12.30	\$8.88	\$7.57
LS T-Shirt - 3 color - Dark YS-XL	\$8.40	\$7.15	\$8.63	\$9.85	\$4.91	\$6.23
LS T-Shirt - 3 color - Dark XXL	\$10.00	\$8.15	\$10.13	\$12.35	\$5.91	\$7.82
LS T-Shirt - 3 color - Dark XXXL	\$10.25	\$9.15	\$10.13	\$12.70	\$6.91	\$7.82
LS T-Shirt - 4 color - Dark YS-XL	\$8.60	\$7.35	\$8.85	\$10.15	\$6.65	\$6.48
LS T-Shirt - 4 color - Dark XXL	\$10.20	\$8.35	\$10.35	\$12.60	\$7.65	\$8.07
LS T-Shirt - 4 color - Dark XXXL	\$10.45	\$9.35	\$10.35	\$13.80	\$8.65	\$8.07
SS Pocket T-Shirt - 1 color - White YS-XL	\$5.85	\$5.93	\$6.68	\$8.15	\$5.84	\$3.54
SS Pocket T-Shirt - 1 color - White XXL	\$7.35	\$6.93	\$8.18	\$9.80	\$6.84	\$5.34
SS Pocket T-Shirt - 1 color - White XXXL	\$7.50	\$7.93	\$8.18	\$10.00	\$7.84	\$5.34
SS Pocket T-Shirt - 2 color - White YS-XL	\$6.05	\$6.03	\$6.90	\$8.45	\$5.94	\$3.79
SS Pocket T-Shirt - 2 color - White XXL	\$7.55	\$7.03	\$8.40	\$10.08	\$6.94	\$5.59
SS Pocket T-Shirt - 2 color - White XXXL	\$7.70	\$8.03	\$8.40	\$10.28	\$7.94	\$5.59
SS Pocket T-Shirt - 3 color - White YS-XL	\$6.25	\$6.23	\$7.13	\$8.75	\$6.15	\$4.04
SS Pocket T-Shirt - 3 color - White XXL	\$7.75	\$7.23	\$8.63	\$10.35	\$7.15	\$5.84
SS Pocket T-Shirt - 3 color - White XXXL	\$7.90	\$8.23	\$8.63	\$10.55	\$8.15	\$5.84
SS Pocket T-Shirt - 4 color - White YS-XL	\$6.45	\$6.43	\$7.35	\$9.25	\$6.25	\$4.29
SS Pocket T-Shirt - 4 color - White XXL	\$7.95	\$7.43	\$8.85	\$10.70	\$7.25	\$6.09
SS Pocket T-Shirt - 4 color - White XXXL	\$8.10	\$8.43	\$8.85	\$10.90	\$8.25	\$6.09
SS Pocket T-Shirt - 1 color - Light YS-XL	\$6.45	\$6.74	\$7.58	\$8.50	\$5.84	\$4.10
SS Pocket T-Shirt - 1 color - Light XXL	\$8.10	\$7.74	\$9.08	\$10.15	\$6.84	\$5.95
SS Pocket T-Shirt - 1 color - Light XXXL	\$8.25	\$8.74	\$9.08	\$10.35	\$7.84	\$5.95
SS Pocket T-Shirt - 2 color - Light YS-XL	\$6.65	\$6.84	\$7.80	\$8.80	\$5.94	\$4.35
SS Pocket T-Shirt - 2 color - Light XXL	\$8.30	\$7.84	\$9.30	\$10.45	\$6.94	\$6.20
SS Pocket T-Shirt - 2 color - Light XXXL	\$8.45	\$8.84	\$9.30	\$10.65	\$7.94	\$6.20
SS Pocket T-Shirt - 3 color - Light YS-XL	\$6.85	\$7.04	\$8.03	\$9.10	\$6.15	\$4.60
SS Pocket T-Shirt - 3 color - Light XXL	\$8.50	\$8.04	\$9.53	\$10.75	\$7.15	\$6.45
SS Pocket T-Shirt - 3 color - Light XXXL	\$8.65	\$9.04	\$9.53	\$10.95	\$8.15	\$6.45
SS Pocket T-Shirt - 4 color - Light YS-XL	\$7.05	\$7.24	\$8.25	\$9.40	\$6.25	\$4.85
SS Pocket T-Shirt - 4 color - Light XXL	\$8.70	\$8.24	\$9.75	\$11.05	\$7.25	\$6.70
SS Pocket T-Shirt - 4 color - Light XXXL	\$8.85	\$9.24	\$9.75	\$11.25	\$8.25	\$6.70
SS Pocket T-Shirt - 1 color - Dark YS-XL	\$7.00	\$7.17	\$7.88	\$8.50	\$5.94	\$4.20
SS Pocket T-Shirt - 1 color - Dark XXL	\$8.85	\$8.17	\$9.38	\$10.15	\$6.94	\$6.51
SS Pocket T-Shirt - 1 color - Dark XXXL	\$9.00	\$9.17	\$9.38	\$10.35	\$7.94	\$6.51
SS Pocket T-Shirt - 2 color - Dark YS-XL	\$7.20	\$7.27	\$8.10	\$8.80	\$6.02	\$4.45
SS Pocket T-Shirt - 2 color - Dark XXL	\$9.05	\$8.27	\$9.60	\$10.45	\$7.02	\$6.76
SS Pocket T-Shirt - 2 color - Dark XXXL	\$9.20	\$9.27	\$9.60	\$10.65	\$8.02	\$6.76
SS Pocket T-Shirt - 3 color - Dark YS-XL	\$7.40	\$7.47	\$8.33	\$9.10	\$6.12	\$4.70
SS Pocket T-Shirt - 3 color - Dark XXL	\$9.25	\$8.47	\$9.83	\$10.75	\$7.12	\$7.01
SS Pocket T-Shirt - 3 color - Dark XXXL	\$9.40	\$9.47	\$9.83	\$10.95	\$8.12	\$7.01
SS Pocket T-Shirt - 4 color - Dark YS-XL	\$7.60	\$7.57	\$8.55	\$9.40	\$6.35	\$4.95
SS Pocket T-Shirt - 4 color - Dark XXL	\$9.45	\$8.57	\$10.05	\$11.05	\$7.35	\$7.26
SS Pocket T-Shirt - 4 color - Dark XXXL	\$9.60	\$9.57	\$10.05	\$11.25	\$8.35	\$7.26
LS Pocket T-Shirt - 1 color - White YS-XL	\$8.00	No Bid	\$7.40	\$10.15	\$7.92	N/A
LS Pocket T-Shirt - 1 color - White XXL	\$9.60	No Bid	\$8.90	\$11.80	\$8.92	N/A
LS Pocket T-Shirt - 1 color - White XXXL	\$10.00	No Bid	\$8.90	\$12.00	\$9.92	N/A
LS Pocket T-Shirt - 2 color - White YS-XL	\$8.20	No Bid	\$8.03	\$10.45	\$8.52	N/A
LS Pocket T-Shirt - 2 color - White XXL	\$9.80	No Bid	\$9.53	\$12.08	\$9.52	N/A
LS Pocket T-Shirt - 2 color - White XXXL	\$10.20	No Bid	\$9.53	\$12.28	\$10.52	N/A

**Tabulation of Bids Received**  
**on July 23, 2013 at 2:30 p.m.**  
**T-Shirt Design and Printing - Bid # 13-07-14**

Description	Bidders					Memo FY 2013 Unit Prices
	Proctor and Rose Custom Screen Printing Plus 254-933-8866 Belton, TX	Custom T-Shirt Outfitters 254-773-5510 Temple, TX	Safari Sun, LLC 866-339-7291 Almonte Springs, FL	Elite Printing Solutions LLC dba Print It 254-933-3311 Belton, TX	SP Design MFG, Inc. 239-424-8060 x 132 Cape Coral, FL	
LS Pocket T-Shirt - 3 color - White YS-XL	\$8.40	No Bid	\$8.66	\$10.75	\$9.02	N/A
LS Pocket T-Shirt - 3 color - White XXL	\$10.00	No Bid	\$10.16	\$12.35	\$10.02	N/A
LS Pocket T-Shirt - 3 color - White XXXL	\$10.40	No Bid	\$10.16	\$12.55	\$12.02	N/A
LS Pocket T-Shirt - 4 color - White YS-XL	\$8.60	No Bid	\$9.29	\$11.05	\$9.12	N/A
LS Pocket T-Shirt - 4 color - White XXL	\$10.20	No Bid	\$10.79	\$12.70	\$10.12	N/A
LS Pocket T-Shirt - 4 color - White XXXL	\$10.60	No Bid	\$10.79	\$12.90	\$11.25	N/A
LS Pocket T-Shirt - 1 color - Light YS-XL	\$8.25	\$7.30	\$8.84	\$10.50	\$7.92	N/A
LS Pocket T-Shirt - 1 color - Light XXL	\$9.90	\$8.30	\$10.34	\$12.15	\$8.92	N/A
LS Pocket T-Shirt - 1 color - Light XXXL	\$10.30	\$9.30	\$10.34	\$12.35	\$9.92	N/A
LS Pocket T-Shirt - 2 color - Light YS-XL	\$8.45	\$7.40	\$9.47	\$10.80	\$8.52	N/A
LS Pocket T-Shirt - 2 color - Light XXL	\$10.10	\$8.40	\$10.97	\$12.45	\$9.52	N/A
LS Pocket T-Shirt - 2 color - Light XXXL	\$10.50	\$9.40	\$10.97	\$12.65	\$10.52	N/A
LS Pocket T-Shirt - 3 color - Light YS-XL	\$8.65	\$7.60	\$10.10	\$11.10	\$9.02	N/A
LS Pocket T-Shirt - 3 color - Light XXL	\$10.30	\$8.60	\$11.60	\$12.75	\$10.02	N/A
LS Pocket T-Shirt - 3 color - Light XXXL	\$10.70	\$9.60	\$11.60	\$12.95	\$12.02	N/A
LS Pocket T-Shirt - 4 color - Light YS-XL	\$8.85	\$7.80	\$10.73	\$11.40	\$9.12	N/A
LS Pocket T-Shirt - 4 color - Light XXL	\$10.50	\$8.80	\$12.23	\$13.05	\$10.12	N/A
LS Pocket T-Shirt - 4 color - Light XXXL	\$10.90	\$9.80	\$12.23	\$13.25	\$11.25	N/A
LS Pocket T-Shirt - 1 color - Dark YS-XL	\$8.80	No Bid	\$9.39	\$10.65	\$7.92	N/A
LS Pocket T-Shirt - 1 color - Dark XXL	\$10.50	No Bid	\$10.89	\$12.30	\$8.92	N/A
LS Pocket T-Shirt - 1 color - Dark XXXL	\$11.00	No Bid	\$10.89	\$12.50	\$9.92	N/A
LS Pocket T-Shirt - 2 color - Dark YS-XL	\$9.00	No Bid	\$10.02	\$10.95	\$8.52	N/A
LS Pocket T-Shirt - 2 color - Dark XXL	\$10.70	No Bid	\$11.52	\$12.60	\$9.52	N/A
LS Pocket T-Shirt - 2 color - Dark XXXL	\$11.20	No Bid	\$11.52	\$12.80	\$10.52	N/A
LS Pocket T-Shirt - 3 color - Dark YS-XL	\$9.20	No Bid	\$10.65	\$11.25	\$9.02	N/A
LS Pocket T-Shirt - 3 color - Dark XXL	\$10.90	No Bid	\$12.15	\$12.90	\$10.02	N/A
LS Pocket T-Shirt - 3 color - Dark XXXL	\$11.40	No Bid	\$12.15	\$13.10	\$12.02	N/A
LS Pocket T-Shirt - 4 color - Dark YS-XL	\$9.40	No Bid	\$11.28	\$11.55	\$9.12	N/A
LS Pocket T-Shirt - 4 color - Dark XXL	\$11.10	No Bid	\$12.78	\$13.20	\$10.12	N/A
LS Pocket T-Shirt - 4 color - Dark XXXL	\$11.60	No Bid	\$12.78	\$13.50	\$11.25	N/A
100% Cotton SS - 1 color - Light YS-XL	\$4.45	\$4.95	\$8.18	\$6.15	\$3.45	\$3.89
100% Cotton SS - 1 color - Light XXL	\$6.45	\$5.95	\$9.68	\$7.80	\$4.45	\$6.20
100% Cotton SS - 1 color - Light XXXL	\$6.55	\$6.95	\$9.68	\$8.00	\$5.45	\$6.20
100% Cotton SS - 2 color - Light YS-XL	\$4.65	\$5.05	\$8.40	\$6.45	\$3.65	\$4.14
100% Cotton SS - 2 color - Light XXL	\$6.65	\$6.05	\$9.90	\$8.08	\$4.65	\$6.45
100% Cotton SS - 2 color - Light XXXL	\$6.75	\$7.05	\$9.90	\$8.28	\$5.65	\$6.45
100% Cotton SS - 3 color - Light YS-XL	\$4.85	\$5.15	\$8.63	\$6.75	\$3.85	\$4.39
100% Cotton SS - 3 color - Light XXL	\$6.85	\$6.15	\$10.13	\$8.35	\$4.85	\$6.70
100% Cotton SS - 3 color - Light XXXL	\$6.95	\$7.15	\$10.13	\$8.55	\$5.85	\$6.70
100% Cotton SS - 4 color - Light YS-XL	\$5.05	\$5.25	\$8.85	\$7.05	\$4.02	\$4.64
100% Cotton SS - 4 color - Light XXL	\$7.05	\$6.25	\$10.35	\$8.70	\$5.02	\$6.95
100% Cotton SS - 4 color - Light XXXL	\$7.15	\$7.25	\$10.35	\$8.90	\$6.02	\$6.95
100% Cotton SS - 1 color - Dark YS-XL	\$4.60	\$5.05	\$8.63	\$6.65	\$3.65	\$4.29
100% Cotton SS - 1 color - Dark XXL	\$6.95	\$6.05	\$10.13	\$8.30	\$4.65	\$6.56
100% Cotton SS - 1 color - Dark XXXL	\$7.10	\$7.05	\$10.13	\$8.50	\$5.65	\$6.56
100% Cotton SS - 2 color - Dark YS-XL	\$4.80	\$5.15	\$8.85	\$6.95	\$3.85	\$4.54
100% Cotton SS - 2 color - Dark XXL	\$7.15	\$6.15	\$10.35	\$8.60	\$4.85	\$6.81
100% Cotton SS - 2 color - Dark XXXL	\$7.30	\$7.15	\$10.35	\$8.80	\$5.85	\$6.81
100% Cotton SS - 3 color - Dark YS-XL	\$5.00	\$5.25	\$9.08	\$7.25	\$4.02	\$4.79
100% Cotton SS - 3 color - Dark XXL	\$7.35	\$6.25	\$10.58	\$8.90	\$5.02	\$7.06
100% Cotton SS - 3 color - Dark XXXL	\$7.50	\$7.25	\$10.58	\$9.10	\$6.02	\$7.06
100% Cotton SS - 4 color - Dark YS-XL	\$5.20	\$5.35	\$9.30	\$7.55	\$4.45	\$5.04
100% Cotton SS - 4 color - Dark XXL	\$7.55	\$6.35	\$10.80	\$9.20	\$5.45	\$7.31
100% Cotton SS - 4 color - Dark XXXL	\$7.70	\$7.35	\$10.80	\$9.50	\$6.45	\$7.31
100% Cotton SS w/pocket- 1 color - Light YS-XL	\$6.45	\$6.71	\$9.98	\$8.50	\$6.02	\$4.98
100% Cotton SS w/pocket- 1 color - Light XXL	\$8.10	\$7.71	\$11.48	\$10.15	\$7.02	\$7.28
100% Cotton SS w/pocket- 1 color - Light XXXL	\$8.25	\$8.71	\$11.48	\$10.35	\$8.02	\$7.28

**Tabulation of Bids Received  
on July 23, 2013 at 2:30 p.m.  
T-Shirt Design and Printing - Bid # 13-07-14**

Description	Bidders					Memo FY 2013 Unit Prices
	Proctor and Rose Custom Screen Printing Plus 254-933-8866 Belton, TX	Custom T-Shirt Outfitters 254-773-5510 Temple, TX	Safari Sun, LLC 866-339-7291 Almonte Springs, FL	Elite Printing Solutions LLC dba Print It 254-933-3311 Belton, TX	SP Design MFG, Inc. 239-424-8060 x 132 Cape Coral, FL	
100% Cotton SS w/pocket - 2 color - Light YS-XL	\$6.65	\$6.81	\$10.20	\$8.80	\$6.12	\$5.23
100% Cotton SS w/pocket - 2 color - Light XXL	\$8.30	\$7.81	\$11.70	\$10.45	\$7.12	\$7.53
100% Cotton SS w/pocket - 2 color - Light XXXL	\$8.45	\$8.81	\$11.70	\$10.65	\$8.12	\$7.53
100% Cotton SS w/pocket - 3 color - Light YS-XL	\$6.85	\$7.01	\$10.43	\$9.10	\$6.25	\$5.48
100% Cotton SS w/pocket - 3 color - Light XXL	\$8.50	\$8.01	\$11.93	\$10.75	\$7.25	\$7.78
100% Cotton SS w/pocket - 3 color - Light XXXL	\$8.65	\$9.01	\$11.93	\$10.95	\$8.25	\$7.78
100% Cotton SS w/pocket - 4 color - Light YS-XL	\$7.05	\$7.21	\$10.65	\$9.40	\$6.45	\$5.73
100% Cotton SS w/pocket - 4 color - Light XXL	\$8.70	\$8.21	\$12.15	\$11.05	\$7.45	\$8.03
100% Cotton SS w/pocket - 4 color - Light XXXL	\$8.85	\$9.21	\$12.15	\$11.25	\$8.45	\$8.03
100% Cotton SS w/pocket - 1 color - Dark YS-XL	\$7.00	\$7.27	\$10.43	\$8.50	\$6.02	\$5.38
100% Cotton SS w/pocket - 1 color - Dark XXL	\$8.85	\$8.27	\$11.93	\$10.15	\$7.02	\$7.65
100% Cotton SS w/pocket - 1 color - Dark XXXL	\$9.00	\$9.27	\$11.93	\$10.35	\$8.02	\$7.65
100% Cotton SS w/pocket - 2 color - Dark YS-XL	\$7.20	\$7.37	\$10.65	\$8.80	\$6.22	\$5.63
100% Cotton SS w/pocket - 2 color - Dark XXL	\$9.05	\$8.37	\$12.15	\$10.45	\$7.22	\$7.90
100% Cotton SS w/pocket - 2 color - Dark XXXL	\$9.20	\$9.37	\$12.15	\$10.65	\$8.22	\$7.90
100% Cotton SS w/pocket - 3 color - Dark YS-XL	\$7.40	\$7.57	\$10.88	\$9.10	\$6.32	\$5.88
100% Cotton SS w/pocket - 3 color - Dark XXL	\$9.25	\$8.57	\$12.38	\$10.75	\$7.32	\$8.15
100% Cotton SS w/pocket - 3 color - Dark XXXL	\$9.40	\$9.57	\$12.38	\$10.95	\$8.32	\$8.15
100% Cotton SS w/pocket - 4 color - Dark YS-XL	\$7.60	\$7.77	\$11.10	\$9.40	\$6.55	\$6.13
100% Cotton SS w/pocket - 4 color - Dark XXL	\$9.45	\$8.77	\$12.60	\$11.05	\$7.55	\$8.40
100% Cotton SS w/pocket - 4 color - Dark XXXL	\$9.60	\$9.77	12.60	\$11.25	\$8.55	\$8.40
100% Cotton LS - 1 color - Light YS-XL	\$7.65	\$7.12	\$9.29	\$9.25	\$4.80	N/A
100% Cotton LS - 1 color - Light XXL	\$9.15	\$8.12	\$10.79	\$12.00	\$5.80	N/A
100% Cotton LS - 1 color - Light XXXL	\$9.40	\$9.12	\$10.79	\$12.25	\$6.95	N/A
100% Cotton LS - 2 color - Light YS-XL	\$7.85	\$7.22	\$9.90	\$9.55	\$4.90	N/A
100% Cotton LS - 2 color - Light XXL	\$9.35	\$8.22	\$11.40	\$12.05	\$5.90	N/A
100% Cotton LS - 2 color - Light XXXL	\$9.60	\$9.22	\$11.40	\$12.30	\$6.95	N/A
100% Cotton LS - 3 color - Light YS-XL	\$8.05	\$7.42	\$10.53	\$9.85	\$5.15	N/A
100% Cotton LS - 3 color - Light XXL	\$9.55	\$8.42	\$12.03	\$12.35	\$6.15	N/A
100% Cotton LS - 3 color - Light XXXL	\$9.80	\$9.42	\$12.03	\$12.70	\$7.15	N/A
100% Cotton LS - 4 color - Light YS-XL	\$8.25	\$7.62	\$11.16	\$10.15	\$5.25	N/A
100% Cotton LS - 4 color - Light XXL	\$7.75	\$8.62	\$12.66	\$12.65	\$6.25	N/A
100% Cotton LS - 4 color - Light XXXL	\$10.00	\$9.62	\$12.66	\$13.00	\$7.25	N/A
100% Cotton LS - 1 color - Dark YS-XL	\$8.00	\$7.57	\$9.59	\$9.25	\$6.00	N/A
100% Cotton LS - 1 color - Dark XXL	\$9.60	\$8.67	\$11.09	\$12.00	\$7.00	N/A
100% Cotton LS - 1 color - Dark XXXL	\$9.90	\$9.67	\$11.09	\$12.25	\$8.25	N/A
100% Cotton LS - 2 color - Dark YS-XL	\$8.20	\$7.67	\$10.22	\$9.55	\$6.88	N/A
100% Cotton LS - 2 color - Dark XXL	\$9.80	\$8.67	\$11.72	\$12.05	\$7.88	N/A
100% Cotton LS - 2 color - Dark XXXL	\$10.10	\$9.67	\$11.72	\$12.30	\$8.88	N/A
100% Cotton LS - 3 color - Dark YS-XL	\$8.40	\$7.87	\$10.85	\$9.85	\$4.91	N/A
100% Cotton LS - 3 color - Dark XXL	\$10.00	\$8.87	\$12.35	\$12.35	\$5.91	N/A
100% Cotton LS - 3 color - Dark XXXL	\$10.30	\$9.87	\$12.35	\$12.70	\$6.91	N/A
100% Cotton LS - 4 color - Dark YS-XL	\$8.60	\$8.07	\$11.48	\$10.15	\$6.00	N/A
100% Cotton LS - 4 color - Dark XXL	\$10.20	\$9.07	\$12.98	\$12.65	\$7.00	N/A
100% Cotton LS - 4 color - Dark XXXL	\$10.50	\$10.07	\$12.98	\$13.80	\$8.00	N/A
100% Cotton LS w/pocket - 1 color - Light YS-XL	\$8.25	\$8.55	\$11.47	\$10.50	\$7.92	N/A
100% Cotton LS w/pocket - 1 color - Light XXL	\$9.90	\$9.55	\$12.97	\$12.15	\$8.92	N/A
100% Cotton LS w/pocket - 1 color - Light XXXL	\$10.30	\$10.55	\$12.97	\$12.35	\$9.92	N/A
100% Cotton LS w/pocket - 2 color - Light YS-XL	\$8.45	\$8.65	\$12.10	\$10.80	\$8.52	N/A
100% Cotton LS w/pocket - 2 color - Light XXL	\$10.10	\$9.65	\$13.60	\$12.45	\$9.52	N/A
100% Cotton LS w/pocket - 2 color - Light XXXL	\$10.50	\$10.65	\$13.60	\$12.65	\$10.52	N/A
100% Cotton LS w/pocket - 3 color - Light YS-XL	\$8.65	\$8.85	\$12.73	\$11.10	\$9.02	N/A
100% Cotton LS w/pocket - 3 color - Light XXL	\$10.30	\$9.85	\$14.23	\$12.75	\$10.02	N/A
100% Cotton LS w/pocket - 3 color - Light XXXL	\$10.70	\$10.85	14.23	\$12.95	\$12.02	N/A
100% Cotton LS w/pocket - 4 color - Light YS-XL	\$8.85	\$9.05	\$13.36	\$11.40	\$9.12	N/A
100% Cotton LS w/pocket - 4 color - Light XXL	\$10.50	\$10.05	\$14.86	\$13.05	\$10.12	N/A
100% Cotton LS w/pocket - 4 color - Light XXXL	\$10.90	\$11.05	\$14.86	\$13.25	\$11.25	N/A

**Tabulation of Bids Received**  
**on July 23, 2013 at 2:30 p.m.**  
**T-Shirt Design and Printing - Bid # 13-07-14**

Description	Bidders					Memo FY 2013 Unit Prices
	Proctor and Rose Custom Screen Printing Plus 254-933-8866 Belton, TX	Custom T-Shirt Outfitters 254-773-5510 Temple, TX	Safari Sun, LLC 866-339-7291 Almonte Springs, FL	Elite Printing Solutions LLC dba Print It 254-933-3311 Belton, TX	SP Design MFG, Inc. 239-424-8060 x 132 Cape Coral, FL	
100% Cotton LS w/pocket - 1 color - Dark YS-XL	\$8.80	\$9.05	\$12.09	\$10.65	\$7.92	N/A
100% Cotton LS w/pocket - 1 color - Dark XXL	\$10.50	\$10.05	\$13.59	\$12.30	\$8.92	N/A
100% Cotton LS w/pocket - 1 color - Dark XXXL	\$11.00	\$11.05	\$13.59	\$12.50	\$9.92	N/A
100% Cotton LS w/pocket - 2 color - Dark YS-XL	\$10.00	\$9.15	\$12.72	\$10.95	\$8.52	N/A
100% Cotton LS w/pocket - 2 color - Dark XXL	\$10.70	\$10.15	\$14.22	\$12.60	\$9.52	N/A
100% Cotton LS w/pocket - 2 color - Dark XXXL	\$11.20	\$11.15	\$14.22	\$12.80	\$10.52	N/A
100% Cotton LS w/pocket - 3 color - Dark YS-XL	\$10.20	\$9.35	\$13.35	\$11.25	\$9.00	N/A
100% Cotton LS w/pocket - 3 color - Dark XXL	\$10.90	\$10.35	\$14.85	\$12.90	\$10.00	N/A
100% Cotton LS w/pocket - 3 color - Dark XXXL	\$11.40	\$11.35	\$14.85	\$13.10	\$11.00	N/A
100% Cotton LS w/pocket - 4 color - Dark YS-XL	\$10.40	\$9.55	\$13.98	\$11.55	\$9.00	N/A
100% Cotton LS w/pocket - 4 color - Dark XXL	\$11.10	\$10.55	\$15.48	\$13.20	\$10.00	N/A
100% Cotton LS w/pocket - 4 color - Dark XXXL	\$11.60	\$11.55	\$15.48	\$13.50	\$11.00	N/A
SS T-Shirt - 5 color front & 1 color back - Dark YS-XL	\$5.60	\$5.35	\$7.80	\$6.95	\$5.30	\$5.33
SS T-Shirt - 5 color front & 1 color back - Dark XXL	\$7.95	\$6.35	\$9.30	\$8.95	\$6.30	\$7.64
SS T-Shirt - 5 color front & 1 color back - Dark XXXL	\$8.10	\$7.35	\$9.30	\$9.45	\$7.30	\$7.64
SS T-Shirt - 5 color front & 1 color back - Light YS-XL	\$5.50	\$5.25	\$7.35	\$6.95	\$5.45	\$5.23
SS T-Shirt - 5 color front & 1 color back - Light XXL	\$7.45	\$6.25	\$8.85	\$8.95	\$6.45	\$7.08
SS T-Shirt - 5 color front & 1 color back - Light XXXL	\$7.55	\$7.25	\$8.85	\$9.45	\$7.45	\$7.08
LS T-Shirt - 5 color front & 1 color back - Dark YS-XL	\$9.00	\$7.54	\$9.75	\$11.45	\$6.15	\$7.88
LS T-Shirt - 5 color front & 1 color back - Dark XXL	\$10.60	\$8.54	\$11.25	\$13.95	\$7.15	\$9.47
LS T-Shirt - 5 color front & 1 color back - Dark XXXL	\$10.85	\$9.54	\$11.25	\$14.45	\$8.15	\$9.47
8" Numbers (per each)	\$5.00	\$3.00/shirt/location	\$2.25	Missing	\$1.25	\$1.50
2" Letters (per letter)	\$3.00	\$3.00/name/location	\$3.00/name	Missing	\$0.75	\$0.40
Sleeve/Chest Print 1-Color	\$2.00	\$0.50	\$0.75	Missing	\$0.90	\$0.25
Sleeve/Chest Print 2-Color	\$2.20	\$0.60	\$0.90	Missing	\$1.20	\$0.35
Sleeve/Chest Print 3-Color	\$2.40	\$0.80	\$1.05	Missing	\$1.90	\$0.45
Sleeve/Chest Print 4-Color	\$2.60	\$1.00	\$1.20	Missing	\$2.20	\$0.55
Designs Approved and Not Used	N/C	\$40/hour not to exceed \$100	\$50.00	Missing	N/C	N/C
Delivery	Yes	Yes	Yes	Yes	Yes	
Local Preference	No	Yes	No	No	No	
Credit Check Authorization	Yes	Yes	Yes	Yes	Yes	
Exceptions?	Yes	Yes	No	Yes	Yes	
		Did not bid on every line item as required by Bid Specs			Did not submit sample t-shirt design as required by Bid Specs	

Recommended for Council Award	Plan Holders				
Ad-Wear & Specialty of Texas, Inc.	BSN Sports	Holloway's Sports Center	Proctor & Rose Custom Screen Printing	TMC/J-Cat	
Inc	Outfitters	mevida	Safari Sun LLC	WGES, LLC	
ASR	Eggleston	Mojo Magic	Screenprint Plus, Inc	Whatever Promo Agency	
Authentic Promotions	Express Press	Print It	Seacoast Uniforms	zimmzang	

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH PROCTOR AND ROSE CUSTOM SCREEN PRINTING PLUS OF BELTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR THE DESIGN AND PRINTING OF T-SHIRTS, IN THE ESTIMATED ANNUAL AMOUNT OF \$40,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 23, 2013, the City received five bids for the design and printing of t-shirts for fiscal year 2013-2014;

**Whereas**, the bid was stated to be awarded to the company providing the ‘best value’ to the City – this means that factors other than price can be used in evaluation of the bids, including quality of service, reputation of the bidder, bidders services and the bidder’s design capabilities

**Whereas**, after review of all bids, staff recommends authorizing an annual purchase agreement with Proctor and Rose Custom Screen Printing Plus of Belton, Texas – the City has not done business with Proctor and Rose in the past so references were checked, favorable responses received and staff believes they will be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Proctor and Rose Custom Screen Printing Plus of Belton, Texas, after approval as to form by the City Attorney, for the design and printing of t-shirts for fiscal year 2013-2014, in the estimated annual amount of \$40,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-11)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Electrical Supplies with Dealers Electrical Supply of Temple in the estimated annual amount of \$32,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 6, 2013, the City received two (2) bids for electrical supplies. The bids are shown on the attached bid tabulation sheet.

The low bidder is Dealers Electrical Supply. The City has done business with Dealers Electrical Supply in the past and finds them to be a responsible vendor.

The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and Dealers Electrical Supply.

**FISCAL IMPACT:** Electrical supplies will be purchased on an as needed basis. Departments have budgeted for these materials in several accounts in the adopted FY 2014 budget. The estimated annual expenditure of \$32,000 is based on historical expenditures.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 6, 2013 at 2:45 p.m.  
Electrical Supplies - Bid #13-04-14**

		Bidders				Memo FY2013 Unit Prices
		Dealers Electrical Supply P# 254-773-5271 Temple, TX		Rexel P# 254-778-2808 Temple, TX		
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	
200 Amp Main Breaker Panel (30 Circuit) (Square D)	1	\$139.00	\$139.00	\$535.93	\$535.93	\$299.08
20 Amp Breakers (QO)	10	\$7.14	\$71.40	\$7.07	\$70.70	\$7.11
30 Amp Breakers (QO) 2 Pole	3	\$15.65	\$46.95	\$15.51	\$46.53	N/A
50 Amp Breakers (QO) 2 Pole	2	\$15.65	\$31.30	\$15.51	\$31.02	\$15.58
½" EMT Conduit	100	\$0.23	\$23.00	\$0.23	\$23.00	\$0.18
1-1/2" Sealtite	10	\$2.35	\$23.50	\$2.28	\$22.80	N/A
1-1/2" Sealtite Connectors	2	\$9.12	\$18.24	\$8.89	\$17.78	N/A
Weather/Tamper Resistant 20 AMP Receptacle (Leviton W7899-TRW or equal)	20	\$16.32	\$326.40	\$17.12	\$342.40	N/A
Single Pole Switch 120/277 Volt 20 AMP (Leviton 12:221 or equal)	20	\$2.05	\$41.00	\$3.60	\$72.00	N/A
3-Way Switch 120/277 Volt 20 Amp (Lveiton1223-21 or equal)	6	\$2.88	\$17.28	\$4.58	\$27.48	N/A
Receptable Duplex 20 AMP (Leviton 5352-I or equal)	40	\$1.33	\$53.20	\$1.42	\$56.80	\$1.17
Single Gang Switch Covers (Leviton 80701 or equal)	25	\$0.26	\$6.50	\$0.25	\$6.25	N/A
Two Gang Switch Covers (Leviton 80709 or equal)	10	\$0.51	\$5.10	\$0.50	\$5.00	N/A
Duplex Receptacle Covers (Leviton 80703 or equal)	30	\$0.26	\$7.80	\$0.25	\$7.50	N/A
Single Gang Rain Tight Cover (Leviton T5979 or equal)	10	\$2.12	\$21.20	\$4.12	\$41.20	N/A
Single Gang Rain Tight Cover (Leviton M5999 or equal)	10	\$3.83	\$38.30	\$4.12	\$41.20	N/A
Exit Light LED Single or Double Face 120/277 W/Battery Backup	10	\$21.12	\$211.20	\$19.00	\$190.00	N/A
Exit Light Emergency Combo 120/277 W/ Battery Backup	5	\$46.50	\$232.50	\$39.59	\$197.95	N/A
Emergency Light 120/277 W/Battery Backup	10	\$21.06	\$210.60	\$17.75	\$177.50	N/A
½" Liquidtight Steel Connectors	20	\$0.88	\$17.60	\$2.08	\$41.60	N/A
½" 90 degree Liquidtight Connectors	20	\$1.39	\$27.80	\$3.16	\$63.20	N/A
¾" Liquidtight Steel Connectors	10	\$1.27	\$12.70	\$2.96	\$29.60	N/A
¾" 90 degree Liquidtight Connectors	10	\$1.98	\$19.80	\$4.78	\$47.80	N/A
½" EMT Compression Connectors	50	\$0.22	\$11.00	\$0.26	\$13.00	N/A
½" EMT Compression Couplings	50	\$0.33	\$16.50	\$0.32	\$16.00	N/A
¾" EMT Compression Connectors	25	\$0.36	\$9.00	\$0.31	\$7.75	N/A
¾" EMT Compression Couplings	25	\$0.43	\$10.75	\$0.39	\$9.75	N/A
½" One Hole Straps	50	\$0.06	\$3.00	\$0.05	\$2.50	N/A
¾" One Hole Straps	25	\$0.09	\$2.25	\$0.07	\$1.75	N/A
½" Liquidtight Conduit	50	\$0.35	\$17.50	\$0.49	\$24.50	N/A
¾" Liquidtight Conduit	50	\$0.44	\$22.00	\$0.64	\$32.00	N/A
½" Nonmetallic Liquidtight Connectors	25	\$0.88	\$22.00	\$0.97	\$24.25	N/A



		Bidders			
		Dealers Electrical Supply P# 254-773-5271 Temple, TX		Rexel P# 254-778-2808 Temple, TX	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price
¾" Nonmetallic Liquidtight Connectors	25	\$1.27	\$31.75	\$1.45	\$36.25
½" Nonmetallic Liquidtight 90 degree	15	\$1.39	\$20.85	\$1.61	\$24.15
¾" Nonmetallic Liquidtight 90 degree	15	\$1.98	\$29.70	\$2.19	\$32.85
Wire Nuts; Red; 100/box	1	\$0.12	\$12.00	\$11.95	\$11.95
Wire Nuts; Yellow; 100/box	1	\$0.09	\$9.00	\$9.07	\$9.07
Wire Nuts; Orange; 100/box	1	\$0.07	\$7.00	\$7.44	\$7.44
4" Octagon Box 1-1/2" Deep ½" Knock Outs	10	\$0.81	\$8.10	\$0.88	\$8.80
4" Square Box 1-1/2" Deep ½" Knock Outs	20	\$0.62	\$12.40	\$0.57	\$11.40
4" Square Box 2-1/2" Deep ½" Knock Outs	20	\$1.10	\$22.00	\$0.97	\$19.40
3" x 2" x 3-1/2" Box with ½" Knock Outs	20	\$1.77	\$35.40	\$1.69	\$33.80
1 Gang Weatherproof Box 3-1/2" Hubs	20	\$1.65	\$33.00	\$2.32	\$46.40
2 Gang Weatherproof Box with 7-1/2" Hubs	10	\$4.91	\$49.10	\$7.04	\$70.40
TOTAL BID FOR LINE ITEMS		\$1,986.67		\$2,538.65	
Cost + Percentage on other supplies		12%		15%	
Delivery		Yes		Yes	
Exceptions		Yes		Yes	
Credit Check Authorization		Yes		Yes	

Memo FY2013 Unit Prices
N/A
N/A
N/A
10.47/box
7.75/box
20.41/box
N/A
\$0.79
N/A
N/A
N/A

Plan Holders
Crawford Electric Supply Dealers Eelctrical Supply Interline Brands Inc dba Sexauer isqft - MAIN ACCT NSP Rexel TEC Utility Supply & Service

**Recommended for Council Award**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH DEALERS ELECTRICAL SUPPLY OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR ELECTRICAL SUPPLIES, IN THE ESTIMATED ANNUAL AMOUNT OF \$32,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 6, 2013, the City received two bids for electrical supplies for fiscal year 2013-2014;

**Whereas**, after review of all bids, staff recommends authorizing an annual purchase agreement with Dealers Electrical Supply of Temple, Texas – the City has done business with Dealers Electrical Supply in the past and finds them to be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Dealers Electrical Supply of Temple, Texas, after approval as to form by the City Attorney, for electrical supplies for fiscal year 2013-2014, in the estimated annual amount of \$32,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-12)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing annual purchase agreements with the following Herbicide and Insecticide vendors for FY 2014 in the estimated amount of \$31,593.44:

Univar of Grand Prairie \$1,105.50;  
John Deere Landscapes of San Antonio \$3,492;  
Target Specialty Products of Austin \$2,856.50  
Red River Specialties, Inc. of Shreveport, LA, \$12,779.94; and  
Windfield of Waco \$11,359.50.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 23, 2013, the City received five (5) bids for the annual purchase of herbicides and insecticides. The invitation to bid stated that the award of the contract would be to the vendor providing the lowest price per line item. Staff recommends award of the bids to the vendors as noted in the item description above and as highlighted in yellow on the attached 19 line-item bid tabulation.

The City has done business in the past with all vendors except for Target Specialty Products. Therefore references were checked. After receiving favorable responses to the references, staff believes that Target Specialty Products will be a responsible and responsive vendor.

The proposed purchase agreements will commence on October 1, 2013 and will expire on September 30, 2014. The agreements will provide for four (4) one-year extensions, if so agreed to by the City and each vendor.

**FISCAL IMPACT:** Herbicides and insecticides are ordered on an as-needed basis. Departments have budgeted for these chemicals in the adopted FY 2014 budget. The estimated annual expenditure on herbicides and insecticides based on estimated quantities that will be needed is \$31,593.44.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 23, 2013 at 2:00 p.m.  
Herbicides and Insecticides - Bid # 13-06-14**

Bidders											
		Univar 972-601-9961 Grand Prairie, TX		John Deere Landscapes 800-321-5325 x 2550 San Antonio, TX		Target Specialty Products 512-835-6527 Austin, TX		Red River Specialties, Inc. 318-425-5944 Shreveport, LA		Winfield 254-662-4650 Waco, Tx	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Trimec 992 (2.5 gal)	60	No Bid		\$62.50	\$3,750.00	\$59.75	\$3,585.00	\$54.88	\$3,292.80	\$64.35	\$3,861.00
				10446225 - 3 way selective				Triplet SF by Nufarm			
MSMA-Bueno 6 (2.5 gal)	60	No Bid		\$58.20	\$3,492.00	No Bid		No Bid		No Bid	
				03800-102 MSMA 6 Plus							
Image (11.43 oz bottles) No Substitutions	15	No Bid		\$101.40	\$1,521.00	No Bid		\$86.95	\$1,304.25	\$79.78	\$1,196.70
				59010343							
Barricade 65 WG (10# bag)	5	No Bid		\$103.45	\$517.25	\$135.00	\$675.00	\$103.00	\$515.00	\$57.35	\$573.50
				084858-Stonewall 65WDG		Proclipse 65		Proclipse 65 WDG		Resolute 65WG 5#	
Pendulum 3.3 EC (2.5 gal)	4	\$75.72	\$302.88	\$69.88	\$279.52	\$75.00	\$300.00	\$69.86	\$279.44	\$75.80	\$303.20
			637985	59015210 - Pre-M3-3EC				Pin Dee 3.3 T & O			
Award Fire Ant Bait (25# bag) (No Substitutions)	16	No Bid		\$242.53	\$3,880.48	\$325.00	\$5,200.00	\$232.90	\$3,726.40	No Bid	
				53831 - (while supplies last)							
Blue spray pattern indicator dye, liquid (quart)	80	\$12.94	\$1,035.20	\$16.05	\$1,284.00	\$11.00	\$880.00	\$10.95	\$876.00	\$12.70	\$1,016.00
			632557	069399 - Lesco Tracker Max		Bid Foot		Elite Splendor		Mystic Blue QT	
Sim-Trol 4L (2.5 gal)	5	No Bid		\$53.07	\$265.35	\$40.50	\$202.50	\$42.13	\$210.65	\$45.05	\$225.25
				097834 - Simazine 4L (Drexel)		Princep		Simazine 4L		Simazine 4L	
Dimension Ultra WSP (8oz pouches; 5 pounces/bag; 20 bags/case)	10	No Bid		\$446.84	\$2,232.00	\$934.72	\$2,336.00	\$393.60	\$1,968.00	\$1,992.00	\$1,992.00
				00172853- 4 x 5 x 8oz (\$2.79/oz)		8 x 5oz 8/case (\$2.92/oz)		8 x 4 x 5oz (\$2.46/oz)		\$2.49/oz	
Heritage (1-lb containers) No Substitutions	6	No Bid		\$317.00	\$1,902.00	\$317.00	\$1,902.00	No Bid		\$317.00	\$1,902.00
				74240 (Aazncy)							
26 GT Fungicide (2.5 gal) No Substitutions	8	No Bid		\$341.24	\$2,729.92	\$311.50	\$2,492.00	No Bid		\$292.50	\$2,340.00
				4250930							
Manicure 6 Flowable Fungicide (2.5 gal)	8	No Bid		\$76.02	\$608.16	\$142.50	\$1,140.00	\$71.80	\$574.40	\$78.33	\$626.64
				84901		Daconil Weather Stik		Chlorothalonil 720		Docket	
Illoxan (gallon)	4	No Bid		\$244.47	\$977.88	\$234.50	\$938.00	No Bid		\$242.80	\$971.20
				4193635							
Cleary 3336F (2.5 gal) No Substitutions	8	No Bid		\$291.04	\$2,328.32	\$214.50	\$1,716.00	No Bid		\$233.50	\$1,868.00
				10499257							
Bifen Insecticide (3/4 gal)	120	\$33.07	\$2,976.30	\$25.47	\$3,056.40	\$32.75	\$3,930.00	\$23.47	\$2,816.40	\$23.10	\$2,772.00
			4/case Buy 3 get 1 free	10056564 - Crosscheck Plus		Talstare		Bifen I/T			
Allegare 5.4 (2.5 gal)	30	No Bid		\$58.52	\$1,755.60	\$64.00	\$1,600.00	\$45.63	\$1,368.90	No Bid	
				10021225 - Aqua Neat		Round Up Custom (3-gal)		Aqua Neat			
Allegare 4 Plus (2.5 gal)	30	\$36.85	\$1,105.50	\$39.87	\$1,196.10	\$48.00	\$1,440.00	\$37.83	\$1,134.90	\$43.95	\$1,318.50
			795045	069289 - Prosecutor Pro		Razor Pro		Ranger Pro			
Allegare 90 (1 gal)	20	\$41.48	\$829.60	\$23.57	\$471.40	No Bid		\$8.95	\$179.00	No Bid	
			784443	005182 - Lesco Spreader Sticker				RRSI NIS			
Revolver (64 oz bottles) No Substitutions	8	No Bid		No Bid		\$540.00	\$3,179.52	No Bid		\$196.74	\$3,148.80
						87 oz Revolver \$6.21/OZ		Revolver -QT - \$6.15/OZ			
<b>Total Recommended Award</b>		<b>\$1,105.50</b>		<b>\$3,492.00</b>		<b>\$2,856.50</b>		<b>\$12,779.94</b>		<b>\$11,359.50</b>	
<b>Delivery</b>		No Can meet delivery time if materials are available		No 5-10 days A.R.O		Yes		Yes		Yes	
<b>Exceptions</b>		No		Yes		Yes		Yes		Yes	
<b>Local Preference</b>		No		No		No		No		No	
<b>Credit Check Authorization</b>		Yes		Yes		Yes		Yes		Yes	

Memo FY 2013 Pricing
\$55.13
\$56.00
\$85.05
\$55.00
\$76.25
\$216.50
\$46.63
\$40.70
\$1969 per 800 oz
\$502.00
\$286.13
\$82.00
\$225.00
\$225.00
\$23.50
\$36.25
\$29.18
\$7.40
\$540.00

Plan Holders
ADAPCO Inc.
Alligare LLC
Crop Production Services
Ewing Irrigation
John Deere Landscapes
Red River Specialties, Inc.
Target Specialty Products
Univar USA Inc.
VETcorp, Inc.
Winfield Solutions

Tied Bid-Award determined by drawing lots  
Recommended for Award

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT FOR THE PURCHASE OF HERBICIDES AND INSECTICIDES, FROM VARIOUS VENDORS, FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$31,593.44; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 23, 2013, the City received five bids for the annual purchase of herbicides and insecticides for fiscal year 2013-2014 with the following vendors:

Univar of Grand Prairie, TX	\$1,505.50
John Deere Landscapes of San Antonio, TX	\$3,492.00
Target Specialty Products of Austin, TX	\$2,856.50
Red River Specialties, Inc. of Shreveport, LA	\$12,779.94; and
Windfield of Waco, TX	\$11,359.50

**Whereas**, the invitation to bid stated that the award of the contract would be to the vendor providing the lowest price per line item – staff recommends award of the bids to the vendors as noted above as they have done business in the past with all vendors except Target Specialty Products, however references were checked, favorable responses received and staff believes that Target Specialty Products will be a responsive and responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 and will expire on September 30, 2014 – the agreements will provide for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, these items are purchased on an ‘as needed’ basis and departments have budgeted for these materials in several accounts in the adopted FY13-14 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a one-year renewal to the annual purchase agreement with the following vendors for fiscal year 2013-2014, after approval as to form by the City Attorney, for the purchase of herbicides and insecticides, in an estimated annual amount of \$31,593.44:

Univar of Grand Prairie, TX	\$1,505.50
John Deere Landscapes of San Antonio, TX	\$3,492.00
Target Specialty Products of Austin, TX	\$2,856.50
Red River Specialties, Inc. of Shreveport, LA	\$12,779.94; and
Windfield of Waco, TX	\$11,359.50

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-13)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 construction contract for Plumbing Repair Services with C.A.P's Mechanical of Moody in the estimated annual amount of \$30,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in the item description.

**ITEM SUMMARY:** On July 9, 2013, the City received one (1) bid for providing plumbing services for as needed plumbing repair services. The pricing received in the bid is shown on the attached bid tabulation sheet.

As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration purchase price, reputation and experience of the bidder in providing like-kind services to other businesses and public entities, and the skilled staffing available to deliver services in a timely basis.

A bid evaluation committee was formed to evaluate the bid response with representatives from Facility Services, Police, Airport, and Library. It is the committee's unanimous recommendation to award the plumbing repair contract to C.A.P's Mechanical.

The City has done business with C.A.P's Mechanical in the past and finds them to be a responsive and responsible vendor.

The recommended contract is for a one (1) year period commencing on October 1, 2013 and renewable for four (4) additional one-year periods, if agreed to by the City and C.A.P's Mechanical.

**FISCAL IMPACT:** Departments have budgeted for plumbing services in several departmental accounts. Estimated annual expenditure based on historical expenditures: \$30,000

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 9, 2013 at 3:30 p.m.  
Plumbing Repair Services  
Bid # 13-12-14**

<b>BIDDERS</b>	
<b>C.A.P.'S Mechanical</b>	
<b>254-853-2300</b>	
<b>Moody, TX</b>	
<b>Description</b>	
Material (Cost plus %) \$0 - \$100	28%
Material (Cost plus %) \$101 - \$500	25%
Material (Cost plus %) \$501 - \$1,000	18%
Material (Cost plus %) \$1,001 - \$5,000	15%
Material (Cost plus %) \$5,001 - and up	12%
Rental Equipment (Cost plus %)	5%
Labor Plumber (Straight time)	\$95.00
Labor Plumber (Overtime)	\$127.50
Labor Plumber's Helper (Straight time)	\$48.00
Labor Plumber's Helper (Overtime)	\$72.00
Company Owned Equipment (per hour)	Trencher - \$25/hr Air Compressor & Jack Hammer - \$50/day Small Sewer Machine (3/8") - N/C Large Sewer Machine (3/4 cable) - \$17.50/use
Exceptions	None
Local Preference	No
Credit Check Authorization Form	Yes

<b>Memo FY 2013 Contracted Prices</b>
28%
25%
18%
15%
12%
5%
\$95.00
\$127.50
\$48.00
\$72.00
Was not bid last time

<b>Plan Holders</b>
Blounts Speedy Rooter
CAPS Mechanical
S and D Commercial Services

**Recommended for Council Award**



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONSTRUCTION CONTRACT WITH C.A.P.S. MECHANICAL OF MOODY, TEXAS, FOR FISCAL YEAR 2013-2014, FOR PLUMBING REPAIR SERVICES ON AN 'AS NEEDED' BASIS, IN THE ESTIMATED ANNUAL AMOUNT OF \$30,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 9, 2013, the City received one bid for plumbing services on an 'as needed' basis for fiscal year 2013-2014;

**Whereas**, as allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration the purchase price, reputation and experience of the bidder in providing like-kind services to other businesses or public entities, and skilled staffing available to deliver services in a timely manner;

**Whereas**, staff unanimously recommends award of the plumbing repair services contract to C.A.P's Mechanical of Moody, Texas, in the estimated annual amount of \$30,000;

**Whereas**, this contract is for a one year period, commencing on October 1, 2013 and renewable for four (4) additional one-year periods, if so agreed to by all parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a construction contract with C.A.P.S. Mechanical of Moody, Texas, after approval as to form by the City Attorney, for plumbing repair services on an 'as needed' basis for fiscal year 2013-2014, in the estimated annual amount of \$30,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-14)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual contract for Low Voltage Electrical Services to Durbin Electric of Temple in the estimated annual amount of \$30,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in the item description.

