Commercial Permit Requirements

Submittal Requirements	New Construction or New Shell	New Finish Out	Remodel Interior	Remodel Exterior	Addition	All Flatwork (Including clearing and grading)	Mechanical	Electrical	Plumbing	Fence	Roof	Pool	Accessory Structure
Civil Plans	✓				✓								
COM Check (IECC 2009)(www.energycodes.gov)	✓	✓	✓	✓	✓								
Complete Universal Application	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drainage Plan	✓				✓	✓							
Drainage Report	✓				✓	✓							
Electrical, Mechanical, & Plumbing Plans	✓	✓	✓		✓		✓	✓	✓				
Electronic copy (PDF) of all required materials submitted as hard copies (must be legible)	2	2	2	2	2								
Erosion and Sediment Control Plan	✓				✓	✓							
Exterior Elevations	✓			✓	✓								
Fee	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fire Protection Plans	✓	✓	✓		✓								✓
Floor Plans	✓	✓	✓		✓								
Foundation Plans	✓				✓								
Hard Copies for all submittals	2	2	2	2	2	1	1	1	1	1	1	1	1
Landscape Plan	✓				✓	✓							
Site Plan	✓	✓	✓	✓	✓	✓				✓		✓	✓
Stamped Engineered Drawings	✓				✓								
Storm Water Management Plan (for properties 1 acre or more; OR properties under 1 acre if they are part of a Larger Common Plan)	✓				✓	✓							
Storm Water Pollution Prevention Plan (for properties 1 acre or more; OR properties under 1 acre if they are part of a Larger Common Plan)	✓				✓	✓							
Texas Department of Licensing and Regulation number (TDLR) over $50,000	✓	✓	✓	✓	✓								