

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes of Special Meeting

Date: January 3, 2014

Members present: John Springthorpe, Chairman
Greg Perkins
Thomas Taylor
Don Holder
Victor Zamora
Nolan Kirkman

Others present: Tom Jackson

1. Call to order 5:00 p.m.

2. The Chairman presented the Grant Agreement with NCDOT Division of Aviation. A motion was made by Nolan Kirkman to approve the agreement. The motion was seconded by Greg Perkins and passed.

The meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: January 13, 2014

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel
Derrick Olinger
Suzette Simmons
Tom Jackson

1. Call to order 5:20 p.m.
2. The minutes from the December, 2013 Regular and Special meetings were presented and reviewed by the Authority. Nolan Kirkman made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. Greg Perkins presented the finance report for November and December. Greg noted that the December report covers the first 6 months of the fiscal year. In addition, it was noted that a budget amendment would be required to reflect some of the changes as a result of the FBO contract.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. There were no major issues or items to discuss.
5. Jay Williams reported that he has been in contact with David Hiatt regarding the Fire Department and Church. He has requested again that David provide a written response regarding the property acquisition from the Church.
6. John Springthorpe led a brief discussion on the status of the expansion project. Jeff Kirby discussed the need for a resolution required for the approval of the grant tied to the approval of the Federal Grant funds. Don Holder made a motion that the Authority approve/pass the necessary resolution to proceed with the grant approval process. The motion was seconded by Nolan Kirkman and approved. The approved resolution is attached hereto.

7. Suzette Simmons requested that she be recognized and asked that the Authority consider a waiver of the October and November rent for the mobile home lots previously leased by Ms. Simmons. After a brief discussion, Don Holder made a motion that the Authority waive collection of the partial month of November. Greg Perkins seconded the motion, which was passed.

8. Jeff Kirby introduced Derrick Olinger, who has joined Parrish and Partners and will be working on the Mount Airy project.

Jeff also reported that the preconstruction meeting is scheduled for January 22 at 10am at the Airport.

Jeff also inquired about the location of the Erosion Control Permit. Jeff indicated that he would request an additional copy from DENR.

9. John Springthorpe reported that the pending litigation with Mike Venable and Billy Hicks was proceeding slowly.

10. Jeff Kirby reported that the Cook appraisal is scheduled for completion by the end of January.

11. Nolan Kirkman reported that there was no new information on the logging discussed at the December meeting.

12. Nolan and Don discussed progress on the insurance review. They noted that the deductible would be increased to \$5,000.00. Other than the increase in deductible, they noted that there are a few pieces of information being collected, but that all appears to be going well with the process.

13. A question was raised regarding the length of hangar leases for tenants at the Airport. Nolan Kirkman made a motion that the standard lease be limited to a 1 year term, and that leases of up to 3 years no longer be allowed. Don Holder seconded the motion, which was then passed.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: February 10, 2014

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel
Derrick Olinger
1 other unidentified individual

1. Call to order 5:00 p.m.
2. The minutes from the January, 2014 Regular meeting was presented and reviewed by the Authority. Thomas Taylor made a motion that the minutes be approved. The motion was seconded by Don Holder and passed.
3. Greg Perkins presented the finance report for the previous month. There was brief discussion regarding fuel sales and flowage fee payments and legal expenses related to the Venable and Hicks actions.
4. John Springthorpe announced that Tom Jackson has been appointed by the City to serve the remainder of Billy Hicks term.
5. John Springthorpe advised the Authority that the suit involving Mike Venable has been dismissed with prejudice and is no longer pending.
6. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. Dennis reported on items including the installation of the new sign, installation of a new roll up door, several items related to Eastern Aviation and the submission of the updated wildlife application. In addition there was discussion regarding the snow removal work done during the previous snow storm.

7. Nolan Kirkman inquired about the status of the Bobby Brown matter. Greg Perkins will obtain the checks from the bank for Jay to begin the collection process.

8. There was discussion related to the damage done to the water junction box last year by a local church. The church has not paid the outstanding bill for repair work which is several hundred dollars. The Authority will pay the outstanding bill and attempt to collect the balance owed from the church.

9. There was a brief discussion of documentation and payment of the flowage fees from Ra-tech under the new agreement. Ra-tech will provide a copy of the fuel log with each flowage fee payment.

10. Jay Williams reported that he has been in contact with David Hiatt regarding the Fire Department and Church. David is currently hospitalized, but has promised to move the Fire Department Contract forward when he returns to the office.

11. John Springthorpe reported on the status of the grant paperwork and the contract with Smith-Rowe, LLC. Construction is scheduled to begin on March 3, 2014.

12. It was reported that the Authority is currently responding to interrogatories and requests for production for the Hicks Declaratory Judgement.

13. John Spane reported that they are currently waiting on someone to inspect and evaluate the timber on the airport property.

14. John Springthorpe presented two quotes for D&O Insurance. It was noted that there were significant differences in the 2 quotes, with the less expensive quote actually providing a lower deductible and better coverage.

There was some discussion of the Authorities' ability to indemnify members. Jay Williams will check on that issue prior to the next meeting. Thomas Taylor also asked about the exclusion in the policy for pending actions and how broad that exclusion would be.

Nolan Kirkman made a motion that the Authority approve the purchase of the least expensive policy. The motion was seconded by Thomas Taylor and passed.