**ITEM SUMMARY:** On July 9, 2013, the City received three (3) bids for low voltage electrical services. The bids are shown on the attached bid tabulation sheet.

As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration the price, experience and reputation of bidder providing like-kind service to other businesses or public entities, and skilled staffing available to deliver services in a timely basis as defined in the bid.

A bid evaluation committee was formed to evaluate the three bids. It is the committee's unanimous recommendation to award the low voltage electrical services to Durbin Electric.

The City has done business with Durbin Electric in the past and finds them to be a responsible vendor.

The proposed contract is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by both parties.

**FISCAL IMPACT:** Departments have budgeted for low voltage electrical services in several departmental accounts. These contracts will be used on an as-needed basis. Estimated annual expenditure: \$30,000.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 9, 2013 at 2:00 p.m.  
Electrical Service - General Low-Voltage  
Bid # 13-13-14**

Description	Bidders			Memo FY 2013 Contracted Prices
	T. Morales Company Electric Controls LTd 254-793-4344 Florence	AC Electric Services 254-760-1610 Rogers, TX	Durbin Electric 254-771-0801 Temple, TX	
Material (Cost plus %)	15%	15%	15%	15%
Rental Equipment (Cost plus %)	15%	10%	15%	15%
Labor - Sub-Contractors (Only Used if Pre-Approved by City)	15%	10%	15%	No Bid
Labor Licensed Master Electrician (Straight time)	\$58.00	\$80.00	\$57.00	\$57.00
Labor Licensed Master Electrician (Overtime)	\$87.00	\$120.00	\$85.50	\$85.50
Labor Licensed Journeyman (Straight time)	\$58.00	\$80.00	\$55.00	\$55.00
Labor Licensed Journeyman (Overtime)	\$87.00	\$120.00	\$82.50	\$82.00
Labor Apprentice (Straight time)	\$34.00	\$40.00	\$32.00	\$32.00
Labor Apprentice (Overtime)	\$51.00	\$60.00	\$48.00	\$48.00
Company Owned Equipment (per hour)	Bucket Truck - \$100/hour	Trencher - \$20/hour Backhoe- \$40/hour	Crane - \$150/hr w/operator Bucket Truck - \$150/ hr w/operator Trencher - \$240/day Scissor Lift - \$147/day	Not bid last time
Exceptions	No	No	No	
Acknowledged Addendum	Yes	Yes	Yes	
Local Preference	No	No	No	
Credit Check Authorization Form	Yes	Yes	Yes	

Plan Holders
A2Z Sales AC Electric Services Border States Electric ConstuctWorks Durbin Electric EMC Engineers Mas Tec North America Stence Electric Inc. T. Morales Company

**Recommended for Council Award**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL CONTRACT WITH DURBIN ELECTRIC OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR LOW VOLTAGE ELECTRICAL SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$30,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 9, 2013, the City received three bids for low voltage electrical services for fiscal year 2013-2014;

**Whereas**, as allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration the price, experience and reputation of the bidder providing like-kind services to other businesses or public entities, and skilled staffing available to deliver services in a timely manner;

**Whereas**, staff unanimously concluded that Durbin Electric of Temple, Texas offered the best value based on their reputation for responsiveness and high quality work - staff has previously done business with Durbin Electric and finds them to be a responsive and responsible vendor ;

**Whereas**, this contract will commence on October 1, 2013 and is renewable for four (4) additional one-year periods if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual contract with Durbin Electric of Temple, Texas, after approval as to form by the City Attorney, for low voltage electrical services for fiscal year 2013-2014, in the estimated annual amount of \$30,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-15)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Medium Duty Truck Brakes with Russell & Smith Ford of Houston in the estimated annual amount of \$30,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 15, 2013, the City received six (6) bids for medium duty truck brakes. The bids are shown on the attached bid tabulation sheet.

The low bidder is Russell & Smith Ford. The City has done business with Russell & Smith Ford in the past and finds them to be a responsive and responsible vendor.

The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and Russell & Smith Ford.

**FISCAL IMPACT:** These brakes will be purchased on an as needed basis and are charged to departmental expenditure accounts for vehicles that are serviced by Fleet Services. Departments have budgeted for automotive repairs in their departmental accounts. Estimated annual expenditure based on historical expenditures: \$30,000.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 15, 2013 at 2:00 p.m.  
Medium Duty Truck Brakes  
Bid # 38-02-14**

		Bidders											
		Longhorn International Trucks P# 254-778-6469 Temple, TX		Rush Truck Center P# 254-662-5400 Waco, TX		Temple Freightliner P# 254-770-1422 Temple, TX		Russell & Smith Ford P# 713-663-4222 X4566 Houston, TX		Doyle's Auto Supply P# 254-939-3791 Belton, TX		O'Reilly's Auto Parts P# 417-829-5879 Springfield, MO	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Automatic Slack Adjuster Haldex HDX40010184	2	\$108.86	\$217.72	\$77.79	\$155.58	\$99.95	\$199.90	\$86.54	\$173.08	\$144.48	\$288.96	\$73.94	\$147.88
Slack Adjuster, Right, 055-010-02487, Meritor R802487	2	\$93.18	\$186.36	\$63.46	\$126.92	\$64.95	\$129.90	\$70.93	\$141.86	\$138.55	\$277.10	\$65.94	\$131.88
Slack Adjuster, Left, 055-010-02486, Meritor R802486	2	\$93.18	\$186.36	\$63.46	\$126.92	\$64.95	\$129.90	\$70.93	\$141.86	\$138.55	\$277.10	\$65.94	\$131.88
Reman Rear Brake Shoe & Lining w/Spring Kit, 16.5" x 7", 060-021-00062, 4515Q	6	\$35.31	\$211.86	\$38.65	\$231.90	\$32.95	\$197.70	\$41.93	\$251.58	\$49.36	\$296.16	\$64.66	\$387.96
Reman Rear Brake Shoe & Lining w/Spring Kit, 16.5 x 7" Q Plus Brakes, 060-021-04707, 4707QP	30	\$44.46	\$1,333.80	\$43.77	\$1,313.10	\$32.95	\$988.50	\$42.86	\$1,285.80	\$50.45	\$1,513.50	\$68.47	\$2,054.10
Reman Rear Brake Shoe & Linings P Type Cast Iron, 16.5" x 7", 060-021-04516, 4515C	40	\$51.26	\$2,050.40	\$161.76	\$6,470.40	\$174.72	\$6,988.80	\$44.65	\$1,786.00	\$49.36	\$1,974.40	No Bid	\$0.00
Reman Rear Brake Shoe & Linings AM Q+ 16.5x 8.62 4711Q+	2	\$75.50	\$151.00	\$82.95	\$165.90	\$97.54	\$195.08	\$78.04	\$156.08	\$106.47	\$212.94	\$95.40	\$190.80
New Per Shoe Rear Brake Shoe & Lining- P Type Cast Iron, 16.5 x 7", 4515C	8	\$186.11	\$1,488.88	\$203.50	\$1,628.00	\$637.95	\$5,103.60	\$226.20	\$1,809.60	\$49.36	\$394.88	No Bid	\$0.00
Rear Brake Spring Kits, P Type Cast Iron, 16.5" x 7", 060-021-09840, Dayton Parts 08-109840	10	\$64.40	\$644.00	\$56.72	\$567.20	\$38.35	\$383.50	\$39.43	\$394.30	\$102.00	\$1,020.00	No Bid	\$0.00
Front Brake Shoes & Spring Kit, Freightliner #HS4715QPK	2	\$69.16	\$138.32	\$73.02	\$146.04	\$89.50	\$179.00	\$66.72	\$133.44	\$98.31	\$196.62	\$83.35	\$166.70
Brake Pads, Front & Rear Spartan, 060-021-00033, Meritor S2R7017173	4	\$237.73	\$950.92	\$205.66	\$822.64	\$143.60	\$574.40	\$200.32	\$801.28	\$375.00	\$1,500.00	No Bid	\$0.00
Brake Pads, Front & Rear, 060-021-02252, Meritor KIT 225H2DA	4	\$329.09	\$1,316.36	\$246.38	\$985.52	\$353.68	\$1,414.72	\$277.30	\$1,109.20	\$520.00	\$2,080.00	\$221.34	\$885.36
Brake Rotor, Front & Rear, 060-021-42002, Meritor 23 123642 002	4	\$374.25	\$1,497.00	\$328.45	\$1,313.80	\$327.62	\$1,310.48	\$261.31	\$1,045.24	\$802.00	\$3,208.00	No Bid	\$0.00
Brake Drum, Rear, 060-021-00079, Gunite 3600A	60	\$89.10	\$5,346.00	\$80.00	\$4,800.00	\$79.95	\$4,797.00	\$98.83	\$5,929.80	\$127.69	\$7,661.40	\$116.99	\$7,019.40
Brake Drum Front Freightliner M2; 060-021-66661, Webb 66661E	14	\$143.12	\$2,003.68	\$203.47	\$2,848.58	\$243.08	\$3,403.12	\$188.56	\$2,639.84	\$232.59	\$3,256.26	\$203.39	\$2,847.46
Brake Drum Front Freightliner/International, 060-021-00077, Gunite 3687	10	\$151.76	\$1,517.60	\$172.50	\$1,725.00	\$67.36	\$673.60	\$150.55	\$1,505.50	\$362.56	\$3,625.60	\$236.69	\$2,366.90
Brake Drum, Rear Webb 66855B, Rev E	2	\$184.36	\$368.72	\$234.04	\$468.08	No Bid	\$0.00	\$156.49	\$312.98	\$273.00	\$546.00	\$197.99	\$395.98
Brake Drum, Rear Spartan 060-021-00078, Gunite 3699	2	\$202.19	\$404.38	\$167.22	\$334.44	\$203.55	\$407.10	\$178.89	\$357.78	\$304.00	\$608.00	\$197.99	\$395.98
Brake Drum Webb 66893F	2	\$121.41	\$242.82	\$147.49	\$294.98	\$198.12	\$396.24	\$151.82	\$303.64	\$188.67	\$377.34	\$200.69	\$401.38
Brake Rotor, Front Spartan, 060-021-00076, Meritor 3218K167	2	\$191.72	\$383.44	\$180.74	\$361.48	\$216.01	\$432.02	\$154.05	\$308.10	\$302.00	\$604.00	No Bid	\$0.00
Brake Rotor, Rear Spartan, 060-021-000075, Meritor 3218F266	2	\$211.47	\$422.94	\$218.94	\$437.88	\$240.72	\$481.44	\$171.69	\$343.38	\$320.00	\$640.00	No Bid	\$0.00
Brake Rotor, Front Spartan, Meritor 3218A1145	2	\$452.37	\$904.74	\$464.95	\$929.90	\$535.15	\$1,070.30	\$381.69	\$763.38	\$713.00	\$1,426.00	No Bid	\$0.00
Air Dryer Spin on Cartridge, Reman Bendix AD-IS 5010696X	3	\$280.73	\$842.19	\$321.80	\$965.40	\$370.94	\$1,112.82	\$247.97	\$743.91	\$328.32	\$984.96	No Bid	\$0.00
Air Dryer Spin on Cartridge, Reman Bendix AD-9 107794X	2	\$34.14	\$68.28	\$23.87	\$47.74	\$24.15	\$48.30	\$19.50	\$39.00	\$31.59	\$63.18	\$44.80	\$89.60
Air Dryer Spin on Cartridge, Reman Bendix DV-2 International 513596C92	5	\$196.36	\$981.80	\$21.38	\$106.90	\$157.64	\$788.20	\$95.33	\$476.65	\$115.00	\$575.00	\$105.84	\$529.20
Air Governor, 060-021-00100, RKA18530 Midland N18530	8	\$10.80	\$86.40	\$9.24	\$73.92	\$12.95	\$103.60	\$17.35	\$138.80	\$14.39	\$115.12	\$15.65	\$125.20
Non-Heated Automatic Air Drain Valve 3/8 Ports, Bendix DV-2 International 513596C91	4	\$196.36	\$785.44	\$149.16	\$596.64	\$157.64	\$630.56	\$95.33	\$381.32	\$115.00	\$460.00	\$105.84	\$423.36
Heated Automatic Air Drain Valve 3/8 Ports, Bendix DV-2 International 513596C92	4	\$196.36	\$785.44	\$149.16	\$596.64	\$157.64	\$630.56	\$95.33	\$381.32	\$115.00	\$460.00	\$105.84	\$423.36
Brake Air Chamber 30/36, Haldex GC3036L	2	\$164.84	\$329.68	\$124.05	\$248.10	\$156.98	\$313.96	\$131.05	\$262.10	\$164.55	\$329.10	\$170.80	\$341.60
Brake Air Chamber, 30/30, Long Stroke, MGM	4	\$62.65	\$250.60	\$42.13	\$168.52	\$54.49	\$217.96	\$71.61	\$286.44	\$75.58	\$302.32	\$51.96	\$207.84
Brake Air Chamber, 30/30, Short Stroke, 060-021-00105, MGM	4	\$38.11	\$152.44	\$37.44	\$149.76	\$36.95	\$147.80	\$45.14	\$180.56	\$60.92	\$243.68	\$74.88	\$299.52
Brake Air Chamber, 6060-021-02951, International 4CAZ2225DA ZA323951	12	\$148.15	\$1,777.80	\$139.28	\$1,671.36	No Bid	\$0.00	\$111.42	\$1,337.04	\$75.58	\$906.96	No Bid	\$0.00
Rear Axle Seal, 060-095-00101, National 370181A	2	\$43.33	\$86.66	\$51.20	\$102.40	\$40.14	\$80.28	\$36.73	\$73.46	\$80.44	\$160.88	\$41.42	\$82.84
Rear Axle Seal, 060-095-00061, National 370048A	2	\$40.69	\$81.38	\$31.03	\$62.06	\$32.59	\$65.18	\$27.06	\$54.12	\$66.83	\$133.66	\$31.42	\$62.84
Rear Axle Seal, 060-095-00094, National 370003A	20	\$36.86	\$737.20	\$31.60	\$632.00	\$31.70	\$634.00	\$26.70	\$534.00	\$67.38	\$1,347.60	\$31.02	\$620.40
Rear Axle Seal, 060-095-00119, National 370119A	10	\$35.14	\$351.40	\$47.66	\$476.60	\$34.85	\$348.50	\$29.79	\$297.90	\$57.80	\$578.00	No Bid	\$0.00
Rear Axle Seal, 060-095-00089, National 370120A	20	\$74.64	\$1,492.80	\$63.61	\$1,272.20	\$60.04	\$1,200.80	\$55.43	\$1,108.60	\$76.22	\$1,524.40	\$62.50	\$1,250.00
Front Axle Hub Caps, 060-0006-00006, Stencoc 3434249	8	\$29.76	\$238.08	\$31.32	\$250.56	\$34.37	\$274.96	\$26.29	\$210.32	\$51.67	\$413.36	\$31.14	\$249.12
Front Axle Hub Caps, 060-006-00007, Stencoc 3595990	2	\$1.61	\$3.22	\$31.32	\$62.64	\$4.42	\$8.84	\$2.08	\$4.16	\$3.94	\$7.88	\$2.58	\$5.16
Rear Axle Gasket 8 Hole, 060-054-00007, International #3566160C1	30	\$7.39	\$221.70	\$1.42	\$42.60	No Bid	\$0.00	\$2.41	\$72.30	\$12.09	\$362.70	No Bid	\$0.00
Parking Brake Valve, 060-021-00319, Bendix 276567	1	\$36.15	\$36.15	\$29.16	\$29.16	\$13.46	\$13.46	\$25.77	\$25.77	\$41.13	\$41.13	\$17.00	\$17.00
Parking Brake Valve, 060-021-065643, Bendix 065643	1	\$149.54	\$149.54	\$126.48	\$126.48	\$145.74	\$145.74	\$120.78	\$120.78	\$204.00	\$204.00	No Bid	\$0.00
<b>TOTAL</b>		\$31,425.50		\$33,935.94		\$36,221.82		\$28,422.27		\$41,198.19		\$22,250.70	
<b>Percentage Discount from List</b>		National Fleet Pricing		Mark Up from Cost		25% off List/Varies		20%-55% Discount		36% above cost		41% off list	

Plan Holders
AZZ Sales
Austin Brake & Clutch Supply
Car Quest
Diesel Power Supply Co
Gillie Hyde Ford
Longhorn International Trucks
Napa
O'Reilly Auto Parts
Russell & Smith Ford
Stewart & Stevenson
Temple Freightliner
Truck Motive

**Didn't bid on every item as required by Bid Specifications  
Recommended for Award**



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH RUSSELL & SMITH FORD OF HOUSTON, TEXAS, FOR FISCAL YEAR 2013-2014, FOR MEDIUM DUTY TRUCK BRAKES, IN THE ESTIMATED ANNUAL AMOUNT OF \$30,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 15, 2013, the City received six bids for medium duty truck brakes for fiscal year 2013-2014;

**Whereas**, after review of all bids, staff recommends authorizing an annual purchase agreement with Russell & Smith Ford of Houston, Texas – the City has done business with Russell & Smith Ford in the past and finds them to be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Russell & Smith Ford of Houston, Texas, after approval as to form by the City Attorney, for medium duty truck brakes for fiscal year 2013-2014, in the estimated annual amount of \$30,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-16)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing  
Lonzo Wallace, Fire Chief

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Fire Uniforms with GT Distributors, Inc of Austin in the estimated annual amount of \$26,984.94

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 30, 2013, the City received four (4) bids for fire uniforms. The bids are shown on the attached bid tabulation sheet.

The low bidder is GT Distributors, Inc. The City has done business with GT Distributors, Inc. in the past and finds them to be a responsible vendor.

The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and GT Distributors, Inc.

**FISCAL IMPACT:** Funding in the amount of \$88,275 is included the adopted FY 2014 budget for clothing and uniforms in accounts 110-2210-522-2113, 110-2221-522-2113, 110-2222-522-2113, 110-2223-522-2113, and 110-2231-522-2113.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 30, 2013, at 3:00 p.m.  
Purchase of Fire Uniforms  
Bid #22-01-14**

Bidders									
		Miller Uniforms P# 512-302-5541 Austin, TX		Witmer Public Safety Group, Inc P# 800-852-6088 Coatesville, PA		GT Distributors, Inc P# 800-252-8310 Austin, TX		GT Distributors, Inc P# 800-252-8310 Austin, TX	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Unit Price
Firefighter Station Wear Pants (Navy) - A Cut	80	\$93.95	\$7,516.00	\$95.00	\$7,600.00	\$96.21	\$7,696.80	\$96.21	\$7,696.80
Firefighter Station Wear Pants (Navy) - B Cut	120	\$112.95	\$13,554.00	\$98.00	\$11,760.00	\$99.61	\$11,953.20	\$99.61	\$11,953.20
Firefighter Station Wear Pants (Black) - A Cut	16	\$95.95	\$1,535.20	\$95.00	\$1,520.00	\$120.25	\$1,924.00	\$120.25	\$1,924.00
Firefighter Station Wear Pants (Black) - B Cut	4	\$95.95	\$383.80	\$98.00	\$392.00	\$99.61	\$398.44	\$99.61	\$398.44
Fire Station Wear Short Sleeve Shirts (Light Blue)	120	\$36.75	\$4,410.00	\$37.50	\$4,500.00	\$28.74	\$3,448.80	\$29.24	\$3,508.80
Fire Station Wear Short Sleeve Shirts (White)	15	\$36.75	\$551.25	\$37.50	\$562.50	\$28.74	\$431.10	\$29.24	\$438.60
Fire Station Wear Long Sleeve Shirts (Light Blue)	25	\$40.25	\$1,006.25	\$41.50	\$1,037.50	\$32.36	\$809.00	\$33.26	\$831.50
Fire Station Wear Long Sleeve Shirts (White)	10	\$40.25	\$402.50	\$41.50	\$415.00	\$32.36	\$323.60	\$33.26	\$332.60
<b>Total Bid Price</b>		<b>\$29,359.00</b>		<b>\$27,787.00</b>		<b>\$26,984.94</b>		<b>\$27,083.94</b>	
Fire Station Wear Pants (Oversize)		25% 44-50 (length past 36")		25% 44-50		25% (Men 44-5) (Female 22-24)		25% (Men 44-5) (Female 22-24)	
Fire Station Wear Shirts (Oversize)		30% 4XL - 20 1/2		N/C		N/C		30% (LS 18-22) (SS 2XL-4XL)	
Delivery		Yes		No		Yes		Yes	
Acknowledge Addendum		Yes		Yes		Yes		Yes	
Exceptions		No		No		No		No	
Local Preference		No		No		No		No	
Credit Check Authorization		Yes		Yes		Yes		Yes	

Memo FY2013
Contracted Prices
\$88.80
\$91.80
\$110.80
\$91.80
Not bid last time
Not bid last time
Not bid last time
Not bid last time
Not bid last time
25%
Not bid last time

Recommended for Council Award

Plan Holders	
A2Z Sales	Galls, Inc
ASR	GT Distributors, Inc.
Bound Tree Medical	Holden Embroidery,
BSN Sports	Miller Uniforms &
Dei Rossi Marketing	Priority Public Safety
Elbeco Incorporated	Seacoast Uniforms
Fechheimer	Witmer Public Safety Group, Inc.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH GT DISTRIBUTORS, INC. OF AUSTIN, TEXAS, FOR FISCAL YEAR 2013-2014, FOR FIRE UNIFORMS, IN THE ESTIMATED ANNUAL AMOUNT OF \$26,984.94; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 30, 2013, the City received four bids for fire uniforms for fiscal year 2013-2014;

**Whereas**, after review of all bids, staff recommends authorizing an annual purchase agreement with GT Distributors, Inc., of Austin, Texas – the City has done business with GT Distributors in the past and finds them to be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, funding is included in the adopted FY2013-2014 budget in Account Nos. 110-2210-522-2113, 110-2221-522-2113, 110-2222-522-2113, 110-2223-522-2113 and 110-2231-522-2113; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with GT Distributors, Inc., of Austin, Texas, after approval as to form by the City Attorney, for fire uniforms for fiscal year 2013-2014, in the estimated annual amount of \$26,984.94.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

---

DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-17)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual contract for Industrial Electrical Services with T. Morales Company Electric and Controls, Ltd of Florence in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On July 9, 2013, the City received one (1) bid for industrial electrical services. Industrial Electrical Services is defined as all electrical service repair services needed at the Water Treatment Plants and all high voltage repairs (i.e greater than 600 volts) needed at other City facilities. T. Morales's proposed pricing is shown on the attached bid tabulation sheet.

As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration the price, experience and reputation of bidder providing like-kind service to other businesses or public entities, and skilled staffing available to deliver services in a timely basis as defined in the bid.

Since the WTP is the primary user of this contract, they reviewed the bid response and is recommending Council award to T. Morales Company Electric and Controls, Ltd.

The City has done business with T. Morales Company Electric and Controls, LTD in the past and finds them to be a responsive and responsible vendor.

The proposed contract is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by both parties.

**FISCAL IMPACT:** Departments have budgeted for electrical services in several departmental accounts. These contracts will be used on an as-needed basis. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 9, 2013 at 2:15 p.m.  
Electrical Service - Industrial  
Bid # 13-14-14**

	Bidder
	T. Morales Company Electric Controls LTd  254-793-4344  Florence
Description	
Material (Cost plus %)	15%
Rental Equipment (Cost plus %)	15%
Labor - Sub-Contractors (Only Used if Pre-Approved by City)	15%
Labor Licensed Master Electrician (Straight time)	\$58.00
Labor Licensed Master Electrician (Overtime)	\$87.00
Labor Licensed Journeyman (Straight time)	\$58.00
Labor Licensed Journeyman (Overtime)	\$87.00
Labor Apprentice (Straight time)	\$34.00
Labor Apprentice (Overtime)	\$51.00
Company Owned Equipment (per hour)	Bucket Truck - \$100/hour
Exceptions	No
Acknowledge Addendum	Yes
Local Preference	No
Credit Check Authorization Form	Yes

***Recommended for Council Award***

<i>Memo FY 2013</i>
<i>Contracted Prices</i>
15%
15%
15%
\$58.00
\$87.00
\$58.00
\$87.00
\$34.00
\$51.00
<i>Not bid last time</i>

<b>Plan Holders</b>
AC Electric Services
Border States Electric
Durbin Electric
EMC Engineers
Mas Tec North America
Stence Electric Inc.
T. Morales Co. Electric & Controls

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL CONTRACT WITH T. MORALES COMPANY ELECTRIC AND CONTROLS, LTD. OF FLORENCE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR INDUSTRIAL ELECTRICAL SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 9, 2013, the City received one bid for industrial electrical services – industrial electrical service is defined as all electrical service repair services needed at the water treatment plants and all high voltage repairs (i.e. greater than 600 volts) needed at other City facilities;

**Whereas**, as allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration the price, experience and reputation of the bidder providing like-kind services to other businesses or public entities, and skilled staffing available to deliver services in a timely manner;

**Whereas**, water treatment staff unanimously concluded that T. Morales Company and Electric Controls, Ltd. offered the best value based on their reputation for responsiveness and high quality work;

**Whereas**, staff has previously done business with T. Morales Company and Electric Controls, Ltd. and finds them to be a responsive and responsible vendor – this contract will commence on October 1, 2013 and is renewable for four (4) additional one-year periods if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual contract with T. Morales Company and Electric Controls, Ltd of Florence, Texas, after approval as to form by the City Attorney, for industrial electrical services for fiscal year 2013-2014, in the estimated annual amount of \$25,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-18)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual contract for Telemetry/SCADA services with T. Morales Company Electric and Controls, Ltd of Florence in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City currently has a SCADA (Supervisory Control and Data Acquisition) system installed at the City's Water Treatment Plant to assist in the management of the City's water distribution system. On July 9, 2013, the City received one (1) bid for as needed repair services needed to the SCADA system. The bid is shown on the attached bid tabulation sheet.

As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration the price, experience and reputation of bidder providing like-kind service to other businesses or public entities, and skilled staffing available to deliver services in a timely basis as defined in the bid.

Since the WTP is the primary user of this contract, they reviewed the bid response and is recommending Council award to T. Morales Company Electric and Controls, Ltd.

The City has done business with T. Morales Company Electric and Controls, LTD in the past and finds them to be a responsive and responsible vendor.

The proposed contract is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by both parties.

**FISCAL IMPACT:** The Water Treatment Plant has budgeted for general telemetry/SCADA services in its adopted FY 2014 repairs & maintenance budget. Estimated annual expenditure: \$25,000.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on July 9, 2013 at 2:30 p.m.  
Telemetry/SCADA Services  
Bid # 13-15-14**

Bidder	
T. Morales Company Electric Controls LTd	
P# 254-793-4394	
Florence, TX	
Description	
Material (Cost plus %)	15%
Rental Equipment (Cost plus %)	15%
Labor - Sub-Contractors (Only Used if Pre-Approved by City)	15%
Labor Licensed Master Electrician (Straight time)	\$85.00
Labor Licensed Master Electrician (Overtime)	\$110.00
Labor Licensed Journeyman (Straight time)	\$75.00
Labor Licensed Journeyman (Overtime)	\$100.00
Labor Apprentice (Straight time)	\$45.00
Labor Apprentice (Overtime)	\$67.50
Company Owned Equipment (per hour)	Bucket Truck - \$100/hour
Exceptions	No
Local Preference	No
Credit Check Authorization Form	Yes

Memo 2012-2013 Contracted Prices
15%
15%
15%
\$85.00
\$110.00
\$75.00
\$100.00
\$45.00
\$67.50
Did not bid last time

Plan Holders
AC Electric Services
Border States Electric
CG Automation Solutions, Inc.
Durbin Electric
EMC Engineers
entram corp
Hand Energy
Infolink
Level 3 Communications
Mas Tec North America
Stence Electric Inc.
T. Morales Company
Verizon

**Recommended for Council Award**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL CONTRACT WITH T. MORALES COMPANY ELECTRIC AND CONTROLS, LTD. OF FLORENCE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR TELEMETRY/SCADA SERVICES, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the City currently has a SCADA (Supervisory Control and Data Acquisition) system installed at the City's water treatment plant to assist in the management of the City's water distribution system;

**Whereas**, on July 9, 2013, the City received one bid for 'as needed' repair services needed to the SCADA system – as allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City, taking into consideration the price, experience and reputation of the bidder providing like-kind services to other businesses or public entities, and skilled staffing available to deliver services in a timely manner;

**Whereas**, staff unanimously concluded that T. Morales Company and Electric Controls, Ltd. offered the best value based on their reputation for responsiveness and high quality work;

**Whereas**, staff has previously done business with T. Morales Company and Electric Controls, Ltd. and finds them to be a responsive and responsible vendor – this contract will commence on October 1, 2013 and is renewable for four (4) additional one-year periods if so agreed to by both parties;

**Whereas**, water treatment plant has budgeted for general telemetry/SCADA services in their adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual contract with T. Morales Company and Electric Controls, Ltd of Florence, Texas, after approval as to form by the City Attorney, for telemetry/SCADA services for fiscal year 2013-2014, in the estimated annual amount of \$25,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(P-19)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for lighting supplies with Dealers Electrical Supply of Temple in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 6, 2013, the City received three (3) bids for lighting supplies. The bids are shown on the attached bid tabulation sheet.

As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taking into consideration the price, availability of products, and cost plus percentage for supplies not specifically listed.

A bid evaluation committee was formed to evaluate the three bids with representatives from Facility Services, Water Treatment Plant, Police, and Airport. It is the committee's recommendation to award the lighting supplies to Dealers Electrical Supply.

The City has done business with Dealers Electrical Supply in the past and finds them to be a responsive and responsible vendor.

The proposed agreement is for a one (1) year period commencing on October 1, 2013, and is renewable for four (4) additional one-year periods, if agreed to by the City and Dealers Electrical Supply.

**FISCAL IMPACT:** Lighting supplies will be purchased on an as needed basis. Departments have budgeted for these materials in several accounts in the adopted FY 2014 budget. The estimated annual expenditure of \$25,000 is based on historical expenditures.

### **ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 6, 2013 at 2:30 p.m.  
Lighting Supplies  
Bid# 13-17-14**

		Bidders					
		Dealers Electrical Supply P# 254-773-5271 Temple, TX		Eco Lighting Group, Inc. P# 818-334-8188 Pacoima, CA		Rexel P# 254-778-2808 Temple, TX	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Ballast; (Advance ICF2S13H1LD)	3	\$18.62	\$55.86	\$15.50	\$46.50	\$17.82	\$53.46
Ballast; (Advance ICF2S18H1LD)	3	\$18.62	\$55.86	\$15.50	\$46.50	\$19.43	\$58.29
Ballast; (Advance ICF2S26H1LD)	3	\$18.62	\$55.86	\$15.50	\$46.50	\$20.63	\$61.89
Ballast; (Advance ICN1P32SC) - 1 Lamp T8	4	\$9.38	\$37.52	\$8.95	\$35.80	\$8.63	\$34.52
Ballast; (Advance ICN2P32SC) - 2 Lamp T8	30	\$9.38	\$281.40	\$8.95	\$268.50	\$8.63	\$258.90
Ballast; (Advance ICN3P32SC) - 3 Lamp T8	20	\$10.52	\$210.40	\$10.99	\$219.80	\$9.80	\$196.00
Ballast; (Advance ICN4P32SC) - 4 lamp T8	20	\$11.39	\$227.80	\$11.49	\$229.80	\$10.26	\$205.20
Ballast; (Advance 71A5292001D) - MH 70W	10	\$43.34	\$433.40	\$24.50	\$245.00	\$45.45	\$454.50
Ballast; (Advance 71A5390001D) MH 100W	5	\$47.78	\$238.90	\$27.25	\$136.25	\$45.95	\$229.75
Ballast; (Advance 71A5570001D) MH 150W or 175W	5	\$35.56	\$177.80	\$31.50	\$157.50	\$38.69	\$193.45
Ballast; (Advance 71A5692001D) MH 200W	5	\$54.45	\$272.25	\$44.00	\$220.00	\$55.64	\$278.20
Ballast; (Advance 71A5750001D) MH 250W	5	\$44.37	\$221.85	\$41.50	\$207.50	\$48.29	\$241.45
Ballast; (Advance 71A6051001D) MH 400W	5	\$52.23	\$261.15	\$43.00	\$215.00	\$51.98	\$259.90
Ballast; (Advance 71A6552001) MH 1000W	4	\$84.94	\$339.76	\$85.00	\$340.00	\$87.50	\$350.00
Ballast; (Advance 71A6742001) -MH 1500W	3	\$111.12	\$333.36	\$132.00	\$396.00	\$122.72	\$368.16
Ballast; (Advance 71A7801-001D) HPS 50W	2	\$44.45	\$88.90	\$25.50	\$51.00	\$37.96	\$75.92
Ballast; (Advance 71A7971-001D) HPS 70W	2	\$44.45	\$88.90	\$27.25	\$54.50	\$44.13	\$88.26
Ballast; (Advance 71A8071-001D) HPS 100W	2	\$36.00	\$72.00	\$29.50	\$59.00	\$36.26	\$72.52
Ballast; (Advance 71A8453-001D) HPS 400W	2	\$71.00	\$142.00	\$62.99	\$125.98	\$67.71	\$135.42
Ballast; (Advance 71A8753-001D) HPS 1000W	2	\$124.00	\$248.00	\$116.00	\$232.00	\$124.54	\$249.08
Lamps; LED; 8W; 8PAR20END/F25; 2700 DIM 120V	6	\$20.59	\$123.54	\$24.50	\$147.00	\$26.98	\$161.88
Lamps; LED; 8W; 8PAR20END/F36; 4000 DIM 120V	6	\$20.59	\$123.54	\$24.50	\$147.00	\$26.98	\$161.88
Lamps; LED; 13W; 13PAR30/END/F25; 2700 DIM 120V	6	\$28.24	\$169.44	\$37.95	\$227.70	\$31.82	\$190.92
Lamps; LED; 13W; 13PAR30/END/F36; 3000 DIM 120V	6	\$28.24	\$169.44	\$37.95	\$227.70	\$40.91	\$245.46
Lamps; LED; 17W; 17PAR38/END/F25; 3000 OD 120V	6	\$41.18	\$247.08	\$39.00	\$234.00	\$40.91	\$245.46
Lamps; LED; 18W; 18PAR38/END/F25; 2700 DIM 120V	12	\$28.24	\$338.88	\$39.00	\$468.00	\$40.91	\$490.92
Lamps; LED; 18W; 18PAR38/END/F36; 4000 DIM 120V	12	\$28.24	\$338.88	\$39.00	\$468.00	\$40.91	\$490.92
Lamps; Fluorescent; 28W; F32T8ADV841 EW ALTO	150	\$2.96	\$444.00	\$3.65	\$547.50	\$2.64	\$396.00
Lamps; Fluorescent; 25W; F25T8TL841 ALTO	10	\$2.39	\$23.90	\$2.29	\$22.90	\$2.43	\$24.30
Lamps; Fluorescent; 17W; F17T8TL841 ALTO	10	\$2.39	\$23.90	\$1.92	\$19.20	\$1.91	\$19.10
Lamps; Fluorescent; 28W; 32T8ADV830 EW ALTO 28W TG	5	\$10.78	\$53.90	\$2.74	\$13.70	\$3.47	\$17.35
Lamps; Fluorescent; 13W; EL/MD T2	24	\$2.95	\$70.80	\$1.95	\$46.80	\$2.10	\$50.40
Lamps; Fluorescent; 18W; EL/MD T2	24	\$4.12	\$98.88	\$2.15	\$51.60	\$2.81	\$67.44
Lamps; Fluorescent; 23W; EL/MD T2	24	\$4.20	\$100.80	\$2.29	\$54.96	\$3.67	\$88.08
Lamps; Fluorescent; 7W; PL-S; 7W8412P ALTO	6	\$1.90	\$11.40	\$1.10	\$6.60	\$1.18	\$7.08
Lamps; Fluorescent; 13W; PL-S; 13W8412P ALTO	6	\$1.90	\$11.40	\$1.29	\$7.74	\$1.43	\$8.58
Lamps; Fluorescent; 18W; PL-C; 18W841 ALTO	6	\$4.83	\$28.98	\$1.79	\$10.74	\$3.60	\$21.60
Lamps; Fluorescent; 26W; PL-C; 26W841 ALTO	6	\$4.76	\$28.56	\$1.99	\$11.94	\$4.60	\$27.60
Lamps; Fluorescent; 18W; PL-T; 18W841 4P ALTO	6	\$7.32	\$43.92	\$3.05	\$18.30	\$4.63	\$27.78
Lamps; Fluorescent; 26W; PL-T; 18W841 4P ALTO	6	\$7.11	\$42.66	\$3.45	\$20.70	\$4.63	\$27.78
Lamps; Fluorescent; 32W; PL-T; 32W841 4P ALTO	12	\$6.19	\$74.28	\$3.45	\$41.40	\$4.39	\$52.68
Lamps; Fluorescent; 42W; PL-T; 42W841 4P ALTO	12	\$7.11	\$85.32	\$3.65	\$43.80	\$4.63	\$55.56
Lamps; Metal Halide; MHC50/U/M/4K/ALTO; 50W	6	\$19.56	\$117.36	\$24.00	\$144.00	\$25.97	\$155.82
Lamps; Metal Halide; MHC70/U/M/4K/ALTO; 70W	6	\$19.56	\$117.36	\$24.00	\$144.00	\$26.59	\$159.54
Lamps; Metal Halide; MHC100/U/M/4K/ALTO; 100W	6	\$19.56	\$117.36	\$24.00	\$144.00	\$26.59	\$159.54
Lamps; Metal Halide; MHC150/U/M/4K/ALTO; 150W	6	\$20.46	\$122.76	\$24.00	\$144.00	\$35.05	\$210.30
Lamps; CDM150/U/PS/4K/ALTO; Metal Halide; 150W	6	\$20.46	\$122.76	\$36.50	\$219.00	\$39.00	\$234.00
Lamps; Metal Halide; MH175 U; 175W	6	\$11.25	\$67.50	\$8.95	\$53.70	\$8.42	\$50.52
Lamps; Metal Halide; MH250 U; 250W	6	\$11.25	\$67.50	\$8.95	\$53.70	\$8.42	\$50.52
Lamps; Metal Halide; MH400/U/EP28; 400W	6	\$20.46	\$122.76	\$9.87	\$59.22	\$17.35	\$104.10
Lamps; Metal Halide; MH1000/U/BT37; 1000W	6	\$37.81	\$226.86	\$19.90	\$119.40	\$28.49	\$170.94

**Tabulation of Bids Received  
on August 6, 2013 at 2:30 p.m.  
Lighting Supplies  
Bid# 13-17-14**

		Bidders					
		Dealers Electrical Supply P# 254-773-5271 Temple, TX		Eco Lighting Group, Inc. P# 818-334-8188 Pacoima, CA		Rexel P# 254-778-2808 Temple, TX	
Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Lamps; Metal Halide; MH1000/U; 1000W	6	\$28.41	\$170.46	\$20.90	\$125.40	\$19.65	\$117.90
Lamps; Metal Halide; MH1500/U; 1500W	6	\$31.36	\$188.16	\$22.57	\$135.42	\$22.47	\$134.82
Lamps; Metal Halide; MH400/U; 400W	6	\$11.82	\$70.92	\$9.87	\$59.22	\$9.09	\$54.54
Lamps; High Pressure Sodium; C70S62 ALTO NCHPS; 70W	6	\$10.00	\$60.00	\$5.25	\$31.50	\$8.64	\$51.84
Lamps; High Pressure Sodium; C100S54 ALTO NCHPS; 100W	6	\$10.00	\$60.00	\$7.95	\$47.70	\$8.64	\$51.84
Lamps; High Pressure Sodium; C400S51 ALTO NCHPS; 400W	6	\$11.12	\$66.72	\$7.95	\$47.70	\$8.97	\$53.82
Lamps; High Pressure Sodium; C1000S52 ALTO NCHPS; 1000W	6	\$37.23	\$223.38	\$22.00	\$132.00	\$25.44	\$152.64
6V Bulbs; Push In Emergency Back-up	20	\$0.30	\$6.00	\$2.50	\$50.00	\$0.29	\$5.80
Sylvania MP 150/U/MED Metal Halide	10	\$15.30	\$153.00	\$21.75	\$217.50	\$18.24	\$182.40
Sylvania 90W; PAR38 Halogen Flood	12	\$3.84	\$46.08	\$2.99	\$35.88	\$4.31	\$51.72
Philips MH 70/U Med	10	\$19.56	\$195.60	\$8.97	\$89.70	\$14.03	\$140.30
25T61/2; 120/130 Volt; Exit Sign Bulbs	2	\$0.75	\$1.50	\$0.99	\$1.98	\$0.60	\$1.20
Push-In 909; Lamp; 6 Volt; Exit Sign Bulb	2	\$0.30	\$0.60	\$2.50	\$5.00	\$0.29	\$0.58
T-6; 15 Watt; 130/140 Volt; Exit Sign Bulb	12	\$0.90	\$10.80	\$0.75	\$9.00	\$0.69	\$8.28
175 Watt; High Pressure Sodium Bulbs	4	No bid	\$0.00	\$7.85	\$31.40	No bid	\$0.00
Lamps; Damar P540 (Beacon Light)	6	\$11.82	\$70.92	\$4.99	\$29.94	\$18.91	\$113.46
PLC 13/827	5	\$4.40	\$22.00	\$1.10	\$5.50	\$3.60	\$18.00
<b>Total Bid Price - Core List Items</b>		<b>\$8,924.83</b>		<b>\$8,306.27</b>		<b>\$9,178.06</b>	
<b>Cost + Percentage on other supplies</b>		<b>12%</b>		<b>20%</b>		<b>12%</b>	

Plan Holders
AZZ Sales
Adorama Camera, Inc.
Apex Pinnacle
Batteries Unlimited
California Strategies
Camcor, Inc.
Crawford Electric Supply
Dealers Electrical Supply
ECO Lighting Group
Excellence Opto. Inc.
MCOR Lighting
Rexel Summers Electric
TEC Utility Supply & Service
Vehicle Maintenance Program, Inc.
Voss Lighting

Invitation to Bid specified immediate availability of parts. ECO does not have a facility within a 10 mile radius of Temple to fulfill this requirement.

**Recommended for Council Award**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN ANNUAL PURCHASE AGREEMENT WITH DEALERS ELECTRICAL SUPPLY OF TEMPLE, TEXAS, FOR FISCAL YEAR 2013-2014, FOR LIGHTING SUPPLIES, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 6, 2013, the City received three bids for lighting supplies for fiscal year 2013-2014;

**Whereas**, after review of all bids, staff recommends authorizing an annual purchase agreement with Dealers Electrical Supply of Temple, Texas – the City has done business with Dealers Electrical Supply in the past and finds them to be a responsible vendor;

**Whereas**, the proposed agreement is for one year and will commence on October 1, 2013 with the option to extend the agreement for four (4) one-year periods, if so agreed to by both parties;

**Whereas**, departments which utilize this contract, have budgeted in the adopted FY2013-2014 budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Dealers Electrical Supply of Temple, Texas, after approval as to form by the City Attorney, for lighting supplies for fiscal year 2013-2014, in the estimated annual amount of \$25,000.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(Q-1)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Brandon Harris, Director of Information Technology  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing continued cellular services, data services, and related equipment acquisitions through Verizon Wireless, utilizing a State of Texas DIR contract, in the estimated FY 2014 annual amount of \$215,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The City currently has 348 cellular phones, 59 smart phones, and 192 data devices serviced through Verizon Wireless. The Purchasing and Information Technology departments have reviewed the current Verizon contract and have done some comparisons with other plans and vendors and are confident that the current contract offers the lowest rates available with the best service coverage.

An administrative directive is in place that states the policies and guidelines associated with the City's wireless device program.

Staff has been pleased with the services provided by Verizon Wireless and recommends Council award extensions to the contracts.

**FISCAL IMPACT:** Each department with cellular phones and wireless data cards has budgeted for these services and equipment totaling approximately \$215,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING CONTINUED CELLULAR SERVICES, DATA SERVICES, AND RELATED EQUIPMENT ACQUISITIONS, THROUGH VERIZON WIRELESS, UTILIZING A STATE OF TEXAS DIR CONTRACT; IN THE ESTIMATED AMOUNT OF \$215,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas,** the City currently has 348 cellular phones, 59 smart phones, and 192 data devices serviced through Verizon Wireless;

**Whereas,** the Purchasing and Information Technology departments have reviewed the current Verizon contract and are confident that the current contract offers the lowest rates available with the best service coverage;

**Whereas,** staff has been pleased with the services provided by Verizon Wireless and recommends Council award extensions to the contract;

**Whereas,** each department with cellular phones and wireless data cards, has budgeted for these services in their FY 2013-2014 adopted budget; and

**Whereas,** the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute any and all documents related to the continuation of cellular services, data services, and related equipment acquisition, after approval as to form by the City Attorney, through Verizon Wireless and utilizing a State of Texas DIR contract, in the estimated amount of \$215,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(Q-2)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement for Office Supplies, utilizing BuyBoard contract #407-12, with Perry Office Plus, Inc. of Temple with an estimated annual expenditure in the amount of \$130,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** Perry Office Plus, Inc. (Perry's) has been awarded an office supply contract through BuyBoard, a cooperative that performs competitive bids on behalf of public entities. This contract is utilized by many schools, counties, and municipalities throughout the State and is good until October 31, 2015. This specific contract provides for pricing in three different categories: (1) a "Stocked Item" Pricing List, (2) a general discount off for items not on the Stocked Pricing List, and (3) an entity-specific custom price list. As departments have become accustomed to, the contract also provides for next day desktop delivery.

Utilizing this contract through the BuyBoard satisfies the requirement for competitive bids and allows us to buy local.

**FISCAL IMPACT:** Office supplies are purchased on an as needed basis by each department and are budgeted as such in the adopted FY 2014 budget. Estimated annual expenditure based on historical purchases: \$130,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ANNUAL PURCHASE AGREEMENT, UTILIZING BUYBOARD CONTRACT #407-12, WITH PERRY OFFICE PLUS, INC., OF TEMPLE, TEXAS, FOR OFFICE SUPPLIES, IN THE ESTIMATED ANNUAL AMOUNT OF \$130,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, Perry Office Plus, Inc. (Perry's) has been awarded an office supply contract through BuyBoard, a cooperative that performs competitive bids on behalf of public entities – this contract is utilized by many schools, counties, and municipalities throughout the State and is good until October 31, 2015;

**Whereas**, as departments have become accustomed to, the contract also provides for next day desktop delivery;

**Whereas**, utilizing this contract through the BuyBoard, satisfies the requirement for competitive bids and allows the City to buy local;

**Whereas**, office supplies are purchased on an 'as needed' basis and each department has budgeted for these supplies in their FY2013-2014 adopted budget; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Perry Office Plus, Inc., of Temple, Texas, after approval as to form by the City Attorney, for the purchase of office supplies, utilizing BuyBoard Contract #407-12, in the estimated annual amount of \$130,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(Q-3)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the purchase of Janitorial Supplies for FY 2014 utilizing BuyBoard Contract #397-12 with Gulf Coast Paper Company of Temple in the estimated annual amount of \$100,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On February 3, 2011, September 1, 2011 and September 20, 2012, the City Council authorized annual purchase agreements with Gulf Coast Paper for the purchase of janitorial supplies.

The Purchasing Department currently stocks a number of janitorial products in its warehouse. As departments need these items, stock requisition are submitted to the Purchasing Department. For those items not stocked, the Purchasing Department orders them as non-stocked items for other departments.

Gulf Coast Paper has an ordering system through the BuyBoard for the City to place orders on. It allows for multiple orders and delivery to multiple locations. The contract offers discounts off catalog pricing ranging from 15% to 50%. Utilizing this contract through the BuyBoard satisfies the requirement for competitive bids and allows us to buy local.

**FISCAL IMPACT:** Janitorial supplies are purchased on an as needed basis and are charged to departmental janitorial supplies budgets when issued to the respective departments. Estimated annual expenditure: \$100,000.

