



**MEETING OF THE  
TEMPLE CITY COUNCIL**

**MUNICIPAL BUILDING**

**2 NORTH MAIN STREET**

**THURSDAY, JULY 16, 2009**

**2:00 P.M.**

**3<sup>RD</sup> FLOOR CONFERENCE ROOM**

**WORKSHOP AGENDA**

1. Discuss, as may be needed, Regular Meeting agenda items for the meeting posted for Thursday, July 16, 2009.
2. Receive briefing regarding the 81<sup>st</sup> legislative session.
3. Discuss proposed ordinance which would, on a one time basis, extend the life of preliminary plats that would otherwise have expired in the last two years, by giving those plats two additional years from the effective date of this new ordinance.
4. Discuss proposed amendments to the Fire Code.
5. Discuss FY 2009-2010 preliminary budget.

**5:00 P.M.**

**MUNICIPAL BUILDING**

**2 NORTH MAIN STREET**  
**CITY COUNCIL CHAMBERS – 2<sup>ND</sup> FLOOR**

**TEMPLE, TX**

**JOINT MEETING**  
**TEMPLE CITY COUNCIL**  
**&**  
**CITY OF TEMPLE EMPLOYEE BENEFITS TRUST**

**REGULAR MEETING AGENDA**

All agenda items in Sections I through V will be considered by the Temple City Council only.

**I. CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

**II. PROCLAMATIONS & SPECIAL RECOGNITIONS**

3. (A) [Recognize Mary Ann Garrett -Texas' Top CIS Volunteer of the Year for 2009](#)
- (B) [Recognition of 2009 Junior Fire Cadet Program](#)

**III. PUBLIC COMMENTS**

Citizens who desire to address the Council on any matter may sign up to do so prior to this meeting. Public comments will be received during this promotion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the City Council.

**IV. BUDGET ITEMS**

4. [2009-5748-R](#): PUBLIC HEARING – Conduct a final public hearing and consider adopting a resolution approving the 2009-2010 Action Plan and Community Development Block Grant (CDBG) budget.

## **V. CONSENT AGENDA**

All items listed under this section, Consent Agenda, are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda at the request of any Councilmember and will be considered separately.

5. Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:

### **Minutes:**

- (A) [July 2, 2009 Special Called Meeting and Regular Meeting](#)

### **Contracts, Leases & Bids:**

- (B) [2009-5749-R](#): Consider adopting a resolution authorizing a construction contract with Matous Construction, Ltd., of Temple for rehabilitation of Mixed Media Filters 1 through 6 and Replacement of Lagoon #4 at the Conventional Water Treatment Plant in the amount of \$1,674,000.
- (C) [2009-5750-R](#): Consider adopting a resolution authorizing a construction contract with C.A.P.'s Mechanical of Moody for providing plumbing services on an as needed basis through September 30, 2010, in the estimated annual amount of \$25,000.
- (D) [2009-5751-R](#): Consider adopting a resolution authorizing an increase to the guaranteed maximum price (GMP) construction contract with Vanguard Contractors, LP of Temple for Phase 1 renovations to the Temple Public Library in the amount of \$308,347 for a revised GMP of \$448,389.
- (E) [2009-5752-R](#): Consider adopting a resolution authorizing a construction contract with Thaten Construction, Inc. of Sanger for the interior renovations to the Frank W. Mayborn Civic & Convention Center in the amount of \$299,664.
- (F) [2009-5753-R](#): Consider adopting a resolution authorizing the purchase of kitchen equipment as part of the interior renovation at the Frank W. Mayborn Civic & Convention Center by utilizing the Buy Board Contract in the amount of \$96,753.87.
- (G) [2009-5754-R](#): Consider adopting a resolution authorizing the emergency purchase of two check valves for raw water pumps from ACT Pipe & Supply of Temple in the amount of \$27,408.32, and the installation of those new check valves from Bell Contractors of Belton in the amount of \$3,425.
- (H) [2009-5755-R](#): Consider adopting a resolution authorizing annual purchase agreements through September 30, 2010, with Superior Crushed Stone of Jarrell and Miller Springs Materials of Temple for the purchase of rock, sand, crusher fines, crushed rock, construction rock and rip rap rock in the estimated annual amount of \$25,000.

- (I) [2009-5756-R](#): Consider adopting a resolution authorizing an Interlocal Agreement with the Belton Independent School District (BISD) to provide after school latchkey programming.
- (J) [2009-5757-R](#): Consider adopting a resolution authorizing a tax abatement agreement with McLane Group, LP, and McLane Advanced Technologies, LLC, for property located at 4001 Central Pointe Parkway.

#### **Ordinance – Second & Final Reading:**

- (K) [2009-4298](#): SECOND READING – Consider adopting an ordinance abandoning a 0.2+ acre tract of land in that portion of East Barton Avenue from the west side of North 4<sup>th</sup> Street to the west side of the nearest alley, approximately 130 linear feet.
- (L) 1. [2009-4299](#): SECOND READING – Consider adopting an ordinance setting out the civil service classifications and setting the number of positions in each classification in the Temple Police Department.  
  
2. [2009-5758-R](#): Consider adopting a resolution authorizing an Interlocal Agreement with the Temple Independent School District to add one School Resource Officer to the Temple Police Department.

#### **Misc.:**

- (M) [2009-5759-R](#): Consider adopting a resolution authorizing budget amendments for fiscal year 2008-2009.

### **V. REGULAR AGENDA**

#### **ORDINANCES**

- 6. [2009-4300](#): FIRST READING – PUBLIC HEARING - Z-FY-09-24: Consider adopting an ordinance authorizing a zoning change from Agricultural District (A) to Light Industrial District (LI) located on 6.9 ± acres east of Pegasus Drive, west of Interstate 35, 180 ± feet south of Moore's Mill Road, out of the Vincent Barrow Survey, Abstract No. 64.

#### **RESOLUTIONS**

- 7. (A) Receive briefing on the Temple Medical and Education District (TMED) concept plan and charette design for South First Street.
- (B) [2009-5760-R](#): Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP, (KPA) of Temple, for engineering services, including design phase services, bid phase services, and construction phase services, required to design Phase I of the Temple Medical and Education District

(TMED) South First Street improvements along South First Street in the vicinity of Temple College in an amount not to exceed \$114,800.

**ADJOURN THE REGULAR MEETING OF THE TEMPLE CITY COUNCIL AND CONVENE THE CITY OF TEMPLE EMPLOYEE BENEFITS TRUST MEETING.**

**VI. AGENDA – CITY OF TEMPLE EMPLOYEE BENEFITS TRUST**

1. Conduct a meeting of the [City of Temple Employee Benefits Trust](#) to purchase insurance policies from:
  - (A) MetLife for life insurances and accidental death and dismemberment insurances for FY2009-2010 through FY2011-2012;
  - (B) The Standard for long term disability insurance for FY2009-2010 through FY2010-2011;
  - (C) MetLife for dental insurance for FY2009-2010; and
  - (D) Scott & White Health Plan for medical and prescription insurance for FY2009-2010.

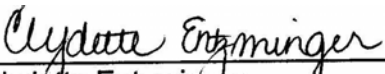
**ADJOURN THE MEETING OF THE CITY OF TEMPLE EMPLOYEE BENEFITS TRUST MEETING.**

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***The City Council reserves the right to discuss any items in executive (closed) session  
Whenever permitted by the Texas Open Meetings Act.***

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I hereby certify that a true and correct copy of this Notice of Meeting was posted in a public place at 9:10 AM, on July 10, 2009.

  
\_\_\_\_\_  
Clydette Entzminger  
City Secretary

I certify that this Notice of Meeting Agenda was removed by me from the outside bulletin board in front of the City Municipal Building at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2009. \_\_\_\_\_



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #3(A)-(B)  
Regular Agenda  
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**DEPT./DIVISION SUBMISSION & REVIEW:**

William A. Jones, III, Mayor

**ITEM DESCRIPTION:** Presentation of Proclamations and Special Recognitions:

- (A) Recognize Mary Ann Garrett -Texas' Top CIS Volunteer of the Year for 2009
- (B) Recognition of 2009 Junior Fire Cadet Program

**STAFF RECOMMENDATION:** Present proclamation as presented in item description.

**ITEM SUMMARY:** (A) Mary Ann Garrett recently received the great honor of being named Texas' Top Communities in Schools (CIS) Volunteer of the Year for 2009. Ms. Garrett will receive this proclamation in recognition of her great achievement and dedication to the youth in our community.

(B) Thomas Pechal, Temple Fire and Rescue, would like to recognize the participants in the 2009 Junior Fire Cadet Program.

**FISCAL IMPACT:** None

**ATTACHMENTS:** None



## COUNCIL AGENDA ITEM MEMORANDUM

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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Traci Barnard, Director of Finance

**ITEM DESCRIPTION:** PUBLIC HEARING – Conduct a final public hearing and consider adopting a resolution approving the 2009-2010 Action Plan and Community Development Block Grant (CDBG) budget.

**STAFF RECOMMENDATION:** Conduct public hearing and adopt resolution as presented in item description.

### **ITEM SUMMARY: 2009/10 Annual Action Plan and Budget**

For more than 30 years, the Community Development Block Grant (CDBG) program has been assisting metropolitan cities and urban counties across this country to fund their community and economic development activities. Approximately 1,000 entitlement communities participate in the program nationwide, including the City of Temple. The City is one of 76 entitlement communities located in the State of Texas. For Fiscal Year 2009-2010, HUD allocated CDBG funds to entitlement communities in Texas, as follows:

#### **FY 2009-2010 CDBG in Texas**

<b>CDBG</b>	<b>Amount</b>
State Total	\$181,805,883
Minimum	217,245
Maximum	30,256,697
Average	2,424,078
<b>Temple</b>	<b>\$515,539</b>

#### **Other Recent CDBG Grant Amounts**

2005-2006	\$585,728
2006-2007	\$524,380
2007-2008	\$524,136
2008-2009	\$503,239

The Community Development Block Grant Program provides annual grants on a formula basis to develop viable urban communities by providing decent housing, and a suitable living environment, and by expanding economic opportunities, principally for low-and moderate-income persons. The City of Temple anticipates receiving \$515,539 as this year's funding, which will be the fifth year of the 5-Year Consolidated Plan (2005-2010). In addition, the City will have \$12,335 in program income to allocate and \$26,695 in prior funding reallocation. Entitlement communities develop their own programs and funding priorities. Maximum feasible priority must be given to activities that benefit low-and moderate-income persons.

The proposed allocation of funds is as follows:

Public Services	\$72,175
Infrastructure Improvements	\$160,000
Public Facilities	\$45,000
Park Improvements	\$75,000
Demolition	\$100,000
General Administration	\$102,394
<b>Total</b>	<b>\$554,569</b>

#### **Public Services - \$72,175**

The Community Services Advisory Board (CSAB) spent many hours over several meetings sifting through the 8 requests (See Attachment) totaling \$156,634 while debating the merits of each agency and the needs of the community. It is recommended the City Council allocate \$72,175 to 5 agencies as follow:

1. Bell County Human Service (Temple HELP Center) \$15,000
2. Family Promise of East Bell County Inc. \$16,087
3. Hill County Community Action Association (Meals on Wheels) \$15,000
4. Families in Crisis, Inc. \$16,088
5. Aware Central Texas (formerly Family Outreach) \$10,000

#### **Infrastructure Improvements - \$160,000**

Sidewalks will be installed along Ave. G within the boundaries of 25<sup>th</sup> Street and 1<sup>st</sup> Street. It is recommended that \$160,000 be allocated from 2009 CDBG funds.

At the June 4, 2009 Council meeting, it was recommended that \$40,000 be allocated for a seal coat project. After further research, it has been determined that the type of seal coat the City was proposing is not eligible for CDBG funds. The previous \$40,000 allocation has now been reallocated to the Ave. G sidewalk project. No CDBG funds are recommended for the seal coat project.



**Public Facilities - \$45,000**

HOP Bus shelters/pavilions will be installed at the following locations:

Southbound 1<sup>st</sup> Street mid-block after Ave. G  
Southbound 1<sup>st</sup> Street before Ave. M  
Eastbound Ave. H before 17<sup>th</sup> Street

It is recommended that \$45,000 be allocated from 2009 CDBG funds.

**Park Improvements - \$75,000**

A bridge will be constructed at Jeff Hamilton Park. It is recommended that \$75,000 be allocated from 2009 CDBG funds.

**Demolition - \$100,000**

Demolition of vacant and dilapidated structures will be conducted to address blighted conditions on a spot basis in locations to be determined based on code violations. This is a continuation of a project focus from the previous year. It is recommended that \$100,000 be allocated from 2009 CDBG funds.

**Administration - \$102,394**

It is recommended that \$102,394 be allocated for the City's administration of the CDBG Program, including contracted services.

This presentation and public hearing for the 2009-2010 Annual Action Plan and budget will be followed by a 30-day public comment period. A final public hearing and action on the 2009-2010 Annual Action Plan will occur at the July 16, 2009 Council Meeting.

**FISCAL IMPACT:** \$515,539 in FY 2009-2010 CDBG funds along with \$12,335 program income and \$26,695 prior funding reallocation to be allocated as recommended.

**ATTACHMENTS:**

[2009-2010 CSAB Public Service Agency Funding Recommendations](#)  
[2009-2010 CSAB meeting minutes](#)  
[2009-2010 Annual Action Plan and Budget Resolution](#)

**2009-2010 CSAB PUBLIC SERVICE AGENCIES  
FUNDING RECOMMENDATIONS**

<b>PSA Applicant</b>	<b>Reason for Request</b>	<b>Requested Amount</b>	<b>Recommended Amount</b>
Bell County Human Services / Temple HELP Center	Transition from Welfare to Work Issues: Child care	\$15,000	\$15,000
Hill Country Community Action Associations, Inc. / Temple Nutrition Program	Elderly: Self-sufficiency programs (Salaries & wages/fringe benefits)	\$15,000	\$15,000
Family Promise of East Bell County, Inc.	Transition from Welfare to Work Issues: Transportation, Skills Training (Salaries & Wages, fringe benefits)	\$20,000	\$16,087
Aware Central Texas	Youth: Self-sufficiency, Mentoring (Salaries & wages/fringe benefits)	\$10,000	\$10,000
Families in Crisis	Transition from Welfare to Work Issues: Skills Training (Salaries & Wages, fringe benefits)	\$45,464	\$16,088
Central Texas 4C, Inc.	Transition from Welfare to Work Issues: Child care	\$15,850	\$0
Open Arms of Central Texas, Inc.	Youth: Self-sufficiency, Mentoring	\$5,320	\$0
Christian Farms-Treehouse, Inc.	Transition from Welfare to Work Issues: Child care	\$30,000	\$0
	<b>Total</b>	<b>\$156,634</b>	<b>\$72,175</b>

**COMMUNITY SERVICES ADVISORY BOARD**  
**PSA INTERVIEWS**  
**March 30, 2009**  
**3:00 P. M.**

**COMMUNITY SERVICES ADVISORY BOARD MEMBERS PRESENT**

Chair Lamar Collins	Vice Chair Dr. Robert Beamon
Rev. Roscoe Harrison	Jody Donaldson
Sharon Holleman	Nancie Etzel

**BOARD MEMBERS ABSENT**

Steve Rublee	Melissa Tyroch
Corey Richardson	

**STAFF PRESENT**

Lois Whitley, Traylor & Associates, Inc.

**GUEST'S PRESENT**

None

The agenda for this meeting was posted on the bulletin board at the Municipal Building, March 24, 2009, at 4:35 p.m. in compliance with the Open Meetings Law.

*The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.*

**1. Due to absence of Chair Collins, Vice Chair Beamon called the Community Services Advisory Board to order at 3:36 P. M.**

**2. Elect Chair and Vice-Chair.**

Vice Chair Beamon opened the floor for discussion and nominations for new Chair and Vice-Chair.

Rev. Harrison moved for the re-election of the current Chair & Vice Chair and the motion was seconded by Ms. Holleman.

Vice Chair Beamon called for a vote and the motion carried by a unanimous vote.

**3. Receive Comments from the Public**

Vice Chair Beamon noted that no guests from the public were in attendance.

**4. Review City of Temple Policies Governing City Boards and Commissions**

Vice Chair Beamon referred to Lois Whitley. Ms. Whitley stated that she wanted to make sure that all members were aware of the board attendance policy referenced in City of Temple Resolution # 2004-4025-R, Part 5(c) stating that members forfeit positions if 3 consecutive meetings are missed.

**5. Receive Public Service Agencies (PSA) Applications for Community Development Block Grant (CDBG) 2009 Program Year**

Vice Chair Beamon acknowledged that Chair Collins had arrived and asked him to proceed with the agenda.

Chair Collins confirmed that each board member had received a PSA applicant packet binder and opened the floor for discussion.

Chair Collins asked Ms. Whitley how much CDBG funds would be available this year.

Ms. Whitley stated that HUD had not yet released the amount that would be allocated and Leona Mincie at HUD recommended that we proceed with the usual process on the assumption that the City would receive at least as much as last year and that there was no estimate of when we would received a confirmation of the amount of CDBG funds to be received.

Chair Collins opened the floor for discussion of the any of the applicants.

Chair Collins noted the Christian Farms Treehouse was requesting \$30,000. He asked if there was a problem with previous funding due to their faith-based program.

Mr. Donaldson also asked if Christian Farms also requested funding for the same activities last year.

Ms. Whitley stated the Christina Farms had received funding in 2006-7 but returned the funds because they felt their use of the funds was related to religious services. They applied for funding in 2008-09 for playground equipment and class curriculum but were not recommended by the Board. This year they are requesting funds for their child care program for a playground cover and driveway repair. CDBG allows subrecipients to be faith based but states that no CDBG funds can be used for religious services or training but can be used for child care at that facility.

Ms. Whitley did state that she did have some concerns about Open Arms of Central Texas, who is requesting \$5,320.

Ms. Donaldson noted that Open Arms included the purchase of bibles and hymnals in there request and that that would certainly be religious training.

Ms. Holleman stated that she was familiar with the Open Arms program. It is a choir group that is acting as a youth mentoring and intervention for at-risk youth and meets on Saturdays at Wheatley School. She stated that the program had been very successful and hopes that they are eligible.

Ms. Whitley said that she would research the issue and get some input from HUD as to their eligibility.

Chair Collins asked if there were any other issues to be discussed. There were none.

## **6. Schedule Upcoming Board Meetings**

Chair Collins opened the floor for suggestions for dates of upcoming meeting.

Ms. Whitley said that Melissa Tyroch had contacted her and would not be able to attend any daytime meeting. Ms. Tyroch requested that the board consider scheduling future meeting after regular business hours.

Chair Collins asked for discussion of the issue. No discussion was offered and Chair Collins ruled that meetings would be scheduled during normal business hours as usual, with apologies to Ms. Tyroch.

Ms. Whitley stated that she had suggested that Ms. Tyroch should contact the City Secretary to determine her ability to remain a member of the CSAB.

Chair Collins asked if the members present were available to hold PSA interviews on Thursday, April 9th.

Mr. Donaldson said that he would be out of town.

Ms. Holleman stated that she would also not be available.

Chair Collins suggested Monday, April 13th.

All members confirmed that they were available on that date.

Ms. Whitley suggested that the time be set from 1:00 to 5:00, which would allow 15-20 for each applicant interview.

All members present agreed to scheduled PSA interviews on Monday, April 13th, from 1:00 to 5:00 pm.

Ms. Whitley asked what day to schedule the follow up meetings for discussion and funding recommendations.

Rev. Harrison suggested the following Monday, April 20th, from 3:00 to 5:00.

Ms. Etzel stated that she had an appointment at 4:00 on that date.

Chair Collins suggested the same date but 1:00 to 3:00.

All members present agreed to schedule the meeting on Monday, April 20th, from 1:00 to 3:00 pm.

Chair Collins suggested that they try to conclude their discussions on the 20th and make funding recommendation.

Mr. Donaldson agreed that they will probably have some discussion after the interviews are ended on the 13th and feels that they should be able to make recommendations on the 20th with no other meeting needed.

Chair Collins confirmed that the board would meet on Monday, April 13th, from 1:00 to 5:00 pm, for PSA interviews and the on Monday, April 20th, from 1:00 to 3:00 pm for discussion and funding recommendations.

All members present agreed.

**7. Adjournment**

Chair Collins opened the floor for any other items of business to discuss.

Ms. Holleman submitted a Certificate of Course Completion of the Open Meetings Act and reminded that this was new state requirement for board members. She said that you could take the course on-line at the Office of the Attorney General website.

There being no further discussion, Chair Collins adjourned the meeting at 5:20 p.m.

**Respectfully submitted,**

**Lois Whitley**

**COMMUNITY SERVICES ADVISORY BOARD**  
**PSA INTERVIEWS**  
**April 13, 2009**  
**1:00 P. M.**

**COMMUNITY SERVICES ADVISORY BOARD MEMBERS PRESENT**

Chair Lamar Collins	Vice Chair Dr. Robert Beamon
Rev. Roscoe Harrison	Jody Donaldson
	Nancie Etzel

**BOARD MEMBERS ABSENT**

Steve Rublee	Sharon Holleman
Melissa Tyroch	Corey Richardson

**STAFF PRESENT**

Lois Whitley, Traylor & Associates, Inc.

**GUEST'S PRESENT**

Judy Morales, Bell County Human Services Temple HELP Center  
Esther Roque, Bell County Human Services Temple HELP Center  
Rhonda Montgomery, Bell County  
Susan Rivera, Family Promise  
Tama Shaw, Hill Country Community Action  
Janell Sherwood, Central Texas 4C  
Beverly Miller, Christian Farms Treehouse  
June Morrison, Christian Farms Treehouse  
William K. Hall, Families in Crisis  
Sue Ellen Jackson, Aware Central Texas (Family Outreach)  
John Louie, Open Arms of Central Texas  
Cynthia Louie, Open Arms of Central Texas

The agenda for this meeting was posted on the bulletin board at the Municipal Building, April 09, 2009, at 9:00 p.m. in compliance with the Open Meetings Law.

*The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.*

- 1. In the absence of Chair Collins, Vice Chair Beamon called the Community Services Advisory Board to order at 1:28 P. M.**
  
- 2. Receive Comments from the Public**

Vice Chair Beamon noted that no guests from the public were in attendance.

**3. Interview Public Service Agencies (PSA) Applicants for Community Development Block Grant (CDBG) 2005-6 Program Year.**

Vice Chair Beamon welcomed each applicant and set 20 minutes for each presentation with questions from the board following each presentation.

**HELP CENTER:**

Judy Morales, Bell County Human Services Temple HELP Center, was the next applicant interviewed.

Ms. Morales thanked the board members for taking time out of their busy schedule to meet with them and appreciate their care about the community. She is very thankful for any past support and hopes that the partnership can continue.

She introduced Ms. Esther Roque, Office Manager and Ms. Rhonda Montgomery, Staff Accountant, Bell County.

The HELP Center this year is requesting \$15,000 for child care. The HELP Center is a department of Bell County and provides all kinds of emergency assistance to individuals who are in a crisis. Also, non-emergency assistance such as notarizing forms, to weatherization program and help to coordinate the client with available assistance. Emergency financial assistance is provided after looking at what the situation is and they provide assistance based on the funds the agency is able to provide. They receive funds from Bell County, United Way, and TXU, applied for federal funds, which are usually very restrictive. The need for services varies greatly. It could be they need utility assistance, rent, medication or a full gamut of things. What they are trying to focus on are the areas that they can help the individual move to the next step, whether it's getting a job, going back to school, being able to search for work, etc. The basic things that they need to improve their lives. They have found that the greatest areas of need that keep people from being able to take care of their families are child care and transportation since both are so costly; especially if the client is out of work, laid off or had hours cut. The HELP partners with the Texas Workforce Child Care Services. When the Workforce is out of funds and have closed enrollment, the HELP Center is able to use CDBG funds to allow them to get child care for families when needed. Also, the funds are matched 2 to 1 by the Workforce so they are able to help more families.

They provide assistance thru the voucher system with the voucher being given directly to the vendor. Anyone who applies must attend orientation where they provide basic information of what they can or cannot do and what resources are available and other basic information. So the system is in place in very tight. They send the paperwork to the County and the County Auditor's Office send the direct funding to the vendor. They try their very best to look at all the needs of the people. They have anywhere from 800 to 1,000 contacts a month. A contact could be just a phone call but it also could be someone that is homeless, lost job, etc. With the families they work with, they try to break it down and look at the big picture, not just what the immediate need is, but is it that we could do to help them move to the next level to self-sufficiency.

Ms. Morales noted that they were requesting more this year, \$15,000 for child care compared to \$10,000 last year, mainly because of the economic situation. She named local companies that have cut back hours or laid off employees: C&H Die Casting, Wilson Art, Artco Bell, TX. Hydraulics, the construction industry has



really laid off a lot of people as have local restaurants. As a result a lot of local residents are trying to have a new career. They are excited about that but need to give them the tools to accomplish this. It's a pretty desperate situation for the clients but they are able to help them through their many services and resources.

Last year they were able to help 31 families and 33 children and it is such a good investment. These families want to improve their situation and want a hand up not just a handout. This also helps keep family off public assistance which is much more costly.

Vice Chair Beamon what effect it would have if a lesser amount was funded than requested.

Ms. Morales stated that it would have a direct effect to reduce the amount of clients they could serve.

Ms. Montgomery also reiterated that this money is matched 2 for 1 and is also subsidized by Bell County and United Way so every dollar has a big impact.

Ms. Etzel asked if their income eligibility is based on federal guidelines or state guideline.

Ms. Morales confirmed that it is based on federal guidelines and that the client has to work at least 30 hours a week or attending school full time.

Ms. Etzel asked if a Community College student is also eligible.

Ms. Morales confirmed that it is eligible as well as tech school as long as it has some kind of certificate or verification of completion.

Mr. Donaldson asked if the Workforce had a long waiting list.

Ms. Morales said that yes it usually but that the HELP Center is able to get assistance for the client immediately.

Ms. Roque stated that the applicants have to follow of the CCS guidelines. CCS approves the client and then refers them to the HELP Center to funds enrollment.

There being no further questions, Vice Chair Beamon thanked Ms. Morales, Ms. Roque & Ms. Montgomery and closed the interview.

## **FAMILIES IN CRISIS**

William K. Hall, Director of Operations for Families in Crisis (FIC) was next to be interviewed. FIC is a non-profit organization the supports families and individuals effected by family violence and sexual assault and provide safe shelter, outreach services. Last year CDBG funded \$10,000 to their agency and that was spent in the 1st quarter. Last year they served 89 folks in the shelter and contributed to 3,258 bed nights for people. Their outreach in Temple served 31 people and they responded to 145 sexual assault calls from Scott & White. The program is very needed in the community. In August of 2007 the Temple shelter was built with the assistance of Leadership Temple and since day one it has been at 81% occupancy or high. Currently, one bed is available. Temple residents are reluctant to go to Killeen because of family, church, school ties or a job. They are able to help a lot of clients now that were not able to assist before the Temple

shelter was open. Those people chose to stay in a violent situation rather than separate themselves from their ties to Temple.

They are asking for money to support two of the positions, Crisis Intervention Specialist. Their job is to insure that the clients receive everything they need from the time they get to the shelter, throughout the day and the night. They are the night staff for the shelter, answering phones and provide security.

Mr. Donaldson asked how many beds were at the Temple shelter.

Mr. Hall stated there were 15 beds and 1 crib.

Vice Chair Beamon if all the funds requested were to be used in Temple.

Mr. Hall confirmed that they were for the Temple shelter.

Ms. Etzel asked if they transported the client to the shelter or does the client have to get themselves to the shelter.

Mr. Hall confirmed that they provide transportation to the shelter. They ask the client to get to a local public place, 7-11, Wal-Mart etc., because they can't go to the house because that puts the driver at risk. If the client can not get out of the house they send the Temple Police Dept. or the Sheriff's Dept. for transport.

Rev. Harrison said that he had read the Bell County was number 1 again for abuse in this county.

Mr. Hall stated that statewide the % of increase was 2.1% but Bell County increased 8.1%, one of the highest rates of sexual assault and domestic assault in the state.

Rev. Harrison asked if the Temple shelter was handling any overflow from the Killeen shelter.

Mr. Hall said no. On one occasion the Temple shelter was full and 2 clients were transported to the Killeen shelter.

Ms. Etzel asked what happens if both shelters are full.

Mr. Hall stated that there were multiple things they could do. They have 2 day rooms in Killeen where they can set up cots. Not an ideal situation, but they don't turn anyone away. If they get to the point where they can't handle anymore clients, they have Round rock and Waco facilities as their first backups and then will go to Austin if they need to. They have never had to go outside of Roundrock. The facilities transfer back and forth if there are safety issues.

Rev. Harrison asked if they received criminal justice funding.

Mr. Hall stated that they do not receive that funding. They stopped getting that funding 2 years ago but do apply every year.

Rev. Harrison suggested that they contact their legislature, Ralph Sheffield, who just got elected and make sure that he allocated some money in the budget for family violence, especially since the state runs so high in that particular.

Mr. Hall stated that they ranked #4 to receive funding this year but don't know much money is coming to Central Texas this year but they do expect they will get some this year.

There being no other questions, Chair Collins thanked Mr. Hall for his time and closed the interview.

Vice Chair Beamon recognized that Chair Collins had arrived and deferred to him for remainder of the meeting.

Since the next interviewee has not yet arrived, Chair Collins opened the floor for questions.

Vice Chair Beamon asked if we knew yet how much money the City was receiving.

Ms. Whitley stated that we still did not know how much was to be received. HUD' instructions were to proceed with the Action Plan using last year's budget.

Chair Collins asked if Christian Farms Treehouse was asking for the same thing they requested last year.

Ms. Whitley stated that they had asked for playground equipment but not specifically for a cover for the playground.

Rev. Harrison stated that Temple needs some of the federal stimulus money.

Ms. Whitley confirmed that Temple had received notice that they would be receiving \$136,673 of stimulus money through CDBG.

Rev. Harrison asked if Families in Crisis received funds from United Way.

Ms. Whitley confirmed that they did.

Mr. Donaldson stated that some of Mr. Hall's statements about occupancy did not add up. He said he had 15 beds and 1 vacancy and was at 82% occupancy. 14 out of 15 is not 82%, so he did not understand his math. That since the Temple facility opened they have had high number of occupancy every day.

Ms. Etzel noted that she had some experience in social work and it is a very hard job with low pay for the services they provide.

Rev. Harrison noted that when it comes to human services, this state ranks low on human services. Texas likes to put people in prison and keep them locked up. We like to build more prisons instead of funding human services.

Ms. Etzel stated that she like programs like the HELP Center in that the clients are not just handed money or services. They had to be doing something, attending school or starting a new job.

Mr. Donaldson said that the HELP Center does a good job and stretch their funding dollars wonderfully.

Rev. Harrison & Chair Collins agreed.

## **HILL COUNTRY COMMUNITY ACTION ASSOCIATION (HCCAA) – (Meals on Wheels)**

Ms. Tama Shaw, Executive Director, HCCAA, was the next applicant to be interviewed.

HCCAA operates the Senior Nutrition Program here in Temple and have done so for many years. They provide home-delivered meals to people 60 and older and to the homebound disabled. They have congregate meals and home delivered meals. They are requesting \$15,000 to cover the expenses of salary and fringe for two part-time meal delivery drivers. They have a very large home delivered program in Temple. They serve 50, 498 home delivered in a year's time. Last year they had to place a freeze on accepting new clients because they over serving and were in a deficit budget but the now have that corrected and they are now ready to add new clients and move forward. They cannot find enough have volunteers who deliver meals. The volunteers have to use their own vehicles and pay for their own gas and it gets harder & harder to find enough volunteers.

Ms. Etzel asked for clarification of the congregate meals.

Ms. Shaw stated that the congregate meals are meals that are served at the different senior center, like Sammons, Kyle, Friendship House etc.

The goal is to improve the living environment for people 60 or older or people with a disability and help them remain independent in their homes. They refer them to other social services agencies as needed and having a good nutritious meal will help improve their health.

Ms. Shaw stated that their clients are people who cannot go to the senior center for the congregate meals and they have no one in the home with them to serve them and are not able to go out for a meal. She also stated that a lot of the clients they see, the HCCAA personnel are the only contact they have with another person all day. There have been several incidents in Temple when the HCCAA driver had come in and the client had fallen and needed help. HCCAA is also a source for the clients to have outside contact. If the driver attempts to deliver a meal and someone does not answer their door, HCCAA has emergency contact phone numbers and if no one can be reached at the emergency contact numbers, then 911 is called and somebody goes in to check on the client. So they are checked on daily.

Rev. Harrison confirmed the need for this service and how profoundly it affects the homebound client.

Rev. Harrison also confirmed this and that many clients have only that one meal a day.

Chair Collins asked if some of their clients did not receive this meal delivered at their home, they don't eat that day or have any other human contact.

Ms. Shaw confirmed that was true.

Ms. Etzel stated that she has been on a home delivered program and it is a lot more than just a meal, it's human contact and knowing that someone was going to be checking on you. She asked if they serve clients with disability.

Ms. Shaw confirmed and that some of their funding is for specifically for the disabled. The state case workers do the eligibility assessments for the Medicaid Title 3 meals and they request the agency to serve a meal to the client.

There being no further questions, Chair Collins thanked Ms. Shaw for her time and closed the interview.

### **FAMILY PROMISE:**

Ms. Susan Rivera, Executive Director, with Family Promise was the next applicant interviewed.

Ms. Rivera stated that Family Promise was part of a national network but each program is expected to adapt to the community they are in. The Temple program has looked at what the families need when they need when they come to them and how they can expedite their getting into permanent low-income housing. Their program is fairly unique in that, not only do they work with the families but they also identify any barriers they may be having as a family unit. For example they have a child right now that has an undiagnosed learning disability of some kind and they have been working with Scott & White Pediatric, a Medicaid social worker and with the school system to get together and get a firm diagnosis and get an individualized education plan for the child. So they try to go the extra mile. They get to know their families and work together with the churches. They currently have 14 churches working with their organization as host churches and 400 volunteers. They provide everything that the family might need to move into a house. In Texas a landlord can evict a family with 1 day notice and can padlock the door. The family can lose all their clothes, furniture, kids toys, everything. They started a program called Make a House a Home. They accept donations from Casey's Furniture, the mattress companies, Lowe's Hardware and supply families with all appliances and basic furniture, dishes, linen, everything they need for their new home. That program has become so successful that in addition to helping the 18 families, 93 individuals in the last contract, they have helped in 11 other families in the community. 2 who were referred by Red Cross because their house burned and they provided everything they needed. If they help someone who is not part of their program, they asked the family to make a donation, whatever they can afford. One family got enough furniture for 3 bedrooms, living room & dining room, dishes and pots & pans and they made a donation of \$90, which is all they had. The agency also has volunteers to move the family, so there is no expense to pay movers.

They also have a follow-up program for 18 months after they leave the program to make sure they remain in housing, remain employed and that if CPS was involved, that the case remains closed and that there isn't any ongoing problem that put them in a homeless situation again. They also have a program to provide funds for homeless prevention. If someone loses their job or a child gets sick and the parent has to take off work, they will help the family make their rent until they get back on their feet. It costs the country a lot less money in tax dollars to keep a family from becoming homeless than it does to get them up from being homeless and get them back in housing and back in the labor market. A lot of her research and grant writing is going toward prevention funds to make sure that they secure permanently when they leave their program. To that end, they are also looking at expanding the program to include transitional housing. They are looking at buying a small apartment building and then families that have good credit and are waiting on getting down payment assistance, etc. could live in these apartments for up to 24 months under the transitional housing definition. They would pay rent based on their income and but they could further stabilize their families during that time.

Chair Collins confirmed that they are requesting \$20,000 and asked what the funds were to be used for specifically.

Ms. Rivera stated that it was for direct case management with families.

Ms. Rivera also stated that one of the things that she is requesting other funding for is for Aware House to be built on the adjacent lot next to their building to keep the furniture for the Make a House a Home program. They have expanded the center into the bay areas and have added a brand new bathroom, improvements to the laundry room with 2 washers & 2 dryers for the families to use while they are there. They have a full bathroom with a bathtub for the children. Construction will be completed by the fall of the year for a nursery for the babies with glass in from so the moms can watch the babies. There will also be day sleeping room with 2 twin beds for people who work at night and need to sleep in the day, or a child that is home sick from school. They will also have a study room for kids to do homework and BISD donated a lot of school supports so they will everything the kids need to do there projects. They have had 3 computers donated and Time Warner has donated the Internet service for research papers.

Chair Collins asked about the item on page 11 requesting \$800 for misc. expenses.

Ms. Rivera stated that was for insurance required on the Suburban and trailer to transport families and the beds & cots to the churches.

Ms. Rivera added that they are working on getting paper products and other normal misc. expense items donated now. They have set up with Central Texas Christian to do paper drives for them thru the year. Several churches are having their Sunday school class participants bring a roll of papers towels or toilet tissue to donate. They have been able to cut costs in a lot of ways. They have experience a tremendous amount of donations, not just of products, but of money donations from individuals and churches. They have 5 new churches donating on a regular basis and have received a couple of very large grants and are going to be receiving another grant for \$75,000 for the capital expenses. They have received \$90,000 in the last few months for construction and expansion. She stated the on-going delivery of the services to the families is the difficult part; keeping the salaries covered, because of course they would also like to pay good wages & benefits. That is always a challenge for a small non-profit

Mr. Donaldson asked if they had every gotten their website up.

Ms. Rivers stated that they were working on that nor. It is under construction. They have approved all of the pages and are working with a non-profit that is doing it for them, named Charity Advantage and one of the board members is designing the website and the design is complete but the site is not up and running yet.

Mr. Donaldson noted that in their December minutes that it was going to cost \$1,200 a year for this website.

Ms. Rivers said that they are actually getting that done for a lot less. They found an alternative source that will be a lot less.

Mr. Donaldson said that he could probably get it done for them free and would contact her with the info.

Ms. Rivera added that another program that they have applied for federal funds for the Family Savings Program which would be open to the general community. The first year will start with just families that are currently in their program or have left the program. It is a savings program that matches, dollar for dollar, any money that a family saves, and because they already require savings from their families, this will tie very closely with their program since they have to save 50% of their income while they are in the program. After 2 years, it will be open to the general community and all that a person has to do is provide meeting federal income standards for being a low-income family. It is an excellent because the family is able to withdraw for emergencies, to buy a house or car, etc.

There being no further questions, Chair Collins thanked Ms. Rivera for her time and closed the interview.

Mr. Donaldson asked if we knew anything about the Rick Chaney.

Dr. Beamon stated that had all been resolved and that Ms. Rivera was Mr. Chaney's replacement.

Mr. Donaldson noted that in the minutes in said that Rich Chaney has offered to start paying us back twice a month at \$60.00 each time but they have been told not to accept any money from him until he is arrested and they will get the money back from the court system thru restitution. He asked if he had ever been arrested.

No member knew if an arrest had been make or what the actual offense had been.

Mr. Donaldson noted what a good job Ms. Rivers had done since she took over in Feb. a year ago in getting money in the bank and expanding their program.

Vice Chair Beamon said that his church is a host church with the program and she has a lot of support thru the community. Different churches come together, brainstorm, and different agencies and individuals work with her.

Mr. Donaldson noted that in the application, that, as may be common in this industry, the board voted to pay her 3% of any grant she gets and 10% of any new grant that she gets and he wondered if that amount was included in the grant written. He said it probably could not come out of the CDBG and would have to come out of something else.

## **CHRISTIAN FARMS TREEHOUSE**

Ms. Beverly Miller, Interim Executive Director, of Christian Farms Treehouse and Ms. June Morrison, Office Manager, were the next applicants to be interviewed.

Ms. Miller stated that their program is a residential drug & alcohol treatment facility that is now, proudly, state licensed, as of Oct. 8, 2008. They also no have both men & women on the same campus. They closed the men's facility and moved the men to the extra dorm on the property and it is working well. They have an awesome treatment that now meets with the state requirements and the clients are getting some really good intensive treatment with a wonderful curriculum called Living in the Balance that does really well for their clients.

Chair Collins asked what they planned to do with the property.

Ms. Miller stated they had the property is up for sale. 40 acres have already been sold a few years back with 12+ acres remains with the dorms.

Ms. Millers added that they have been through a lot of changes this year. They have Noah's Boat, the early childhood center which was originally designed for the women in the program that had children, but is now open to the private sector. It is currently now filled with children from the private sector.

Rev. Harrison asked for more info on Living in the Balance.

Ms. Miller said it was a program that was produced by Hazelton, which does mental health and substance abuse treatment programs and one of the best out there.

Chair Collins asked about the funds they were requesting and what the funds would be used for.

Ms. Miller said they are requesting \$30,000 to be used to add a cover to their playground. This is needed to enable to make better use of their playground and protect the children from the hot Texas sun. They are also requesting funds to repaid their driveway. Since 1996 when the property was built, the driveway, over the course of the years, have some big holes and areas that need repair.

Rev. Harrison asked if they received funds from United Way.

Ms. Miller confirmed they do and that they use those funds subsidize the treatment costs so they can take in as many as they can that are on probation.

Rev. Harrison asked if they still get direct referrals from the courts.

Ms. Miller confirmed they did, thru probation.

She added that one set of good news is that from Sept. thru Dec. two-thirds of their clients were full pay clients. They are getting referrals from La Hacienda, the courts and private physicians.

Rev. Harrison asked how many clients they have at a time.