15. Jeff Kirby reported on the status of the appraisal for the Cook property. The initial appraisal came back at \$77,000.00. The review appraisal is underway now. Once it is completed, an offer can be extended for the higher of the two values. Greg Perkins made a motion that once the appraisals are completed, Jay Williams and Jeff Kirby initiate the offer process. The motion was seconded by Thomas Taylor and passed.

16. There was brief discussion regarding the most recent request from Roger and Cathy Cook. There was no interest from the Authority in modifying the agreement at this time.

17. Jeff Kirby provided the Authority with an update on the status of the project. Jeff noted that there appears to be a vacant property at 340 Holly Ave. The Authority may wish to consider acquisition of this property. There was discussion regarding several other parcels that may be

coming onto the market as well. Thomas Taylor made a motion that t6he Authority begin the appraisal process at a cost of approximately \$1,600.00. Don Holder seconded the motion, which passed.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: March 10, 2014

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel

1. Call to order 5:00 p.m.
2. The minutes from the February, 2014 Regular meeting was presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Thomas Taylor and passed.
3. The finance report for the previous month was presented for review.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the \$70.00 past due balance owed by Nick Smitherman, which has been outstanding for more than 90 days and is not believed to be collectible. John Springthorpe made a motion to write off the Smitherman balance. The motion was seconded by Don Holder and passed.

There was also discussion regarding the past due balance owed by Bobby Brown. Jay Williams will speak with Greg Perkins regarding the copy of the bad check written by Mr. Brown, and will go ahead and prepare a demand letter for all past due balances owed.

5. Jeff Kirby reported on the status of the expansion project.

The Notice to proceed was issued the previous week and Jeff advised the Authority that the process is slowing ramping up. A detailed schedule for the project should be available within the next 2 weeks.

Jeff also reported on the status of the Cook property acquisition. Everything has gone to the Division of Aviation, except for the preliminary title opinion. Following receipt of that, DOA will issue the concurrence. Appraisals are also being obtained on the Holly Avenue parcels and Jeff has made contact with the “owner”

Jeff discussed the possibility of Grant Letters to be received from the Division of Aviation.

The Authority was informed that Jennifer Fuller has been promoted within the Division of Aviation. The new project manager will be Rachel Bingham.

6. Jay reported briefly on the status of the VFD and Church acquisitions.
7. John Springthorpe reported that he met with the County Commissioners last week.
8. John Springthorpe reported that there was nothing new to report on the Billy Hicks matter.
9. There was discussion regarding the request from the Cook family to occupy their former residence until March 31. Don Holder made a motion that the request be granted. The motion was seconded by Thomas Taylor and passed.
10. There was a brief discussion regarding indemnification of the Authority in future cases involving tenants. Jay Williams will looking at adding arbitration language to the existing lease documents along with any other changes that might be appropriate.
11. Don Holder raised several issues related to the construction of corporate hangars, including the absence of a standard flowage fee and the former Renfro lease. There was general discussion, but no action was taken.
12. John Springthorpe relinquished the Chair to Don Holder for the remainder of the meeting:

Don Holder presented the proposed lease for the construction of a new Corporate Hangar by SouthData. Jay Williams briefly reviewed the terms of the proposed agreement and there was general discussion. Thomas Taylor made a motion that the lease agreement be approved. The motion was seconded by Tom Jackson and passed.
13. Thomas Taylor presented invoices for hangar door repairs, installation of a new roll up door and vehicle inspection for the courtesy car. The total amount for all of the invoices was \$3,900.17. John Springthorpe made a motion that the Authority pay the invoices. The motion was seconded by Don Holder and passed. Thomas Taylor abstained from the vote.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: April 13, 2015

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Tim Gruebel
Dennis Angel
Seth Young
1 other individual

1. Call to order 5:30 p.m.
2. The minutes from the March 9, 2015 regular meeting were presented and reviewed by the Authority. Nolan Kirkman made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. Greg Perkins noted that the finance report for the previous month was not available and would be available at the next meeting.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. There was a brief discussion regarding the following items:
 - The new tenant has taken possession of hangar 7
 - Dale Puckett has purchased the remaining interest in hangar 10
 - There was discussion regarding several maintenance items, including the possible need to repair or replace the AWOS system. Jeff Kirby will explore pricing options.
 - Dennis presented an estimate of \$2,100 to place electrical interlock or "limit" switches on 3 hangars (hangars 2,3 & 4) in order to minimize the risk of damage

to the doors. Nolan Kirkman made a motion to have the switches installed. The motion was seconded by Tom Jackson and passed.

- SWPPP has been completed
- DOT has conducted a routine inspection and noted some areas where there is cracking on the taxiway
- reviewed monthly hangar rental arrangements

5. Jeff Kirby reported that the contractor is continuing to work on the project. They are currently working with Duke Power regarding the relocation of several utility poles. They expect to have the project “substantially complete” by June 30, with a “total completion” date of July 31.

Jeff has also submitted a revised request for services tied to the completion of the project. Jeff requested some guidance prior to submission of the request to DOT. It was his opinion that no additional grant funds would be needed to satisfy the request. There was no objection to the submission. In addition, Jeff reported that work authorization #4 is ready for submission.

6. Jeff Kirby reported that they are currently waiting on paperwork for 2 separate grants to complete the purchase of the Bannertown Volunteer Fire Dept. property.

7. Jeff Kirby reported that the city approved the relocation of utilities for the project and that the design is being revised.