### **ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ANNUAL PURCHASE AGREEMENT, UTILIZING BUYBOARD CONTRACT #397-12, WITH GULF COAST PAPER COMPANY, OF TEMPLE, TEXAS, FOR THE PURCHASE OF JANITORIAL SUPPLIES FOR FISCAL YEAR 2013-2014, IN THE ESTIMATED ANNUAL AMOUNT OF \$100,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on February 3, 2011, September 1, 2011 and September 20, 2012, City Council authorized annual purchase agreements with Gulf Coast Paper Company of Temple, Texas for the purchase of janitorial supplies;

**Whereas**, the Purchasing department currently stocks a number of janitorial products in its warehouse and as departments need these items, stock requisitions are submitted to the Purchasing department - for those items not stocked, the Purchasing department orders them as non-stocked items for other departments;

**Whereas**, Gulf Coast Paper has an ordering system through the BuyBoard for the City to place orders through and it allows for multiple orders, delivery to multiple locations and discounts off catalog pricing – utilizing this contract through the BuyBoard satisfies the requirement for competitive bids and allows the City to buy local;

**Whereas**, janitorial supplies are purchased on an ‘as needed’ basis and are charged to departmental janitorial supply budgets; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with Gulf Coast Paper Company, after approval as to form by the City Attorney, for the purchase of janitorial supplies, utilizing BuyBoard Contract #397-12, in the estimated annual amount of \$100,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(Q-4)  
Consent Agenda  
Page 1 of 2

**DEPT./DIVISION SUBMISSION & REVIEW:**

Nicole Torralva, PE, Director of Public Works  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a FY 2014 annual purchase agreement with O'Reilly's Auto Parts utilizing a BuyBoard contract for the purchase of Automotive Repair Parts in the estimated annual amount of \$56,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On September 9, 2012, the City Council authorized a renewal to the annual purchase agreement with UniSelect USA Inc. dba Main Auto Parts/Auto Plus for the purchase of auto repair parts for FY2013. On July 1, 2013, the City received notification from UniSelect USA Inc. that they had closed the store located in Temple and would no longer be able to provide the City with auto repair parts.

The Fleet Department, in conjunction with the Purchasing Department, researched the available contracts available through cooperatives and found O'Reilly's Auto Parts' contract with the BuyBoard. Pricing per the BuyBoard contract is 41% off of the list price and includes delivery to Fleet Services. After a price comparison on several parts, the City finds O'Reilly's to be lower than what we were paying with UniSelect USA Inc.

The City has done business with O'Reilly's Auto Parts in the past and finds them to be responsible vendors. Therefore, staff is recommending Council authorize a purchasing agreement with O'Reilly's Auto Parts.

The recommended agreement is for a period of one (1) year commencing on October 1, 2013. The BuyBoard contract expires on November 30, 2014.

**FISCAL IMPACT:** The automotive repair parts will be purchased on an as needed basis and are charged to departmental expenditure accounts for vehicles and equipment that are services by Fleet Services. Departments have budgeted for automotive repairs in their departmental accounts. Estimated annual expenditure: \$56,000.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ANNUAL PURCHASE AGREEMENT, UTILIZING A BUYBOARD CONTRACT, WITH O'REILLY'S AUTO PARTS, FOR THE PURCHASE OF AUTOMOTIVE REPAIR PARTS, IN THE ESTIMATED ANNUAL AMOUNT OF \$56,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on September 9, 2012, City Council authorized renewal to the annual purchase agreement with UniSelect USA, Inc. dba Main Auto Parts/Auto Plus, for the purchase of automotive repair parts for fiscal year 2013 – on July 1, 2013, the City received notification from UniSelect USA, Inc., that they had closed the store located in Temple and would no longer be able to provide the City with automotive repair parts;

**Whereas**, the Fleet department, in conjunction with the Purchasing department, researched available contracts through cooperatives and found O'Reilly's Auto Parts' contract with the BuyBoard offers 41% off the list price and includes deliver to Fleet Services;

**Whereas**, the City has done business with O'Reilly's Auto Parts in the past and finds them to be a responsible vendor and staff recommends Council authorize a purchasing agreement with O'Reilly's Auto Parts for a period of one (1) year commencing October 1, 2013;

**Whereas**, automotive repair parts are purchased on an 'as needed' basis and are charged to each departmental expenditure account for vehicles and equipment that are serviced by Fleet Services; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an annual purchase agreement with O'Reilly Auto Parts, after approval as to form by the City Attorney, for the purchase of automotive repair parts, utilizing a BuyBoard Contract, in the estimated annual amount of \$56,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(R)  
Consent Agenda  
Page 1 of 3

### **DEPT. / DIVISION SUBMISSION & REVIEW:**

Mark Baker, Planner

**ITEM DESCRIPTION:** SECOND READING - Z-FY-13-27: Consider adopting an ordinance authorizing a zone change from Agricultural District (AG) to Single Family Dwelling 1 District (SF-1) on 17.65 ± acres, being part of the S.P. Terry survey, Abstract No. 812, in Bell County, Texas, located on the north side of FM 2305 east of Arrowhead Point Road.

**PLANNING & ZONING COMMISSION RECOMMENDATION:** At its July 15, 2013 meeting, the Planning & Zoning Commission voted 7 to 0 to recommend approval of the zone change from General Agriculture (AG) to Single Family Dwelling 1 (SF-1) for the above described property.

**STAFF RECOMMENDATION:** Adopt ordinance as presented in item description, on second and final reading.

Staff recommends approval for the following reasons:

1. Although the proposed zoning does not comply with the Future Land Use Map which identifies this area as Estate Residential, it is consistent with the adjacent SF-1 district to the north and with the suburban character of the area;
2. The request complies with the Thoroughfare Plan;
3. The proposed zoning is compatible with the surrounding uses; and
4. Public facilities are available to serve the subject property.

**ITEM SUMMARY:** According to the City of Temple Comprehensive Plan / Future Land Use Plan (FLUP), the subject property is within the designated Estate Residential District. The Estate Residential district is for rural development on larger lots. The lots would generally be located on the City's fringes with a character and lifestyle setting of the ETJ. The minimum lot size should be larger than the City's current Urban Estates standard of one-half acre, and then this minimum could be reduced with a corresponding increase in the required open space ratio, for developments that cluster the estate lots within an overall site. The zoning most fitting for the Estate Residential FLUP district is the Urban Estate (UE) zoning district. Although the zoning request does not fully comply with the FLUP, staff recommends approval as this zoning designation is compatible with the adjacent land use and will continue the suburban pattern of development. If approved, the FLUP will need to be updated.

Although it is anticipated the property will be developed with detached single-family residences, there are a number of uses that are permitted by right. Those uses include but are not limited to:

Residential uses

Family or Group Home  
Industrialized Housing

Nonresidential uses

Farm or Ranch  
Park or Playground  
Fire Station  
Gas line Regulating Station

**Prohibited uses** include HUD-Code manufactured homes and land lease communities, duplexes and apartments. All commercial and industrial uses are prohibited, except these uses allowed by an approved conditional use permit. The uses include but are not limited to: temporary asphalt concrete batching plants, a petroleum or gas well or a cemetery, crematory or mausoleum.

**SURROUNDING PROPERTY AND USES:** The following table shows the subject property, existing zoning and current land uses:

<u>Direction</u>	<u>Zoning</u>	<u>Current Land Use</u>
Subject Property	AG	Existing S.F. Residence on acreage
North	SF-1	Single-Family Residential (Eagle Oaks at the Lakes subdivision)
South (Across FM 2305)	AG	Scattered S.F. Residential & Non-Residential uses
East	AG	Scattered S.F. Residential Uses
West	AG	Scattered S.F. Residential and Non-Residential uses

**COMPREHENSIVE PLAN COMPLIANCE:** The proposed rezoning relates to the following goals, objectives or maps of the Comprehensive Plan and Sidewalk and Trails Plan:

<b>Document</b>	<b>Policy, Goal, Objective or Map</b>	<b>Analysis</b>	<b>Compliance</b>
CP	Map 3.1 - Future Land Use and Character (FLUP)	Estate Residential is identified for the subject property as well as identified in three of the four directions from the subject property. Suburban Commercial is identified in a strip along the south side of FM 2305. Agriculture/Rural is identified further surrounding the immediate area on three of four sides.	No
CP	Map 5.2 - Thoroughfare Plan	The subject property has frontage on FM 2305 which has been identified as a major arterial.	Y

CP	Goal 4.1 - Growth and development patterns should be consistent with the City's infrastructure and public service capacities	The subject property is served by 6" water lines in FM 2305. There is no city sewer line serving the immediate area however, there is a 12" sewer line in FM 2305 approx. 0.8 mile to the east.	Y
STP	Temple Trails Master Plan Map & sidewalks	Master Plan Map has not identified any proposed trails within the development. Per UDC section 8.2.3, sidewalks are required on both sides of arterials.	Y

CP = Comprehensive Plan      STP = Sidewalk and Trails Plan

**DEVELOPMENT REGULATIONS:** Standard residential setbacks in the SF-1 district are:

Front                -        25'  
Side                 -        10% of Lot Width 6' Min  
Side (corner)   -        15'  
Rear                 -        10'

Sidewalks are required on both sides of arterials per UDC Section 8.2.3. The sidewalks will be required at time of development.

**PUBLIC NOTICE:** Seventeen notices of the Planning and Zoning Commission public hearing were sent out to property owners within 200-feet of the subject property as required by State law and City Ordinance. As of Monday August 5, 2013 at 5:00 PM, Two notices for approval and two notices for denial for the zone change have been received.

The newspaper printed notice of the Planning and Zoning Commission public hearing on July 4, 2013, in accordance with state law and local ordinance.

**FISCAL IMPACT:** Not Applicable

**ATTACHMENTS:**

[Subject & Surrounding Property Photos](#)  
[Zoning and Location Map](#)  
[Future Land Use and Character Map](#)  
[Buffer Notification Map](#)  
[Returned Property Owner Notices](#)  
[PZ Excerpts](#)  
[Ordinance](#)

## **Subject & Surrounding Property Photos**



**Subject Property:** Existing Single-Family Residence on Acreage



**North:** Single-Family Residential – (Eagle Oaks at the Lakes subdivision)



**South:** Scattered S.F. Residential and Non-Residential Uses



**East:** Scattered Single-Family Uses



**West:** Scattered Single-Family Uses and Non-Residential Uses

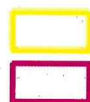
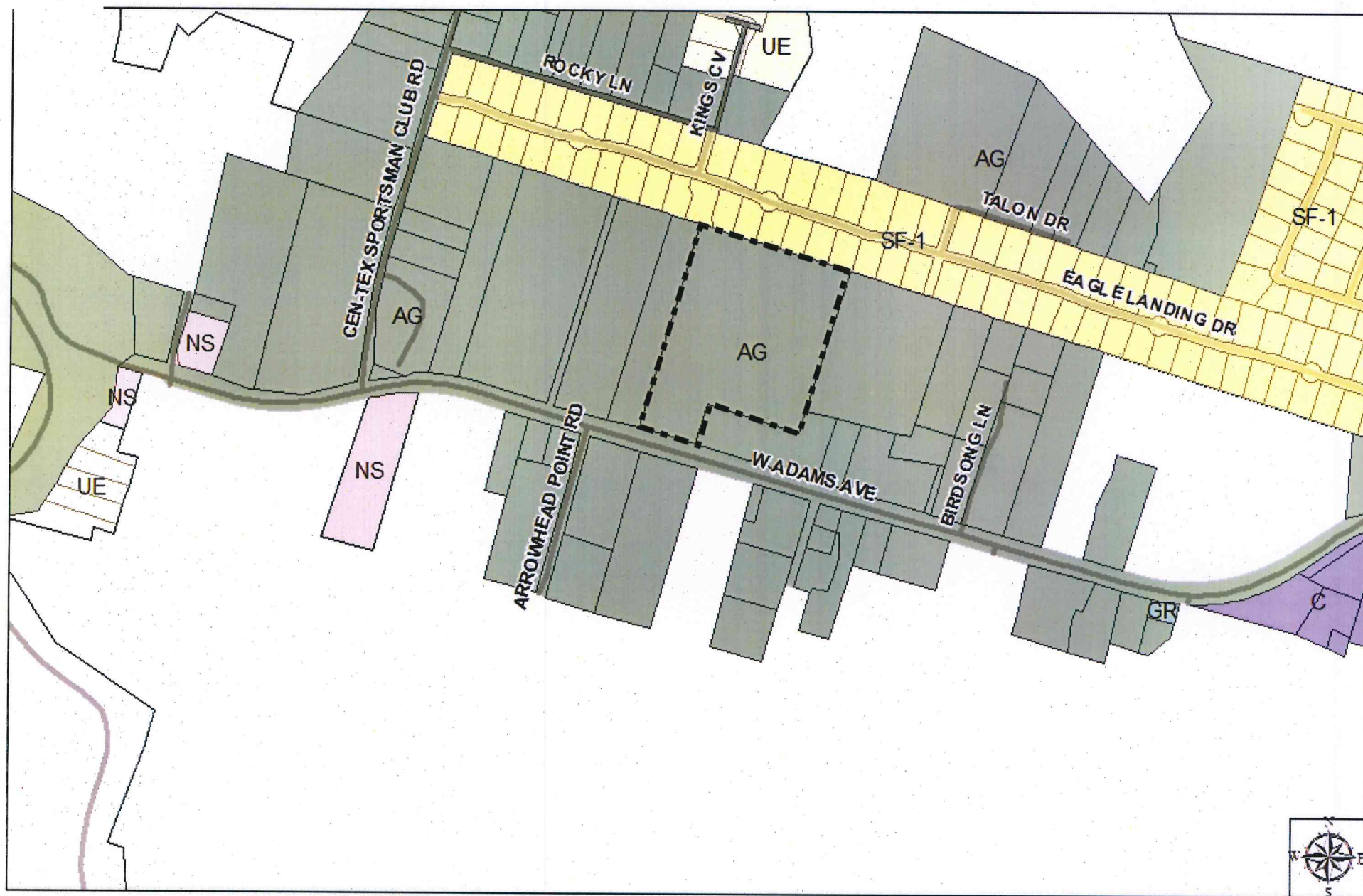




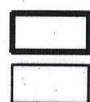
Z-FY-13-27

Zone Change  
AG to SF-1

North of FM 2305 and  
East of Arrow Point Rd.



Case



Subdivisions

Parcel

1234-A

1234

Outblocks 1

Addresses 1



Blocks

Lots

0 50 100 200

Feet

7/3/2013  
City of Temple GIS

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.



**Z-FY-13-27**

Zone Change  
AG to SF-1

North of FM2305 and  
East of Arrowhead Point Rd.



### Future Land Use

Neighborhood Conservation	Auto-Urban Residential	Auto-Urban Commercial	Temple Medical Education District	Public Institutional
Estate Residential	Auto-Urban Multi-Family	Suburban Commercial	Industrial	Parks & Open Space
Suburban Residential	Auto-Urban Mixed Use	Urban Center	Business Park	Agricultural/Rural

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.

7/3/2013  
City of Temple GIS

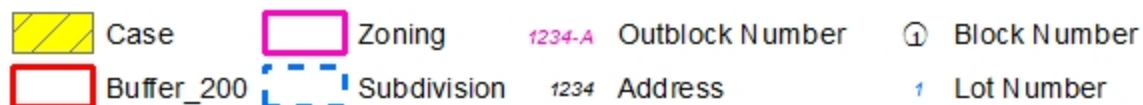
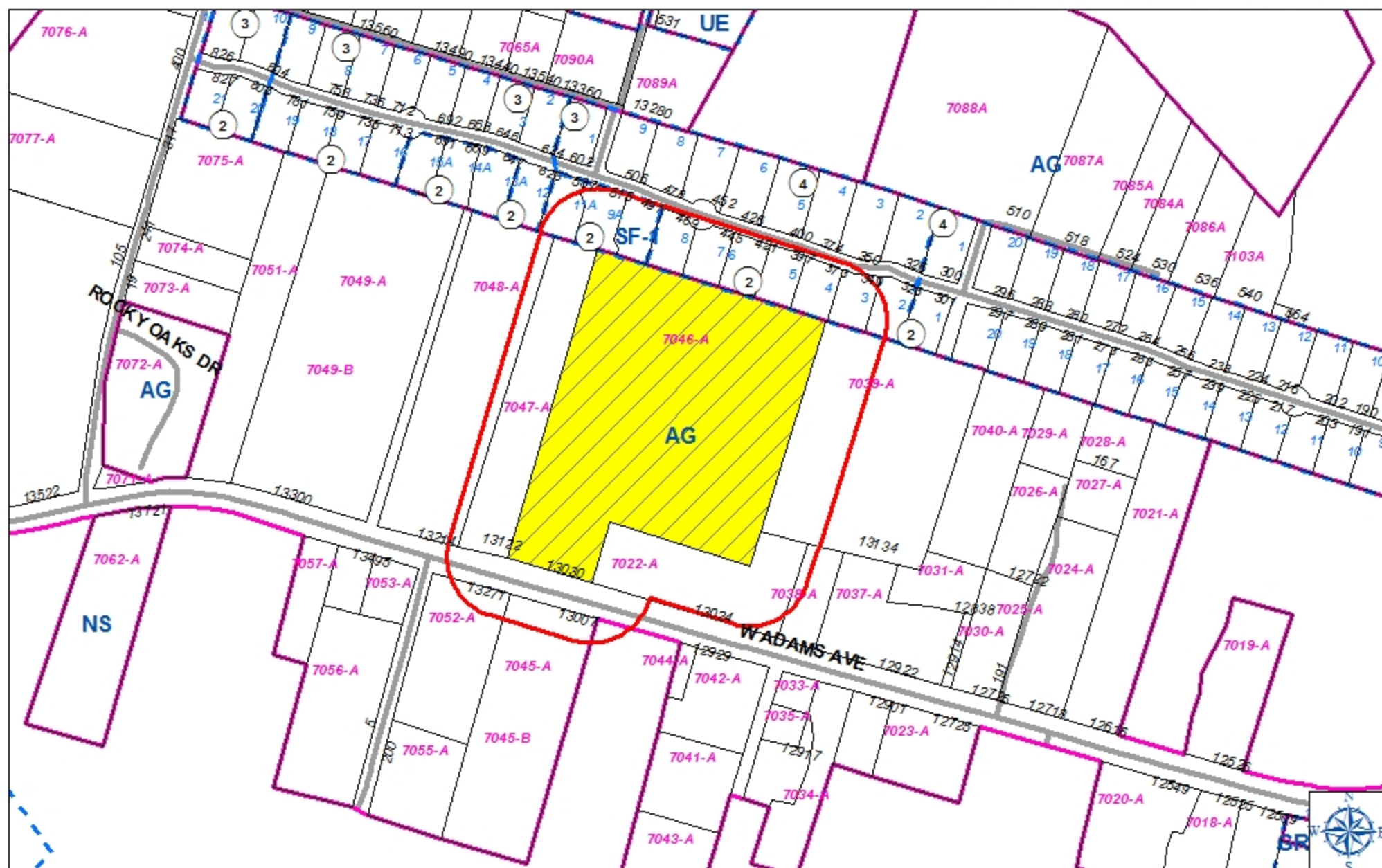




**Z-FY-13-27**

**Zone Change Request from AG to SF-1**

**North of FM 2305  
and  
East of Arrowhead Point Rd.**



0 50100  
Feet

6/10/2013  
City of Temple GIS  
maker

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.



**RESPONSE TO PROPOSED  
ZONE CHANGE REQUEST  
CITY OF TEMPLE**

Joann M. Tuck Hodges Etal  
8600 South Wells Road  
Rogers, Texas 76569

**Zoning Application Number:** Z-FY-13-27

**Project Manager:** Mark Baker

**Location:** 201 South Main Street

The proposed rezoning is the area shown in hatched marking on the attached map. Because you own property within 200 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the possible rezoning of the property described on the attached notice, and provide any additional comments you may have.

I recommend ☒ approval ( ) denial of this request.

**Comments:**

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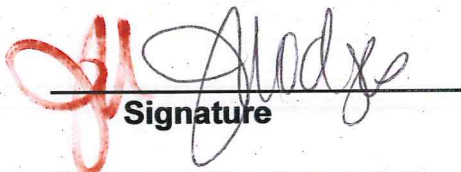
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Signature

JoAnn Hodges  
Print Name

Please mail or hand-deliver this comment form to the address shown below, no later than July 15, 2013

City of Temple  
Planning Department  
Room 102  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

JUL 05 2013

City of Temple  
Planning & Development

Number of Notices Mailed: 17

Date Mailed: July 3, 2013





**RESPONSE TO PROPOSED  
ZONE CHANGE REQUEST  
CITY OF TEMPLE**

Howard & Diedre Steinman  
2801 Dame Brisen Drive  
Lewisville, Texas 75056

**Zoning Application Number:** Z-FY-13-27

**Project Manager:** Mark Baker

**Location:** 201 South Main Street

The proposed rezoning is the area shown in hatched marking on the attached map. Because you own property within 200 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the possible rezoning of the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ) approval ☒ denial of this request.

**Comments:**

It will decrease the value of our  
house that backs up to it

Diedre Steinman  
Signature

Diedre Steinman  
Print Name

Please mail or hand-deliver this comment form to the address shown below, no later than July 15, 2013

City of Temple  
Planning Department  
Room 102  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

JUL 10 2013

City of Temple  
Planning & Development



**RESPONSE TO PROPOSED  
ZONE CHANGE REQUEST  
CITY OF TEMPLE**

John Etux Angela Bailey  
373 Eagle Landing Drive  
Belton, Texas 76513

**Zoning Application Number:** Z-FY-13-27

**Project Manager:** Mark Baker

**Location:** 201 South Main Street

The proposed rezoning is the area shown in hatched marking on the attached map. Because you own property within 200 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the possible rezoning of the property described on the attached notice, and provide any additional comments you may have.

I recommend ☒ approval ( ) denial of this request.

**Comments:**

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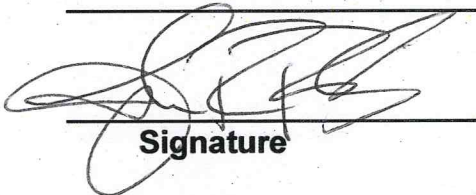
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Signature

John R. Bailey  
Print Name

**Please mail or hand-deliver this comment form to the address shown below, no later than July 15, 2013**

City of Temple  
Planning Department  
Room 102  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

**JUL 11 2013**

City of Temple  
Planning & Development

Number of Notices Mailed: 17

Date Mailed: July 3, 2013





**RESPONSE TO PROPOSED  
ZONE CHANGE REQUEST  
CITY OF TEMPLE**

Artie Annelle Edgar  
13122 FM 2305  
Belton, Texas 76513

**Zoning Application Number:** Z-FY-13-27

**Project Manager:** Mark Baker

**Location:** 201 South Main Street

The proposed rezoning is the area shown in hatched marking on the attached map. Because you own property within 200 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the possible rezoning of the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ) approval

(☒) denial of this request.

**Comments:**

*My property joins the proposed rezoning area which puts me in the buffer zone. While I have no reason to object to others property rights, I do strongly object to it affecting my property. It should only pertain to his property. A buffer zone is calling (including) my property. Having lived here all my life I do not want my property rezoned.*

*Artie Annelle Edgar*  
Signature

*Artie Annelle Edgar*  
Print Name

Please mail or hand-deliver this comment form to the address shown below, no later than July 15, 2013

City of Temple  
Planning Department  
Room 102  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

JUL 15 2013

City of Temple  
Planning & Development

**EXCERPTS FROM THE  
PLANNING & ZONING COMMISSION MEETING  
MONDAY, JULY 15, 2013**

**ACTION ITEMS**

**Item 5: Z-FY-13-27:** Hold a public hearing to discuss and recommend action on a zone change from Agricultural District (AG) to Single Family Dwelling 1 District (SF-1) on 17.65 ± acres, being part of the S.P. Terry survey, Abstract No. 812, in Bell County, Texas, located on the north side of FM 2305 east of Arrowhead Point Road. (Applicant: Brad Dusek)

Mr. Baker stated this item would go to City Council for first reading on August 15th and second reading on September 3, 2013.

The Comprehensive Plan Future Land Use and Character Map designate the property as Estate-Residential. There is a six-inch water line at FM 2305 that fronts the property and a 12 inch sewer line on FM 2305 a short distance to the east.

Surrounding properties include scattered single family residential and non-residential uses to the south, Eagles Oaks at the Lakes subdivision to the north, and to the east and west are mixed residential and non-residential uses.

Estate-Residential District is for rural residential development on larger lots on the city fringes. Single Family-One (SF-1) zoning does not completely comply with the Future Land Use and Character Map. Surrounding areas are currently zoned Agricultural (AG) and SF-1 is the existing residential zoning to the north and some to the further northeast.

Some allowed and prohibited residential and non-residential uses within SF-1 are stated.

Comparisons of Development Regulations are given.

Sidewalks are required on both sides of arterials per UDC Section 8.2.3 and the six foot sidewalk will be required at the time of development.

Seventeen notices were mailed out. Two were received in favor of the request and two were in opposition. Copies of returned notices, received after the P&Z packet was distributed, were given to the Commissioners.

When the proposed rezoning does not agree with the Future Land Use and Character Map, Staff takes the following into account:

1. Is the proposed land consistent with the Comprehensive Plan / Future Land Use Map?
2. Do surrounding uses seem compatible and similar to the proposed zoning?
3. Do surrounding zoning designations seem compatible or similar to the proposed rezoning?

Regarding item 1, it has already been established this request is not completely consistent. Regarding items 2 and 3, there is an established SF-1 adjacent and north of the subject property and the proposed zoning will extend the same type of use already established and continue the suburban pattern.

Staff recommends approval of the request for a zone change from AG to SF-1 for the following reasons:

The proposed zoning does not comply with the Future Land Use Plan Map which identifies this area as Estate Residential, but is consistent with the adjacent SF-1 District to the north and with the suburban character of the area;

The request complies with the Thoroughfare Plan;

The proposed zoning is compatible with the surrounding uses; and

Public facilities are available to serve the subject property.

Chair Staats opened the public hearing.

Mr. Jason Dawkins, 13024 FM 2305, Temple, Texas, stated he was representing his parents, Edward and Sarah Dawkins, property owners adjacent to the subject property directly south.

Mr. Dawkins asked the Commission that since they were located within 200 feet of the development, how would this request affect the Dawkins' property and would they still be allowed to have livestock/animals or would it prohibit them from doing what they are currently doing? Mr. Baker responded the zoning request would not change the Dawkins' property since it is not included with the request. It only reflects the property described from AG to SF-1. Mr. Dawkins stated that as long as it did not change anything on their property, they welcomed the development by Mr. Dusek. Chair Staats stated the zoning request would have no effect on the Dawkins' property which is zoned AG. The Dawkins also own property on the back side of Mr. Dusek's development and had some problems in the past. The Dawkins do not want to go through that process again. Chair Staats stated again it would not change their property.

There being no further speakers, Chair Staats closed the public hearing.

Commissioner Talley made a motion to approve Item 5, **Z-FY-13-27**, and Commissioner Rhoads made a second.

*Motion passed: (7:0)*

Commissioners Martin absent

Commissioner Harrell attended the meeting but not as a Commissioner

ORDINANCE NO. \_\_\_\_\_

(PLANNING NO. Z-FY-13-27)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A ZONING CHANGE FROM AGRICULTURAL DISTRICT (AG) TO SINGLE FAMILY ONE DISTRICT (SF-1), ON APPROXIMATELY 17.65 ACRES, BEING PART OF THE S.P. TERRY SURVEY, ABSTRACT NO 812, IN BELL COUNTY, TEXAS, LOCATED ON THE NORTH SIDE OF FM 2305 EAST OF ARROWHEAD POINT ROAD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves a rezoning from Agricultural District (AG) to Single Family One District (SF-1) on approximately 17.65 acres, being part of the S.P. Terry Survey, Abstract No. 812, in Bell County, Texas, located on the north side of FM 2305 east of Arrowhead Point Road, more fully described in Exhibit A, attached hereto and made a part hereof for all purposes.

**Part 2:** The City Council directs the Director of Planning to make the necessary changes to the City Zoning Map accordingly.

**Part 3:** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such phrase, clause, sentence, paragraph or section.

**Part 4:** This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Temple, Texas, and it is accordingly so ordained.

**Part 5:** It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading and Public Hearing on the **15<sup>th</sup>** day of **August**, 2013.



PASSED AND APPROVED on Second Reading on the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(S)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Jonathan Graham, City Attorney

**ITEM DESCRIPTION:** SECOND READING: Consider adopting an ordinance authorizing a five year franchise with Acadian Ambulance Service, Inc., to provide non-emergency ambulance transfer services within the City.

**STAFF RECOMMENDATION:** Adopt ordinance as presented in item description on second reading, and schedule a public hearing and third and final reading for September 19, 2013.

**ITEM SUMMARY:** On November 6, 2008, the City Council authorized a five year franchise to Central Texas Regional EMS to provide non-emergency ambulance transfer services within the City. On May 19, 2011, the Council approved an assignment of the franchise from Central Texas Regional EMS to Acadian Ambulance Service, Inc. Acadian is one of two current non-emergency ambulance transfer service franchisees – the other being Scott & White EMS, Inc.

The current franchise is set to expire on November 7, 2013. Acadian has submitted the necessary paperwork requesting renewal of the franchise. The Staff recommends authorizing a five year renewal of the franchise. Five years is the normal franchise term by City ordinance. Franchise renewals require three readings, a public hearing, and publication of a summary of the franchise ordinance in the Temple Daily Telegram.

**FISCAL IMPACT:** By ordinance, non-emergency ambulance transfer services franchisees pay the City 3½ % of the total amount billed per year. In the most recent full reported year (FY 2012), Acadian paid the City \$24,652.46 in non-emergency ambulance transfer service franchise fees.

### **ATTACHMENTS:**

[Ordinance](#)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, GRANTING TO ACADIAN AMBULANCE SERVICE, INC., A NON-EXCLUSIVE FRANCHISE FOR FIVE YEARS TO OPERATE AND MAINTAIN A NON-EMERGENCY AMBULANCE TRANSFER SERVICE UPON THE PUBLIC STREETS AND HIGHWAYS OF THE CITY OF TEMPLE, TEXAS PURSUANT TO THE PROVISIONS OF THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, THE CHARTER OF THE CITY OF TEMPLE, AND CHAPTER 5 OF THE CODE OF ORDINANCES OF THE CITY OF TEMPLE; DECLARING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, Article III, Chapter 5 of the City Code, requires that a person or persons desiring to provide non-emergency ambulance transfer services on the streets of the City of Temple obtain a franchise, under conditions set out therein;

**Whereas**, Acadian Ambulance Service, Inc. has requested a franchise for a non-exclusive, non-emergency transfer service within the City of Temple; and

**Whereas**, Acadian Ambulance Service, Inc. has established to the satisfaction of the City Council by clear, cogent and convincing evidence that public convenience and necessity will be served by the granting of said franchise.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** A non-exclusive franchise to operate and maintain a non-emergency ambulance transfer service is granted to Acadian Ambulance Service, Inc., pursuant to Chapter 5 of the Code of Ordinances of the City of Temple, as amended, and the Charter of the City of Temple, as provided herein.

**Part 2: Definitions.**

As used in this ordinance, the following words and phrases shall have the meaning ascribed in this section:

(a) **City** shall mean the City of Temple, a municipal corporation of the State of Texas, situated in Bell County; the words *in the City* or any similar reference to the territorial limits of the City of Temple, Texas, shall mean the area within the corporate limits of the City of Temple, Texas, as they now exist or as they may hereafter be lawfully modified or extended.

(b) **Company, Transfer Service Franchise Holder**, as used herein, unless the context clearly indicates otherwise, shall mean Acadian Ambulance Service, Inc., or its legally approved successors and assigns.

(c) ***Ambulance*** or ***Transfer Service*** shall mean any motor vehicle used, designed, redesigned or constructed and equipped for the transportation of sick or injured persons, which vehicles for the purposes of this ordinance shall be of the classification of basic life support vehicle or higher, according to the definitions and standards of the City of Temple, Texas or the Bureau of Emergency Management of the Texas Department of Health.

(d) ***Non-Emergency Ambulance Transfer Service*** means a response made by a transfer vehicle or ambulance for the transportation of individuals to or from a medical facility, a nursing home or residence under circumstances which do not constitute an emergency.

(e) ***Emergency*** is any circumstance that calls for an immediate action and which the element of time in transporting the sick, wounded or injured for medical treatment at an emergency room or a facility providing emergency medical care is or may be essential to the health or life of any person. Such circumstances include, but are not limited to, general accidents, traffic accidents and acts of violence resulting in personal injury, and sudden illness.

(f) All other words, terms or phrases shall have the meaning assigned to them by Chapter 5 of the City Code, to the extent that such words, terms or phrases have not been assigned other meanings by Chapter 773 of the Texas Health and Safety Code; as amended, or the regulations of the Bureau of Emergency Management of the Texas Department of Health, in which case those assigned meanings shall prevail. In the absence of an assigned meaning by the above-referenced ordinance, statute, or regulations of the Bureau, the meanings of such words, terms and phrases shall have the ordinary meanings applied at law generally or by common usage in the English language.

### **Part 3: Notice and Extent of Grant.**

The City grants the non-exclusive right and authority to operate and maintain ambulances solely for non-emergency ambulance transfer service of persons upon the public streets and highways of the City of Temple, Texas, for a term ending on **September 30, 2018**, to Company in consideration of the payment of a franchise fee as provided in Part 5 of this ordinance.

### **Part 4: Standards and Requirements for Personnel, Vehicles and Equipment.**

The Company shall comply with all standards and requirements for personnel, vehicles and equipment as enumerated in Chapter 5 of the Code of Ordinances of the City of Temple.

### **PART 5: Payment to the City Required; Franchise Fee.**

(a) The transfer service franchise holder shall, during the life of said franchise, pay to the City of Temple at the Office of the Director of Finance in lawful money of the United States, three and one-half (3 ½%) percent of the total amount billed for the transfer service fees and other income derived from the operation of the transfer service, which said remittance shall be made monthly on or before the tenth day of each calendar month for the preceding calendar month. The compensation provided for in this section shall be in lieu of any other fees or charges

imposed by any other ordinance now or hereafter in force during the life hereof, but shall not release the grantee from the payment of ad valorem taxes levied, or to be levied, on property of its own.

(b) It shall be the duty of the franchise holder to file with the Director of Finance a sworn statement for each calendar quarter showing the total amount billed for the preceding three (3) months which statement shall be filed within ten (10) days following the end of the third month. The franchise holder herein shall be required to install and adequately keep a system of bookkeeping to be approved by the Director of Finance, which books shall be subject to inspections of the governing body of the City of Temple and such person or persons as the City may designate, or either of them, so as to enable the City of Temple to check the correctness of the accounts kept and to compute fairly and accurately the amount billed that may be due to the City.

#### **Part 6: Rates.**

- (a) The City Council hereby expressly reserves the right, power, and authority to fully regulate and fix, by resolution, the rates and charges for the services of the Company to its customers, fully reserving to the City Council all the rights, powers, privileges, and immunities, subject to the duties, limitations and responsibilities which the Constitution, the laws of the State, and the Charter confer upon the City.
- (b) Company may from time to time propose changes in the general rates by filing an application with the City Secretary for consideration of the City Council. Within a reasonable time consistent with law, the City Council shall afford Company a fair hearing with reference to the application and shall either approve or disapprove the proposed changes or make such order as may be reasonable.

#### **Part 7: Liability Insurance Required.**

No transfer vehicle shall be operated on the public streets of the City, unless the applicant provides evidence to the City that he has in full force and effect a public liability insurance policy on that transfer vehicle, such insurance policy to be issued by an insurance company licensed to do business in the State of Texas. Such insurance policy shall:

- (a) provide liability coverage for each vehicle of not less than two hundred and fifty thousand dollars (\$250,000) per person, or five hundred thousand dollars (\$500,000) per occurrence for personal injury or death, and one hundred thousand dollars (\$100,000) for property damage;
- (b) **name the City of Temple as an additional insured, and provide a waiver of subrogation in favor of the City;**
- (c) not contain a passenger liability exclusion; and

(d) **provide for at least thirty (30) days prior written notice** of cancellation to the City.

**Part 8: Conditions of Franchise Granted.**

The rights, powers and authority herein granted are granted subject to the Constitution and laws of the State of Texas, the Charter of the City of Temple, and where not provided herein, the ordinances and codes of the City of Temple as same now exist or may hereafter be amended so as to constitute reasonable regulations protecting the health, safety and welfare to insure safe, efficient and continuous non-emergency ambulance transfer service, all of which enumerated provisions are incorporated herein by reference and made a part hereof as fully as though the same had been copied herein verbatim.

**Part 9: Manner of Giving Notice.**

Notice to Company may be given by leaving a written copy thereof at the principal office of Company during ordinary business hours. Notice to the City may be given by leaving a written copy thereof at the Office of the Director of Finance during ordinary business hours.

**Part 10: Public Convenience and Necessity.**

Company has established by clear, cogent and convincing evidence and the City Council has so found and determined that the present and future public convenience and necessity require the operations here authorized to be performed by Company and the public convenience and necessity will be served by the granting of this franchise.

**Part 11: Performance Bond and Revocation Clause.**

(a) The transfer service franchise holder shall establish a Ten Thousand Dollar (\$10,000) performance bond. The purpose of this bond is to recover costs to the City of Temple for accepting and administering the applications for a transfer service franchise in the event the franchise is revoked.

(b) If the transfer service franchise holder violates any provision or standard of this ordinance the franchise will be subject to revocation by the City Council of the City of Temple and forfeiture of the performance bond.

**Part 12:** This franchise shall become effective as provided in Article 10, Section 10.3 of the Charter of the City of Temple, if Company shall have filed its written acceptance of the franchise within thirty (30) days after the final passage and approval of this ordinance.

**Part 13:** The declarations, determinations and findings declared, made and found in the preamble of this ordinance are hereby adopted, restated and made a part of the operative provisions hereof.

**Part 14:** If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Part 15:** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading on the **15<sup>th</sup>** day of **August**, 2013.

PASSED AND APPROVED on Second Reading on the **5<sup>th</sup>** day of **September**, 2013.

PASSED AND APPROVED on Third and Final Reading and Public Hearing on the **19<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney

## **Agreement of Franchisee**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF TEMPLE,  
TEXAS:

The franchisee, Acadian Ambulance Service, Inc., acting by and through its duly authorized and empowered officer, hereby accepts the terms and conditions of Ordinance No. \_\_\_\_\_ granting a non-exclusive franchise to operate and maintain a non-emergency ambulance transfer service upon the public streets and highways of the City of Temple.

SIGNED this \_\_\_\_ day of \_\_\_\_\_, 2013.

ACADIAN AMBULANCE SERVICE, INC.

\_\_\_\_\_  
By:





## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(T)  
Consent Agenda  
Page 1 of 1

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Jonathan Graham, City Attorney

**ITEM DESCRIPTION:** SECOND READING: Consider adopting an ordinance authorizing a five year franchise with Scott & White EMS, Inc., to provide non-emergency ambulance transfer services within the City.

**STAFF RECOMMENDATION:** Adopt ordinance as presented in item description on second reading, and schedule a public hearing and third and final reading for September 19, 2013.

**ITEM SUMMARY:** On November 6, 2008, the City Council authorized a five year franchise to Scott & White Memorial Hospital and the Scott, Sherwood and Brindley Foundation to provide non-emergency ambulance transfer services within the City. Those non-emergency services are now being operated by Scott & White EMS, Inc. in a joint venture with Scott & White Healthcare and Community EMS. Scott & White is one of two current non-emergency ambulance transfer service franchisees – the other being Acadian Ambulance Service, Inc.

The current franchise is set to expire on November 7, 2013. Scott & White EMS has submitted the necessary paperwork requesting renewal of the franchise. The Staff recommends authorizing a five year renewal of the franchise. Five years is the normal franchise term by City ordinance. Franchise renewals require three readings, a public hearing, and publication of a summary of the franchise ordinance in the Temple Daily Telegram.

**FISCAL IMPACT:** By ordinance, non-emergency ambulance transfer services franchisees pay the City 3½ % of the total amount billed per year. In the most recent full reported year (FY 2012), Scott & White EMS paid the City \$115,682.71 in non-emergency ambulance transfer service franchise fees.

### **ATTACHMENTS:**

[Ordinance](#)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, GRANTING TO SCOTT & WHITE EMS, INC., A NON-EXCLUSIVE FRANCHISE FOR FIVE YEARS TO OPERATE AND MAINTAIN A NON-EMERGENCY AMBULANCE TRANSFER SERVICE UPON THE PUBLIC STREETS AND HIGHWAYS OF THE CITY OF TEMPLE, TEXAS PURSUANT TO THE PROVISIONS OF THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, THE CHARTER OF THE CITY OF TEMPLE, AND CHAPTER 5 OF THE CODE OF ORDINANCES OF THE CITY OF TEMPLE; DECLARING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas,** Article III, Chapter 5 of the City Code, requires that a person or persons desiring to provide non-emergency ambulance transfer services on the streets of the City of Temple obtain a franchise, under conditions set out therein;

**Whereas,,** Scott & White EMS, Inc. has requested a franchise for a non-exclusive, non-emergency transfer service within the City of Temple; and

**Whereas,,** Scott & White EMS, Inc. has established to the satisfaction of the City Council by clear, cogent and convincing evidence that public convenience and necessity will be served by the granting of said franchise.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** A non-exclusive franchise to operate and maintain a non-emergency ambulance transfer service is granted to Scott & White EMS, Inc., pursuant to Chapter 5 of the Code of Ordinances of the City of Temple, as amended, and the Charter of the City of Temple, as provided herein.

**Part 2: Definitions.**

As used in this ordinance, the following words and phrases shall have the meaning ascribed in this section:

(a) **City** shall mean the City of Temple, a municipal corporation of the State of Texas, situated in Bell County; the words *in the City* or any similar reference to the territorial limits of the City of Temple, Texas, shall mean the area within the corporate limits of the City of Temple, Texas, as they now exist or as they may hereafter be lawfully modified or extended.

(b) ***Company, Transfer Service Franchise Holder***, as used herein, unless the context clearly indicates otherwise, shall mean Scott & White EMS, Inc., or its legally approved successors and assigns.

(c) ***Ambulance or Transfer Service*** shall mean any motor vehicle used, designed, redesigned or constructed and equipped for the transportation of sick or injured persons, which vehicles for the purposes of this ordinance shall be of the classification of basic life support vehicle or higher, according to the definitions and standards of the City of Temple, Texas or the Bureau of Emergency Management of the Texas Department of Health.

(d) ***Non-Emergency Ambulance Transfer Service*** means a response made by a transfer vehicle or ambulance for the transportation of individuals to or from a medical facility, a nursing home or residence under circumstances which do not constitute an emergency.

(e) ***Emergency*** is any circumstance that calls for an immediate action and which the element of time in transporting the sick, wounded or injured for medical treatment at an emergency room or a facility providing emergency medical care is or may be essential to the health or life of any person. Such circumstances include, but are not limited to, general accidents, traffic accidents and acts of violence resulting in personal injury, and sudden illness.

(f) All other words, terms or phrases shall have the meaning assigned to them by Chapter 5 of the City Code, to the extent that such words, terms or phrases have not been assigned other meanings by Chapter 773 of the Texas Health and Safety Code; as amended, or the regulations of the Bureau of Emergency Management of the Texas Department of Health, in which case those assigned meanings shall prevail. In the absence of an assigned meaning by the above-referenced ordinance, statute, or regulations of the Bureau, the meanings of such words, terms and phrases shall have the ordinary meanings applied at law generally or by common usage in the English language.

### **Part 3: Notice and Extent of Grant.**

The City grants the non-exclusive right and authority to operate and maintain ambulances solely for non-emergency ambulance transfer service of persons upon the public streets and highways of the City of Temple, Texas, for a term ending on **September 30, 2018**, to Company in consideration of the payment of a franchise fee as provided in Part 5 of this ordinance.

### **Part 4: Standards and Requirements for Personnel, Vehicles and Equipment.**

The Company shall comply with all standards and requirements for personnel, vehicles and equipment as enumerated in Chapter 5 of the Code of Ordinances of the City of Temple.

### **Part 5: Payment to the City Required; Franchise Fee.**

(a) The transfer service franchise holder shall, during the life of said franchise, pay to the City of Temple at the Office of the Director of Finance in lawful money of the United States, three and one-half (3 ½%) percent of the total amount billed for the transfer service fees and other income derived from the operation of the transfer service, which said remittance shall be made monthly on or before the tenth day of each calendar month for the preceding calendar month. The compensation provided for in this section shall be in lieu of any other fees or charges imposed by any other ordinance now or hereafter in force during the life hereof, but shall not release the grantee from the payment of ad valorem taxes levied, or to be levied, on property of its own.

(b) It shall be the duty of the franchise holder to file with the Director of Finance a sworn statement for each calendar quarter showing the total amount billed for the preceding three (3) months which statement shall be filed within ten (10) days following the end of the third month. The franchise holder herein shall be required to install and adequately keep a system of bookkeeping to be approved by the Director of Finance, which books shall be subject to inspections of the governing body of the City of Temple and such person or persons as the City may designate, or either of them, so as to enable the City of Temple to check the correctness of the accounts kept and to compute fairly and accurately the amount billed that may be due to the City.

#### **Part 6: Rates.**

- (a) The City Council hereby expressly reserves the right, power, and authority to fully regulate and fix, by resolution, the rates and charges for the services of the Company to its customers, fully reserving to the City Council all the rights, powers, privileges, and immunities, subject to the duties, limitations and responsibilities which the Constitution, the laws of the State, and the Charter confer upon the City.
- (b) Company may from time to time propose changes in the general rates by filing an application with the City Secretary for consideration of the City Council. Within a reasonable time consistent with law, the City Council shall afford Company a fair hearing with reference to the application and shall either approve or disapprove the proposed changes or make such order as may be reasonable.

#### **Part 7: Liability Insurance Required.**

No transfer vehicle shall be operated on the public streets of the City, unless the applicant provides evidence to the City that he has in full force and effect a public liability insurance policy on that transfer vehicle, such insurance policy to be issued by an insurance company licensed to do business in the State of Texas. Such insurance policy shall:

- (a) provide liability coverage for each vehicle of not less than two hundred and fifty thousand dollars (\$250,000) per person, or five hundred thousand dollars (\$500,000) per occurrence for personal injury or death, and one hundred thousand dollars (\$100,000) for property damage;

(b) **name the City of Temple as an additional insured, and provide a waiver of subrogation in favor of the City;**

(c) not contain a passenger liability exclusion; and

(d) **provide for at least thirty (30) days prior written notice** of cancellation to the City.

**Part 8: Conditions of Franchise Granted.**

The rights, powers and authority herein granted are granted subject to the Constitution and laws of the State of Texas, the Charter of the City of Temple, and where not provided herein, the ordinances and codes of the City of Temple as same now exist or may hereafter be amended so as to constitute reasonable regulations protecting the health, safety and welfare to insure safe, efficient and continuous non-emergency ambulance transfer service, all of which enumerated provisions are incorporated herein by reference and made a part hereof as fully as though the same had been copied herein verbatim.

**Part 9: Manner of Giving Notice.**

Notice to Company may be given by leaving a written copy thereof at the principal office of Company during ordinary business hours. Notice to the City may be given by leaving a written copy thereof at the Office of the Director of Finance during ordinary business hours.

**Part 10: Public Convenience and Necessity.**

Company has established by clear, cogent and convincing evidence and the City Council has so found and determined that the present and future public convenience and necessity require the operations here authorized to be performed by Company and the public convenience and necessity will be served by the granting of this franchise.

**Part 11: Performance Bond and Revocation Clause.**

(a) The transfer service franchise holder shall establish a Ten Thousand Dollar (\$10,000) performance bond. The purpose of this bond is to recover costs to the City of Temple for accepting and administering the applications for a transfer service franchise in the event the franchise is revoked.

(b) If the transfer service franchise holder violates any provision or standard of this ordinance the franchise will be subject to revocation by the City Council of the City of Temple and forfeiture of the performance bond.

**Part 12:** This franchise shall become effective as provided in Article 10, Section 10.3 of the Charter of the City of Temple, if Company shall have filed its written acceptance of the franchise within thirty (30) days after the final passage and approval of this ordinance.

**Part 13:** The declarations, determinations and findings declared, made and found in the preamble of this ordinance are hereby adopted, restated and made a part of the operative provisions hereof.

**Part 14:** If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Part 15:** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading on the **15<sup>th</sup>** day of **August**, 2013.

PASSED AND APPROVED on Second Reading on the **5<sup>th</sup>** day of **September**, 2013.

PASSED AND APPROVED on Third and Final Reading and Public Hearing on the **19<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney

## **Agreement of Franchisee**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF TEMPLE,  
TEXAS:

The franchisee, Scott & White EMS, Inc., acting by and through its duly authorized and empowered officer, hereby accepts the terms and conditions of Ordinance No. \_\_\_\_\_ granting a non-exclusive franchise to operate and maintain a non-emergency ambulance transfer service upon the public streets and highways of the City of Temple.

SIGNED this \_\_\_\_ day of \_\_\_\_\_, 2013.

SCOTT & WHITE EMS, INC.

\_\_\_\_\_  
By:



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(U)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Sandra Esqueda, Acting Director of Human Resources  
Brynn Myers, Director of Administrative Services

**ITEM DESCRIPTION:** Consider adopting a resolution funding the rates for medical/prescription insurance and dental insurance for employees and under age 65 retirees, as well as, Life Insurance, Accidental Death & Dismemberment Insurance, Long Term Disability Insurance.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** At their meeting on June 20, 2013, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance contracts from the Scott & White Health Plan for medical/prescription insurance, from MetLife for dental insurance, from MetLife for life and accidental death and dismemberment insurance. At their meeting on September 15, 2011, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance from MetLife for Long Term Disability for employees through FY 2013-2014. (Retirees are eligible for medical and dental only). The City must now, with the adoption of the budget, fund the cost of those benefits awarded in addition to allowing for the biweekly transfer of contributions made by the City and by employees/retirees to the trust.