Ms. Miller stated that they had a total capacity of 48, but as of their first quarter, which ended on March 31, they had a total of 19 men & women.

Chair Collins asked if they had asked for funding for playground equipment last year.

Ms. Miller confirmed they did but when did not receive funding, they had a youth group from Richland Hills that used them as a mission. They brought everything needed for the playground.

Rev. Harrison asked if they still have their garden.

Ms. Miller said that they had someone till up the ground for them recently and are going to use it as part of the life skills training for their clients.

Mr. Donaldson noted that at the Feb. meeting minutes it talks about their owing Brockway over \$10,000 and owing the electric \$12,000. He asked what happened to bring those on.



Ms. Miller stated that when she started in July of 2007, they had just started their audit for 2006 and it was an intense audit because there were some problems found that needed to be corrected. The Brockway expenses are related to that audit and they have been making monthly payments to them.

Ms. Morrison stated that the electric bill is from a previous provider and that they were delinquent on electric service and the company added a \$3,000 deposit in addition to the delinquent. They now have service with TXU and repaying the amount to the previous provider.

Mr. Donaldson asked about page 7 of the proposal, which is the salary information. The full time employee column does not look right and asked for clarification.

Ms. Morrison stated that it was all employees that had come & gone.

Mr. Donaldson noted that the count of employees should be positions and not each individual person that have filled that position, so it skews the individual costs calculations.

Ms. Whitley said that they could correct the information and send it to her.

Ms. Miller confirmed that would make those corrections.

There being no further questions, Chair Collins thanked Ms. Miller & Ms. Morrison for their time and closed the interview.

Mr. Donaldson noted that the director is getting a 30% increase in her salary this year. In today's economy, getting a 30% raise is pretty unreal.

Rev. Harrison noted that Janice Holmes was executive director and she would have a big fundraiser every year and they raised a lot of money & stayed afloat. Between the time that Janice left & Beverly took over they really slipped.

Mr. Donaldson noted that they sold off all that land for cash to help with their money problems. He added that it just concerns him that they would approve a 30% increase in today's economy for salary increase and the other salaries are increasing like that.

Vice Chair Beamon said that she had taken over something that had a lot of problems and had done a really good job.

Mr. Donaldson said he agreed but that when someone does a big job like that, you give them a bonus which does not tie you into this 30% jump, because once you jump 30% you can't go back.

The members reviewed the board members list and current funding for Christian Farms.

The next applicant had not yet arrived so Chair Collins called for any questions.

Ms. Whitley mentioned that she had some concerns about the eligibility of Open Arms of Central Texas. She provided the section of the grant contract on religious activity and stated that she would have to get approval of eligibility from HUD.

Rev. Harrison stated that Open Arms was part of the United Methodist Ministry.

Ms. Whitley confirmed that from reading the by-laws the non-profit agency was created to support the ministry of the United Methodist Church. Specifically, they are requesting money for bibles, hymnals, uniforms, instruments and scholarships.

Mrs. Donaldson stated that he really didn't like to award them the money and then have them turn around and give it to someone else.

#### **CENTRAL TEXAS 4C:**

Ms. Janell Sherwood, Executive Director of Central Texas 4C (4C) was the next applicant interviewed.

Ms. Sherwood stated that 4C administers Early Head Start, children 0-3, Head Start, children 3-5, and a small child care program at Saulsbury-Jean Wilson Children's center here in Temple. They serve low-income, at-risk children and families. A very high quality, holistic program and have received regional, national & international recognition for the work they are doing. They have a chance to expand for the first time ever with this new stimulus money. They have to write 7 grants to get the money and do it in 30 days. They are planning to almost triple the size of their 0-3 program. That's where the CDBG money comes in because they have a facility at Saulsbury Center that includes a separate building that is too small for a toddler program because toddlers need a lot of room. They have used the building in the past but because it was built on an old garage slab that was on grade they continually had problems moisture making the tiles loosen from the floors and they don't feel it's all that sanitary. They had an estimate done for foundation repair to get the facility appropriate for health and safety of children.

She added that the new Head Start Act is making some moneys available for what they call Centers of Excellence. If you are named a Center of Excellence you get \$200,000 extra more per year. They have not done that yet by the criteria has been set. That is going to be first sentence in her grant applications. Because they have their sight set on being named a Center of Excellence. She is hoping that Dr. Frank Fuentes will be named the head of Head Start, because he is an incredible man.

She so strongly believes in what they are doing and sees the result of what they are doing. Whether or not we can get every family out of poverty, which is a lofty goal. they have a much better chance of doing it with a 5 year program with children than just a 2 year, which was the old program. Now they have 3 years and are getting some good feedback from the public schools on TAKS for 3rd grade reading and so forth and the internal assessments are excellent. Their teachers are doing a great job.

Ms. Etzel asked if their program included life skills for parents.

Ms. Sherwood confirmed that it does. They do monthly parent meetings and individual family partnership agreements. They help people understand what their strengths and help them to set goals. They do a lot of mental health with the parents and children. It encompasses nutrition in the home, budgeting, all of those kinds of things.

Ms. Etzel asked if the center is on 24th Street.

Ms. Sherwood stated that was one of their centers. They have a center there that serve 0-5, Hal Rose Head Start on Barton & 11th serves 3-5 year olds, Dixon serves both Head Start & Early Head Start with 6 classrooms and they have 3 Head Start classrooms located at Bethune. They work with the public schools on all of their pre-K programs.

Ms. Etzel noted that their program includes physical & dental exams and she asked that if they have children with mobility issues, do they work with physical therapists or any of that kind of assistance.

Ms. Sherwood confirmed that they did PT, OT, speech, all of those things are provided. That for 0-3 they work with Early Childhood Intervention (ECI), for 3-5 they work with LEA., and they work with the schools on mobility issues. There are times when the school does not classify a child as disable but 4C does.

There being no further questions, Chair Collins thanked Ms. Sherwood for her time and closed the interview.

## **OPEN ARMS OF CENTRAL TEXAS**

Mr. John Louie and Ms. Cynthia Louie with Open Arms of Central Texas were the next applicant to be interviewed.

Mrs. Louie stated that Open Arms is a non-profit organization that is used to bring in funds to support other activities. They have been dormant for the last year or so but when the Community Mass Choir came up; they saw it as an opportunity to become active again. This is their first endeavor into an active project and are very excited to support this project. The project is already ongoing. They helped the Choir with some funds. They need the money because they have started the kids out of town for singing engagements, to Georgetown, to the VA for Christmas carols, so they are very interested in making sure that they get these singing engagements, because some of these kids have not been very far and every experience they can give them will be beneficial to them. But it takes some money to do it. Most of it has just been taken out of pocket, but they thought they could be more effective if they could have other resources for funding.

Ms. Louie added that the Choir is made up of young people and youth in the community, ages 7 to 23 right now. They started with 10 or 12 and now have 35 and sing all types of songs, patriotic, gospel, whatever songs they want to sing and they go in to various community places singing these songs. They have a musician that plays guitar and need drums. They would like to advertise and get other activities and engagements for the Choir. They are making a difference in the lives of these youngsters. They rehearse at Wheatley and some of the members come from Wheatley. These are behavioral at alternative schools. Because of the community choir these young people are becoming accountable. respecting each other more and more loving. They have been able to leave the alternative and go back into public school just because their attitudes are changed just from the participation, love & respect and the encouragement they receive with this community choir. She thinks it is a really good project because it helps them become accountable and responsible and they need that. We are losing a lot of our young people in the community and this is helping to keep them off the streets, not in trouble and not going to jail. They are helping them to become responsible young people. They currently have a member who can play the drums and they would like to get some drums for him to play. They would like to advertise on the radio and TV about engagements. They need some songbooks and supplies to help with the schedules and keep up with their engagement. They are going to the Expo Center in May. They have been invited to sing at the World Day of Prayer. It is really a good project and is making a difference in the lives of the young people in the community. They would also

like to go into the local colleges and try to recruit more young adults. She would like some more young adults to help mentor some of the younger people in the Choir to be examples for them.

Ms. Etzel asked if they had been to any of the senior centers.

Ms. Louie stated that they had not but had been to the VA Center to sing Christmas Carols and that seem to be very successful. They even make Christmas cards for the patients. The patients were touched and she really thinks that it really did something to those youths to touch their hearts. She plans to visit senior center also.

Mr. Collins asked for more info on the mentoring aspect of the organization.

Mr. Louie confirmed that the most important part of this thing is that they are able to teach these youngsters how to be cooperative instead of competitive. Throughout the system, competition is the name of the game and kids are not learning how to cooperate with each other when something happens. He is surprised as to how successful the program is with these kids. This program changes the kids. The value is in teaching the kids how to cooperate with different kinds of people to make something come together.

Ms. Louie added that the kids are encouraged the kinds to let her know if they need something in relationship to their schooling help with their homework, having problems at home, whatever kind of help they need.

Mr. Collins noted that they are requesting reference materials and asked what reference materials she would need.

Ms. Louie stated that she wants to go to bookstores and get songbook, hymnals and study books so they can study about different artists or styles of music. Other supplies are needed for schedules and engagements.

Mr. Collins stated that after reading their application for funding, there are some concerns about their eligibility under CDBG due to the restriction for activities that are related to religious instruction or counseling. He asked if they are asking for funds to purchase materials that are related in nature.

Mr. Louis stated that there would not be any worship service atmosphere. He has had situations before when mentoring a youngster where he'll say "Do you have a bible?" and he would provide him with one. But as far as pointing those kids toward a specific church or religious organization, they don't do that.

Ms. Whitley stated that she would have to submit the question to HUD for a ruling as to their eligibility since their mission statement specifically mentions support for the Methodist church.

Ms. Louie said that they are not affiliated or representing any church.

Ms. Whitley read directly from the mission statement and by-laws that state that their group "supporting the mission of the Open Arms United Methodist Church Ministry".

Ms. Louie felt that that was an error and she could provide revised mission statement and by-laws.

Ms. Whitley asked if they would be comfortable signing the statement saying that they are bound by the fact that they are not affiliated with a church and not conducting religious practice and instruction.

Ms. Louie said that she would be. They are not affiliated with a church and is a community project.

Rev. Harrison stated that in order to resolve this question of faith-based and he thinks the word mentor is important and the words at-risk are very important. He feels that if they should include the explanation that this program is directed as a mentoring program for at-risk youngsters preventing possible delinquency.

Ms. Etzel agreed that the focus should be more on that issue because also, in general, in advertising, if you say faith-based, people turn off, but if they look at it first as mentoring, they will investigate and participate.

There being no further questions, Chair Collins thanked Mr. & Ms. Louie for their time and closed the interview.

### **AWARE CENTRAL TEXAS (ACT)**

Sue Ellen Jackson, Executive Director of Aware Central Texas, was the next applicant to be interviewed.

Ms. Jackson distributed some material for review as she spoke. They are requesting \$10,000 to support the cases they serve in Temple through their case management services. The information she brought today is really more of a focus on the problem they are faced with. The information comes directly from the Texas Department of Family Protective Services data book. In terms of ranking numbers of child abuse/neglect reports, Bell County ranks #2 out of 254 Texas counties. In terms of reports of child abuse/neglect, in 2008 we were 10th, just straight numbers, not ranking per capita. In 2007 we were 9th. This past year we had 7 little ones die at the hand of their caregivers due to child abuse/neglect. In 2008 we ranked #6 out of all 254 Texas counties in child deaths. These numbers are actual reports, not alleged cases. Their mission is prevention. If they can get to these families that are struggling for whatever reason, they want to get to them and offer them loving support and encouragement and help them get on track and sustain a lifestyle change. The number of child deaths puts us in the number 1 position per capita, so it is a real problem. The good news is that it can be prevented. The things they are doing in their agency are researched and are proven effective methods for preventing child abuse and neglect and they are very proud of that. The case management piece that they do is, they receive a referral really anyone in the community, historically it's CPS who refer cases to them that have been called in to them for whatever reason. What they would ideally like to do would get referrals from anybody in the community that sees a family out there struggling, because they know that stressed out families equals stressed little ones. And the little ones are all too often get hurt. It impacts their lives forever and there have been a lot of research and a lot of studies done on the impact of child abuse in our country. According to the National Institute of Justice it costs this country, with 2007 value, \$103.8 Billion to deal with the issue of child abuse/neglect. So not only is it a family cycle that effects a family in their home and their ability to be successful in life by it is also costing us a ton of money to deal with. Research is showing that child abuse/neglect can be and is believed the root cause of a lot of problems, including criminal activity, addiction, poverty, poor job skills, mental & physical health problems, juvenile delinquency, truancy, runaways, etc. You can pretty much name any social problem we have and the last statistics show that 80-90% can be traced back to some form of neglect or abuse. What happens is that natural childhood development is stifled and so these folks grow up and become adults and more than anything in world they want to have a family and someone that will love them but they didn't grow up with the life skills that they need to deal with life stresses and the cycle continues. Prevention is so important.

We are so good at cancer prevention and physical health awareness but the problems associated with child abuse/neglect are shameful. It's a dark little secret in the closet and they want to change that. They want people to understand and be optimistic and hopeful that child abuse and neglect that we do not have to live with and we can move away from it.

She concluded that she is asking for continued support to help with the case management aspect of their program. Last year they served 50 families in Temple. They get referrals but families don't agree to have them come in. They are invitation only and she believes that the more they are out there and the more families that know who they are and what they do, and that they are not coming in to judge people, but to encourage people to make better life choices, more & more people will be able to accept their services and allow them to get in their and help & encourage them to make the changes that they believe will help.

Rev. Jackson

Ms. Jackson confirmed that Ms. Jones-Collins was a blessing to the agency.

Rev. Harrison asked how many case managers they had. What was the case load?

Ms. Jackson confirmed that they have only one and she averages about 40 hours a week, with the average length of service of about 90 days. The length of service for the volunteer coach is indefinite, as long as that family needs it. They can be flexible according to what the needs are of the family. They had a young lady that just got help with her GED from one of family coaches. She could tell lots of stories, everyone so different from the other. She believes they are reaching families that otherwise would have fallen through the cracks. They've made referrals to Family Promise and excited to have that relationship with them because they are about the business of taking care of those social needs and making sure these families get to where they need to be.

Rev. Harrison asked if they have a statistic on soldiers coming back from Iraq and the impact on the child abuse numbers.

Ms. Jackson stated that they have recently joined with the Home Front project at Scott & Whit and they are going to be focusing on military volunteers serving military families so they expect to have additional insight and start tracking that. She does not know that Fort Hood is our problem and she gets that a lot. The numbers don't reflect Fort Hood but they just don't know. They have contacted CDC to please come and do what they call and FEA because we do have such high numbers and so far have not been successful, but that is another goal of theirs, is to have some professional to come in and really find out what's going on here and why we have these high numbers. If they don't grow and can't impact on a much larger way, we will continue to have these numbers, so they plan to grow, but in the process we are going to have to find out what the problem is and why.

Rev. Harrison said that the economy might be one reason.

Ms. Jackson said that even when the economy is good we still have high rates. She feels there is a generational thing going on here. There is a large rural population and isolation is a very fertile backdrop for child abuse and neglect. We are probably impacted by Fort Hood.

Mr. Collins asked what specifically the funds they are requesting would be used for.

Ms. Jackson said they would be used specifically to support a portion of the caseworker's salary. She is a master's level case manager and goes all over Bell & Coryell county.

Rev. Harrison asked what her salary.

Ms. Jackson said they pay her about \$36,500. She added that they are blessed to have her at that salary.

There being no further questions, Chair Collins thanked Ms. Jackson for her time and closed the interview.

**4. Confirm next scheduled meeting to discuss PSA applicants and make final recommendations to Council for the CDBG 2009 Program Year.**

Chair Collins confirmed that the next meeting was scheduled for Monday, April 20th, from 1:00 to 3:00 pm and asked if members present had any scheduling problems with that date & time. All members confirmed they were available and that the meeting should remain as scheduled.

**6. Adjournment**

Chair Collins opened the floor for a motion to adjourn.

Rev. Harrison so moved

Dr. Beamon seconded the motion.

Chair Collins adjourned the meeting at 4:50 p.m.

**Respectfully submitted,**

**Lois Whitley**

**COMMUNITY SERVICES ADVISORY BOARD**  
**PSA INTERVIEWS**  
**April 20, 2009**  
**1:00 P. M.**

**COMMUNITY SERVICES ADVISORY BOARD MEMBERS PRESENT**

Chair Lamar Collins	Vice Chair Dr. Robert Beamon
Rev. Roscoe Harrison	Jody Donaldson
	Nancie Etzel

**BOARD MEMBERS ABSENT**

Steve Rublee	Melissa Tyroch
Corey Richardson	Sharon Holleman

**STAFF PRESENT**

Lois Whitley, Traylor & Associates, Inc.

**GUEST'S PRESENT**

None

The agenda for this meeting was posted on the bulletin board at the Municipal Building, April 15, 2009, at 10:30 a.m. in compliance with the Open Meetings Law.

*The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.*

**1. Chair Collins called the Community Services Advisory Board to order at 1:07 P. M.**

**2. Receive Comments from the Public**

Chair Collins noted that no guests from the public were in attendance.

**3. Review Public Service Agencies (PSA) Applications for Community Development Block Grant (CDBG) 2009 Program Year**

Chair Collins asked Ms. Whitley if we knew yet how much CDBG funding was going to be received.

Ms. Whitley stated that she had spoken to Leona at HUD and received an e-mail confirmation that the amount is not yet available and that the City should proceed with the normal action plan process using the dollar amount from last year. Leona stated that we should keep in mind that the action plan is just a proposal that is submitted to HUD and until the funds are awarded and the action plan is approved it is really not a binding action, just a plan of action. If the City has not received notification by the deadline date for submission of the action plan, it will be assumed that the City will not be awarded any CDBG funds in 2009 and there would be no action plan to be submitted. She has not received any notification as to why



the funding approval has been delayed and their only instruction has been to proceed using last year's amounts. Ms. Whitley added that the board could choose allocate any funding amount received that exceed last year's amount should be distributed to specific agencies on a percentage basis not to exceed specific amounts for each agency or they could hold another meeting once the final amount of funding to be received is confirmed.

Chair Collins recapped the amount that each agency was requesting and opened the floor for discussion.

Chair Collins started the Christian Farms Treehouse who was requesting \$30,000 for playground cover & asphalt repair.

Ms. Etzel asked if they had asked for the same thing last year.

Ms. Whitley said that she had checked their application last year and that they had requested actual playground equipment. Ms. Miller stated in her presentation that when they did not receive that CDBG funding last year they had a youth organization that donated the work, equipment, ground cover and everything they needed at that time. What they are requesting now is a playground cover for that new equipment.

Chair Collins asked members which agencies they are passionate about funding.

Mr. Donaldson stated that he is always passionate about the Meals on Wheels program and he noted that they had funded HCCAA last year for the same amount they are requesting this year, \$15,000.

Dr. Beamon said that his 1st priority would be the HELP Center

Mr. Donald agreed that they are one of the top ones for him too. He added that they had received \$10,000 last year and are asking for \$15,000 this year.

Ms. Etzel said she would agree with those top 2 choices.

Rev. Harrison said he would go with the HELP Center and Family Promise.

Chair Collins stated that he is in agreement with the HELP Center & HCCAA, so that takes care of \$30,000. He asked if Family Promise was the next priority.

Mr. Donaldson recapped the Family Promise was asking \$17,000 for a caseworker and \$3,000 for supplies.

Dr. Beamon stated that he did not think they should give Family Promise the full \$20,000 they were requesting.

Chair Collins suggested they fund Family Promise for \$17,000.

Rev. Harrison said that they should also look at which agencies have more access to other funding sources, such as the HELP Center, ACT, Central Texas 4C and Families in Crisis. They need to look at the agencies that are struggling to stay alive. Family Promise is struggling to stay alive. Even Christian Farms right now is struggling to stay alive, but, at the same time they evidently are getting funding from some other source for

staffing. Why do they want money for materials at the same time they are having a 30% increase in the executive director's salary? He feels like they will be able to get money from other sources.

Dr. Beamon noted that the Ms. Miller took that organization over it was really in the red.

Rev. Harrison agreed but feels that they have get old money that was probably set up as a trust by Bob Beardon when the organization was first set up. 4C get federal money especially under the new budget.

Mr. Donaldson noted that the 4C application was for work to be done on the building, such as a French drain, but it bothered him that in her presentation she said that she had since been informed that they probably can't do it they way they had presented in their application. They are now looking tearing the whole building down and starting over. He feels that since she will not be able to do what she has requested funding to do.

Chair Collins agreed that he is not comfortable with that.

Dr. Beamon went back to Christian Farms Treehouse and noted that they have property for sale and if & when they sell that they will have some influx of funding.

Ms. Etzel agreed and also noted that according to their own application they are getting more money from Bell County and the Carpenter Foundation than they did last year.

Mr. Donaldson said that he would not fund 4C and Christian Farms this year. He would like to fund Family Promise, ACT, HELP Center and whatever is left over, give to Families in Crisis.

Dr. Beamon suggested that they fund Family Promise for \$15,000 because they have Jeanette Kelly on their board and she is a go getter.

Chair Collins asked if ACT, for prevention of child abuse, is requesting funding for salary.

Ms. Whitley confirmed that was correct. They are requesting funds for a portion of the caseworker's salary.

Chair Collins recommended they fund ACT for the amount they are requesting, \$10,000.

All members agreed.

Ms. Etzel stated that she is all for the organizations that help with those bad numbers of child numbers and family violence.

Rev. Harrison agreed that Families in Crisis need some money.

Chair Collins asked if ACT and Families in Crisis provide similar services.

Ms. Whitley confirmed that they were similar in that they both address family violence. Families in Crisis is family abuse situations where the family has to be removed from the home whereas ACT is child abuse specifically and is a day program that provides case management in the home. The family stays in the home. Most of their clients are through Child Protective Services. ACT works toward prevention.

Mr. Donaldson recommended \$15,000 each for Families in Crisis and Family Promise.

Chair Collins agreed and noted that Families in Crisis is requesting funding for salaries for 2 employees but \$15,000 almost gets him 1.

Rev. Harrison asked about Open Arms.

Ms. Whitley noted that Open Arms had submitted revised by-laws and a revised funding detail letter that removed all reference to the Methodist church and religious materials, but she referred them to the 1st page of their application under Program Goals & Program Objectives they make directly reference "in the name of Jesus Christ...spiritual education... to live as disciples of Jesus Christ..." . She noted that the application is a permanent part of the agencies file if they are approved for funding and subject to review by HUD representatives. She also noted that the by-laws were change without a meeting and vote by their Board of Directors.

Rev. Harrison said that he did not think they had a board. They are too board. He added that he sees this group as more than a singing group. It is being used as a deterrent for at-risk kids. He would like to see this group get funded but he know that it is a risk. He asked if they could give \$10,000 to Family Promise and \$5,000 to Open Arms.

Chair Collins stated that he knows John Louie and he likes what he is doing but the way that the application is worded. He feels that their activity is religious based and that is how they are able to accomplish such great results, but that makes them not a good fit for this particular funding.

Rev. Harrison reluctantly agreed. He then went back to Christian Farms and said he would like give them something.

Dr. Beamon agreed.

Chair Collins suggested they discuss funding Christian Farms if the City received more money.

Ms. Whitley noted that partial funding may not help Christian Farms because the playground cover cost \$22,000 so giving them less may not help them complete that one activity. If they have no other funding to complete the activity, they can not use CDBG funds for any other purpose and will not be able to draw the funds.

Dr. Beamon thought that may make them work harder to find the other funds.

Chair Collins stated that he felt if Christian Farms need that they will find funding and will find that cover for less that \$22,000.

Ms. Etzel asked if they could take some away from the 5 selected agencies to give something to Christina Farms.

Chair Collins stated that he would much rather fund people that projects. He would rather see a person get put in place to make a difference rather that a building renovated.

Ms. Etzel agreed that was a good way to look at it. That the money to ACT would be used more for preventative measures. She hoped that Open Arms would be encouraged to apply for funding in the future if their program could be not so directly tied to religion. She suggested that when they are denied for funding, they are told something to the effect that "the Board thought your presentation was positive and they would look forward to your applying and encourage you to do so". She feels that if they get a little of "try again... we thought the mentoring idea of your program was a good aspect, etc.." that would be a bit more encouraging.

Chair Collins recapped the agencies and amounts they had agreed on so far:

Aware Central Texas (ACT)	\$10,000
HELP Center	15,000
Families in Crisis	15,000
Family Promise	15,000
Hill Country Community Action	15,000
	<hr/>
	\$ 70,000

That leaves \$453 dollars if using last year's funding amount of \$70,453. He asked if the members felt they should meet again after the final funding amount is received.

Mr. Donaldson suggested that the \$453 balance from last year's amount and any additional funds received in the final 2009 grant amount be split equally between Family Promise and Families in Crisis since the amounts recommended for the HELP Center, ACT and HCCAA are the full amounts requested by those agencies. He felt that they should not recommend an agency for more than they request.

All members agreed.

Mr. Donaldson moved that any additional CDBG funding above and beyond last year's amount be split evenly between Family Promise and Families in Crisis without another meeting by the CSAB unless the final amount exceeded the requested amounts.

Dr. Beamon seconded and the motion carried unanimously.

Mr. Donaldson added that they could meet again if the final amount received by City exceeded the amounts requested by the 5 agencies recommended and determine at that time what recommendations to make for the additional funds.

#### **4. Make final recommendation to City Council**

Chair Collins called for a motion to make the final recommendation to Council of:

Aware Central Texas	\$10,000
HELP Center	15,000
Families in Crisis	15,227
Family Promise	15,226
Hill Country Community Action	15,000

with any additional funding received for 2009 to be split evenly between Family Promise & Families in Crisis not to exceed the amount originally requested by each of the two agencies and an additional meeting of the CSAB will be called if the final 2009 funding amount exceeds the requested amounts.

Rev. Harrison so moved.

Dr. Beamon seconded and the motion carried unanimously.

Ms. Whitley stated that she would forward the recommendations to City staff and let the members know as soon as possible when their recommendations would need to be presented to Council. She asked that Chair Collins attend to make the presentation and as many members of the Board as possible be present is any questions or forthcoming from the Council

Chair Collins confirmed that he should be able to attend.

Reverend Harris asked if any other funding was expected under the stimulus package and if the CSAB would be involved in award allocations for any additional funds.

Ms. Whitley stated that the only additional CDBG funds that Temple is to receive is \$136,373 as additional funding amendment to the 2008 funded amount. Public hearings had already been held as required by CDBG. City staff will make recommendations to Council on projects to be funded and the CSAB would not need to be involved.

Rev. Harrison asked Ms. Whitley to let the members know if that changed and the CSAB could meet again

Ms. Whitley stated that she would notify all members as soon as the final 2009 funding amount is confirmed and schedule a meeting if necessary.

## **5. Adjournment**

Chair Collins opened the floor for any other items of business to discuss.

Rev. Harrison moved they adjourn.

Dr. Beamon seconded and the motion agreed unanimously.

Chair Collins adjourned the meeting at 2:28 p.m.

**Respectfully submitted,**

**Lois Whitley**



# Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

The *Annual Action Plan* reflects the City's funding priorities and identifies the projects proposed to receive Federal funds under the CDBG program. The Annual Action Plan describes priority projects for neighborhood revitalization, public Improvements as well as public service activities. The City of Temple will receive \$515,539 for its 2009 CDBG allocation. In addition the City will utilize \$12,335 of program income generated from prior years' grant activities and unused funds from prior years.

09-10 CDBG Funding	Program Income Received	Prior Funding Reallocation	Total
\$515,539	\$12,335	\$26,695	\$554,569

These funds enhance the City's housing and community development programs, supporting safe, well-planned residential and business districts. CDBG financed projects respond to the most urgent needs of limited income residents. Over 70% of the funding allocated to CDBG activities benefit low to moderate income persons. Maximum benefit is derived from each dollar spent.

For more than 30 years, the Community Development Block Grant (CDBG) program has been assisting metropolitan cities and urban counties across this country to fund their community and economic development activities. Approximately 1,000 entitlement communities participate in the program nationwide, including the City of Temple. The City is one of 78 entitlement communities located in the State of Texas. For Fiscal Year 2009-2010, HUD has allocated CDBG funds to entitlement communities in Texas, as follows:

#### **FY 2009-2010 CDBG IN TEXAS**

<b>CDBG</b>	<b>Amount</b>
State Total	\$181,805,883
Minimum	\$217,245
Maximum	\$30,256,697
Average	\$2,424,078
<b>Temple</b>	<b>\$515,539</b>

#### **Recent Temple CDBG Grant Amounts**

2005-2006	\$585,728
2006-2007	\$524,380
2007-2008	\$524,136
2008-2009	\$503,239

#### **OBJECTIVES AND OUTCOMES FOR PROGRAM YEAR 2009**

The City plans to undertake numerous activities during the program year that will meet all of HUD's objectives to contribute towards a suitable living environment, provide decent housing, and create economic opportunities. These activities will generate outcomes that fall into one of three categories:

**Availability/Accessibility:** This category applies to activities that make services, infrastructure, public services, public facilities, housing; or shelter available or accessible to low- and moderate-income people, including persons with disabilities.

**Affordability:** This category applies to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people: It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.

**Sustainability: Promoting Livable or Viable Communities.** This category applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

<b>Objective: Suitable Living Environment</b>			
<b>Grant</b>	<b>Project</b>	<b>Outcome</b>	<b>Specific Objectives</b>
CDBG	Infrastructure Improvements	Availability/Accessibility	Improve the quality of public improvements
CDBG	Park Improvements	Availability/Accessibility	Improve the quality of public improvements
CDBG	Public Facilities: Hop Bus Shelters/Pavilions	Availability/Accessibility	Improve the quality of public facilities
CDBG	Aware Central Texas	Availability/Accessibility	Improve services for low income persons
CDBG	Family Promise of East Bell County Inc	Affordability	Improve Services for low-income persons
CDBG	Temple HELP Center: Child Care	Availability/Accessibility	Improve Services for low income persons
CDBG	Hill Country Community Action Association, Inc	Availability/Accessibility	Improve Services for low income persons
CDBG	Families in Crisis	Availability/Accessibility	Improve Services for low income persons
CDBG	Demolition	Availability/Accessibility	Improve the quality of public improvements
<b>Objective: Provide Decent Housing</b>			
<b>Grant</b>	<b>Project</b>	<b>Outcome</b>	<b>Specific</b>
CDBG	No CDBG funds are allocated for this objective		
<b>Objective: Economic Opportunity</b>			
<b>Grant</b>	<b>Project</b>	<b>Outcome</b>	<b>Specific Objectives</b>
CDBG	No CDBG funds are allocated for this objective		

The Community Development Block Grant Program provides annual grants on a formula basis to develop viable urban communities by providing decent housing, and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. This will be the fifth year of the 5-Year Consolidated Plan (2005-2010). Entitlement communities develop their own programs and funding priorities. Maximum feasible priority must be given to activities that benefit low and moderate income persons.

The proposed allocation of funds is as follows:

Public Services	\$72,175
Infrastructure Improvements	\$160,000
Public Facilities	\$45,000
Park Improvements	\$75,000
Demolition	\$100,000
General Administration (20%)	\$102,394
<b>Total</b>	<b>\$554,569</b>



### **Public Services - \$72,175**

The Community Services Advisory Board (CSAB) spent many hours over several meetings sifting through the 8 requests (See Attachment) totaling \$156,634 while debating the merits of each agency and the needs of the community. It is recommended the City Council allocate \$72,175 to 5 agencies as follows:

Aware Central Texas	\$10,000
Family Promise of East Bell County Inc	\$16,087
Bell County Human Service (Temple HELP Center)	\$15,000
Hill Country Community Action Association, Inc.	\$15,000
Families in Crisis, Inc.	\$16,088

### **Infrastructure Improvements - \$160,000**

Sidewalks will be installed along Ave G between 1<sup>st</sup> and 25<sup>th</sup> Streets. This project will increase safety, and provide for the accessibility of a suitable living environment to this low income neighborhood.

### **Public Facilities - \$45,000**

HOP Bus shelters/pavilions will be installed at the following locations:

Southbound 1st Street mid-block after Ave. G

Southbound 1st Street before Ave. M

Eastbound Ave. H before 17th Street

### **Park Improvements - \$75,000**

A bridge will be constructed at Jeff Hamilton Park.

### **Demolition - \$100,000**

Demolition of vacant and dilapidated structures will be conducted to address blighted conditions on a spot basis in locations to be determined based on code violations.

### **Past Performance**

On an annual basis, HUD review's the performance of all entitlement recipients to determine whether each recipient is carrying out its CDBG assisted activities in a timely manner. If at sixty days prior to the end of the grantee's current program year, the amount of entitlement grant funds available to the recipient under grant agreements but undistributed by the U.S. Treasury is more than 1.5 times the entitlement grant amount for its current program year the grantee is considered to be noncompliant with HUD requirements.

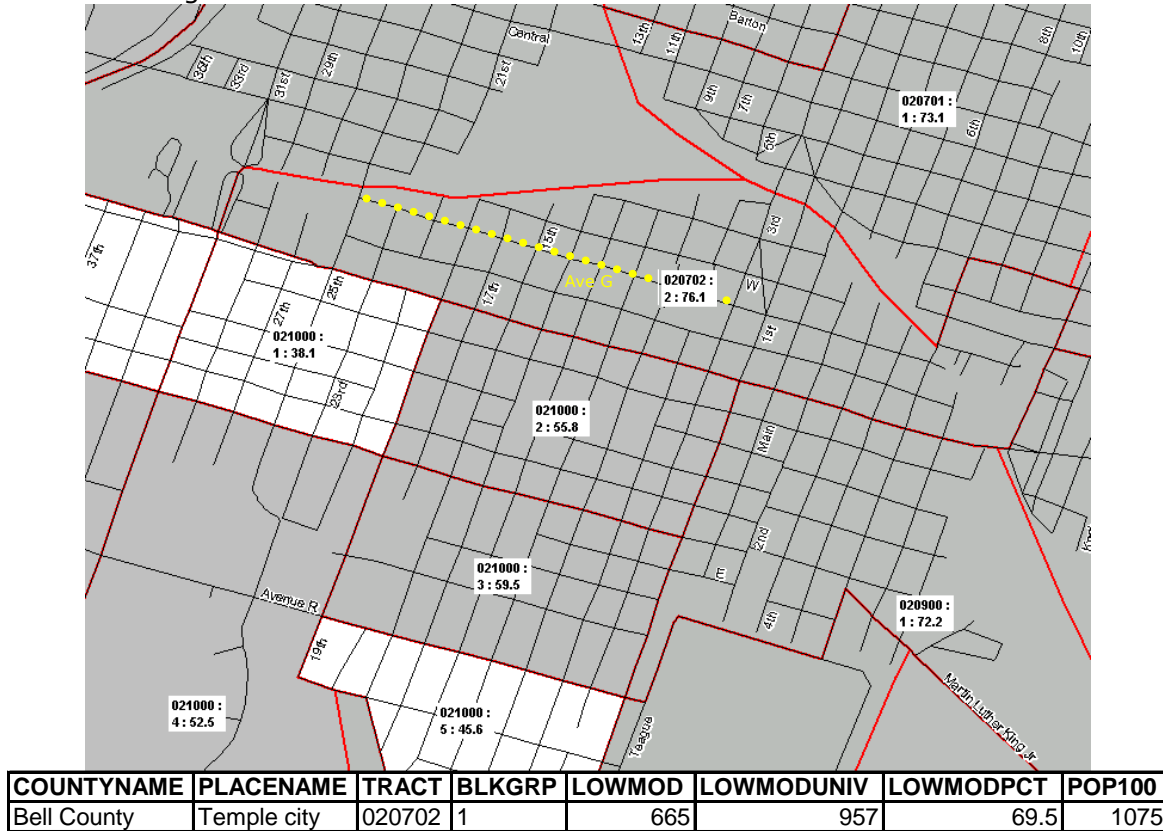
When reviewed on August 2, 2008 the City of Temple's ratio of undisbursed Treasury funds was 1.36. The city was successful in achieving the goals set out in the Workout plan and subsequent Action Plans by becoming and remaining timely.

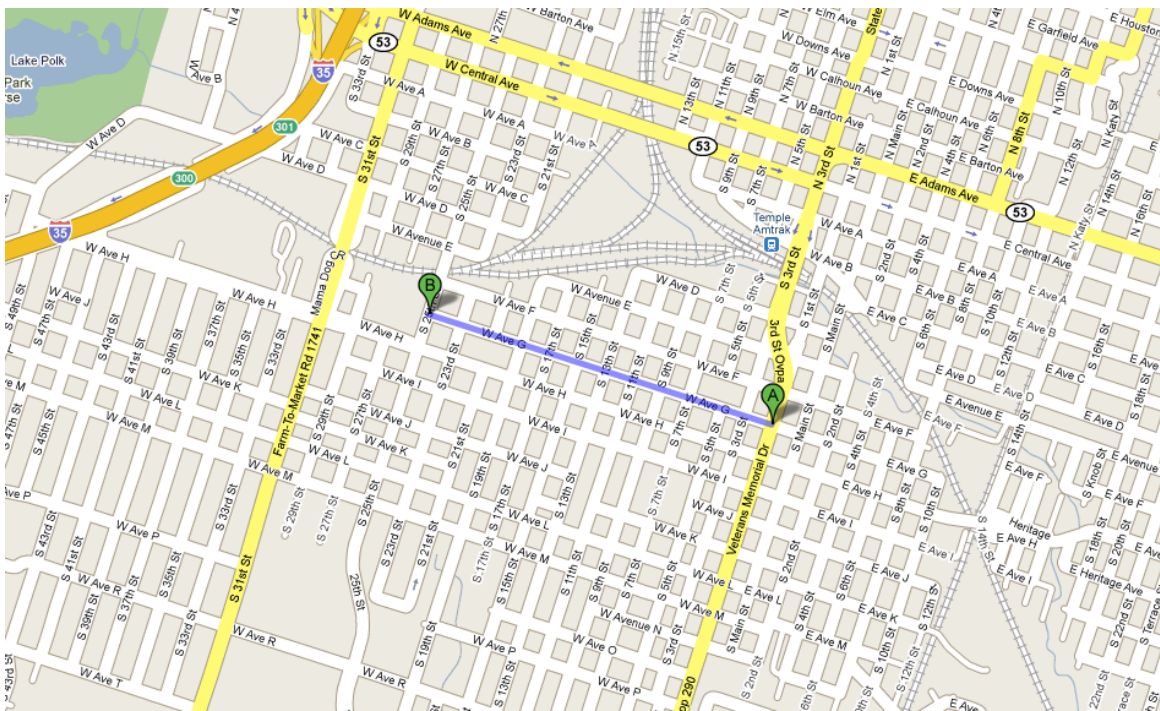
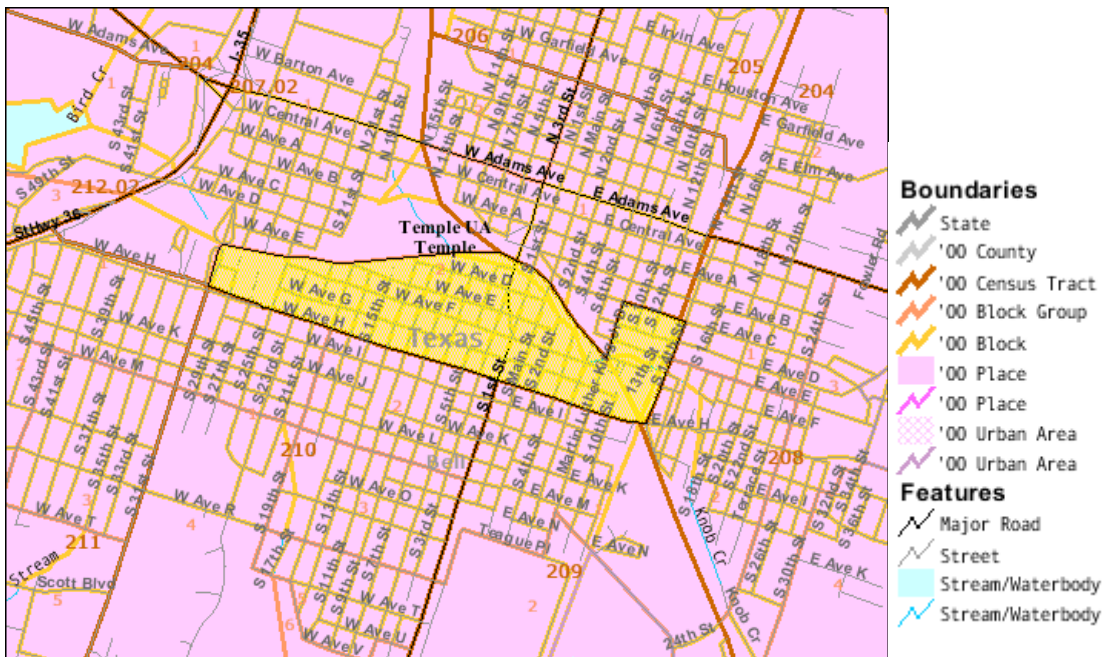
## General Questions

The activities proposed will be carried out in the following areas:

### Infrastructure Improvements: Sidewalks

Sidewalks will be installed along Ave G between 1<sup>st</sup> and 25<sup>th</sup> Streets. This project will increase safety, and provide for the accessibility of a suitable living environment to this low income neighborhood.