8. Jay Williams reported that the Fire Department has asked for a ten year extension again for the lease on the new site. After discussion, Don Holder made a motion to offer a 10 year extension, provided that the Authority could terminate during the extension period. In the event that a termination occurs, the Authority would agree to compensate the Fire Department an amount equal to 10% of the fmv value of the building for each year remaining on the extension at the time of termination. The motion was seconded by Nolan Kirkman and passed.

9. John Springthorpe advised that the Hicks matter would be discussed in closed session.

10. There was a brief discussion regarding the status of the pending hangar swap, previously approved by the Authority. Dennis Angel requested that the Board modify the standard lease agreement to allow him to vacate without any liability for the remaining lease term. Jay Williams explained that the Authority has an obligation to mitigate the loss, and as long as there was another tenant to fill the vacant spot, Dennis would not be liable. No action was taken to modify the lease.

11. Tom Jackson raised the question regarding tenant responsibility for electric usage in the hangars. Some tenants have indicated concern that a few hangars are separately metered while others are on a common meter with utilities paid by the Authority. After discussion, there was a motion to add \$20 per month to hangar rents moving forward to include electric usage. Greg Perkins seconded the motion which then passed.

12. There were 3 proposed bylaw changes that had been circulated prior to the meeting for the consideration of the Authority.

- Don Holder made a motion that paragraph 4.8 regarding term limits for officers be deleted. The motion was seconded by Thomas Taylor and passed.
- Nolan Kirkman made a motion that paragraph 5 be deleted and the remaining sections be re-numbered accordingly. The motion was seconded by Victor Zamora and passed
- Nolan Kirkman made a motion that the words “at a meeting” be deleted from paragraph 11.1. The motion was seconded by Tom Jackson and passed.

13. John Springthorpe reported that it was time to forward the budget request to the County Manager.

14. John Springthorpe reported that the Renfro lease is currently being reviewed.

15. Jeff Kirby noted the rental sign for the Restaurant located next to the Airport entrance. Jeff believes that if available for purchase, the Authority should consider acquiring it as a potential commercial development site. In addition, Jeff noted that there is a property at 310 Holly Ave. for sale that is in the long range plans.

16. There was a brief discussion regarding rumors indicating that the entire expansion project may be funded sooner than anticipated. Jeff indicated that there is no evidence that is the case at this point, but there is a possibility that funding could be accelerated.

Greg Perkins made a motion that the Authority enter closed session to discuss legal matters. The motion was seconded by Nolan Kirkman and passed.

The Authority returned from Closed Session.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: April 14, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Victor Zamora
Thomas Taylor
Nolan Kirkman

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Derrick Olinger
Shirley Brinkley
Dennis Angel
2 others

1. Call to order 5:00 p.m.
2. The minutes from the March, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. There was general discussion regarding a possible change in the meeting time to 5:30pm. After discussion, John Springthorpe made a motion that the meeting start time be moved from 5:00pm to 5:30pm, beginning in May of 2014. the motion was seconded by Don Holder and passed.
4. The finance report for the previous month was presented for review.
5. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - status of insurance on the Cook property purchased by the Authority
 - there is a bulb out on the beacon, the manager has called for maintenance
 - discussion regarding estimates from a logging company to remove timber below the pond. Don Holder made a motion that the Authority approve/accept a bid from Watson Logging in the amount of \$3,000-4,000. Thomas Taylor seconded the motion, which was passed.

- the Manager reviewed several door maintenance issues at the airport.

6. Jeff Kirby reported that the Phase 1 environmental has been completed on the Bannertown VFD purchase and the updated appraisal has been ordered. Concurrence will be given after the updated appraisal and review appraisal are completed.

7. Jeff Kirby reported on the status of the Holly Avenue property. The phase 1 environmental on that property is completed and the property has appraised for \$81,000.00. The Authority is ready to request concurrence from DOA and prepare an offer to purchase the property.

8. Jeff Kirby reported that they had a meeting with the contractor for the road construction on April 2 to review any unresolved "issues". They were advised at that meeting that work would begin on or before April 12. At this point, the contract time is running and liquidated damages begin after 365 days. Don Holder offered to follow up with Stowers Construction and Smith-Rowe.

9. Jeff Kirby also reported on the status of the waterline project. Smith-Rowe had requested that the project be done as a change order on the original bid. Rachel at DOA has indicated that they are not supportive of that approach. There was additional discussion regarding grant funding for the project. DOA will review and send it back to the Authority.

Don Holder made a motion that the Authority send the paperwork for the work authorization to DOA for review. The motion was seconded by Nolan Kirkman and passed. Jeff Kirby will forward the paperwork.

10. John Springthorpe reported briefly on the status of the Hicks lawsuit

11. Jay Williams reported on the status of the Bobby Brown collection matter

12. Jay Williams reported on the counter offer received from Doug Cook and his family. Nolan Kirkman made a motion that the counter offer be accepted. The motion was seconded by Don Holder and passed.

13. John Springthorpe noted that there was a requirement that the audit contract with Martin-Starnes be approved and noted in the minutes. Victor Zamora made a motion that the contract be approved. The motion was seconded by Thomas Taylor and passed.

14. There was discussion regarding two offers to rent the former Cook property on Sage Lane. The Authority received two offers to rent the property for \$1,200 per month from Tom Jackson and a realtor, Eric Hodges, on behalf of a client. The Authority received written offers from both parties. Dr. Jackson's offer was contingent on his desire to obtain an option to purchase the property at a later date.