**FISCAL IMPACT:** Funding of the contracts awarded by the Trust is shown below.

Budgeted FY13-14 amount:	\$2,576,838 for Medical/Prescription Insurance for employees
	\$ 56,931 for Dental Insurance for employees
	\$ 106,650 for Medical/Prescription Insurance for retirees < age 65
	\$ 3,800 for Dental Insurance for retirees < age 65
	\$ 44,929 for Life Insurance for employees
	\$ 9,481 for AD&D Insurance for employees
	\$ 57,346 for Long Term Disability Insurance for employees
	\$ 1,260 for Cobra administration of Dental Insurance
	<b><u>\$2,857,235 Total</u></b>

**ATTACHMENTS:**

[Resolution](#)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, APPROVING FUNDING OF THE RATES FOR MEDICAL/PRESCRIPTION INSURANCE AND DENTAL INSURANCE FOR EMPLOYEES AND UNDER AGE 65 RETIREES, AS WELL AS LIFE INSURANCE, ACCIDENTAL DEATH AND DISMEMBERMENT AND LONG TERM DISABILITY INSURANCE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, at their meeting on June 20, 2013, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance contracts from the Scott & White Health Plan for medical/prescription insurance, from MetLife Insurance for life and accidental death and dismemberment insurance;

**Whereas**, at their meeting on September 15, 2011, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance from MetLife for long term disability for employees through fiscal year 2013-2014 (retirees are eligible for medical and dental only) – the City must now, with the adoption of the FY2013-14 budget, fund the cost of those benefits awarded in addition to allowing the biweekly transfer of contributions made by the City and by employees/retirees to the trust;

**Whereas**, funding of the contracts awarded by the Trust are as follows:

- \$2,576,838 for Medical/Prescription Insurance for employees;
- \$ 56,931 for Dental Insurance for employees;
- \$ 106,650 for Medical/Prescription Insurance for retirees < age 65;
- \$ 3,800 for Dental Insurance for retirees < age 65;
- \$ 44,929 for Life Insurance for employees;
- \$ 9,481 for AD&D Insurance for employees;
- \$ 57,346 for Long Term Disability Insurance for employees;
- \$ 1,260 for Cobra administration of Dental Insurance; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves funding of the rates for medical/prescription insurance and dental insurance for employees and retirees under age 65, as well as life, accidental death & dismemberment and long term disability insurance as follows:

- \$2,576,838 for Medical/Prescription Insurance for employees;
- \$ 56,931 for Dental Insurance for employees;
- \$ 106,650 for Medical/Prescription Insurance for retirees < age 65;
- \$ 3,800 for Dental Insurance for retirees < age 65;
- \$ 44,929 for Life Insurance for employees;

- \$ 9,481 for AD&D Insurance for employees;
- \$ 57,346 for Long Term Disability Insurance for employees;
- \$ 1,260 for Cobra administration of Dental Insurance;

as well as the biweekly transfer of the City's employees' and retirees' contributions to the trust for the payment of benefits purchased by the City of Temple Employee Benefit Trust.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item # 4(V)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Sandra Esqueda, Acting Director of Human Resources  
Brynn Myers, Director of Administrative Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a contract with CONEXIS Benefits Administrators, LP for the administration of Cobra services for Dental Insurance.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** At their meeting on June 20, 2013, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance contracts from the Scott & White Health Plan for medical/prescription insurance and from MetLife for dental insurance.

Upon entering into a contract with the Scott & White Health Plan for medical/prescription insurance, the City will receive Cobra administration for the medical/prescription insurance at no cost through CONEXIS. CONEXIS will administer the Cobra program for the City's MetLife Dental Insurance as well with a cost of \$0.15 per employee per month for each plan not offered by the Scott & White Health Plan.

**FISCAL IMPACT:** Funding in the amount of \$1,260 is available in the FY 2014 budget for Cobra administration of dental insurance.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONTRACT WITH CONEXIS BENEFITS ADMINISTRATORS, LP, FOR THE ADMINISTRATION OF COBRA SERVICES FOR DENTAL INSURANCE FOR FISCAL YEAR 2013-2014; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, at their meeting on June 20, 2013, the trustees of the City of Temple Employee Benefits Trust agreed to purchase insurance contracts from the Scott & White Health Plan for medical/prescription insurance and from MetLife Insurance for dental insurance;

**Whereas**, upon entering into a contract with Scott & White Health Plan for medical/prescription insurance, the City will receive Cobra administration for the medical/prescription insurance at no additional cost through CONEXIS;

**Whereas**, CONEXIS will administer the Cobra program for the City's MetLife Dental Insurance as well as a cost of \$0.15 per employee per month for each plan not offered by the Scott & White Health Plan;

**Whereas**, funding is available in the adopted FY2013-2014 budget for Cobra administration of dental insurance; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a contract with CONEXIS Benefits Administrators, LP, after approval as to form by the City Attorney, for the administration of COBRA services for dental insurance for fiscal year 2013-2014.

**Part2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #4(W)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Lonzo Wallace, Fire Chief

**ITEM DESCRIPTION:** Consider adopting a resolution ratifying the submission of a grant application for the Staffing for Adequate Fire and Emergency Response grant, through the Federal Emergency Management Agency's Assistance to Firefighters Grants Program Office.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response, and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).

In fiscal year 2013, Congress appropriated approximately \$320 million to the Department of Homeland Security (DHS) for SAFER grants. The Department anticipates receiving 2,500 applications and projects that 300 awards will be made under this grant program.

The FY 2013 SAFER grant will have a period of performance of two (2) years. The FY 2013 SAFER grant does not require a local cost share and fully funds the salary and benefits of newly hired firefighters for the two-years of the grant period.

Temple Fire and Rescue (TF&R) is requesting to six (6) additional firefighters through this grant program.

**FISCAL IMPACT:** If awarded the full grant, funding over the two-year period would total \$618,120. This funding would allow for salary and benefits of six (6) positions, with an estimated funding amount of \$294,238 the first year of the funding period and \$323,882 the second year. There is no local cost share requirement for the two year period of performance for salary and benefits.

During the first year of performance there are training and equipment costs of hiring new positions, which are ineligible for reimbursement under the SAFER grant. To hire, train and equip six (6) personnel the total estimated cost is \$51,102. These costs would be the sole responsibility of the City and would need to be funded if the grant is awarded. These additional costs include items such as fire academy training, uniforms and bunker gear.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT ADMINISTERED THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S (FEMA) ASSISTANCE TO FIREFIGHTERS GRANTS (AFG) PROGRAM OFFICE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas,** the Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained 'front line' firefighters available in their communities;

**Whereas,** in fiscal year 2013, Congress appropriated approximately \$320 million to the Department of Homeland Security (DHS) for SAFER grants – the department anticipates receiving 2,500 applications and project that 300 awards will be made under this grant program;

**Whereas,** the SAFER grant will have a period of performance of two (2) years, does not require a local cost share and fully funds the salary and benefits of newly hired firefighters for the two-year grant period – Temple Fire and Rescue is requesting six (6) additional firefighters through this grant program;

**Whereas,** during the first year of performance, there are training and equipment costs of hiring new positions which are ineligible for reimbursement under the SAFER grant, which would be the sole responsibility of the City;

**Whereas,** there is no local cost share requirement for the 2-year period of performance for salary and benefits; and

**Whereas,** the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the submission of a grant application for the Staffing for Adequate Fire and Emergency Response Grants (SAFER) through the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grants (AFG) Program Office which will fully fund the salary and benefits of newly hired firefighters for the two-year grant period, with no local cost share requirement.

**Part 2:** The City Council authorizes the City Manager, or his designee, to execute any documents, after approval as to form by the City Attorney, that may be needed for purposes of the grant application, and authorized the City Manager, or his designee, to and accept any grant funds that may be awarded.

**Part 3:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney





## **COUNCIL AGENDA ITEM MEMORANDUM**

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09/05/13  
Item #4(X)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Traci Barnard, Director of Finance

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing budget amendments for fiscal year 2012-2013.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** This item is to recommend various budget amendments, based on the adopted FY 2012-2013 budget. The amendments will involve transfers of funds between contingency accounts, department and fund levels.

**FISCAL IMPACT:** The total amount of budget amendments is \$480,048.

**ATTACHMENTS:**

[Budget Amendments](#)  
[Resolution](#)

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2013 BUDGET**  
**September 5, 2013**

ACCOUNT #	PROJECT #	DESCRIPTION	APPROPRIATIONS	
			Debit	Credit
110-2031-521-2333		Auto & Equip (Police - Field Services/Patrol)	\$ 1,298	
110-0000-461-0554		Insurance Claims		\$ 1,298
Insurance claim from USAA for accident that occurred on July 17, 2013.				
110-2100-529-2117		Janitorial Supplies (Animal Control)	\$ 900	
110-0000-461-0841		Donations/Gifts		\$ 900
Increase in cost of cleaning/sanitizing chemicals has caused a lack of funds in that account, in addition to repairs being made on the kennels which necessitated additional cleaning after each repair. There is sufficient funds in Donations.				
110-22xx-522-xxxx		Fire Personnel Services	\$ 365,000	
110-0000-352-1345		<b>Desg Cap Projects - Unallocated</b>		<b>\$ 365,000</b>
Appropriate additional funds to cover shortage in Fire Personnel Services due to overhire positions, additional overtime related to FLSA cycle change, and additional step-up pay. Funds are available in Designated Capital Projects - Unallocated Fund Balance.				
110-3240-551-2513		Special Services (Recreation - Adult Programming)	\$ 3,900	
110-0000-445-1590		Special Events/Classes		\$ 3,900
Appropriate additional funds in Special Services to cover instructor payments for recreation classes. Additional revenues will cover the costs of instructor fees.				
110-3292-551-2513		Special Services (Recreation - Athletics/Adult)	\$ 6,000	
110-0000-445-0494		Volleyball Entry Fees		\$ 5,000
110-0000-445-0496		Basketball Entry Fees		\$ 1,000
Appropriate additional funds in special services for officials pay. The additional revenues from volleyball and basketball will offset.				
110-3292-551-2715		Misc. Merchandise (Recreation - Athletics/Adult)	\$ 450	
110-0000-445-1585		Merchandise Sales		\$ 450
Appropriate additional funds in Misc. Merchandise to purchase additional softballs for re-sale. Additional revenues from the sale of softballs will cover the expense.				
110-3293-551-2513		Special Services (Recreation - Athletics/Contest)	\$ 900	
110-3293-551-2112		Food Items/Supplies	\$ 200	
110-0000-445-1590		Special Events/Classes		\$ 1,100
Appropriate additional funds in education/recreation and food items/supplies for athletic contests. The Texas Amateur Athletic Federation Region 5 swim meet brought in additional revenue to offset this expense.				

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2013 BUDGET**  
**September 5, 2013**

ACCOUNT #	PROJECT #	DESCRIPTION	APPROPRIATIONS	
			Debit	Credit
110-3500-552-2623		Other Contracted Services (Parks)	\$ 1,400	
110-0000-461-0554		Insurance Claims		\$ 1,400
Recognize funds received from an insurance claim and appropriate the expenditure to repair the brick entrance wall at Sammons Park.				
520-5900-535-2327		Water Main Repairs	\$ 100,000	
520-0000-373-0411		Water & Sewer Unreserved Ret. Earnings		\$ 100,000
To allocate additional funding for the annual construction contract with K&S Backhoe Services, Inc. for water line repairs necessary to maintain the water system in various locations throughout the City. The repairs are done on an as-needed basis as determined by Public Works.				
<b>TOTAL AMENDMENTS</b>			<b>\$ 480,048</b>	<b>\$ 480,048</b>
<b>GENERAL FUND</b>				
		Beginning <b>Contingency</b> Balance	\$	-
		Added to Contingency Sweep Account	\$	-
		Carry forward from Prior Year	\$	-
		Taken From Contingency	\$	-
		Net Balance of Contingency Account	\$	-
		Beginning <b>Judgments &amp; Damages</b> Contingency	\$	80,000
		Added to Contingency Judgments & Damages from Council Contingency	\$	-
		Taken From Judgments & Damages	\$	(39,859)
		Net Balance of Judgments & Damages Contingency Account	\$	40,141
		Beginning <b>Compensation</b> Contingency	\$	403,000
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(403,000)
		Net Balance of Compensation Contingency Account	\$	-
		<b>Net Balance Council Contingency</b>	<b>\$</b>	<b>40,141</b>
		Beginning Balance <b>Budget Sweep</b> Contingency	\$	-
		Added to Budget Sweep Contingency	\$	-
		Taken From Budget Sweep	\$	-
		Net Balance of Budget Sweep Contingency Account	\$	-
<b>WATER &amp; SEWER FUND</b>				
		Beginning <b>Contingency</b> Balance	\$	50,000
		Added to Contingency Sweep Account	\$	-
		Taken From Contingency	\$	(11,882)
		Net Balance of Contingency Account	\$	38,118
		Beginning <b>Compensation</b> Contingency	\$	142,000
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(97,509)
		Net Balance of Compensation Contingency Account	\$	44,491
		<b>Net Balance Water &amp; Sewer Fund Contingency</b>	<b>\$</b>	<b>82,609</b>

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2013 BUDGET**  
**September 5, 2013**

ACCOUNT #	PROJECT #	DESCRIPTION	APPROPRIATIONS	
			Debit	Credit
		<b>HOTEL/MOTEL TAX FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	147,759
		Added to Contingency Sweep Account	\$	-
		Carry forward from Prior Year	\$	-
		Taken From Contingency	\$	(64,904)
		Net Balance of Contingency Account	\$	82,855
		Beginning <b>Compensation</b> Contingency	\$	10,100
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(10,100)
		Net Balance of Compensation Contingency Account	\$	-
		<b>Net Balance Hotel/Motel Tax Fund Contingency</b>	<b>\$</b>	<b>82,855</b>
		<b>DRAINAGE FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	69,100
		Added to Contingency Sweep Account	\$	-
		Carry forward from Prior Year	\$	-
		Taken From Contingency	\$	-
		Net Balance of Contingency Account	\$	69,100
		Beginning <b>Compensation</b> Contingency	\$	25,100
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(25,100)
		Net Balance of Compensation Contingency Account	\$	-
		<b>Net Balance Hotel/Motel Tax Fund Contingency</b>	<b>\$</b>	<b>69,100</b>
		<b>FED/STATE GRANT FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	-
		Carry forward from Prior Year	\$	39,839
		Added to Contingency Sweep Account	\$	114,528
		Taken From Contingency	\$	(11,413)
		Net Balance of Contingency Account	\$	142,954

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, APPROVING BUDGET AMENDMENTS TO THE 2012-2013 CITY BUDGET; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on the 30<sup>th</sup> day of August, 2012, the City Council approved a budget for the 2012-2013 fiscal year; and

**Whereas**, the City Council deems it in the public interest to make certain amendments to the 2012-2013 City Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves amending the 2012-2013 City Budget by adopting the budget amendments which are more fully described in Exhibit A, attached hereto and made a part hereof for all purposes.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 5<sup>th</sup> day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lacy Borgeson  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13

Item #5

Regular Agenda

Page 1 of 7

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Kim Foutz, Assistant City Manager / Interim Director of Planning

**ITEM DESCRIPTION:** FIRST READING – PUBLIC HEARING - Z-FY-13-26: Consider adopting an ordinance authorizing a Conditional Use Permit to allow a freestanding personal wireless cell tower in an existing Commercial District, located on 0.02 ± acres out of Lot 2, Block 1, Glendale Park, Section VI at 2615 South 37<sup>th</sup> Street and Tract A, Block 3, Glendale Park Section III, at 2707 South 37<sup>th</sup> Street.

**P&Z COMMISSION RECOMMENDATION** At its meeting on August 5, 2013, the Planning and Zoning Commission voted 7/0 in accordance with Staff recommendation to recommend approval of a Conditional Use Permit to allow a freestanding personal wireless cell tower. Commissioner Martin was absent.

**STAFF RECOMMENDATION:** Conduct public hearing and adopt ordinance as presented in item description on first reading, and schedule a second reading and final adoption for September 19, 2013.

Staff recommends approval of the requested Conditional Use where for the following reasons:

1. The request is compatible with the Future Land Use and Character Map;
2. The request complies with the Thoroughfare, Plan;
3. Public facilities are available to serve the property; and
4. The applicant has demonstrated compliance with UDC Section 5.4.5 Personal Wireless Service Facilities: Design Standards.

**ITEM SUMMARY:** Please refer to the draft minutes of case Z-FY-13-26 from the Planning and Zoning Commission meeting on August 5, 2013. This request is to allow a new freestanding personal wireless cell tower due to Verizon Wireless network capacity failures within and around the Scott and White Hospital area. If approved, the 120-foot high monopole cell tower and its equipment shelter would be enclosed by an 8-foot high wood fence with three strands of barbed wire along the top. UDC Section 7.7.5 D allows security fencing for utility facilities to be topped with barbed wire that is not closer than six feet to the ground.

The applicant is pursuing a Conditional Use Permit (C.U.P.) for a personal use wireless cell tower, because although the use is allowed in the property's existing Commercial zoning district, it is not a collocation, per UDC Section 5.4 (Personal Wireless Service Facilities). The applicant has submitted a letter regarding the inability to collocate. At the Planning and Zoning Commission meeting, Andy Kampen from KGI Wireless spoke on behalf of Verizon, the applicant. He answered technical questions regarding the proposed tower and addressed collocation issues.

Personal wireless cell towers pursuing C.U.P.s are subject to the following design standards in Section 5.4.5 of the UDC:

**A. Boundary and Use Setbacks**

1. A guy or guy anchor for a facility must not be closer than 20 feet to a bounding property line. Staff note: The proposed freestanding monopole does not have a guy or guy anchors.

2. The distance between the base of a self-supported tower and the property line of any residential zoning district or use must not be less than 3 times the height of the tower structure. Staff note: The proposed tower is located in the Commercial zoning district and is surrounded by commercial and retail uses.

**B. Security Screening Fence**

1. A solid, wood or masonry fence, a minimum of eight feet in height, must completely enclose the base of every tower. Staff note: The site plan proposes an eight foot high wood fence enclosed around the tower base and equipment shelter.

2. In a residential zoning district or on property that abuts a residential zoning district or use, a solid wood or masonry fence, a minimum of eight feet in height, must completely enclose all mechanical equipment and accessory structures. Staff note: The request is in the Commercial District and proposes an eight foot high wood fence enclosed around the tower base and equipment shelter.

3. A security screening fence for a facility built or permitted after May 17th, 2001, may not be less than 6 feet in height. Staff note: This request proposes an eight foot high wood fence.

4. A security fence must be built to safely discourage unauthorized access to facilities by climbing. Staff note: The applicants propose an eight foot high fence topped with three strands of barbed wire, as allowed by UDC Section 7.7.5 D.

5. External and internal gates and doors that provide access to a facility must be equipped with a self-locking or self-latching mechanism for purposes of preventing unauthorized access. Staff note: The site plan reflects compliance with this requirement.

6. Screening is not required for a facility located on a building that is not designed or built primarily to support the facility, if the ancillary equipment, including but not limited to the equipment enclosure, is not visible from an abutting property line or public street right-of-way. *Staff note: The site plan reflects an eight foot high wood fence for screening around the site's perimeter.*

### **C. Screening**

1. As much of the total facility as possible must be screened or located so as to not be visible from prevalent views. *Staff note: The proposed tower base and equipment shelter will be screened by an eight foot high wood fence.*

2. Landscaping must be continuously maintained in a healthy, growing condition and be trimmed as necessary to comply with ordinances governing height of grass, corner sight obstruction and street and sidewalk obstruction. *Staff note: Verizon assures staff a maintenance technician will be responsible for the site.*

### **D. Collocation**

A new freestanding tower is not permitted unless the applicant demonstrates to the satisfaction of the approving authority that existing, permitted or proposed alternative support structures cannot accommodate the proposed facilities for the following reasons:




1. Height is not sufficient to meet applicant's engineering requirements;
2. Structural strength is not sufficient to support applicant's proposed facilities and cannot be reinforced in accordance with engineering requirements;
3. Other aspects of structure do not meet applicant's technical design requirements;
4. Electromagnetic interference would result from collocation;
5. Fees or costs for sharing or adapting are unreasonable; any cost that is less than the cost to construct and develop a new tower is presumed to be reasonable;
6. Owners of alternative structures are unwilling to accommodate the applicant's needs within 30 days after the date such owners received applicant's written request; or
7. Other factors render alternative support structures unsuitable.

*Staff note: The applicant has submitted a letter regarding the inability to collocate. Please see the attached letter.*

**SURROUNDING PROPERTY AND USES:** The following table shows the subject property, existing zoning and current land uses:



Direction	Zoning	Current Land Use	Photo
Subject Property	C	Undeveloped Land	
			
North	C	Commercial Uses	

Direction	Zoning	Current Land Use	Photo
South	C	Commercial, Restaurant, & Hotel Uses	
			
			

Direction	Zoning	Current Land Use	Photo
East	GR,	Restaurant, Hotel, & Retail Uses	
			
West	C	Commercial & Service Uses	

**PUBLIC NOTICE:** Sixteen notices of the Planning and Zoning Commission public hearing were sent out to property owners within 500-feet of the subject property as required by State law and City Ordinance. As of Thursday August 22, 2013 at 4:00 PM, two notices were returned in favor of the use permit and three notices were returned in denial of the request.

**FISCAL IMPACT:** Not Applicable

**ATTACHMENTS:**

Zoning Map

Land Use and Character Map

Buffer Notification Map

Response Letters

Applicant's Collocation Letter

FAA Letter

Verizon Site Plan Exhibits

PZ Excerpts

Ordinance

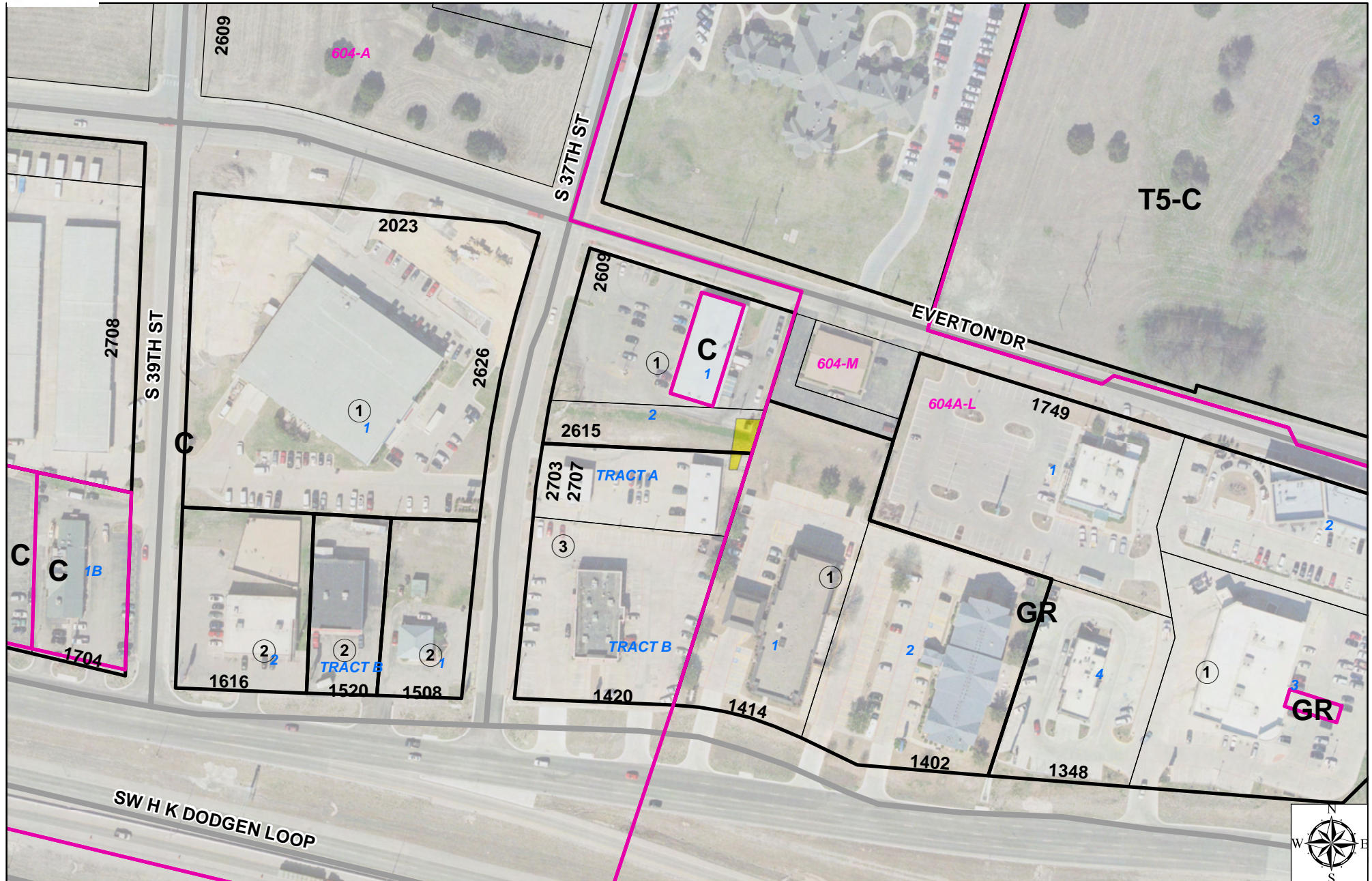




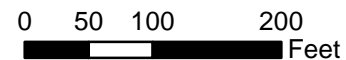
**Z-FY-13-26**

C.U.P. for Personal Wireless Cell Tower

2615 & 2702 S. 37th St.

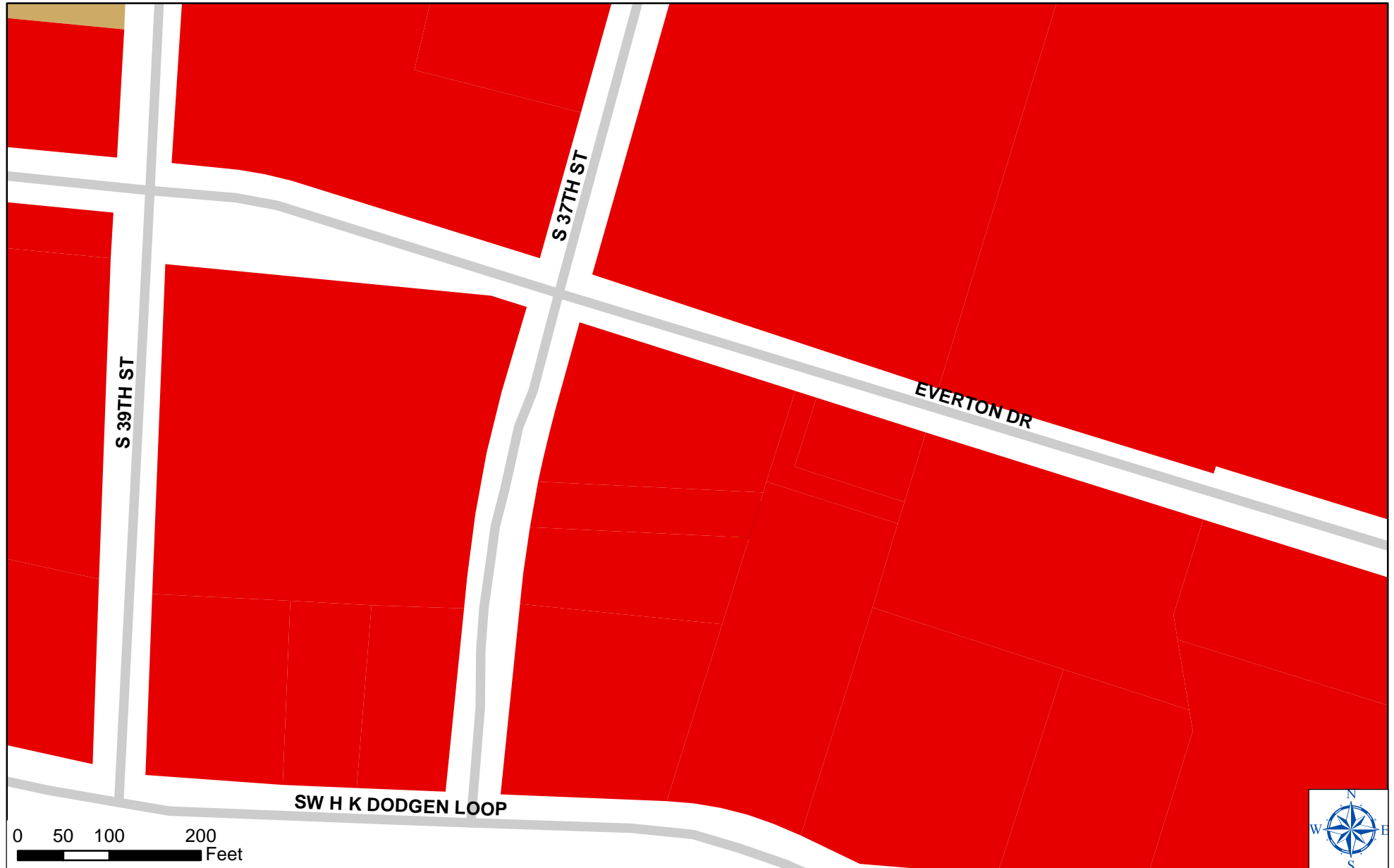


- |        |              |                  |        |
|--------|--------------|------------------|--------|
| Case   | Subdivisions | 1234-A Outblocks | Blocks |
| Zoning | Parcel       | 1234 Addresses   | 1 Lots |



7/17/2013  
City of Temple GIS

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.



**Future Land Use**

Neighborhood Conservation	Auto-Urban Residential	Auto-Urban Commercial	Temple Medical Education District	Public Institutional
Estate Residential	Auto-Urban Multi-Family	Suburban Commercial	Industrial	Parks & Open Space
Suburban Residential	Auto-Urban Mixed Use	Urban Center	Business Park	Agricultural/Rural
				Cell_and_Easement

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.





**Z-FY-13-26**

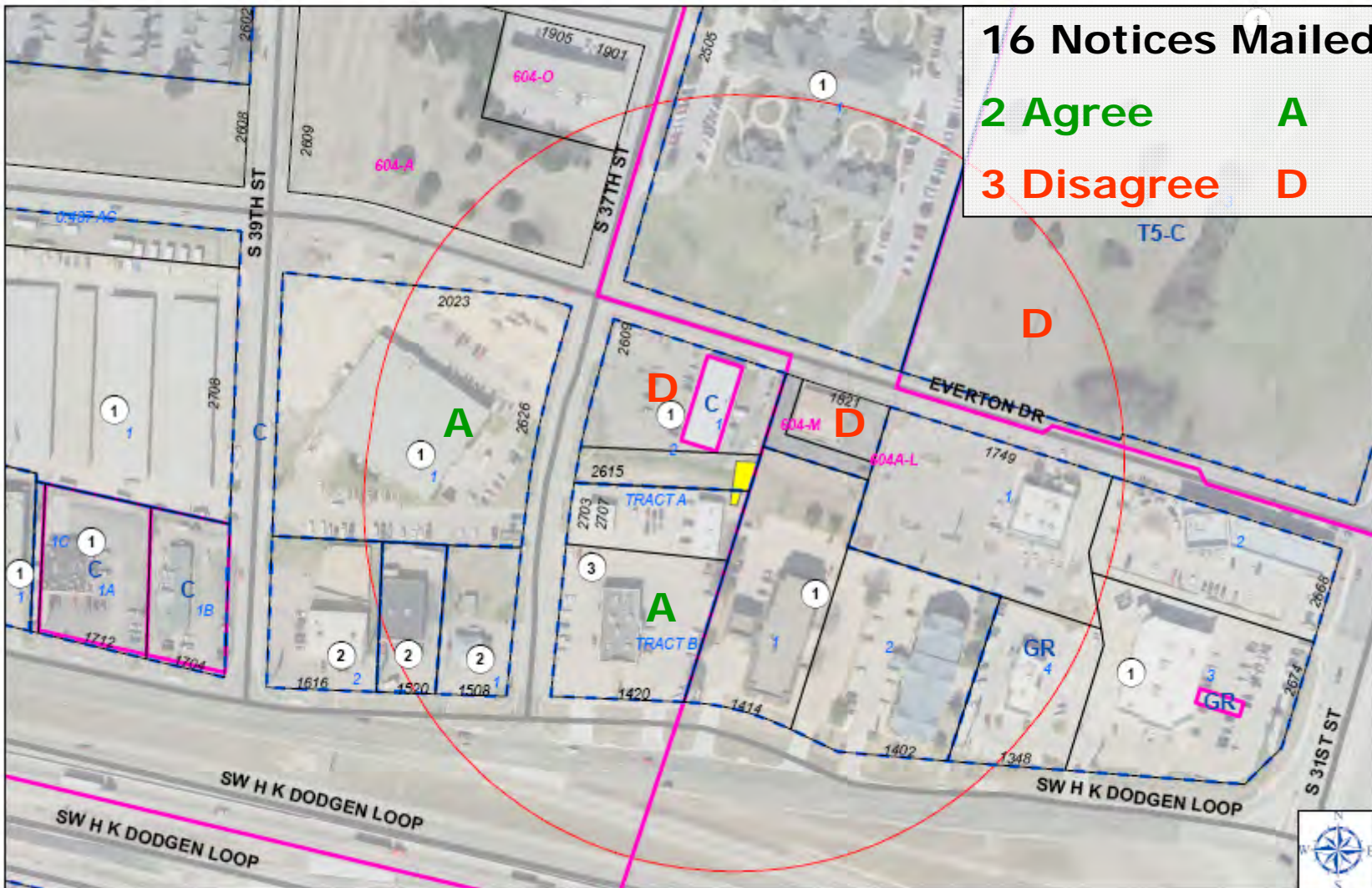
**C.U.P. for Personal Wireless Cell Tower**

**2615 & 2707 S. 37th St**

**16 Notices Mailed**

**2 Agree      A**

**3 Disagree      D**



Case      Zoning      1234-A Outblock Number      ① Block Number  
 500' Buffer      Subdivision      1234 Address      1 Lot Number

0 50 100  
Feet

7/17/2013  
City of Temple GIS  
flyer/

GIS products are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries and other features.



**RESPONSE TO PROPOSED  
CONDITIONAL USE PERMIT  
CITY OF TEMPLE**

Travis N. Pierce  
511 Park Heights Circle  
Tyler, Texas 75701

**Zoning Application Number:** Z-FY-13-26

**Project Manager:** Tammy Lyerly

**Location:** 2615 & 2707 South 37<sup>th</sup> Street

A request for a Conditional Use Permit has been submitted to the City of Temple. The area proposed for a Conditional Use Permit is shown in hatched marking on the attached map. The Conditional Use Permit will allow a personal wireless cell tower in a Commercial District. Because you own property within 500 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the proposed Conditional Use Permit for the property described on the attached notice, and provide any additional comments you may have.

I recommend ☒ approval ( ) denial of this request.

**Comments:**

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Travis N. Pierce  
(Signature)

TRAVIS N. PIERCE  
(Print Name)

Please mail or hand-deliver this comment form to the address shown below, no later than August 5, 2013.

City of Temple  
Planning Department  
Room 201  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

AUG 06 2013

City of Temple  
Planning & Development

**Number of Notices Mailed:** 16

**Date Mailed:** July 24, 2013





**RESPONSE TO PROPOSED  
CONDITIONAL USE PERMIT  
CITY OF TEMPLE**

Gordon L. Swanson, Jr.  
P.O. Box 21355  
Waco, Texas 76702

**Zoning Application Number:** Z-FY-13-26

**Project Manager:** Tammy Lyerly

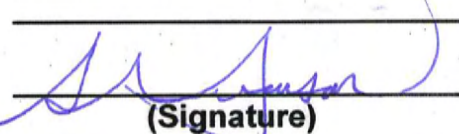
**Location:** 2615 & 2707 South 37<sup>th</sup> Street

A request for a Conditional Use Permit has been submitted to the City of Temple. The area proposed for a Conditional Use Permit is shown in hatched marking on the attached map. The Conditional Use Permit will allow a personal wireless cell tower in a Commercial District. Because you own property within 500 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the proposed Conditional Use Permit for the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ☒ ) approval ( ☐ ) denial of this request.

**Comments:**

*I do NOT believe this would devalue my property. I wish I had the opportunity to have it on my property.*

  
(Signature)

Gordon Swanson  
(Print Name)

Please mail or hand-deliver this comment form to the address shown below, no later than August 5, 2013.

City of Temple  
Planning Department  
Room 201  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

JUL 31 2013

City of Temple  
Planning & Development

Number of Notices Mailed: 16

Date Mailed: July 24, 2013



RESPONSE TO PROPOSED  
CONDITIONAL USE PERMIT  
CITY OF TEMPLE

C C Jr. Etux Lore Dickson  
3310 Edgewood Lane  
Temple, Texas 76502

Zoning Application Number: Z-FY-13-26

Project Manager: Tammy Lyerly

Location: 2615 & 2707 South 37<sup>th</sup> Street

A request for a Conditional Use Permit has been submitted to the City of Temple. The area proposed for a Conditional Use Permit is shown in hatched marking on the attached map. The Conditional Use Permit will allow a personal wireless cell tower in a Commercial District. Because you own property within 500 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the proposed Conditional Use Permit for the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ) approval (X) denial of this request.

Comments:

NOT FOR IT  
TO CLOSE TO THE BUILDING

CC Dickson Jr.  
(Signature)

CC Dickson Jr.  
(Print Name)

Please mail or hand-deliver this comment form to the address shown below, no later than August 5, 2013.

City of Temple  
Planning Department  
Room 201  
Municipal Building  
Temple, Texas 76501

**RECEIVED**  
JUL 31 2013  
City of Temple  
Planning & Development

Number of Notices Mailed: 16

Date Mailed: July 24, 2013





**RESPONSE TO PROPOSED  
CONDITIONAL USE PERMIT  
CITY OF TEMPLE**

Sidney Kacir  
1821 Everton Drive  
Temple, Texas 76504

**Zoning Application Number:** Z-FY-13-26

**Project Manager:** Tammy Lyerly

**Location:** 2615 & 2707 South 37<sup>th</sup> Street

A request for a Conditional Use Permit has been submitted to the City of Temple. The area proposed for a Conditional Use Permit is shown in hatched marking on the attached map. The Conditional Use Permit will allow a personal wireless cell tower in a Commercial District. Because you own property within 500 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the proposed Conditional Use Permit for the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ) approval (x) denial of this request.

**Comments:**

A Tower at the proposed location is  
HAZARDOUS To the health and safety  
of citizens; Also, several hospitals and clinics  
are located nearby AND helicopters fly into  
these towers

Sidney Kacir  
(Signature)

Sidney Kacir  
(Print Name)

Please mail or hand-deliver this comment form to the address shown below, no later than August 5, 2013.

City of Temple  
Planning Department  
Room 201  
Municipal Building  
Temple, Texas 76501

**RECEIVED**

**JUL 31 2013**

City of Temple  
Planning & Development

Number of Notices Mailed: 16

Date Mailed: July 24, 2013



RESPONSE TO PROPOSED  
CONDITIONAL USE PERMIT  
CITY OF TEMPLE

Scott & White Properties Inc.  
2401 South 31<sup>st</sup> Street  
Temple, Texas 76504

Zoning Application Number: Z-FY-13-26

Project Manager: Tammy Lyerly

Location: 2615 & 2707 South 37<sup>th</sup> Street

A request for a Conditional Use Permit has been submitted to the City of Temple. The area proposed for a Conditional Use Permit is shown in hatched marking on the attached map. The Conditional Use Permit will allow a personal wireless cell tower in a Commercial District. Because you own property within 500 feet of the requested change, your opinions are welcomed. Please use this form to indicate whether you are in favor of the proposed Conditional Use Permit for the property described on the attached notice, and provide any additional comments you may have.

I recommend ( ) approval ☒ denial of this request.

Comments:

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(Signature)

(Print Name)

Please mail or hand-deliver this comment form to the address shown below, no later than August 5, 2013.

City of Temple  
Planning Department  
Room 201  
Municipal Building  
Temple, Texas 76501

21 M. M. W. S.  
**RECEIVED**

Number of Notices Mailed: 16

Date Mailed: July 24, 2013

AUG 05 2013

City of Temple  
Planning & Development





Building Three, Suite 370  
805 Las Cimas Parkway  
Austin, Texas 78746

May 28, 2013

Ms. Leslie Evans  
City of Temple Planning and Zoning  
City Hall  
2 North Main Street, Suite 102  
Temple, TX 76501

Ms. Evans,

Per the City of Temple's Communications Tower Ordinance, the ordinance requires evidence that an "alternative support structure" cannot be utilized per list of 7 possible reasons in the ordinance. Items 3 and 7 qualify as reasons that alternative support structures don't qualify as suitable options for Verizon. Verizon is building at this location because of network capacity failures within and around the Scott and White Hospital. There are no collocation options within the .2 mile radius requested by Verizon's radio frequency unit. We attempted to mount antennas on the Hospital, however Scott and White said no to our request.

Best Regards,

A handwritten signature in black ink, appearing to read "Andy Kampen", written in a cursive style.

Andy Kampen  
KGI Wireless, Inc.



Mail Processing Center  
Federal Aviation Administration  
Southwest Regional Office  
Obstruction Evaluation Group  
2601 Meacham Boulevard  
Fort Worth, TX 76137

Aeronautical Study No.  
2013-ASW-2049-OE

Issued Date: 05/07/2013

Mikhail Raznobriadsev  
Alltel Communications Investments, Inc.  
1120 Sanctuary Pkwy  
Suite 150 GASA5REG  
Alpharetta, GA 30009

**\*\* DETERMINATION OF NO HAZARD TO AIR NAVIGATION \*\***

The Federal Aviation Administration has conducted an aeronautical study under the provisions of 49 U.S.C., Section 44718 and if applicable Title 14 of the Code of Federal Regulations, part 77, concerning:

Structure:	Monopole Scott and White
Location:	Temple, TX
Latitude:	31-04-32.25N NAD 83
Longitude:	97-22-12.37W
Heights:	679 feet site elevation (SE) 110 feet above ground level (AGL) 789 feet above mean sea level (AMSL)

This aeronautical study revealed that the structure does not exceed obstruction standards and would not be a hazard to air navigation provided the following condition(s), if any, is(are) met:

It is required that FAA Form 7460-2, Notice of Actual Construction or Alteration, be e-filed any time the project is abandoned or:

\_\_\_\_ At least 10 days prior to start of construction (7460-2, Part I)  
\_\_X\_\_ Within 5 days after the construction reaches its greatest height (7460-2, Part II)

Based on this evaluation, marking and lighting are not necessary for aviation safety. However, if marking/lighting are accomplished on a voluntary basis, we recommend it be installed and maintained in accordance with FAA Advisory circular 70/7460-1 K Change 2.

This determination expires on 11/07/2014 unless:

- (a) the construction is started (not necessarily completed) and FAA Form 7460-2, Notice of Actual Construction or Alteration, is received by this office.
- (b) extended, revised, or terminated by the issuing office.
- (c) the construction is subject to the licensing authority of the Federal Communications Commission (FCC) and an application for a construction permit has been filed, as required by the FCC, within 6 months of the date of this determination. In such case, the determination expires on the date prescribed by the FCC for completion of construction, or the date the FCC denies the application.

NOTE: REQUEST FOR EXTENSION OF THE EFFECTIVE PERIOD OF THIS DETERMINATION MUST BE E-FILED AT LEAST 15 DAYS PRIOR TO THE EXPIRATION DATE. AFTER RE-EVALUATION OF CURRENT OPERATIONS IN THE AREA OF THE STRUCTURE TO DETERMINE THAT NO SIGNIFICANT AERONAUTICAL CHANGES HAVE OCCURRED, YOUR DETERMINATION MAY BE ELIGIBLE FOR ONE EXTENSION OF THE EFFECTIVE PERIOD.

This determination is based, in part, on the foregoing description which includes specific coordinates , heights, frequency(ies) and power . Any changes in coordinates , heights, and frequencies or use of greater power will void this determination. Any future construction or alteration , including increase to heights, power, or the addition of other transmitters, requires separate notice to the FAA.

This determination does include temporary construction equipment such as cranes, derricks, etc., which may be used during actual construction of the structure. However, this equipment shall not exceed the overall heights as indicated above. Equipment which has a height greater than the studied structure requires separate notice to the FAA.

This determination concerns the effect of this structure on the safe and efficient use of navigable airspace by aircraft and does not relieve the sponsor of compliance responsibilities relating to any law, ordinance, or regulation of any Federal, State, or local government body.

Any failure or malfunction that lasts more than thirty (30) minutes and affects a top light or flashing obstruction light, regardless of its position, should be reported immediately to (877) 487-6867 so a Notice to Airmen (NOTAM) can be issued. As soon as the normal operation is restored, notify the same number.

A copy of this determination will be forwarded to the Federal Communications Commission (FCC) because the structure is subject to their licensing authority.

If we can be of further assistance, please contact our office at (817) 321-7752. On any future correspondence concerning this matter, please refer to Aeronautical Study Number 2013-ASW-2049-OE.

**Signature Control No: 186785721-189204643**

( DNE )

Alice Yett  
Technician

Attachment(s)  
Frequency Data

cc: FCC

# Frequency Data for ASN 2013-ASW-2049-OE

LOW FREQUENCY	HIGH FREQUENCY	FREQUENCY UNIT	ERP	ERP UNIT
698	806	MHz	1000	W
806	824	MHz	500	W
824	849	MHz	500	W
851	866	MHz	500	W
869	894	MHz	500	W
896	901	MHz	500	W
901	902	MHz	7	W
930	931	MHz	3500	W
931	932	MHz	3500	W
932	932.5	MHz	17	dBW
935	940	MHz	1000	W
940	941	MHz	3500	W
1850	1910	MHz	1640	W
1930	1990	MHz	1640	W
2305	2310	MHz	2000	W
2345	2360	MHz	2000	W



H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-T1 TITLE SHEET.dwg, 7/1/2013 8:45:51 AM, mvicana



SITE NAME

SCOTT AND WHITE

(261411)

SITE ADDRESS

2615 S. 37TH STREET  
TEMPLE, BELL COUNTY, TEXAS 76504

PROJECT DATA

PROJECT INFORMATION:

JURISDICTION: CITY OF TEMPLE  
CODE: .  
OCCUPANCY: N/A  
ZONING: N/A  
CONSTRUCTION TYPE: UNMANNED TELECOMMUNICATIONS  
LATITUDE: 31° 04' 32.13" N  
LONGITUDE: 97° 22' 12.46" W

APPLICANT:

VERIZON WIRELESS  
5804 TRI COUNTY PARKWAY  
SCHERTZ, TEXAS 78154  
CONTACT: TIM CALETKA  
PHONE: (210) 834-1664

OWNER:

MARY & MOSES FLORES  
2615 S. 37TH STREET  
TEMPLE, TEXAS 76504

PROPRIETARY INFORMATION

NOT FOR USE OR DISCLOSURE  
OUTSIDE VERIZON WIRELESS  
EXCEPT UNDER WRITTEN AGREEMENT

PROJECT PARTICIPANTS

DESIGNERS

ARCHCOMM LLC.  
1006 BECKETT  
SAN ANTONIO, TEXAS 78213  
PHONE: (210) 308-9905

ELECTRICAL ENGINEER

AZTECH ENGINEERING  
1528 WEST CONTOUR DR, SUITE 202  
SAN ANTONIO, TEXAS 78212  
PHONE: (210) 222-1970

STRUCTURAL ENGINEER

LEHMANN ENGINEERING, INC.  
1006 BECKETT  
SAN ANTONIO, TEXAS 78213  
PHONE: (210) 348-8889  
FIRM NUMBER: F-5298

SURVEYOR

SOLIS-KANAK & ASSOCIATES  
17500 HIGHWAY 306  
CANYON LAKE, TEXAS 78133  
PHONE: (830) 935-4011

ELECTRIC COMPANY

ONCOR

CONSTRUCTION ENGINEER

TIM CALETKA  
(210) 834-1664

TELEPHONE COMPANY

AT&T

CONSTRUCTION MANAGER

TRACY REEVES  
(682) 831-3245

PROJECT DESCRIPTION

THIS IS AN APPLICATION TO DEVELOP AN UNMANNED WIRELESS FACILITY CONSISTING OF COMMUNICATION EQUIPMENT, CONNECTING CABLES, DIRECTIONAL ANTENNAS AND GPS. THE SIZE, HEIGHT, AND DIRECTION OF THE ANTENNAS SHALL BE ADJUSTED TO MEET SYSTEM REQUIREMENTS. THE WIRELESS ANTENNAS WILL PROVIDE CLEAR AND RELIABLE WIRELESS COMMUNICATIONS WITHIN THE EFFECTIVE OPERATIONAL AREA. THESE INTERCONNECTS WILL ALLOW FOR AN INDEPENDENT COMMUNICATION NETWORK THAT CAN CONTINUE TO FUNCTION IF THE TELEPHONE (WIRE) SERVICE IS DISCONNECTED DURING AN EMERGENCY OR NATURAL DISASTER. THESE FACILITIES WILL ENHANCE THE GENERAL HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND SURROUNDING AREAS BY PROVIDING RELIABLE WIRELESS COMMUNICATIONS AT THIS LOCATION.

DRIVING INSTRUCTIONS

FROM I-35 IN AUSTIN, GO NORTH TO TEMPLE, TAKE US-190 / TX-36 EXIT EAST TO S 31ST STREET. GO NORTH ON 31ST STREET TWO BLOCKS TO SCOTT BOULEVARD. CONTINUE WEST ON SCOTT TO 37TH, SOUTH TO VACANT LAND ON LEFT NEXT TO RESTAURANT EQUIPMENT BUILDING.

APPLICABLE BUILDING CODES AND STANDARDS

CONTRACTOR'S WORK SHALL COMPLY WITH ALL APPLICABLE NATIONAL, STATE, AND LOCAL CODES AS ADOPTED BY THE LOCAL AUTHORITY HAVING JURISDICTIONS (AHJ) FOR THE LOCATION. THE EDITION OF THE AHJ ADOPTED CODES AND STANDARDS IN EFFECT ON THE DATE OF CONTRACT AWARD SHALL GOVERN THE DESIGN.