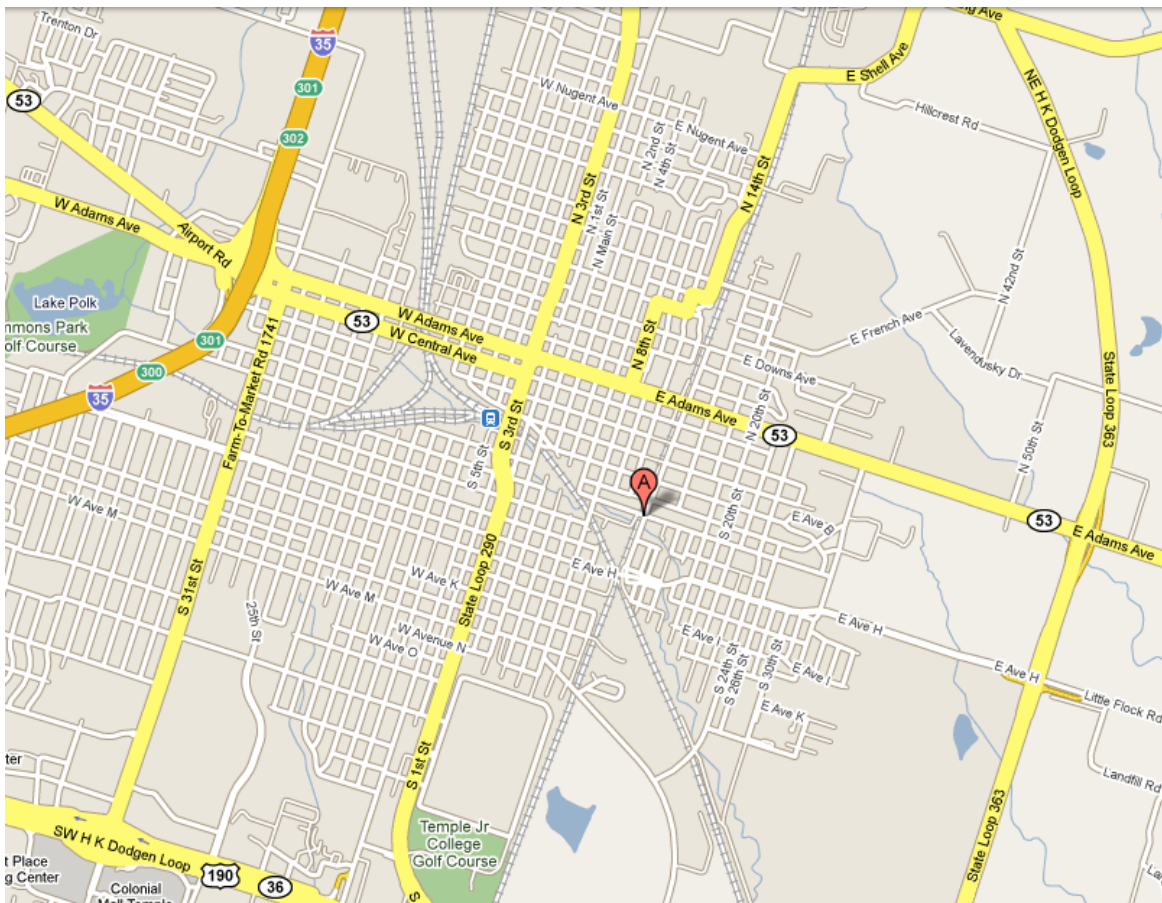
## Demolition

Demolition of vacant or dilapidated structures will be conducted to address blighted conditions on a spot basis in scattered locations in the community.

## Park Improvements

A bridge will be constructed at Jeff Hamilton Park. The park is located at 501 S. 14th Street which is centrally in a low income section of the City. It serves the following block groups:

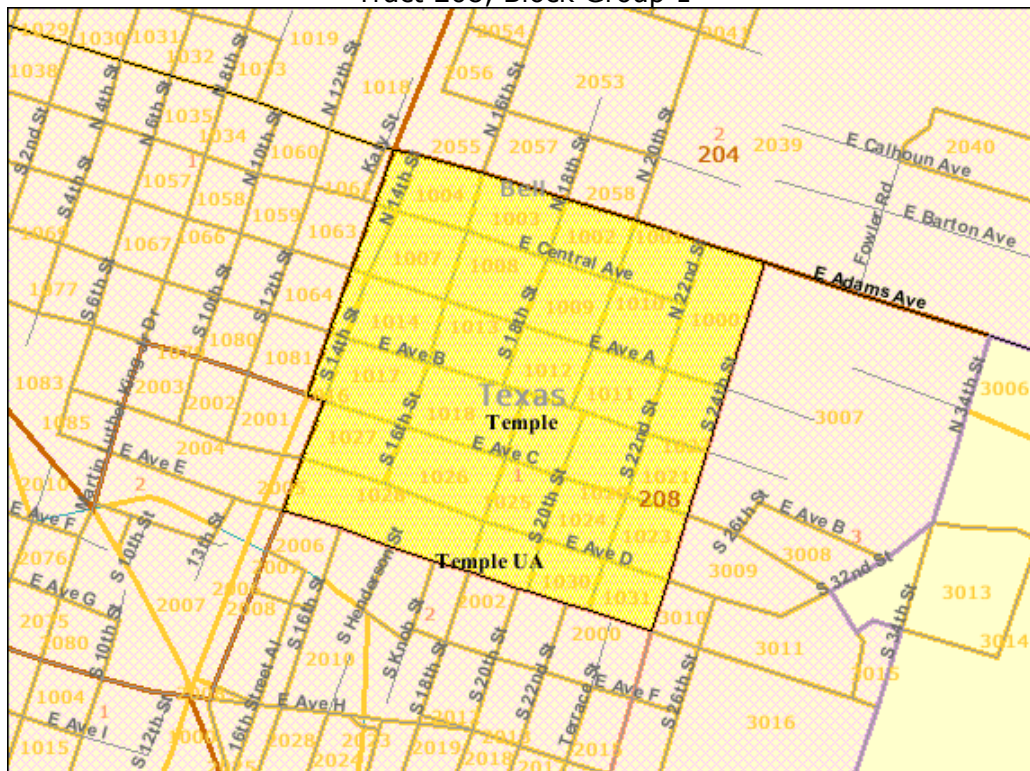
COUNTYNAME	PLACENAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	POP100
Bell County	Temple city	020701	1	554	758	73.1	824
Bell County	Temple city	020702	2	711	934	76.1	1066
Bell County	Temple city	020800	1	421	668	63.0	692
Bell County	Temple city	020800	2	423	577	73.3	575
			Total	2109	2937	71.8	3157



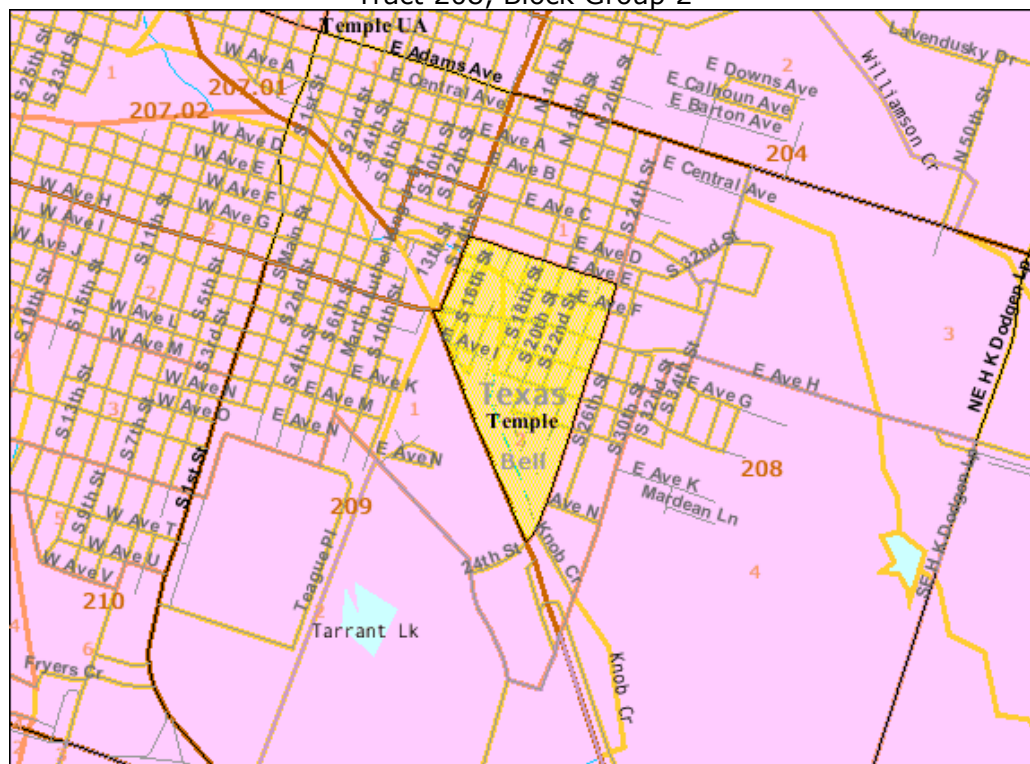




Tract 208, Block Group 1

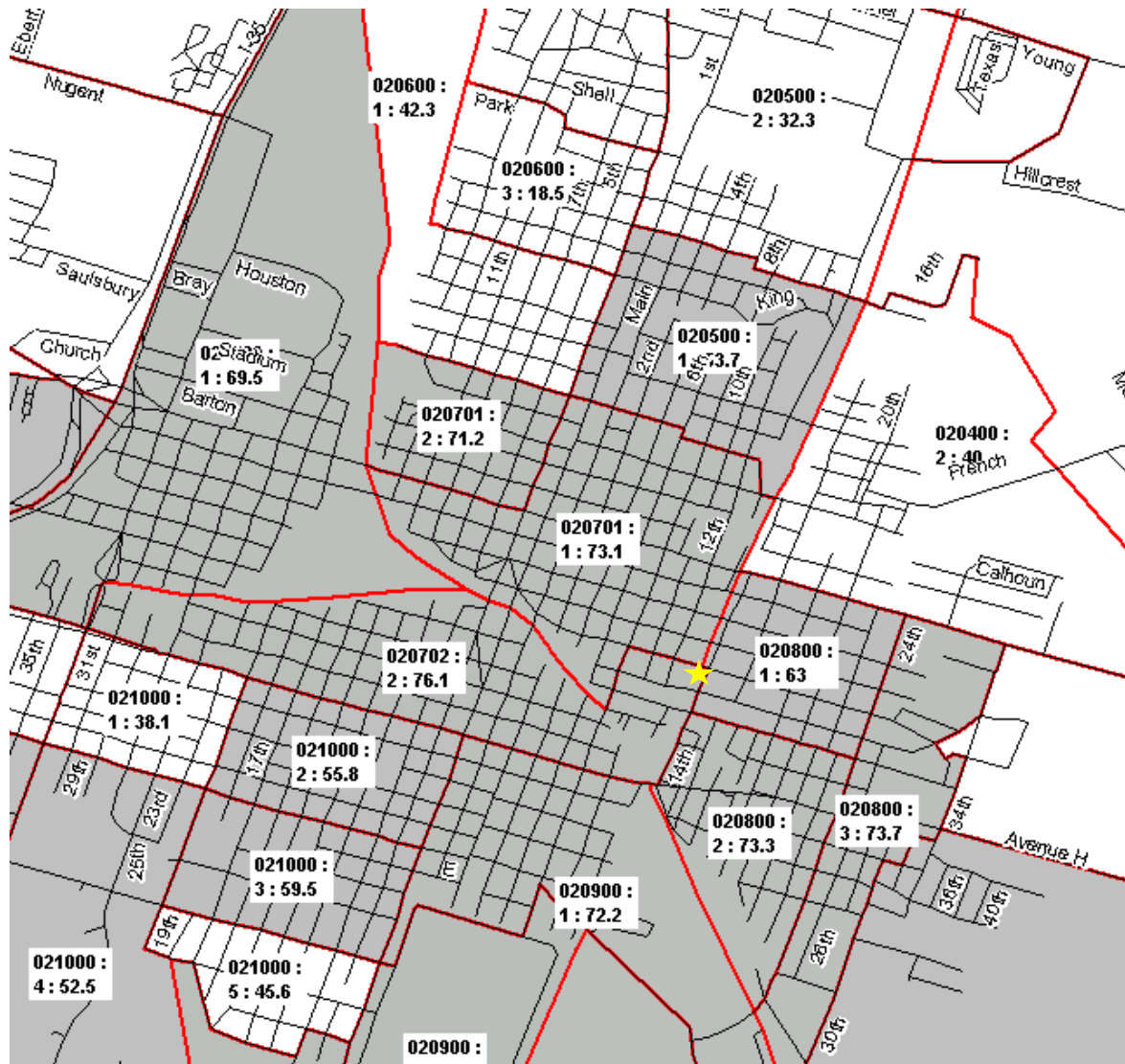


Tract 208, Block Group 2



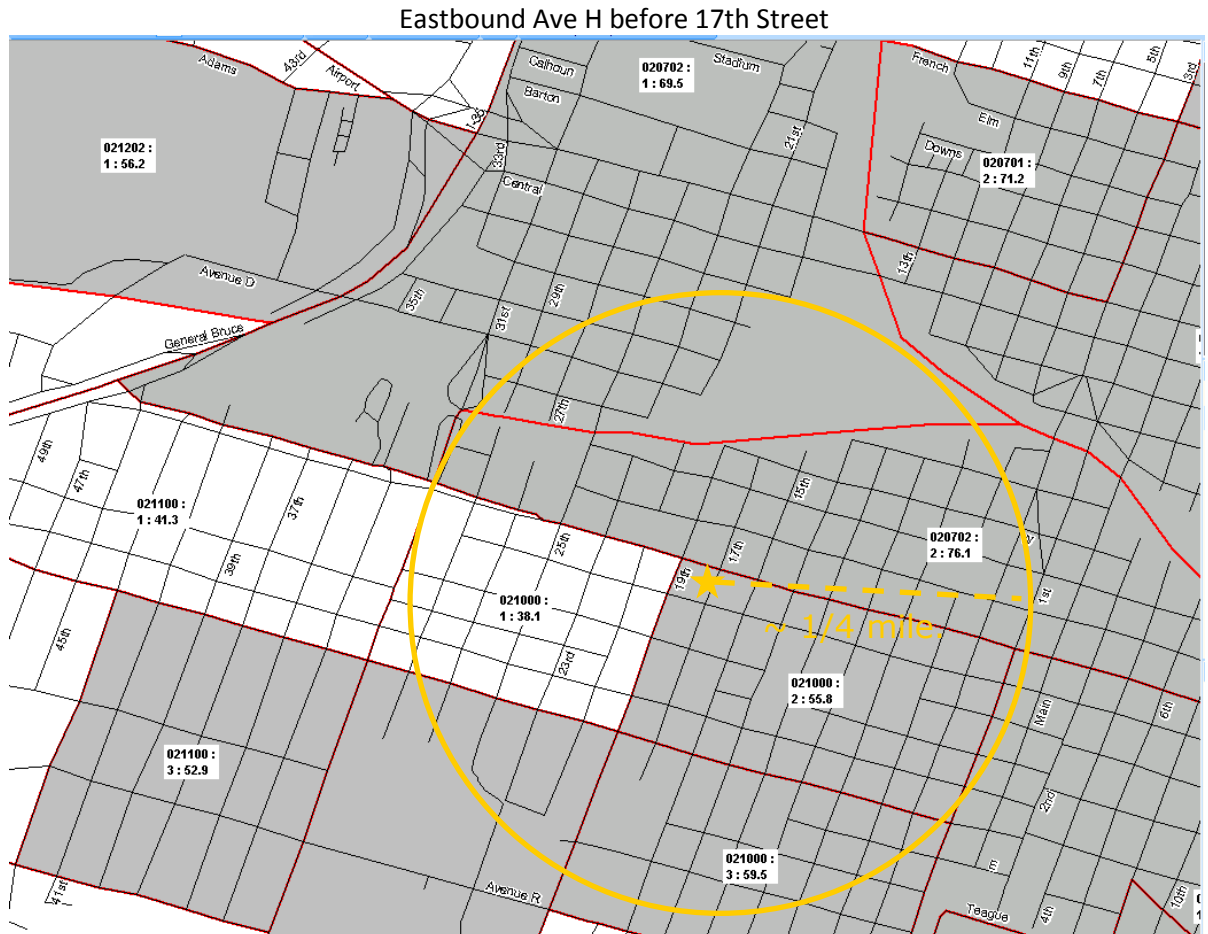


## Service Area Breakdown with Approximate Block Group Representation



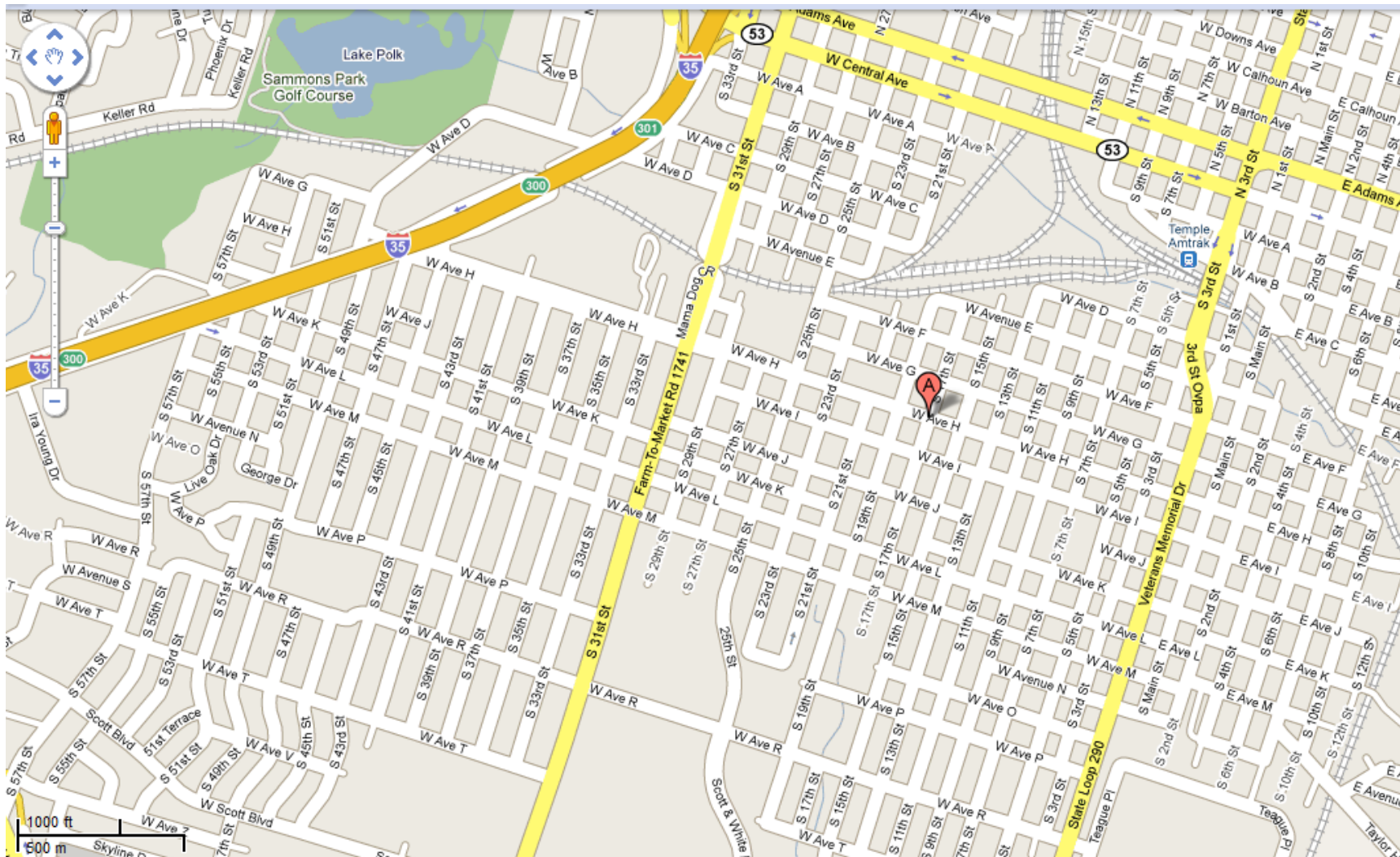
## Public Facilities

The City will be installing HOP Bus shelters in three locations around the Low Income sections of the community to address the availability/accessibility of a suitable living environment and improving its public facilities. The location of these projects is as follows:

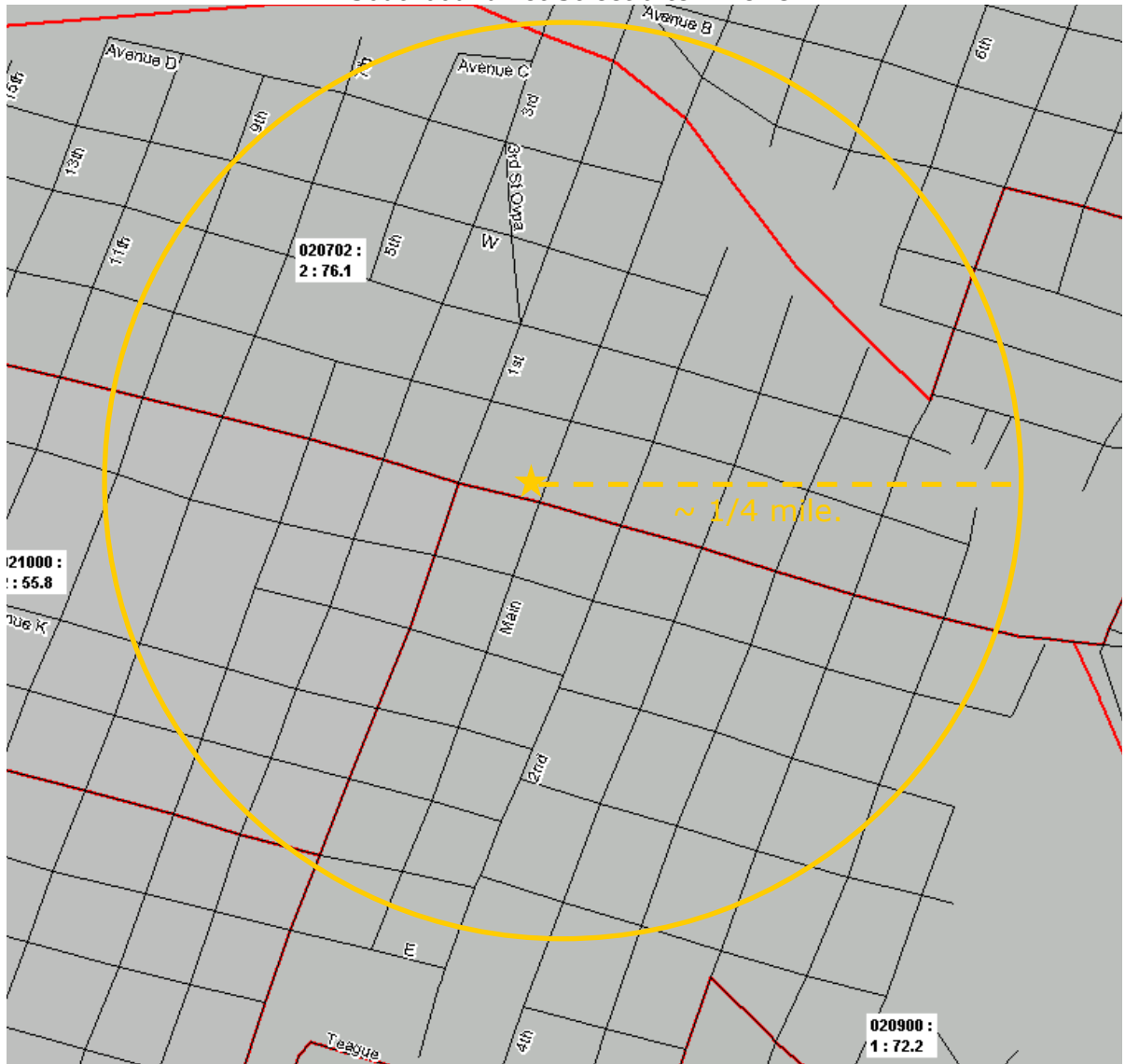


COUNTYNAME	PLACENAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	POP100
Bell County	Temple city	021000	1	204	536	38.1	600
Bell County	Temple city	021000	3	586	985	59.5	1007
Bell County	Temple city	021000	2	554	993	55.8	929
Bell County	Temple city	020702	2	711	934	76.1	1066
			Total	2055	3448	59.6	3602

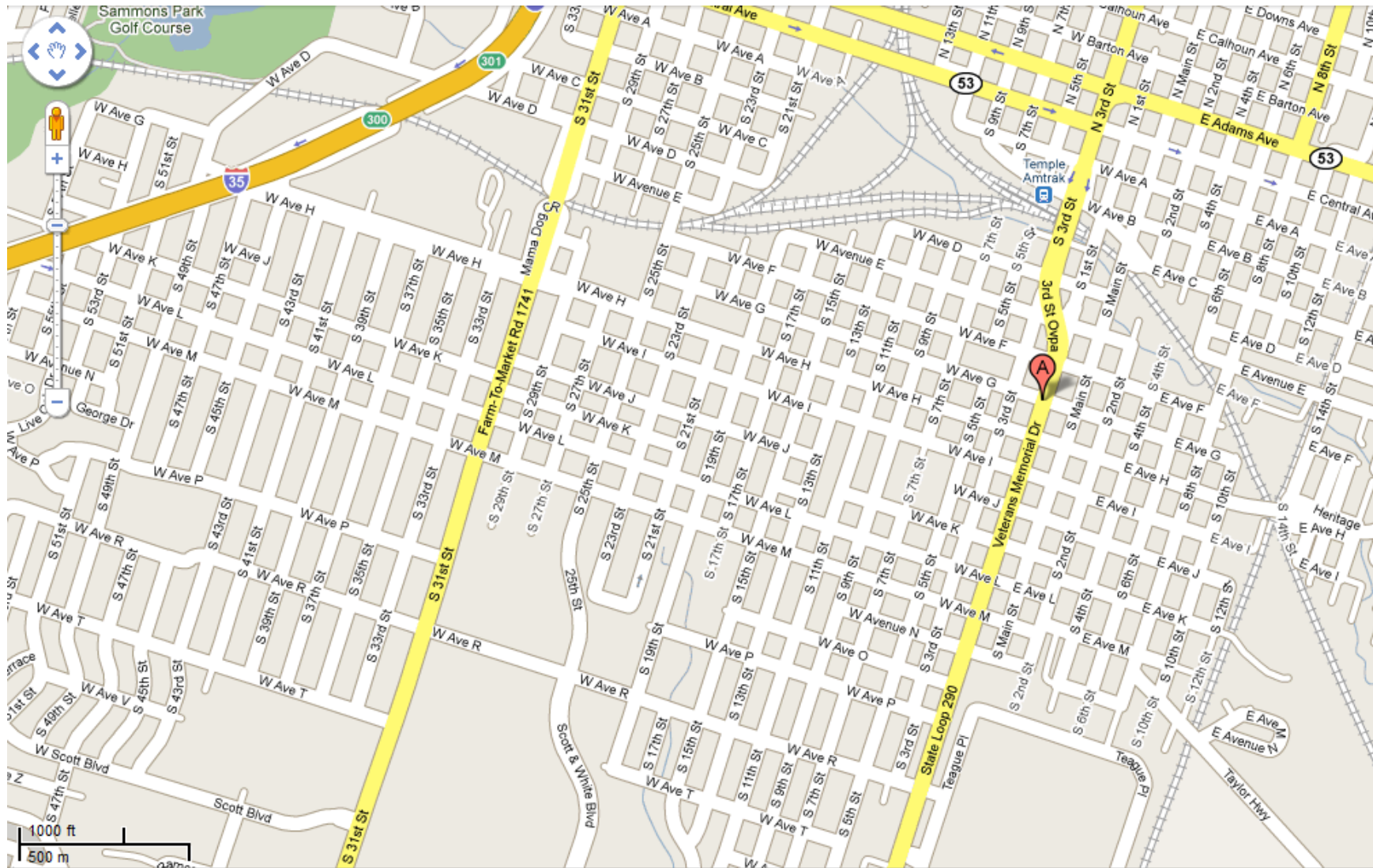




# Southbound 1st Street after Ave. G

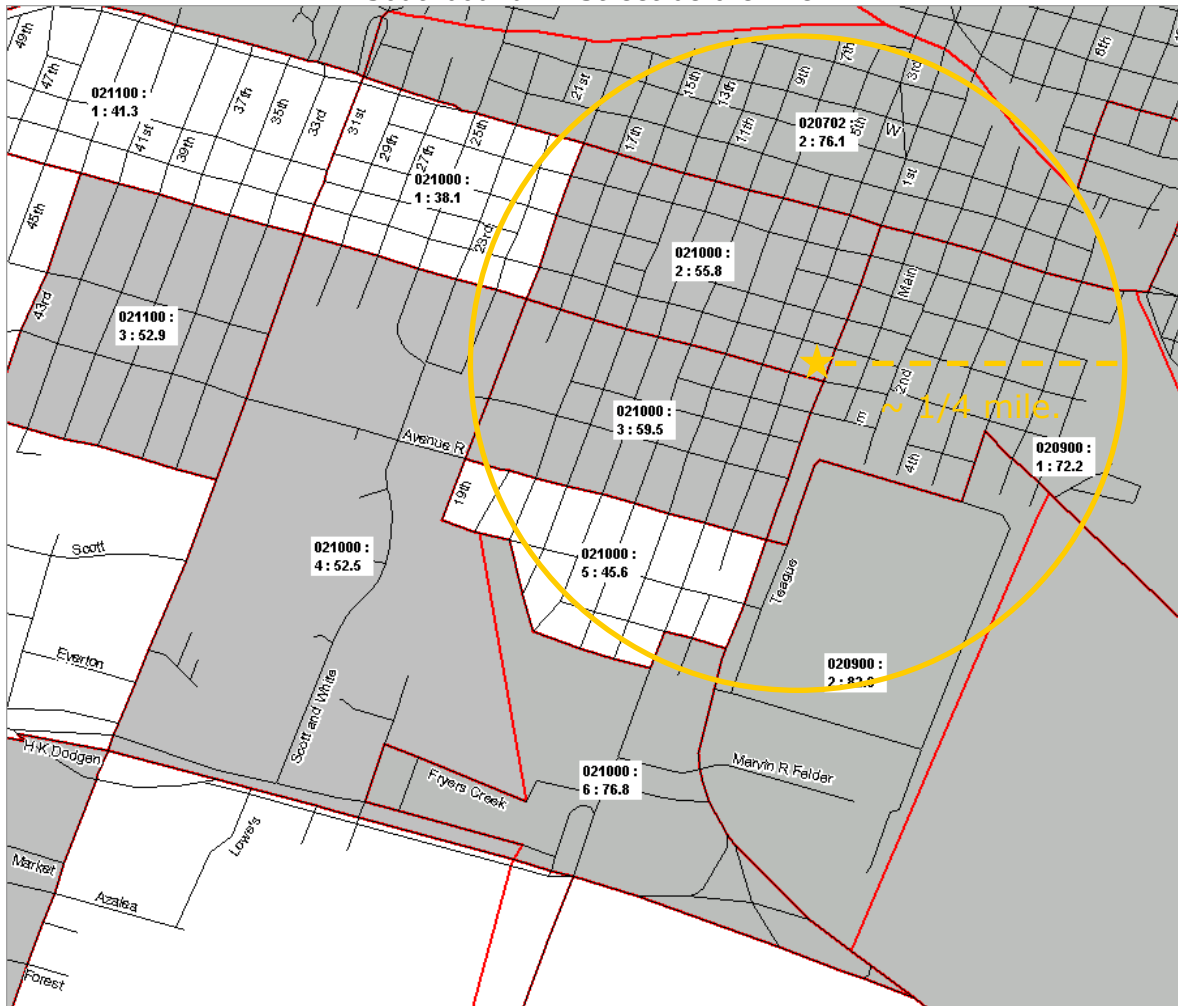


COUNTYNAME	PLACENAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	POP100
Bell County	Temple city	020702	2	711	934	76.1	1066
Bell County	Temple city	020900	1	778	1077	72.2	1031
			Total	1489	2011	74.0	2097

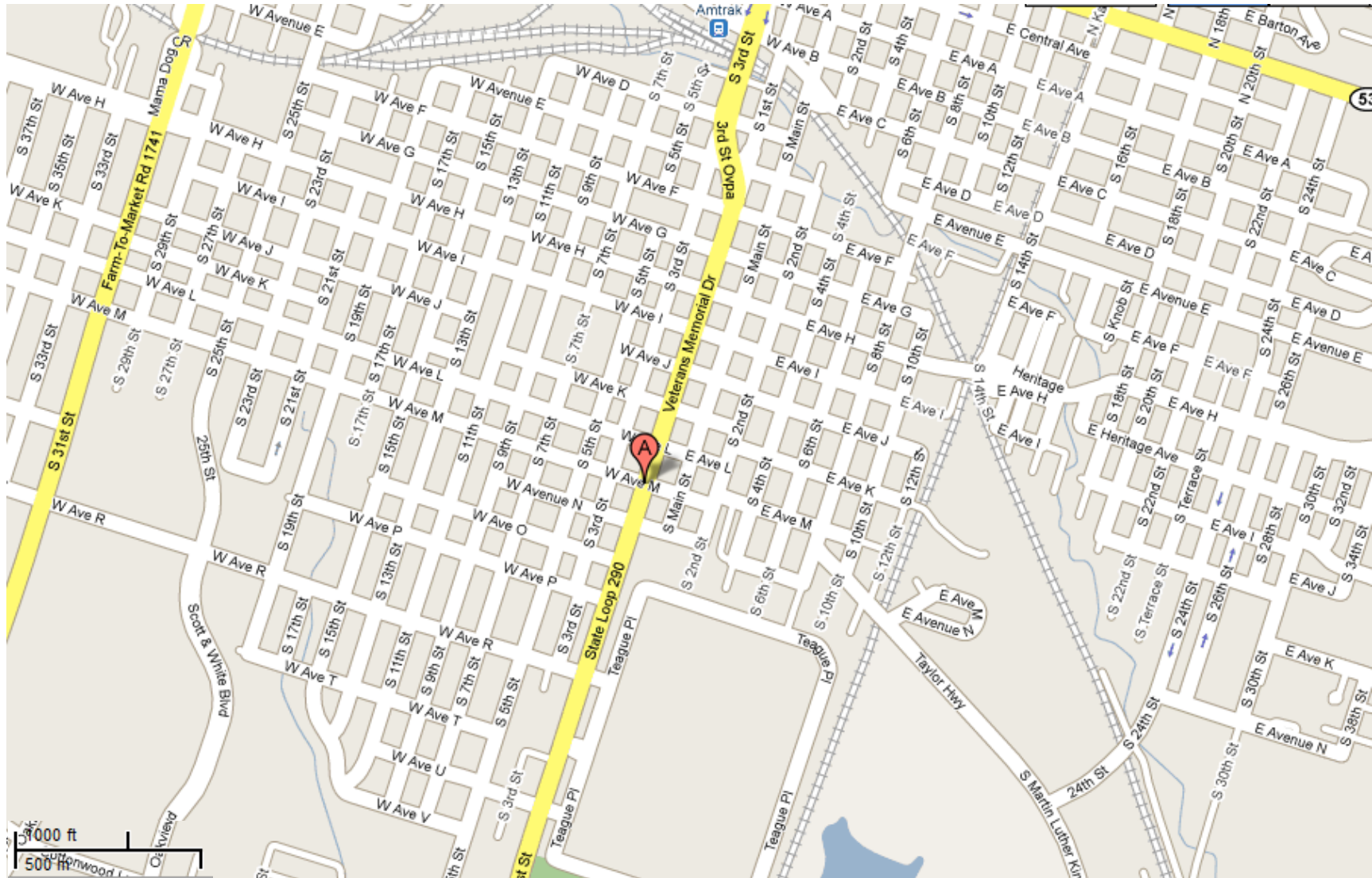




# Southbound 1<sup>st</sup> Street before Ave. M



COUNTYNAME	PLACENAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	POP100
Bell County	Temple city	020702	2	711	934	76.1	1066
Bell County	Temple city	020900	1	778	1077	72.2	1031
Bell County	Temple city	020900	2	123	149	82.6	662
Bell County	Temple city	021000	2	554	993	55.8	929
Bell County	Temple city	021000	3	586	985	59.5	1007
Bell County	Temple city	021000	5	313	687	45.6	689
			Total	3065	4825	63.5	5384



## Public Services

Each PSA has a unique description and benefit to the citizens of Temple. They are as follows:

Aware Central Texas (ACT) is designed to deal with the prevention of abuse and neglect of children through the use of trained volunteers and professional staff. ACT's casework program provides families a professional case worker and volunteer family coach who helps develop a plan of corrective action, obtain additional community resources and provides consistent support to the family as they implement a plan of correction.

Family Promise of East Bell County's goal is to shelter homeless families and connect them with the needed services to empower them to become independent and self-sufficient individuals once more and a productive member of society.

The Temple HELP Center addresses local residents' immediate crisis by providing short term financial and non-financial services. By targeting avenues to address the immediate crisis and lowering dependency on public assistance, they are striving to assure that residents overcome social, economic and career barriers.

Hill County Community Action Association's (Meals on Wheels) Aging Services Program provides meals through congregate and home delivered meal programs to eligible elderly participants in the Temple area. Congregate meals are served each weekday by volunteers and paid center staff. Home delivered meals are delivered each weekday by paid meal delivery staff and volunteers. The Site Managers and In-Home Services Coordinator coordinate outreach efforts in the community to identify potential clients and assist clients in obtaining increased services when available.

Families in Crisis supports and empowers individuals affected by family violence and sexual assault through safe shelter and outreach while providing advocacy, education and resources to create a safe, supportive community. The agency provides information, referral and access to services to assist in safe management of their situation, aids in the recovery process, guides them in the criminal justice system, educates them to prevent re-victimization and provides safe shelter and support services to victims and at-risk populations

## Allocation of Funds Geographically

Will the exception of demolition, 100% of funds will be allocated in the Census block groups that are within low-income concentration areas. In Temple, the Census block groups are principally low-to-moderate income that happens to be in a contiguous area and are generally situated in the eastern half of the City—East of Interstate Highway 35. This area makes up approximately 30% of the City's population.

Some of the activities will be conducted to promote the preservation of housing throughout the contiguous low/moderate income area, and clearance activities. The City will also tightly concentrate its public improvement funds for greatest possible impact. A list of these block groups can be viewed in the Housing Market Analysis Section of this plan.

In addition to providing almost \$75,000 of matching funds for the Temple Housing Authority helping 30 homes be purchased, the City has also budgeted funding from the general fund for emergency rehab projects throughout the City. In the last two budget cycles the City has budgeted a combined total of more than \$43,000 for this program, of which more than \$20,000 has been expended and the remainder obligated. The City also supported applications for Housing Tax Credits for 3 low-income elderly rental projects.

Country Lane Seniors was funded 12/31/05, and The Grand Reserve Seniors, was funded in 2006. Each of these rental projects contains 102 rental units made available to low to moderate income elderly tenants. Bridge loans in the amount of \$350,000 were provided through Temple Economic Development Corporation utilizing funds made available in part through the City's half cent sales tax. Country Lane Seniors was completed in program year 2006 and has a 100% occupancy rate. The Grand Reserve Seniors was completed date of June, 2008. Most recently, the City has supported a senior living facility which will contain 92 rental units and is scheduled to begin this 2009 Program Year. A major step taken by the City during PY2006 to foster and maintain affordable housing was the approval of resolution number 2006-4640-R. This resolution designated census tracts 207.02, 207.01 and 209 as a revitalization area. Please see the attached resolution at the end of the narrative section of the Action Plan for a copy of the revitalization goals. The City passed and supports this resolution in hopes of continuing to provide a suitable living environment, provide decent housing and economic opportunity within the designated area.

To further housing in Temple the City will contribute \$10,337 for additional assistance for the THA in-house assistance program during the 2009 Program Year.

Those activities that provide an area-wide benefit (Parks and Infrastructure) will be located in the most severely distressed locations in the City as referenced in the previous census data.

## Allocation Strategy

Although the City of Temple is not distributing CDBG funds for housing needs, the City takes many other actions from other funding sources including its general fund to be in accordance with the National Affordable Housing Act. One way the City demonstrates this contribution is its cash match for the Temple Housing Authorities grants with the State. The City also coordinates with other agencies whose purpose is offering and maintaining a decent, safe, and sanitary home for the City's residents.

