



**ALARM PERMIT APPLICATION
INFORMATION & INSTRUCTION SHEET:**

Purpose of Alarm permit: to meet the requirements of the City of Temple false alarm ordinance.

Alarm Permits Fees: First initial permit is free of charge. Permits are renewable every two years for a fee of \$15

False Alarms: Residence- 4-5 false alarm \$25, 6-7 false alarm \$35 & 8 or more false alarm \$50 in a 12-month rolling period. Commercial 4-5 false alarm \$50, 6-7 false alarm, \$75 & 8 or more false alarm \$100.00 in a 12-month rolling period. *Failure to pay the assessed fee for the excess false alarm violation(s) within the allotted time frame shall result in the revocation of the alarm permit.*

Violations/Penalty: A person commits a violation of the City of Temple ordinance when operating or causes an alarm system to be operated within the City of Temple without a valid alarm permit. Any person(s) who violates a provision of this ordinance is guilty of a separate offense for each day during which the violation is committed. Each offense is a **Class C Misdemeanor** which is punishable by a fine of not more than \$200 for each conviction.

WHEN FILLING OUT THE PERMIT APPLICATION:

- **Resident or business name:** Name of individual or business occupying location
- **Alarmed location:** Home or business address where the alarm system is located
- **Phone numbers of alarmed location:** Phone numbers to the premises where the alarm system is located
- **Billing address:** All correspondence will be mailed to the billing address
- **Attention:** The responsible party for the receiving of any or all the correspondence/invoices sent by the FARP Administrator
- **Homeowner/business owners name:** The individual(s) who own the home or the business
- **Address:** Address of the owners if different from alarm location address
- **Phone numbers:** Any numbers that help assist us in contacting the responsible parties (home, cell, work)
- **Co-Resident/ Business manager name:** Name of other responsible adult living in household or name of manager if business
- **Contacts:** This is if the residence or business has been left unsecured, burglarized or any other reason an officer sees fit to have a contact/representative come out to assist. It is suggested that these persons have access to the location and are familiar with the alarm system if the system is malfunctioning it can be turned off. Contacts **MUST** be able to respond within 30 minutes at the request of an officer. Contacts are not allowed to be residence of the location.
- **Monitoring Company:** Is the company (contracted or not) that notifies the police of any signal that may come from your alarm system. Please provide the complete address, phone number and the companies state of Texas business license number
- **Alarm Company:** Is the company which you purchased the alarm system from. Please provide the complete address, phone number and the companies state of Texas business license number.
- **Type of alarm:** Please indicate whether your alarm system will automatically reset itself or must be manually reset and the type of signals your system will provide to the monitoring company
- **Date of installation:** Date your system was installed.
- **Special comments regarding premises:** List any pets, hazards or special situations regarding premises that is valuable in the safety of the responding officers\
- **Responsible Party:** **Any person(s) who signs the initial permit application is responsible for the prevention of false alarms and to ensure that all users are trained in the use of the alarm system. The responsible party also accepts responsibility for any and all charges and or fees accrued in accordance to the alarm ordinance.**

**If you have any questions or concerns, please contact the Alarm Administrator at 254-298-5553
_email: sfrei@templetx.gov Monday-Friday 8am-5pm**