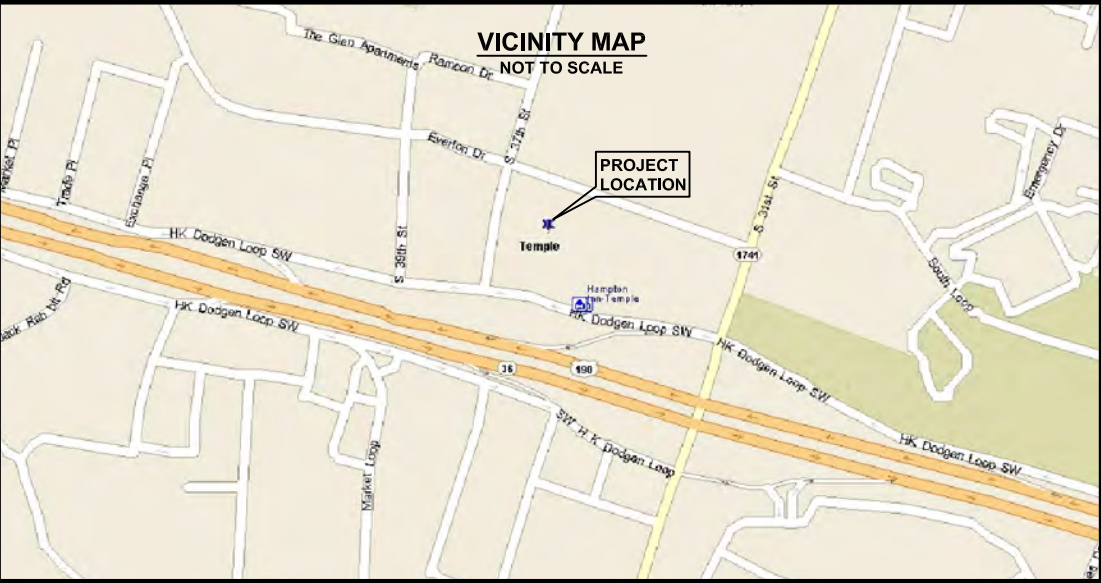
CONTRACTOR'S WORK SHALL COMPLY WITH THE LATEST EDITION OF THE FOLLOWING STANDARDS:  
AMERICAN CONCRETE INSTITUTE (ACI) 318, BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE; AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC), MANUAL OF STEEL CONSTRUCTION, ASD, NINTH EDITION;  
TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA) 222-G, STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWER AND ANTENNA SUPPORTING STRUCTURES;  
TIA 607, COMMERCIAL BUILDING GROUNDING AND BONDING REQUIREMENTS FOR TELECOMMUNICATIONS

INSTITUTE FOR ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE) 81, GUIDE FOR MEASURING EARTH RESISTIVITY, GROUND IMPEDANCE, AND EARTH SURFACE POTENTIALS OF A GROUND SYSTEM IEEE 1100 (1999) RECOMMENDED PRACTICE FOR POWERING AND GROUNDING OF ELECTRONIC EQUIPMENT

IEEE C62.41, RECOMMENDED PRACTICES ON SURGE VOLTAGES IN LOW VOLTAGE AC POWER CIRCUITS (FOR LOCATION CATEGORY "C3" AND "HIGH SYSTEM EXPOSURE")

ANSI T1.311, FOR TELECOM - DC POWER SYSTEMS - TELECOM, ENVIRONMENTAL PROTECTION

FOR ANY CONFLICTS BETWEEN SECTIONS OF LISTED CODES AND STANDARDS REGARDING MATERIAL, METHODS OF CONSTRUCTION, OR OTHER REQUIREMENTS, THE MOST RESTRICTIVE REQUIREMENT SHALL GOVERN. WHERE THERE IS CONFLICT BETWEEN A GENERAL REQUIREMENT AND A SPECIFIC REQUIREMENT, THE SPECIFIC REQUIREMENT SHALL GOVERN.



TEAM SIGNOFF

Site Acquisition \_\_\_\_\_  
Const Supervisor \_\_\_\_\_  
RF Engineering \_\_\_\_\_  
Equipment \_\_\_\_\_  
Telco \_\_\_\_\_  
Const Manager \_\_\_\_\_

SHEET INDEX

T1 TITLE SHEET  
P1 SITE PHOTOGRAPHS  
C1 SURVEY  
C2 SURVEY  
N1 GENERAL NOTES  
A1 SITE PLAN  
A2 SITE GRADING PLAN  
A3 DETAIL SITE PLAN  
A4 SITE ELEVATION  
A5 ANTENNA DATA, RF SHEET & 1A LETTER  
D1 GENERAL SITE DETAILS  
D2 FENCE DETAILS  
D3 METER FRAME DETAILS  
D4 ROAD SECTION & DETAILS  
D5 EROSION CONTROL  
S1 FOUNDATION PLAN & DETAILS  
S2 RETAINING WALL NOTES  
S3 RETAINING WALL PLAN & DETAILS  
S4 RETAINING WALL SECTIONS  
G1 GROUNDING PLAN  
G2 SHELTER GROUNDING ELEVATIONS  
G3 GROUNDING DETAILS  
G4 TOWER GROUNDING DETAILS  
G5 CONNECTION DETAILS  
E1 SITE PLAN  
E2 DETAIL SITE PLAN  
E3 ELECTRICAL RISER  
E4 ELECTRICAL SPECIFICATIONS

APPROVAL SIGNATURES

LANDLORD

LEASING

CONSTRUCTION

DATE: 07.01.13



EXP. DATE: 06/30/14



ARCHCOMM, LLC.  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

TITLE  
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SHEET HISTORY

07.01.13 ISSUE FOR CONSTRUCTION

T1

THESE DRAWINGS ARE THE PROPERTY OF VERIZON WIRELESS. THEY ARE INTENDED FOR THE EXCLUSIVE USE OF THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS (DRAWINGS) WITHOUT THE EXPRESS WRITTEN CONSENT OF VERIZON WIRELESS IS PROHIBITED.



H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-P1 SITE PHOTOGRAPHS.dwg, 7/1/2013 8:52:12 AM, mvicana



1 SITE PHOTOGRAPH

NOTE: REFER TO SHEET  
A1 AND/OR A2 FOR  
LOCATIONS FROM WHICH  
PHOTOS WERE TAKEN



2 SITE PHOTOGRAPH



SCOTT AND WHITE

\*\*\*

2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES

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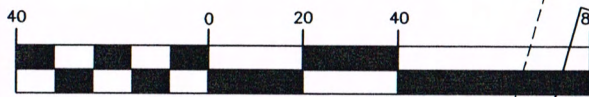
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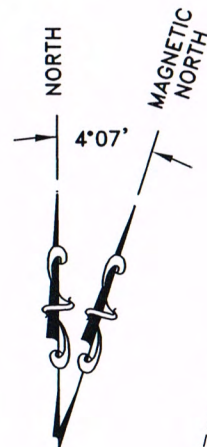
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# GRAPHIC SCALE



( IN FEET )  
1 inch = 40 ft.



**EVERTON DRIVE**  
VOL. 1035, PG. 651 CAB. A. SLIDE 25-D

8' SAN. SWR. ESMT.  
CABINET C, SLIDE 75-B  
OPRBCT

10' PUBLIC UTIL. ESMT.

LOT 1, BLOCK 1

ASPHALT

**S. 37TH STREET**  
60' ROW  
VOL. 1504, PG. 369

BACK OF CURB  
FD. "X"  
IN CONC.  
N 10367305.29  
E 3223881.73

PLANER  
(N06°50'57"E  
-21.44')

BACK OF CURB  
R=1130.94  
L=50.41'  
(R=1130.94  
L=50.41')

SET "X"  
IN CONC.

8' SAN. SWR. &  
WATER ESMT.  
675

10' UTILITY ESMT.

CONC.

GRAVEL DRAIN

8' SAN. SWR. &  
WATER ESMT.  
675

10' UTILITY ESMT.

CONC.

8' SAN. SWR. &  
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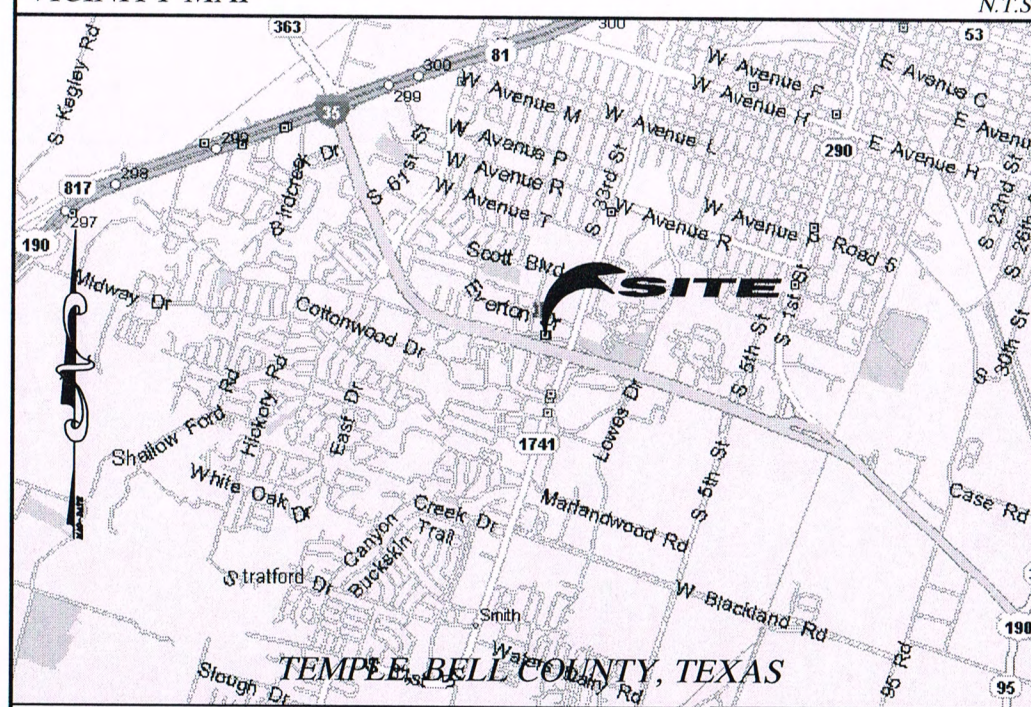
## SURVEY OF:

A 0.0297 OF AN ACRE LEASE AREA AND A 20 FOOT WIDE ACCESS AND UTILITY EASEMENT OUT OF LOT 2, BLOCK 1, (TRACT ONE), OF GLENDALE PARK, SECTION VI RECORDED IN CABINET C, SLIDE 75-B OFFICIAL PUBLIC RECORDS BELL COUNTY, TEXAS (OPRBCT) AND OUT OF LOT A, BLOCK 3 (TRACT TWO), OF THE REPLAT GLENDALE PARK, SECTION III RECORDED IN CABINET A, SLIDE 350-B OPRBCT BOTH IN DEED TO MOSES LOUIE FLORES RECORDED IN DOCUMENT NO. 2013-00005709 OPRBCT.

## SUBJECT TO:

DEDICATION, VOL. 1504, PG. 369 OFFICIAL PUBLIC RECORDS BELL COUNTY, TEXAS (OPRBCT).  
DEDICATION, VOL. 1767, PG. 696 OPRBCT.  
DEDICATION, VOL. 1963, PG. 69 OPRBCT.  
DEDICATION, VOL. 3483, PG. 423 OPRBCT.  
STATUTORY DURABLE POWER OF ATTORNEY OF MOSES LOUIE FLORES, INSTRUMENT NO. 2011-00028763 OPRBCT.  
911 ADDRESS:

## VICINITY MAP



## LEGEND

- = FOUND 1/2" IRON BAR UNLESS OTHERWISE NOTED.
- = SET 1/2" IRON BAR w/ SOLIS-KANAK CAP UNLESS OTHERWISE NOTED
- △ = SET 60D NAIL WITH DISK MARKED "SOLIS-KANAK" UNLESS OTHERWISE NOTED
- ▲ = SET MAG NAIL WITH DISK MARKED "SOLIS-KANAK" UNLESS OTHERWISE NOTED
- ( ) = DENOTES BEARINGS & DISTANCES PER RECORD
- = UTILITY POLE
- OHL - = OVERHEAD LINE
- = WIRE FENCE
- ⊙ = FIRE HYDRANT

## FLOOD ZONE

This property described above appears on the Federal Emergency Management Agency Flood Insurance Rate Map: FIRM 48027C0355E, Effective date September 26, 2008. This property appears in Zone "X", areas determined to be outside the 0.2 % annual chance floodplain. No warranty expressed or implied is made regarding the accuracy of the National Flood Insurance program Map.

## PROJECT INFORMATION

**SITE NAME:** SCOTT & WHITE  
**OWNERS NAME:** MOSES LOUIE FLORES  
**SITE ADDRESS:** 2707 S. 37TH ST.  
TEMPLE, TEXAS 76504

**LATITUDE:** 31° 04' 32.25" N **LONGITUDE:** 97° 22' 12.37" W

**GROUND ELEVATION:** 678.5' AMSL  
LATITUDE NORTH : 31° 04' 32.25" 31° 04' 31.67"  
LONGITUDE WEST : 97° 22' 12.37" 97° 22' 11.28"  
SYSTEM : GEODETIC GEODETIC  
DATUM TRANS. : NAD 1983 NAD 1927  
ELLIPSOID : GRS 1980 CLARK 1866

## NOTES:

- 1) ALL ELEVATIONS ARE MEAN SEA LEVEL. ( NORTH AMERICAN VERTICAL DATUM OF 1988 )
- 2) METES AND BOUNDS DESCRIPTION PREPARED THIS DATE.
- 3) THIS SURVEY WAS PERFORMED WITH THE BENEFIT OF AN ABTRACTOR'S CERTIFICATE PROVIDED BY PRECISE LAND RECORDS, DATED 02-01-13.
- 4) BEARINGS BASED ON TEXAS STATE PLANE COORDINATES CENTRAL ZONE (NAD 83).

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY TO ARCHCOMM, INC., VERIZON WIRELESS AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS IN INTEREST THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY IB, CONDITION II SURVEY.

*Clinton L. Kanak*  
CLINTON L. KANAK, R.P.L.S.  
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4499



**Solis-Kanak & Associates, Inc.**

**Professional Surveyors**

17500 FM 306  
CANYON LAKE, TX 78633  
(860) 835-4011 FAX (860) 835-4012



JOB NUMBER: 13-0006

DATE: 04/ 08/ 13  
REV.

DRAWN BY: S.D.  
REVISED BY:

**SHEET NO.**  
1 of 2

**SCOTT & WHITE**  
TEMPLE,  
BELL COUNTY,  
TEXAS



ArchComm Design, Inc. Architects  
1840 Lockhill-Selma, Suite 101  
San Antonio, Texas 78213  
(210)308-9905







H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-N1 GENERAL NOTES.dwg, 7/1/2013 2:04:37 PM, mvicana

GENERAL NOTES:

- FOR THE PURPOSE OF THESE CONSTRUCTION DOCUMENTS, THE FOLLOWING DEFINITIONS SHALL APPLY:  
CONTRACTOR = GENERAL CONTRACTOR  
OWNER – OWNER OF THE SITE  
PROJECT MANAGER – NEW CARRIER’S PROJECT MANAGER
- CARE SHALL BE TAKEN TO PROTECT THE SITE AND THE SURROUNDING AREA FROM FIRE HAZARD DURING ‘HOT’ OPERATIONS. ADEQUATE EQUIPMENT, PERSONNEL AND EMERGENCY COMMUNICATIONS SHALL BE PROVIDED TO PROTECT LIFE AND PROPERTY IN AND SURROUNDING THE CONSTRUCTION SITE.
- ALL EXCAVATIONS SHALL BE BARRICADED FOR PERSONNEL PROTECTION AND IF CONCRETE PIERS ARE DRILLED, THEY SHALL BE FILLED BY END OF DAY.
- VERIFY REQUIREMENTS OF OTHER TRADES PRIOR TO PROCEEDING WITH FABRICATION OR INSTALLATION OF MATERIALS.
- COMPLETE SHOP DRAWINGS SHALL BE PROVIDED FOR ALL FABRICATED ITEMS FOR REVIEW PRIOR TO FABRICATION. DRAWINGS CONTAINED IN THESE CONSTRUCTION DOCUMENTS SHALL NOT BE REPRODUCED FOR SHOP DRAWINGS.
- THE BUILDER/SUBCONTRACTOR SHALL BE RESPONSIBLE WITH NO ADDITIONAL COSTS TO THE OWNER/LESSOR/PROJECT MANAGEMENT TEAM FOR ALL FEES, PERMITS, INSPECTION FEES RELATED TO THIS PROJECT, OR SEE THAT ANY AND ALL SUCH CHARGES ARE PAID BY THE RESPECTIVE SUBCONTRACTORS ASSOCIATED WITH THIS PROJECT.
- DIMENSIONS NOTED AS ‘+/-’ OR ‘VERIFY’ ARE BASED ON MATCHING EXISTING CONDITIONS AND MAY VARY SLIGHTLY FROM THE DIMENSIONS AS SHOWN. NOTIFY THE CARRIER’S PROJECT MANAGER IF SIGNIFICANT VARIATIONS ARE ENCOUNTERED AT THE SITE.
- THE NATURE OF THE SITE RELATED ACTIVITIES REQUIRES THAT ACCESS TO THE SITE MUST BE MANAGED AT ALL TIMES DURING HOURS OF OPERATION AND WHEN THE SITE IS UNATTENDED. WORK WITH THE OWNERS REPRESENTATIVE FOR SAFETY AND SECURITY AT ALL TIMES.
- CONTRACTORS SHALL BE REQUIRED TO PICK UP ALL OWNER SUPPLIED EQUIPMENT AS DIRECTED BY THE PROJECT MANAGER WITH NO ADDITIONAL COST TO THE JOB.
- CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION.
- CONTRACTOR SHALL HAVE A PRECONSTRUCTION MEETING WITH THE CARRIER’S PROJECT MANAGER TO DISCUSS ALL ASPECTS OF THE SCOPE OF THESE DRAWINGS TO ENSURE HE IS FAMILIAR WITH AND UNDERSTANDS ALL REQUIREMENTS AND INTENT OF EACH ACTIVITY.
- THE CONTRACTOR SHALL REVIEW, BE THOROUGHLY FAMILIAR WITH AND UNDERSTAND ALL DOCUMENTS CONCERNING THIS PROJECT INCLUDING, BUT NOT LIMITED TO, THIS SET OF DOCUMENTS; TOWER AND TOWER FOUNDATION DRAWINGS; SHELTER AND/OR PLATFORM DRAWINGS; STEALTH DRAWINGS (IF APPLICABLE) AND ALL APPLICABLE NATIONAL, STATE AND LOCAL CODES & ORDINANCES.
- NO WORK OF ANY KIND SHALL BE ACCOMPLISHED BY ANY TRADE IN FRONT OF ANY OPERATING ANTENNA.
- UNLESS OTHERWISE NOTED ON THE DRAWINGS, ALL FABRICATED STEEL ITEMS SHALL BE HOT DIPPED GALVANIZED PRIOR TO SHIPPING TO THE SITE.

FLOOD HAZARD ZONES:

- ALL SITES LOCATED WITHIN A FLOOD HAZARD ZONE SHALL HAVE TOP OF SLAB AND/OR TOP OF GRATING RAISED TO BE AT LEAST 12” ABOVE THE BASE FLOOD ELEVATION. THIS INCLUDES SHELTERS, RAISED EQUIPMENT PLATFORMS, GENERATORS, FUEL TANKS AND ALL ELECTRICAL EQUIPMENT.

EXISTING CONDITIONS:

- DEMOLITION AND CONSTRUCTION ACTIVITIES SHALL BE ACCOMPLISHED IN SUCH A MANNER THAT NO DISRUPTION OF EXISTING FACILITY OPERATIONS WILL OCCUR.
- THIS BUILDER/SUBCONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGE TO EXISTING FACILITIES AND SHALL REPLACE OR REPAIR TO THE ORIGINAL CONDITION AS DETERMINED BY THE PROJECT MANAGER.
- CUT AND PATCH ANY AREAS WHERE REQUIRED BY THE SCOPE OF THIS PROJECT. MATCH EXISTING WORK AND MATERIALS EVEN IF SUCH WORK FALLS OUTSIDE OF THE LIMITS OF THIS CONTRACT.
- THE OWNER OF THE SITE RETAINS SALVAGE RIGHTS TO ALL MATERIALS AND EQUIPMENT REMOVED FROM THE EXISTING WORK. MATERIALS AND EQUIPMENT NOT CLAIMED BY THE OWNER SHALL BECOME THE PROPERTY OF THE BUILDER/SUBCONTRACTOR WHO SHALL ASSUME COMPLETE RESPONSIBILITY FOR THE REMOVAL AND APPROPRIATE DISPOSAL THEREOF.
- VERIFY ALL EXISTING SITE CONDITIONS, QUANTITIES AND DIMENSIONS BEFORE STARTING WORK. NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCIES OR INCONSISTENCIES BEFORE PROCEEDING WITH THE WORK.
- ALL BIDDERS SHALL VISIT THE SITE BEFORE BIDDING TO FAMILIARIZE THEMSELVES WITH EXISTING CONDITIONS.
- CARE SHALL BE TAKEN TO LOCATE ALL EXISTING UNDERGROUND OBSTRUCTIONS, UTILITIES AND/OR EASEMENTS BEFORE DIGGING OR DRILLING ON THE SITE.
- UTILITY CHECK – BEFORE COMMENCING ANY WORK AT THE SITE, CONTACT THE **ONE CALL SYSTEM** IN THE STATE IN WHICH UNDERGROUND WORK IS BEING DONE. REFER TO ONE CALL NOTE ON SITE PLAN.

CONSTRUCTION CODES:


- ALL WORK SHALL BE ACCOMPLISHED AS PER ALL APPLICABLE CURRENT STATE, LOCAL AND NATIONAL CODES. THESE CODES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:  
**INTERNATIONAL BUILDING CODE (OR LOCAL ACCEPTED CODE)**  
**THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION–**  
SPECIFICATION FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS  
**THE AMERICAN CONCRETE INSTITUTE–**  
BUILDING CODE REQUIREMENTS OF REINFORCED CONCRETE  
**AMERICAN WELDING SOCIETY–**  
STRUCTURAL WELDING CODE– STEEL  
**TOWER DESIGN– STANDARD PER FIA/TIA–**  
TIA 222 G SPECIFICATIONS  
TIA 607 GROUNDING & BONDING REQUIREMENTS FOR TELECOMMUNICATIONS.
- FOR ANY CONFLICTS BETWEEN SECTIONS OF LISTED CODES AND STANDARDS REGARDING MATERIAL, METHODS OF CONSTRUCTION, OR OTHER REQUIREMENTS, THE MOST RESTRICTIVE REQUIREMENT SHALL GOVERN. WHERE THERE IS CONFLICT BETWEEN A GENERAL REQUIREMENT AND A SPECIFIC REQUIREMENT, THE SPECIFIC REQUIREMENT SHALL GOVERN.

EXISTING TOWERS:

- THE EXISTING TOWERS CAPACITY TO SUPPORT NEW EQUIPMENT IS IN PART BASED ON THE ASSUMPTION THAT IT WAS BUILT AND MAINTAINED IN ACCORDANCE WITH THE MANUFACTURER’S SPECIFICATION (REFER TO STRUCTURAL ENGINEERS ANALYSIS & REPORT). THE CONTRACTOR SHALL MAKE A VISUAL INSPECTION OF THE EXISTING TOWER PRIOR TO THE START OF ANY NEW CONSTRUCTION AND REPORT TO THE VERIZON REPRESENTATIVE ANY CONDITION THAT HE BELIEVES IS NOT IN KEEPING WITH TIA–222–G ANNEX J: MAINTENANCE AND CONDITION ASSESSMENT.

SITE DEVELOPMENT & FINISHING NOTES:

- DIGGING AND EXCAVATION** – HAND DIG ALL EXCAVATIONS AND TRENCHES IN AREAS SUSPECTED TO CONTAIN EXISTING GROUNDING CONDUCTORS, GROUND RODS, POWER/TELCO CABLES OR OTHER BURIED UTILITIES.
- COLLOCATION SITE FINISHING** – UNLESS OTHERWISE DIRECTED BY THE NEW CARRIER’S PROJECT MANAGER, AREAS OF COMPOUND EXPANSION OR SPACE LOCATED WITHIN THE LEASED AREA SHALL BE FINISHED TO THE SAME STANDARD AS THE BALANCE OF THE EXISTING COMPOUND OR AT THE SOLE DISCRETION OF THE NEW CARRIER’S PROJECT MANAGER, THE FINISH STANDARD OF THE NEW CARRIER SHALL BE PROVIDED. REFER TO ITEM #3 BELOW.
- NEW CARRIER’S SITE FINISH STANDARD** – PROVIDE A MINIMUM 4” THICK LAYER OF CRUSHED STONE (APPROX. 1” DIAMETER W/O FINES) OVER 6 MIL. WEED BARRIER, OVER 6” COMPACTED BASE. FILL MATERIAL SHALL BE EQUAL TO CRUSHED LIMESTONE CONFORMING TO STATE DEPARTMENT OF TRANSPORTATION REQUIREMENTS FOR TYPE ‘A’, GRADE 2 MATERIAL COMPACTED TO 95% PROCTOR DENSITY OVER A COMPACTED SUB–GRADE THAT WAS SCARIFIED AND RECOMPACTED TO 95% PROCTOR DENSITY.
- REPAIR/REPLACE** – AT NO ADDITIONAL EXPENSE TO THIS CONTRACT, ANY CONSTRUCTION RELATED DAMAGE TO ANY EXISTING SITE ELEMENTS OR FINISHES WITHIN THE COMPOUND, IN ADJACENT AND/OR ALONG ROUTES TO THE WORK AREA, HOWEVER INCIDENTAL TO THE PROSECUTION OF THE WORK, SHALL BE PUT IN A PRECONSTRUCTION CONDITION TO THE SATISFACTION OF THE NEW CARRIER’S PROJECT MANAGER.
- BACKFILL** – ALL BORROWED FILL MATERIAL SHALL BE EQUAL TO STATE SPECIFICATION FOR TYPE A, GRADE 1 OR 2, COMPACTED TO 95% PROCTOR DENSITY. WHERE TRENCHING IS REQUIRED BACKFILLING WITH MATERIALS EXCAVATED FROM THE TRENCH WILL BE PERMITTED UNLESS OTHERWISE DIRECTED BY THE NEW CARRIER’S PROJECT MANAGER. ALL TRENCH BACK FILLING SHOULD BE COMPACTED IN LIFTS NOT TO EXCEED 6” COMPACTED DEPTH AND TO 95% PROCTOR DENSITY FLUSH TO THE SURFACE OF THE FINISHED COMPACTED SUB–GRADE.
- UNLESS INDICATED OTHERWISE, SITES SHALL NOT HAVE SLOPES GREATER THAN 1/4” PER FOOT AND THE AREA IMMEDIATELY AROUND NEW EQUIPMENT SHALL BE GRADED TO CAUSE SURFACE WATER TO FLOW AWAY FROM THE EQUIPMENT.



SCOTT AND WHITE

\*\*\*

2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)


APPROVAL SIGNATURES

LANDLORD

LEASING

CONSTRUCTION

THIS IS AN INCOMPLETE  
SET NOT FOR  
CONSTRUCTION OR  
PERMITTING.  
APPROPRIATE  
PROFESSIONAL SEAL  
WILL BE APPLIED TO  
FINAL CONSTRUCTION  
SET



ARCHCOMM, LLC.  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

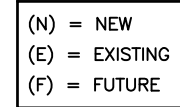
GENERAL NOTES

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## CONSTRUCTION



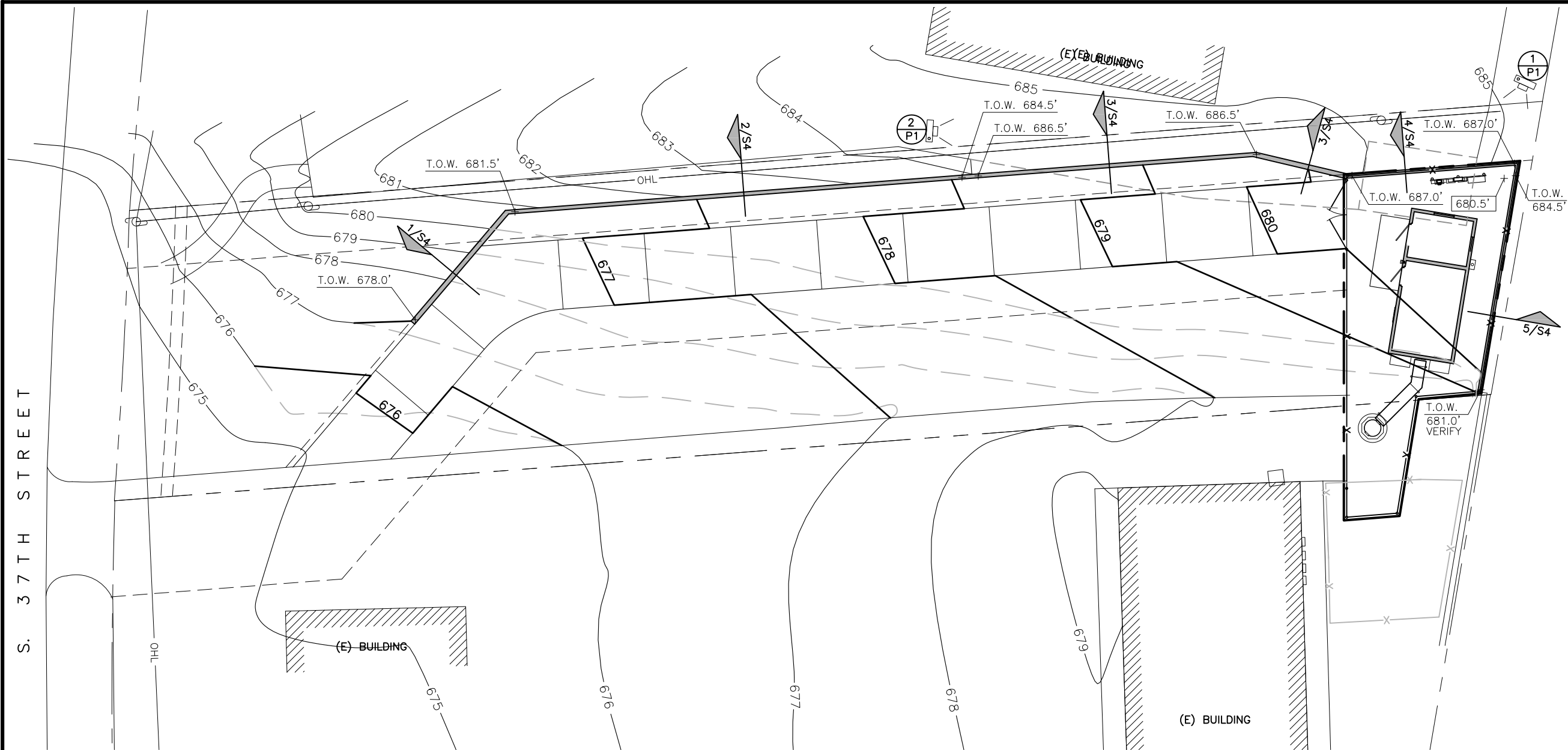
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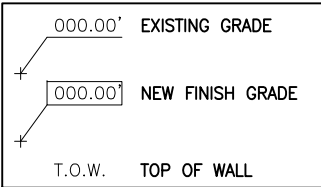
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**1 GRADING PLAN**  
SCALE: 1" = 20'-0"

NOTE: REFER TO S3 AND S4 FOR TOP OF WALL AND SPOT ELEVATIONS WITHIN THE SITE.

- (N) = NEW
- (E) = EXISTING
- (F) = FUTURE



TEXAS ONE CALL SYSTEM  
CALL BEFORE YOU DIG  
UNDERGROUND UTILITIES  
1-800-245-4545  
CALL 48 HOURS BEFORE YOU DIG, DRILL, OR BLAST.



**SCOTT AND WHITE**  
\*\*\*  
2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES
LANDLORD
LEASING
CONSTRUCTION

DATE: 07.01.13

EXP. DATE: 06/30/14

**ARCHCOMM, LLC.**  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE  
**SITE GRADING PLAN**

SHEET HISTORY
07.01.13 ISSUE FOR CONSTRUCTION

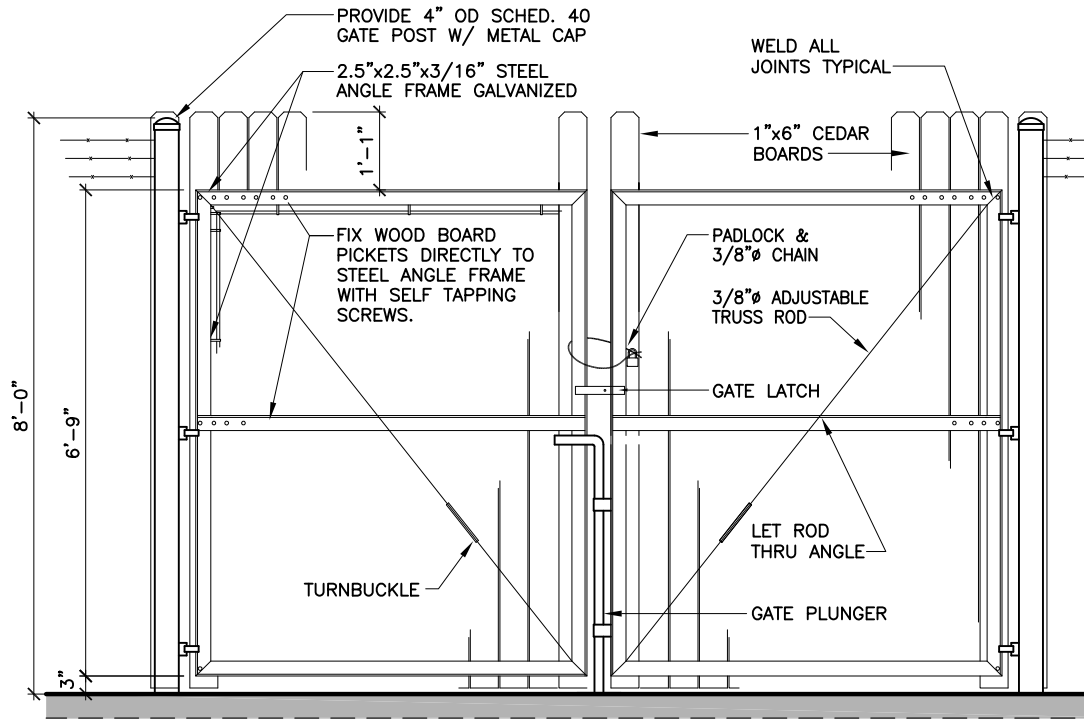
**A2**

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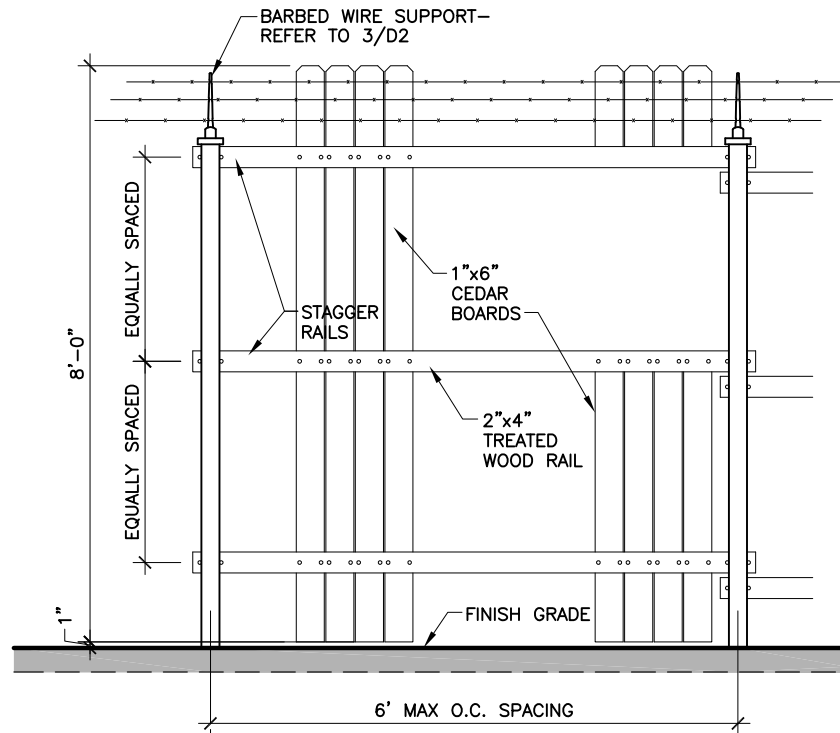
H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-SITE ELEVATION.dwg, 7/1/2013 9:10:20 AM, mvcana



NOTES :  
1. CONTRACTOR MAY SUBMIT ALTERNATE GATE PLAN FOR OWNER'S CONSIDERATION. BIDDERS SHALL BASE BID ON DETAIL SHOWN ABOVE.

### 3 WOOD GATE

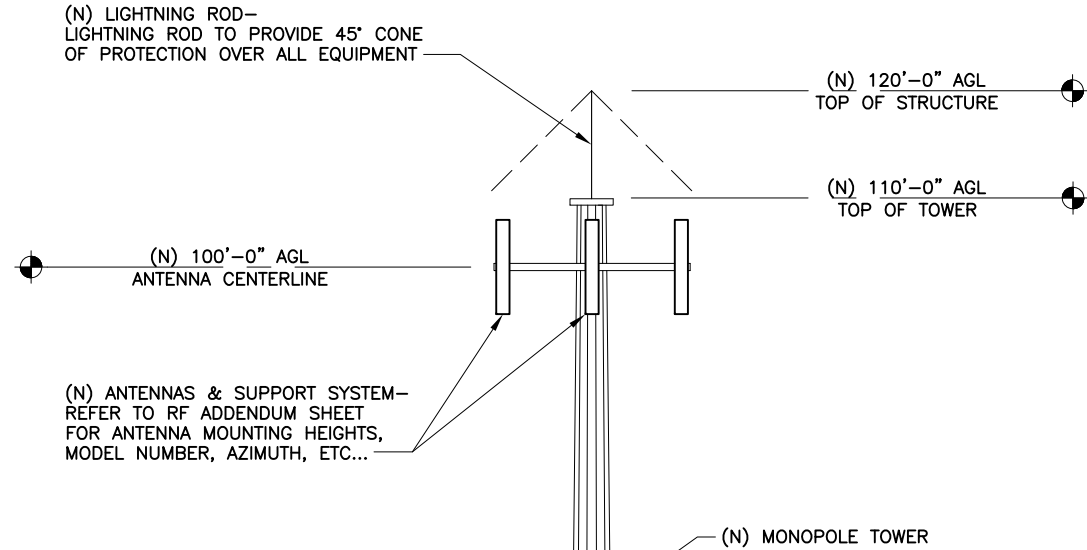
SCALE: 3/8" = 1'-0"



NOTE:  
1. REFER TO 2/D2 FOR MATERIALS SPECIFIED.  
2. USE 2" GALV. SCREWS FOR THE CEDAR PICKETS.

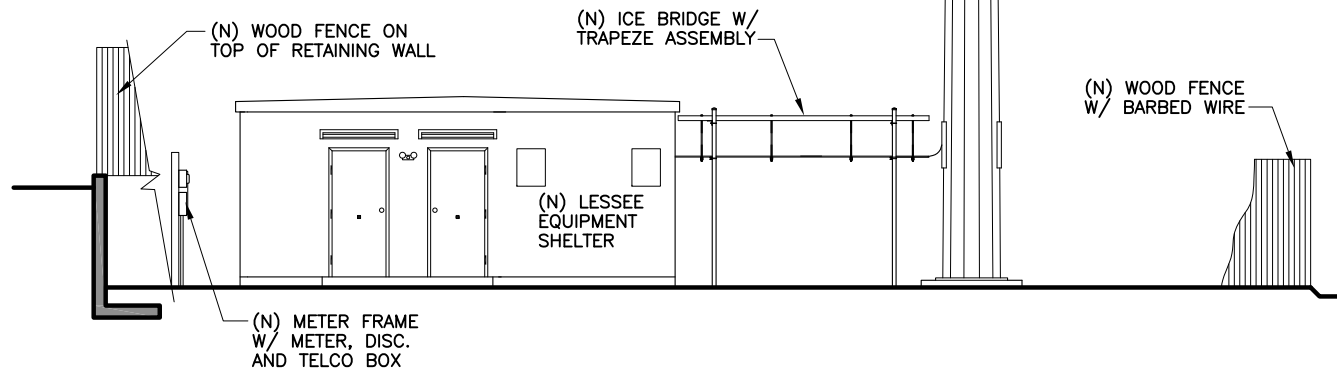
### 2 FENCE DETAIL

SCALE: 3/8" = 1'-0"



TOWER VERIFICATION:  
THE GENERAL CONTRACTOR SHALL VERIFY WITH OWNER, THE TOWER TYPE AND HEIGHT PRIOR TO ORDERING OR CONSTRUCTING THE TOWER.

NOTE:  
1 SUBCONTRACTOR TO COMPLY WITH ALL FCC AND FAA REGULATIONS ON THIS PROJECT  
2 ON TOWERS OVER 200' TALL ADD AIRCRAFT WARNING LIGHTS AND CONTROLS PER FAA REGULATIONS  
3 THIS SITE ELEVATION IS A GENERALIZATION OF SITE AND TOWER COMPONENTS AND THEIR RELATIONSHIPS WITH ONE ANOTHER



### 1 SITE ELEVATION

SCALE: N.T.S.



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(261411)

APPROVAL SIGNATURES  
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SHEET TITLE

SITE ELEVATION

SHEET HISTORY

07.01.13 ISSUE FOR CONSTRUCTION

A4

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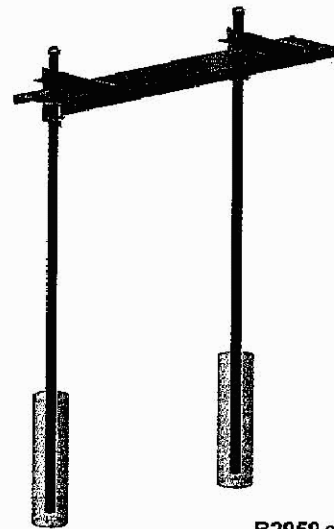
## Ice Bridge

## Grip Strut® Transmission Line Bridge

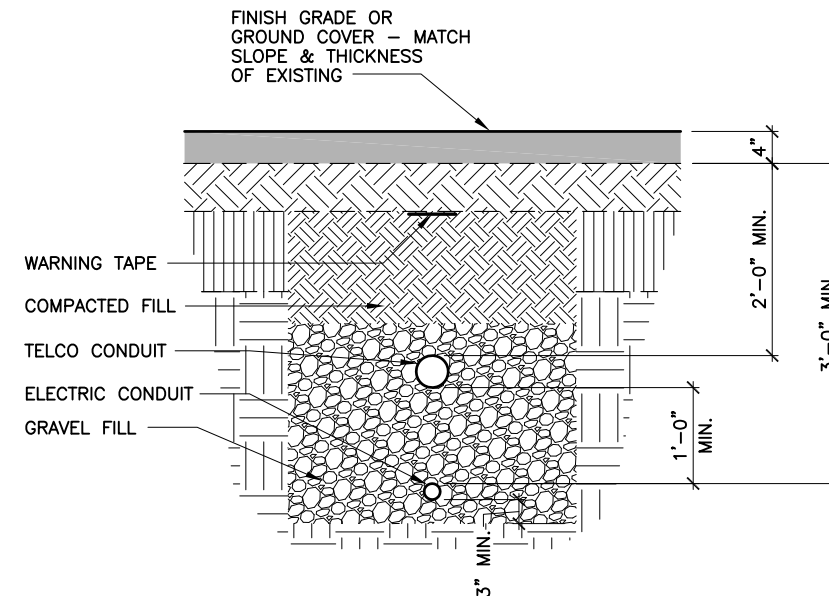
The Grip Strut® Transmission Line Bridge is intended to accommodate various types of transmission line supports including trapeze support kits, hanger brackets, coax blocks and threaded rod cushion hanger assemblies.

The open diamond pattern allows for drainage , yet provides protection from falling ice and other environmental elements. Galvanized.

Description	P/N	Price
12" x 10' Grip Strut® Coax Bridge Kit with base plate & anchor bolts	B3020	505.00
12" x 10' Grip Strut® Coax Bridge Kit with direct burial posts	B2957	425.00
24" x 10' Grip Strut® Coax Bridge Kit with base plate & anchor bolts	B2958	565.00
24" x 10' Grip Strut® Coax Bridge Kit with direct burial posts	B2959	485.00



**B2959 shown**



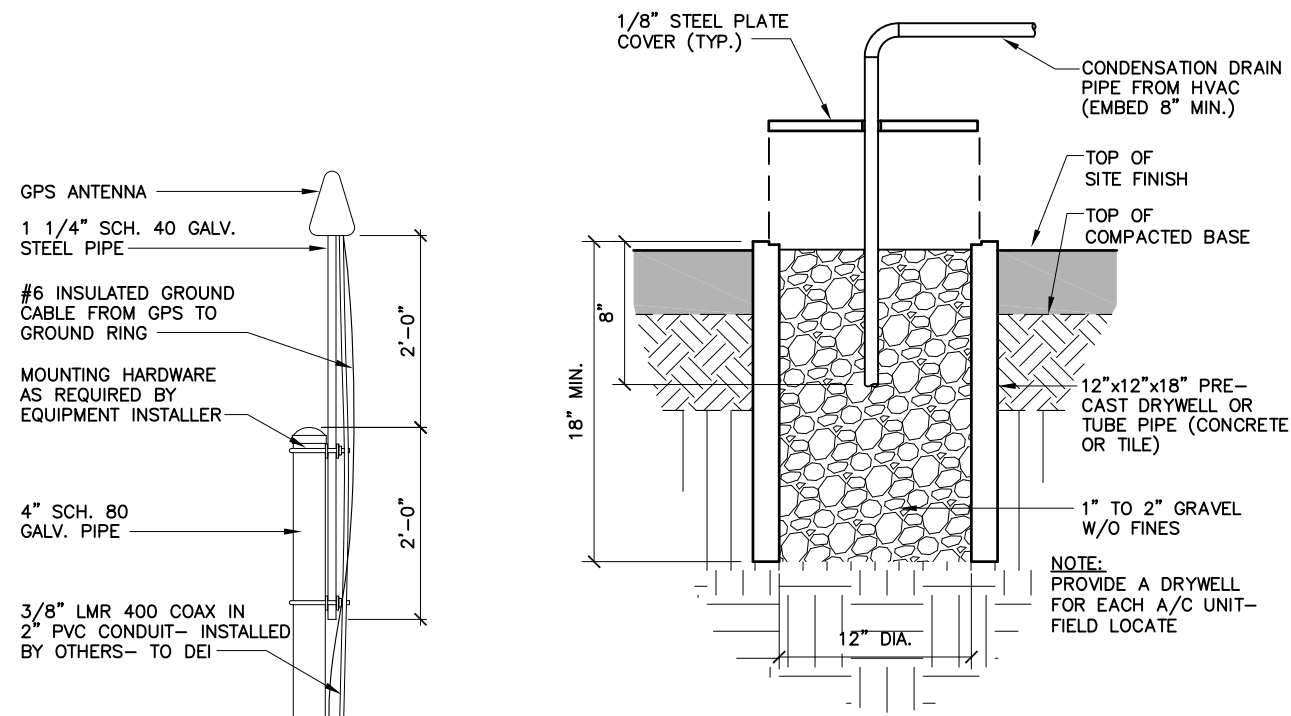
**1 ICE BRIDGE W/ TRAPEZE ASSEMBLY**

IMAGE WAS TAKEN FROM VALMONT PRODUCT GUIDE

## 2 UTILITIES TRENCH

SCALE: 1/2" = 1'-0"

SCALE: 1/2" = 1'-0"

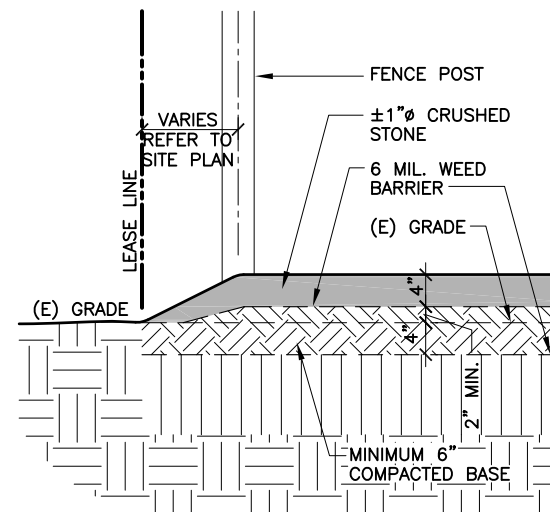


### 3 GPS MOUNTING DETAIL

SCALE: 1/2" = 1'-0"

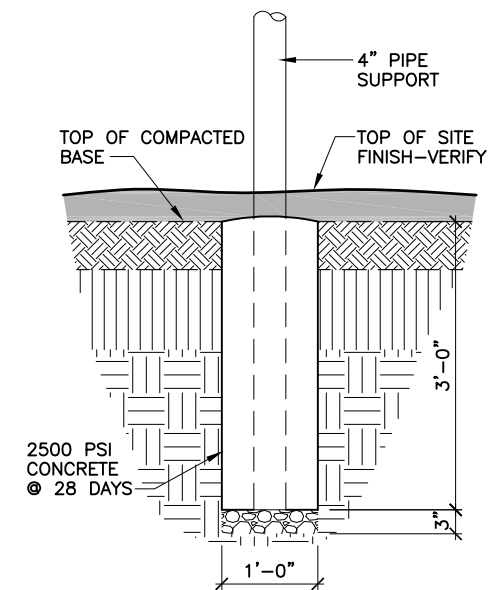
#### 4 A/C CONDENSATE DRYWELL

SCALE: 1" = 1'-0"



### 5 SITE EDGE DETAIL

SCALE: 1/2" = 1'-0"



## 6 FOUNDATION

SCALE: 1/2" = 1'-0"

SCALE: 1/2" = 1'-0"



# SCOTT AND WHITE

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(261411)

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LANDLORD

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DATE: 07.01.13



EXP. DATE: 06/30/14



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(210) 308-9905

SHEET TITLE

## GENERAL SITE DETAILS

### SHEET HISTORY

07.01.13	ISSUE FOR CONSTRUCTION
----------	------------------------

# D1

# SCOTT AND WHITE \*\*\*

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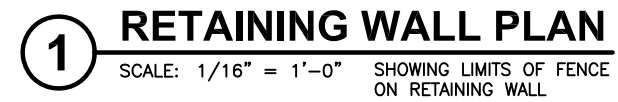
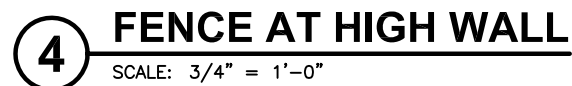
SHEET TITLE

## FENCE DETAILS

## SHEET HISTORY

07.01.13 ISSUE FOR CONSTRUCTION

# D2



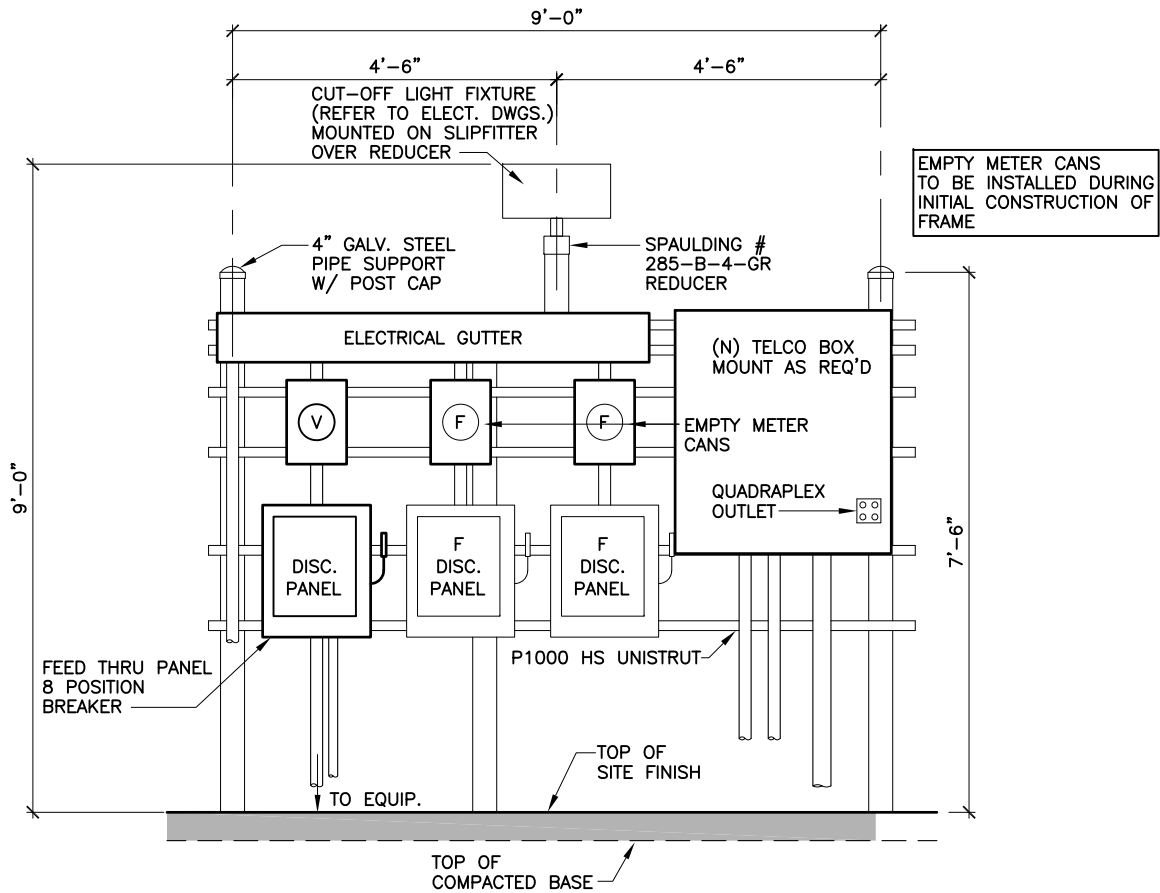
1. LINE POSTS— 3" O.D. PIPE, 16 GAUGE.
2. GATE & CORNER POSTS 4" OD PIPE, SCHEDULE 40. (AT END, CORNER, GATE, OR PULL POSTS)
3. GATE FRAMES— 2.5"x2.5"x3/16" GALV. STEEL WELDED ANGLE FRAME
4. TOP & BOTTOM — TREATED 2x6 SYP. MID RAILS — TREATED 2x4 SYP
5. POST TOPS— PRESSED STEEL, MALLEABLE IRON WITH PRESSED STEEL EXTENSION ARM, OR ONE-PIECE ALUMINUM CASTING; WITH HOLE FOR TOP RAIL, DESIGNED TO FIT OVER THE OUTSIDE OF THE POSTS AND TO PREVENT ENTRY OF MOISTURE INTO TUBULAR POSTS.
6. BARBED WIRE— GALVANIZED, ASTM A121 CLASS 3; THREE 14 GAUGE MINIMUM STEEL WIRES WITH 4 POINT ROUND 14 GAUGE BARBS SPACED 4" APART.
7. TRUSS ROD — GALVANIZED, 3/8" DIAMETER STEEL TRUSS ROD W/ GALV. TURNBUCKLE
8. PROVIDE ONE COMBINATION PADLOCK FOR EACH GATE, ACCORDING TO VERIZON PCS REQUIREMENTS. SECURE GATE WITH CHAIN NO LARGER THAN 3/8" DIA. ( FOR FIRE DEPT. EMERGENCY ACCESS )
9. ALL FERROUS METAL PARTS SHALL BE HOT DIPPED GALVANIZED.