In order to address these goals, the City has established an allocation strategy that the City believes is necessary due to its limited entitlement classification. The City will make CDBG the primary funding source for certain activities and make it the secondary funding source for activities which it believes are better suited for other funding sources which City has successfully demonstrated its ability to compete. (State of Texas HOME Program, Texas Department of Transportation, Statewide Transportation Enhancement Program, Economic Development Administration, State park improvement programs, etc.) The general allocation of CDBG funds among priority needs is as follows:

<b>Public Improvement Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Drainage Improvements	High	Primary
Waterline Improvements	Medium-High	Secondary
Street Improvements	High	Primary
Sewer Improvements	High	Secondary
Sidewalk Improvements	High	Primary
New Street Construction	Low	Other
Park & Recreation	High	Primary
Utilities	Medium-Low	Secondary
Telephone	Medium-Low	No Allocation
Water Meters	Low	Secondary

"Children at Play" signs	Low	Other
Bike Paths	Low	Other
Street Lighting	Medium-High	Other

<b>Housing Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Housing Rehabilitation	Medium-Low	Secondary
Code Enforcement	High	Primary
Emergency Shelter	Low	Other
Rental Assistance	Low	Other
Down Payment Assistance	Medium-Low	Other
Rental Rehabilitation	Low	Other

<b>Public Facility Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Senior Centers	Medium-Low	Other
Youth Centers	Medium-Low	Other
Community Centers	Low	Other
Childcare Facilities	Low	Other
Health Facilities	Low	Other
Parking Facilities	Medium-Low	Primary
Public Library	Medium-Low	Other
Animal Control	Low	Other
Police Protection	Medium-High	Other
Fire Protection	Medium-Low	Other
Trash Collection	Medium-Low	Other
Outside Warning	Low	No Allocation
City Beautification	High	Other

<b>Public Service Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Senior Services	Medium-High	Primary
Wheelchair Accessibility	Medium-High	Secondary
Childcare Support Services	Medium-Low	Primary
Workforce Training & Self-Sufficiency	High	Primary
Healthcare / Families in Crisis	High	Primary
Transportation Services	High	Primary
Homeless Support Services	Medium-Low	Primary

<b>Economic Development Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Business Improvement Loans	Low	Secondary
Small Business Development Counseling	Low	Secondary
Job Training & Placement (via public service funds)	Medium-Low	Primary

<b>Other</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
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Speed Signs	Low	Other
Street Laws	Low	Other
Speed Enforcement	Low	Other
Traffic Flow	Low	Other
School Funding	Low	Other
Snow Removal	Low	No Allocation

The "Needs Assessment" column represents a priority ranking based on results from the citizen survey.

0-9 Concerns	= Low
10-14 Concerns	= Medium-Low
15-20 Concerns	= Medium-High
20+ Concerns	= High

The "CDBG Investment Priority" represents a priority ranking based on the allocation of CDBG funds versus other funding sources.

1. Primary = CDBG funding will be utilized as the primary source to fund activity
2. Secondary = City will compete or obtain funds from other Federal or State programs/sources (non-local sources), and CDBG funds are only a secondary funding source
3. Other = City will compete or obtain funds from other Federal or State programs/sources (non-local sources), as well as, local sources. CDBG funds will not be utilized to support activity.
4. No Allocation = City is not anticipating funding activity at this time

## Obstacles to Meeting Underserved Needs

The principal obstacle to meeting the unobtainable portion of the identified needs of the residents of Temple is inadequate financial resources. Financial resources evaluated fall into the following categories:

<u>Local Sources</u>	<u>Non-Local Sources</u>
Property Taxes	Entitlement Funds (CDBG)
Sales Taxes	Other State and Federal Funds
Utility System Revenue	Private Funds
Bond Issue Proceeds	
Private Funds	

In order to overcome these financial hurdles, the City of Temple has attempted to gain both funding and support by partnering with local agencies, applying for State and Federal grants, monitoring its own budget, and focusing on the most efficient means of addressing needs.

## Federal Resources Expected

The City of Temple expects to receive Federal Resources in the form of 1) Community Development Block Grant Entitlement Cities Program Funds from the U.S. Department of Housing and Urban Development

## Community Development Block Grant (CDBG) Program

2009-10 Entitlement Allocation	\$515,239
Program Income (Prior Year)	\$12,335
Funds from Terminated/Reallocated Activities	\$26,695

## Home Investment Partnerships (HOME) Program

The City of Temple is not a Participating Jurisdiction in the HOME Program, but periodically receives funding as a participant in the competitive non-entitlement HOME program administered by the Texas Department of Housing and Community Affairs. The City was successful in its 2008 application, and was awarded Contract # 1001021. The contract was signed in Spring of 2009. While the minimum number of projects was set to 5, the City is proposing to complete up to 15 Rehab projects during the 2009 program year. These projects will cost \$375,000 Project funds, \$15,000 Admin funds for a total of \$390,000 in grant in addition to the city match..

## Other Resources Expected

No other funding sources are expected.

## Managing the Process

The City of Temple is the lead agency in the distribution and administration of programming funds. It will carry out its housing and community development plan through identified local agencies, lending institutions, local business and industry, City government, and local volunteer groups. This will be done to accomplish the tasks necessary to succeed in attaining the outlined goals and objectives. An identified strength is that the City strives to include citizens in the planning and decision-making process. Numbers of active community groups are becoming more aware of their responsibility to the community to participate in opportunities for change.

The City of Temple, through the State of Texas, has been designated as a One Stop Shop for social service activities. That program, working through the Texas Workforce Commission is coordinated through the Health and Human Services Network. The City of Temple works very closely with the Network and its member agencies to track progress under the Consolidated Plan. The Network provides a great opportunity to ensure delivery of services relating to the Consolidated Plan.

The gap in the service delivery system in the past has been communication between agencies. Temple continues to partner with other cities and public service agencies to promote communication. This has recently been augmented by an East and West Bell County Coalition working together for a continuum of care grant application from HUD. Through collective problem-solving and coordinated activities, benefits for clients are enhanced. A major gap identified at this time would be the lack of adequate funding to meet all the identified needs in the community. Agency personnel are becoming adept at grant writing in order to identify and receive all available resources.

The Bell County HELP Center and the Health and Human Services Network will continue to collaborate and coordinate activities and services provided within the community in order to derive the most benefit from the available resources.

## **Citizen Participation**

The City of Temple will make available to citizens, public agencies, and other interested parties information that includes the amount of assistance the City expects to receive and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. The City will encourage citizen participation by all citizens of Temple and particularly persons of low and moderate income who are residents of the East Temple Revitalization Area in which Community Development funds are being proposed. Notice of public hearings will be published approximately two weeks before the scheduled meeting in the Temple Daily Telegram and other publications as appropriate and notice sent by mail to a list of minority-related churches, public housing authority residents, and other organizations. Spanish translations will be provided as appropriate. Notices will include the availability of accommodations for those with disabilities.

A Community Forum will be conducted early in the budget process to receive citizen comments regarding both the CDBG budget and the City's budget. A minimum of one public hearing will be held in the City Council Chambers at the Municipal Building. That building is accessible to the handicapped. At least one informal hearing will be held in the evening in a neighborhood facility in a building that is accessible to the handicapped and is located in a minority concentration neighborhood. A Spanish interpreter will be available at that meeting as needed. The public will be informed through newspaper ads that the City will be receiving CDBG funds and input is desired from the public regarding budgeting of funds and the development of a Consolidated Plan.

The first public hearing will be to receive initial input regarding the development of the Consolidated Plan. Previous to the first public hearing the Proposed Use of Funds for the fiscal year will be published in the newspaper and a guide to eligible activities will be provided to those who request information. At least thirty (30) days before Council approval, a summary of the Consolidated Plan will be published in the local newspaper of general circulation. After adoption, copies of the Consolidated Plan, which includes the proposed CDGB budget, and the actual use of funds will be available in the Community Development office and at the public library.

The Community Development Department will be available to provide limited technical assistance, if requested, to group representatives of low-and-moderate income persons to help with developing proposals for the use of CDGB funds.

The City will allow thirty (30) days for citizens to comment on the Consolidated Plan. The City will provide a written response within fifteen (15) days, where practicable, to written complaints from citizens regarding the CDBG program. A summary of citizen comments or views and the reasons for accepting or rejecting the comments shall be attached to the final Consolidated Plan.

Substantial amendments to the CDBG program will be processed through the City Council and public hearing process as described above. A substantial amendment is described as a new project or greater than 25% change as measured by the yearly CDBG funding allocation. The City will allow thirty (30) days for citizens to comment on any

amendments to the Consolidated Plan and/or CDBG budget and a summary of any comments or views accepted or not accepted shall be attached to the substantial amendment of the Consolidated Plan.

A public hearing will also be conducted as stated above in order to review program performance.

Reasonable and timely access to records will be provided for five (5) years.

### Citizen Comments

Public Hearings		
<b>Date</b>	<b>Time</b>	<b>Location</b>
February 24, 2009	2:00 p.m.	Temple City Hall Council Chambers
February 24, 2009	5:30 p.m.	Temple Public Library
March 3, 2009	5:30 p.m.	Wilson Park Recreation Center
March 10, 2009	6:00 p.m.	Citizens for Progress Country Lane

This section will be complete when the comment period ends.

The public comment period will be held from the June 4, 2009 council meeting until the final public hearing and adoption of the Action Plan on July 16, 2009.

## **Institutional Structure**

The City will carry out its housing and community development plan through identified local agencies, lending institutions, local business and industry, City government, and local volunteer groups. This will be done to accomplish the tasks necessary to succeed in attaining the outlined goals and objectives. An identified strength is that the City strives to include citizens in the planning and decision-making process. Numbers of active community groups are becoming more aware of their responsibility to the community to participate in opportunities for change.

The City of Temple, through the State of Texas, has been designated as a One Stop Shop for social service activities. That program, working through the Texas Workforce Commission is coordinated through the Health and Human Services Network. The City of Temple works very closely with the Network and its member agencies to track progress under the Consolidated Plan. The Network provides a great opportunity to ensure delivery of services relating to the Consolidated Plan.

The gap in the service delivery system in the past has been communication between agencies. Temple continues to partner with other cities and public service agencies to promote communication. This has recently been augmented by an East and West Bell County Coalition working together for a continuum of care grant application from HUD. Through collective problem-solving and coordinated activities, benefits for clients are enhanced. A major gap identified at this time would be the lack of adequate funding to meet all the identified needs in the community. Agency personnel are becoming adept at grant writing in order to identify and receive all available resources.

The City of Temple is allocating a portion of its funds to Public Service Agencies. In order to facilitate the process of selection and in order to be more fully connected to the wants and needs of the public, the City of Temple created a Community Service Advisory Board. This board is responsible for evaluating the applications received from the PSAs and giving recommendations. Board membership includes a broad spectrum of contributors, including TISD, Hospitals, the Temple Home Builders Association, and many other community based organizations and individuals. This aspect of the advisory board provides the City a primary link to the institutional structure of the community.

## **Monitoring**

The City of Temple uses several tools to monitor its progress with the CDBG program. Spreadsheets developed to maintain the 2005 Workout Plan are still in use though not required by HUD. These tools along with the annual CAPER assist the City in evaluating the performance and timeliness of the City's CDBG projects. Monthly meetings are held that review these materials which are updated daily and project forward for anticipated completion dates. During these monthly meetings, City's staff and consultants discuss and resolve any potential issues that could impair the City's ability to perform its tasks. In all of these meetings, potential funding opportunities for actions in accordance with the Consolidated Plan are suggested and discussed. These potential actions are then reviewed by three separate sources to determine that they meet the qualities required by HUD and are in line with the Consolidated Plan. These reviews are then compared for discrepancies and those that meet both qualifications are suggested to the board as options for the following year's Action Plan. In addition to self-monitoring, the local CPD Coordinator monitors each public service agency receiving HUD funds on an on-site

quarterly basis, reviewing files for documentation of program requirements. Should any issues arise during these monitorings, actions are taken to resolve documentation error and if the issue is not able to be resolved, funding is reduced accordingly.

## Lead-based Paint

The City will continue to assume that all painted surfaces of structures built prior to 1978 are potentially lead-based paint and will handle using appropriate lead-based safety procedures. Whenever CDBG funds are used for construction or demolition purposes, the City of Temple provides the homeowner with a "Protect Your Family from Lead in Your Home," pamphlet and ask the homeowner to sign a "Notification of Lead-Based Paint" form to verify their receipt of the informative packet.

Temple Lead-Based Paint Strategies				
Strategy	Activity	Service Delivery	Target Population	Outcome Measure
Educate owners/ first-time homebuyers on hazards and safe handling of lead-based paint	Incorporate lead-based paint and hazard information during scheduled homeownership classes	Temple Housing Authority - (New Workforce Housing Only),  Realtors, and Lenders	Low/Moderate Income homeowners and first-time homebuyers	Depending on future and existing HOME program funds a total of 30 HBA/ADDI recipients will receive lead-based paint pamphlets
Reduce Lead-Based Paint Hazards – residential units	Implement lead-based paint hazard reduction activities to meet compliance of the Federal Lead Hazard Regulations for community development-assisted units	City of Temple, &  Temple Housing Authority - (New Workforce Housing Only)	Extremely low to moderate income renters, owner-occupied, or first-time homebuyer households	A total of 10 units will have lead-based paint hazards eliminated from the structure.

## HOUSING

### Specific Housing Objectives

\*

#### Affordable Housing

##### Basis for Assigning Priorities

The City of Temple thoroughly analyzed its housing market and severity of housing problems and needs of its low-to-moderate income households. The City fully understands that local and non-local funds need to be injected into the market to counterbalance cost burdens of low-to-moderate income households as a result of a tightening market and rising housing costs. The City has also identified needs by household type in order to most effectively allocate its limited resources. The following table identifies Temple's housing needs by household type and projects quantitative goals/specific outcomes for each household type.

**Table 2A - Priority Needs Summary Table**

PRIORITY HOUSING NEEDS (Households)		Priority Need High, Medium, Low		Unmet Need	5-Year Goals
Renter  (Total of 9,388 Rental Units)	Small Related (3,711)	0-30%	H	79% have housing problems – 454 units	22 units
		31-50%	H	71% have housing problems – 308 units	15 units
		51-80%	M	44% have housing problems – 354 units	7 units
	Large Related (715)	0-30%	H	95% have housing problems – 73 units	3 units
		31-50%	H	80% have housing problems – 97 units	4 units
		51-80%	M	44% have housing problems – 129 units	2 units
	Elderly (1,785)	0-30%	M	55% have housing problems – 202 units	4 units
		31-50%	M	59% have housing problems – 222 units	4 units
		51-80%	L	28% have housing problems – 224 units	0 units
	All Other (3,177)	0-30%	H	72% have housing problems – 466 units	23 units
		31-50%	H	76% have housing problems – 315 units	15 units
		51-80%	M	8% have housing problems – 320 units	6 units
Owner  (Total of 11,796 Owner-Occupied Units)		0-30%	H	80% have housing problems – 475 units	23 units
		31-50%	M	56% have housing problems – 539 units	10 units
		51-80%	L	9% have housing problems – 465 units	0 units
Special Needs (Total of 2,316 Units)		0-80%	M	55% have housing problems – 1274 units	25 units

<b>Total Renter Goals</b>	105 units
<b>Total Owner Goals</b>	33 units
<b>Total Goals</b>	163 units

The priority need is based on the percentage of housing need as follows:

Low = 1-29%

Medium = 30-59%

High = 60+%

### **Allocating Investment Geographically & Among Priority Needs**

The City has a goal of assisting a total of 103 rental units and 33 owner-occupied units in the next five years to address housing needs in low-to-moderate income neighborhoods. The City has substantially and will continue to substantially contribute to housing activities to make this possible through a variety of methods. Due to the substantial reduction of CDBG funding allocation, the City of Temple will have to heavily depend on its continued application submission and award of HOME program funds through the Texas Department of Housing and Community Affairs. Please see the "Basis for Assigning Priority" Section of the strategic plan for further details.

The following table outlines specific housing activities and their priority ranking:

<b>Housing Activities</b>	<b>Needs Assessment*</b>	<b>CDBG Investment Priority</b>
Housing Rehabilitation	Medium-Low	Secondary
Code Enforcement	High	Primary
Emergency Shelter	Low	Other
Rental Assistance	Low	Other
Down Payment Assistance	Medium-Low	Other
Rental Rehabilitation	Low	Other

\* The Needs Assessment category reflects citizen concerns from the citizen survey.

Some CDBG funds will be utilized for demolition and clearance activities. These activities will focus on the removal of vacant dilapidated structures and the associated accumulating debris within the City in locations to be determined by Code Enforcement.

Housing rehabilitation and down payment assistance activities were ranked as a medium priority according to the citizen survey. The City and other entities will continue to support housing rehabilitation and down payment assistance activities, but the CDBG funds will act only as a secondary funding source. The City of Temple is not a Participating Jurisdiction in the HOME Program, but periodically receives grant funds through TDHCA's HOME competitive grant program.

The following rental and owner-occupied housing strategies are based on the assumption that the Texas Department of Housing and Community Affairs will continue to award HOME Program funds to the City of Temple and that other local entities will continue existing programs.



<b>Rental Housing Strategy</b>						
<b>Strategy</b>	<b>Activity</b>	<b>Anticipated Resources</b>	<b>Service Delivery</b>	<b>Geographic Distribution</b>	<b>Target Population</b>	<b>Outcome Measures</b>
Increase the number of rental assistance available to Temple citizens	Continued administration of the Section 8 Program. Additional vouchers will be requested as available	Section 8 Housing Assistance Payments	Central Texas Council of Governments	Section 8 Assistance is available to rent units county-wide	Very Low-Income Renters	No net loss in the # of units available from CTCOG
Encourage and support the construction of additional affordable rental units	1) Support applications for LIHTC projects by non-profit and for-profit entities 2) Support efforts to construct additional affordable rental units	LIHTC, and the City of Temple	City of Temple, Temple Housing Authority, other non-profit and for-profit entities	City-wide*	Low-to-moderate income renters	Number of units served by LIHTC
Encourage and assist low-income renters in Temple to become homeowners	Continue to encourage the THA to compete for funds through the HOME, Homebuyer Assistance Funds through the TDHCA	HOME Program funds on a competitive basis	Temple Housing Authority, Resident Advisory Board, local builders, lending institutions	City-wide	Low-to-Moderate Income renters	Number of families served by housing activities when HOME funds are periodically awarded
*All new construction must comply with the City of Temple's Plan and all local ordinances						

These strategies are a response to the market's affect on low-income households. The majority of low-to-moderate income household cannot afford homeownership; this means that programs designed to maintain existing units, develop new units, and maintain affordability by providing subsidies to low-income renter households must continue.

<b>Owner-Occupied Housing Strategy</b>					
<b>Strategy</b>	<b>Anticipated Resources</b>	<b>Service Delivery</b>	<b>Geographic Distribution</b>	<b>Target Population</b>	<b>Outcome Measures</b>
Educate the community regarding budgeting, home maintenance, saving for major repairs and home cleaning practices	Continue competing for HOME Program funds	Temple Housing Authority, local lenders, realtors, title companies, home improvement industry	Bell County	Low-Income homeowners and perspective homeowners	Homebuyer classes for each HOME Program funded recipients of the Homebuyer Assistance Program – as funded through TDHCA
Encourage low and moderate income homeowners to maintain their units up to current City of Temple standards	Continue competing for HOME Program funds	City of Temple	City-wide	Extremely-Low to Low income residents	Number of families assisted by TDHCA HOME awards

## Needs of Public Housing

### Public Housing Resident Initiatives

#### **Temple Housing Authority's Mission and Operation Overview**

- ▶ THA has a total of 969 units, all in excellent condition

The Temple Housing Authority's mission is to provide and professionally manage an adequate supply of safe, affordable housing of reasonable quality for low-income persons while administering programs that offer opportunities for residents to advance in society; and be a leader and work in partnership with other agencies to enhance the quality of life for all persons of low-income in the city.

The Temple Housing Authority has 270 units of assisted housing, 326 units of public housing, and 373 units of locally-owned housing, for a total of 969 units. All units are in excellent condition.

The Temple Housing Authority owns Raintree, Adams Bend and Chateau apartment complexes. Raintree Apartments has 184 units, of which 35% are rented to low-and-very low-income families. Adams Bend Apartments has 136 units. Thirty-five percent of Adams Bend units receive Section 8 Assistance and are available to very low-income renters. The remainder is market driven. Chateau has 22 units that are rented to low-income renters, those with incomes less than 80% of the Area's Median Family Income (AMFI).

The Temple Housing Authority has 326 units of public housing. All residents must have incomes less than 80% AMFI. All units are in excellent condition as the result of continued improvements under the Capital Fund Program. Jonathan Moore Homes, a 76-unit public housing complex, and Crestview Apartments, a 50-unit public housing complex, will have the kitchens rehabilitated in 2010 and 2011. Autumn Leaves and Ratliff Homes, elderly public housing complexes, will have the sewer lines and roofs replaced in 2009. Willow Brook, a 25-unit public housing complex, will have windows replaced in 2009. Frances Graham Hall, a 100-unit public housing complex, is scheduled to have heating system replaced in 2010. Public housing complexes are scheduled to have playground equipment installed and landscaping improvements in 2009 and 2010.

There are no activities covered by the Consolidated Plan that are being coordinated or jointly funded by the Public Housing Capital Fund Grant program.

#### **Public Housing Management Assessment Program, Strategies & Activities**

- ▶ THA interacts with more than 60 agencies each year to obtain services for residents that are not available from the Housing Authority.
- ▶ The Housing Authority has been awarded HOME grants from TDHCA totaling \$2,976,106 for Homebuyer Assistance to assist 379 families.

The Housing Authority will continue with the strong effective management program that has resulted in exceptionally high Public Housing Management Assessment Program (PHMAP) scores. The Housing Authority has attained a score of 100 for five-consecutive years, 1994 – 1998, and High Performer status from 1999 – 2007 on the new Public Housing Assessment System.

The Housing Authority has a strategy in place for improving the management and operation of its public housing and improving the living environment of its residents which is addressed in the following synopsis:

1. Maintain professionalism by selection and training of qualified employees to extend courteous and respectful service to its residents and all persons coming in contact with the organization.
2. Gauge the needs for additional housing; maintain adequate reserve funds and the ability to obtain grants and subsidies necessary for development of additional housing.
3. Assure a safe environment with thorough screening of all applicants, take strong action against crime and disturbances, maintain good cooperative relationships with law enforcement agencies and comply with environmental laws to provide a healthy environment.
4. Maintain affordable rents as defined by Texas statutes.
5. Meet HUD Housing Quality Standards through modernization programs that complement the community and provide clean functional units.
6. Assist residents in obtaining jobs and education while providing positive experiences for the youth.
7. Provide quality child-care and educational curriculum for children from low-income families.
8. Take the lead in community affairs that pertain to housing for low-income persons and other matters that affect the environment in which the Temple Housing Authority operates.

## Barriers to Affordable Housing

Although no barriers to affordable housing from a policy standpoint were identified, the City is proposing to continue its existing strategies and efforts. The Plan encourages education programs to help low-income households in becoming informed and successful homeowners.

Barriers to Affordable Housing Strategy						
Strategy	Activity	Anticipated Resources	Service Delivery	Geographic Distribution	Target Population	Outcome Measure
Continue fair housing practices	Continue acceptable ratings of the Fair Housing, Civil Rights laws, statutes, regulations, and executive orders	City of Temple funding	City of Temple	City-wide	All Citizens	Track percent change in number of units being assisted by household type each year
Educate the community regarding the benefits of affordable housing	Continue and/or expand the following activities: public hearings, fair housing education, joint activities with other housing providers	HOME	City of Temple and other affordable housing providers	City-wide	All citizens	Homeownership fairs, quarterly newsletters, at least 2 public hearings annually, annual fair housing advertisements.

The City of Temple developed a Homeownership and Production of Affordable Units Strategy that specifically pinpoints how the City intends to address affordable housing issues.

Homeownership & Production of Affordable Units Strategy					
Strategy	Anticipated Resources	Service Delivery	Geographic Distribution	Target Population	Outcome Measures
Educate community regarding homeownership opportunities and responsibilities	Continue competing for HOME Program funds	Temple Housing Authority	Bell County	Low-to-Moderate Income residents of Temple	Number of households assisted by periodic funding through TDHCA
Encourage homeownership among Temple's low and moderate income renter households	Continue competing for HOME Program funds	Temple Housing Authority	Bell County	Low-to-Moderate Income residents of Temple	Number of households making the transition to home ownership
Encourage and support production of affordable units	Private financing, City of Temple, & LITCF Program	City of Temple	City-wide	Low-to-moderate income residents of Temple	Observable increase in the number of affordable units added during the program year.

## HOMELESS

### Specific Homeless Prevention Elements

As housing costs continue to rise and continue to have the greatest impact on low-income families, homelessness will also continue to rise. According to the affordability analysis, no family of extremely-low income is able to afford a home valued at even \$50,000, much less the median household price of \$96,100. This traps the extremely-low income households into renting a unit as opposed to owning a home. These households are not able to control increases in rent from contract to contract, which sometimes results in the increase of homelessness.

Supportive services such as employment training, childcare program and transportation assistance can often times prevent families from becoming homeless, so the City of Temple will continue to financially commit to public service improvement programs in order to assist in the community's effort to prevent homelessness as able. The City of Temple's Community Service Advisory Board has reviewed requests from the public service provider organizations in the area and has made recommendations and will continue to make recommendations regarding the allocation of CDBG funds based on their analysis of public service needs, including supportive services for the homeless.

Homeless and Other Special Needs Strategies						
Strategy	Activity	Anticipated Resources	Service Delivery	Geographic Distribution	Target population	Outcome Measures
Homeless prevention by helping low-income families avoid becoming homeless	Provision of support through public service agencies that provide activities such as child care, job training, etc.	CDBG, Temple Housing Authority, and other local organizations	City of Temple, Temple Housing Authority, Hill Country Community Action, Communities in School, Bell County HELP Center, East Bell County Family Outreach, Central TX 4-C, Inc., Christian Farms Treehouse	City-wide	Families on the verge of homelessness	Number of families assisted
Reaching out to homeless persons and assessing their individual needs	Provide financial assistance to social service organizations that provide support services including homeless and at risk individuals and families as their primary target group	CDBG, City of Temple, and other local organizations	City of Temple, Temple Housing Authority, Bell County HELP Center	City-wide	Homeless persons	Number of individuals/families assisted.
Addressing the emergency shelter and transitional housing needs of homeless persons	The City of Temple will continue to make social service agencies aware of homeless resources within the community.	CDBG, City of Temple, and other local organizations	City of Temple, East Bell County Family Outreach, Christian Farms Treehouse	City-wide	Homeless persons	Number of individuals/families assisted.
Discharge Coordination of the homeless to aid the transition to independence	The City will continue to support programs such as Welfare to Work, Childcare Programs, and Education and Counseling Opportunities	CDBG, City of Temple, other local organizations	City of Temple, Christian Farms Treehouse, Temple Housing Authority	City-wide	Homeless persons	Number of individuals/families assisted.

## COMMUNITY DEVELOPMENT

### Community Development

The City of Temple has developed the following community development goals in order to meet the goals of Federal community development programs that promote the provision of decent housing, a suitable living environment, and expanded economic opportunities for all persons:

- ▶ Continue to provide support and technical assistance for collaboration efforts by local non-profit and for-profit organizations
- ▶ Continue to seek funding and/or promote other organizations to seek funding from State and Federal programs to assist with fulfilling unmet community needs.
- ▶ Implement public improvement activities to ensure adequate drainage, streets, sidewalks, parks, and water and sewer systems in low-to-moderate income areas.
- ▶ Utilize public services funds efficiently for priority needs identified through a process of continuous assessment of community resources and gaps in service.
- ▶ Continue efforts to compete for and obtain funding to develop affordable housing for all types of households
- ▶ Implement public outreach programs to inform Temple residents of alternative self-help programs to obtain funds to address their personal housing issue.
- ▶ Seek funding from non-local sources to further address public facility and economic development issues.

#### Allocation Strategy

In order to address these goals, the City has established an allocation strategy that the City believes is necessary due to its limited entitlement classification. The City will make CDBG the primary funding source for certain activities and make it the secondary funding source for activities which it believes are better suited for other funding sources which City has successfully demonstrated its ability to compete. (State of Texas HOME Program, Texas Department of Transportation, Statewide Transportation Enhancement Program, Economic Development Administration, State park improvement programs, etc.) The general allocation of CDBG funds among priority needs is as follows:

Public Improvement Activities	Needs Assessment	CDBG Investment Priority
Drainage Improvements	High	Primary
Waterline Improvements	Medium-High	Secondary
Street Improvements	High	Primary
Sewer Improvements	High	Secondary
Sidewalk Improvements	High	Primary
New Street Construction	Low	Other
Park & Recreation	High	Primary
Utilities	Medium-Low	Secondary
Telephone	Medium-Low	No Allocation
Water Meters	Low	Secondary
“Children at Play” signs	Low	Other
Bike Paths	Low	Other

Street Lighting	Medium-High	Other
<b>Housing Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Housing Rehabilitation	Medium-Low	Secondary
Code Enforcement	High	
Emergency Shelter	Low	Other
Rental Assistance	Low	Other
Down Payment Assistance	Medium-Low	Other
Rental Rehabilitation	Low	Other

<b>Public Facility Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Senior Centers	Medium-Low	Other
Youth Centers	Medium-Low	Other
Community Centers	Low	Other
Childcare Facilities	Low	Other
Health Facilities	Low	Other
Parking Facilities	Medium-Low	Primary
Public Library	Medium-Low	Other
Animal Control	Low	Other
Police Protection	Medium-High	Other
Fire Protection	Medium-Low	Other
Trash Collection	Medium-Low	Other
Outside Warning	Low	No Allocation
City Beautification	High	Other

<b>Public Service Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Senior Services	Medium-High	Primary
Wheelchair Accessibility	Medium-High	Secondary
Childcare Support Services	Medium-Low	Primary
Workforce Training & Self-Sufficiency	High	Primary
Healthcare / Families in Crisis	High	Primary
Transportation Services	High	Primary
Homeless Support Services	Medium-Low	Primary

<b>Economic Development Activities</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Business Improvement Loans	Low	Secondary
Small Business Development Counseling	Low	Secondary
Job Training & Placement (via public service funds)	Medium-Low	Primary

<b>Other</b>	<b>Needs Assessment</b>	<b>CDBG Investment Priority</b>
Speed Signs	Low	Other
Street Laws	Low	Other
Speed Enforcement	Low	Other
Traffic Flow	Low	Other
School Funding	Low	Other
Snow Removal	Low	No Allocation



The "Needs Assessment" column represents a priority ranking based on results from the citizen survey.

0-9 Concerns	= Low
10-14 Concerns	= Medium-Low
15-20 Concerns	= Medium-High
20+ Concerns	= High

The "CDBG Investment Priority" represents a priority ranking based on the allocation of CDBG funds versus other funding sources.

1. Primary = CDBG funding will be utilized as the primary source to fund activity
2. Secondary = City will compete or obtain funds from other Federal or State programs/sources (non-local sources), and CDBG funds are only a secondary funding source
3. Other = City will compete or obtain funds from other Federal or State programs/sources (non-local sources), as well as, local sources. CDBG funds will not be utilized to support activity.
4. No Allocation = City is not anticipating funding activity at this time

## Antipoverty Strategy

All CDBG activities are designed to meet the needs of households that are below 80% of the median income. Public service allocation is the primary source to fund indirect economic development activities. The following list of activities, go hand-in-hand and also overlap with public services strategies. At this time CDBG will act as a secondary source of funding for direct economic development activities. See below for more details regarding the City's Anti-Poverty Strategy.

Economic Development Activities	Needs Assessment	CDBG Investment Priority
Business Improvement Loans	Low	Secondary
Small Business Development Counseling	Low	Secondary
Job Training & Placement	Medium-Low	Secondary

Anti-Poverty and Economic Development Strategy						
Strategy	Activities	Anticipated Resources	Service Delivery	Geographic Distribution	Target Population	Outcome Measures
Support training and expand training and employment activities targeted to poverty and extremely-low income households	Programs of the Temple Workforce Commission include: Employment counseling and training, childcare services, and transportation services.	Workforce Investment Act funding, Choices Program (Temporary Assistance to Needy Families)	Texas Workforce Commission, local non-profit organizations	County-wide	Unemployed, Underemployed, youth not in school, dislocated workers, Temporary Assistance for Needy Families	Observe a measurable increase in the number of poverty and low-income households who achieve self-sufficiency
Expand educational opportunities for those seeking transitional housing and other housing support services	Utilize local non-profit organizations to provide information regarding Temple Workforce Commission Programs	Agencies currently providing supportive housing programs will provide information. No substantial funds needed.	H.E.L.P. Center, City of Temple, Temple Housing Authority	City-wide	Extremely-Low Income households	Create a plan to develop more transitional housing

All CDBG activities are designed to meet the needs of households that are below 80% of median income. Most fall below 50% of median income, and are households whose incomes are below the poverty line. All activities are designed to meet the goals of helping to reduce the number of households with income below the poverty line. Some activities have more of a direct impact and others a more indirect impact. All public service activities have an impact on the poverty level of the household served, which if not immediate, should be positive within the next generation by changing the way the clients interact within and without their family structure. The activities encourage and actively support educational opportunities for those served.

State welfare reform legislation mandated the implementation of a work first delivery model, based on the expectation that Texans support themselves and their families. Both state and federal reform legislation emphasize personal responsibility; time limited cash benefits, and the goal of work instead of welfare. In 1996, Congress enacted the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA). Under this legislation AFDC (Aid to Families with Dependent Children), JOBS (work related training) and the Emergency Assistance Program were combined into one block grant entitled Temporary Assistance to Needy Families (TANF).

PRWORA promotes self-sufficiency and independence by expanding work opportunities for welfare recipients' while holding individuals to a high standard of personal responsibility for the support of their children. House Bill (HB) 1863, enacted by the 74th Texas Legislation and signed into law by Governor George W. Bush in June 1995, dramatically changed the welfare system in Texas, making work an immediate priority for low-income families receiving TANF.

Texas received federal authority to implement Achieving Change for Texans (ACT) its waiver-based welfare reform initiative. Under ACT, adults are limited to 12, 24, 36 months of cash assistance, and nonexempt clients must work or participate in approved activities that can enable them to become self-sufficient. ACT embodies the same principles as the federal welfare law by enforcing the importance of working, emphasizing the temporary nature of public assistance, and the belief that parents are responsible for the care and well being of their families. This includes coordination regarding the City's goals, programs, and policies for producing and preserving affordable housing as set forth in the 5-year Consolidated Plan housing strategy.

The City will continue to work closely with, and consult with, other public and private agencies, especially working with the Health and Human Services Network, to coordinate programs and services in an effort to reduce the number of households with incomes below the poverty line. This includes coordinating the City's goals, programs, and policies for producing and preserving affordable housing as set forth in the housing strategy.

The survey responses identified Education as a key element in helping to develop economically independent citizens. Therefore, education becomes a key strategy for an Anti-poverty program. Providing the tools to learn marketable job skills is encompassed in the types of training programs available, from secondary education programs to on-the-job training programs, such as School-To-Work Programs. This training must provide a level of skill that demands full-time employment with associated benefits rather than part-time employment with no health benefits. The City is working with Temple College on appropriate outreach efforts to ensure our citizens have the education and job skills to gain and keep meaningful employment.

Affordable Day Care for workers' children and availability of appropriate Transportation play a key role in becoming a conscientious, dependable employee; or in being able to continue their education in preparation for joining the work force.

The Small Business Development Center is providing opportunities for Small Business training and development. It encourages such development within the target community in which low-income households reside. This will help not only the entrepreneur but will increase the number of jobs available within the community.

Each group of potential employers will have people who need to be provided with appropriate *job search skills* in attempting to obtain and retain work. These skills vary for age as well as socioeconomic level, along with the type of employment being sought; and they need to be addressed accordingly, together with identifying potential barriers that might be faced by the applicants.

The *Community* itself, through its families, churches and community organizations, should be encouraged to develop programs which promote healthy values which lead to pride in oneself and in the community in which we reside and helps in the development of goals and ambition for a promising future. Combining local community initiatives with available Federal and State programs can aid in the reduction of the number of households with income below the poverty line. The City of Temple coordinates its housing programs with other agencies to avoid duplication, and assesses service gaps. Active coordination with area agencies is helping to promote individual independence and responsibility, and assists in reducing the number of households with incomes below the poverty line.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS,  
APPROVING THE 2009-2010 ACTION PLAN AND COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) BUDGET; AND PROVIDING AN  
OPEN MEETINGS CLAUSE.

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**Whereas**, a public hearing was held on June 4, 2009, to receive public comment on the proposed 2009-20010 Action Plan and CDBG budget;

**Whereas**, the Community Services Advisory Board has reviewed and carefully considered all requests for funding public service agencies and has submitted a recommendation to the City Council; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to adopt the 2009-20010 Action Plan and Community Development Block Grant (CDBG) budget, including the funding recommendations for public service agencies from the Community Services Advisory Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council adopts the 2009-2010 Action Plan and Community Development Block Grant (CDBG) budget (Exhibit A), including the recommendations for public service agencies from the Community Services Advisory Board (Exhibit B), copies of which are attached hereto and made a part hereof for all purposes.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clydetta Entzminger  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(A)  
Consent Agenda  
Page 1 of 1

**DEPT./DIVISION SUBMISSION & REVIEW:**

Clydetta Entzminger, City Secretary

**ITEM DESCRIPTION:** Approve Minutes:

(A) July 2, 2009 Special Called Meeting & Regular Meeting

**STAFF RECOMMENDATION:** Approve minutes as presented in item description.

**ITEM SUMMARY:** Copies of minutes are enclosed for Council review.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:**

[July 2, 2009 Special Called Meeting & Regular Meeting](#)

## TEMPLE CITY COUNCIL

**JULY 2, 2009**

The City Council of the City of Temple, Texas conducted a Special Meeting on Thursday, July 2, 2009, at 3:30 PM in the 3rd Floor Conference Room, 2 North Main Street.

Present:

Councilmember Marty Janczak  
Councilmember Tony Jeter  
Mayor Pro Tem Patsy E. Luna  
Councilmember Russell Schneider  
Mayor William A. Jones, III

**1. Discuss, as may be needed, Regular Meeting agenda items for the meeting posted for Thursday, July 2, 2009.**

Agenda item 10(A) - Airport Advisory Board: Councilmember Janczak stated he would like to recommend Rayford Brown be appointed to this position.

Agenda item 10(B) - Temple Public Safety Advisory Board: Mayor Jones noted that John Bush has asked to be reinstated on this board since he has resolved his attendance issues.

Agenda item 5(C) - 2009 Edward Byrne Memorial Justice Assistance Grant (JAG): Mr. Blackburn stated the allocation of the funds between Bell County, the City of Killeen and the City of Temple has been negotiated and is included in section 4 of the resolution.

Agenda item 5(F) - TMED Boundary Expansion: Mr. Blackburn stated Blacklands had been very interested in expanding the TMED boundary to include their property. The stakeholder and coordinating groups both endorse this proposal.

Agenda item 6 - IH-35 Overlay District: Mayor Jones stated this item was tabled at the June 18th Council meeting to allow staff to modify some of the requirements as they relate to vehicular dealerships.

Mr. Dolan stated the changes to the ordinance since the last meeting include the requirement for a 5 foot wide landscape buffer adjacent to North 31st Street. A wing wall or opaque landscaping will not be required if landscaping along North IH-35 and Jack White Boulevard is designed to screen the garages and bays, which must face Jack White Boulevard and Bray Street. These recommended changes do address Mr. Adams' concerns.

Councilmember Schneider asked if these conditions are incorporated into the ordinance or can they be addressed in a separate agreement.

Mayor Jones stated having a major arterial in such close proximity to IH-35 has caused some undue constraints on Mr. Adams' design for a new dealership at the current location. The changes are included in the ordinance to address these unique issues without lowering the standards desired for IH-35.

Jonathan Graham, City Attorney, stated this is a bracketed approach. Mr. Adams could request an exception to the ordinance but he would like the certainty beforehand.

Mayor Jones asked if the section regarding inventory parking lot islands apply to all dealerships displaying products for sale outside, such as motorcycles, RVs, etc.

Mr. Dolan replied that section only applies to vehicular dealerships, as currently presented, but that can be changed to include all dealerships.

Mayor Jones stated he would prefer to include all dealerships in the requirement to have islands located only at the end of the inventory aisles.

**3. Receive report on City Council expenditures for second quarter of FY 2009.**

Mayor Jones stated item 3 would be discussed next. This item was not presented as part of the second quarter financial results and he asked that it be provided to Council at this time. Mayor Jones briefly reviewed the Council's travel related expenditures.

**2. Receive briefing on preliminary FY 2009-2010 budget.**

David Blackburn, City Manager, presented this item to the Council. He began with a review of the fence posts he followed in developing the preliminary FY 2009-2010 budget which was filed on June 26th. Next, he discussed FY 2010 revenues. Mr. Blackburn stated he is recommending the current tax rate of \$0.5595 be maintained, plus \$0.015 for the fire bond. Fee and rate adjustments are being proposed for some General Fund activities but no utility rate adjustments are being proposed for FY 2009-2010.

Regarding fuel costs, Mr. Blackburn recommended an internal reserve fuel account be designated to provide for unexpected spikes in the cost of fuel. Within the Parks and Leisure Services Division, service level adjustments are being proposed in multiple activity areas, such as mowing, custodial services, association support, aquatics and community events. Within the Public Works Division, Mr. Blackburn recommended reducing residential collection to once per week and brush/bulk collection to once per month. The street maintenance program will see an increase in seal coat and a reduction in overlay to reduce overall costs of that program.

Mr. Blackburn stated that of the 19 public service agencies requesting funding in FY 2010, 17 of those will receive funding, totalling \$747,944. Other recommendations included in the FY 2010 budget are to fund and construct Fire Station 1 and Fire Station 8 in 2010; maintain current funding commitment levels for economic development with a focus on marketing and business development efforts; and maintain current compensation levels, TMRS benefits and the strategic hiring freeze, with restructuring of health benefits. Mr. Blackburn concluded with summary recommendations for the Hotel/Motel Fund, Water/Wastewater Fund, Drainage Fund and Federal and State Grant Fund.

