



City of Temple **Abandonment** Checklist

Date: _____

Type of Abandonment: Alley Street Drainage or Utility easement Other

- Abandonment Description:** Please explain why the abandonment is needed.

- Use of Abandonment:** Please provide the proposed use of abandoned property, if granted.

Thoroughfare Plan Streets: Any abandonment of a street reflected on the City's Thoroughfare Plan may be presented to Planning and Zoning Commission and the City Council.

Total Abandonment: Provide detailed description and an exhibit of the proposed abandonment.

Partial Abandonment: Provide metes and bounds description and an exhibit of proposed abandonment.

Applicability: An abandonment of publicly-maintained property (such as an easement or a street right-of way) may be granted if the abandonment is approved by utility providers and the City.

City Council Final Action: City Council approval is required for any abandonment request.

Applicant's Signature

Property Owner's Signature

City of Temple Universal Application Checklist of Documents Required for Projects

| Submittal Requirements <i>All Checklists are available on Planning Applications webpage</i> | All Plats | CUP & PD | Rezoning | I-35 & 1 st & 3 rd Appeals | TMED | ZBA Variance | Abandonment | Street Use License (SUL) | Voluntary Annexation |
|---|-----------|----------|----------|---|------|--------------|-------------|-----------------------------|-------------------------|
| <i>MEET WITH A PLANNER PRIOR TO A SUBMITTAL REQUEST</i> | | ✓ | | ✓ | ✓ | ✓ | | ✓ | |
| Complete Online Universal Application in MGO https://www.mygovernmentonline.org/ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Utility Providers-see attached link | ✓ | | | | | | | | |
| Field Notes (<i>must be signed and stamped by engineer</i>) or Lot and Block Description | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Applicant Plat Checklist | ✓ | | | | | | | | |
| I-35 Checklist | | | | ✓ | | | | | |
| TMED Checklist | | | | | ✓ | | | | |
| Abandonment Checklist | | | | | | | ✓ | | |
| SUL Checklist | | | | | | | | ✓ | |
| Scaled Site Plan | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | |
| Drainage Letter or Drainage Report (<i>for residential subdivisions</i>) | ✓ | | | | | | | | |
| Elevations | | ✓ | | * | ✓ | | | | |
| Landscape Plan | | | | * | * | | | | |
| Lighting Plan | | | | * | * | | | | |
| Applicable Photographs | | | | | | | | | |
| Fee | ✓ | ✓ | ✓ | NA | NA | ✓ | ✓ | ✓ | |
| Survey | | | | | | | ✓ | ✓ | ✓ |
| Petition for Annexation per Sec. 43.028 of Texas Local Government Code | | | | | | | | | ✓ |
| Request 811 Locate | | | | | | | ✓ | ✓ | |

** May be required depending on nature of Appeal/Variance*

Total valuation of proposed improvements for any project only located in **1st & 3rd/TMED/I-35**: \$ _____

Applicable Applications, Forms, and Checklists can be found [here](#).