## 2 FENCE SPECIFICATIONS

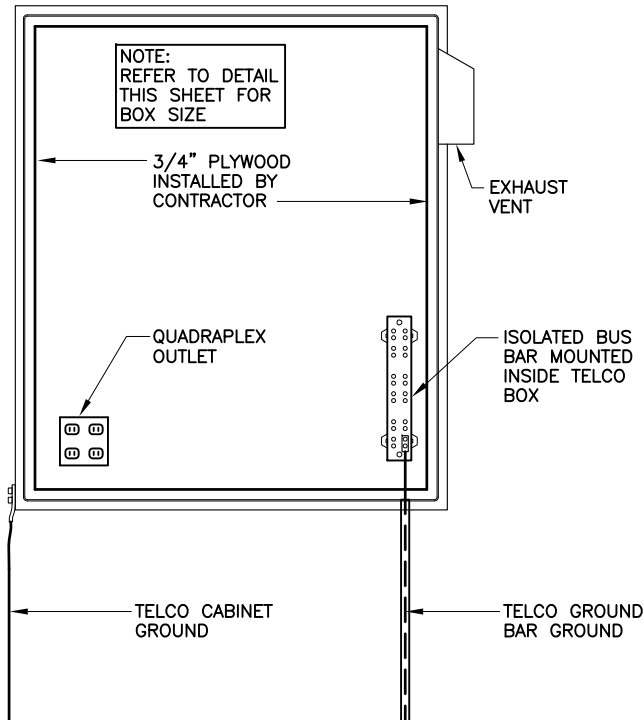


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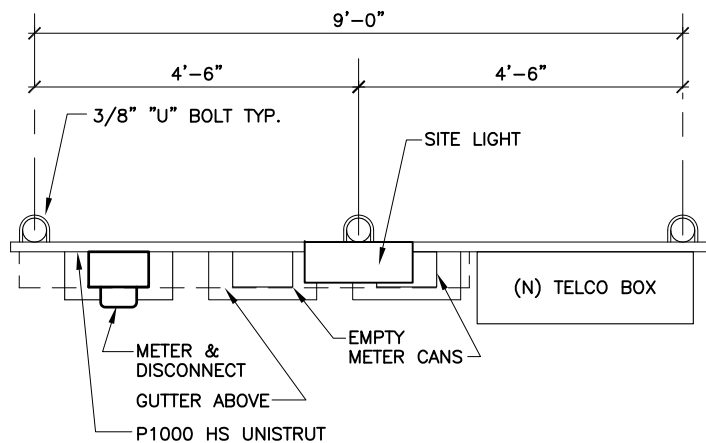
H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-METER FRAME DETAILS.dwg, 7/1/2013 9:23:04 AM, mvcana



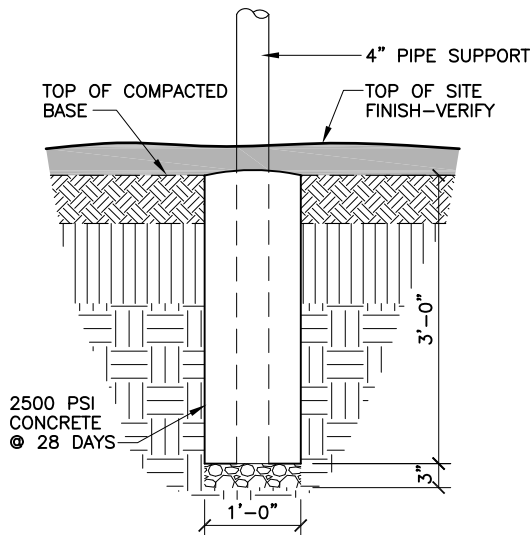
1 FRONT ELEVATION  
SCALE: 3/8" = 1'-0"



2 TELCO BOX DETAIL  
SCALE: 3/4" = 1'-0"



3 PLAN VIEW  
SCALE: 3/8" = 1'-0"



4 METER FRAME FOUNDATION  
SCALE: 1/2" = 1'-0"

IMAGE BELOW WAS TAKEN FROM ADVANCED LIGHTNING TECHNOLOGY, INC. (A.L.T.) PRODUCT GUIDE (VOLUME 3)



#### Telco Box

All Telco Boxes carry a NEMA 3R rating and come with a hinged cover.

Catalog No.	Dimensions (in.)	Options	Weight (lbs.)
5950-24x24x16	24 x 24 x 16	Includes mounting studs and installed locking T-handle - backing plate not included.	68
5950-30x36x12	30 x 36 x 12	Includes mounting studs and installed locking T-handle - backing plate not included.	118
5950-36x36x12	36 x 36 x 12	Includes locking T-handle and wood backboard.	122
5950-36x48x12	36 x 48 x 12	Includes mounting studs and installed locking T-handle - backing plate not included.	160

5 TELCO BOX

NOTE: CONTRACTOR SHALL VERIFY THE REQUIREMENTS FOR A TELCO BOX AT THIS SITE WITH THE PROJECT MANAGER BEFORE ORDERING. PROVIDE TELCO BOX ONLY AS REQUIRED.



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DATE: 07.01.13



EXP. DATE: 06/30/14



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San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

METER FRAME  
DETAILS

SHEET HISTORY

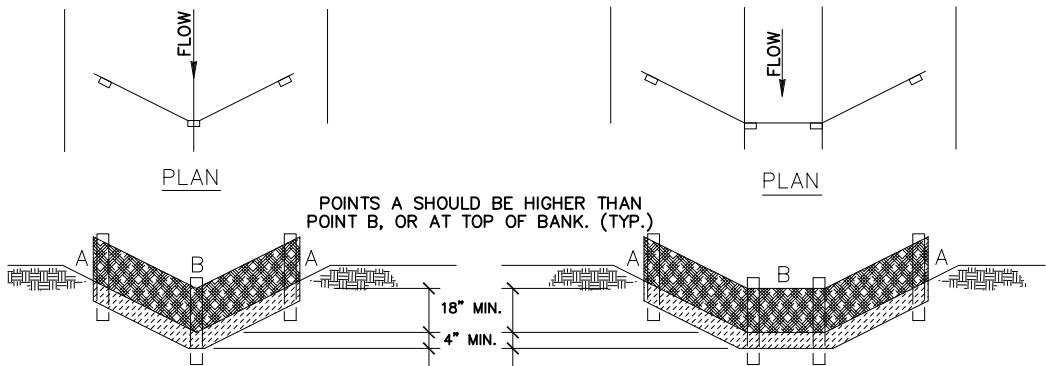
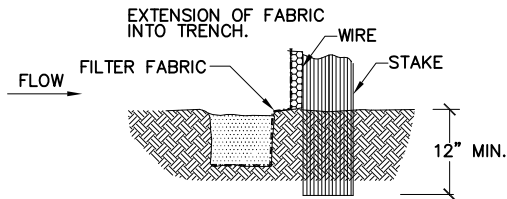
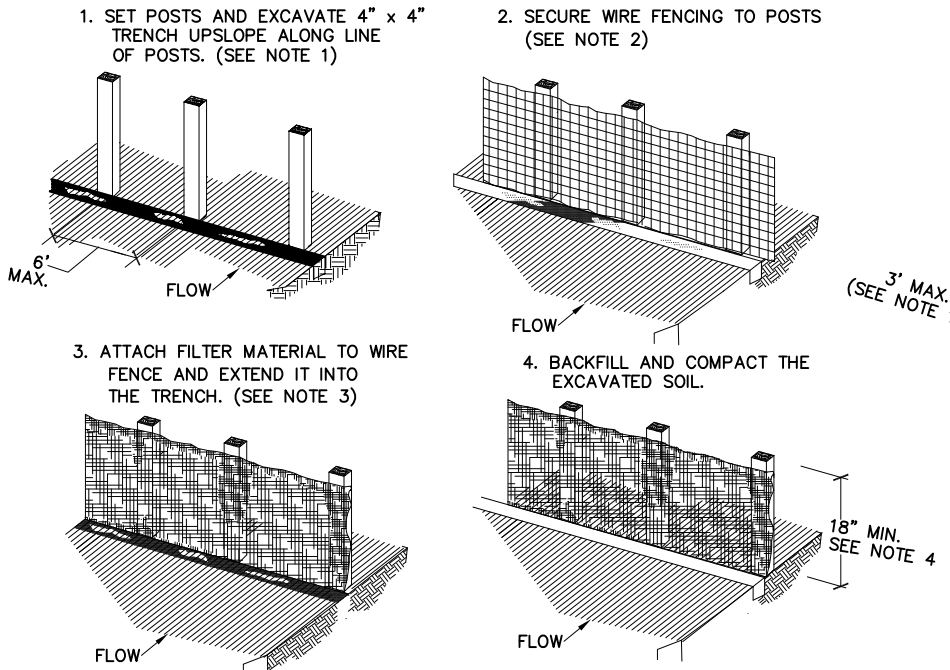
07.01.13 ISSUE FOR CONSTRUCTION

D3



## D4

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"V-DITCH" SECTION/ELEVATION

TRAPEZOIDAL SECTION/ELEVATION

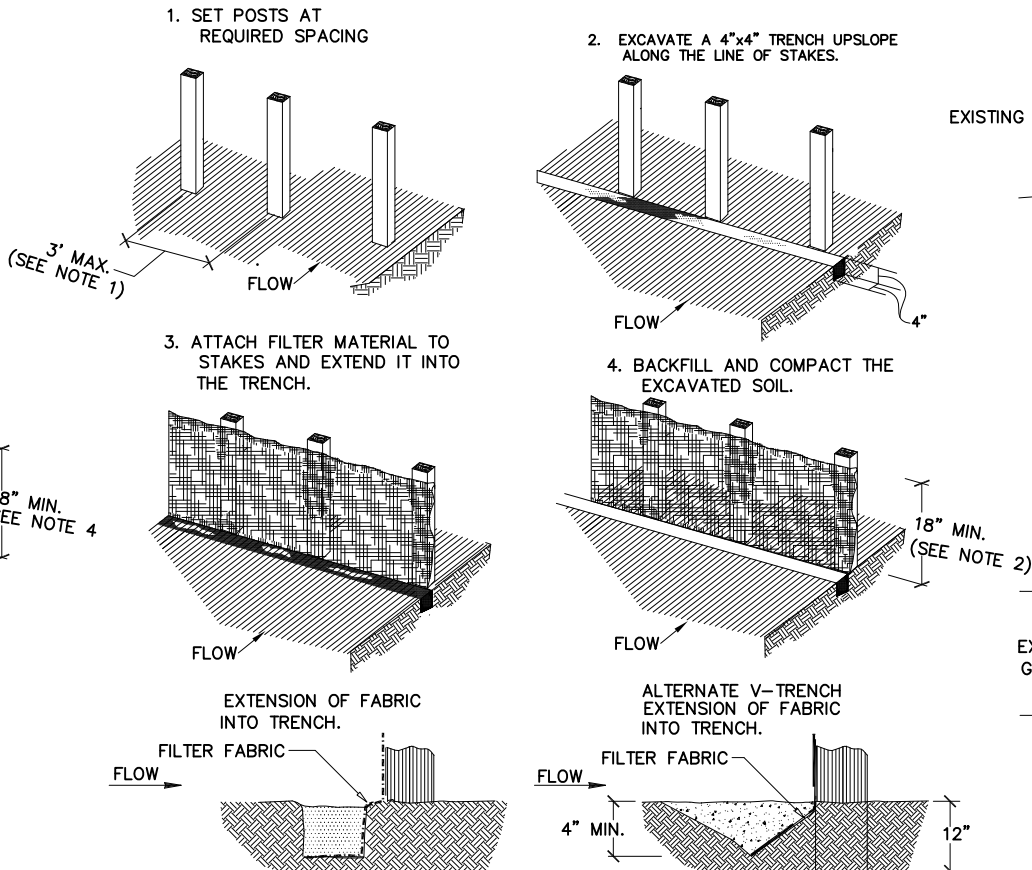
#### CONSTRUCTION NOTES

1. SET 1 INCH BY 2 INCH WOODEN STAKES SPACED A MAXIMUM OF 6 FEET APART AND EMBEDDED A MINIMUM OF 12 INCHES.
2. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH STAPLES.
3. FILTER CLOTH TO BE FASTENED SECURELY TO WOVEN WIRE FENCE WITH TIES SPACED EVERY 24 INCHES AT TOP AND MIDSECTION.
4. MINIMUM HEIGHT OF FILTER SHOULD BE 18 INCHES AND A MAXIMUM OF 36 INCHES ABOVE NATURAL GROUND.
5. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED 6 INCHES AT THE POSTS AND FOLDED.

1

### REINFORCED FILTER FABRIC BARRIER

SCALE: N.T.S.



#### CONSTRUCTION NOTES

1. 1" THICK BY 2 INCH WOODEN STAKES TO BE SET AT MAXIMUM SPACING OF 3 FEET AND EMBEDDED A MINIMUM OF 8 INCHES. PREASSEMBLED FENCE WITH SUPPORT NETTING IS USED, SPACING OF POST MAY BE INCREASED TO 8 FEET MANIMUM.
2. ATTACH FILTER FABRIC TO WOODEN STAKES. FILTER FABRIC FENCE SHALL HAVE A MINIMUM HEIGHT OF 18 INCHES AND MANIMUM HEIGHT OF 36 INCHES ABOVE ANTURAL GROUND.
3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHOULD BE OVERLAPPED 6 INCHES AT THE POSTS AND FOLDED.

2

### FILTER FABRIC FENCE

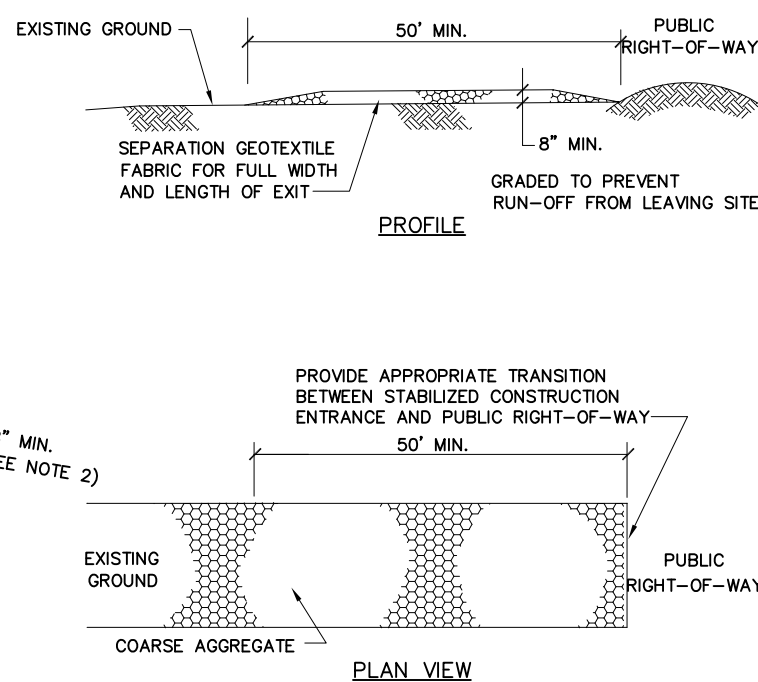
SCALE: N.T.S.

NOTE: CONTRACTOR SHALL UTILIZE THESE DETAILS AS APPROPRIATE TO THE INDIVIDUAL PROJECT

3

### STABILIZED CONSTRUCTION EXIT

SCALE: N.T.S.



#### CONSTRUCTION NOTES

1. LENGTH SHALL BE AS SHOWN ON THE CONSTRUCTION DRAWINGS, BUT NOT LESS THAN 50 FEET.
2. THICKNESS SHALL BE NOT LESS THAN 6 INCHES.
3. WIDTH SHALL BE NOT LESS THAN FULL WIDTH OF ALL POINTS OF INGRESS OR EGRESS.
4. STABILIZATION FOR OTHER AREAS SHALL HAVE THE SAME AGGREGATE THICKNESS AND WIDTH REQUIREMENTS AS THE STABILIZED CONSTRUCTION EXIT, UNLESS OTHERWISE SHOWN ON THE CONSTRUCTION DRAWINGS.
5. STABILIZED AREA MAY BE WIDENED OR LENGTHENED TO ACCOMMODATE A TRUCK WASHING AREA. AN OUTLET SEDIMENT TRAP MUST BE PROVIDED FOR THE TRUCK WASHING AREA.

verizonwireless

SCOTT AND WHITE

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(261411)

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DATE: 07.01.13



EXP. DATE: 06/30/14



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1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

EROSION  
CONTROL

SHEET HISTORY

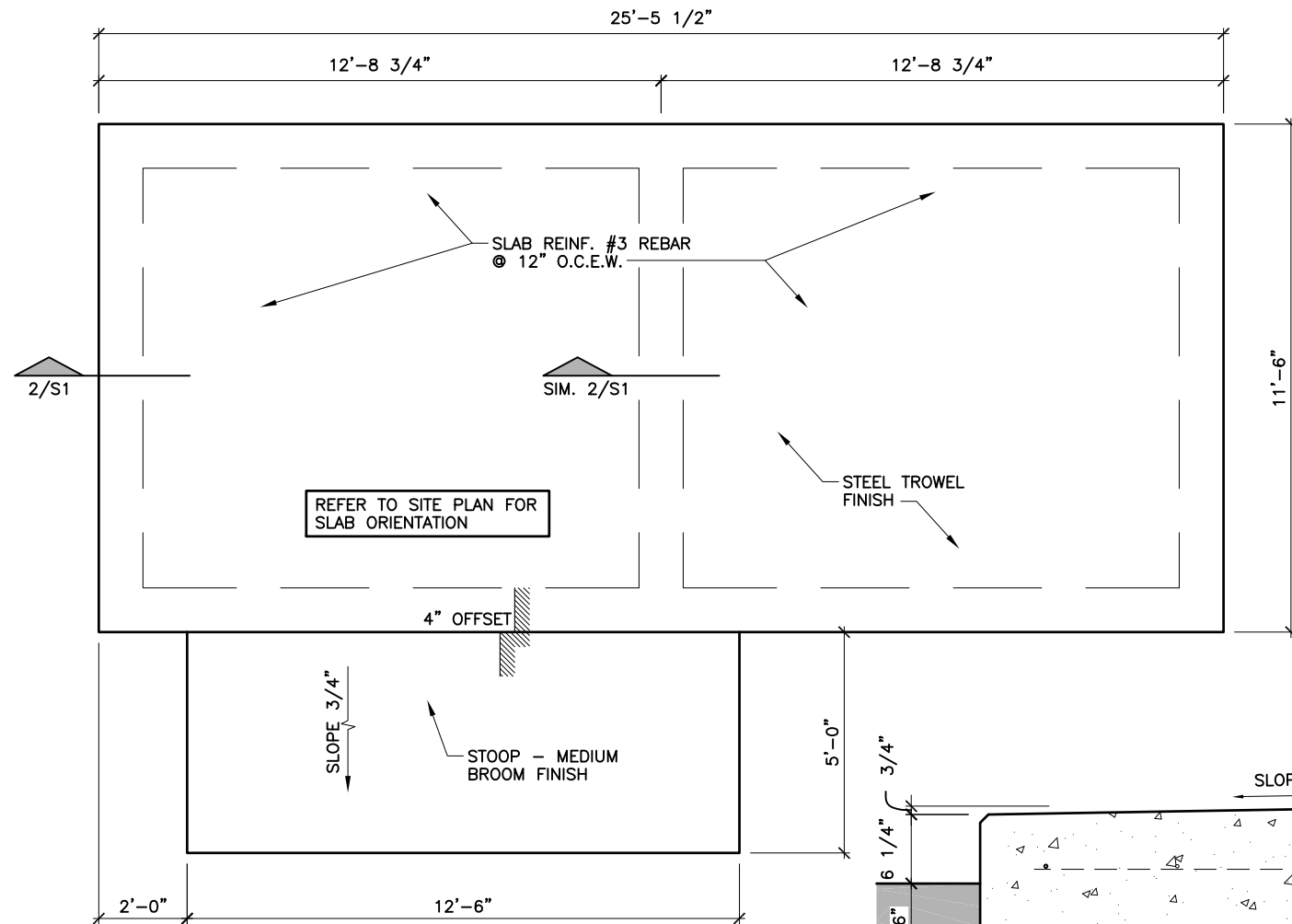
07.01.13 ISSUE FOR CONSTRUCTION

D5

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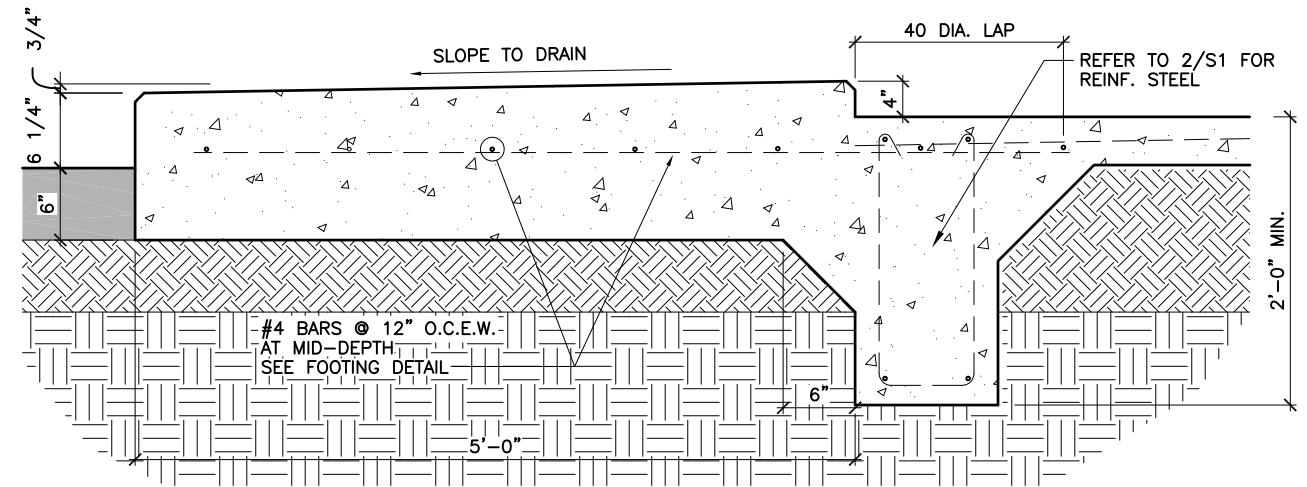


H:\ARCHCOMM LLC\VERIZON\SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-S1-all sites.dwg, 7/1/2013 9:31:31 AM, mvcana

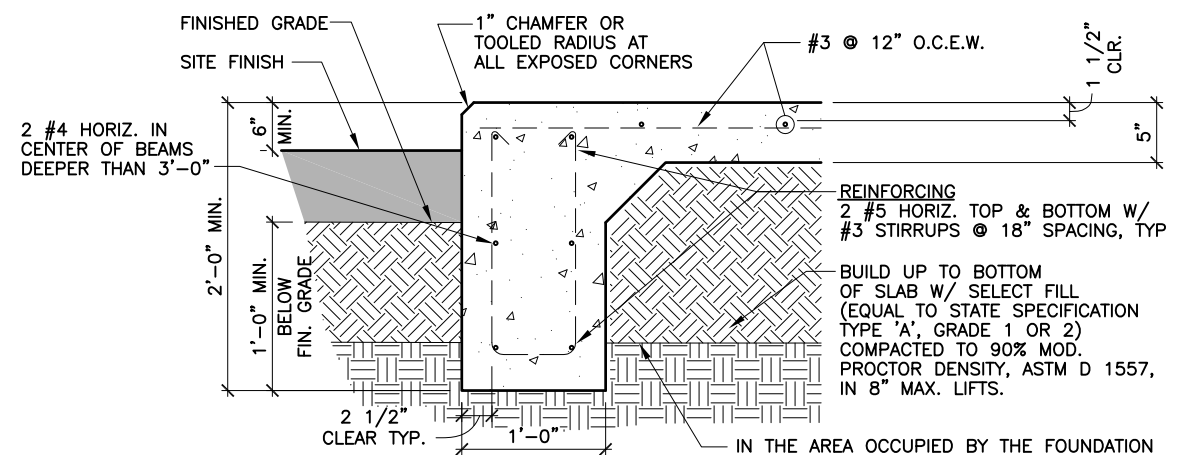


**1 FOUNDATION PLAN**  
SCALE: 1/4" = 1'-0"

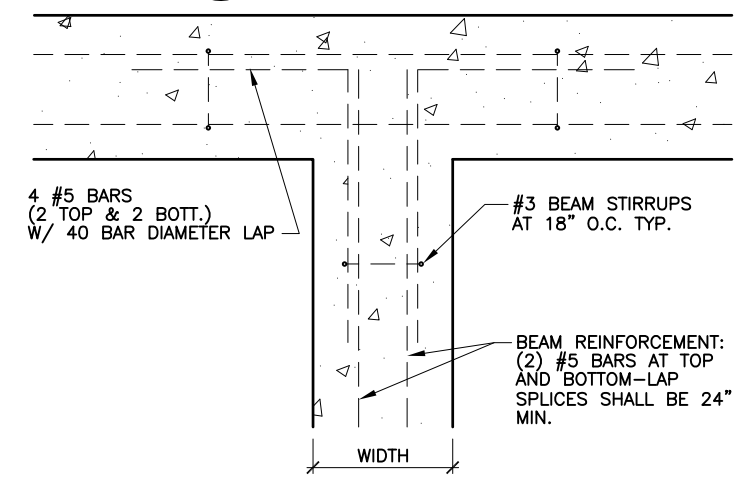
- CONCRETE AND REINFORCING STEEL NOTES:**
1. ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE ACI 301, ACI 318, ACI 336, ASTM A184, ASTM A185 AND THE DESIGN AND CONSTRUCTION SPECIFICATION FOR CAST-IN-PLACE CONCRETE.
  2. ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3000 PSI AT 28 DAYS, UNLESS NOTED OTHERWISE. REPLACE 20% CEMENT CONTENT BY WEIGHT WITH FLYASH. ASTM C-618
  3. REINFORCING STEEL SHALL CONFORM TO ASTM A 615, GRADE 60, DEFORMED. SPLICES SHALL BE CLASS 'B' AND ALL HOOKS SHALL BE STANDARD. ALL UNLESS NOTED OTHERWISE.
  4. THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCING STEEL UNLESS SHOWN OTHERWISE ON DRAWINGS:  
CONCRETE CAST AGAINST EARTH 3 IN.  
CONCRETE EXPOSED TO EARTH OR WEATHER:  
#6 AND LARGER 2 IN.  
#5 AND SMALLER & WWF  
CONCRETE NOT EXPOSED TO EARTH OR WEATHER OR NOT CAST AGAINST THE GROUND:  
SLAB ON GRADE 1 1/2" FROM TOP
  5. A 3/4" CHAMFER SHALL BE PROVIDED AT ALL EXPOSED EDGES OF CONCRETE, UNLESS NOTED OTHERWISE. IN ACCORDANCE WITH ACI 301 SECTION 4.2.4.
  6. INSTALLATION OF CONCRETE EXPANSION/WEDGE ANCHOR, SHALL BE PER MANUFACTURER'S WRITTEN RECOMMENDED PROCEDURE. THE ANCHOR BOLT, DOWEL OR ROD SHALL CONFORM TO MANUFACTURER'S RECOMMENDATION FOR EMBEDMENT DEPTH OR AS SHOWN ON THE DRAWINGS. NO REBAR SHALL BE CUT WITHOUT PRIOR ENGINEERING APPROVAL WHEN DRILLING HOLES IN CONCRETE. EXPANSION BOLTS SHALL BE PROVIDED BY RAMSET/REDHEAD OR APPROVED EQUAL.
  7. FOUNDATION DESIGN IS BASED ON SOIL WITH 2000 PSF BEARING CAPACITY. IF EXISTING SOIL DOES NOT HAVE A MINIMUM 2000 PSF BEARING CAPACITY, CONTRACTOR SHALL EXTEND PERIMETER BEAM TO REACH SOIL WITH MINIMUM 2000 PSF BEARING CAPACITY.



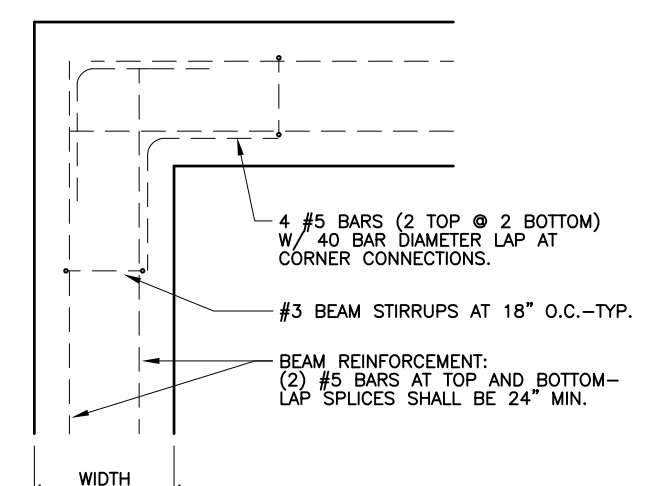
**3 STOOP DETAIL**  
SCALE: 3/4" = 1'-0"



**2 FOOTING DETAIL**  
SCALE: 3/4" = 1'-0"



**5 TEE DETAIL**  
SCALE: 3/4" = 1'-0"



**4 CORNER DETAIL**  
SCALE: 3/4" = 1'-0"



**SCOTT AND WHITE**  
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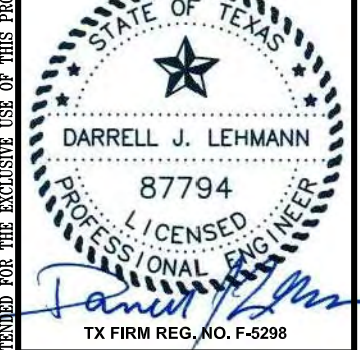
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APPROVAL SIGNATURES  
**LANDLORD**

**LEASING**

**CONSTRUCTION**

07.01.13



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1006 Beckett  
San Antonio, Texas 78213  
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**FOUNDATION PLAN & DETAILS**

**SHEET HISTORY**  
07.01.13 ISSUE FOR CONSTRUCTION

**S1**

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GENERAL NOTES:

**GN-1** THIS STRUCTURE IS DESIGNED IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE (2012) AS AMENDED, AND APPLICABLE INDUSTRY STANDARDS (AISC, ACI, ETC.).

**GN-2** DESIGN CRITERIA:

DEAD LOADS – THE WEIGHT OF THE MATERIALS FORMING THE PERMANENT PART OF THE STRUCTURE. A SUPERIMPOSED DEAD LOAD OF 5 PSF HAS BEEN APPLIED FOR MECHANICAL DUCTS, CONDUITS, CEILING, ETC.

WIND LOADS – PER IBC SECTION 1609  
ULTIMATE DESIGN WIND SPEED (3 SECOND GUST), V–ult . . . . . 115 MPH  
NOMINAL DESIGN WIND SPEED, V–asd . . . . .89 MPH  
EXPOSURE CATEGORY . . . . . C  
RISK CATEGORY . . . . . II

**GN-3** THE STRUCTURE HAS BEEN DESIGNED TO RESIST DESIGN LOADS ONLY AS A COMPLETED STRUCTURE. CONTRACTOR SHALL CONSIDER ALL LOADS APPLIED TO THE PARTIALLY COMPLETED STRUCTURE AND PROVIDE TEMPORARY BRACING AS REQUIRED UNTIL ALL PERMANENT CONNECTIONS ARE MADE. ANY PROPOSED APPLICATION OF CONSTRUCTION LOADS WHICH EXCEED THE DESIGN LOADS WILL REQUIRE REANALYSIS AND PROBABLE REDESIGN.

**GN-4** PRIOR TO START OF CONSTRUCTION, THE CONTRACTOR AND FABRICATOR SHALL VERIFY ALL QUANTITIES, DIMENSIONS AND CONDITIONS AND NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK.

**GN-5** VERIFY REQUIREMENTS OF OTHER TRADES PRIOR TO PROCEEDING WITH FABRICATION OR INSTALLATION OF MATERIALS.

**GN-6** UTILITIES PENETRATING BUILDING SHALL BE STRUCTURE, USING SLEEVE JOINTS, BENDS, LOOPS, ETC. TO PERMIT MOVEMENTS DUE TO EXPANSIVE UNDERLYING SOILS.

**GN-7** THE ENGINEER SHALL NOT HAVE CONTROL OF, AND SHALL NOT BE RESPONSIBLE FOR, CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, OR PROCEDURES, FOR SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK, FOR THE ACTS OR OMISSION OF THE CONTRACTOR, SUBCONTRACTOR, OR ANY OTHER PERSONS PERFORMING ANY OF THE WORK, OR FOR THE FAILURE OF ANY OF THEM TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

**GN-8** ASSUMPTIONS HAVE BEEN MADE BY THIS OFFICE REGARDING EXISTING CONDITIONS. ACTUAL CONDITIONS MAY VARY FROM THOSE ASSUMED. THE CONTRACTOR IS TO REPORT ANY SUCH DISCREPANCIES TO THE ENGINEER FOR POSSIBLE MODIFICATIONS NEEDED TO THE CONTRACT DRAWINGS BEFORE PROCEEDING WITH FURTHER WORK.

CONCRETE NOTES:

**CN-1** ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF ACI 301 "SPECIFICATION FOR STRUCTURAL CONCRETE BUILDINGS" AND ACI 318 "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE."

**CN-2** CONSTRUCTION TOLERANCES SHALL CONFORM TO ACI 117 "STANDARD TOLERANCES FOR CONCRETE CONSTRUCTION AND MATERIALS."

**CN-3** CONTRACTOR SHALL DESIGN, CONSTRUCT, ERECT, SHORE, BRACE AND MAINTAIN FORM WORK ACCORDING TO ACI 301. WOOD FORM WORK SHALL BE #2 COMMON OR BETTER PLYWOOD, EXPOSED SURFACES SHALL BE NEW OR LIKE NEW MOISTURE RESISTANT FIR FORM PLYWOOD. LIGHTLY COAT FORMS WITH NON–STAINING FORM OIL, REMOVE SURPLUS OIL. FORM EXPOSED FACES 6" MINIMUM BELOW FINISH GRADE.

**CN-4** REINFORCING STEEL SHALL BE DOMESTIC NEW BILLET STEEL CONFORMING TO ASTM A615 GRADE 60, EXCEPT TIES AND STIRRUPS MAY BE GRADE 40. BARS DESIGNATED AS CONTINUOUS SHALL BE LAPPED 40 BAR DIAMETERS. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A185 AND SHALL BE LAPPED 8" MINIMUM AT SPLICE POINTS OR 1 1/2 MESHES, WHICHEVER IS GREATER.

**CN-5** PORTLAND CEMENT SHALL COMPLY WITH ASTM C–150, TYPE 1. FLY ASH SHALL CONFORM TO ASTM C–618. NORMAL WEIGHT AGGREGATE SHALL COMPLY WITH ASTM C33. WATER SHALL BE POTABLE AND COMPLY WITH ASTM C94.

**CN-6** CONCRETE SHALL BE NORMAL WEIGHT, LABORATORY DESIGNED TO DEVELOP MINIMUM SPECIFIED 28 DAY COMPRESSIVE STRENGTH AND PROPORTIONED AS FOLLOWS:

SLAB ON GRADE: 3000 PSI, 5 SACKS OF CEMENT PER CUBIC YARD, 1 1/2" MAXIMUM AGGREGATE, MAXIMUM SLUMP OF 5".

FLY ASH IS LIMITED TO A MAXIMUM 20% CEMENT REPLACEMENT BY WEIGHT.

**CN-7** ALL REINFORCING STEEL SHALL BE FREE OF RUST, SCALE, AND DRIED CONCRETE, AND SHALL BE ACCURATELY BENT AND SECURELY TIED INTO POSITION TO PREVENT MOVEMENT DURING CONCRETE PLACEMENT. RAISING REINFORCEMENT DURING POUR WILL NOT BE PERMITTED.

**CN-8** CONCRETE COVER SHALL BE AS FOLLOWS, UNLESS NOTED OTHERWISE:

- A. CONCRETE CAST AGAINST EARTH – 3"
- B. CONCRETE EXPOSED TO EARTH OR WEATHER:  
BARS 3/4" AND LARGER IN DIAMETER – 2 INCHES  
BARS SMALLER THAN 3/4" DIAMETER – 1 1/2"
- C. CONCRETE NOT EXPOSED TO WEATHER OR GROUND:  
SLAB ON GRADE – 1 1/2" FROM TOP OF SLAB

**CN-9** SET AND BUILD ANCHORAGE AND OTHER EMBEDDED ITEMS INTO FORM WORK AS REQUIRED FOR OTHER WORK THAT IS ATTACHED TO OR SUPPORTED BY CONCRETE. COORDINATE WITH OTHER DISCIPLINES.

**CN-10** CONCRETE SHALL BE MIXED AND DELIVERED IN ACCORDANCE WITH ASTM C–94 "STANDARD SPECIFICATION FOR READY–MIXED CONCRETE."

**CN-11** CONCRETE WHEN DEPOSITED SHALL HAVE A TEMPERATURE NOT BELOW 50°F OR ABOVE 90°F. APPROPRIATE MEASURES SHALL BE TAKEN TO MAINTAIN TEMPERATURE RANGE AND PREVENT WATER EVAPORATION FOR 5 DAYS AFTER PLACEMENT. SALT OR OTHER CHEMICALS SHALL NOT BE ADDED TO PREVENT FREEZING.

**CN-12** CONCRETE SHALL BE CONVEYED TO AND DEPOSITED IN FORM WORK NEAR ITS FINAL POSITION, WITH A FREE VERTICAL DROP NOT EXCEEDING 3 FEET. PLACE CONCRETE IN 12 INCH MAXIMUM LAYERS AND COMPACT EACH LAYER BY MECHANICAL VIBRATING.

**CN-13** SCREEDING, RE–STRAIGHTENING, AND FINISHING OPERATIONS SHALL COMPLY WITH ACI 302.1R. COORDINATE ALL FINISHES WITH ARCHITECTURAL DRAWINGS AND FLOOR FINISH REQUIREMENTS. CAREFULLY TOOL ALL EXPOSED EDGES.

**CN-14** CURE CONCRETE FOR AT LEAST SEVEN DAYS BY MOISTURE CURING, SEALED MOISTURE RETAINING COVER CURING, OR A CLEAR WATERBOURNE CURING COMPOUND CONFORMING TO ASTM C309.

**CN-15** SIDE FORMS MAY BE REMOVED AFTER CUMULATIVE CURING AT NOT LESS THAN 50°F FOR 24 HOURS AFTER PLACING CONCRETE.

**CN-16** PATCH HONEYCOMB, TIE HOLES, AND MINOR DEFECTS WITH ONE PART CEMENT AND TWO PARTS SAND IMMEDIATELY AFTER REMOVING FORMS.