**4. Receive update regarding the 81st legislative session.**

Due to lack of time, Mayor Jones asked that this item be presented at the next City Council work session.

The City Council of the City of Temple, Texas conducted a Regular Meeting on Thursday, July 2,



2009 at 5:00 PM in the Council Chambers, Municipal Building, 2nd Floor, 2 North Main Street.

**Present:**

Councilmember Marty Janczak  
Councilmember Tony Jeter  
Mayor Pro Tem Patsy E. Luna  
Councilmember Russell Schneider  
Mayor William A. Jones, III

**I. CALL TO ORDER**

**1. Invocation**

Councilmember Russell Schneider voiced the Invocation.

**2. Pledge of Allegiance**

Erika Allen, Temple High School 2009 Valedictorian, led the Pledge of Allegiance.

**II. PROCLAMATIONS & SPECIAL RECOGNITIONS**

**3. Recognize Erika Allen, Temple High School 2009 Valedictorian**

Councilmember Tony Jeter recognized Ms. Erika Allen as the 2009 Temple High School Valedictorian by presenting her with a proclamation.

**III. PUBLIC HEARING**

**4. Conduct a public hearing to receive comments and questions concerning the 2008 Drinking Water Quality Report (Consumer Confidence Report).**

Bruce Butscher, Director of Public Works, presented the 2008 Drinking Water Quality Report. He stated this report is required to be published by a public water system each year, as well as mailed to all water customers. The report provides an analysis of our water system and the constituents contained in the water.

Mayor Jones declared the public hearing to be open with regard to agenda item 4 and asked if anyone wished to address this item. There being no comments, Mayor Jones closed the public hearing.

**IV. PUBLIC COMMENTS**

There were no public comments.

David Blackburn, City Manager, provided the Council and citizens with an update on the water conservation efforts underway in west Temple. He stated a mobile water pump has been secured and connected to the water system. Public Works is now in the process of disinfecting, flushing and testing the tank and the water line. If all goes well, the water from the Airport tank will begin to refill the #2 water tank at Morgan's Point which will reduce the demand on the Pepper Creek Water Tank and provide additional water to the 835 Zone. Mr. Blackburn expressed his appreciation for the tireless efforts of the Public Works crews

who have worked steadily over the past several days.

Mr. Blackburn also announced the implementation of a modified water conservation plan, Stage 2W, effective Friday, July 3rd, 8:00 a.m. This stage of the plan will allow outdoor watering on designated days and times. We are distributing flyers this afternoon, making reverse 911 calls this evening and posting this information on the City web site. Mr. Blackburn stated he felt the situation was manageable at this time but added he will continue to monitor the situation over the weekend and implement further changes in the water conservation plan if necessary. Mr. Blackburn also noted that extensive capital improvement projects for west Temple were approved by the Council in 2007, totalling about \$5M, for a new tank, water lines, and pumps. These projects should be complete by next spring and will bring significant new capacity for storage and pumping to service this growing part of the City.

## **V. CONSENT AGENDA**

### **5. Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:**

#### **(A) June 18, 2009 Regular Meeting**

#### **(B) 2009-5711-R: Consider adopting a resolution authorizing the following acquisitions utilizing Texas State Contracts (TXMAS) for the new Municipal Court & Utility Business Office Facility:**

- 1. Furniture from Perry Office Plus of Temple in the amount of \$80,071.98; and**
- 2. A records management system for the Municipal Court from Southwest Solutions Group of Round Rock in the amount of \$27,700.60.**

#### **(C) 2009-5712-R: Consider adopting a resolution authorizing a Memorandum of Understanding with the City of Killeen and Bell County to establish the rights, duties, administration and division of funds received under the 2009 Edward Byrne Memorial Justice Assistance Grant (JAG) program award. Misc.:**

#### **(D) 2009-5713-R: Consider adopting a resolution authorizing continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of 10 cents per capita to the Steering Committee to fund regulatory and related activities related to Oncor Electric Delivery.**

#### **(E) 2009-5714-R: Consider adopting a resolution authorizing an alternate project to be submitted in the City's amendment to the Fiscal Year 2008-2009 CDBG Annual Action Plan for \$136,673 of Recovery Act of 2009 Program funds awarded to the City.**

#### **(F) 2009-5715-R: Consider adopting a resolution authorizing the expansion of the district boundary of the Temple Medical and Education District (TMED) to include Texas Agrilife Research-Blackland Research and Extension Center, and the United States Department of Agriculture campuses.**

**(G) 2009-5716-R: Consider adopting a resolution setting the date, time and place of the public hearing on the proposed FY 2009-2010 budget for August 6, 2009 at 5:00 p.m. in the City Council Chambers.**

Motion by Mayor Pro Tem Patsy E. Luna to adopt resolution approving Consent Agenda, seconded by Councilmember Marty Janczak.

Motion passed unanimously.

## **VI. REGULAR AGENDA**

### **ORDINANCES**

- 6. 2009-4293: THIRD READING - Z-FY-07-18: Consider adopting an ordinance authorizing the creation of an IH-35 Overlay District containing regulations for landscaping, building standards, signs and parking by amending the Zoning Ordinance, Section 7-560.**

Tim Dolan, Planning Director, presented the third reading of this ordinance to the Council. He focused on the comments made during the second reading of the ordinance which related to vehicular dealerships located along IH-35. Mr. Dolan identified the new recommendations concerning the landscape buffer, as well as landscape requirements for garage and service bay doors. The exception relating to landscape islands for businesses within the Freeway District that have recreational and vehicle sales has been included in the ordinance being considered by the Council, Mr. Dolan explained.

Motion by Councilmember Russell Schneider to adopt ordinance on third and final reading, to include the changes outlined for vehicular dealerships and the inventory parking lot islands for both vehicular and recreational dealerships, seconded by Mayor Pro Tem Patsy E. Luna.

Motion passed unanimously.

- 7. 2009-4298: FIRST READING - PUBLIC HEARING -Consider adopting an ordinance abandoning a 0.2+ acre tract of land in that portion of East Barton Avenue from the west side of North 4th Street to the west side of the nearest alley, approximately 130 linear feet.**

Tim Dolan, Planning Director, presented this item to the Council. He displayed the location of the requested abandonment on this property. This action is the final portion to be abandoned by the First United Methodist Church to complete their project. There will be no structures in this area as it will be used for vehicular drive through and pedestrian crossing.

Mayor Jones declared the public hearing open with regard to agenda item 7 and asked if anyone wished to address this item.

Edward Luna, 216 South 26th Street, addressed the Council. He stated it is not fair to the people of Temple for the five Councilmembers to decide on closing a street that serves a small percentage of the population. This issue should be voted on by the people of Temple. Roads are sacred and should not be handled frivolously.

Mr. Earl Goodfellow, Chairman of Trustees, First United Methodist Church, stated their facilities are used by Temple College, Temple Business Incubator and other entities. The Church wants to continue to be a good neighbor and this space will be only be used for access.

There being no further comments, Mayor Jones closed the public hearing.

Motion by Councilmember Russell Schneider to adopt ordinance on first reading, with second and final reading scheduled for July 16, 2009, seconded by Councilmember Marty Janczak.

Mayor Pro Tem Patsy E. Luna voted nay. The other Councilmembers voted aye. The motion passed.

**8. 2009-4299: FIRST READING - PUBLIC HEARING - Consider adopting an ordinance setting out the civil service classifications and setting the number of positions in each classification in the Temple Police Department.**

Amy House, Human Resources Director, presented this item to the Council. Chapter 143 of the Local Government Code requires the City to set forth the classifications and number of positions in each classification within the Police and Fire Departments. Temple Independent School District (TISD) was recently advised they would receive a grant for an additional School Resource Officer. The proposed ordinance would add one police officer position to the Temple Police Department to replace the officer that will be assigned to the School Resource Officer position. At the next Council meeting, Chief Smith will present an interlocal agreement with TISD which will provide the details of the grant and what will be funded.

Mayor Jones declared the public hearing open with regard to agenda item 8 and asked if anyone wished to address this item. There being no comments, Mayor Jones closed the public hearing.

Motion by Councilmember Marty Janczak to adopt ordinance on first reading, with second reading and final reading scheduled for July 16, 2009, seconded by Mayor Pro Tem Patsy E. Luna.

Motion passed unanimously.

## **RESOLUTIONS**

**9. 2009-5717-R: Consider adopting a resolution authorizing a Chapter 380 matching grant agreement with Texquest Investments for redevelopment**

**improvements in the Temple Medical and Education District and the 1st Street Strategic Investment Zone corridor.**

Kim Foutz, Assistant City Manager, presented this item to the Council. This agreement is with Texquest, which is a nuclear pharmacy that focuses on the preparation of radioactive materials for diagnostic tests and for treating certain diseases. The property is located within the South 1st Street Strategic Investment Zone and the Temple Medical and Education District (TMED). Mrs. Foutz displayed photos of the current building conditions and the proposed building improvements, which are estimated at \$600,000 plus the cost of acquiring the building and the site. All improvements will be consistent with the TMED concept design for landscaping and street trees, irrigation, sidewalks and handicapped ramps, upgrade of asphalt parking lot and single row "teaser" parking. Mrs. Foutz showed the TMED concept design for South 1st Street. She also reviewed the components of the matching grant being offered by the City. Tax abatement will be brought forward at a future meeting. All improvements are to be completed by March 31, 2010.

Motion by Mayor Pro Tem Patsy E. Luna to adopt resolution, seconded by Councilmember Russell Schneider.

Motion passed unanimously.

**BOARD APPOINTMENTS**

**10. 2009-5718-R: Consider adopting a resolution appointing members to the following City Boards:**

**(A) One member to the Airport Advisory Board to fill an unexpired term through September 1, 2010**

Mayor Pro Tem Luna recommended that Vernon Starnes be appointed to the Airport Advisory Board.

Motion by Mayor Pro Tem Patsy E. Luna to adopt resolution, seconded by Councilmember Tony Jeter.

Motion passed unanimously.

**(B) One member to the Temple Public Safety Advisory Board to fill an unexpired term through September 1, 2010**

Councilmember Jeter recommended that Justice Bigbie be appointed to the Temple Public Safety Advisory Board.

Motion by Councilmember Tony Jeter to adopt resolution, seconded by Mayor Pro Tem Patsy E. Luna.

Motion passed unanimously.

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William A. Jones, III, Mayor

ATTEST:

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Clydette Entzminger  
City Secretary



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(B)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Bruce A. Butscher, P.E., Director of Public Works  
Nicole Torralva, P.E., Assistant Director of Public Works / Operations

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a construction contract with Matous Construction, Ltd., of Temple for rehabilitation of Mixed Media Filters 1 through 6 and Replacement of Lagoon #4 at the Conventional Water Treatment Plant in the amount of \$1,674,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** In May, 2008, a professional services agreement with Carollo Engineers was executed for engineering and design services required to evaluate the mixed media filter process, including backwash pumping configuration, backwash flow measurement, and valve control. The existing materials and equipment in these filters have overextended their useful lives and are in need of replacement. In addition to filter improvements, improvements to the structurally damaged Lagoon #4 were also addressed with recommendations to construct a new structure in place of the currently deficient structure.

On June 23, 2009, three bids were received for construction of the project. Per the attached bid tabulation, Matous Construction, Ltd., of Belton submitted the low bid in the amount of \$1,674,000. Carollo Engineer's opinion of probable construction cost for the project was approximately \$2,800,000.

**FISCAL IMPACT:** Funding in the amount of \$2,165,000 was appropriated in accounts 561-5100-535-6924, project #100335 and 561-5100-535-6913, project #100334 from the 2006 & 2008 Utility Revenue Bond Issues for the rehabilitation of the Mixed Media Filters and the replacement of Lagoon #4.

After funding engineering services in the amount of \$264,671 and testing fees in the amount of \$799, a balance of \$1,899,530 is available to fund this contract.

**ATTACHMENTS:**

Engineer's Letter of Recommendation  
Bid Tabulation  
Resolution



June 25, 2009  
0857A.10

Mrs. Nicole Torralva, P.E.  
Asst. Director of Public Works - Operations  
3210 East Avenue H, Building A  
Temple, TX 76501

Subject: City of Temple, Texas  
Rehabilitation of Conventional Water Treatment Plant  
Mixed Media Filters and Lagoon No. 4 Replacement Project

Dear Mrs. Torralva:

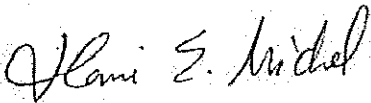
On June 23, 2009, the City of Temple received bids from three (3) contractors for the referenced project. A Bid Tabulation is provided for your reference.

The attached Bid Tabulation shows Matous Construction, Ltd. of Belton, Texas as the low bidder with a total project bid of \$1,674,000. Our Opinion of Probable Cost (OPC) for this project was \$2,804,600.

Based on our review of Matous Construction's bid and their qualification statement, we find them to be qualified to do this work. Therefore, we recommend award of a contract in the amount of \$1,674,000 to Matous Construction.

Sincerely,

CAROLLO ENGINEERS, P.C.



Hani Michel, P.E.  
Associate/Project Manager

HM/av

Enclosures: Bid tabulation

cc: Ms. Belinda Mattke, City of Temple

**BID TABULATION**  
**REHABILITATION OF CONVENTIONAL WATER TREATMENT PLANT**  
**MIXED MEDIA FILTERS AND LAGOON NO. 4 REPLACEMENT PROJECT**  
June 25, 2009

				<i>BIDDER INFORMATION</i>					
				Westar Construction, Inc. 102 E. Main St., Ste 200-B Round Rock, TX 78664		Mika Corporation 2611 North 13th Temple, TX 76501		Matous Construction 8602 North Hwy 317 Belton, TX 76513	
Item No.	Est. Qty.	Unit	Bid Data Description	Unit Price	Estimated Amount	Unit Price	Estimated Amount	Unit Price	Estimated Amount
1	100%	LS	Mobilization, Bonds, & Insurance, not-to-exceed 5% of the Base Bid Amount.	\$90,000.00	\$90,000.00	\$100,000.00	\$100,000.00	\$80,000.00	\$80,000.00
2	100%	LS	Furnish & install controls for erosion & sedimentation, including silt fence & permitting to meet all TPDES, SWP3 permit requirements.	6,000.00	6,000.00	5,000.00	5,000.00	3,000.00	3,000.00
3	1	EA	Furnish & install filter improvements for Filter No. 1, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
4	1	EA	Furnish & install filter improvements for Filter No. 2, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
5	1	EA	Furnish & install filter improvements for Filter No. 3, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
6	1	EA	Furnish & install filter improvements for Filter No. 4, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
7	1	EA	Furnish & install filter improvements for Filter No. 5, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
				<i>BIDDER INFORMATION</i>					

JULY 2009

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00410-1

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				Westar Construction, Inc. 102 E. Main St., Ste 200-B Round Rock, TX 78664		Mika Corporation 2611 North 13th Temple, TX 76501		Matous Construction 8602 North Hwy 317 Belton, TX 76513	
Item No.	Est. Qty.	Unit	Bid Data Description	Unit Price	Estimated Amount	Unit Price	Estimated Amount	Unit Price	Estimated Amount
8	1	EA	Furnish & install filter improvements for Filter No. 6, including demolition & removal of existing elements & installing a new Leopold underdrain system, new Leopold surface wash system, & replacing filter media.	190,000.00	190,000.00	175,000.00	175,000.00	150,000.00	150,000.00
9	100%	LS	Furnish & install Lagoon No. 4 replacement, including demolition & removal of existing lagoon & associated piping, pump station, & associated roadway. Item includes piping, pump station, & roadway replacement, shoring, bracing, or equivalent methods for protection of life.	496,000.00	496,000.00	350,000.00	350,000.00	240,000.00	240,000.00
10	100%	LS	Furnish & install additions to backwash system, including removal & replacement of a pressure-sustaining valve (ClaVal), adding a pressure relief valve (ClaVal) with discharge piping, & other equipment replacements (including check valves for the backwash pumps, backwash flow meter, & main backwash valve).	151,000.00	151,000.00	150,000.00	150,000.00	130,000.00	130,000.00
11	100%	LS	Furnish & install electrical & instrumentation work required to integrate the proposed backwash improvements into existing Plant operation.	49,000.00	49,000.00	40,000.00	40,000.00	40,000.00	40,000.00
12	100%	LS	Furnish & install two motorized valve actuators & one associated 12-inch butterfly valve at the high service pump station per Drawing G-03.	37,000.00	37,000.00	40,000.00	40,000.00	19,000.00	19,000.00
13	100%	LS	Allowance for T. Morales Company to perform control work required to integrate the proposed improvements into PLC/Plant SCADA system as approved & directed by OWNER.	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
14	100%	LS	Allowance for valve replacements at the high service pump station as approved & directed by OWNER.	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
15	100%	LS	All construction of Temple WTP Filter Improvements & Replacement Project, complete in place & satisfactory full operating condition not included for Items 1 to 14 as detailed & specified.	42,000.00	42,000.00	451,000.00	451,000.00	100,000.00	100,000.00
<b>TOTAL BID AMOUNT (ITEMS 1 to 15)</b>					<b>\$2,173,000.00</b>		<b>\$2,348,000.00</b>		<b>\$1,674,000.00</b>

JULY 2009

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BID ALTERNATES		BIDDER INFORMATION					
		Westar Construction, Inc.		Mika Corporation		Matous Construction	
Item No.	Bid Data Description	Unit Price	Estimated Amount	Unit Price	Estimated Amount	Unit Price	Estimated Amount
A	Underdrain system manufactured by Tetra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B	Surface wash agitator system manufactured by Tetra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C	Pressure relief valve manufactured by Watts	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00

Did bidder Acknowledge Addenda 1?

YES

YES

YES

I hereby certify that this is a correct and true tabulation of all bids received.

*Hani E. Michel*

Hani E. Michel, P.E., Carollo Engineers, P.C.

June 25, 2009

Date

JULY 2009

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00410-3

8057A.10

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONSTRUCTION CONTRACT WITH MATOUS CONSTRUCTION OF TEMPLE, TEXAS, FOR REHABILITATION OF MIXED MEDIA FILTERS 1 THROUGH 6 AND REPLACEMENT OF LAGOON #4 AT THE CONVENTIONAL WATER TREATMENT PLANT, IN AN AMOUNT NOT TO EXCEED \$1,674,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas**, on June 23, 2009, the City received 3 bids for the rehabilitation of Mixed Media Filters 1 through 6 and Replacement of Lagoon #4 at the Conventional Water Treatment Plant;

**Whereas**, the Staff recommends accepting a bid (\$1,674,000) submitted by Matous Construction of Temple, Texas;

**Whereas**, funds are available for this project in Account No. 561-5100-535-6924, Project #100335; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a construction contract, in an amount not to exceed \$1,674,000 with Matous Construction of Temple, Texas, after approval as to form by the City Attorney, for the rehabilitation of Mixed Media Filters 1 through 6 and Replacement of Lagoon #4 at the Conventional Water Treatment Plant.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

---

WILLIAM A. JONES, III, Mayor

ATTEST:

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Clydette Entzminger  
City Secretary

APPROVED AS TO FORM:

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(C)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a construction contract with C.A.P.'s Mechanical of Moody for providing plumbing services on an as needed basis through September 30, 2010, in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** As shown on the attached bid tabulation, on June 16, 2009, the City received two bids for providing plumbing services for all City facilities, and all facilities that become the responsibility of the City to repair, on an as needed basis. As allowed by Chapter 252 of the Local Government Code, the bid was advertised to be awarded to the bidder that provided the best value to the City taken into consideration purchase price, reputation of the bidder in providing quality work, experience of the bidder in providing like-kind services to other businesses and public entities, and the skilled staffing available to deliver services in a timely basis.

A bid evaluation committee was formed to evaluate the two bids with representatives from Construction Safety, Facilities Maintenance, and Purchasing. The committee concluded that Staas Plumbing's bid was non-responsive as they did not submit the requested pricing information and took exceptions to certain bid specifications. C.A.P.'s Mechanical's bid was responsive and the committee deemed their pricing to be reasonable. Reference checks were also completed on C.A.P.'s whereby staff was able to conclude that C.A.P.'s has the reputation of providing quality and timely services. Accordingly, it is the evaluation committee's recommendation to award the plumbing services contract to C.A.P.'s Mechanical.

The City has not had a plumbing services contract in a few years due to the lack of interest shown by vendors in the bid process. Due to impending plumbing work that will be needed as a result of a Home Repair Program and a HOME Grant that have been awarded to the City, staff desired to pursue a plumbing services contract again.

**FISCAL IMPACT:** Departments have budgeted for plumbing services in several departmental accounts. In addition, funding is designated for the Home Repair Program and the HOME Grant.

Estimated annual expenditure: \$25,000

**ATTACHMENTS:**

[Bid Tabulation](#)

[Resolution](#)



Tabulation of Bids Received  
on June 16, 2009 at 2:30 p.m.  
Plumbing Repair Services

	BIDDERS	
	Staas Plumbing Temple	CAPS Mechanical Moody
Description		
Material (Cost plus %) \$0 - \$100	Not provided	28%
Material (Cost plus %) \$101 - \$500	Not provided	25%
Material (Cost plus %) \$501 - \$1,000	Not provided	18%
Material (Cost plus %) \$1,001 - \$5,000	Not provided	15%
Material (Cost plus %) \$5,001 - and up	Not provided	12%
Rental Equipment (Cost plus %)	Not provided	5%
Labor Plumber (Straight time)	\$96.00	\$95.00
Labor Plumber (Overtime)	\$132.00	\$127.50
Labor Plumber's Helper (Straight time)	\$50.00	\$48.00
Labor Plumber's Helper (Overtime)	\$75.00	\$72.00
Insurance Affidavit	None	Yes
Credit Check Authorization Form	Yes	Yes
Exceptions	Yes	None

***Note: Highlighted bid is recommended  
for Council approval.***

I hereby certify that this is a correct and true tabulation of all bids received.

*Belinda Mattke*

6/16/2009

Belinda Mattke, Director of Purchasing

Date

**Planholders to bid:**

Accent Plumbing  
Accent Plumbing Inc  
AGC Quoin  
Blount's Speedy Rooter  
Blount's Speedy Rooter  
Blounts  
C.A.P.S. Mechanical  
Cedar Park Plumbing & Heating & Air, Inc.  
Hernandez Plumbing  
iSqFt  
Mr. Rooter  
Prime Vendor  
Roto Rooter  
Rubac Heating Cooling & Plumbing Inc.  
Staas Plumbing

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONSTRUCTION CONTRACT WITH C.A.P.S. MECHANICAL OF MOODY, TEXAS, FOR PROVIDING PLUMBING SERVICES ON AN AS NEEDED BASIS THROUGH SEPTEMBER 30, 2010, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

---

**Whereas**, on June 16, 2009, the City received 2 bids for plumbing services on an as needed basis through September 30, 2010;

**Whereas**, the Staff recommends accepting a bid submitted by C.A.P.S. Mechanical of Moody, Texas, for an estimated annual expenditure of \$25,000;

**Whereas**, funds are budgeted in several different departments' account and services will be ordered as needed; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a construction contract with C.A.P.S. Mechanical of Moody, Texas, after approval as to form by the City Attorney, for providing plumbing services on an as needed basis through September 30, 2010, in the estimated annual amount of \$25,000.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(D)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Judy Duer, Library Director  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an increase to the guaranteed maximum price (GMP) construction contract with Vanguard Contractors, LP of Temple for Phase 1 renovations to the Temple Public Library in the amount of \$308,347 for a revised GMP of \$448,389.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On June 5, 2008, Council authorized a construction-manager-at-risk (CMAR) agreement with Vanguard Contractors, LP for renovations to the Library. Renovations to the Library will include incorporating the space that was previously occupied by Bank of America into the library and repair of the foundation on the southwest corner of the building.

After evaluating the foundation issues, it was determined that splitting the project into two phases made the most sense. Foundation repair will be completed in Phase 1, with Phase 2 being the interior renovations. Accordingly, Vanguard opened bids on October 9, 2008, for the foundation repairs and presented to the City a Guaranteed Maximum Price (GMP) for the foundation repairs of \$140,042, inclusive of 13.1% of the general conditions and construction services fee (pro-rated based on a total project construction cost limit of \$950,000). Council authorized this GMP on November 5, 2008.

When the work began in November, it was determined that the method of repairing the foundation which was previously planned and budgeted for would not be effective due to the condition of the existing foundation. Accordingly, Vanguard halted work and a new engineer's evaluation was requested. In order to properly repair the foundation, it was determined that it would be necessary to remove portions of the foundation along the south and west sides of the building and re-pour the foundation with the appropriate supports. A retaining wall on the south and west sides was also recommended to keep the ground from gradually disappearing from under the foundation as it has in the past. After receiving new engineer drawings, Vanguard issued a bid request for the foundation work. The new Vanguard's proposal and bid tabulation sheet is attached. Credit for the portion of the previous allocation which was not used has been taken into account with this bid.

It is anticipated that the foundation repairs will take approximately twelve (12) weeks to complete. Staff anticipates bringing back to Council in September 2009, a GMP for Phase 2 of this project related to the Library interior renovations.

**FISCAL IMPACT:** Additional funding for the revised GMP for Phase 1 of the construction contract in the amount of \$308,347 is available in account 361-4000-555-6808, project #100348. Funding for roofing improvements is appropriated in account 361-4000-555-6808, project# 100395. After funding Phase 1 renovations, professional services contract for construction and miscellaneous expenditures related to construction, \$534,166 of the 2006 & 2008 CO Bond Funds will remain available for the Phase 2 interior renovations and roofing improvements. An additional \$200,000 will be available from the Library Foundation to help fund the library improvements and architectural services. This will bring the total amount available to fund Phase 2 architectural services and roofing improvements to \$734,166.

**ATTACHMENTS:**

[Vanguard GMP Proposal](#)  
[Vanguard Bid Tabulation](#)  
[Resolution](#)

# VANGUARD

## CONTRACTORS, LP

July 7, 2009

Ms. Belinda Mattke  
Director of Purchasing  
City of Temple  
3210 E. Avenue H, Building C  
Temple, TX 76501

Re: Foundation Repairs to Temple Public Library  
City of Temple, Texas

Dear Ms. Mattke,

Vanguard Contractors, LP proposes a Guaranteed Maximum Price (GMP) of Four Hundred Forty Eight Thousand Three Hundred Eighty Nine Dollars and No/100...(\$448,389.00) for performing foundation repairs and related demolition. Our proposal is summarized as follows:

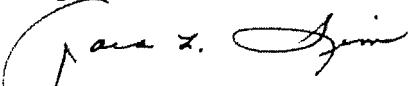
Direct Costs	\$390,109.00	(47.0% of CCL of \$950,000)
General Conditions - \$86,748 x 47.0%	\$40,772.00	
Fees - \$37,250 x 47.0%	<u>\$17,508.00</u>	
Total Guaranteed Maximum Price	\$448,389.00	

We have based our calculations on the estimated Construct Cost Limitation of \$950,000.00 as stated in the RFP. The direct costs for the foundation repairs are \$390,109.00 which equals 47.0% of the CCL. We have prorated 47.0% of our fees and General Conditions costs which are stated in our original proposal dated May 20, 2008.

We would propose that the GMP for the foundations be included in the GMP for the entire project, assuming the project is within budget. If, for some reason, the entire renovations project does not go forward, the GMP for the foundation repairs will become a "stand alone" price.

Sincerely,

Vanguard Contractors, LP



Jack L. Sims

JLS/rsh

xc: Ms. Judy Duer, Temple Library  
Mr. Bill Chamlee, Architect  
File

Temple Public Library	
7/7/2009	
DESCRIPTION	AMOUNT
DEMOLITION	\$64,067.00
EXCAVATION	\$18,743.00
DRILLED PIERS	\$27,878.00
CONCRETE	\$30,229.00
FORMWORK	\$13,110.00
REBAR	\$17,117.00
MISC. STEEL	\$3,737.00
KEYSTONE WALL	\$52,460.00
TRAFFIC CONTROL	\$5,000.00
GLASS & GLAZING	\$25,900.00
TEMPORARY PARTITIONS	\$8,370.00
ORIGINAL FOUNDATIONS	(\$27,500.00)
ORIGINAL CONTRACT	\$123,798.00
GEO TECH REPORT	\$9,700.00
STRUCTURAL ENGINEER	\$7,500.00
CONST. CONTINGENCY	\$10,000.00
TOTALS	\$390,109.00

TOTAL SUB-BIDS	\$390,109.00
OVERHEAD	\$40,772.00
PROFIT	\$17,508.00
TOTAL	\$448,389.00

## Temple Public Library Foundation Bid Package

6/30/09 @ 2:00 p.m.

	Demolition	Excavation, Formwork, Concrete & Misc. Steel	Piers	Rebar Material	Keystone Wall	Glass & Glazing	Temporary Partitions
Vanguard Contractors, LP	\$64,067.00	\$82,936.00					\$8,370.00
Uribe Concrete		\$80,105.00 +					
PF Concrete		\$83,756.00 * +					
Farr Foundation, Inc.			\$27,878.00				
Powerlift Foundation			\$68,500.00				
CMC Alamo Steel				\$11,501.00 ^			
RSS Reinforcing Steel				\$13,000.00			
White Cap Construction				\$18,538.00			
HV Land Design					\$52,460.00		
Brazos Landscapes					\$68,840.00		
M&M Glass						\$25,900.00	
<b>Total of Low Bids</b>							\$261,611.00
* - Denotes the lack of Worker's Comp Insurance							
+ - Denotes the lack of Miscellaneous Steel in bid price							
^ - Price is included with Concrete Package							



## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN INCREASE TO THE GUARANTEED MAXIMUM PRICE (GMP) CONSTRUCTION CONTRACT WITH VANGUARD CONTRACTORS, LP, OF TEMPLE FOR PHASE 1 RENOVATIONS TO THE TEMPLE PUBLIC LIBRARY IN THE AMOUNT OF \$308,347, FOR A REVISED GMP OF \$448,389; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on June 5, 2008, the City Council authorized a construction-manager-at-risk agreement with Vanguard Contractors, LP, for renovations to the Temple Public Library;

**Whereas**, after evaluating the foundation issues, it was determined that splitting the project into two phases would be the most effective approach – the foundation repairs will be completed first;

**Whereas**, the City opened bids on October 9, 2008, for the foundation repairs and Vanguard presented the City with a guaranteed maximum price for the foundation repairs of \$140,042 – the City Council authorized the GMP on November 5, 2008;

**Whereas**, when work began in November, it was determined that the method of repairing the foundation which was previously planned and budgeted for would not be effective due to the condition of the existing foundation – after receiving new engineer drawings Vanguard issued a bid request for the foundation work and the Staff recommends accepting the increased GMP in the amount of \$308,347, for a revised GMP of \$448,389;

**Whereas**, funds are available for this project in Account 361-4000-555-6808, project #100348; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes an increase to the guaranteed maximum price (GMP) construction contract with Vanguard Contractors, LP, of Temple, for construction of the renovations to the Temple Public Library in the amount of \$308,347, for a revised GMP of \$448,389.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

---

WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(E)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Ken Cicora, Director, Parks and Leisure Services  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a construction contract with Thaten Construction, Inc. of Sanger for the interior renovations to the Frank W. Mayborn Civic & Convention Center in the amount of \$299,664.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** In 2007, a market and feasibility study/financial analysis for expansion and/or renovation to the Frank W. Mayborn Civic & Convention Center was performed by the Strategic Advisory Group, Inc. from Atlanta, Georgia. The study was conducted to determine whether or not the facility should be renovated, expanded or both. The report recommended against expansion, but suggested a complete interior renovation.

On June 23, the City opened bids to complete the following improvements:

- Stain and score the concrete in the main hall
- Replace carpet in all carpeted areas
- Repaint all public areas and office space
- Install new dimmable lighting system in the main hall
- Refurbish all wooden interior doors
- Remove existing acoustical panels in lobby and install a modular interlocking rock swim wall
- Re-finish partition walls in side rooms

As shown on the attached bid tabulation, seven (7) bids were received on the project. The low bidder was Thaten Construction, Inc. of Sanger, TX with a base bid of \$273,364, and an add alternate bid of \$26,300 for the replacement of toilet partitions in the public restrooms, for a total bid of \$299,664. As the City has not done business with Thaten Construction, Inc. in the past, our project engineer, Tanya Mikeska, of Architectural Edge, contacted their references and found them to be acceptable.

It is anticipated that this project will be complete by the end of December, 2009.

**FISCAL IMPACT:** In the FY 2009 CIP program adopted by Council on August 28, 2008, \$733,890 of Hotel/Motel Unallocated Fund Balance was designated for Mayborn Center Improvement projects. Improvements included kitchen upgrades, Wi-Fi & data lines and facility improvements.

Funding in the amount of \$519,290 has been appropriated in account 240-4400-551-6310, project# 100491 for these facility improvements. After funding engineering related services in the amount of \$23,500 and miscellaneous expenses in the amount of \$183, a balance of \$495,607 remains available for this contract.

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

Tabulation of Bids Received  
on June 23, 2009 at 2:30 p.m.  
Interior Renovations to the Frank W. Mayborn Civic and Convention Center

Description	Bidders			
	G Creek Construction Austin	S&G Contracting Inc. Austin	Wright Builders Temple	Chaney-Cox Const, Inc Temple
Total Base Bid	\$463,150.00	\$348,000.00	\$443,142.96	\$317,550.00
Total Add Alternate Bid	\$32,544.00	\$30,000.00	\$32,181.16	\$26,000.00
Local Preference	No	No	Yes	Yes
Bid Bond (required at bid opening)	5%	5%	5%	5%

Bond Affidavit	Yes	Yes	Yes	Yes
Insurance Affidavit	Yes	Yes	Yes	Yes
Credit Check Authorization Form	Yes	Yes	Yes	Yes

Description	Bidders			
	Gene Doss Construction Inc Temple	SRT Commercial Division Waco	Thaten Construction Inc. Sanger	
Total Base Bid	\$389,800.00	\$484,000.00	\$273,364.00	
Total Add Alternate Bid	\$26,000.00	\$29,150.00	\$26,300.00	
Local Preference	Yes	No	No	
Bid Bond (required at bid opening)	5%	5%	5%	

Bond Affidavit	Yes	Yes	Yes	
Insurance Affidavit	Yes	Yes	Yes	
Credit Check Authorization Form	Yes	Yes	Yes	

I hereby certify that this is a correct and true tabulation of all bids received.

*Belinda Mattke*

*23-Jun-09*

Belinda Mattke, Director of Purchasing

Date

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A CONSTRUCTION CONTRACT WITH THATEN CONSTRUCTION, INC., OF SANGER, TEXAS, FOR THE INTERIOR RENOVATIONS TO THE FRANK W. MAYBORN CIVIC AND CONVENTION CENTER, IN AN AMOUNT NOT TO EXCEED \$299,664; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on June 23, 2009, the City received 7 bids for interior renovations to the Frank W. Mayborn Civic and Convention Center;

**Whereas**, the Staff recommends accepting a bid (\$299,664) submitted by Thaten Construction, Inc., of Sanger, Texas;

**Whereas**, funds are available for this project in Account No. 240-4400-551-6310, Project #100491; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a construction contract, in an amount not to exceed \$299,664 with Thaten Construction, Inc., of Sanger, Texas, after approval as to form by the City Attorney, for interior renovations to the Frank W. Mayborn Civic and Convention Center.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Ken Cicora, Parks and Leisure Services Director  
Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the purchase of kitchen equipment as part of the interior renovation at the Frank W. Mayborn Civic & Convention Center by utilizing the Buy Board Contract in the amount of \$96,753.87.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** In 2007, a market and feasibility study/financial analysis for expansion of and/or renovation to the Frank W. Mayborn Civic and Convention Center was performed by the Strategic Advisory Group, Inc. from Atlanta, Georgia. The report confirmed the need for an interior renovation and the kitchen was specifically listed as an area in need of improvement. Input for specific needs in the kitchen was collected from citizens and local caterers.

The purchase of this equipment will be made with funds approved by Council for the interior renovation of the Frank W. Mayborn Civic and Convention Center.

We are requesting City Council approval for the following kitchen equipment purchase that exceeds \$25,000:

1. One (1) walk-in cooler \$9,770;
2. One (1) three compartment sink with disposer \$7,408.55
3. One (1) dishwasher \$12,455
4. One (1) dish table with shelf \$1,237.71
5. Four (4) convection ovens \$4,145 each, with two (2) stacking units \$400 each, totaling \$17,380
6. One (1) tilting skillet/braising pan \$10,850
7. One (1) countertop convection steamer \$8,245
8. One (1) 36" electric range \$6,720
9. One (1) 12" electric range \$1,720
10. One (1) electric fryer \$2,835
11. Two (2) stainless steel serving counters with one (1) pot rack \$7,712.75.
12. One (1) hand sink \$935
13. One (1) two compartment sink with disposer \$3,649.86
14. One (1) stainless steel wall mounted cabinet \$5,835



**FISCAL IMPACT:** In the FY 2009 CIP program adopted by Council on August 28, 2008, \$733,890 of Hotel/Motel Unallocated Fund Balance was designated for Mayborn Center Improvement projects. Improvements included kitchen upgrades, Wi-Fi & data lines and facility improvements.

Funding in the amount of \$159,100 has been appropriated in account 240-4400-551-6310, project# 100488 for these kitchen upgrades. After funding floor renovations in the amount of \$13,228 and miscellaneous expenses in the amount of \$3,835, a balance of \$142,037 remains available for the purchase of kitchen equipment.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE PURCHASE OF KITCHEN EQUIPMENT IN THE AMOUNT OF \$96,753.87 AS PART OF THE INTERIOR RENOVATION AT THE FRANK W. MAYBORN CIVIC AND CONVENTION CENTER BY UTILIZING THE BUY BOARD CONTRACT #374-07; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, in 2007, a market and feasibility study/financial analysis for expansion or renovation of the Frank W. Mayborn Civic and Convention Center was performed;

**Whereas**, the report confirmed the need for an interior renovation and the kitchen was specifically listed as an area in need of improvement;

**Whereas**, the Staff recommends purchasing kitchen equipment by utilizing the Buy Board Contract #374-07;

**Whereas**, the total amount for the purchase is \$96,753.87 and funds are available for this purchase in Account No. 240-4400-551-6310, Project #100491; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the purchase of the following kitchen equipment, in the total amount of \$96,753.87, as part of the renovation at the Frank W. Mayborn Civic and Convention Center by utilizing Buy Board Contract #274-07:

- a. 1 walk-In cooler in the amount of \$9,770;
- b. 1 3-compartment sink with disposer in the amount of \$7,408.55;
- c. 1 dishwasher in the amount of \$12,455.00;
- d. 1 dish table with shelf \$1,237.71;
- e. 4 convection ovens in the amount of \$4,145 each with 2 stacking units in the amount of \$400 each, totaling \$17,380.00;
- f. 1 tilting skillet/braising pan in the amount of \$10,850.00;
- g. 1 countertop convection steamer in the amount of \$8,245.00;
- h. 1 36" electric range in the amount of \$6,720.00;
- i. 1 12" electric range in the amount of \$1,720.00;
- j. 1 electric fryer in the amount of \$2,835.00;

- k. 2 stainless steel serving counters with 1 pot rack in the amount of \$7,712.75;
- l. 1 hand sink in the amount of \$935.00;
- m. 1 2-compartment sink with disposer in the amount of \$3,649.86; and
- n. 1 stainless steel wall mounted cabinet in the amount of \$5,835.00.

**Part 2:** The City Council authorizes the City Manager, or his designee, to execute any documents, after approval as to form by the City Attorney, that may be necessary for this purchase.

**Part 3:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Bruce A. Butscher, P.E., Director of Public Works  
Nicole Torralva, P.E., Assistant Director of Public Works / Operations

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the emergency purchase of two check valves for raw water pumps from ACT Pipe & Supply of Temple in the amount of \$27,408.32, and the installation of those new check valves from Bell Contractors of Belton in the amount of \$3,425.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** Operation of each raw water pump at the water treatment plant includes installation of a check valve for each pump which protects the pump from damage and allows water to flow only in one direction – from the river to the plant. Currently, the existing check valve for Pump 2 (a 15 MGD pump) has failed, necessitating that this pump be temporarily shut down. The check valve for Pump 1 (also a 15 MGD pump), is currently exhibiting similar characteristics of impending failure. Both these pumps are critical to summertime operations, as they are the largest pumps on the raw water intake structure.

Based on the factors stated above, staff concluded that the procurement of the valves needed to be initiated immediately. Accordingly, competitive bidding rules were not followed. Alternatively, the following three quotes were secured for the two check valves:

ACT Pipe & Supply	\$27,408.32
Clow Valve Co.	\$37,000
EI2	\$45,198

Public Works recommends that purchase of the valves be awarded to the low bidder, ACT Pipe & Supply, in the total amount of \$27,408.32.

For installation of the valves, three additional quotes were secured and are listed as follows:

Bell Contractors	\$ 3,425
TTG Utilities	\$ 4,500
Matous Construction	\$13,744

Public Works recommends that installation of the valves be awarded to the low bidder, Bell Contractors, in the total amount of \$ 3,425.