There was extensive discussion regarding the inability to sell or convey property while the project is pending. Because of the funding issues, the FAA and DOA would both have to release any property for sale, which is unlikely. Based upon that information. Dr. Jackson advised the Authority that he was withdrawing his offer.

Additional discussion noted that any lease should reflect that only the house is being rented and the Authority does not guarantee the use or condition of any amenities such as the pool and/or tennis court.

Don Holder made a motion that the Authority negotiate a lease with Eric Hodges' client on a month to month basis. The motion was seconded by Thomas Taylor and passed. Jay Williams will prepare the lease when the information regarding the parties is available.

Nolan Kirkman abstained from any discussion or vote regarding this matter.

15. There was some general discussion regarding past changes to board policy. No action was taken.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: May 12, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Victor Zamora
Greg Perkins

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel
3 others

1. Call to order 5:30 p.m.
2. The minutes from the April, 2014 Regular meeting were presented and reviewed by the Authority. Greg Perkins made a motion that the minutes be approved. The motion was seconded by Victor Zamora and passed.
3. The finance report for the previous month was presented for review, along with the balance sheet and year to date performance report. Don Holder requested some additional detail on the monthly expenditures and liabilities. Greg Perkins will include a copy of the check register with the report on a monthly basis. There was additional discussion regarding segregation of some of the duties currently handled by the Treasurer. Victor Zamora made a motion that the Vice-Chairman be responsible for collecting the mail on a regular basis, sorting the mail and delivering the same to the appropriate Authority members. The motion was seconded by Greg Perkins and passed.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - reported that they have begun landscaping and clean up efforts at the airport
 - the light control for the runway has been sent to the manufacturer for service. The lights are currently on all night, but there is no way to turn the VASIS on or off. There was general discussion regarding possible repair option. John Spane will forward the repair quote to the Authority as soon as it is received.
 - Dale Puckett realigned the track in the common hangar

5. Jeff Kirby reported that the appraisal on the Bannertown VFD came back at \$225,000. The review appraisal has been ordered and should be complete within the next 1 ½ weeks. The Authority will know more about how things will go after the review is complete.

6. Jeff Kirby reported that the road contractor has begun clearing trees and the project is moving forward. They have been promised a work schedule by Thursday, May 22 when they all meet for their first formal progress meeting.

Jeff also reported that they had a meeting with a representative with DOT the prior week. that rep will be up to inspect the project approximately once per month and will be reviewing the project as it related to Federal Grants.

7. Jay Williams reported that demand letters have been sent to Bobby Brown, but the Authority has not received a response.

8. Jay Williams reported that the contracts have been signed on the Cook purchase. After some discussion, it was determined that the funds were currently available to complete the purchase. John Springthorpe made a motion that the Treasurer transfer the funds to the Attorney for closing, and the Attorney is directed to close on the property and disburse the funds. Don Holder seconded the motion, which passed.

9. The Authority briefly discussed the status of the new lease for the property on Sage Lane. John Springthorpe executed the lease on behalf of the Authority.

10. There was discussion regarding the purchase of the property located at 340 Holly Ave. There was discussion regarding the purchase and a question was raised regarding whether the developer retained a buffer around the property. Greg Perkins made a motion that provided that no such buffer exists between the Airport and the subject property, the Authority extend an offer to purchase the property for the amount approved by DOT. The motion was seconded by Don Holder and passed.

11. Greg Perkins and John Springthorpe presented the proposed budget for the coming fiscal year. There was discussion noting that actual expenditures will vary significantly because to the pending project. It will be necessary to make adjustments and budget amendments to reflect changing conditions and the reimbursement schedule from the State. John also noted the importance of making sure that the expenditures do not exceed income in the future. Don Holder made a motion that the budget be approved. The motion was seconded by Victor Zamora and passed.

12. Jeff Kirby reported that he has presented a proposed project list to Rachel Bingham with the Division of Aviation. John Springthorpe requested that hangar expansion and additional ramp space be placed above strengthening the runway. Jeff indicated that e would make the requested changes and would revise the list to reflect the priority shown on the TIP.

13. Jeff reported that the Division of Aviation has concurred with the draft work authorization for the water line expansion. Don Holder presented a motion that the Authority submit the work

authorization for approval and the John Springthorpe was authorized to sign all documents related to the request. The motion was seconded by Greg Perkins and passed.

14. John Springthorpe advised the Authority that they needed to receive nominations and elect officers for the coming year. Don Holder nominated the following officers:

Chairman	John Springthorpe
Vice-Chairman	Don Holder
Treasurer	Greg Perkins
Secretary	Thomas Taylor

The nominations were seconded by Victor Zamora. There being no further nominations, nominations we closed and voted on. All of the nominated officers were approved.

15. John Springthorpe made a motion that the Authority go into closed session for consideration of legal matters. The motion was seconded by Greg Perkins and passed.