SCOTT AND WHITE

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2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES

LANDLORD

LEASING

CONSTRUCTION

07.01.13

TX FIRM REG. NO. F-5298

ARCHCOMM, LLC.  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

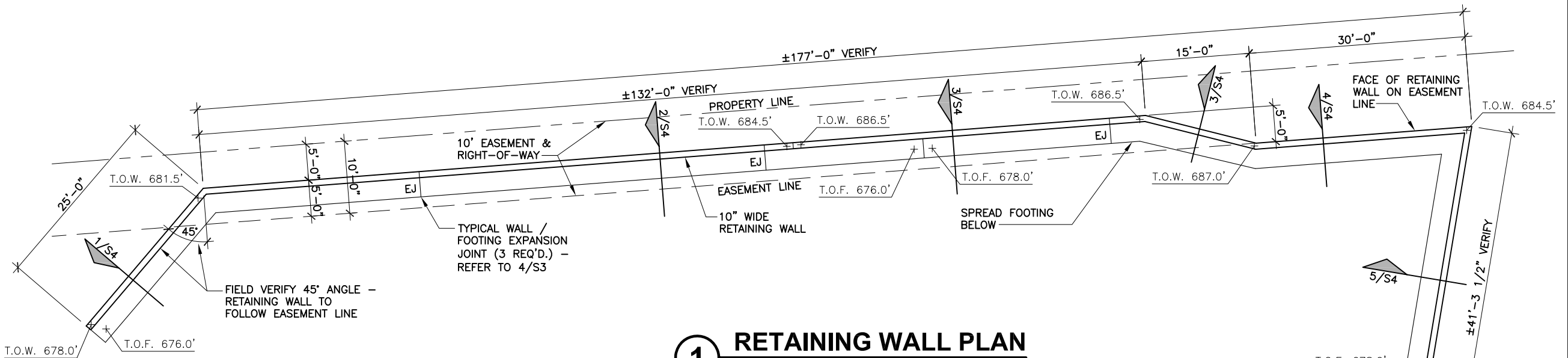
RETAINING WALL  
NOTES

SHEET HISTORY

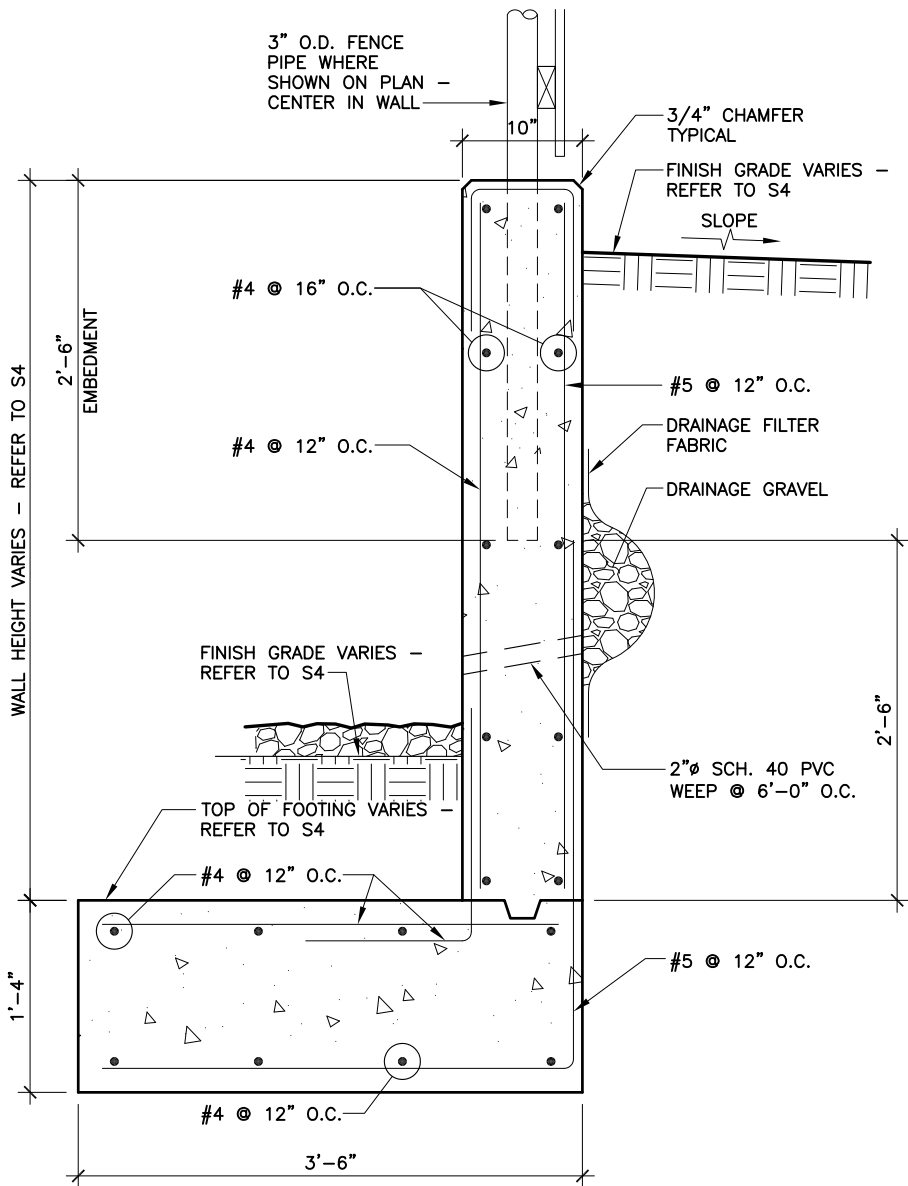
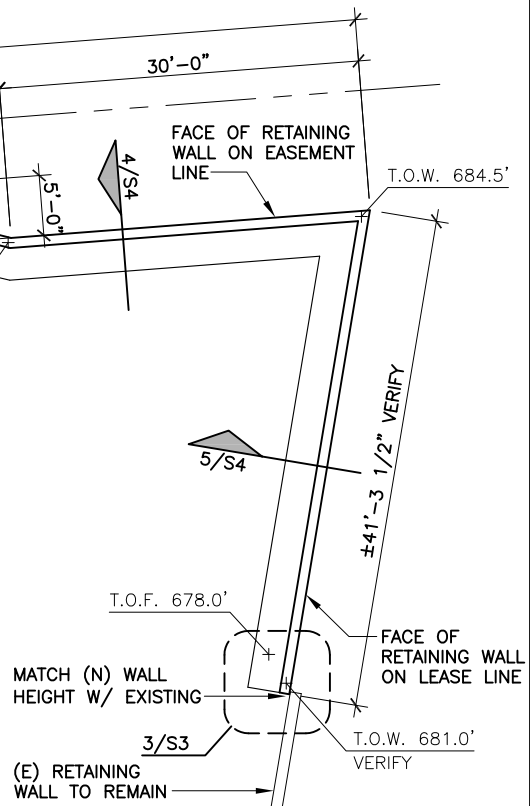
07.01.13 ISSUE FOR CONSTRUCTION

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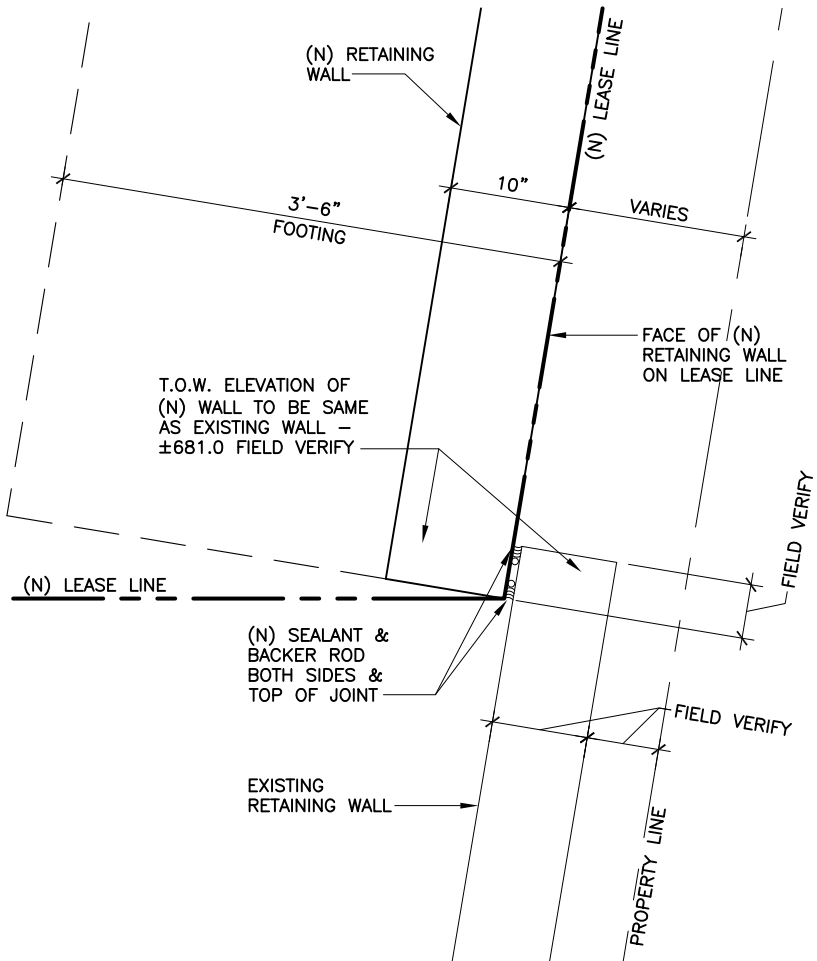
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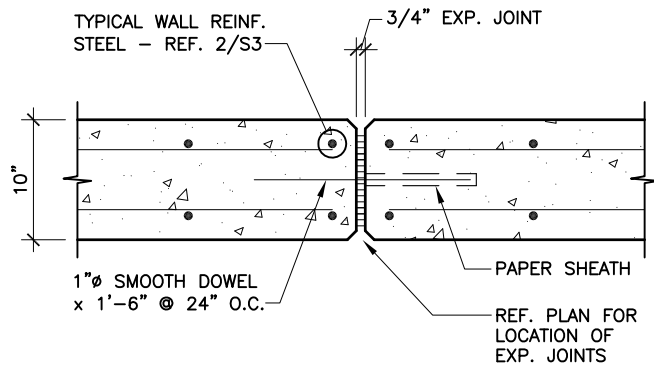
**1 RETAINING WALL PLAN**  
SCALE: 1/16" = 1'-0"



**2 TYPICAL REINF. STEEL DESIGN**  
SCALE: 3/4" = 1'-0"



**3 RETAINING WALL CONNECTION DETAIL**  
SCALE: 3/4" = 1'-0"



**4 EXPANSION JOINT DETAIL**  
SCALE: 3/4" = 1'-0"



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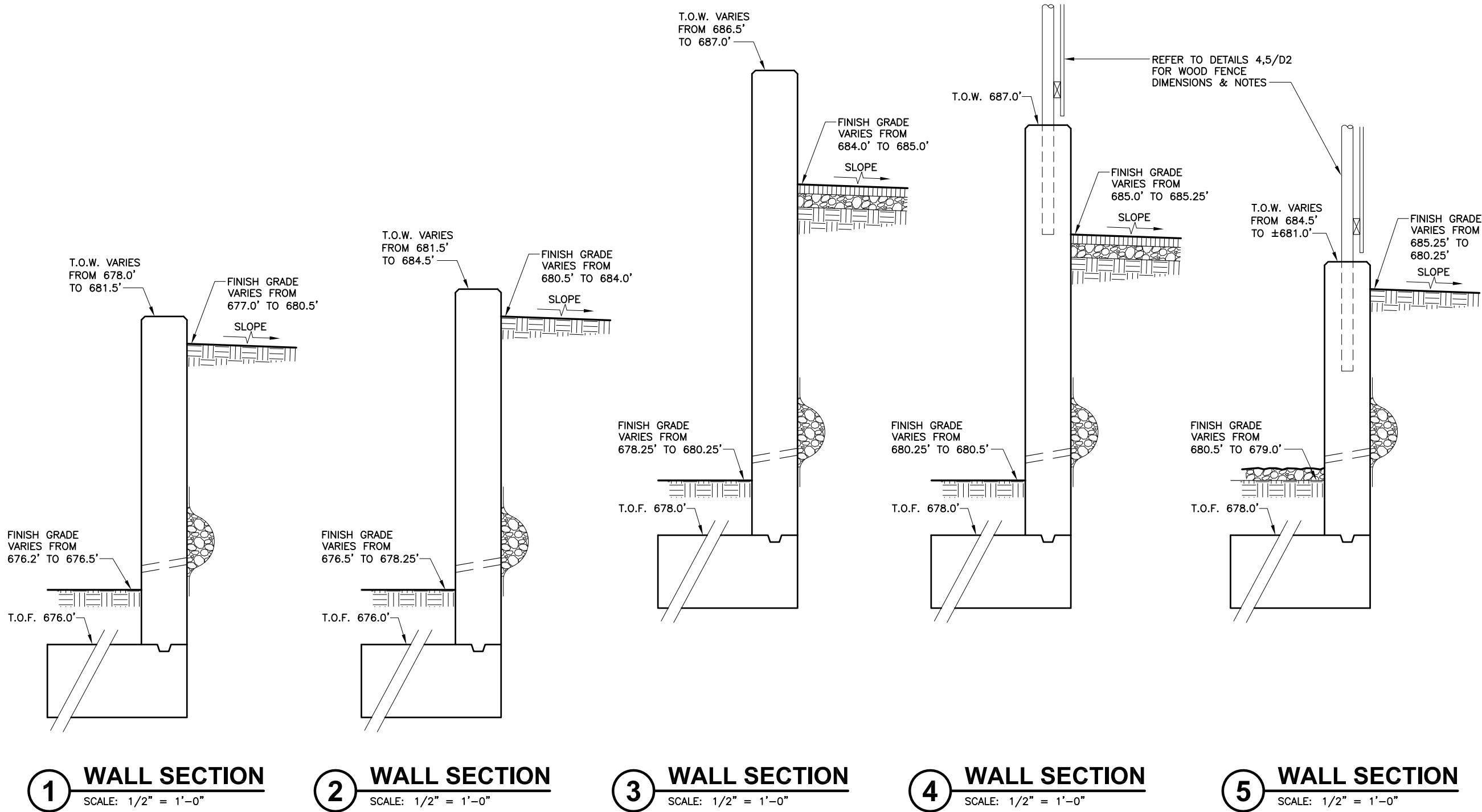
**RETAINING WALL PLAN & DETAILS**

**SHEET HISTORY**  
07.01.13 ISSUE FOR CONSTRUCTION

**S3**



H:\ARCHCOMM LLC\VERIZON\South Texas\Scott and White\A-New Build - Rawland\Scott and White-Wall DETAILS.dwg, 7/1/2013 9:40:21 AM, mvicana



NOTE: ALL RETAINING WALL SECTIONS REFER TO DETAIL 2/S3 FOR REINFORCING STEEL AND DIMENSIONS.

T.O.F. = TOP OF FOOTING  
T.O.W. = TOP OF WALL  
F.G. = FINISH GRADE

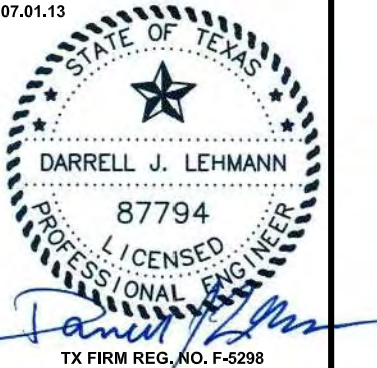


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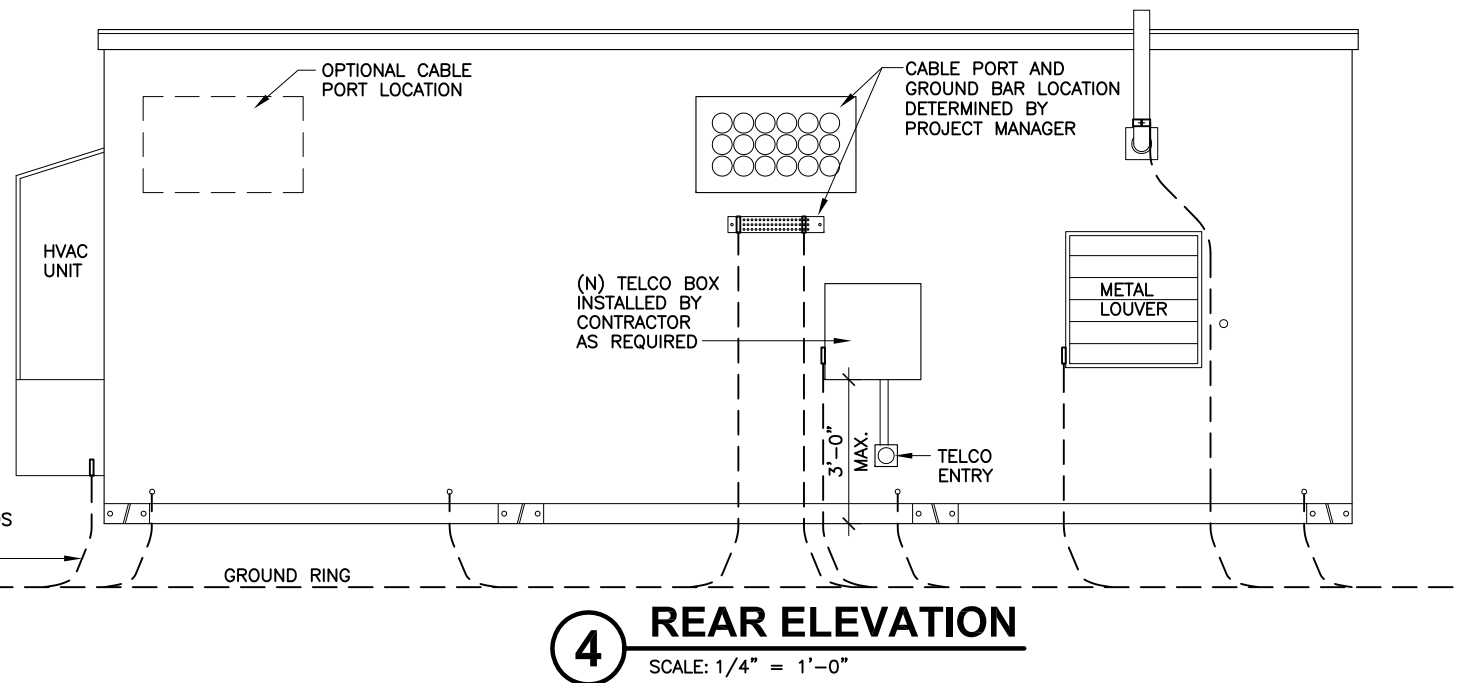
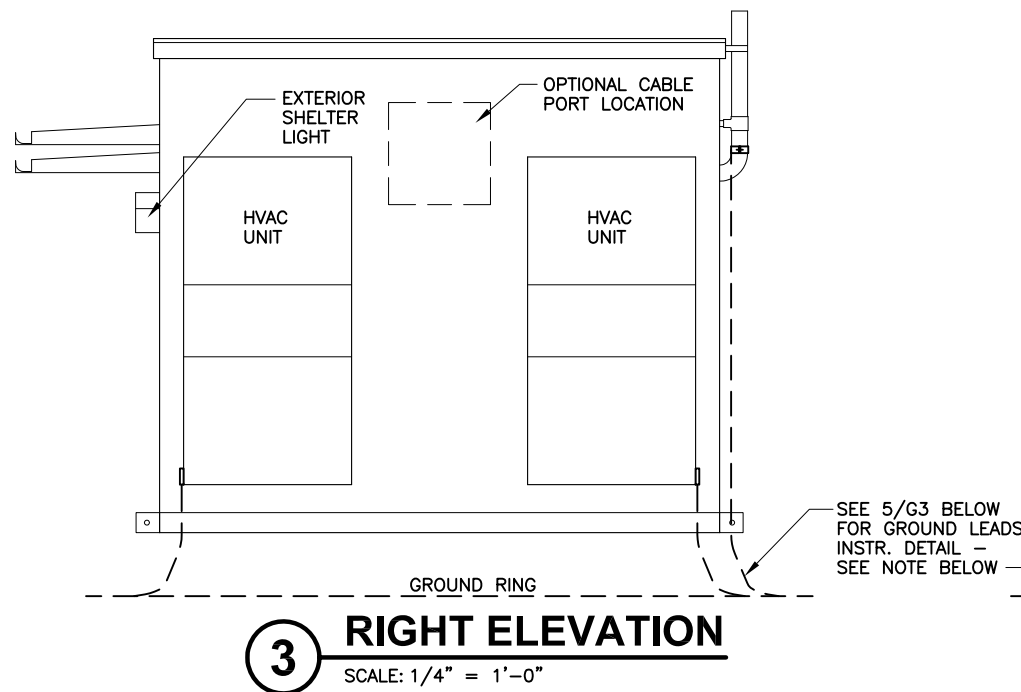
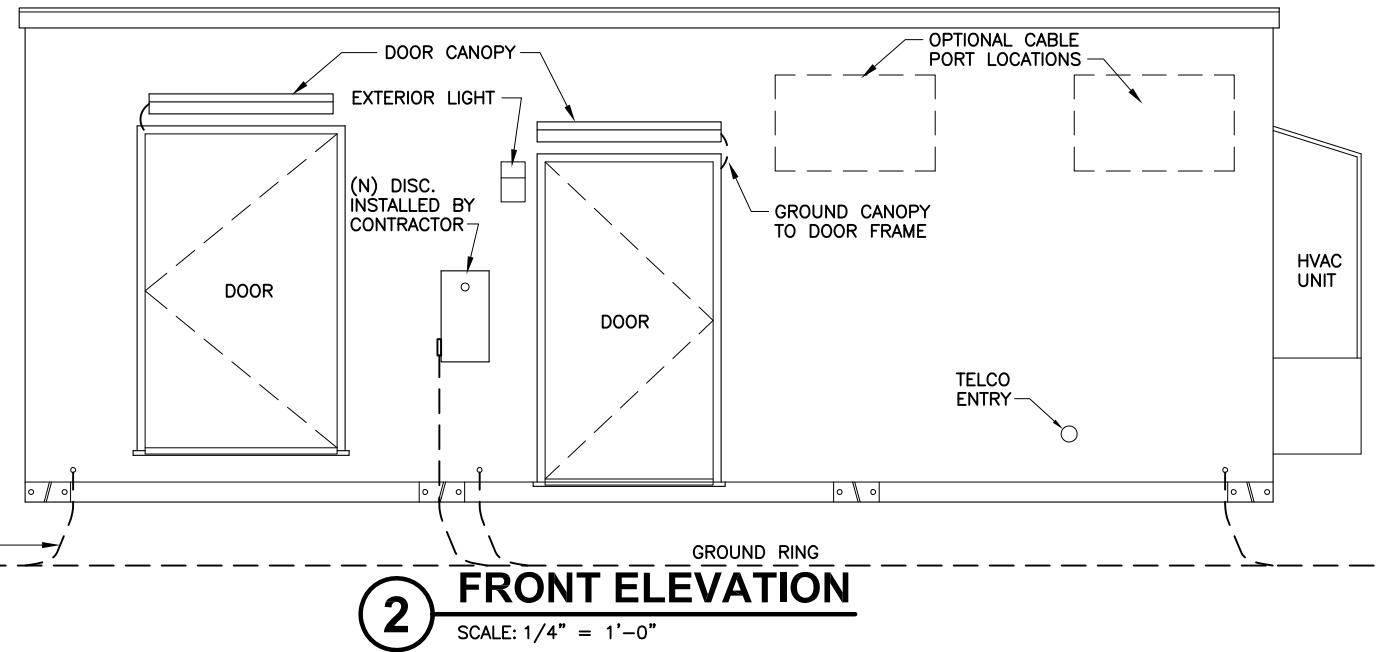
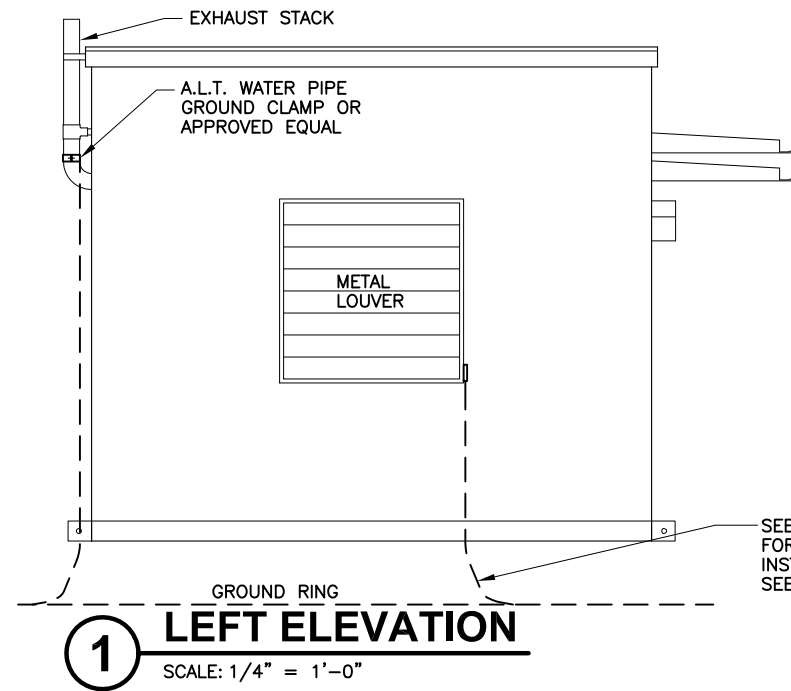
SHEET TITLE  
RETAINING WALL  
SECTIONS

SHEET HISTORY  
07.01.13 ISSUE FOR CONSTRUCTION

S4

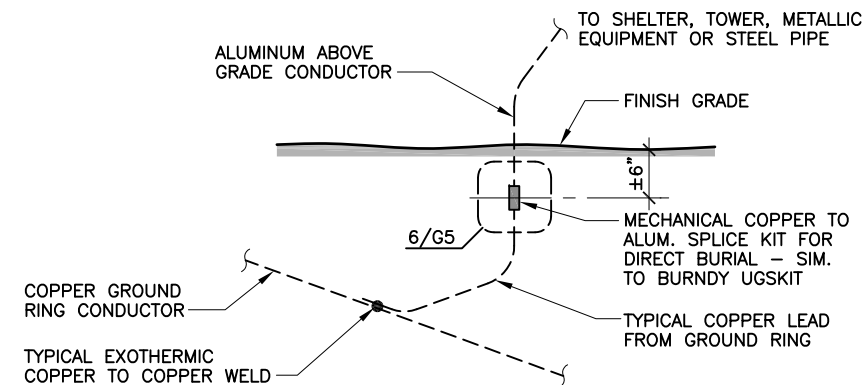


H:\ARCHCOMM LLC\VERIZON\VERIZON SOUTH TEXAS\Scott and White\A-New Build - Rawland\Scott and White-SHELTER ELEVATIONS.dwg, 7/1/2013 9:44:53 AM, mvicana



ALL GROUNDS TO EXTERIOR OF SHELTER, A/C UNITS, GROUND BARS, UTILITY BOXES, CABLE PORT AND GROUND BAR SHALL BE TWO LUG MECHANICAL CONNECTION OR AS APPROVED BY PROJECT MANAGER.

NOTE: ALL GROUNDING LEADS FROM THE GROUND RING UP TO THE TOWER, SHELTER, GROUND BARS, ETC. THAT EXTEND MORE THAN 18" ABOVE THE FINISH GRADE SHALL HAVE A COPPER TO ALUMINUM SPLICE RATED FOR DIRECT BURIAL. GROUND LEADS MADE TO POST, (I.E., FENCE, CABLE BRIDGE, ETC.) WHERE COPPER TO STEEL EXOTHERMIC WELDS ARE MADE DO NOT APPLY. REFER TO DETAILS 5/G3, 1/G4, 4/G4 & 5/G5.



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LEASING

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DATE: 07.01.13



EXP. DATE: 06/30/14



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San Antonio, Texas 78213  
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SHEET TITLE  
**SHELTER GROUNDING  
ELEVATIONS**

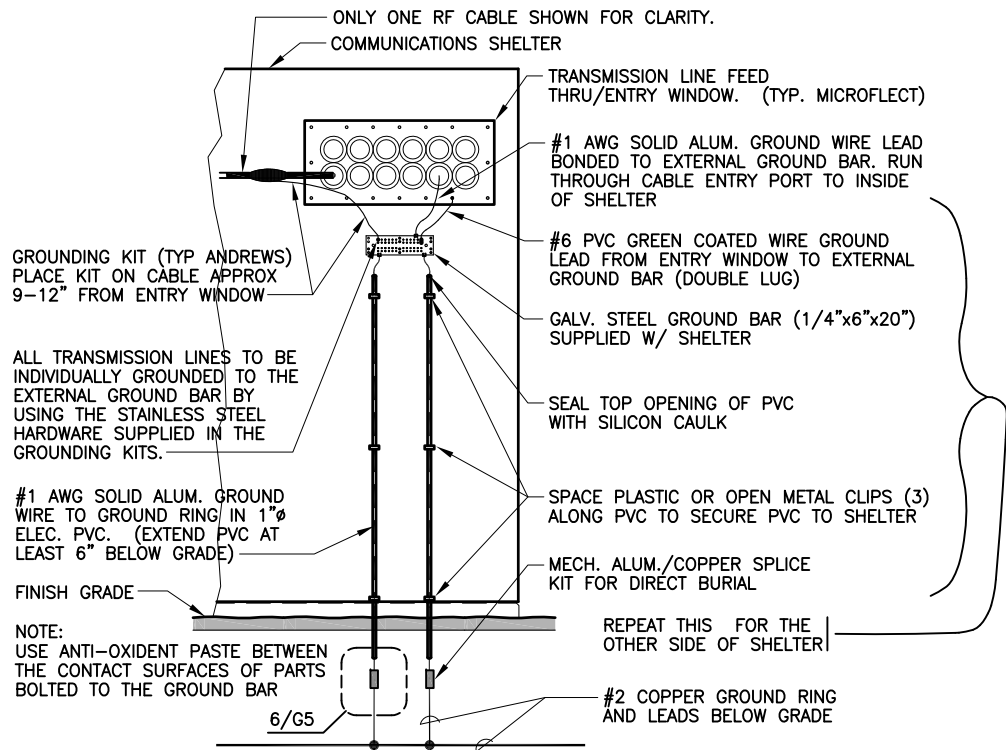
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07.01.13 ISSUE FOR CONSTRUCTION

**G2**

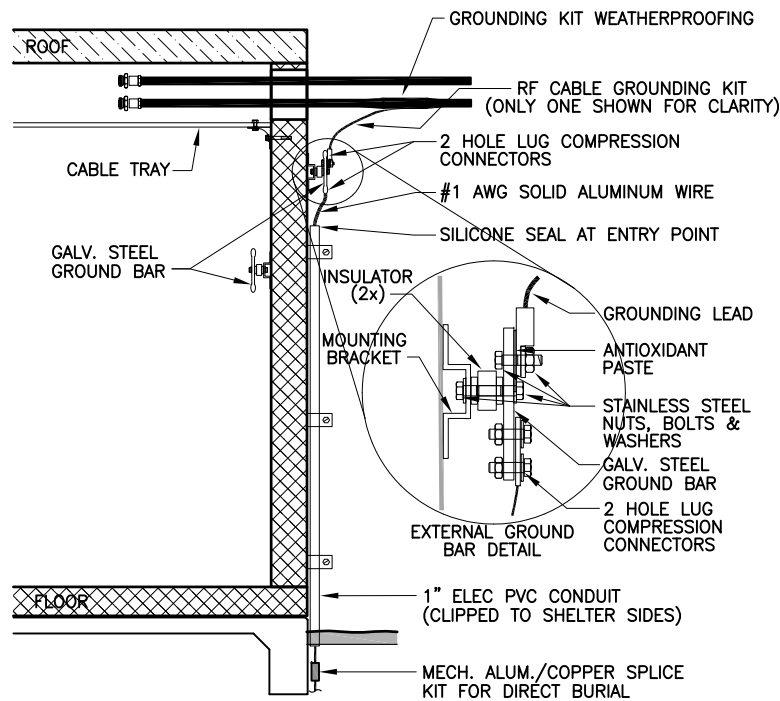
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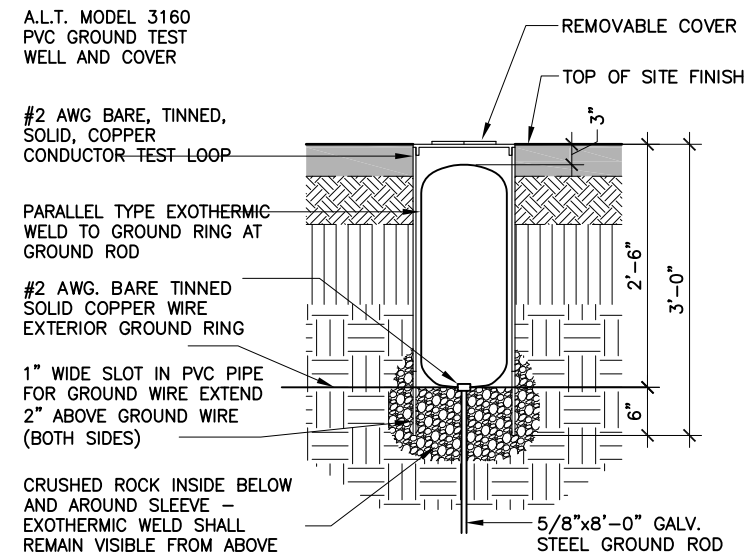
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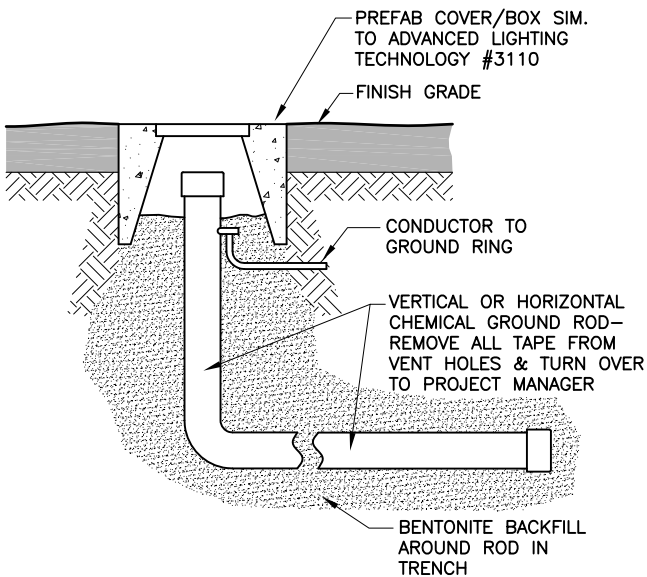
1 EXTERNAL GROUND WINDOW  
SCALE: N.T.S.



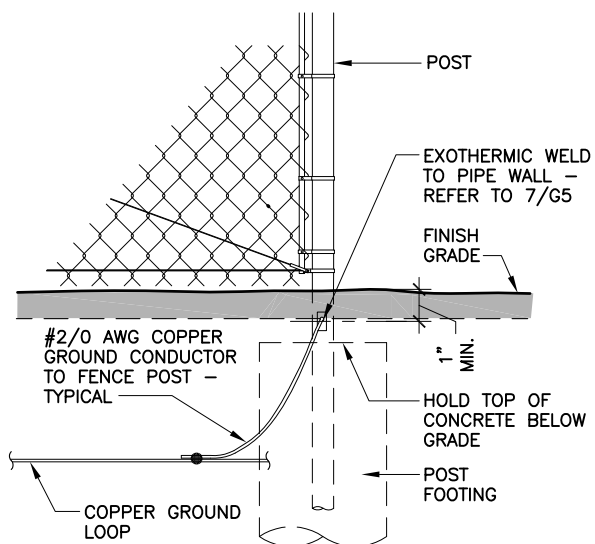
2 BULKHEAD GROUNDING  
SCALE: N.T.S.



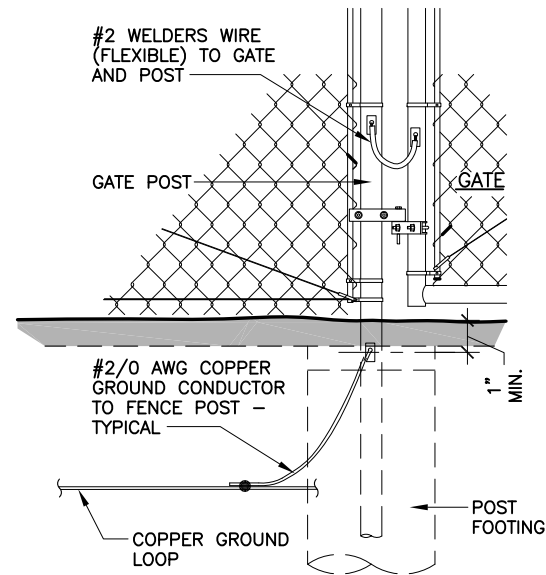
3 GALVANIZED STEEL GROUND/ROD INSPECTION WELL  
SCALE: 1/2" = 1'-0"



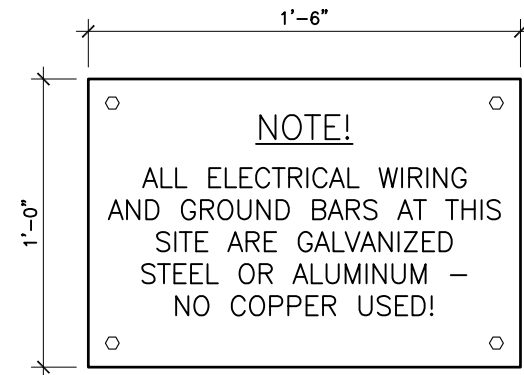
4 CHEMICAL GROUND ROD/INSPECTION WELL  
SCALE: 3/4" = 1'-0"



5 FENCE POST GROUNDING  
SCALE: 1" = 1'-0"



6 GATE POST GROUNDING  
SCALE: 1" = 1'-0"



7 SITE "GROUNDING" SIGN  
SCALE: 1 1/2" = 1'-0"



SCOTT AND WHITE  
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2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES  
LANDLORD  
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DATE: 07.01.13



EXP. DATE: 06/30/14

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SHEET TITLE

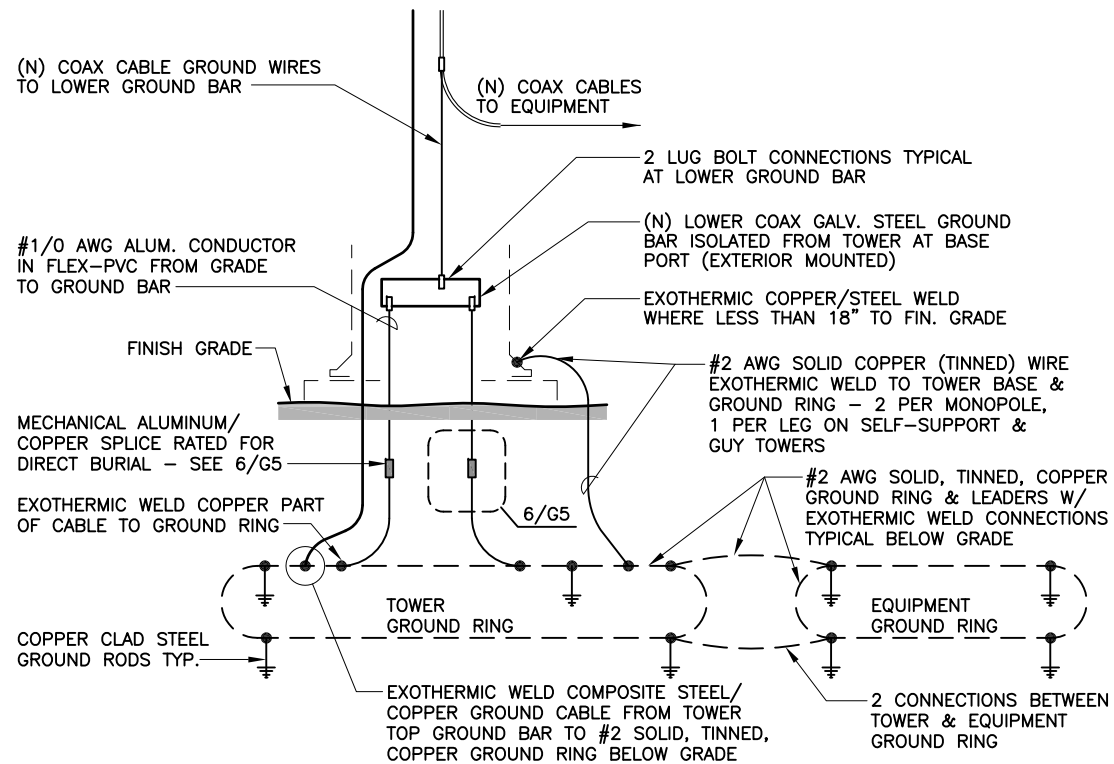
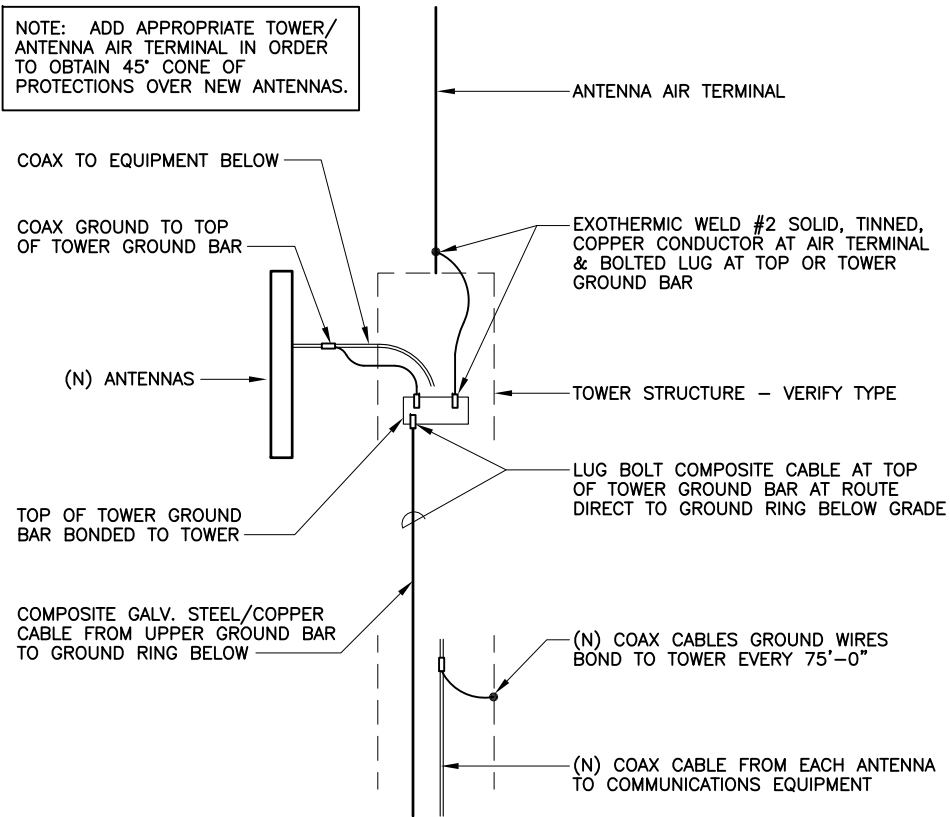
GROUNDING DETAILS

SHEET HISTORY  
07.01.13 ISSUE FOR CONSTRUCTION

G3



H:\ARCHCOMM LLC\VERIZON\South Texas\Scott and White\A-New Build - Rawland\Scott and White-TOWER GROUNDING.dwg, 7/1/2013 9:52:08 AM, mvicana



## 1 TOWER GROUNDING DIAGRAM

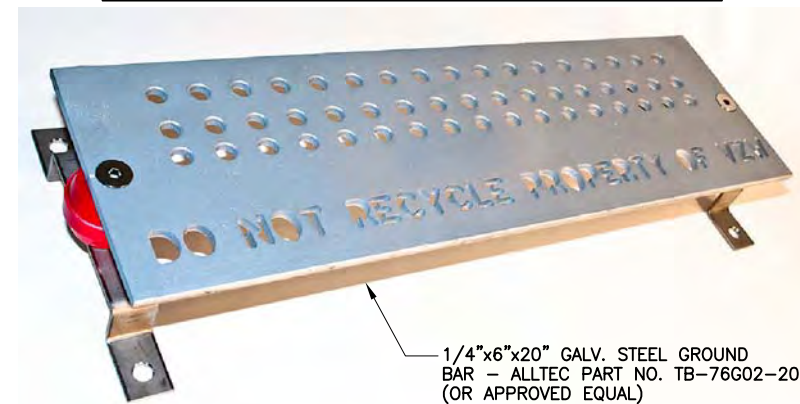
SCALE: NONE

1. IN SO FAR IS PRACTICAL AND TO AFFORD MAXIMUM PROTECTION TO THE SITE, ALL ELECTRICAL CONDUCTORS PROVIDING POWER TO AND THROUGHOUT THE SITE AND GROUND CONDUCTORS SHALL BE ALUMINUM. ALL GROUND BARS SHALL BE GALVANIZED STEEL. WHERE ACCESS IS SECURE (I.E., BURIED GROUND RINGS, LEADS, AND INSIDE SHELTERS & EQUIPMENT CABINETS, ETC.) COPPER MAY HAVE LIMITED USE.
2. ABOVE GRADE GROUNDING CONDUCTORS SHALL BE ALUMINUM AND GROUNDING CONDUCTORS INSTALLED BELOW GRADE SHALL REMAIN COPPER.
3. COPPER JOINTS, SPLICES OR CONNECTIONS SHALL BE AS INDICATED IN THE CONSTRUCTION DOCUMENTS. COPPER TO COPPER AND COPPER TO STEEL CONNECTIONS SHALL BE EXOTHERMIC WELD OR MECHANICAL AS DESIRED. ANY CONNECTIONS THAT ARE BELOW GRADE (I.E., GROUND RINGS, LEADS, ETC.) OR OTHERWISE NOT ACCESSIBLE SHALL BE EXOTHERMIC WELDS AS ARE PRACTICAL; HOWEVER, NO EXOTHERMIC WELDS SHALL BE MADE TO ANY GALVANIZED STEEL TOWER ELEMENT WHERE THE SIDE OPPOSITE THE WELD IS NOT ACCESSIBLE FOR INSPECTION (I.E., MONOPOLE, PIPE OR TUBE SECTIONS).
4. ALLUMINUM-ASSOCIATED CONNECTIONS SHALL BE APPROPRIATELY RATED MECHANICAL CONNECTIONS. THE DISSIMILARITY OF ALUMINUM WITH COPPER AND STEEL MAKES THE USE OF EXOTHERMIC WELDS IMPRACTICAL WHERE ALUMINUM CONDUCTORS ARE CONCERNED.
5. ANY ALUMINUM CONDUCTORS LOCATED CLOSER THAN 18" TO GRADE SHALL BE PROTECTED BY WATERPROOF INSULATION. ANY ALUMINUM CONDUCTOR CONNECTIONS LOCATED CLOSER THAN 18" TO GRADE SHALL BE TREATED AS A WATERPROOF CONNECTION RATED FOR DIRECT BURIAL.

## 2 ELECTRICAL CONDUCTORS

SCALE: NONE

IMAGE WAS TAKEN FROM ALLTEC CORPORATION PRODUCT CATALOG



## 3 GALV. STEEL GROUND BAR

SCALE: NONE



Fig. 1

NOTE: SHRINK WRAP SECOND LAYER TO EXTEND MINIMUM OF 20" ABOVE FINISH GRADE.

Fig. 2



Catalog Number	Figure Number	Wire Range	
		Maximum	Minimum
UGSKIT2*	1	2	8
UGSKIT250*	2	250	1

\*UL486D Listed for Direct Burial

### TYPE UGSKIT

### WATERTIGHT/ UNDERGROUND SPLICE KITS

For all Aluminum or  
Copper/Aluminum  
Combinations

## 4 WATERTIGHT/UNDERGROUND SPLICE KIT

SCALE: N.T.S.

BURNDY TYPE UGSKIT



SCOTT AND WHITE

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EXP. DATE: 06/30/14



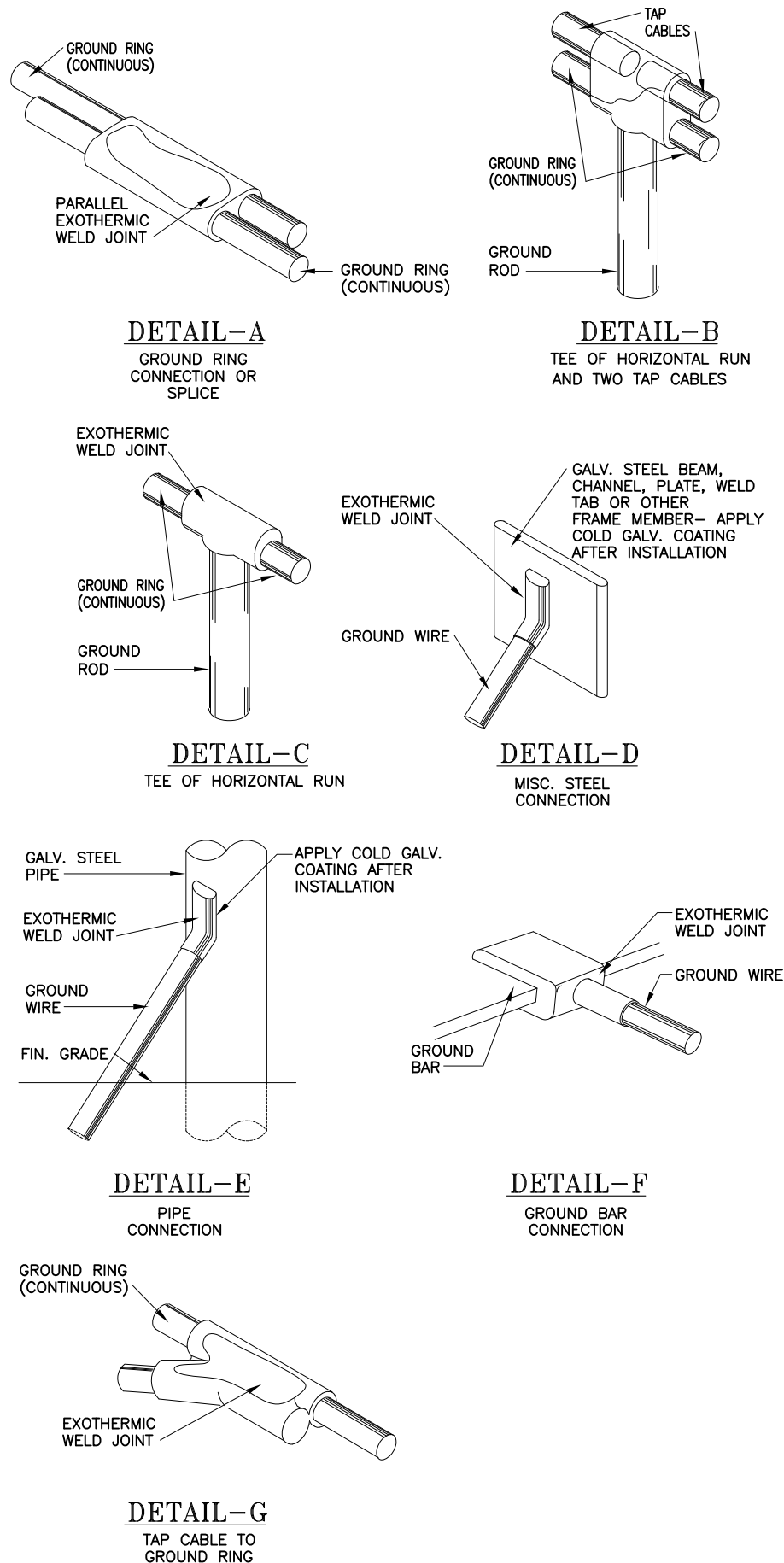
ARCHCOMM, LLC.  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE  
**TOWER  
GROUNDING DETAILS**

SHEET HISTORY  
07.01.13 ISSUE FOR CONSTRUCTION

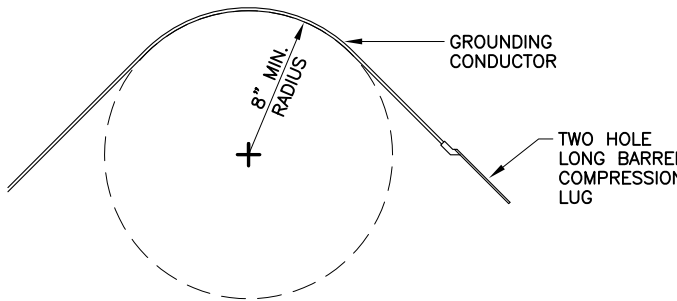
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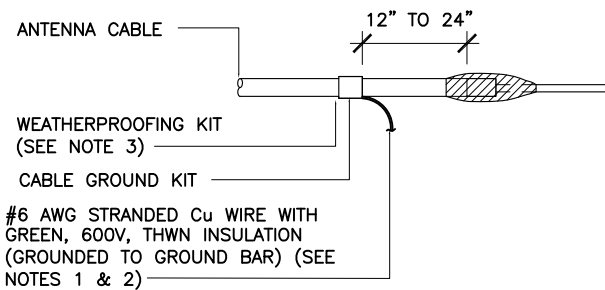


**1 WELD CONNECTION DETAILS**  
SCALE: NONE

1. CLEAN SURFACES TO BE WELDED OF ALL PAINT, DIRT, MOISTURE, CORROSION AND OTHER FOREIGN MATTER.
2. MAKE APPROPRIATE WELDED CONNECTION (REFER TO DETAILS).- USE MANUFACTURER'S WRITTEN RECOMMENDATIONS.
3. IF WELDED MATERIALS HAVE A GALVANIZED FINISH. APPLY A PROTECTIVE COLD GALVANIZE COATING.



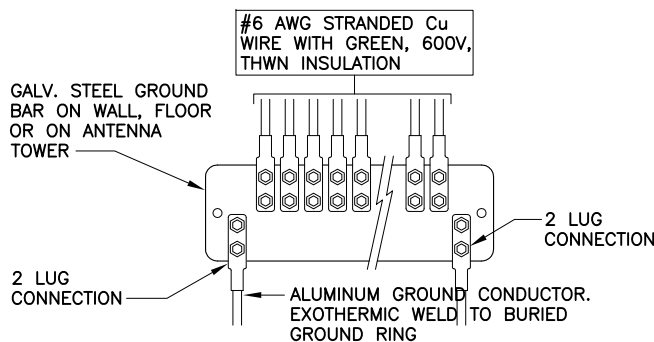
**2 MINIMUM GROUNDING CONDUCTOR RADIUS**  
SCALE: N.T.S.



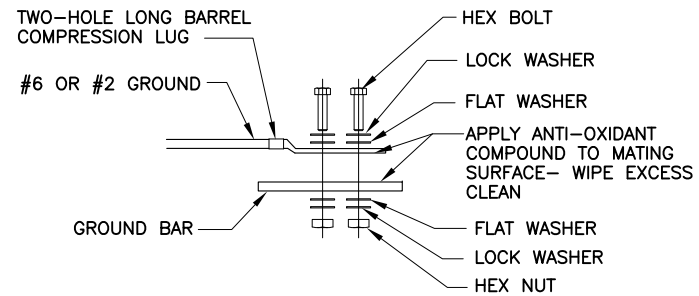
**NOTES:**

1. DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO GROUND BAR.
2. GROUNDING KIT SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.
3. WEATHER PROOFING SHALL BE (TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.)