**FISCAL IMPACT:** Funding in the amount of \$30,833.32 is available in account 520-5100-535-6310, project# 100510 for the completion of this work. Funding for this project has been identified from project savings on the repair and replacement of drives and valves at the Water Treatment Plant.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING THE EMERGENCY PURCHASE OF TWO CHECK VALVES FOR RAW WATER PUMPS FROM ACT PIPE & SUPPLY OF TEMPLE, TEXAS, IN THE AMOUNT OF \$27,408.32, AND THE INSTALLATION OF THOSE NEW CHECK VALVES FROM BELL CONTRACTORS OF BELTON, TEXAS, IN THE AMOUNT OF \$3,425; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, operation of each raw water pump at the Water Treatment Plant includes installation of a check valve for each pump which protects the pump from damage and allows water to flow only in one direction – from the river to the plant;

**Whereas**, currently, the existing check valve for Pump 2 (a 15 MGD pump) has failed, necessitating that this pump be temporarily shut down

**Whereas**, the check valve for Pump 1 (also a 15 MGD pump), is currently exhibiting similar characteristics of impending failure, and since both of these pumps are critical to summertime operations, as they are the largest pumps on the raw water intake structure, the Staff recommends the emergency purchase of two check valves for raw water pumps from ACT Pipe & Supply of Temple, Texas, in the amount of \$27,408.32;

**Whereas**, the Staff also recommends installation of the pumps by Bell Contractors of Belton, Texas, in the amount of \$3,425;

**Whereas**, funds are available for this project in Account No. 520-5100-535-6310, Project #100510; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the emergency purchase of two check valves for raw water pumps from ACT Pipe & Supply of Temple, Texas, in the amount of \$27,408.32, and the installation of those new check valves from Bell Contractors of Belton, Texas, in the amount of \$3,425.

**Part 2:** The City Council authorizes the City Manager, or his designee, to execute any documents, after approval as to form by the City Attorney, that may be necessary for this purchase and installation.

**Part 3:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

---

WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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Item #5(H)  
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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing annual purchase agreements through September 30, 2010, with Superior Crushed Stone of Jarrell and Miller Springs Materials of Temple for the purchase of rock, sand, crusher fines, crushed rock, construction rock and rip rap rock in the estimated annual amount of \$25,000.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** On August 5, 2008, the City received 2 bids for the purchase of rock, sand, crusher fines, crushed rock, construction rock and rip rap rock. The bid tabulation is attached for your review.

Staff originally estimated that the annual purchase would be \$23,000. Therefore, the approvals for the annual purchase agreements were made by the City Manager. To date in FY2009, we have purchased approximately \$23,351.64. Therefore, we are asking Council to authorize the purchase agreements to both Superior Crushed Stone and Miller Springs Materials with the anticipation that purchases over the remaining months will exceed \$25,000. The contracted prices are as follows:

- (1) Concrete Sand Delivered for \$9.00 per ton to Superior Crushed Stone of Jarrell;
- (2) Concrete Sand Picked Up for \$8.00 per ton to Superior Crushed Stone of Jarrell;
- (3) Pea Gravel Delivered for \$9.00 per ton to Superior Crushed Stone of Jarrell;
- (4) Pea Gravel Picked Up for \$8.00 per ton to Superior Crushed Stone of Jarrell;
- (5) Rock 1-1/4" to 1-1/2" Delivered for \$10.95 per ton to Miller Springs Material of Temple;
- (6) Rock 1-1/4" to 1-1/2" Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (7) Washed Rock 1" to 1-1/4" Delivered for \$10.95 per ton to Miller Springs Material of Temple;
- (8) Washed Rock 1" to 1-1/4" Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (9) Crusher Fines Delivered for \$7.50 per ton to Miller Springs Material of Temple;
- (10) Crusher Fines Picked Up for \$2.25 per ton to Superior Crushed Stone of Jarrell;
- (11) 5/16" to 3/8" Type F Crushed Rock Delivered for \$11.95 per ton to Miller Springs Material of Temple;
- (12) 5/16" to 3/8" Type F Crushed Rock Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;



- (13) 3" x 5" Construction Rock Delivered for \$11.95 per ton to Miller Springs Material of Temple;
- (14) 3" x 5" Construction Rock Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (15) 24" Rip Rap Rock Delivered for \$15.50 per ton to Miller Springs Material of Temple; and
- (16) 24" Rip Rap Rock Picked Up for \$12.50 per ton to Miller Springs Material of Temple

The City has done business with both Superior Crushed Stone and Miller Springs Material in the past and finds them both to be responsible bidders. The initial proposed purchase agreements will expire on September 30, 2009, with the option to renew for 4 additional one-year periods. Both companies have agreed to renew their contracts through September 30, 2010. Accordingly, staff is requesting authorizing purchase agreements through September 30, 2010.

**FISCAL IMPACT:** Budgeted amount: Departments have budgeted for these materials in several of their accounts. These products will be ordered on an as needed basis.  
Estimated annual expenditure: \$25,000

**ATTACHMENTS:**

[Bid Tabulation](#)  
[Resolution](#)

**Tabulation of Bids Received  
on August 5, 2008 at 3:15 p.m.  
Rock, Sand, Crusher Fines, Crushed Rock and Topsoil**

	BIDDERS			
	Superior Crushed Stone Jarrell		Miller Springs Material Belton	
	Delivered Unit Price	Picked Up Unit Price	Delivered Unit Price	Picked Up Unit Price
Description				
Concrete Sand	\$9.00	\$8.00	\$9.95	\$9.00
Pea Gravel	\$9.00	\$8.00	\$9.95	\$9.00
Rock 1-1/4" to 1-1/2"	\$13.50	\$7.50	\$10.95	\$10.00
Washed Rock 1" to 1-1/4"	\$13.50	\$7.50	\$10.95	\$10.00
Crusher Fines	\$8.25	\$2.25	\$7.50	\$4.25
5/16" to 3/8" Type F Crushed Rock	\$13.50	\$7.50	\$11.95	\$9.95
3" x 5" Construction Rock	\$13.50	\$7.50	\$11.95	\$8.50
24" Rip Rap Rock	\$24.00	\$18.00	\$15.50	\$12.50
Quality Top Soil	No Bid		No Bid	
Pulverized Top Soil	No Bid		No Bid	
Additional Charges	None		\$2.00/ton	
Delivery within 4 hours?	Yes		Yes	
Local Preference	No		No Bid	
Exceptions?	None		None	
Credit Check Authorization	Yes		Yes	

I hereby certify that this is a correct and true tabulation of all bids received

***Note: Highlighted bid is recommended  
for Council approval***

**Belinda Mattke**

**5-Aug-08**

Belinda Mattke, Director of Purchasing

Date

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING ANNUAL PURCHASE AGREEMENTS THROUGH SEPTEMBER 30, 2010, WITH SUPERIOR CRUSHED STONE OF JARRELL, TEXAS, AND MILLER SPRINGS MATERIALS OF TEMPLE, TEXAS, FOR THE PURCHASE OF ROCK, SAND, CRUSHER FINES, CRUSHED ROCK, CONSTRUCTION ROCK AND RIP RAP ROCK, IN THE ESTIMATED ANNUAL AMOUNT OF \$25,000; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on August 5, 2008, the City received 2 bids for the purchase of rock, sand, crusher fines, crushed rock, construction rock and rip rap rock;

**Whereas**, the amount Staff originally estimated for purchases (\$23,000) has already been exceeded; therefore Staff requests authorization of purchase agreements with both Superior Crushed Stone and Miller Springs Materials in an estimated amount of \$25,000 through September 30, 2010;

**Whereas**, funds are budgeted in several different departments' account and services will be ordered as needed; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes annual purchase agreements through September 30, 2010, with Superior Crushed Stone of Jarrell, Texas, and Miller Springs Materials of Temple, Texas, for the purchase of rock, sand, crusher fines, crushed rock, construction rock and rip rap rock, in the estimated annual amount of \$25,000, in accordance with the following prices:

- (a) Concrete Sand Delivered for \$9.00 per ton to Superior Crushed Stone of Jarrell;
- (b) Concrete Sand Picked Up for \$8.00 per ton to Superior Crushed Stone of Jarrell;
- (c) Pea Gravel Delivered for \$9.00 per ton to Superior Crushed Stone of Jarrell;
- (d) Pea Gravel Picked Up for \$8.00 per ton to Superior Crushed Stone of Jarrell;
- (e) Rock 1-1/4" to 1-1/2" Delivered for \$10.95 per ton to Miller Springs Material of Temple;

- (f) Rock 1-1/4" to 1-1/2" Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (g) Washed Rock 1" to 1-1/4" Delivered for \$10.95 per ton to Miller Springs Material of Temple;
- (h) Washed Rock 1" to 1-1/4" Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (i) Crusher Fines Delivered for \$7.50 per ton to Miller Springs Material of Temple;
- (j) Crusher Fines Picked Up for \$2.25 per ton to Superior Crushed Stone of Jarrell;
- (k) 5/16" to 3/8" Type F Crushed Rock Delivered for \$11.95 per ton to Miller Springs Material of Temple;
- (l) 5/16" to 3/8" Type F Crushed Rock Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell
- (m) 3" x 5" Construction Rock Delivered for \$11.95 per ton to Miller Springs Material of Temple;
- (n) 3" x 5" Construction Rock Picked Up for \$7.50 per ton to Superior Crushed Stone of Jarrell;
- (o) 24" Rip Rap Rock Delivered for \$15.50 per ton to Miller Springs Material of Temple; and
- (p) 24" Rip Rap Rock Picked Up for \$12.50 per ton to Miller Springs Material of Temple.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clydette Entzminger  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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Item #5(I)  
Consent Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Ken Cicora, Parks and Leisure Services Director

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an Interlocal Agreement with the Belton Independent School District (BISD) to provide after school latchkey programming.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** We are requesting City Council approval to enter into an Interlocal Agreement with the Belton Independent School District (BISD). The agreement would allow the Parks and Leisure Services Department to provide an after school program at 3 BISD schools that are located in the Temple city limits.

On April 14, 2009 the Parks and Leisure Services Department received a Request for Qualifications (RFQ) for Latch Key Program Management Services. The RFQ was submitted on April 30. In a letter dated June 16, the department was informed that it had been awarded the contract to provide "Latchkey Program Management Services" for Tarver, Pirtle, and Lakewood Elementary Schools. Providing these will not only provide a safe and constructive environment for 5 to 12 year olds during the immediate after school hours, but it will also allow the opportunity to serve the Temple residents in west Temple, an area that until recently has had minimal recreational programs or facilities.

The term of the agreement would be from July 1, 2009 through June 30, 2010, with an option to renew annually for an additional 2 years.

Additionally, BISD has agreed to waive all facility usage fees during the time the program is being offered, thus allowing the program to be offered at an affordable rate for the participants.

This agreement with BISD helps meet the City Council goal of jointly partnering with the school districts to provide services and programs.

**FISCAL IMPACT:** FY 08/09 revenues to be generated from the program are anticipated to be \$15,600. This is based on a fee of \$35 per week per participant. Expenditures to be incurred for the program are estimated to be \$10,200 which includes salaries and supplies.

FY 09/10 revenues to be generated from the program are anticipated to be \$138,320. This is based on a fee of \$35 per week per participant. Expenditures to be incurred for the program are estimated to be \$75,177 which includes salaries and supplies. These amounts are included in the proposed 2010 budget which was filed on June 26, 2009.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE BELTON INDEPENDENT SCHOOL DISTRICT (BISD) TO PROVIDE AFTER-SCHOOL LATCHKEY PROGRAMMING; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the Parks and Leisure Services Department requests authorization for an interlocal agreement with the Belton Independent School District (BISD) to provide after-school latchkey programs for Tarver, Pirtle, and Lakewood Elementary Schools;

**Whereas**, BISD has agreed to waive all facility usage fees during the time the program is being offered, thus allowing the program to be offered at an affordable rate for the participants – the agreement will help meet the goal of jointly partnering with the school districts to provide services and programs;

**Whereas**, the term of the agreement would be from July 1, 2009, through June 30, 2010, with an option to renew annually for an additional 2 years; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an interlocal agreement with the Belton Independent School District, after approval as to form by the City Attorney, to provide after-school latchkey programming.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

---

WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydetta Entzminger

---

Jonathan Graham

City Secretary

City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(J)  
Consent Agenda  
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### DEPT./DIVISION SUBMISSION & REVIEW:

Jonathan Graham, City Attorney

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing a tax abatement agreement with McLane Group, LP, and McLane Advanced Technologies, LLC, for property located at 4001 Central Pointe Parkway.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The proposed resolution authorizes the City Manager to execute an agreement with McLane Group, LP, and the lessee, McLane Advanced Technologies, LLC, which if approved gives McLane 100% tax abatement for five years and declining term (80%-60%-40%-20%-10%) for the second five years on the increased taxable value of real and eligible personal property improvements located at 4001 Central Pointe Parkway. The tax abatement applies only to *new* real and personal property improvements with a useful life of ten or more years.

McLane timely filed an application to receive tax abatement on improvements to real and personal property proposed for a new facility located at 4001 Central Pointe Parkway. In 2006, the City Council designated the property as Tax Abatement Reinvestment Zone #10 and, subsequently, tax abatement on the existing buildings was approved. Tax abatement is being sought for the expansion of the facilities through the construction of a new 3-level building which will consists of approximately 64,000 square feet. The taxable value of real and personal property with a useful life of ten or more years at the facility will be increased by an estimated \$10,000,000.

The City's Economic Development Policy sets out the criteria and guidelines for granting tax abatement. The renovations proposed meet the minimum criteria established for tax abatement consideration. The proposed improvements fall within the definition of "eligible facilities" in the criteria. The City's criteria and guidelines for tax abatement have a matrix which looks at real property and personal property improvements and job creation as a guide for setting the terms and conditions of tax abatement agreements. The application indicates job creation which meets the criteria for negotiating a tax abatement agreement for more than five years. The applicant is requesting, and the Staff recommends, that the City Council authorize 100% tax abatement for five years and declining term (80%-60%-40%-20%-10%) for the second five years. **Because the property lies within Tax Abatement Reinvestment Zone #10, any new agreement for tax abatement must have same terms as the agreement which was approved in 2006.** The proposed resolution in your packet authorizes tax abatement on the eligible property in accordance with the request by the applicant.

The Staff has provided the other taxing entities involved with notice and a copy of the proposed agreement. Under State law, the other taxing entities will have 90 days to elect to enter into an agreement with identical terms. The proposed agreement is drafted for the signature of each taxing entity, but will be effective between the McLane entities and any of the taxing entities which sign the agreement even if not all sign. Under State law, taxes on supplies and inventory are not eligible for tax abatement.

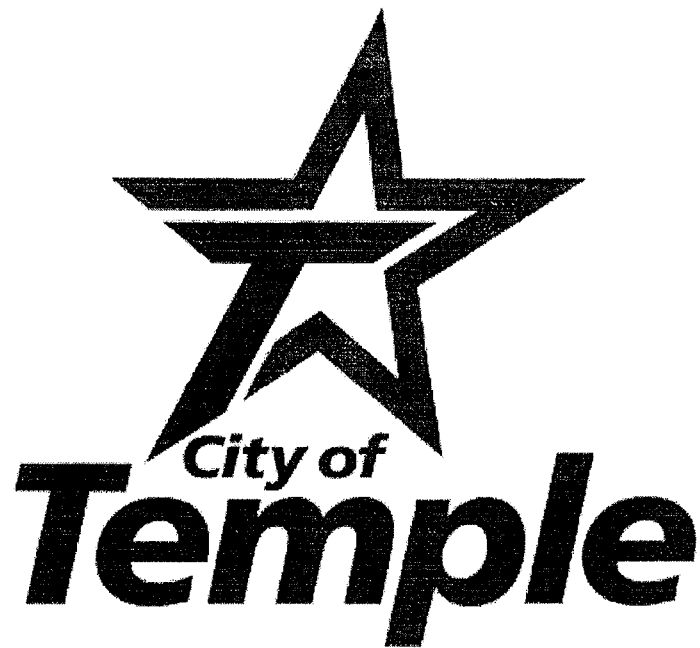
Additionally, the agreement has all of the other terms required by Chapter 312 of the Texas Tax Code for tax abatement agreements, including: (1) listing the kind and number of improvements; (2) providing for inspections of the facility by the taxing entities; (3) requiring compliance with State and local laws; (4) recapturing abated taxes in the event of a default under the agreement; and (5) requiring McLane to annually certify to all the taxing entities that it is in compliance with all of the terms and conditions of the agreement.

McLane's application meets the standards for granting tax abatement on the increase in real and personal property improvements established by the City's Criteria and Guidelines for tax abatement. The City Council has discretion whether to approve an application for tax abatement and to increase the percentage of tax abatement over the recommended percentage specified in the matrix in the City's Criteria and Guidelines for tax abatement. The agreement should add to the continued development of the City's industrial growth, which would not have occurred in the absence of tax abatement.

**FISCAL IMPACT:** A 100%, 5 year tax abatement and declining term (80%-60%-40%-20%-10%) for the second 5 years would save the applicant approximately \$ 397,245 in taxes over the ten year period assuming the proposed fiscal year 2009 tax rate of \$0.5595 for the full 10 years. This savings also assumes the taxable value of real and personal property with a useful life of ten or more years at the facility will be increased by an estimated \$10,000,000.

**ATTACHMENTS:**

[Application for tax abatement  
Resolution](#)



**Application for**

**City of Temple**

**Tax Abatement Program**

## Instructions for Completing the Application Form

1. The application form consists of three parts: (1) general information regarding your request and the property in question; (2) the objective criteria worksheet; and (3) questions relating to minimum standards. **Please complete all three parts.** Please review the City of Temple's *Guidelines and Criteria* for tax abatement prior to completing the application form.

2. **Part One:** Questions 1-9 request basic information relating to your proposal. Questions 3 & 4 are applicable only if you are not the current owner of the property. If you are leasing property for which you are requesting tax abatement, the City of Temple will also require your lessor to execute a tax abatement agreement.

Question 7: Describe in detail, the long term improvements you will make to the property, the proposed use you will make of the property, and your long range plans for the property.

Question 9: Tax abatement is available only on the increase in ad valorem taxes attributable to the improvements to the property you propose to make. Please indicate the percentage of abatement you are requesting, and the number of years of abatement you are requesting.

3. **Part Two:** Questions 1-14 relate to the objective criteria established by the City of Temple for granting tax abatement. Answer each question as fully as possible using additional sheets of paper where necessary. The City Staff will review your responses to assist them in making a recommendation to the City Council on whether tax abatement *should* be granted, and if so, under what terms.

Question 2: Note that under the City's *Guidelines & Criteria*, the City will grant tax abatement only on permanent improvements to real property and personal property with a useful life of at least ten years (e.g., buildings, permanently installed equipment, site improvements, fixtures, equipment). Specifically excluded from tax abatement are inventory, supplies, and the underlying real property. Personal property already on the property prior to the execution of a tax abatement agreement or transferred from another site owned or operated by the applicant are also excluded from tax abatement.

Question 3: Eligible personal property must have a useful life of ten years to be eligible.

Question 9: Note that the City of Temple has established a minimum threshold of \$500,000 (\$25,000 in the Downtown Development Area) in permanent improvements (w/ 10 year useful life) before tax abatement will be considered.

4. **Part 3:** To be eligible for consideration under the tax abatement program, the applicant must satisfy at least two of the minimum standards. We recommend that you provide detail information regarding each of the minimum standards that may apply to your proposed project.

## Part One -- General Information

1. Applicant: McLane Group, L.P.  
Mailing Address: P.O. Box 549  
Temple, Texas 76503

E-mail Address: Brett.Moore@McLaneGroup.com  
Telephone Number: +1 254 770-6161  
Fax Number: +1 254 770-6101

2. Contact Person or Agent (if different): Brett Moore  
Mailing Address:

E-mail Address:  
Telephone Number:  
Fax Number:

3. Current Property Owner (if different):  
Mailing Address:

Telephone Number:

4. Property Owner's Representative: (if different)  
Mailing Address:

Telephone Number:  
Fax Number:

5. Property Street Address: 4001 Central Pointe Parkway, Temple, TX 76504

**(Please also attach a legal description and a map/plat of the property for which you seek abatement.)**

6. Is the property located within City of Temple? Yes  
In the City's extraterritorial jurisdiction (ETJ)? No  
Inside the City's Tax Increment Financing Reinvestment Zone #1 Yes

Temple ISD? Yes

7. Description of Project. (Describe the *kind* of business (e.g., manufacturing or distribution) that will be created or expanded. For purposes of drafting an agreement we will need a **detailed** description of the proposed real and personal property improvements that you expect to make including **square footage, construction materials**, etc.)

We will be expanding our facilities for McLane Advanced Technologies, LLC, a wholly owned subsidiary of McLane Group, L.P. The new facility will be a three level building attached to the current building C, and will be approximately 64,000 square feet of additional space, more than double the current building size. Construction will be of similar materials and style as current buildings on the campus.

8. Date projected for (a) initiation of project: (m/d/y) 6/01/2009  
(b) completion of project: 9/30/2010

6. Percentage and duration of tax abatement requested (consistent with Section I.D.2(b) of the City's Criteria and Guidelines for Tax Abatement) Note: that tax abatement is generally limited to 5 years except for very large projects.

Same as building C – 100% first 5 years, 20% declining per year thereafter.

## Part Two -- Objective Criteria

1. What is the existing appraised value of the real property and improvements? (Contact the Bell County Appraisal District at (254) 939-5841.)

Real Property	3,669,473
Personal Property	835,986

2. What are the type and value of proposed improvements (broken down to separately show the kind and dollar value of real and personal property improvements)?

	<u>Type</u>	<u>Estimated Expenditure</u>	<u>Useful Life</u> <sup>†</sup>
Real Property	Building	8,500,000	40
Personal Property	Furniture, Fixtures	1,500,000	20

<sup>†</sup> Only personal property with a useful life of more than 10 years is eligible for tax abatement.

3. How many existing jobs, if any, will be *retained* by proposed improvements? 80

4. What number, job type, and estimated payroll of *new* jobs will be created by the proposed project?

Job Type	Number of Jobs	Est. Annual Salary	Total Salary
Software Developer	130	75,000	9,750,000
Other IT Related	75	70,000	5,250,000
Admin	20	50,000	1,000,000
Total	225	71,111	16,000,000

5. Will the newly created jobs be filled by persons residing or projected to reside within the City? Yes 50% Temple Independent School District? Yes 80% Bell County? Yes 85%

6. What is the estimated amount of annual local sales taxes for the City of Temple to be generated directly? (Assume a 1½ % city sales tax on applicable purchases within the City)

7. By what amount do you estimate the valuation of the affected property increase after your real and personal property improvements are completed? Will the increase in appraised value attributable to your improvements be at least \$500,000 (\$25,000 in the Downtown Development Area)?

Between \$9-10 million

8. What expenditures, if any, will you request be incurred by the City of Temple to provide facilities or services to your proposed improvements?

None

9. What is the amount of ad valorem taxes to be paid the City of Temple during the Abatement period considering: (a) the existing values; (b) your proposed real and personal property improvements; and (c) the percentage of new value abated; and (c) the Abatement period (assume a City tax rate of .5745).

Around \$ 200,000

10. What population growth, if any, in the City of Temple do you expect to occur as a

direct result of your proposed improvement?

We would assume roughly half of the new positions would be filled by individuals not currently living in central Texas, so with an average family size of 4, and an additional 112 employees, we'd estimate a growth of 448.

11. What, if any, are the types and values of public improvements (e.g., streets, railroad spurs) you intend to make?

One additional road cut on Central Pointe for parking access.

12. Will the proposed improvements compete with existing businesses to the detriment of the local economy? Which businesses, if any, are likely to be impacted?

No

13. Is your proposed use of the underlying real property in compliance with the City's Comprehensive Zoning and Subdivision Ordinances? Yes  
Have you discussed your plans with the City's Planning or Engineering Departments?  
Not yet.

### **Part Three -- Minimum Standards**

1. Will the project involve a minimum increase in property value of 300% for construction of a new facility; 50% for expansion of existing facility; or an investment of at least \$1 million in taxable assets? (If outside the Downtown Area) Explain.

Yes -- see items 1 & 2 above.

2. Will the project make a substantial contribution to redevelopment efforts or special area plans by enhancing either functional or visual characteristics, e.g., historical structures, traffic circulation, parking, facades, materials, signs, etc.? Explain.

We have already done considerable clearing of the surrounding land and the new building will have a significant presence on Loop 363 based on our current plans.

3. Will the project have high visibility, image impact, or is it a significantly higher level of development quality? Explain.

Certainly high visibility, see above. Construction quality will be very similar to current campus buildings.



4. Is the project an area which might not otherwise be developed because of constraints of topography, ownership patterns, site configuration, etc.? Explain.

No

5. Will the project serve as a prototype and catalyst for other development of a higher standard? Explain.

Not known

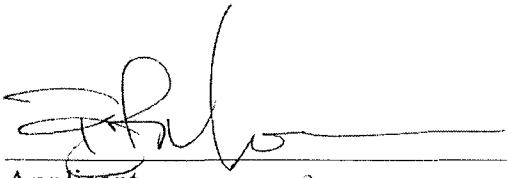
6. Will the project stimulate desirable concentrations of employment or commercial activity? Explain.

The jobs being created at McLane Advanced Technologies are high quality relatively high paid with minimum college grads in most positions. We also have a strong emphasis on hiring veterans and would expect that trend to continue.

7. Will the project generate greater employment than would otherwise be achieved, e.g., commercial/industrial versus residential or manufacturing versus warehousing? Explain.

We believe so, based on the comments on item 6 above.

Submitted on this the 1 day of July, 2009.



Applicant Ernest Moore - CFO

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE,  
TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A TAX  
ABATEMENT AGREEMENT WITH MCLANE GROUP, LP, AND  
LESSEE, MCLANE ADVANCED TECHNOLOGIES, LLC, FOR  
PROPERTY LOCATED AT 4001 CENTRAL POINTE PARKWAY; AND  
PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the City adopted a Resolution dated June 15, 1989, stating that it elects to be eligible to participate in tax abatement;

**Whereas**, on March 5, 2009, the City Council adopted Ordinance No. 2009-4284, establishing a comprehensive economic development policy for the City of Temple, which policy includes criteria and guidelines for granting tax abatement within the City of Temple in accordance with Chapter 312 of the Tax Code;

**Whereas**, McLane Group, LP, is the owner of property within the City's Tax Abatement Reinvestment Zone Number Ten, and has requested that the City consider granting tax abatement for proposed improvements to said property;

**Whereas**, the contemplated use by McLane Group, LP, and lessee, McLane Advanced Technologies, LLC, of the property, as hereinafter described, and the contemplated improvements to said property in the form and amounts set forth in the agreement, are consistent with encouraging economic development, and in accordance with the criteria and guidelines for tax abatement in the City's Economic Development Policy;

**Whereas**, as required by law the City has notified the other taxing entities of its intent to enter into the agreement; and

**Whereas**, the City Council has considered the matter and finds that the proposed tax abatement with McLane Group, LP, and lessee, McLane Advanced Technologies, LLC, is in compliance with State law and the City's *Guidelines and Criteria* governing tax abatement, and that the proposed improvements by LJT Texas Realty, Inc., are feasible and likely to attract major investment and expand employment within the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Manager, or his designee, is authorized to execute a tax abatement agreement on eligible property between the City of Temple and McLane Group, LP, and lessee, McLane Advanced Technologies, LLC, substantially in the form of the copy attached hereto as Exhibit A, after approval as to form by the City Attorney, governing property located at 4001 Central Pointe Parkway in Temple, Bell County, Texas.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(K)  
Consent Agenda  
Page 1 of 1

### **DEPT. /DIVISION SUBMISSION & REVIEW:**

Tim Dolan, Planning Director

**ITEM DESCRIPTION:** SECOND READING – Consider adopting an ordinance abandoning a 0.2+ acre tract of land in that portion of East Barton Avenue from the west side of North 4<sup>th</sup> Street to the west side of the nearest alley, approximately 130 linear feet.

**STAFF RECOMMENDATION:** Adopt ordinance as presented in item description, on second reading and final reading.

**ITEM SUMMARY:** This ordinance contains a small area recently bought by First United Methodist church as part of its building project. This area is planned for pedestrian use and improved traffic flow for its members. No structure will be built here. The church has a building permit and has paid the fees for the previous abandoned right-of-way. The church will amend its permit to include this area.

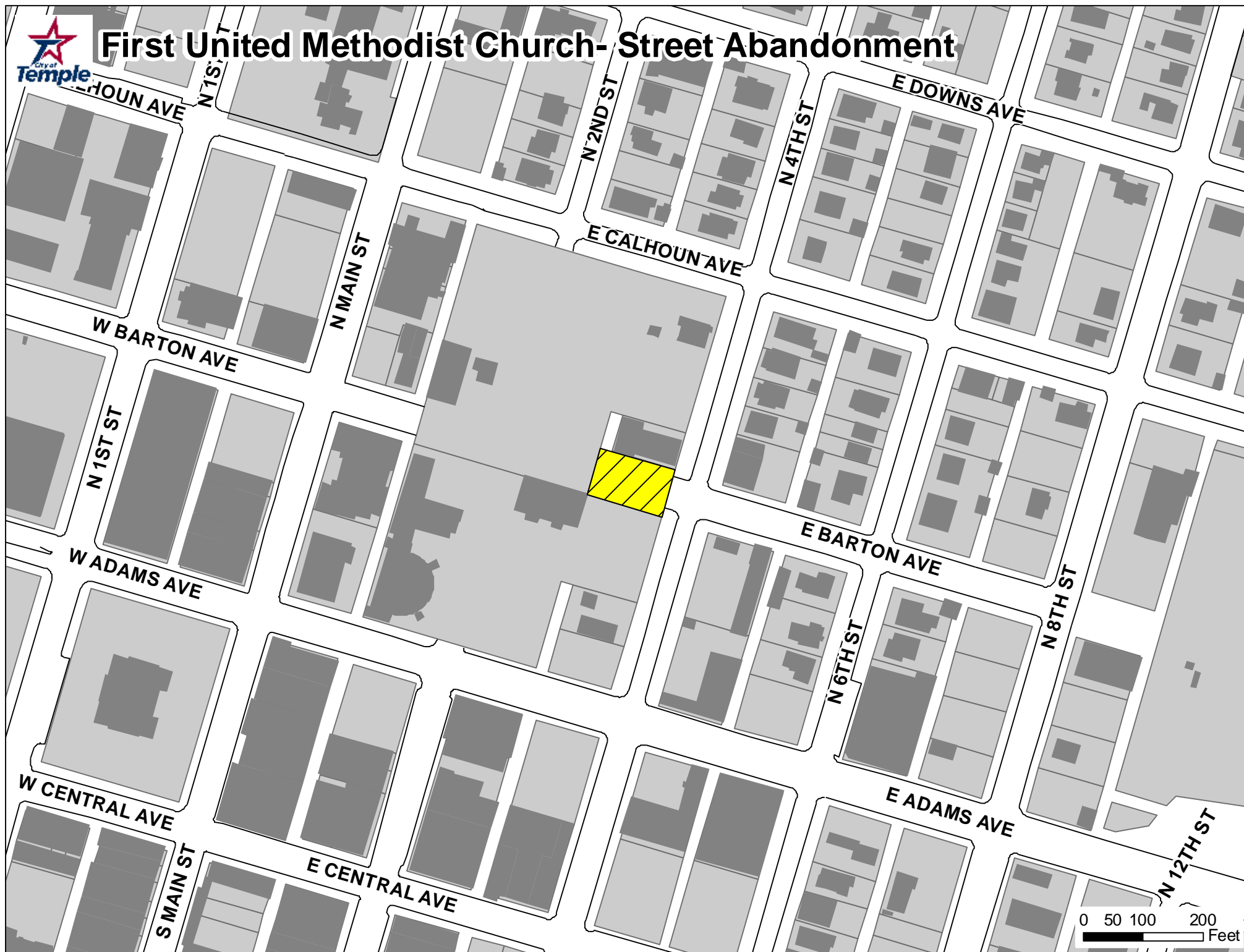
**FISCAL IMPACT:** Payment to the City for this portion is \$7,330, using market rate of \$0.694 per square foot, consistent with the previous abandonments in this area.

### **ATTACHMENTS:**

[Location Map](#)  
[Ordinance](#)



# First United Methodist Church- Street Abandonment



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, ABANDONING AN APPROXIMATELY .2 ACRE TRACT OF LAND IN THAT PORTION OF EAST BARTON AVENUE FROM THE WEST SIDE OF NORTH 4<sup>TH</sup> STREET TO THE WEST SIDE OF THE NEAREST ALLEY, APPROXIMATELY 130 LINEAR FEET; RETAINING BLANKET UTILITY EASEMENTS FOR THE ABANDONED TRACT TO PROTECT EXISTING UTILITIES; DECLARING FINDINGS OF FACT; AUTHORIZING CONVEYANCE OF SUCH PROPERTY BY A DEED WITHOUT WARRANTY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, the First United Methodist Church has requested the City to abandon an approximately .2 acre tract of land in that portion of East Barton Avenue from the west side of North 4<sup>th</sup> Street to the west side of the nearest alley, approximately 130 linear feet;

**Whereas**, a blanket utility easement will be maintained for the entire abandoned area allowing utility companies easement rights, clearances and access to their facilities;

**Whereas**, the Staff recommends that the property be abandoned and that the land be sold for not less than the fair market value of \$0.694 per square foot;

**Whereas**, the land is not necessary for the purpose of serving the general public or landowners adjacent thereto for any public purposes and the Staff recommends this action; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to declare approve this action.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council abandons an approximately .2 acre tract of land in that portion of East Barton Avenue from the west side of North 4<sup>th</sup> Street to the west side of the nearest alley, approximately 130 linear feet, more fully described by metes and bounds contained in field notes and a surveyor's drawing which is attached hereto and made a part hereof for all purposes as Exhibit A.

**Part 2:** The City Council reserves in the entire area abandoned for public street purposes, an easement for drainage purposes and for the installation, operation, maintenance, repair, use and replacement of public utilities, including but not limited to electric power, water, sewer, gas, and telecommunications.

**Part 3:** The City Council authorizes the Mayor of the City of Temple, Texas, for the consideration set out in Part 3, to execute a Deed Without Warranty conveying the rights and

interests of the City of Temple, Texas, to the abutting property owner, which when done, shall be and become a binding act and deed of the City of Temple.

**Part 4:** As consideration for the conveyance described in Part 1 hereof, the abutting property owner shall pay an amount which is equal to or greater than the appraised fair market value of **\$0.694 per square foot** for the property.

**Part 5:** If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Part 6:** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading and Public Hearing on the **2<sup>nd</sup>** day of **July**, 2009.

PASSED AND APPROVED on Second Reading the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
WILLIAM A. JONES, III, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
Clydette Entzminger  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney

STATE OF TEXAS           §

COUNTY OF BELL           §

This instrument was acknowledged before me on the \_\_\_\_ day of July, 2009, by WILLIAM A. JONES, III, Mayor of the City of Temple, Texas.

\_\_\_\_\_  
Notary Public, State of Texas



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(L)-(1)  
Consent Agenda  
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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Amy M. House, Director of Human Resources/Civil Service

**ITEM DESCRIPTION:** SECOND READING – Consider adopting an ordinance setting out the civil service classifications and setting the number of positions in each classification in the Temple Police Department.

**STAFF RECOMMENDATION:** Adopt ordinance as presented in item description, on second reading and final reading.

**ITEM SUMMARY:** Chapter 143 of the Local Government Code requires that the Council establish, by ordinance, the classifications in the Police Department and the Fire Department. The Temple Independent School District was successful in their application for a grant that would fund an additional School Resource Officer. Therefore, an additional police officer position needs to be authorized in order to replace the officer that will be moved into the TISD grant position.

**FISCAL IMPACT:** The City has prepared an interlocal agreement that was approved by the School Board at their meeting on July 13<sup>th</sup>. The agreement states that TISD will pay the salary and benefits of the employee assigned to the position, as well as for equipment and mileage. The City of Temple has committed to providing the car to be used by the assigned officer. Staff has applied for a 2009 JAG Recovery Grant and has included a fully equipped police car in the application, but we have not yet received word on the success of that grant application.

### **ATTACHMENTS:**

[Ordinance](#)



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, SETTING OUT THE CIVIL SERVICE CLASSIFICATIONS, SETTING OUT REQUIREMENTS FOR APPOINTMENT TO THE POSITIONS, AND SETTING OUT THE NUMBER OF POSITIONS IN EACH CLASSIFICATION IN THE TEMPLE FIRE DEPARTMENT AND TEMPLE POLICE DEPARTMENT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING AN OPEN MEETING CLAUSE; AND DECLARING AN EMERGENCY.

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**Whereas**, Chapter 143 of the Local Government Code requires that the City Council establish, by ordinance, the classifications in the Police Department and the Fire Department;

**Whereas**, following the success of the Temple ISD grant application allowing the ISD to add an additional School Resource Officer, it is recommended that the City add an additional authorization to the Police Officer classification; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council establishes the following *Classifications and the Number of Positions of Certified Firefighters and Classifications and the Number of Positions of Certified Police Officers* for civil service positions in the Police and Fire Departments.

CLASSIFICATIONS AND POSITIONS  
OF CERTIFIED FIREFIGHTERS

I. UNCLASSIFIED POSITIONS

A. *FIRE CHIEF* - 1 Position

The Fire Chief is appointed by the City Manager. No person shall be eligible for appointment as Chief of the Fire Department who is not eligible for certification by the Commission on Fire Protection Personnel Standards and Education at the

intermediate level, or its equivalent as determined by that Commission, and who has not served at least 5 years as a fully paid firefighter.

## II. CLASSIFIED POSITIONS

### A. *DEPUTY CHIEF* - 5 Positions

No person shall be eligible for appointment as a Deputy Chief who has not served continuously in the Department, as a Captain for at least 2 years. In addition to base pay every Deputy Chief having 5, 7, 9 or 15 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

### B. *CAPTAIN* - 22 Positions

No person shall be eligible for appointment as a Captain who has not served continuously in the Department, as a Driver, for at least 2 years. In addition to base pay, every Captain having 3, 5, 7, 9 or 15 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

### C. *DRIVER* - 27 Positions

No person shall be eligible for appointment as a Driver who has not served continuously in the Department, as a Fire Control and Rescue Officer, for at least 2 years. In addition to base pay every Driver having more than 3, 5, 7, 9 or 15 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

### D. *FIRE CONTROL AND RESCUE OFFICER* - 53 Positions

No person shall be eligible for appointment as a Fire Control and Rescue Officer who does not meet all requirements necessary to become eligible for future classification by the Commission on Fire Protection Personnel Standards and Education. In addition to base pay every Fire Control and Rescue Officer having 1, 3, 5, 7, 9 and 15 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

## CLASSIFICATIONS AND POSITIONS OF CERTIFIED POLICE OFFICERS

### I. UNCLASSIFIED POSITIONS

A. *POLICE CHIEF* - 1 Position

The Police Chief is appointed by the City Manager. No person shall be eligible for appointment as Chief of the Police Department who is not eligible for certification by the Commission on Law Enforcement Standards and Education at the intermediate level or its equivalent as determined by that Commission or who has not served as a bona fide law enforcement officer for at least 5 years.

B. *Deputy Chief* - 2 Positions

No person shall be eligible for appointment as a Deputy Chief who has not served as a Lieutenant or continuously served for a minimum of 2 years as a Sergeant in the Department.

II. CLASSIFIED POSITIONS

A. *LIEUTENANT* - 5 Positions

No person shall be eligible for appointment as a Lieutenant who has not served continuously as a Sergeant in the Department for at least 2 years. In addition to base pay every Lieutenant having more than 5, 8, 12, 16 or 20 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

B. *SERGEANT* – 16 Positions

No person shall be eligible for appointment as a Sergeant who has not served continuously as a Senior Police Officer in the Department for at least 2 years. In addition to base pay every Sergeant having more than 3, 6, 10, 15 or 20 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

C. *Corporal* - 16 Positions

No person shall be eligible for appointment as a Corporal who has not served continuously as a Police Officer in the Department for at least two years. In addition to base pay every officer who has 3, 6, 10, 15 or 20 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

D. *POLICE OFFICER* - 91 Positions

No person shall be eligible for appointment as a Probationary Police Officer who has not met the basic requirements for entrance into the Department. No person shall be eligible for a permanent appointment as a police officer who has not completed 1 year of satisfactory performance in the Department. In addition to base pay every police officer who has 1, 3, 6, 10, 15 or 20 years of service in the Department shall receive the amount shown on the attached compensation plan for such increments of seniority.

**Part 2:** If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Part 3:** This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Temple, Texas, and it is accordingly so ordained.

**Part 4:** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on First Reading and Public Hearing on the **2<sup>nd</sup> day of July, 2009.**

PASSED AND APPROVED on Second Reading on the **17<sup>th</sup> day of July, 2009.**

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
WILLIAM A. JONES, III, MAYOR

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clydette Entzminger  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(L)-(2)  
Consent/ Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Gary O. Smith, Chief of Police

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an Interlocal Agreement with the Temple Independent School District to add one School Resource Officer to the Temple Police Department.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** The proposed resolution will authorize an agreement with the Temple Independent School District (TISD) in which TISD will reimburse the City of Temple for the salary and benefits for one police officer from the Temple Police Department to serve as a School Resource Officer (SRO). In addition to the above costs, TISD will agree to purchase the required equipment for a newly hired officer, as well as training for the officer selected to serve in the SRO position. Additionally, TISD will agree to reimburse the City of Temple for mileage costs incurred by the position while performing SRO duties. The City's responsibility under the agreement is to provide a police vehicle for the position. The agreement is scheduled to expire September 30, 2014.