The Authority returned to open session. There being no further business, the meeting adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: June 17, 2014

Members present: John Springthorpe, Chairman
Don Holder
Victor Zamora
Greg Perkins
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel

1. Call to order 5:30 p.m.
2. The minutes from the May, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. The finance report for the previous month was presented for review, along with a proposed budget amendment and ordinance for review and approval. After a review of the financial report, Greg Perkins made a motion that the budget amendment presented for review be approved. The motion was seconded by Thomas Taylor and passed. Greg Perkins then made a motion that the budget ordinance be approved and presented to the County Commissioners. The motion was seconded by Thomas Taylor and passed.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - Ra-tech presented a proposal to repair/replace the radio controller. Barnes & Powell provided an estimate for the repair of \$3,400.00. Ra-tech provided a competing estimate of \$1,600.00. Greg Perkins made a motion that the Authority authorize Ra-tech to make the required repairs for \$1,600.00. The motion was seconded by Thomas Taylor and passed.
 - Thomas Taylor reported on the condition of the 100LL fuel hose assembly. The Authority should have a quote for the new assembly within 2 weeks.
 - John Spane reported that the annual fuel tank inspection had been completed. 3 minor violations were identified. There are no fines, but someone will need to attend a class and there may be some additional tank tests required.

5. Jeff Kirby reported on the following items:

- The Contractor is making a little more progress now. They have currently provided a schedule which shows a projected completion date in July, 2014. Jeff has provided a response that the schedule is unacceptable based on the contract requirements.
- The current project includes some excess material. Jeff suggests that the excess material be compacted and used for the runway expansion project. This should save a significant amount of money during the later phase of the project. Jeff will prepare a proposal to approve \$201,000 for that purpose and will submit to the DOT for guidance.
- There may be another supplemental change for drainage pipe. Jeff is working on that currently.
- Jeff has met with City reps regarding water line relocation. Jeff recommends that the Authority obtain a change order price and wrap the relocation into the existing project. He is concerned that the use of a 2nd contractor could create problems with potential delays.
- Jeff advised that there may be additional funding available for land acquisition projects.
- The updated appraisals on the Fire Dept. property have been received. Jay and Jeff will begin putting together an estimate on the cost of condemnation to support the higher contract price.
- There is a scheduled meeting of the Rural Planning Organization that will be responsible for prioritizing projects based on a new points system of 6/18/14.

6. Jay Williams reported on the following:

- The Bobby Brown matter is ready to forward the D.A.
- The Cook purchase has closed.
- The closing for the Holly Avenue is scheduled and should take place before the end of the month

7. John Springthorpe reported that Billy Hicks has rejected any settlement offer and that the Action is proceeding.

Victor Zamora made a motion that the Authority go into closed session to discuss legal matters. Don Holder seconded the motion, which passed.

The Authority returned to open session. There being no further business, the meeting adjourned.

Minutes for Closed Session - June 17, 2014

The Mount Airy/Surry County Airport Authority entered into closed session to discuss the pending case involving Billy Hicks. Present for the session general counsel, Jay Williams.

John Springthorpe reported that Mr. Hicks has retained a new attorney.

John also reported that the Attorneys for the Authority report that they believe that the lease has expired and that they are preparing to file a motion for summary judgement in the pending action and a separate summary ejectment action for the hangar.

There being no further business, Greg Perkins made a motion that the Authority return to regular session. The motion was seconded by Don Holder and passed.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes

Date: July 14, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Greg Perkins
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby – Parrish & Partners
Tim Grubel – Parrish & Partners
Ken Fairington – Parrish & Partners
Dennis Angel, Nowel Cosgrove, Kenny Gwyn

1. Call to order 5:30 p.m.
2. The minutes from the June 17, 2014 meeting were presented and reviewed by the Authority. Greg Perkins made a motion to approve the minutes with a correction to the fourth sentence of item three to read "... then made a motion..." The motion was seconded by Don Holder and passed.
3. Greg Perkins presented the financial report for the month ending June 30, 2014. It is attached as part of these minutes. Victor Zamora questioned the Fuel Farm Income and the Fuel Pumping Fee for June. It appears those amounts were misposted and will be corrected.
4. Dennis Jones presented the manager's report for the previous month. It is attached as part of these minutes.
5. Jeff Kirby reported on the Airport Expansion Project. There was discussion regarding the NOTAM which effectively closes runway 18 at night due to the unmarked utility pole on the lot where the store was located.

Supplemental Agreement Number 1 with Smith-Rowe, LLC will reallocate funding for paving to be used to stockpile soil material on Airport property and compact it in accordance with NCDOT specifications. A motion was made by Greg Perkins to approve Supplemental Agreement Number 1 and authorize the Chairman to sign for the Authority. The motion was seconded by Nolan Kirkman and passed.

Jeff Kirby reported that the Supplemental Agreement for the drainage pipe revisions was still being worked and that Tim Grubel was making final changes to the Supplemental Agreement for the waterline relocation. He also reported that he was still pursuing funding for the acquisition of the Bannertown Volunteer Fire Department property and needs the estimated condemnation costs from Jay Williams to support that effort.