**3 CABLE GROUND KIT**  
SCALE: N.T.S.



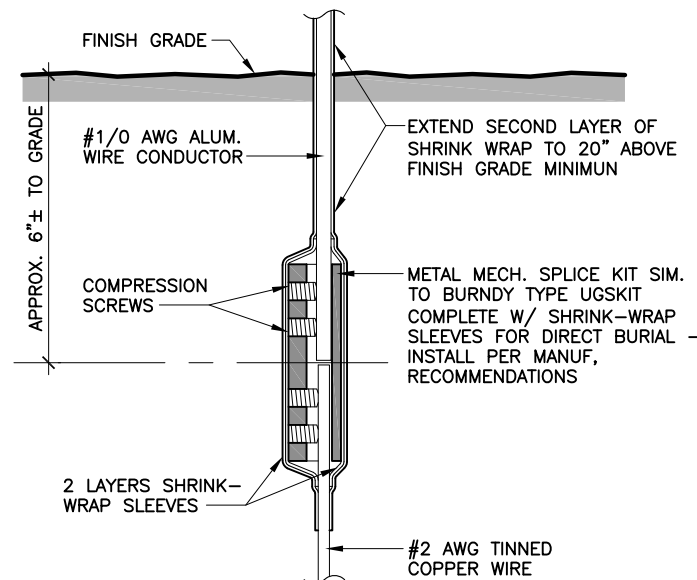
**4 COAX CABLE GROUND BAR**  
SCALE: N.T.S.



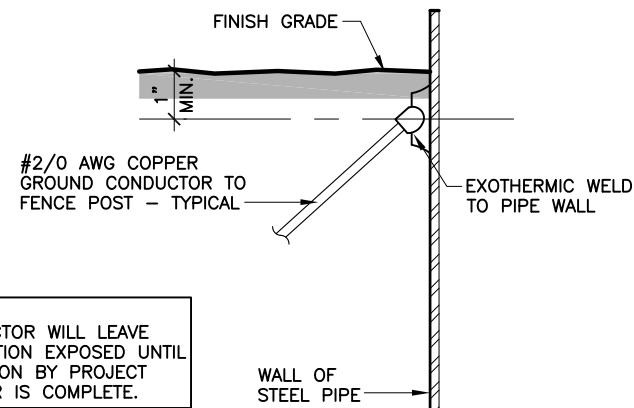
**INSTALLATION NOTES:**

- ALL BOLTS, WASHERS AND NUTS SHALL BE STAINLESS STEEL.
- SELECT BOLT LENGTH TO PROVIDE A MINIMUM TO TWO EXPOSED THREADS.
- BURNISH MOUNTING SURFACE TO REMOVE ALL FOREIGN RESIDUE IN THE AREA OF LUG CONTACT.
- APPLY ANTI-OXIDANT COMPOUND TO MATING SURFACES OF LUG AND WIPE CLEAN EXCESS COMPOUND.
- USE 1/4" HARDWARE FOR ATTACHMENT TO METAL ENCLOSURES & 3/8" FOR ATTACHMENT TO GROUND BARS.

**5 GROUND CONNECTION DETAIL**  
SCALE: N.T.S.



**6 WATERTIGHT/UNDERGROUND SPLICE DETAIL**  
SCALE: N.T.S.



NOTE:  
CONTRACTOR WILL LEAVE CONNECTION EXPOSED UNTIL INSPECTION BY PROJECT MANAGER IS COMPLETE.

**7 CONNECTION AT POST DETAIL**  
SCALE: N.T.S.



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2615 S. 37TH ST  
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(261411)

APPROVAL SIGNATURES  
**LANDLORD**

**LEASING**

**CONSTRUCTION**

DATE: 07.01.13



EXP. DATE: 06/30/14



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San Antonio, Texas 78213  
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SHEET TITLE  
**CONNECTION DETAILS**

SHEET HISTORY  
07.01.13 ISSUE FOR CONSTRUCTION

**G5**

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S. 37TH STREET

(E) PLANTER

OHL

(E) UTILITY  
POLES

(E) OVERHEAD  
UTILITIES

(E) BUILDING

(E) BUILDING

(N) UNDERGROUND - POWER  
3#250KCMIL, 1#4G, 3°C  
(ALUMINUM CONDUCTORS)

(E) UTILITY  
POLE

(N) UNDERGROUND 2-4" - TELCO

(N) METER FRAME

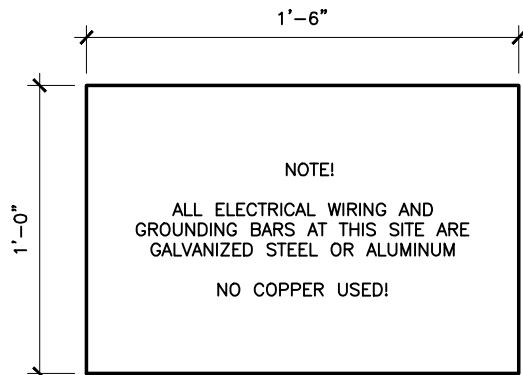
(N) LESSEE  
EQUIPMENT  
SHELTER

(N) MONOPOLE  
TOWER

(E) BUILDING

SITE NOTES:

1. HAND DIG IN AREAS SUSPECTED TO CONTAIN EXISTING GROUNDING CONDUCTORS, GROUND RODS, POWER/TELCO CABLE OR OTHER BURIED SITE UTILITIES.
2. REPAIR/REPLACE AT NO ADDITIONAL EXPENSE TO THIS CONTRACT ANY CONSTRUCTION RELATED DAMAGE TO SITE ELEMENTS AND/OR FINISHES. MINIMUM ACCEPTABLE STANDARD SHALL BE TO MATCH PRE-CONSTRUCTION CONDITIONS OR AS REQUIRED BY PROJECT MANAGER.
3. FIELD VERIFY ALL EXISTING CONDITIONS.
4. SHOULD UNDERGROUND PULL BOXES BE REQUIRED, PROVIDE THEM AS REQUIRED EVEN THOUGH NOT SHOWN ON PLANS.
5. ALL CONDUIT SHALL BE ROUTED INSIDE OF RESPECTIVE EASEMENT.



**2 SITE "GROUNDING" SIGN**  
SCALE: 1-1/2" = 1'-0"

**1**

**SITE PLAN**

SCALE: 1" = 20'-0"



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TEMPLE, TEXAS, 76504  
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FIRM REGISTRATION NO. F-6224



DATE: 06/28/2013



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San Antonio, Texas 78213  
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SHEET TITLE

**SITE  
PLAN**

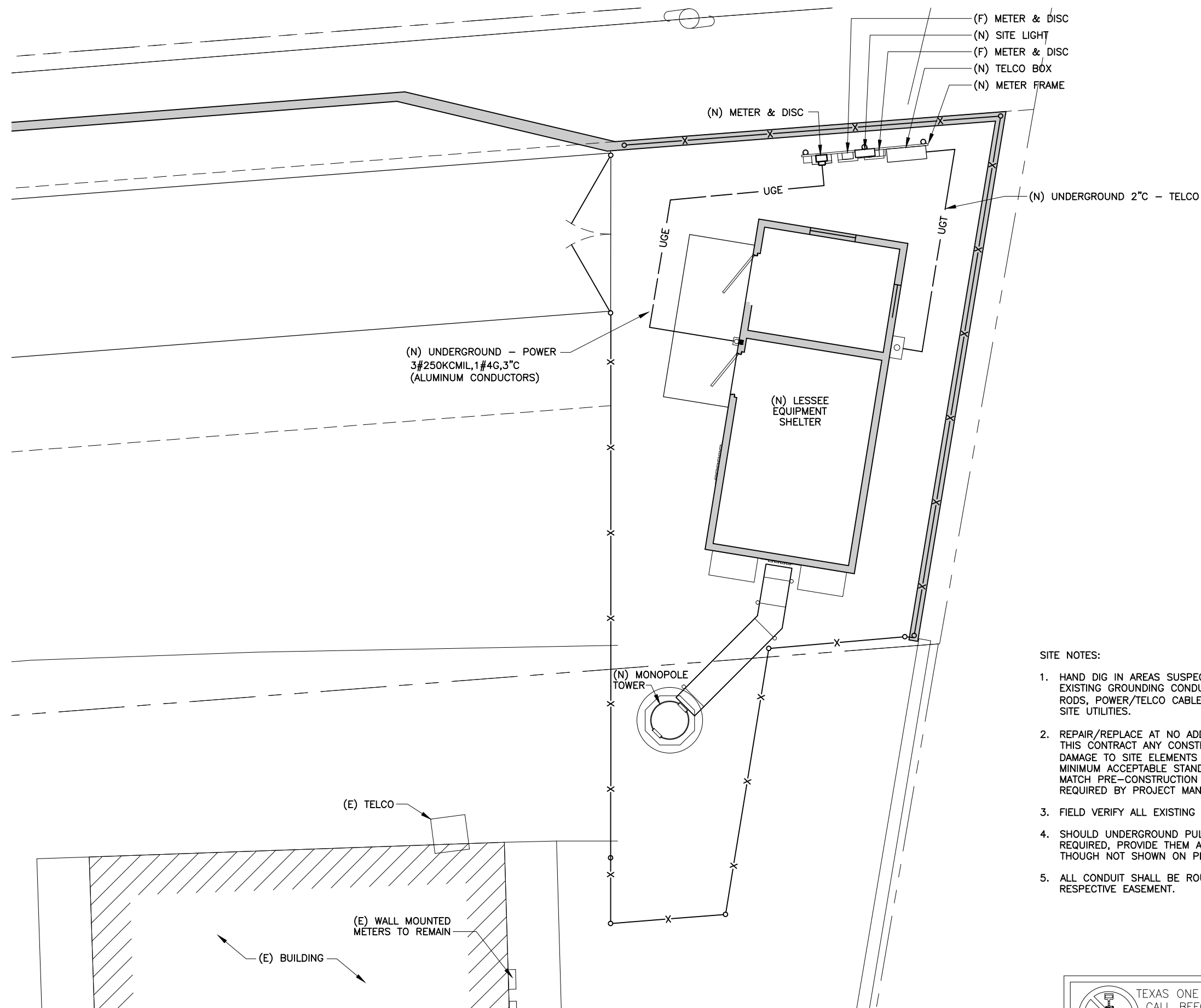
SHEET HISTORY

06.10.13 ISSUE FOR CONSTRUCTION

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**1** **DETAIL SITE PLAN**  
SCALE: 1/8" = 1'-0"



**SITE NOTES:**

1. HAND DIG IN AREAS SUSPECTED TO CONTAIN EXISTING GROUNDING CONDUCTORS, GROUND RODS, POWER/TELCO CABLE OR OTHER BURIED SITE UTILITIES.
2. REPAIR/REPLACE AT NO ADDITIONAL EXPENSE TO THIS CONTRACT ANY CONSTRUCTION RELATED DAMAGE TO SITE ELEMENTS AND/OR FINISHES. MINIMUM ACCEPTABLE STANDARD SHALL BE TO MATCH PRE-CONSTRUCTION CONDITIONS OR AS REQUIRED BY PROJECT MANAGER.
3. FIELD VERIFY ALL EXISTING CONDITIONS.
4. SHOULD UNDERGROUND PULL BOXES BE REQUIRED, PROVIDE THEM AS REQUIRED EVEN THOUGH NOT SHOWN ON PLANS.
5. ALL CONDUIT SHALL BE ROUTED INSIDE OF RESPECTIVE EASEMENT.



**SCOTT AND WHITE**  
\*\*\*

2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES  
**LANDLORD**

**LEASING**

**CONSTRUCTION**

FIRM REGISTRATION NO. F-6224



JUNE 28, 2013

**ARCHCOMM, LLC.**  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

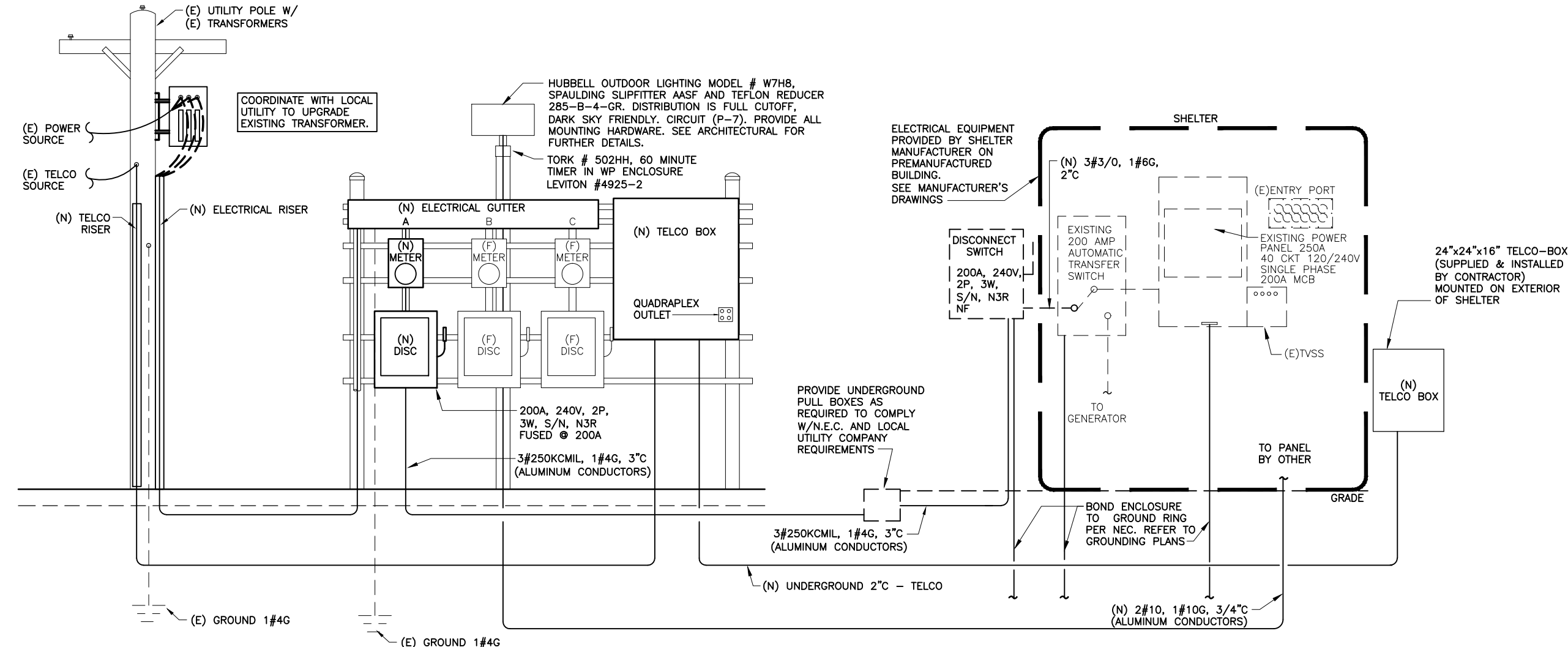
**DETAIL  
SITE PLAN**

SHEET HISTORY

06.28.13 ISSUE FOR CONSTRUCTION

**E2**

THESE DRAWINGS ARE THE PROPERTY OF VERIZON WIRELESS. THEY ARE INTENDED FOR THE EXCLUSIVE USE OF THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS (DRAWINGS) WITHOUT THE EXPRESS WRITTEN CONSENT OF VERIZON WIRELESS IS PROHIBITED.



ELECTRICAL LEGEND	
	ELECTRICAL METER
	J-BX/PULL BX
	DUPLEX RECEPTACLE
	DISCONNECT, AMPS, FUSED OR NON-FUSED AS NOTED
ATS AUTOMATIC TRANSFER SWITCH	
TVSS TRANSIENT VOLTAGE SURGE SUPPRESSOR	
UNDERGROUND CONDUIT	
ABOVE GROUND CONDUIT	
	OHT OVERHEAD TELEPHONE
	OHE OVERHEAD ELECTRICAL
	UGE UNDERGROUND ELECTRICAL; SIZE AS SHOWN
	UGT UNDERGROUND TELEPHONE; SIZE AS SHOWN
(N)	NEW
(E)	EXISTING
(F)	FUTURE
#	KEYED NOTE - NUMBER AS NOTED

1

ELECTRICAL RISER

SCALE: NTS

RELOCATED ELECTRICAL SERVICE - 1 TENANT					
LOAD ANALYSIS	120/240V		2P	3W	
DESCRIPTION	KVA	DEMAND FACTOR	KVA	AMPS	WSA
TENANT "A" (N)	28.6	1.0	28.6		
FUTURE TENANT					
FUTURE TENANT					
FUTURE TENANT					
TOTAL	28.6		28.6	200	600

- GENERAL NOTES:
1. ALL ELECTRICAL WIRING SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST NATIONAL ELECTRICAL AND BUILDING CODES AND ALL OTHER CODES HAVING JURISDICTION.

2. ALL WIRE SHALL BE TYPE THWN COPPER, MINIMUM SIZE #12 AWG. EXCEPT CONTROL WIRING. ALUMINUM CONDUCTORS SHALL BE AA-8000 SERIES TYPE.

3. ELECTRICAL CONTRACTOR SHALL CONNECT GROUNDS FROM ELECTRICAL EQUIPMENT ON EXTERIOR OF SHELTER AND ON RACK TO EXTERNAL GROUND LOOP.

4. ELECTRICAL CONTRACTOR SHALL PAY FOR AND COORDINATE ELECTRICAL SERVICE UPGRADES WITH LOCAL UTILITY COMPANY.

5. CONTRACTOR SHALL FILL TRENCH EXCAVATIONS AS NOTED IN TRENCHING NOTES OF THESE DOCUMENTS.

6. STUB UP LOCATIONS FOR ELECTRICAL AND TELEPHONE SHALL BE COORDINATED WITH LESSEE AND SHELTER MANUFACTURER DRAWINGS.

7. CONTRACTOR SHALL PROVIDE ALL TEMPORARY POWER ON JOB SITE INCLUDING ENTRY CONDUCTORS, METER AND DISCONNECTS AS REQUIRED. IF POWER COMPANY TEMPORARY SERVICE IS NOT AVAILABLE, CONTRACTOR SHALL

8. PROVIDE A 10KW MINIMUM SIZE GENERATOR TO SUPPLY DEMAND.

9. COORDINATE EXACT ROUTE OF UNDERGROUND CONDUITS WITH LOCAL UTILITY COMPANY PRIOR TO INSTALLATION.

10. PROVIDE LONG SLEEVE ELBOWS.

11. TELCO CABINET, PANEL, TVSS, GENERATOR AND SHELTER ARE TYPICALLY PROVIDED BY OTHERS AND ARE SHOWN FOR REFERENCE ONLY.

12. SPOT ALL UNDERGROUND UTILITIES AND SPECIALTY ITEMS SUCH AS GROUND RODS AND GROUND RINGS PRIOR TO DIGGING. ITEMS ARE NOT LIMITED TO THE ABOVE. DAMAGED ITEMS SHALL BE REPAIRED AT NO ADDITIONAL COST TO OWNER. BACKFILL AND PATCH TO MATCH EXISTING CONDITIONS. REFER TO "TRENCHING" IN THIS PROJECT'S DOCUMENTS.

13. CONTRACTOR SHALL COORDINATE ELECTRICAL EQUIPMENT BONDING WITH EXTERNAL GROUND RING WITH CONTRACTOR PERFORMING THE WORK ON THE GROUNDING PLANS.

SCOTT AND WHITE

\*\*\*

2615 S. 37TH ST  
TEMPLE, TEXAS, 76504  
(261411)

APPROVAL SIGNATURES

LANDLORD

LEASING

CONSTRUCTION

FIRM REGISTRATION NO. F-6224

JUNE 28, 2013

ARCHCOMM, LLC.  
1006 Beckett  
San Antonio, Texas 78213  
(210) 308-9905

SHEET TITLE

ELECTRICAL RISER

SHEET HISTORY

06.28.13 ISSUE FOR CONSTRUCTION

E3





**EXCERPTS FROM THE  
PLANNING & ZONING COMMISSION MEETING  
MONDAY, AUGUST 5, 2013**

**ACTION ITEMS**

**Item 3: Z-FY-13-26:** Hold a public hearing to consider and recommend action on a Conditional Use Permit to allow a freestanding personal wireless cell tower in an existing Commercial District, located on 0.02 ± acres out of Lot 2, Block 1, Glendale Park, Section VI at 2615 South 37th Street and Tract A, Block 3, Glendale Park Section III, at 2707 South 37th Street.

Ms. Lyerly stated this item will go forward to City Council for first reading on September 5th and September 19, 2013 for second reading.

The applicants are asking for a Conditional Use Permit (CUP) for a freestanding personal wireless cell tower. The use is allowed on the property's existing Commercial (C) district but only for collocation for personal wireless service facilities. The applicant is pursuing the CUP because they are proposing a new freestanding cell tower.

Although the applicant owns two adjacent pieces of property; the request is only for one cell tower that would be located over the property line of both parcels.

This request is brought about due to Verizon Wireless network capacity failures in and around Scott & White Hospital and the inability to collocate. The proposal is for a 120 foot tall monopole cell tower with equipment shelter. The applicants have a letter from the FAA for determination of no hazards to air navigation.

Surrounding properties include commercial and service uses to the west, commercial, restaurant, and hotel uses to the south, commercial uses to the north, and restaurant, hotel and retail uses to the east.

The Future Land Use and Character Map designate this area as Auto-Urban Commercial. The use is compatible.

Sixteen notices were mailed out to a 500 foot buffer as required by the UDC. One notice was returned in favor and three were received in opposition.

The applicants' exhibits were shown and described to the Commissioners.

Ms. Lyerly described the concrete wall and fence which would also have three strands of barbed wire on top to deter people from climbing the structure. This is allowed in the UDC.

In order to approve a CUP for a personal wireless cell tower, some design standards have to be met:

A. In accordance with UDC Section 5.4.5, A. Boundary and Use Setbacks:



1. Guy or guy anchors for a facility must not be closer than 20 feet to a bounding property line.

**Staff note: The proposed freestanding monopole does not have a guy or guy anchors.**

2. The distance between the base of a self-supported tower and the property line of any residential zoning district or use must not be less than 3 times the height of the tower structure.

**Staff note: The proposed tower is located in the Commercial zoning district and is surrounded by commercial and retail uses.**

B. In accordance with UDC Section 5.4.5, B. Security Screening Fence:

1. A solid, wood or masonry fence, a minimum of eight feet in height, must completely enclose the base of every tower.

**Staff note: The site plan proposes an eight foot high fence enclosed around the tower base and equipment shelter.**

2. In a residential zoning district or on property that abuts a residential zoning district or use, a solid wood or masonry fence, a minimum of eight feet in height, must completely enclose all mechanical equipment and accessory structures.

**Staff note: The request is in the Commercial District, but does comply.**

3. A security screening fence for a facility built or permitted after May 17th, 2001, may not be less than six feet in height.

**Staff note: This request proposes an eight foot high wood fence.**

4. A security fence must be built to discourage unauthorized access to facilities by climbing.

**Staff note: The applicants propose an eight foot high fence topped with three strands of barbed wire, as allowed by UDC Section 7.7.5 D.**

5. External and internal gates and doors that provide access to a facility must be equipped with a self-locking or self-latching mechanism for purposes of preventing unauthorized access.

**Staff note: The site plan reflects compliance with this requirement.**

6. Screening is not required for a facility located on a building that is not designed or built primarily to support the facility, if the ancillary equipment, including but not limited to the equipment enclosure, is not visible from an abutting property line or public street right-of-way.

**Staff note: The site will be screened with an eight foot high wood fence.**

C. In accordance with UDC Section 5.4.5, Security Screening:

1. As much of the total facility as possible must be screened or located so as to not be visible from prevalent views.

**Staff note: The proposed tower base and equipment shelter will be screened by an eight foot high wood fence.**

2. Landscaping must be continuously maintained in a healthy, growing condition and be trimmed as necessary to comply with ordinances governing height of grass, corner sight obstruction and street and sidewalk obstruction.

**Staff note: Verizon assures staff a maintenance technician will be responsible for the site.**

D. Collocation

A new freestanding tower is not permitted unless the applicant demonstrates to the satisfaction of the approving authority that existing, permitted or proposed alternative support structures cannot accommodate the proposed facilities for the following reasons:

1. Height is not sufficient to meet the applicant's engineering requirements;
2. Structural strength is not sufficient to support applicant's proposed facilities and cannot be reinforced in accordance with engineering requirements;
3. Other aspects of structure do not meet applicant's technical design requirements;
4. Electromagnetic interference would result from collocation;
5. Fees or costs for sharing or adapting are unreasonable; any cost that is less than the cost to construct and develop a new tower is presumed to be reasonable;
6. Owners of alternative structures are unwilling to accommodate the applicant's needs within 30 days after the date such owners received applicant's written request; or
7. Other factors render alternative support structures unsuitable.

**Staff note: The applicant has submitted a letter regarding the inability to collocate.**

Staff recommendation for this request is approval of the requested Conditional Permit for the following reasons:

The request complies with the Future Land Use and Character Map;

The request complies with the Thoroughfare Plan;

Public facilities are available to the subject property; and

The applicant has demonstrated compliance with the design standards in Section 5.4.5 of the UDC.

Chair Staats opened the public hearing.

Mr. Andy Kampen, KGI Wireless, 805 Los Cimas Parkway, Austin, Texas, stated he was representing Verizon tasked with finding suitable locations to meet their network needs. This project is called the Scott & White (S&W) project. The problem that Verizon Wireless is having is a network capacity problem in and around the S&W Hospital. The capacity problem is creating so much stress on Verizon's network (amount of traffic) and has caused multiple dropped calls with emergency problems, etc. The first solution to this problem was to try to work out a collocation agreement with S&W and put antennas on the rooftop of the hospital. S&W's ultimate determination was not to allow Verizon to collocate on their rooftop. Mr. Kampen stated S&W gets multiple inquiries from companies to collocate.

Mr. Kampen stated the closest they could get to the hospital would be to work with land owned by S&W. When S&W was approached with this idea they said no and did not want to work with KGI on a tower to support their hospital. The next best solution to achieve KGI's goal was to work west and south of the hospital and get as close as possible. Properties were canvassed for the proper fit and ability to support the tower and support S&W.

Vice-Chair Sears asked for confirmation of the base size and Mr. Kampen stated typically the bases are three and a half to four feet wide. Mr. Kampen explained the pole was a single pole with no guy wires which supports itself and has to pass structural engineering for rated wind speeds. Monopoles can be anywhere from 60 to 180 feet tall.

Commissioner Talley asked about one letter in opposition that stated it would be hazardous to the health and safety of the citizens. Mr. Kampen stated it was not. The height in which the antennas are, one would have to be standing directly in front of an active antenna for a period of 12 minutes of direct radiation. From a radio frequency (RF) perspective, there is no hazard.

Chair Staats asked about the denial response letter received from S&W and what his opinion was. Mr. Kampen stated from his perspective that he had just heard about it. In KGI's dealings with S&W, S&W had not been very cooperative in working with KGI in trying to facilitate their needs. S&W would not let them collocate on the roof or use adjacent properties. KGI approached S&W about the Hilton Garden Inn and perhaps putting a pole in at the corner of that property but S&W said no and did not state any reason.

Chair Staats closed the public hearing.

Commissioner Talley made a motion to approve Item 3, **Z-FY-13-26**, and Commissioner Magaña made a second.

Motion passed: (7:0)

Commissioner Martin absent

[Z-FY-13-26]

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONDITIONAL USE PERMIT TO ALLOW A FREESTANDING PERSONAL WIRELESS CELL TOWER IN AN EXISTING COMMERCIAL DISTRICT, LOCATED ON APPROXIMATELY 0.02 ACRES OUT OF LOT 2, BLOCK 1, GLENDALE PARK, SECTION VI AT 2615 SOUTH 37<sup>TH</sup> STREET AND TRACT A, BLOCK 3, GLENDALE PARK SECTION III, ALSO KNOWN AS 2707 SOUTH 37<sup>TH</sup> STREET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the Comprehensive Zoning Ordinance of the City of Temple, Texas, provides for the issuance of conditional use permits under certain conditions and authorizes the City Council to impose such developmental standards and safeguards as the conditions and locations indicate to be important to the welfare or protection of adjacent property and for the protection of adjacent property from excessive noise, vibration, dust, dirt, smoke, fumes, gas, odor, explosion, glare, offensive view or other undesirable or hazardous conditions, and for the establishment of conditions of operation, time limits, location, arrangement and construction for any use for which a permit is authorized;

**Whereas**, the Planning and Zoning Commission of the City of Temple, Texas, after due consideration of the location and zoning classification of the establishment, has recommended that the City Council approve this application; and

**Whereas**, the City Council of the City of Temple, Texas, after public notice as required by law, has at a public hearing, carefully considered all the evidence submitted concerning the establishment at 2707 South 37<sup>th</sup> Street, and has heard the comments and evidence presented by all persons supporting or opposing this matter at said public hearing, and after examining the location and the zoning classification of the establishment finds that the proposed use of the premises substantially complies with the comprehensive plan and the area plan adopted by the City Council.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves a Conditional Use Permit to allow a freestanding personal wireless cell tower in an existing Commercial District, located on approximately 0.02 acres out of lot 2, block 1, Glendale Park, Section VI at 2615 South 37<sup>th</sup> Street and tract A, block 3, Glendale Park Section III, also known as 2707 South 37<sup>th</sup> Street, more fully described in Exhibit A, attached hereto and made a part hereof for all purposes.

**Part 2:** The owners/applicants, their employees, lessees, agents or representatives, hereinafter called "permittee" shall comply with the following developmental standards and conditions of operation:

- (a) Enclose 120-foot high monopole cell tower and equipment shelter by an 8-foot high wood fence with three strands of barbed wire along the top;
- (b) The City Council may deny or revoke a conditional use permit if it affirmatively determines that the issuance of the same is (a) incompatible with the surrounding uses of property, or (2) detrimental or offensive to the neighborhood or contrary to the health, safety, and general welfare of the City and its inhabitants.
- (c) A conditional use permit issued under this section runs with the property and is not affected by a change in the owner or lessee of a permitted establishment.
- (d) All conditional use permits issued under this section will be further conditioned that the same may be canceled, suspended or revoked in accordance with the revocation clause set forth in Section 7-609.

**Part 3:** The declarations, determinations and findings declared, made and found in the preamble of this ordinance are hereby adopted, restated and made a part of the operative provisions hereof.

**Part 4:** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such phrase, clause, sentence, paragraph or section.

**Part 5:** This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Temple, Texas, and it is accordingly so ordained.

**Part 6:** It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading and Public Hearing on the 5<sup>th</sup> day of September, 2013.

PASSED AND APPROVED on Second Reading on the **19<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

---

DANIEL A. DUNN, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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09/05/13  
Item #6  
Regular Agenda  
Page 1 of 3

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Tammy A. Lyerly, Senior Planner

**ITEM DESCRIPTION:** P-FY-13-30: Consider adopting a resolution approving the Preliminary Plat of Brayson Crossing, a 6.008 ± acres, 9-lot, 1-block residential subdivision with a requested exception to Unified Development Code related to Park Land Dedication; and Fire Apparatus Access Roads, located in the western E.T.J., at the northeast corner of FM 439 and Sparta Loop.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** At its July 15, 2013, meeting the Planning and Zoning Commission voted 8/0 to recommend approval of the Preliminary Plat of Brayson Crossing with the developer's requested exceptions to UDC Section 8.3.C, Park Land Dedication and Chapter 12 of the Code of Ordinances, Section 12-10, Fire Apparatus Access Roads: Access Road Width. (Commissioner Martin was absent)

**STAFF RECOMMENDATION:** Staff recommends approval of the Preliminary Plat of Brayson Crossing with the developer's requested exception to UDC Section 8.3.C, Park Land Dedication **and subject to plat being changed to meet the minimum required 18-foot pavement width** on both sides of an entrance island, per Chapter 12 of the Code of Ordinances, Section 12-10, Fire Apparatus Access Roads: Access Road Width.

**ITEM SUMMARY:** The Preliminary Plat of Brayson Crossing is a 9-lot, 1-block, single family residential subdivision located in the western E.T.J., at the northeast corner of FM 439 and Sparta Loop.

The Development Review Committee reviewed the Preliminary Plat of Brayson Crossing on June 5, 2013. It was deemed administratively complete on June 26, 2013. At its July 1, 2013 meeting, the Planning and Zoning Commission tabled this plat until the next scheduled meeting on July 15, 2013, at the applicant's request. This item was tabled at the August 15, 2013, City Council meeting due to further discussions needed with Bell County.



**Exception #1: Fire Code**

Tract A consists of two private streets, Brayson Oaks Drive and Brayson Oaks Court, with 22-foot rights-of-way widths and 20-foot pavement widths. The development proposes entrance islands at F.M. 439 that do not meet the minimum width requirements of Chapter 12 of the Code of Ordinances. The applicant proposes a private street width of 14 feet on both sides of the proposed entrance island. **The proposed plat does not meet the minimum required width of eighteen feet on both sides of the proposed island entrance, per Section 12-10 of the Fire Code, therefore an exception is requested.**

Although staff recommends adhering to standards adopted by the City of Temple Fire Code, the applicant's letters from first responders in the ETJ should also be considered (See attached).

**Exception #2: Park Fees**

The applicants also request an exception to required park fees. UDC Section 8.3 C General Requirements in the Extraterritorial Jurisdiction states that park land dedication is not required in the City's ETJ if all of the following circumstances exist:

1. The area proposed for development is more than one mile from the existing city limits;
2. The proposed subdivision will create fewer than nine lots; and
3. The City has not set forth plans to annex the area proposed for development in the City's Municipal Annexation Plan.

The proposed development meets conditions 1 and 3. The proposed plat does not meet condition 2, because it has exactly nine residential lots. Staff supports the applicant's request to waive the required park fees in the sum of \$2,025 (\$225 per dwelling), per the Unified Development Code.

**Other issues:**

The City of Temple does not have standards for private roads, nor does it have zoning authority in the E.T.J. If the road was to be public, it would have to be 22 feet wide. Pavement width of a rural street with concrete ribbon edging is measured from outer edge of asphalt to outer edge of asphalt. The City of Temple only has platting authority in the E.T.J.

**Bell County does not support this proposed preliminary plat for the following reasons:**

- Bell County does not accept private roads
- The plat does not meet Bell County's minimum 50-foot right-of-way width
- The pavement widths at the entrance islands do not meet the 20-foot rural width requirements
- The plat does not meet the 50-foot building setback requirement along FM 439; and
- The plat does not meet the 25-foot building setback requirement along Sparta Loop

Water will be provided to the subdivision through proposed 6-inch water lines. This development will be serviced by septic system.

**FISCAL IMPACT:** The applicant requests an exception to required park fees in the sum of \$2,025 (\$225 per dwelling), per the Unified Development Code.

**ATTACHMENTS:**

[Letters of Requested Exceptions](#)

[Plat](#)

[PZ Excerpts](#)

[Resolution](#)

Mitchell & Associates, Inc.  
Engineering & Surveying

July 6, 2013

Ms. Tammy A. Lyerly  
Senior Planner  
City of Temple  
Planning Department  
2 North Main  
Temple, Texas 76501

Re: Brayson Crossing Park Fee Exception

Dear Ms. Lyerly,

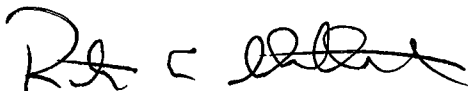
Please let this letter serve as a request for an exception to the UDC, Article 8, Section 3 Park Land Dedication.

Paragraph C of said Section 3 states "Park land dedication will not be required in the City's extraterritorial jurisdiction if all of the following circumstances exist:

1. The area proposed for development is more than one mile from the existing city limits'
2. The proposed subdivision will create fewer than nine lots; and
3. The City has not set forth plans to annex the area proposed for development in the City's Municipal Annexation Plan."

Brayson Crossing has exactly nine (9) lots so it close to meeting the second circumstance. This plat does meet the other two circumstances.

Respectfully,



Robert E. Mitchell, P.E.  
Mitchell & Associates, Inc.

Mitchell & Associates, Inc.  
Engineering & Surveying

June 25, 2013

Ms. Tammy A. Lyerly  
Senior Planner  
City of Temple  
Planning Department  
2 North Main  
Temple, Texas 76501

Re: Brayson Crossing Exceptions

Dear Ms. Lyerly,

Please let this letter serve as a request for an exception to the UDC, Article 3, Section 3. The specific exception is to Chapter 12, Section 12 - 13, d) of the Code of Ordinances. The request is to allow a private apparatus access road that has a width less than twenty (20) feet. This request is to allow a private apparatus access road that has a pavement and concrete ribbon curb width of no less than thirteen (13) feet.

A similar request has been granted for the Valley Ranch II Subdivision.

Respectfully,



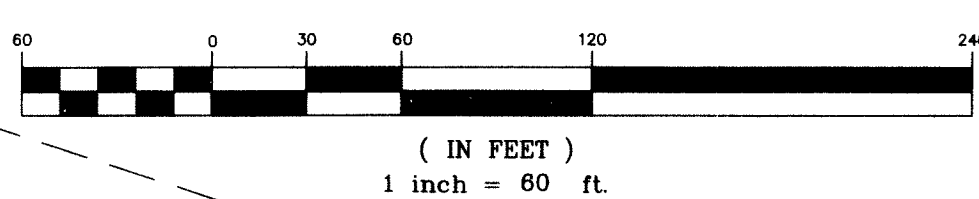
Robert E. Mitchell, P.E.  
Mitchell & Associates, Inc.

**RECEIVED**

**JUN 25 2013**

City of Temple  
Planning & Development

## GRAPHIC SCALE



STATE OF TEXAS §

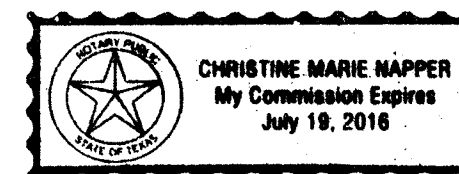
COUNTY OF BELL §

JRBC Investments, LLC, a Texas limited liability company, owner of the land shown on this plat and designated herein as BRAYSON CROSSING, within the extraterritorial jurisdiction of the City of Temple, Bell County, Texas, and whose name is subscribed hereto, does hereby dedicate for the use of the public forever all streets, alleys, parks, watercourses, drains, easements, and public places shown herein within the plat boundaries of this subdivision.

WITNESS the execution hereof, on this 21 day of JUNE, 2013.

*Rebecca Taylor*  
Rebecca Taylor, President

Before me, the undersigned authority, on this day personally appeared Rebecca Taylor known to me to be the person whose name is subscribed to the foregoing instrument. It has been acknowledged to me that she executed the foregoing instrument as the owner of the property described herein.



*Christine Marie Happer*  
NOTARY PUBLIC STATE OF TEXAS  
My Commission Expires 7/19/16

In approving this plat by the Commissioners' Court of Bell County, Texas, it is understood that the building of all streets, roads, and other public thoroughfares and any bridges or culverts necessary to be constructed or placed is the responsibility of the owners of the tract of land covered by this plat in accordance with the plans and specifications prescribed by the Commissioners' Court of Bell County, Texas. Said Commissioners' Court assumes no obligation to build any of the streets, roads, or other public thoroughfares shown on this plat or of constructing any of the bridges or drainage improvements in connection therewith. The County will assume no responsibility for drainage ways or easements in the subdivision, other than those draining or protecting the public road system and streets. The County assumes no responsibility for the accuracy of representation by other parties in this plat. Flood plain data, in particular, may change depending on the subsequent development.

All easements as shown on this plat are free of liens.

I, the undersigned, city engineer of the City of Temple, hereby certify that this subdivision plat conforms to all requirements of the subdivision ordinance and hereby recommend approval.

City Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

This preliminary plat has been submitted to and considered by the Planning and Zoning Commission of the City of Temple, Texas, and is hereby approved by such commission.

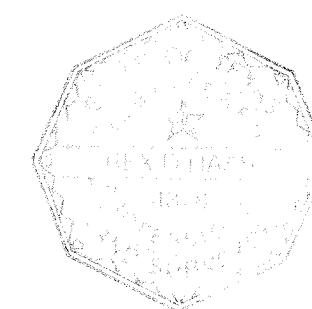
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Chairperson: \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS,

That I, Rex D. Haas, Registered Professional Land Surveyor, do hereby certify that I did prepare this plat from an actual and accurate survey of the land, that the corner monuments shown hereon were properly placed under my personal supervision in accordance with the subdivision regulations of the County of Bell, Texas, and this subdivision is within the County Limits of Bell County, Texas.

*Rex D. Haas*  
Rex D. Haas  
Registered Professional Land Surveyor, No. 4378



## NOTES:

- All interior lot corners marked with 1/2" ir & cap stamped "M & A. Killeen" set after construction completed.
- All property corners are 1/2" ir & cap stamped "M & A. Killeen, found, unless otherwise specified.
- This subdivision is located in zone X, by the U.S. FEMA Agency Boundary Map, (Flood Insurance Rate Map), Map No. 48027C0325E, effective date September 26, 2008 for Bell County, Texas.
- This subdivision will be served by on site sewerage facilities (OSS). The Bell County Health Department must approve any on site sewerage facilities installation prior to construction.
- All bearings are grid bearings referenced to the Texas State Plane Coordinate System, Central Zone, NAD 83.
- All coordinate values are referenced to City Monument No. 8015.
- The theta angle at City Monument number BO15 is +01°27'28".
- Combined Correction Factor (CCF) is 0.999854.
- Published City Coordinates for City Monument number BO15 are X = 3,182,278.76 and Y = 10,372,682.61.
- The tie from City Monument number BO15 to the northeast corner of this 6.007 acres tract is N85°50'45"W, 4,134.21 feet.
- Grid Distance = surface distance times CCF.
- Geodetic North = grid north + theta angle.
- Area of Tract "A" = 0.567 Acres  
Area of residential lots = 4.970 Acres  
Area of Tract "B" = 0.471 Acres
- ir = iron rod  
fnd = found  
P.U.E. = public utility easement  
W.E. = water easement  
D.E. = drainage easement  
B.L. = building setback line  
TBM = temporary bench mark  
P.O.B. = point of beginning  
PAV. = pavement
- Radii at right of way on lot 3, lot 6, lot 7 & lot 9 are 15' unless otherwise specified.
- Tract "A" = private streets  
Tract "B" = private detention facility
- Common areas: Tract "A" & Tract "B".
- Brayson Court & Brayson Oaks Drive:  
Right of Way Width = 22.0'  
Pavement Width = 20.0'  
Along cut-de-sac:  
Right of Way Radius = 48.0'  
Pavement Radius = 47.0'

I, the undersigned, a registered sanitarian in the State of Texas, hereby certify that this subdivision has been reviewed for compliance with applicable state and county regulations governing On-Site Sewage Facilities and is hereby recommend for approval.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_ Bell County Public Health District

The Bell County Tax Appraisal District, the taxing authority for all entities in Bell County, Texas does hereby certify that there are currently no delinquent taxes due or owing on the property described by this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2013

BELL COUNTY TAX APPRAISAL DISTRICT

BY: \_\_\_\_\_

FILED FOR RECORD this \_\_\_\_\_ day of \_\_\_\_\_, 2013, in Cabinet \_\_\_\_\_ Slide \_\_\_\_\_, Plat Records of Bell County, Texas. Dedication Instrument in Instrument # \_\_\_\_\_ Official Public Records of Real Property, Bell County, Texas.

BRAYSON CROSSING

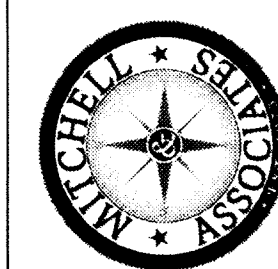
CITY OF TEMPLE ETJ, BELL COUNTY, TEXAS

PRELIMINARY PLAT

SHEET TITLE:

MITCHELL &amp; ASSOCIATES, INC.

ENGINEERING & SURVEYING  
102 N. COLLEGE  
KILLEEN, TEXAS 76541  
PHONE: (254) 634-5541  
FAX: (254) 634-2141  
TEAS BOUND OF P.L.S. FIRM REGISTRATION NO. 00204-00



DWG NO.	DRAWN BY	DATE	SCALE	FB/LB	9 LOTS	1 BLOCK	AREA
13-24-0	MDH/FRB	MAY 16, 2013	1"=100'		1729/63		6.008 AC.

**EXCERPTS FROM THE  
PLANNING & ZONING COMMISSION MEETING  
MONDAY, JULY 15, 2013**

**ACTION ITEMS**

**Item 3: P-FY-13-30:** Consider and recommend action on the Preliminary Plat of Brayson Crossing, a 6.008 ± acres, 9-lot, 1-block residential subdivision with a requested exception to Unified Development Code Section 8.3 C: Park Land Dedication: General Requirements in the Extraterritorial Jurisdiction to waive park fees and a requested exception to Chapter 12 of the Code of Ordinances, Section 12-10, Fire Apparatus Access Roads, to allow a private apparatus access road that has a combined pavement and concrete ribbon curb width of no less than thirteen feet, instead of the minimum required width of eighteen feet on both sides of an entrance island, located in the western E.T.J., at the northeast corner of FM 439 and Sparta Loop. (Applicant: Mitchell & Associates for JRBC Investments LLC)

Ms. Lyerly stated the item has changed since the last meeting because the applicants are now requesting an exception to the required park fees. The item has been changed to include their waiver for park fee requirements.

The applicant is proposing private roads and they meet the private road width. This item was tabled at the last meeting because of the road width at the entrance island.

This plat was deemed administratively complete on June 26, 2013. The property is located in the ETJ so there are no zoning regulations for this subdivision. Water will be provided through proposed six-inch and eight-inch water lines and the development will be serviced by septic system. Tract A consists of two private streets with 20 foot wide right-of-way widths and 20 foot pavement widths. The developer proposes entrance islands at FM 439 that do not meet the requirements of Chapter 12 of the Code of Ordinances which deals with the fire code.

Chapter 12 of the Code of Ordinances, Section 12-13, d) Location of Private Fire Apparatus Access Roads and Fire Lanes, requires the following:

No building, other than single-family or two-family dwellings, shall be constructed so that any part of the perimeter of the building is greater than one hundred and fifty (150) feet from a public way or public place unless the owner or property manager constructs and maintains a private apparatus access road or fire lane having a minimum width of twenty (20) feet and a minimum overhead clearance throughout of no less than thirteen (13) feet six (6) inches and terminating within one hundred and fifty (150) feet from the furthestmost point of said building. The same being reflected on the first plat of the property.

The developer requests an exception to required park fees in the amount of \$2,025 (\$225 per dwelling) per the UDC.

Ms. Lyerly states the following information is from a newer section of the UDC and if an applicant meets the three criteria, park fees are not required within the ETJ. The applicants

meet the conditions except for one: if the proposed subdivision has fewer than nine lots than they are allowed with the other conditions to have the park fees waived. In this case they have exactly nine lots. Staff supports the request for waiver of park fees.

The previously requested exception dealt with the fire code. The section the applicant quoted initially actually meets the section. The whole subdivision is at least 20 feet wide in street width and the section they asked for is the 18 feet. What they do not meet are the street widths on both sides of the entrance island.

At the last meeting the applicant had 13 feet on each side of the island. That has been revised to 14 feet and an extra foot at the entrance has been added.

Staff still supports the City of Temple's Fire Code but the applicant has submitted letters of support from the first responders in the ETJ area, Bell County, and from the City of Belton. Staff recognizes that although they support the Fire Code they recognize the Commission needs to consider the opinions of the first responders in the ETJ and County.

Staff recommends approval of the preliminary plat of Brayson Crossing, with the developer's requested exception to UDC Section 8.3. C and subject to meeting the minimum required 20-foot pavement width for private apparatus access road, per Chapter 12 of the Code of Ordinances, Section 12-13, d) Location of Private Fire Apparatus Access Roads and Fire Lanes.

Commissioner Talley had questions regarding authors of the letters of support. Ms. Lyerly stated the applicant was in attendance and could answer any questions.

Chair Staats asked for someone to respond.

Ms. Rebecca Taylor, 3700 South Lake Drive, Belton, Texas, responded with who the individuals were that wrote the letters.

Commissioner Magaña asked about the 14 feet and Ms. Taylor responded they were able to add an additional foot on each side of the gate as well as changing the curbing to ribbon.

Commissioner Magaña commented that at the last meeting his first inclination was to go with 18 feet. However, when Commission Magaña went home after that meeting, he discovered his subdivision gates were 14 feet. Commissioner Magaña stated if he and his family are safe with 14 foot gates, the applicant should have 14 foot gates as well.

Commissioner Talley made a motion to approve Item 3, **P-FY-13-30**, and Commissioner Magaña made a second.

*Motion passed: (7:0)*

Commissioners Martin absent

Commissioner Harrell attended the meeting but not as a Commissioner



RESOLUTION NO. 2013-7025-R

(PLANNING NO. P-FY-13-30)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, APPROVING THE PRELIMINARY PLAT OF BRAYSON CROSSING, AN APPROXIMATE 6.008 ACRE, 9-LOT, 1-BLOCK RESIDENTIAL SUBDIVISION WITH A REQUESTED EXCEPTION TO THE UNIFIED DEVELOPMENT CODE RELATED TO PARK LAND DEDICATION AND FIRE APPARATUS ACCESS ROADS, LOCATED IN THE WESTERN EXTRA TERRITORIAL JURISDICTION, AT THE NORTHEAST CORNER OF FM439 AND SPARTA LOOP; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on July 15, 2013, the Planning and Zoning Commission recommended approval of the Preliminary Plat of Brayson Crossing, an approximate 6.008 acre, 9-lot, 1-block residential subdivision with a requested exception to the Unified Development Code, Section 8.3 C: Park Land Dedication: General Requirements in the Extraterritorial Jurisdiction to waiver park fees and a requested exception to Chapter 12 of the Code of Ordinances, Section 12-10: Fire Apparatus Access Roads, to allow a private apparatus access road as described above in the item description; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to approve the Preliminary Brayson Crossing.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves the Preliminary Plat of Brayson Crossing, an approximate 6.008 acre, 9-lot, 1-block residential subdivision with a requested exception to the Unified Development Code, Section 8.3 C: Park Land Dedication: General Requirements in the Extraterritorial Jurisdiction to waiver park fees and a requested exception to Chapter 12 of the Code of Ordinances, Section 12-10: Fire Apparatus Access Roads, to allow a private apparatus access road with a combined pavement and concrete ribbon curb width of no less than fourteen feet, instead of the minimum required width of eighteen feet on both sides of an entrance island.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **5<sup>th</sup>** day of **September**, 2013.

THE CITY OF TEMPLE, TEXAS

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DANIEL A. DUNN, MAYOR

ATTEST:

APPROVED AS TO FORM:

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Lacy Borgeson  
City Secretary

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Jonathan Graham  
City Attorney