Locally, School Resource Officers are police officers that are employed by the City of Temple and are assigned to various schools. The officers handle a variety of law enforcement and public order duties, as well as assisting with a variety of school related functions that include counseling and educating students on a number of safety topics. The responsibility to supervise and handle any and all employment related issues for the SRO lie solely with the Temple Police Department.

Directly related to this item, the TISD School Board plans to discuss this item in its July 13, 2009 meeting. Also, the City of Temple Director of Human Resources has presented an ordinance for the City Council's consideration authorizing the addition of one civil service police officer position to accommodate this request.

**FISCAL IMPACT:** TISD will reimburse the City of Temple for the actual cost of the annual salary and benefits for the SRO as well as some one-time expenses related to the start-up of the SRO position. In addition to these expenses, the TISD will also reimburse the City for mileage for the SRO up to 25 miles per day. The estimated FY 2010 expenses are:

Officer salary plus benefits (annual expense)	\$73,761
Equipment (one-time expense)	\$ 2,119
Radio and accessories (one-time expense)	\$ 4,088
SRO training (one-time expense)	\$ 1,465
Mileage reimbursement (25 mi./day @ .55 per mile)	\$ 2,461

The City of Temple will provide a police vehicle for the officer to operate. The Police Department has a pending grant application with The American Recovery and Reinvestment Edward Byrne Justice Assistance Grant (JAG) to cover the estimated \$37,500 related to this vehicle purchase.

**ATTACHMENTS:**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE TEMPLE INDEPENDENT SCHOOL DISTRICT (TISD) TO ADD ONE SCHOOL RESOURCE OFFICER TO THE TEMPLE POLICE DEPARTMENT; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas,** the Police Department request authorization of an interlocal agreement with the Temple Independent School District (TISD) in which TISD will reimburse the City of Temple for the salary and benefits for one police officer from the Temple Police Department to serve as a School Resource Officer (SRO);

**Whereas,** in addition, TISD will agree to purchase the required equipment for a newly hired officer, as well as training for the officer selected to serve in the SRO position and mileage costs incurred by the position while performing SRO duties;

**Whereas,** the City's responsibility under the agreement will be to provide a police vehicle for the position; and

**Whereas,** the City Council has considered the matter and deems it in the public interest to authorize this action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute an interlocal agreement with the Temple Independent School District, after approval as to form by the City Attorney, to add one School Resource Officer to the Temple Police Department.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

Jonathan Graham  
City Attorney





## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #5(M)  
Consent Agenda  
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**DEPT./DIVISION SUBMISSION & REVIEW:**

Traci Barnard, Director of Finance

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing budget amendments for fiscal year 2008-2009.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**ITEM SUMMARY:** This item is to recommend various budget amendments, based on the adopted FY 2008-2009 budget. The amendments will involve transfers of funds between contingency accounts, department and fund levels.

**FISCAL IMPACT:** The total amount of budget amendments is \$162,002.

**ATTACHMENTS:**

[Budget amendments  
Resolution](#)

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2009 BUDGET**  
**July 16, 2009**

ACCOUNT #	PROJECT #	DESCRIPTION	APPROPRIATIONS	
			Debit	Credit
110-2000-521-2516 110-1500-515-6531		Judgments & Damages (Police) <b>Contingency - Judgments &amp; Damages</b>	\$ 518	\$ 518
Attorney fees for lawsuit filed against the City - Steven Taylor v. City of Temple.				
110-2000-521-2516 110-1500-515-6531		Judgments & Damages (Police) <b>Contingency - Judgments &amp; Damages</b>	\$ 332	\$ 332
Deductible reimbursement to Texas Municipal League for attorney fees for a suit filed by Bruce Wayne Ervin against peace officers serving on a task force. Claim arises out of seizure of items in Ervin's possession when his premises were searched. Ervin is appealing a judgment for the officers.				
110-2000-521-2514 110-0000-442-0722		Travel & Training (Police) Police Donations/Gifts	\$ 1,050	\$ 1,050
Appropriate funds donated to be used only for expenses incurred for search at the landfill to include expenses for K-9 Units and hotel rooms for FBI.				
110-2000-521-2131 110-0000-313-0330		OCU Seized Funds/Federal (Police) Federal Seized Funds	\$ 3,600	\$ 3,600
To appropriate federal seized funds to purchase an internet accessible mobile camera and recording system for SIU and an Evi-Pak Laser Trajectory Kit for GIU.				
110-2000-521-2333 110-0000-461-0554		Auto & Equipment (Fleet Svcs) (Police) Insurance Claims	\$ 1,481	\$ 1,481
Reimbursement for repairs to officer's vehicle from June 6, 2009 accident.				
110-2200-522-2516 110-1500-515-6531		Judgments & Damages (Fire) <b>Contingency - Judgments &amp; Damages</b>	\$ 1,281	\$ 1,281
Deductible reimbursement to the Texas Municipal League for settlement of a claim filed against the City of Temple by Edward Gandara seeking reimbursement for damage to his vehicle after Fire Department employees assisted in pushing the disabled vehicle off the roadway and were unable to stop the vehicle which subsequently ran into a fence and building. Accident occurred on South 31st. on March 3, 2009.				
110-2800-532-6323 110-0000-461-0554	100511	Capital Building & Ground/Traffic Signals (Traffic Signal) Insurance Claims	\$ 8,965	\$ 8,965
Appropriate funds from Insurance Claims to replace traffic signal cabinet due to an accident.				
110-3200-551-2721 110-3200-551-1118 110-0000-445-2004		Food Products/Preparation (Leisure Services) Extra Help/Seasonal Lion's Junction Food & Beverage Sales	\$ 18,000 \$ 37,000	\$ 55,000

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2009 BUDGET**  
**July 16, 2009**

			<b>APPROPRIATIONS</b>	
<b>ACCOUNT #</b>	<b>PROJECT #</b>	<b>DESCRIPTION</b>	<b>Debit</b>	<b>Credit</b>
Total revenue budgeted for FY 2008-09 for Lion's Junction Food & Beverage Sales was \$10,000. As of June 27, 2009 \$28,062 had been generated. Additional appropriation is required for food for resale as well as additional Extra Help/ Seasonal for concession staff.				
<b>110-4000-555-2311</b>		Repairs & Maintenance - Buildings & Grounds (Library)	\$ 5,575	
<b>110-0000-461-0554</b>		Insurance Claims		\$ 5,575
Appropriate insurance proceeds received on 06/12/2009 to cover the cost of repairs to the Library Building from damages that occurred on 05/19/2009.				
<b>110-5900-552-6213</b>	<b>100508</b>	Capital - Automotive (Fire)	\$ 29,200	
<b>110-0000-461-0554</b>		Insurance Claims		\$ 13,025
<b>110-5935-552-6222</b>	<b>100435</b>	Capital - Machinery & Equipment		\$ 1,000
<b>110-5935-552-6222</b>	<b>100436</b>	Capital - Machinery & Equipment		\$ 1,000
<b>110-5935-552-6213</b>	<b>100434</b>	Capital - Automotive		\$ 8,934
<b>110-5900-540-6222</b>	<b>100432</b>	Capital - Machinery & Equipment		\$ 5,241
To appropriate insurance proceeds and projects savings to fund the replacement of the Fire Marshal's truck. The new truck will be a 3/4 ton, 2 wheel drive, extended cab, long bed, gas fueled truck. The total price of the truck is \$29,200, which includes lights & sirens, light bar, locking bed cover and graphics.				
<b>520-5100-535-2160</b>		Temporary Water Pump	\$ 55,000	
<b>520-5500-535-6532</b>		<b>Contingency - TBRSS Plant Expansion</b>		<b>\$ 55,000</b>
Appropriate contingency to fund miscellaneous purchases which include pipe, valves, concrete and fuel related to the temporary pump placed at the airport tank site. The pump allows water to be pumped from the Airport Tank south through a 16-inch line to an existing storage tank in Morgan's Point. Transfer of water through this route will provide a second feed to the west side of Temple from the north, reducing the dependency on water delivery through the FM 2305 pump station.				
<b>TOTAL AMENDMENTS</b>			<b>\$ 162,002</b>	<b>\$ 162,002</b>
<b>GENERAL FUND</b>				
Beginning <b>Contingency</b> Balance			\$	-
Added to Contingency Sweep Account			\$	-
Carry forward from Prior Year			\$	-
Taken From Contingency			\$	-
Net Balance of Contingency Account			\$	-
Beginning <b>Judgments &amp; Damages</b> Contingency			\$	70,000
Added to Contingency Judgments & Damages from Council Contingency			\$	20,000
Taken From Judgments & Damages			\$	(75,878)
Net Balance of Judgments & Damages Contingency Account			\$	14,122
Beginning <b>SAFER Grant Match</b> Contingency			\$	46,821
Added to SAFER Grant Match Contingency			\$	-
Taken From SAFER Grant Match Contingency			\$	(41,968)
Net Balance of SAFER Grant Match Contingency Account			\$	4,853

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2009 BUDGET**  
**July 16, 2009**

ACCOUNT #	PROJECT #	DESCRIPTION	APPROPRIATIONS	
			Debit	Credit
		Beginning <b>Compensation</b> Contingency	\$	184,700
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(118,395)
		Net Balance of Compensation Contingency Account	\$	66,305
		<b>Net Balance Council Contingency</b>	\$	<b>85,280</b>
		Beginning Balance <b>Budget Sweep</b> Contingency	\$	-
		Added to Budget Sweep Contingency	\$	-
		Taken From Budget Sweep	\$	-
		Net Balance of Budget Sweep Contingency Account	\$	-
		<b>WATER &amp; SEWER FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	174,121
		Added to Contingency Sweep Account	\$	-
		Taken From Contingency	\$	(166,411)
		Net Balance of Contingency Account	\$	7,710
		Beginning <b>Compensation</b> Contingency	\$	34,334
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(34,334)
		Net Balance of Compensation Contingency Account	\$	-
		Beginning <b>Approach Mains</b> Contingency	\$	500,000
		Added to Approach Mains Contingency	\$	-
		Taken From Approach Mains Contingency	\$	(11,730)
		Net Balance of Approach Mains Contingency Account	\$	488,270
		Beginning <b>T-BRSS Future Plant Expansion</b> Contingency	\$	450,000
		Added to T-BRSS Future Plant Expansion Contingency	\$	-
		Taken From T-BRSS Future Plant Expansion Contingency	\$	(150,424)
		Net Balance of T-BRSS Future Plant Expansion Contingency	\$	299,576
		<b>Net Balance Water &amp; Sewer Fund Contingency</b>	\$	<b>795,556</b>
		<b>HOTEL/MOTEL TAX FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	75,221
		Added to Contingency Sweep Account	\$	-
		Taken From Contingency	\$	-
		Net Balance of Contingency Account	\$	75,221
		Beginning <b>Compensation</b> Contingency	\$	5,401
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(3,222)
		Net Balance of Compensation Contingency Account	\$	2,179
		<b>Net Balance Hotel/Motel Tax Fund Contingency</b>	\$	<b>77,400</b>
		<b>DRAINAGE FUND</b>		
		Beginning <b>Contingency</b> Balance	\$	-
		Added to Contingency Sweep Account	\$	-
		Taken From Contingency	\$	-
		Net Balance of Contingency Account	\$	-
		Beginning <b>Compensation</b> Contingency	\$	4,631
		Added to Compensation Contingency	\$	-
		Taken From Compensation Contingency	\$	(1,901)
		Net Balance of Compensation Contingency Account	\$	2,730
		<b>Net Balance Drainage Fund Contingency</b>	\$	<b>2,730</b>

**CITY OF TEMPLE**  
**BUDGET AMENDMENTS FOR FY 2009 BUDGET**  
**July 16, 2009**

			<b>APPROPRIATIONS</b>	
<b>ACCOUNT #</b>	<b>PROJECT #</b>	<b>DESCRIPTION</b>	<b>Debit</b>	<b>Credit</b>
<b>FED/STATE GRANT FUND</b>				
		Beginning <b>Contingency</b> Balance	\$	7,962
		Carry forward from Prior Year	\$	99,254
		Added to Contingency Sweep Account	\$	-
		Taken From Contingency	\$	(70,458)
		Net Balance of Contingency Account	\$	<b>36,758</b>

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE,  
TEXAS, APPROVING BUDGET AMENDMENTS TO THE 2008-2009  
CITY BUDGET; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, on the 28<sup>th</sup> day of August, 2008, the City Council approved a budget for the 2008-2009 fiscal year; and

**Whereas**, the City Council deems it in the public interest to make certain amendments to the 2008-2009 City Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1**: The City Council approves amending the 2008-2009 City Budget by adopting the budget amendments which are more fully described in Exhibit A, attached hereto and made a part hereof for all purposes.

**Part 2**: It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the 16<sup>th</sup> day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

\_\_\_\_\_  
WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clydetta Entzminger  
City Secretary

\_\_\_\_\_  
Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #6  
Regular Agenda  
Page 1 of 2

### **DEPT. /DIVISION SUBMISSION & REVIEW:**

Tim Dolan, Planning Director

**ITEM DESCRIPTION:** FIRST READING – PUBLIC HEARING - Z-FY-09-24: Consider adopting an ordinance authorizing a zoning change from Agricultural (A) to Light Industrial (LI) located on 6.9± acres east of Pegasus Drive, west of Interstate 35, 180± feet south of Moore's Mill Road, out of the Vincent Barrow Survey, Abstract No. 64.

**P&Z COMMISSION RECOMMENDATION:** At its July 6, 2009 meeting, the Planning and Zoning Commission voted 8/0 in accordance with staff recommendation to recommend approval of a zoning change from A to LI because the request:

1. Conforms to the Future Land Use and Character Plan for Suburban Commercial,
2. Conforms to the Thoroughfare Plan for access to existing Arterials, and
3. Conforms to the Adequacy of Public Facilities Plan since water and sewer will be extended as part of the plat.

Commissioner Pilkington was absent.

**STAFF RECOMMENDATION:** Conduct public hearing and adopt ordinance as presented in item description on first reading, with second reading and final adoption set for August 6, 2009.

**ITEM SUMMARY:** Please refer to the Staff Report and draft minutes of case Z-FY-09-24, from the Planning and Zoning meeting, July 6, 2009.

The applicant proposes a six-lot office park subdivision with access from a proposed collector sized roadway which intersects North General Bruce Drive and Pegasus Drive.

A total of four notices of the P&Z public hearing were sent out. No notices have been returned. The newspaper printed notice of the P&Z public hearing on Friday, June 26, 2009 in accordance with state law and local ordinance.

The action of the Planning and Zoning Commission are shown in the draft minutes. The Commission did not raise any issues requiring additional staff attention.

**FISCAL IMPACT:** NA

**ATTACHMENTS:**

Zoning Map

Land Use and Character Map

Aerial

Notice Map

P&Z Staff Report (Z-FY-09-24)

P&Z Minutes (July 6, 2009)

Ordinance

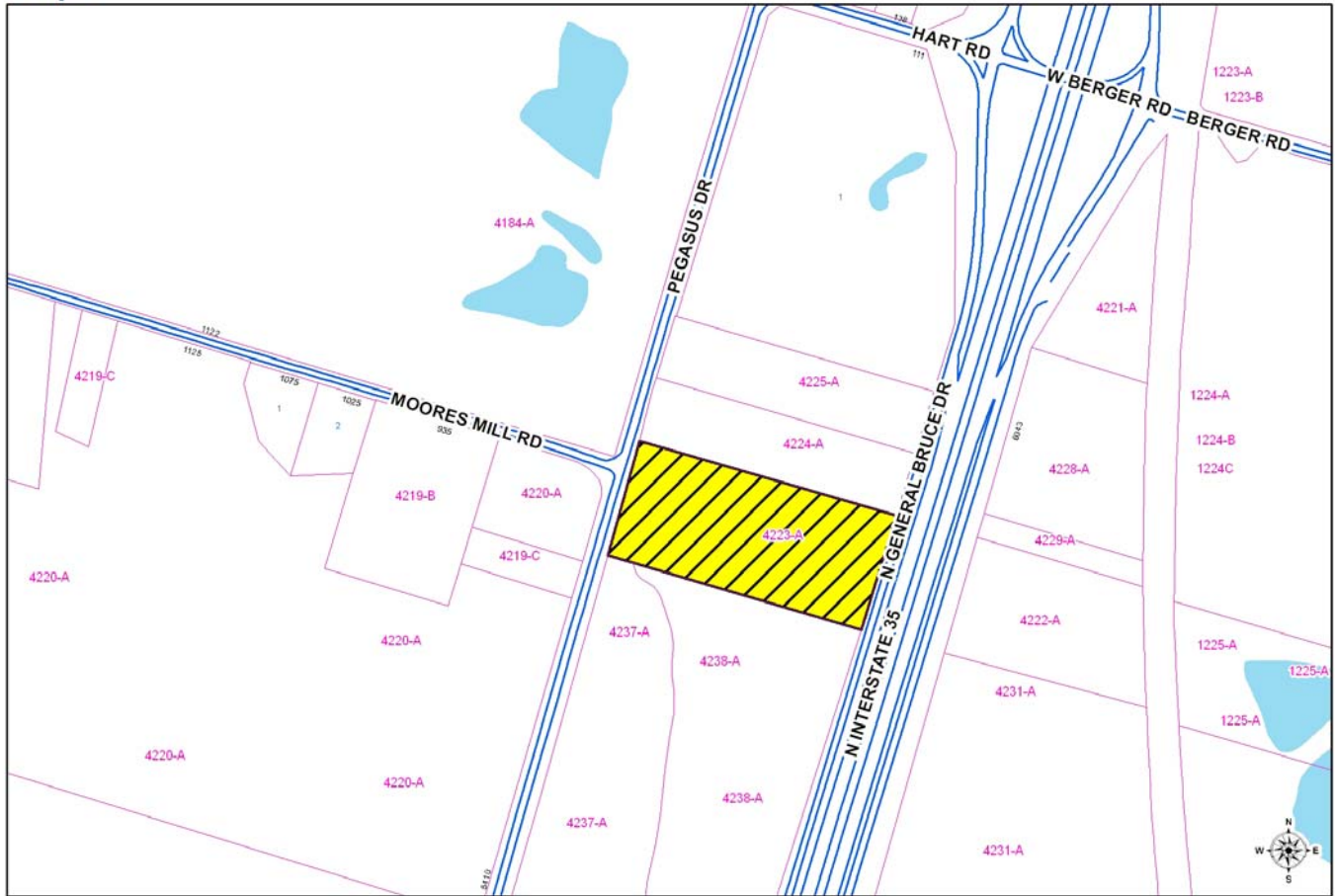




**Z-FY-09-24**

OB# 4223-A (Business Park)

5862 N General Bruce Dr



 ZFY0924

A to LI

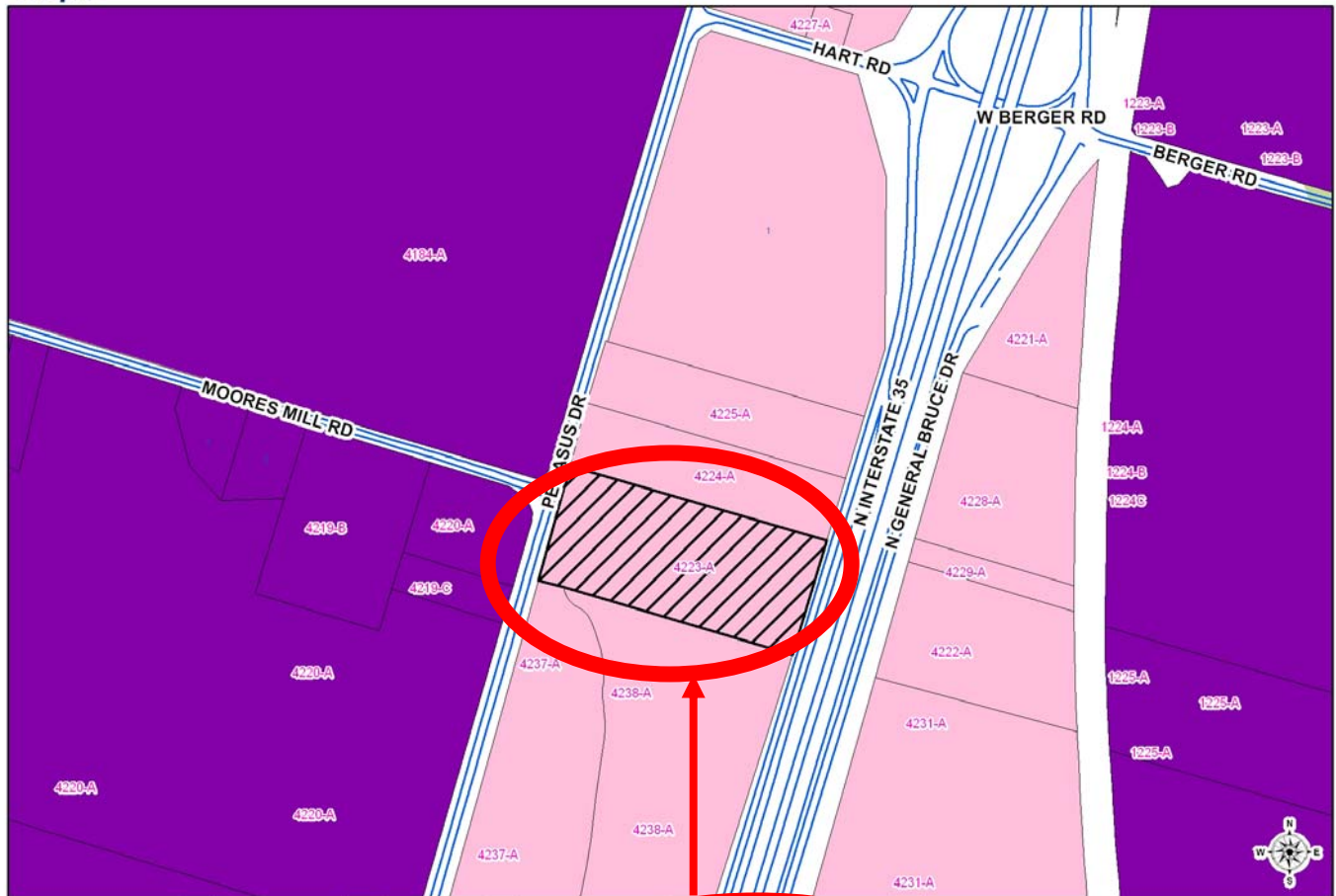
1 inch = 400 feet  
J Stone 5.22.9



Z-FY-09-24

OB# 4223-A (Business Park)

5862 N General Bruce Dr



Future Land Use Plan		Auto-Urban Mixed Use	Business Park	Neighborhood Conservation	Suburban Commercial	Urban Center
Agricultural/Rural	Auto-Urban Multi-Family	Estate Residential	Parks & Open Space	Suburban Residential		
Auto-Urban Commercial	Auto-Urban Residential	Industrial	Public Institutional	Temple Medical Education District		

A to LI

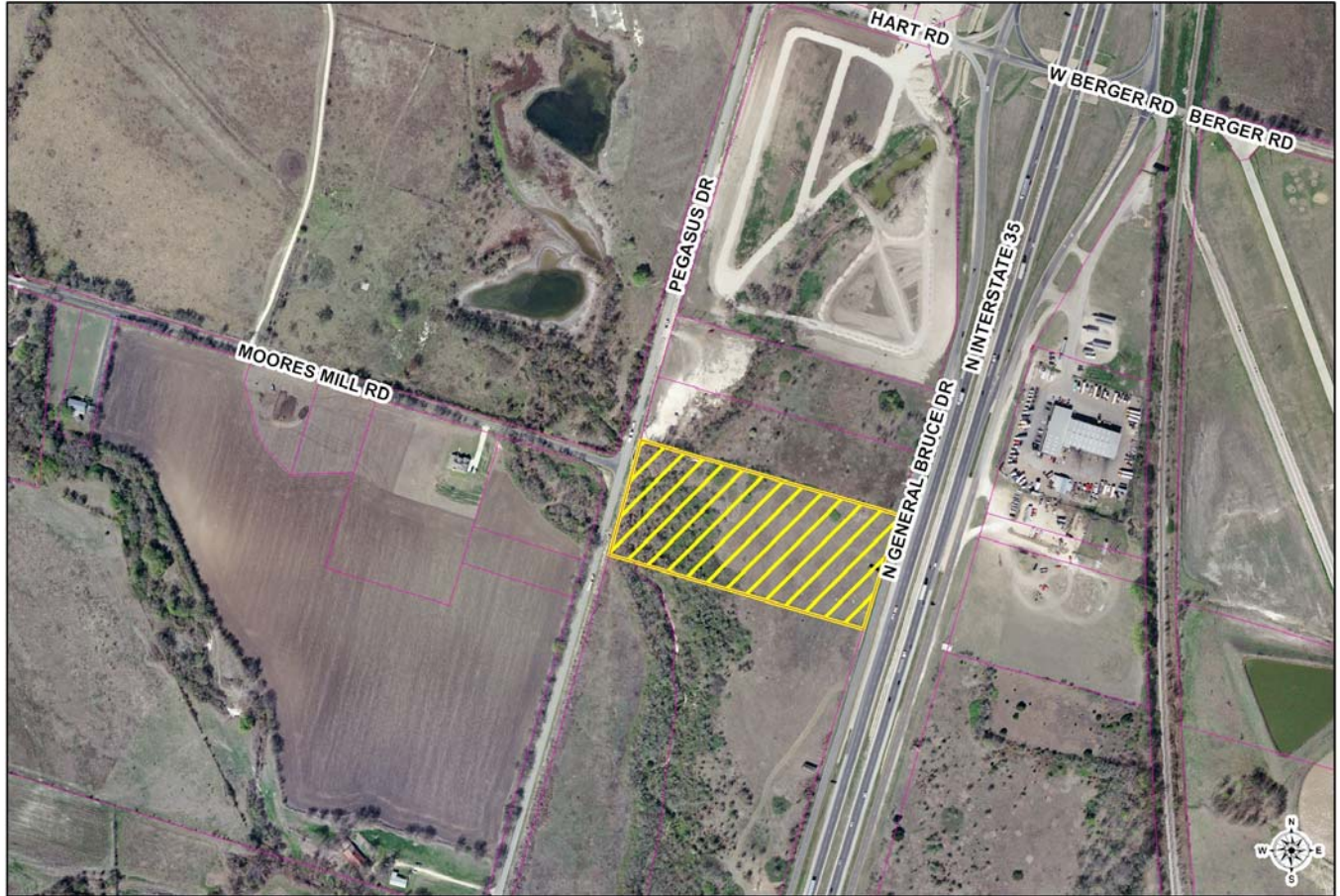
1 inch = 400 feet  
J Stone 5.22.9



**Z-FY-09-24**

OB# 4223-A (Business Park)

5862 N General Bruce Dr



 ZFY0924

A to LI

1 inch = 400 feet  
J Stone 5.22.9

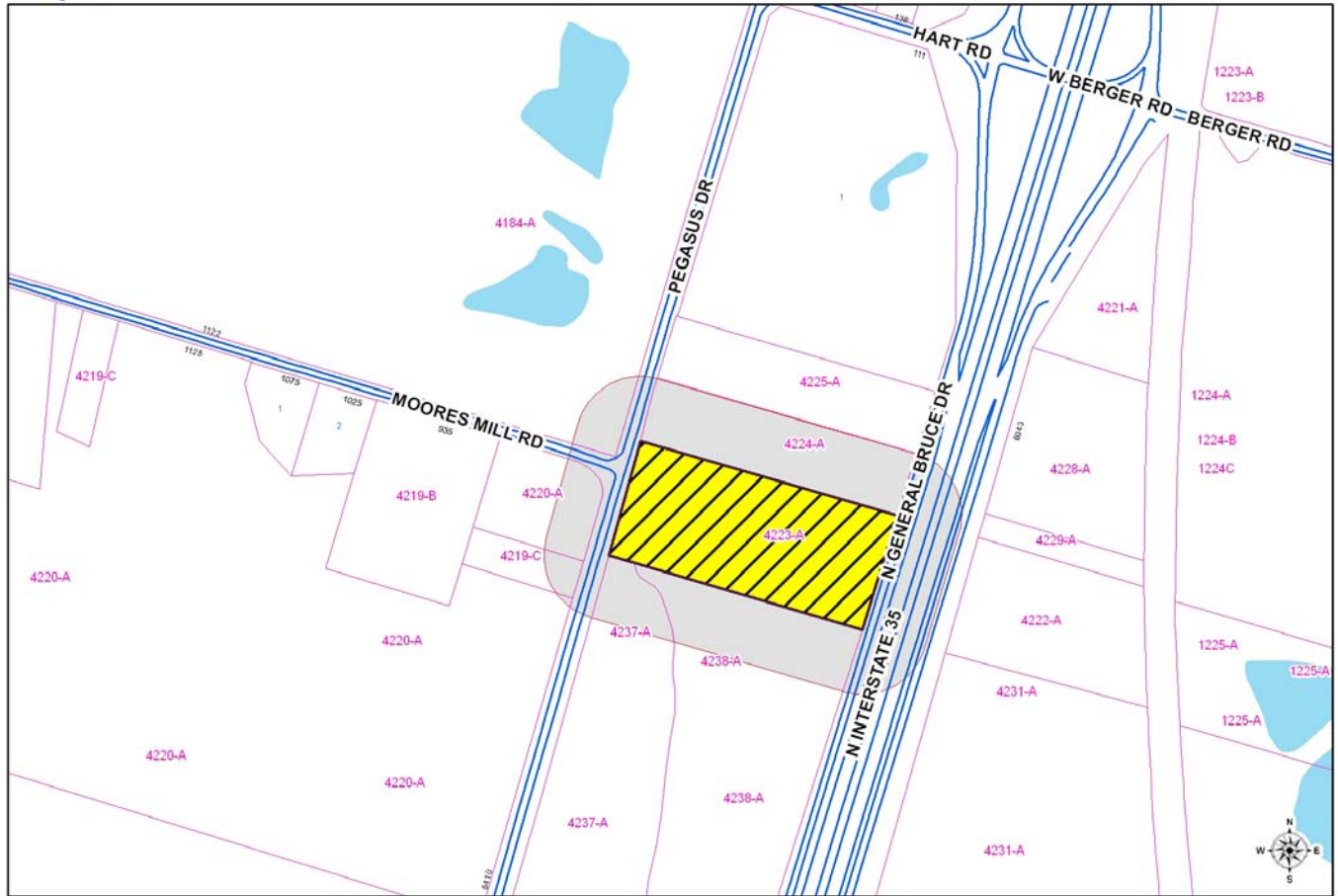




**Z-FY-09-24**

OB# 4223-A (Business Park)

5862 N General Bruce Dr



 ZFY0924  200' Buffer

A to LI

1 inch = 400 feet  
J Stone 5.22.9



# PLANNING AND ZONING COMMISSION AGENDA ITEM

07/06/09

Item #5

Regular Agenda

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**APPLICANT / DEVELOPMENT:** WRA Enterprises, Inc.

**CASE MANAGER:** Tim Dolan, AICP, Planning Director

**ITEM DESCRIPTION - Z-FY-09-24:** Public Hearing: Discuss and recommend action on a rezone request from Agricultural (A) to Light Industrial (LI) located on 6.9± acres east of Pegasus Drive, west of Interstate 35, 180± feet south of Moore's Mill Road, out of the Vincent Barrow Survey, Abstract No. 64.

**BACKGROUND -** The applicant's request is for a six-lot business park subdivision. Water and wastewater will be extended to this area as part of the development. The Commission should review and take action on a preliminary plat at you next meeting, July 20<sup>th</sup>.

## Surrounding Property and Uses

The following table shows the existing zoning and current land uses abutting the subject property:

Direction	Current Land Use
North	Undeveloped – zoned LI
East	Undeveloped – zoned LI
South	Undeveloped – zoned LI
West	Undeveloped – zoned LI

A zoning request should be reviewed for compliance with the Comprehensive Plan.

## Future Land Use and Character Plan

The Future Land Use and Character Plan show the subject area suitable for business park uses, for suburban commercial, next to an Industrial Use. The request conforms to the Future Land Use and Character Plan. Any structures, landscaping and parking will be required to conform to the IH 35 Overlay District Regulations.

## Thoroughfare Plan

Both Pegasus Drive and North General Bruce are existing Arterial Rights-of-Way and are located on the east and west sides of the subject tract. The request conforms to the Thoroughfare Plan.

## Adequacy of Public Facilities Plan

Adequate water and sewer exist on Pegasus Drive and will be extended through the proposed subdivision.

## Development Regulations

The purpose of the Light Industrial District (LI) allows light industrial uses as defined by performance standards in the zoning ordinance for land uses not to create excessive noise, air containments, fire, explosives, odor, smoke, vibration or glare. The LI District allows building height to any legal limit not prohibited by other laws or ordinances. The light industrial district acts as a transition from other

commercial or retail uses to industrial uses. Any structures, landscaping and parking will be required to conform to the IH 35 Overlay District Regulations. This district is intended to be located away from areas of low and medium density residential development. The location should be carefully selected to avoid or reduce environmental impacts to residential areas. Prohibited uses include single family residential uses. Temporary residential include boarding or rooming houses and hotels or motels.

The minimum lot area and setback requirements include

IH 35 Overlay Requirements	
Dimensions	LI
Min. Lot Area (sq. ft.)	NA
Min. Lot Width (ft.)	NA
Min. Lot Depth (ft.)	100
Max. Height (stories)	to any legal height not prohibited by other laws or ordinances
Min. Yard (ft)	
Front	50' from the property line
Side	10
Side (street)	20
Rear	10
Landscaping	15%

#### Public Notice

A total of four notices were sent out June 26<sup>th</sup>, and the newspaper also printed notice of the public hearing June 26th in accordance with state law and local ordinance. As of July 1st at 5 PM, no notices were returned.

#### STAFF RECOMMENDATION:

Staff recommends approval of **Z-FY-09-24** because the zoning request:

1. Conforms to the Future Land Use and Character Plan for Suburban Commercial,
2. Conforms to the Thoroughfare Plan for access to existing Arterials, and
3. Conforms to the Adequacy of Public Facilities Plan since water and sewer will be extended

**FISCAL IMPACT:** Not Applicable

#### ATTACHMENTS:

Zoning Map

Land Use and Character Map

Aerial

Notice Map

**EXCERPTS FROM THE  
PLANNING & ZONING COMMISSION MEETING**

**MONDAY, JULY 6, 2009**

**ACTION ITEMS**

**Item 6: Z-FY-09-24:** Public Hearing: Discuss and recommend action on a rezone request from Agricultural (A) to Light Industrial (LI) located on 6.9+ acres east of Pegasus Drive, west of Interstate 35, 180+ feet south of Moore's Mill Road, out of the Vincent Barrow Survey, Abstract No. 64. (Applicant: WRA Enterprises, Inc.)

Mr. Tim Dolan stated if this item continues on to City Council, first reading would be July 16th and the second reading would be August 6th. This area is planned for office park development on seven (7) acres. The Land Use Plan, while contemplated for suburban/residential uses, the recently approved I35 Overlay showed this area planned for industrial uses.

Five letters were mailed and no letters were received in favor of or opposition to this issue. Staff is recommending approval of this zoning case because it complies with the Future Land Use Plan Map, the Comprehensive Plan, the Thoroughfare Plan and adequate public facilities will be planned to serve the area as part of the plat.

Chair Pope opened the public hearing to allow anyone to speak regarding this matter. There being no speakers Chair Pope closed the public hearing.

Commissioner Luck made a motion to approve the zone change from Agricultural (A) to Light Industrial (LI) and Commissioner Hurd made the second.

*Motion passed: (8:0)*

Vice-Chair Pilkington was absent.

ORDINANCE NO. \_\_\_\_\_

[PLANNING NO. Z-FY-09-24]

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, APPROVING A ZONING CHANGE FROM AGRICULTURAL DISTRICT (A) TO LIGHT INDUSTRIAL (LI) LOCATED ON APPROXIMATELY 6.9 ACRES EAST OF PEGASUS DRIVE, WEST OF INTERSTATE 35, APPROXIMATELY 180 FEET SOUTH OF MOORE'S MILL ROAD, OUT OF THE VINCENT BARROW SURVEY, ABSTRACT NO. 64; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:**

**Part 1:** The City Council approves a zoning change from Agricultural District (A) to Light Industrial (LI) on approximately 6.9 acres east of Pegasus Drive, west of Interstate 35, approximately 180 feet south of Moore's Mill Road, out of the Vincent Barrow Survey, Abstract No. 64, more fully described in Exhibit A, attached hereto and made a part hereof for all purposes.

**Part 2:** The City Council directs the Director of Planning to make the necessary changes to the City Zoning Map accordingly.

**Part 3:** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such phrase, clause, sentence, paragraph or section.

**Part 4:** This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Temple, Texas, and it is accordingly so ordained.

**Part 5:** It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.



PASSED AND APPROVED on First Reading and Public Hearing on the **16<sup>th</sup>** day of **July**, 2009.

PASSED AND APPROVED on Second Reading on the **6<sup>th</sup>** day of **August**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

---

Jonathan Graham  
City Attorney



## COUNCIL AGENDA ITEM MEMORANDUM

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07/16/09  
Item #7(A)-(B)  
Regular Agenda  
Page 1 of 2

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Bruce A. Butscher, P.E., Director of Public Works  
Michael Newman, P.E. – City Engineer/Assistant Director of Public Works

**ITEM DESCRIPTION:** (A) Receive briefing on the Temple Medical and Education District (TMED) concept plan and charette design for South First Street.

(B) Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick & Associates, LP, (KPA) of Temple, for engineering services, including design phase services, bid phase services, and construction phase services, required to design Phase I of the Temple Medical and Education District (TMED) South First Street improvements along South First Street in the vicinity of Temple College in an amount not to exceed \$114,800.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item discussion.

**ITEM SUMMARY:** (A) Staff will provide a presentation on the Temple Medical and Education District Concept Plan. In addition, staff will provide an overview of the First Street design concepts that were generated as a result of a stakeholder workshop.

(B) This project represents phase one implementation of the TMED concept and charette plan for the South First Street corridor. In order to initiate landscaping improvements along the South First Street corridor, Phase I is required to implement hardscape, landscaping, sidewalks, and improved lighting from the pedestrian overpass near Temple College to the Temple College entrance.

The engineering and landscape services authorized under this resolution include design services, bidding services, and construction services required to design the landscaping improvements. Infrastructure designed with this project will consist of hardscape, landscaping, ADA-compliant sidewalks, and lighting improvements which conform to the standards selected for the TMED district. TBG, the planning firm utilized by the City to create the TMED vision, is a sub-contractor for this project.

The proposed timeline for the design phase of the project is 120 days. In order that KPA provide the engineering services required for completion of this project, the following is a list of costs associated with each task:

**Design Services**

Schematic Design (civil)	\$ 4,500
Schematic Design (landscaping)	\$ 5,000
Final Design & Documents (civil)	\$ 26,000
Final Design & Documents (landscaping)	\$ 25,000
Electrical Design	\$ 12,000
	<b>\$ 72,500</b>

**Bidding Services**

Bidding (civil)	\$ 5,000
Bidding (landscaping)	\$ 2,000
	<b>\$ 7,000</b>

**Additional Services**

Surveying	\$ 5,000
Reimbursable	\$ 6,500
Record Drawings	\$ 3,100
	<b>\$ 14,600</b>

**Construction Services**

Construction Administration (civil)	\$ 18,200
Construction Administration (landscaping)	\$ 2,500
	<b>\$ 20,700</b>

**TOTAL** **\$ 114,800**

**FISCAL IMPACT:** The cost of this professional services agreement is \$114,800. This cost includes design services of \$72,500; bidding services of \$7,000; additional services of \$14,600; and construction services of \$20,700.

Funding in the amount of \$470,000 was appropriated as part of the FY 2008 CIP program funded with 2008 CO bonds. After funding \$24,500 for preliminary design in FY 2008, \$445,500 of funding is available in account number 361-3400-531-6834, project 100332 for this contract. An additional \$130,000 is to be contributed by Keep Temple Beautiful for the construction of this project. After funding this contract and recognizing Keep Temple Beautiful's contribution, \$460,700 will be available for construction.

**ATTACHMENTS:**

[Proposal](#)  
[Resolution](#)



# KASBERG, PATRICK & ASSOCIATES, LP

CONSULTING ENGINEERS

mail@kpaengineers.com

RICK N. KASBERG, P.E.

R. DAVID PATRICK, P.E., C.F.M.

THOMAS D. VALLE, P.E.

Temple

One South Main Street  
Temple, Texas 76501  
(254) 773-3731

Georgetown

3613 Williams Drive, Suite 406  
Georgetown, Texas 78628  
(512) 819-9478

June 30, 2009

Mr. Don Bond, E.I.T.  
City of Temple  
3210 East Avenue H, Building A  
Temple, Texas 76501

Re: City of Temple, Texas  
TMED First Street Phase I Improvements

Dear Mr. Bond:

At the request of the City of Temple, we are submitting this proposal for the above referenced project. This project will improve the first phase of First Street beginning at the pedestrian overpass near Temple College to the Temple College Entrance.