6. Jay Williams reported that all of the required information has been provided to the District Attorney and that office is preparing to prosecute Bobby Brown for the NSF checks delivered to the Authority.
7. John Springthorpe reported that a September date has been set with a judge to hear motions related to the Hicks lawsuit.
8. Nowel Cosgrove spoke to the Authority requesting to rent the house on Holly Avenue for a monthly rent of \$400. The Authority agreed to the rent amount with no security deposit and authorized her to paint the interior at her cost. John Spane will take out the bushes, repair the front door and replace the door locks at Authority expense. The Authority asked Jay Williams to prepare a lease agreement anticipating her moving in on August 1.
9. After discussion, the Authority set the rent for the Airport Road house at \$600 per month.
10. After discussion, the Authority asked that Jay Williams prepare a new version of the standard hangar lease: 1) Allowing termination of the lease if payments are made in a timely manner; 2) Including a strengthened provision requiring any structural modifications to be preapproved and retained by the Authority at the end of the lease; 3) Adding a requirement to promptly remove the aircraft when the lease is terminated for any reason; 4) Getting prior agreement by the tenant allowing the Authority to remove the aircraft from the hangar when the lease is terminated for any reason; 5) In lieu of an insurance requirement, requiring a personal and corporate indemnification of the Authority by the tenant; and 6) requiring arbitration of disputes regarding the lease.
11. The FBO noted there were tenants who were habitually late in making their rent payments. After discussion, the Authority decided to write them individual letters when the new lease was ready for signature and point out the timely payment provisions.
12. The Authority discussed mowing around the Insteel hangar.
13. Greg Perkins prompted a discussion about some cost saving measures. The Authority decided to have the FBO install a gate across the hallway from the back door preventing access into the main room of the terminal after hours. The two restrooms would be accessible through the unlocked back door. Once this is complete, the PortaJohn near hangar 19 will be removed and the cost of pumping it will be deleted from the budget. The Authority also agreed to stop providing bottled water and coffee in the terminal.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: August 11, 2014

Members present: John Springthorpe, Chairman
Don Holder
Nolan Kirkman
Greg Perkins
Tom Jackson

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
1 Representative from Parrish & Partners (Tim)
Dale Puckett

1. Call to order 5:30 p.m.
2. The minutes from the July, 2014 Regular meeting were presented and reviewed by the Authority. Nolan Kirkman made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. The finance report for the previous month was presented for review and approval. After a review of the financial report, Don Holder made a motion that the report presented for review be approved. The motion was seconded by Nolan Kirkman and passed.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - Following discussion of the pending repairs to the AWOS system, Nolan Kirkman requested that the manager check on the process for having altimeters certified as a backup. There was also discussion regarding the need to have information maintained on Airnav. John Spane will follow up on these items.
 - There was discussion regarding the purchase of fuel for the tractor/tug. Nolan Kirkman made a motion that the Authority pay the cost of fuel to be used for moving larger aircraft and moving around the Airport. The motion was seconded by Don Holder and passed.
 - Dennis Jones advised the Authority that the computer at the airport had crashed, and requested that the Authority share the cost of the data recovery services. Don Holder made a motion that the Authority pay ½ of the cost in the amount of \$675.89. The motion was seconded by Greg and passed.

5. The Authority acknowledged that they received a written request from John Spane requesting approval to share Hangar 17 with Nolan Kirkman. After discussion, Don Holder made a motion that the request be approved. The motion was seconded by John Springthorpe and passed. Nolan Kirkman abstained from the vote.

6. Don Holder presented bills/statements for gravel and invoices from Thomas Taylor. No action was taken on those. In addition, Don presented a statement for \$2,275.25 for the replacement hose for the AvGas. Don made a motion that the Authority pay the cost related to the new fuel hose. The motion was seconded by Greg Perkins and passed.

7. The representative from Parrish & Partners reported on the following:

- The Contractor is making a little more progress now. NCDOT performed a job audit the previous week.
- The water line expansion project has been forwarded to DENR. We are currently waiting on pricing.
- There was discussion regarding the need for obstruction lights at the end of the runway. It may be necessary to place an additional utility pole to place the lights. Nolan Kirkman will check with Pike Electric and see if they may be able to assist.
- The current project includes some excess material and the engineers are continuing to look for ways to minimize the costs of handling this.
- There was discussion regarding the large retention pond in the plans and whether that pond will be temporary or permanent.
- DOT has approved a another supplemental change for drainage pipe which will save approximately \$11,000.

8. Jay Williams reported on the following:

- The Bobby Brown matter is with the D.A. and is moving forward.

9. John Springthorpe reported that Billy Hicks has rejected any settlement offer and that the Action is set for hearing next month.

10. It was noted that the pilot controlled lighting is currently on a 6 second delay. The manager will check on that system.

11. It was reported that the Holly Avenue property has been rented and the Airport Rd. property is currently available. After discussion, Ra-Tech offered to assume the role of property manager for the sum of \$200 per month. Nolan Kirkman made a motion to approve retaining Ra-Tech. The motion was seconded by Don Holder and passed.

12. There was discussion regarding the prospect of having the pine trees harvested off of the newly acquired Airport Road property. No action was taken.

13. The Authority was advised that the existing mowing contractor has retired. Ra-Tech has agreed to honor/fulfill the balance of the contract term. This should give the Authority adequate

time to solicit new bids (if required). Jay Williams will determine if the Authority is required to bid the job out.

14. Dale Puckett presented an estimate for a metal gate that would enable the restrooms in the terminal building to be available 24 hour a day. After discussion, the Authority requested a revised quote for a gate restricting access to the hallway only, and not to other areas of the terminal building.

15. Nolan Kirkman reported that he had confirmed that the privately held T-hangars, commonly known as “the Mills’ hangars” will revert to the Authority on 8/1/2015.