This project will consist of improving First Street through the project area. Improvements include curb and gutter in the existing painted turn lanes, traffic control design, drainage improvements, geometry design and modifications for turn lanes, as well as hardscape and landscape modifications. The project will not include any pavement modifications or sub-surface drainage improvements. The project will be completed in four design phases. The phases are schematic design, final design and project documents, bidding and construction administration. This proposal does not contain any geotechnical investigations or design, structural design or on-site representation. The project can be completed in design within one hundred twenty calendar days allowing one week each for City review of the schematic plans, 50% design set and 90% design set. If the review time frame is not met the schedule may be delayed. Drainage for this section of First Street will need to be reviewed for conveyance. First Street through this section drains on a cross slope instead of a crown. This will require design to allow the drainage patterns to continue in their current flow path.

Exhibit C outlines rates which would be used to charge for special or additional services authorized beyond the scope as described in this proposal.

The scope of services for this project will include the following:

## **Schematic Design**

- Survey of the project area and extending connection points.
- Schematic design of the roadway median geometry and connection.
- Schematic design of the median drainage improvements for the project.
- Identify utilities that are in conflict from preliminary engineering and incorporate into final design

- Landscape treatments and design approaches for the setbacks, median and parkways.
- Evaluation of pedestrian walkways/bikeways and possible trail configurations.
- Evaluation of special landscape site features and entry monumentation.
- Schematic design of Environmental Graphics to include monument graphics, TMED logo and light banners
- Evaluation of roadway lighting concepts. This will include fixture selection only. Photometric layouts will be provided by the manufacturer.

#### **Deliverables**

- Drawings and illustrations reflecting and portraying the schematic design of the project limits.
- Color rendered illustrative master plan, sections elevations and perspectives.
- Five (5) sets of schematic design drawings will be submitted to the City of Temple.
- Updated opinion of probable cost based on the schematic design.

#### **Final Design and Project Documents**

- Final design will be based upon the approval of the schematic design as reviewed by the City.
- Final design of the roadway median geometry and connection.
- Final design of the median drainage improvements for the project.
- Relocation and design of utilities that are in conflict.
- Final median grading plans
- Final grading plans for the sidewalk and behind the curb in areas of additional landscaping
- Site layout for all program elements.
- Elevations and sections for all entry monuments including details for materials and construction.
- Site material selections for the project.
- Code compliance review.
- Landscape plant massing and plant palette.
- Irrigation concept with water budgeting
- Irrigation plans designed with an automated system.
- Final landscape design.
- Final design of pedestrian walkways/bikeways in accordance with ADA standards
- Lighting with standards.
- Banners and logos.

#### **Deliverables**

- Five (5) copies of final design plans at the 50% complete stage for review by the City.
- Five (5) Copies of final design plans at the 90% complete stage for review by the City.
- Final design sets for bidding of the project.
- Coordination with the City of Temple Purchasing Departments for project documents required for bidding. This will be coordinated with the City's designated Project Manager
- Final opinion of probable cost based on the final design.

### **Bidding**

- Solicit bids from bidders
- Prepare and conduct a pre-bid conference for the project
- Receive questions concerning the project.
- Prepare and issue an addenda for the project.
- Attend the bid opening.
- Certify and tabulate all bids received.
- Recommend award of the bid.
- Attend the City Council meeting for award and answer any questions as required.

### **Deliverables**

- Pre-bid agenda
- Addenda for the project.
- Tabulation and certification of bids.
- Recommendation letter for awarding the project.

### **Construction Administration**

- Conduct pre-construction conference.
- Weekly jobsite visits.
- Five site visits from TBG
- Hold monthly progress meetings
- Prepare Record Drawings as submitted by the contractor.
- Review and approve submittals.

### **Deliverables**

- Minutes from progress meetings.
- Submittal files.
- Record Drawings on Mylar.

Design Services

Schematic Design (Civil)	\$	4,500
Schematic Design (Landscape Architecture)	\$	5,000
Final Design and Project Documents (Civil)	\$	26,000
Final Design and Project Documents (Landscape)	\$	25,000
Electrical Design	\$	12,000
<b>Total Design Services</b>	\$	<b>72,500</b>

Bidding Services

Bidding (Civil)	\$	5,000
Bidding (Landscape Arrchitecture)	\$	2,000
<b>Total Bidding Services</b>	\$	<b>7,000</b>

Additional Services

Surveying	\$	5,000
Reimbursibles	\$	6,500
Record Drawings	\$	3,100
<b>Total Additional Services</b>	\$	<b>14,600</b>

Construction Services

Construction Administration (Civil)	\$	18,200
Construction Administration (Landscape)	\$	2,500
<b>Total Additional Services</b>	\$	<b>20,700</b>

**TOTAL SERVICES \$ 114,800**

We can complete all the tasks represented for the lump sum cost of \$114,800. We are available to discuss the scope of the project at your convenience. As always, we look forward to working with you on the project and to the enhancement that it will bring to the City of Temple.

Sincerely,



R. David Patrick, P.E., C.F.M.

RDP/crc

**EXHIBIT C**

**Charges for Additional Services**

**City of Temple  
TMED First Street Phase I Improvements**

<u>POSITION</u>	<u>MULTIPLIER</u>	<u>SALARY COST/RATES</u>
Principal	2.4	\$ 60.00 – 80.00/hour
Project Manager	2.4	45.00 – 58.00/hour
Project Engineer	2.4	40.00 – 45.00/hour
Engineer-in-Training	2.4	32.00 – 40.00/hour
Engineering Technician	2.4	22.00 – 40.00/hour
CAD Technician	2.4	18.00 – 40.00/hour
Clerical	2.4	13.00 – 25.00/hour
Expenses	1.1	actual cost
Computer	1.0	15.00/hour
Survey Crew	1.1	95.00 – 120.00/hour
Registered Public Surveyor	1.0	110.00/hour
On-Site Representative	2.1	30.00 – 40.00/hour



**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF TEMPLE, TEXAS, AND KASBERG, PATRICK & ASSOCIATES, L.P., FOR ENGINEERING SERVICES, INCLUDING DESIGN PHASE SERVICES, BID PHASE SERVICES, AND CONSTRUCTION PHASE SERVICES, REQUIRED TO DESIGN PHASE 1 OF THE TEMPLE MEDICAL EDUCATION DISTRICT (TMED) SOUTH FIRST STREET IMPROVEMENTS ALONG SOUTH FIRST STREET IN THE VICINITY OF TEMPLE COLLEGE, IN AN AMOUNT NOT TO EXCEED \$114,800; AND PROVIDING AN OPEN MEETINGS CLAUSE.

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**Whereas**, in order to initiate improvements along the South First Street corridor, Phase 1 of the Temple Medical Education District (TMED) South First Street improvements is required to implement hardscape, landscaping, sidewalks, and improved lighting from the pedestrian overpass near Temple College to the Temple College entrance;

**Whereas**, Kasberg, Patrick & Associates, L.P., submitted a proposal for engineering, including design phase services, bidding and construction services for this project in the amount of \$114,800, and the Staff recommends accepting it;

**Whereas**, funds are available for this project in Account No. 361-3400-531-6834; and

**Whereas**, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE, TEXAS, THAT:

**Part 1:** The City Council authorizes the City Manager, or his designee, to execute a professional services agreement, not to exceed \$114,800, between the City of Temple, Texas, and Kasberg, Patrick & Associates, L.P., after approval as to form by the City Attorney, for engineering services, including design phase services, bid phase services, and construction phase services, required to design Phase 1 of the Temple Medical Education District (TMED) South First Street improvements along South First Street in the vicinity of Temple College.

**Part 2:** It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the **16<sup>th</sup>** day of **July**, 2009.

THE CITY OF TEMPLE, TEXAS

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WILLIAM A. JONES, III, Mayor

ATTEST:

APPROVED AS TO FORM:

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Clydette Entzminger  
City Secretary

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Jonathan Graham  
City Attorney



## EMPLOYEE BENEFITS TRUST AGENDA ITEM MEMORANDUM

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07/16/09  
Item #1  
Regular Agenda  
Page 1 of 3

### **DEPT./DIVISION SUBMISSION & REVIEW:**

Amy M. House, Director of Human Resources

**ITEM DESCRIPTION:** Conduct a meeting of the City of Temple Employee Benefits Trust to purchase insurance policies from:

- (A) MetLife for life insurances and accidental death and dismemberment insurances for FY2009-2010 through FY2011-2012;
- (B) The Standard for long term disability insurance for FY2009-2010 through FY2010-2011;
- (C) MetLife for dental insurance for FY2009-2010; and
- (D) Scott & White Health Plan for medical and prescription insurance for FY2009-2010.

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

### **ITEM SUMMARY:**

#### **Life and AD&D**

The City of Temple Employee Benefits Trust currently provides life benefits through The Standard. The current contract expires on September 30, 2009. The City, on behalf of the Trust, issued an RFP for life benefits to be effective October 1, 2009. The Trust received six proposals, and all but one had an increase over current rates to maintain current benefits. The Trust received one proposal that maintains current benefits, reduced the cost of the benefit to the City by almost \$2,000, and had a three year rate guarantee. The proposal was received from MetLife. The MetLife proposal also provides employees with reduced rates for Voluntary Life and Voluntary AD&D. Staff recommends that the Trustees award the Basic Life, Basic AD&D, Voluntary Life, and Voluntary AD&D to MetLife effective October 1, 2009, through September 30, 2012.

#### **Long Term Disability**

The City of Temple Employee Benefits Trust currently provides long term disability benefits through The Standard. The current contract expires on September 30, 2009. The City, on behalf of the Trust, issued an RFP for long term disability benefits to be effective October 1, 2009. The Trust received five proposals, and all but one required an increase to maintain current benefits. The proposal from The Standard, our current LTD carrier, maintains current rates and benefits with a two year rate

guarantee. Staff recommends that the Trustees award the LTD contract effective October 1, 2009, through September 30, 2011 to The Standard. This award will maintain current costs for the City and maintain current benefits for employees.

### **Dental**

The City of Temple Employee Benefits Trust currently provides dental benefits through MetLife. The current contract expires on September 30, 2009. The City, on behalf of the Trust, issued an RFP for dental benefits to be effective October 1, 2009. The Trust received five proposals, and all had a significant increase over current rates to maintain current benefits. The increases ranged from 43% to 111%. One proposal, with significantly reduced benefits, was received and it would require a 21% increase. Staff recommends that in 2009-2010, the City contribute the same amount towards dental benefits as they did in 2008-2009 and maintain current benefits. This will maintain the City's current cost while maintaining current benefits for employees. Staff also recommends that the Trustees award the dental benefits contract to MetLife, the current carrier, to be effective October 1, 2009 through September 30, 2010. The MetLife proposal maintains current benefits, requires the smallest increase for employees selecting the Standard Option Plan, and has the most in-network dental providers. In addition, if employees do not wish to participate in the cost of their dental insurance, they will not be required to purchase the benefit, and the City's contribution will be contributed to either their Health Savings Account or their Flexible Spending Account.

### **Medical and Prescription**

The City of Temple Employee Benefits Trust currently provides medical and prescription benefits through the Scott & White Health Plan (SWHP). The current contract expires on September 30, 2009. The City, on behalf of the Trust, issued an RFP for medical benefits to be effective October 1, 2009. The Trust received four proposals. Three had a significant increase over current rates to maintain current benefits. The one proposal that did not have a rate increase was from a vendor that did not have Scott & White providers in their network. The increases for the City paid option ranged from 26.5% to 111%. For option 4 (HMO25), which has the second highest enrollment, had increases of about 50%. Staff recommends that for 2009-2010 the City contribute the same amount towards medical benefits as they did in 2008-2009 for the City paid option.

In order to reduce the increased cost to the employee, Staff recommends that the Trustees adopt the SWHP Healthcare Savings Account (HSA) with a \$2,500 embedded deductible as the City paid option for the 2009-2010 Plan Year. The HSA being recommended includes a provision waiving the deductible for the annual routine exam and for maintenance prescriptions. The HSA rates for this plan are less than the City's 2008-2009 contribution. The recommendation includes the City contributing the difference between the current contribution and the HSA premium into the employee's HSA bank account. The employee may also choose to make tax sheltered contributions into their HSA bank account. The employee will be issued a debit card for their HSA bank account to use towards meeting their medical expenses. Employees who elect the HSA option will be assessed approximately \$6.20 per month for an HSA bank account maintenance fee by the vendor, with this amount being covered by the City's contribution to their HSA bank account.

After consultation with the employee insurance committee, Staff recommends that in addition to the City paid HSA plan the Trustees should also offer two buy-up medical options to employees. The employee committee recommends that the buy up plans offered should be the same as the current option 1 and option 4 which are the most popular plans among City employees. Employees selecting

one of these plans would pay the difference between the City's contribution and the buy up plan's premium.

**ACTION REQUIRED:** The Mayor shall recess the Council meeting and convene a meeting of the trustees of the City of Temple Employee Benefits Trust. The Trustees (all Councilmembers) will conduct the business of the Trust as shown on the Trust Agenda including awarding contracts to the various vendors. Once business has been concluded, the Mayor will adjourn the Trust meeting and reconvene the Council meeting. No action is required of the Council on this item. All action is performed by the Trustees.

**FISCAL IMPACT:** Funding of the contracts awarded by the Trust will be accomplished at the Council meeting in August or September when the budget is adopted. The amounts funded will be approximately the same as the current year. (NOTE: The trust was established in order to eliminate the premium tax that is passed on from the insurance companies. It is estimated that having the trust will save the City and employees approximately \$50,000 next fiscal year. The cost of establishing the trust was \$3,000 for legal fees which was paid in FY07-08. There are no other costs anticipated at this time. If the cost of having the trust ever exceeded the benefit received from the trust, then the trust would be abolished.)

Budgeted FY09-10 amount:	\$51,560 for life and ad&d insurance for employees
	\$65,675 for long term disability insurance for employees
	\$63,622 for dental insurance for employees
	\$1,609,588 for medical/prescription insurance for employees
	\$185,450 for medical/prescription and dental insurance for retirees < age 65

**ATTACHMENTS:**

[Tabulations of Insurance Proposals](#)

[Spreadsheet of Medical/Prescription Insurance Cost Comparison](#)

[Spreadsheet of Dental Insurance Cost Comparison](#)

City of Temple Employee Benefits Trust  
Life, AD and D and Voluntary Life Re-Issue  
09\_10 Analysis

Exhibit B

	<u>Current</u>	<u>Standard Current</u>	MetLife	Standard	Fort Dearborn	Fort Dearborn	Humana	Hartford W/Taxes
<b>Basic Life</b>								
EE Basic Life/\$1000		\$0.130	\$0.123	\$0.140	\$0.200	\$0.210	\$0.230	\$0.250
EE Basic AD&D/\$1000		\$0.025	\$0.026	\$0.025	\$0.020	\$0.020	\$0.025	\$0.020
<b>Annual Cost</b>		<b>\$50,255</b>	<b>\$48,309</b>	<b>\$53,498</b>	<b>\$71,339</b>	<b>\$74,583</b>	<b>\$82,688</b>	<b>\$87,555</b>
<b>Increase/(Decrease)</b>			<b>(\$1,946)</b>	<b>\$3,243</b>	<b>\$21,084</b>	<b>\$24,328</b>	<b>\$32,433</b>	<b>\$37,300</b>
<b>Rate Guarantee</b>			<b>3 Yrs</b>	<b>2 Yrs</b>	<b>2 Yrs</b>	<b>2 Yrs</b>	<b>3 Yrs</b>	<b>3 Yrs</b>
<b>Policy Provisions</b>								
Basic Life Age Reduction	No	No	No	No	Yes	No	No	
Actively At Work Waiver	Yes	Unless On Prior Carrier Wavier	N/A Incumbent					
Conversion Policy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	<b>No</b> Yes
Waiver of Premium	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Accelerated Benefits	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Dependent Life</b>								
(Sp \$10K/Ch \$2K)		<b>Per Unit</b> \$1.850	<b>Per Unit</b> \$1.350	<b>Per Unit</b> \$1.810	<b>Per Unit</b>	<b>Per Unit</b>	<b>Per Unit</b> \$2.500	<b>Per Unit</b> \$2.500
<b>Optional Child Life</b>								
\$5,000.00					\$1.000	\$1.000	\$1.000	
\$10,000.00					\$2.000	\$2.000	\$2.000	

EE SP EE SP EE SP EE SP EE SP EE SP EE SP EE SP

City of Temple Employee Benefits Trust  
Life, AD and D and Voluntary Life Re-Issue  
09\_10 Analysis

Exhibit B

	<div>Current</div>	Standard Current	MetLife	Standard	Fort Dearborn	Fort Dearborn	Humana	Hartford W/Taxes							
Employee Optional Life		Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K	Per \$1K
<25		\$0.054	\$0.074	\$0.050	\$0.040	\$0.060	\$0.073	\$0.700	\$0.700	\$0.700	\$0.700	\$0.065	\$0.065	\$0.068	\$0.077
25-29		\$0.054	\$0.074	\$0.060	\$0.014	\$0.060	\$0.073	\$0.700	\$0.700	\$0.700	\$0.700	\$0.077	\$0.077	\$0.062	\$0.072
30-34		\$0.058	\$0.080	\$0.080	\$0.050	\$0.068	\$0.078	\$0.800	\$0.800	\$0.800	\$0.800	\$0.103	\$0.103	\$0.071	\$0.080
35-39		\$0.076	\$0.100	\$0.090	\$0.070	\$0.086	\$0.098	\$0.900	\$0.900	\$0.900	\$0.900	\$0.115	\$0.115	\$0.104	\$0.113
40-44		\$0.112	\$0.136	\$0.110	\$0.090	\$0.126	\$0.133	\$1.400	\$1.400	\$1.400	\$1.400	\$0.127	\$0.127	\$0.160	\$0.169
45-49		\$0.181	\$0.216	\$0.160	\$0.120	\$0.195	\$0.211	\$2.100	\$2.100	\$2.100	\$2.100	\$0.192	\$0.192	\$0.258	\$0.266
50-54		\$0.273	\$0.317	\$0.260	\$0.190	\$0.308	\$0.310	\$3.800	\$3.800	\$3.800	\$3.800	\$0.295	\$0.295	\$0.433	\$0.440
55-59		\$0.457	\$0.501	\$0.430	\$0.300	\$0.516	\$0.490	\$7.000	\$7.000	\$7.000	\$7.000	\$0.550	\$0.550	\$0.705	\$0.709
60-64		\$0.525	\$0.777	\$0.660	\$0.500	\$0.593	\$0.760	\$9.700	\$9.700	\$9.700	\$9.700	\$0.845	\$0.845	\$0.938	\$0.941
65-69		\$1.031	\$1.524	\$1.230	\$0.880	\$1.164	\$1.490	\$17.900	\$17.900	\$17.900	\$17.900	\$1.625	\$1.625	\$1.476	\$1.474
70-74		\$1.767	\$2.612	\$2.060	\$1.450	\$1.996	\$2.560	\$21.000	\$21.000	\$21.000	\$21.000	\$3.056	\$3.056	\$2.574	\$2.564
75-79		\$5.825	\$8.613	\$2.060	\$1.450	\$6.581	\$8.440	\$37.500	\$37.500	\$37.500	\$37.500	\$5.025	\$5.025	\$4.464	\$4.439
80+		\$5.825	\$8.613	\$2.060	\$1.450	\$6.581	\$8.440	\$37.500	\$37.500	\$37.500	\$37.500	\$8.439	\$8.439	\$4.464	\$4.439
Average		\$1.249	\$1.818	\$0.716	\$0.508	\$1.410	\$1.781	\$10.846	\$10.846	\$10.846	\$10.846	\$1.578	\$1.578	\$1.214	\$1.214
Optional AD&D		Per \$1K		Per \$1K		Per \$1K		Per \$1K		Per \$1K		Per \$1K		Per \$1K	
EE Only		\$0.040		\$0.028		\$0.020		\$0.050		\$0.050		\$0.030			
EE + Spouse		\$0.051										\$0.059			
EE + Spouse, & Child		\$0.056		\$0.036		\$0.030		\$0.080		\$0.080					
EE + Child		\$0.045													
Policy Provisions															
Age Reduction		No		No		No		Yes		No		No			
Actively At Work Waiver		Yes		Unless On Prior Carrier Wavier		N/A Incumbent								No	
Conversion Privilege		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Portability Privilege				Yes											
Waiver of Premium		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Accelerated Benefits		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Supplemental Life Max		\$300,000		\$300,000		\$300,000		\$500,000		\$500,000		\$300,000		\$300,000	
EE Guarantee Issue		\$100,000		\$100,000		\$100,000		\$100,000		\$100,000		\$100,000		\$150,000	
Spouse Maximum		50% of EE		50% of EE		\$150,000		50% of EE		50% of EE		50% of EE		\$150,000	
Spouse Guarantee Issue		\$10,000		\$10,000		\$10,000		\$20,000		\$20,000		\$10,000		\$50,000	
Supplemental Participation				25%		N/A Incumbent		25%		25%		25%		40%	

City of Temple Employee Benefits Trust  
LTD RFP Re-Issue Analysis  
09\_10 Plan Year

	Standard Current	Standard	Hartford W/O Tax	MetLife With Tax	HUMANA* W/Tax & Commission	Fort Dearborn* With Tax
<b><u>All Employees</u></b>						
Rate/\$100	\$0.240	\$0.240	\$0.320	\$0.393	\$0.440	\$0.490
<b>Annual Cost</b>	\$64,745	\$64,745	\$86,326	\$106,020	\$118,699	\$132,187
<b>Increase/(Decrease)</b>	N/A	\$0	\$21,581	\$41,275	\$53,954	\$67,442
<b><u>All Employees W/O Fire</u></b>						
Rate/\$100		\$0.240	\$0.300	No Quote	No Quote	No Quote
<b>Annual Cost</b>		\$52,435	\$65,544			
Rate Guarantee		2 Yrs	3 Yrs	2 Yrs	3 Yrs	2 Yrs
Other Coverage Required			Yes			Yes
<b><u>Benefit</u></b>						
Benefit Percentage	60%	60%	60%	60%	60%	60%
Maximum Monthly Benefit	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Minimum Monthly Benefit	\$100	\$100	\$100	\$100	\$100	\$100
Coverage For Partial Disability	Yes	Yes			Yes	Yes
Survivor Benefit	3 Months	3 Months	3 x Gross Benefits	3 x Last Mth Benefits	3 x Gross Benefits	3 Months
Own Occupation Benefit	2 Yrs	2 Yrs	2 Yrs	24 Mths	2 Yrs.	RBD ???
Any Occupation Benefit	65 with ADEA Reduction	65 with ADEA Reduction				
Elimination Period	180 Days	180 Days	180 Days	180 Days	180 Days	180 Days
Pre-existing Conditions	3/12	3/12	3/3/12	3/12	3/3/12	3/12
Benefit Offsets or Reductions	Social Security, Workers Compensation & State Disability	Social Security, Workers Compensation & State Disability		Disability, Retirement Benefits, Group Ins, Sick/Vacation Pay, Workers Comp, 3rd Party, Unemployment,		Disability, SS, Workers Comp, Retirement, Group Ins, Sick, 3rd Party



# Medical and Prescription Insurance

NOTE: Monthly Rates

	FY08-09			Proposed FY09-10			Inc/Dec	Inc/Dec For
Plan	Total	City	Employee	Total	City	Employee *	For City	Emp/Retiree
Healthcare Savings Account								
Emp Only				\$198.94	\$215.46	\$16.52	\$ -	No Data
Emp + Spouse				\$483.22	\$230.46	\$252.76	\$ -	No Data
Emp + Children				\$349.41	\$230.46	\$118.95	\$ -	No Data
Emp + Family				\$595.98	\$230.46	\$365.52	\$ -	No Data
Retiree Only				\$338.19	\$163.21	\$174.98	\$ -	No Data
Retiree + Spouse				\$821.48	\$163.21	\$658.27	\$ -	No Data
Retiree + Children				\$594.00	\$163.21	\$430.79	\$ -	No Data
Retiree + Family				\$1,013.18	\$163.21	\$849.97	\$ -	No Data
Retiree Spouse Only				\$338.19	\$ -	\$338.19	\$ -	No Data
Current Option 1 (CC30) [New Buy Up A]								
Emp Only	\$ 215.46	\$ 215.46	\$ -	\$ 266.09	\$ 215.46	\$ 50.63	\$ -	\$ 50.63
Emp + Spouse	\$ 523.36	\$ 230.46	\$ 292.90	\$ 646.35	\$ 230.46	\$ 415.89	\$ -	\$ 122.99
Emp + Children	\$ 378.44	\$ 230.46	\$ 147.98	\$ 467.37	\$ 230.46	\$ 236.91	\$ -	\$ 88.93
Emp + Family	\$ 645.48	\$ 230.46	\$ 415.02	\$ 797.17	\$ 230.46	\$ 566.71	\$ -	\$ 151.69
Retiree Only	\$ 326.41	\$ 163.21	\$ 163.20	\$ 453.71	\$ 163.21	\$ 290.50	\$ -	\$ 127.30
Retiree + Spouse	\$ 792.84	\$ 163.21	\$ 629.63	\$ 1,102.05	\$ 163.21	\$ 938.84	\$ -	\$ 309.21
Retiree + Children	\$ 573.28	\$ 163.21	\$ 410.07	\$ 796.86	\$ 163.21	\$ 633.65	\$ -	\$ 223.58
Retiree + Family	\$ 977.82	\$ 163.21	\$ 814.61	\$ 1,359.17	\$ 163.21	\$ 1,195.96	\$ -	\$ 381.35
Retiree Spouse Only	\$ 326.41	\$ -	\$ 326.41	\$ 453.71	\$ -	\$ 453.71	\$ -	\$ 127.30
Current Option 4 (HMO25) [New Buy Up B]								
Emp Only	\$ 309.94	\$ 230.46	\$ 79.48	\$ 460.88	\$ 230.46	\$ 230.42	\$ -	\$ 150.94
Emp + Spouse	\$ 752.87	\$ 230.46	\$ 522.41	\$ 1,119.52	\$ 230.46	\$ 889.06	\$ -	\$ 366.65
Emp + Children	\$ 544.41	\$ 230.46	\$ 313.95	\$ 809.54	\$ 230.46	\$ 579.08	\$ -	\$ 265.13
Emp + Family	\$ 928.54	\$ 230.46	\$ 698.08	\$ 1,380.74	\$ 230.46	\$ 1,150.28	\$ -	\$ 452.20
Retiree Only	\$ 426.43	\$ 163.21	\$ 263.22	\$ 697.21	\$ 163.21	\$ 534.00	\$ -	\$ 270.78
Retiree + Spouse	\$ 1,035.82	\$ 163.21	\$ 872.61	\$ 1,693.57	\$ 163.21	\$ 1,530.36	\$ -	\$ 657.75
Retiree + Children	\$ 749.00	\$ 163.21	\$ 585.79	\$ 1,224.62	\$ 163.21	\$ 1,061.41	\$ -	\$ 475.62
Retiree + Family	\$ 1,277.51	\$ 163.21	\$ 1,114.30	\$ 2,088.73	\$ 163.21	\$ 1,925.52	\$ -	\$ 811.22
Retiree Spouse Only	\$ 426.43	\$ -	\$ 426.43	\$ 697.21	\$ -	\$ 697.21	\$ -	\$ 270.78

**City pf Temple 09-10  
SWHP Medical Options**

Current City Paid Option			
Preventive	As Below		
Maintenance Rx	As Below		
Ind. Ded.	\$250		
Fm Ded.	\$500		
Ind. OoP Max	\$2,000		
Fm OoP Max	\$6,000		
OV PCP/Spec	\$30/\$30		
Std. Lab & X-Ray	Inc OV		
Diagnostic Lab & X-Ray	Ded & 20%		
OP Surgery	Ded & 20%		
IP Hosp R&B	Ded & 20%		
IP Hosp Service	Ded & 20%		
Rx Max	\$3,000		
Rx Ded	\$100		
RX Co-Pay	\$5/\$20/<\$5 or 50%		
	<b>Rate</b>	<b>EE/Mo.</b>	
EE	191 \$215.46	\$0.00	
EESP	19 \$523.36	\$292.90	
EECH	50 \$378.44	\$147.98	
EEFM	37 \$645.48	\$415.02	
<65 Ret	17 \$326.41	\$163.21	
<65 RetSP	7 \$792.84	\$629.64	
<65 RetCH	0 \$573.28	\$410.07	
<65 RetFM	0 \$977.82	\$814.62	
<b>Total</b>	<b>321</b>		
<b>City Annual Cost With Current Enrollment</b>			
<b>City Increase</b>			

SWHP <u>HSA</u> 09-10 (City Paid Option)					
\$30/\$30 Inc. Preventive Lab & X-Ray					
Includes Preventive Rx W/O Plan Deductible					
Co-Pays and \$3K Max Apply					
	\$2,500				
	\$5,000				
	\$5,000				
	\$10,000 Cumulative				
	Ded. Then \$30/\$30				
	Inc OV				
	Ded & 20%				
	Ded & 20%				
	Ded & 20%				
	Ded & 20%				
	\$3,000				
	Plan Ind & Fm Ded.				
	\$5/\$25/<\$50 or 50%				
	<b>Rate</b>	<b>HSA Acct.</b>	<b>EE/Mo.</b>	<b>EE Inc.</b>	<b>\$10.32 City HSA Amt. For Claims</b>
	\$198.94	\$6.20	\$0.00	\$0.00	
	\$483.22	\$6.20	\$275.48	(\$17.42)	
	\$349.41	\$6.20	\$141.67	(\$6.31)	
	\$595.98	\$6.20	\$388.24	(\$26.78)	
	\$338.19	\$6.20	\$174.98	\$11.77	
	\$821.48	\$6.20	\$658.27	\$28.63	
	\$594.00	\$6.20	\$430.79	\$20.72	
	\$1,013.18	\$6.20	\$849.97	\$35.35	
<b>\$1,624,601</b>					
<b>\$0</b>					
City Pays Current \$215.46 EE + \$15 Active Dep. & Current \$163.21 for Retiree					

SWPS 09-10 Buy-Up A (CC 30-\$250)			
As Below			
As Below			
\$250			
\$500			
\$2,000			
\$6,000			
\$30/\$30			
Inc OV			
Ded & 20%			
Ded & 20%			
Ded & 20%			
Ded & 20%			
\$3,000			
\$100			
\$5/\$20/<\$50 or 50%			
		<b>EE/Mo.</b>	<b>EE Inc.</b>
\$266.09	\$50.63	\$50.63	
\$646.35	\$415.89	\$122.99	
\$467.37	\$236.91	\$88.93	
\$797.17	\$566.71	\$151.69	
\$453.71	\$290.50	\$127.29	
\$1,102.05	\$938.84	\$309.20	
\$796.86	\$633.65	\$223.58	
\$1,359.17	\$1,195.96	\$381.34	
<b>Inc. Versus Current City Paid Opt. 1</b>			
City Pays \$215.46/EE, \$15 Active Dep, & \$163.21/Retiree			

**City of Temple 09-10  
SWHP Medical Options**

Current City Paid Option				SWP 09-10 Buy-Up B (HMO 25-\$0)			
Preventive		As Below		As Below			
Maintenance Rx		As Below		As Below			
Ind. Ded.		\$250		\$0			
Fm Ded.		\$500		\$0			
Ind. OoP Max		\$2,000		\$2,000			
Fm OoP Max		\$6,000		\$2000 (8)			
OV PCP/Spec		\$30/\$30		\$25/\$25			
Std. Lab & X-Ray		Inc OV		\$0.00			
Diagnostic Lab & X-Ray		Ded & 20%		0%			
OP Surgery		Ded & 20%		\$100			
IP Hosp R&B		Ded & 20%		\$200/Day (\$1000 Max)			
IP Hosp Service		Ded & 20%		Inc.			
Rx Max		\$3,000		\$3,000			
Rx Ded		\$100		\$0			
RX Co-Pay		\$5/\$20/<\$5 or 50%		\$5/\$20/<\$50 or 50%			
		<b>Rate</b>	<b>EE/Mo.</b>		<b>EE/Mo.</b>	<b>EE Inc.</b>	
EE	191	\$215.46	\$0.00	\$460.88	\$245.42	\$150.94	
EESP	19	\$523.36	\$292.90	\$1,119.52	\$889.06	\$366.65	
EECH	50	\$378.44	\$147.98	\$809.54	\$579.08	\$265.13	
EEFM	37	\$645.48	\$415.02	\$1,380.74	\$1,150.28	\$452.20	
<65 Ret	17	\$326.41	\$163.21	\$697.21	\$534.00	\$320.79	
<65 RetSP	7	\$792.84	\$629.64	\$1,693.57	\$1,530.36	\$707.75	
<65 RetCH	0	\$573.28	\$410.07	\$1,224.62	\$1,061.41	\$525.62	
<65 RetFM	0	\$977.82	\$814.62	\$2,088.73	\$1,925.52	\$861.22	
	<b>Total</b>	<b>321</b>					
<b>City Annual Cost With Current Enrollment</b>				<b>Inc. Versus Current Option 4</b>			
<b>City Increase</b>							
				City Pays \$215.46/EE, \$15 Active Dep, & \$163.21/Retiree			

# Dental Insurance

	Current FY08-09				Proposed FY09-10			Inc/Dec	Inc/Dec For
Plan	Enrolled	Total	City	Employee	Total	City	Employee	For City	Emp/Retiree
<b>Standard</b>									
Emp Only	191	\$ 8.00	\$ 8.00	\$ -	\$ 11.42	\$ 8.00	\$ 3.42	\$ -	\$ 3.42
Emp + Spouse	34	\$ 15.81	\$ 8.00	\$ 7.81	\$ 22.59	\$ 8.00	\$ 14.59	\$ -	\$ 6.78
Emp + Children	47	\$ 19.67	\$ 8.00	\$ 11.67	\$ 28.10	\$ 8.00	\$ 20.10	\$ -	\$ 8.43
Emp + Family	52	\$ 28.47	\$ 8.00	\$ 20.47	\$ 40.67	\$ 8.00	\$ 32.67	\$ -	\$ 12.20
Retiree Only	11	\$ 8.24	\$ 4.00	\$ 4.24	\$ 11.77	\$ 4.00	\$ 7.77	\$ -	\$ 3.53
Retiree + Spouse	8	\$ 16.28	\$ 4.00	\$ 12.28	\$ 23.27	\$ 4.00	\$ 19.27	\$ -	\$ 6.99
Retiree + Children	0	\$ 20.26	\$ 4.00	\$ 16.26	\$ 28.93	\$ 4.00	\$ 24.93	\$ -	\$ 8.67
Retiree + Family	2	\$ 29.32	\$ 4.00	\$ 25.32	\$ 41.89	\$ 4.00	\$ 37.89	\$ -	\$ 12.57
<b>Buy Up</b>									
Emp Only	131	\$ 19.91	\$ 8.00	\$ 11.91	\$ 26.13	\$ 8.00	\$ 18.13	\$ -	\$ 6.22
Emp + Spouse	47	\$ 40.12	\$ 8.00	\$ 32.12	\$ 52.66	\$ 8.00	\$ 44.66	\$ -	\$ 12.54
Emp + Children	42	\$ 54.15	\$ 8.00	\$ 46.15	\$ 71.08	\$ 8.00	\$ 63.08	\$ -	\$ 16.93
Emp + Family	50	\$ 74.37	\$ 8.00	\$ 66.37	\$ 97.61	\$ 8.00	\$ 89.61	\$ -	\$ 23.24
Retiree Only	18	\$ 20.61	\$ 4.00	\$ 16.61	\$ 26.91	\$ 4.00	\$ 22.91	\$ -	\$ 6.30
Retiree + Spouse	6	\$ 41.41	\$ 4.00	\$ 37.41	\$ 54.24	\$ 4.00	\$ 50.24	\$ -	\$ 12.83
Retiree + Children	0	\$ 55.86	\$ 4.00	\$ 51.86	\$ 73.20	\$ 4.00	\$ 69.20	\$ -	\$ 17.34
Retiree + Family	1	\$ 76.70	\$ 4.00	\$ 72.70	\$ 100.53	\$ 4.00	\$ 96.53	\$ -	\$ 23.83

**City of Temple Employee Benefits Trust**  
**Buy Up Dental Re-Issue Analysis**  
**09\_10 Plan Year**

Buy-Up Plan		MetLife Current	MetLife W/O Taxes Current Plan	MetLife W/O Taxes Proposed Plan	BCBS* W/O Taxes	Humana* W/O Tax	Standard W/O Taxes Plan 2	Standard W/O Taxes Plan 4	United Concordia W/O Taxes	United Concordia W/O Taxes
EE	131	\$19.91	\$26.13	\$22.20	\$25.87	\$25.51	\$25.08	\$21.04	\$21.03	\$21.48
Sp	47	\$20.21	\$26.53	\$22.54	\$36.99	\$31.92	\$26.16	\$22.04	\$20.83	\$21.27
Ch	42	\$34.24	\$44.95	\$38.18	\$19.66	\$30.46	\$39.44	\$32.12	\$24.37	\$24.88
Fm	50	\$54.46	\$71.48	\$60.73	\$51.75	\$63.30	\$65.60	\$54.20	\$52.36	\$53.47
	270									
Ret	18	\$20.61	\$26.91	\$22.87	\$31.04	\$25.51	\$25.08	\$21.04	\$21.03	\$21.48
Sp	6	\$20.80	\$27.33	\$23.21	\$44.39	\$31.92	\$26.16	\$22.04	\$20.83	\$21.27
Ch	0	\$35.25	\$46.29	\$39.32	\$23.60	\$30.46	\$39.44	\$32.12	\$24.37	\$24.88
Fm	1	\$56.09	\$73.62	\$62.55	\$62.10	\$63.30	\$65.60	\$54.20	\$52.36	\$53.47
	25									
EE/Ret Cost		\$70,691	\$92,734	\$78,789	\$93,131	\$90,305	\$88,783	\$74,482	\$74,446	\$76,039
EE Inc/(Dec)			\$22,043	\$8,098	\$22,440	\$19,614	\$18,092	\$3,791	\$3,755	\$5,348
Dep Cost		\$63,502	\$83,357	\$70,815	\$65,762	\$74,393	\$76,663	\$63,376	\$57,575	\$58,791
Dep Inc/(Dec)			\$19,855	\$7,313	\$2,260	\$10,891	\$13,161	(\$126)	(\$5,927)	(\$4,711)
Total Inc/(Dec)			\$41,898	\$15,411	\$24,700	\$30,505	\$31,253	\$3,665	(\$2,172)	\$637
Total Inc/(Dec %)			31%	11%	18%	23%	23%	3%	-2%	0%
Rate Guarantee			1 Yr	1 Yr	1 Yr	2 Yrs	1 Yr	1 Yr	1 Yr	2 Yrs
Deductible										
Individual Deductible		\$50	\$50	\$50	\$50	\$50	\$50.00	\$50.00	\$50	\$50
Family Deductible		\$150	\$150	\$150	\$150	\$150	\$150.00	None	\$150	\$150
Calendar Year Max										
I, II, & III		\$1,500	\$1,500	\$1,500	\$1,500	\$1,000	\$1,500	\$1,000	\$1,500	\$1,500
Ortho~Lifetime Max		\$1,500	\$1,500	\$1,500	\$1,500	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500
COON %			90%	80%			90%	90%	90%	90%
I Preventative										
Oral Exams		100%	100%	100%	100%	100%	100%	100%	100%	100%
Prophylaxis		100%	100%	100%	100%	100%	100%	100%	100%	100%
Fluoride		100%	100%	100%	100%	100%	100%	100%	100%	100%
X-Rays		100%	100%	80%	100%	100%	100%	50%	100%	100%
Sealants		100%	100%	100%	100%	100%	100%	80%	100%	100%

C-CBS

**City of Temple Employee Benefits Trust**  
**Buy Up Dental Re-Issue Analysis**  
**09\_10 Plan Year**

Buy-Up Plan	MetLife Current	MetLife W/O Taxes Current Plan	MetLife W/O Taxes Proposed Plan	BCBS* W/O Taxes	Humana* W/O Tax	Standard W/O Taxes Plan 2	Standard W/O Taxes Plan 4	United Concordia W/O Taxes	United Concordia W/O Taxes
<b><u>II Basic</u></b>									
Simple Restorative	80%	80%	80%	80%	80%	80%	80%	80%	80%
Space Maintainers <16	100%	100%	100%	100%	100%	100%	50%	100%	100%
Non Surgical Extraction	80%	80%	50%	80%	80%	80%	80%	80%	80%
Non Surgical Periodontics	80%	80%	50%	80%	50%	80%	50%	80%	80%
<b><u>III Major</u></b>									
Restorative (crowns/inlay)	50%	50%	50%	50%	50%	50%	50%	50%	50%
Prosthetics	50%	50%	50%	50%	50%	50%	50%	50%	50%
Emergency Palliative	100%	100%	100%	80%	100%			80%	80%
Endodontics	80%	80%	50%	80%	50%	80%	50%	80%	80%
Surgical Extraction	80%	80%	50%	80%	50%	80%	50%	80%	80%
Surgical Periodontics	80%	80%	50%	80%	50%	80%	50%	80%	80%
<b><u>IV Orthodontic</u></b>	50%	50%	50%	50%	50%	50%	50%	50%	50%
<b><u>In Temple Area</u></b>									
General Dentistry		77	77	27	63	20	20	17	17
Pediatric Dentistry		9	9	3	9	7	7	3	3
Orthodontic Services		5	5	5	7	6	6	2	2