16. John Springthorpe noted that he wished to indicate his support for non-pilots serving on the Authority. He believes that they offer a valuable outside perspective.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: September 8, 2014

Members present: John Springthorpe, Chairman
Don Holder
Nolan Kirkman
Greg Perkins
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Tim Gruebel - Parrish & Partners
Dennis Angel
2 other individuals

1. Call to order 5:30 p.m.
2. The minutes from the August, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - The manager has checked on the process for having altimeters certified as a backup. The cost of certifying each altimeter is \$100 and the certification is good for 2 years.
 - Puckett Greenhouses presented the quote for the “gate” across the hallway. The cost of the gate would be \$950 plus \$835 for an electronic lock on the entry door. There was discussion about altering placement of the door to extend all of the way to the ceiling. Thomas Taylor volunteered to obtain the cost of constructing a pocket door to house the gate at the end of the hallway to preserve the closet and allow greater coverage by the door.
 - Industrial Fire and Safety has inspected all fire extinguishers except for the H&H hangar space, which is not accessible.
 - There was discussion about an area of loose pavement on the runway. The manager has been in contact with the Division of Aviation and DOT regarding a repair.

4. Greg Perkins presented the financials with a noted correction to the funds listed under repairs that should be reallocated to project engineering expense. A motion to approve the report with that change was made by Thomas Taylor, seconded by Don Holder and passed.

5. Tim Gruebel reported on the following items:

- the contractor is currently excavating settlement basins and formulating a blasting plan.
- there was discussion regarding the relocation of power poles, which is currently limited to the relocation of those items needed to complete the road project. Tim noted that in addition to the construction costs, the underground utilities could add as much as \$2 million to the cost of the projects. There was additional discussion and a request that the engineer review the plans and report whether or not underground utilities were actually needed.
- approval of the water main project is still pending
- the Engineers are currently working on alternatives to the settlement ponds
- the Bannertown VFD purchase is with the Division of Aviation for review. Jeff Kirby is following up with Jennifer regarding the status.
- there was general discussion regarding the possible need for an obstruction light. The Authority determined that the cost was not justified at this time.

6. Jay Williams reported that the Brown matter has been placed with the DA, but there has been no further news.

7. John Springthorpe reported that the summary ejectment hearing for Hicks is set for the week following the meeting.

8. The FBO reported that the vendor responsible for the pilot controlled lighting can produce a chip that will fix the delay associated with engagement of the lights. The cost of the chip is approximately \$500. The FBO will order the replacement chip.

9. There was general discussion regarding the need to accurately calculate those areas to be mowed around the Airport prior to soliciting bids. Tim and Jeff will calculate the areas to be moved and prepare a schedule for the mowing.

10. John Springthorpe reported that the Authority has received the Vision 100 Grant funds.

11. John Springthorpe reported that the Authority has requested \$355,555 appropriation from the County for the Authority.

12. The Authority was advised that Insteel has notified the Authority of its intent to exercise the lease renewal option under the terms of its lease. No further action was needed.

13. The Authority has been advised the John Springthorpe will vacate hangar 19 on September 30. In conjunction with that notification, the Mr. Springthorpe made a request that the Authority refund pre-paid rent for dates after September 30, 2014. Thomas Taylor made a motion that the

Authority refund all prepaid rent for Hangar 19, in the amount of \$7,500.00. The motion was seconded by Don Holder and passed. John Springthorpe abstained from the vote on this matter.

13. A request was made that the Authority provide bottled water in the terminal building for patrons. There was general discussion, but no action was taken.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: October 13, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby - Parrish & Partners
Dennis Angel
1 other individual

1. Call to order 5:30 p.m.

2. The minutes from the September, 2014 Regular meeting were presented and reviewed by the Authority. Thomas Taylor made a motion that the minutes be approved. The motion was seconded by Don Holder and passed.

3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:

- A request was made to allow the Tenants of hangars 15(Tom Jackson) & 19(John Spane) to swap hangars. Thomas Taylor made a motion that the swap be approved provided that the parties execute updated lease agreements. The motion was seconded by Don Holder and passed. Tom Jackson abstained.
- There was discussion regarding continued maintenance issues with one of the hangar doors. Puckett Greenhouses is unable to maintain the door in question. The FBO will disconnect power to the door to prevent the door from rolling down and potentially damaging aircraft. Thomas Taylor will speak with Dale Puckett regarding alternatives for replacement of the door.
- There was discussion regarding the area of broken pavement on the runway. The manager reported that the area will need to be milled and repaired. They are currently waiting on a response from DOT. Jeff Kirby will inspect and obtain a quote for the repair.

4. Jeff Kirby reported on the following items:

- Work is continuing on the project, although there are some issues with the phasing on the erosion control plan. Progress is being made though.
- The first payment request has been processed.

- The supplemental agreement for the drainage pipe project has been approved.
- They have received the bid for the water line relocation and it is much higher than anticipated. They are currently examining other options/alternatives to bring the cost down. If those are not reasonable, then he suggests not proceeding with this project now.
- The funding request for the last 2 properties purchased will be submitted in November.
- The FAA and the NC Authorities have agreed to the higher price for the Bannertown VFD purchase. However, funds are not currently available, and they are uncertain when those funds might be made available. Jeff indicated that there may be sufficient unallocated funds to move forward with the purchase, but advised against that at this time.
- Jeff reported that the information provided at the previous meeting regarding the relocation of electrical lines was not accurate, and that there should not be any problems with that aspect of the project.

5. Jay Williams reported that the case against Bobby Brown is with the DA and they are in the process of serving him. Once served, the case will move forward.

6. John Springthorpe reported that we are waiting on the Hicks summary ejectment case to be transferred back to District Court to be heard. The remaining causes of action have been dismissed.

7. There was discussion regarding the inability to gain access to Hangar 7 for routine fire and safety inspections. John Springthorpe will make arrangements to gain access.

8. There was continued discussion regarding the installation of a metal gate to allow access to the terminal building after hours. After discussion, Thomas made a motion to install a gate as proposed in the August meeting, spanning the terminal building and allowing access to the lounge and restrooms. The quote for that gate was \$1,695 from Puckett Greenhouses and \$850 for the installation of an electronic lock on the terminal door. Don Holder seconded the motion, which passed.

9. Thomas presented a quote for the purchase and installation of a commercial water cooler in the terminal building at a cost of \$1,719.91 and made a motion that the same be approved. The motion was seconded by Don Holder and passed.

10. The manager reported that the pilot controlled lighting has been fixed.

11. There was an initial draft of a mowing map presented to the Authority for review. John Spane, Nolan Kirkman and Thomas Taylor will work on revisions to the map.

12. John Springthorpe noted that the Authority has paid the 1st payment request from the contractor and is currently waiting for reimbursement.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes

Date: November 10, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Thomas Taylor
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jeff Kirby – Parrish & Partners
Tim Grubel – Parrish & Partners
Will Plenum – Parrish & Partners
Dennis Angel, Kenny Gwyn

1. Call to order 5:30 p.m.
2. The minutes from the October 13, 2014 meeting were presented and reviewed by the Authority. On a motion by Don Holder, seconded by Thomas Taylor, the minutes were approved.
3. Dennis Jones presented the manager's report for the previous month. It is attached as part of these minutes.
4. The Manager reported that the well pump on the Cook rental house failed. A plumber was called to execute the emergency repairs at a cost of \$1,840.
5. Jeff Kirby reported 1) the road relocation project is moving forward as scheduled; 2) reimbursement for the Davis and Cook property acquisitions were taken to the DOT Board; and 3) no progress on securing funding for the Bannertown VFD acquisition.
6. John Springthorpe reported that the hearing for the Hicks matter has been continued.
7. The gate has been ordered to allow 24-hour access to the restrooms in the terminal.
8. The mowing map prepared by Parrish & Partners as directed by Nolan Kirkman, Thomas Taylor and John Spane was presented and discussed. The committee will prepare a schedule detailing the areas to be mowed and the type and frequency of the mowing.

9. The Authority discussed replacing the door on the AES hangar. Quotes were presented for a 60' x 16' stackable (folding) door like that used on the maintenance hangar. The price is \$15,698.65 plus freight from Kansas. Thomas Taylor volunteered to investigate installation requirements and report back at the next meeting.
10. Payment request #2 from Smith-Rowe is being worked as directed by Parrish & Partners.
11. The Authority discussed the letter from the liability insurance carrier regarding the significant increase in premium and the letter from the long-time insurance broker who is retiring. Nolan Kirkman will seek alternate quotes for the insurance with a new broker. On a motion by Don Holder, seconded by Thomas Taylor, the Authority voted to authorize Nolan Kirkman to bind coverage with the premiums not to exceed \$9,600 annually.
12. John Springthorpe sought confirmation from the Authority of the date the new hangar will revert back to the Authority. On a motion by Don Holder, seconded by Nolan Kirkman, the Authority confirmed the reversion date to be November 1, 2034. John Springthorpe abstained from voting.
13. Dennis Angel presented materials to the Authority and said he thought the current hangar policy was unfair in that it allowed a person to have multiple hangars to the exclusion of long-time tenants and users of the airport. He asked that the Authority consider "seniority" when renting hangars. After discussion, the Chairman suggested each member consider what, if any, changes should be made to the hangar policy at a future meeting.
14. Kenny Gwyn requested that Ricky Thomas be allowed to double up with his aircraft in hangar 18. On a motion by Nolan Kirkman, seconded by Don Holder, the Authority approved the request.

There being no other business, the meeting was adjourned.



November 10th 2014

Operations:

1. Flowage fees from Ra-Tech Aviation for October were as follows, Avgas sales 1,884 gallons, Jet-A sales 2,068.6 gallons. A check has been deposited to cover these fees

Maintenance Items:

1. Ra-Tech Aviation completed the mowing per our agreement for the Airport Authority in October.
2. Ra-Tech Aviation Mowed the trailer lots 2 times in October

Safety Items:

1. Runway repairs are expected November 13th and 14th runways will be closed these days

Monthly Sales:

We invoiced \$5,075.00 on hangar rent, \$350.00 on lot rental, \$1,000.00 in house rental, \$395.29 in flowage fees. A security deposit credit of \$125.00 and \$250.00 were given to tenants. After the \$75.00 utility credit deduction invoiced amount was \$6,370.29

4:49 PM

11/10/14

Mount Airy-Surry County Airport Authority
A/R Aging Summary
As of November 10, 2014

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
bobby Brown	0.00	0.00	0.00	0.00	1,294.81	1,294.81
Brian Johnson	0.00	100.00	0.00	0.00	0.00	100.00
Eagle Carports	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Mark Cline	0.00	200.00	0.00	0.00	0.00	200.00
Ricky Thomas	0.00	0.00	-250.00	0.00	0.00	-250.00
Ronald W Joyce	0.00	350.00	0.00	0.00	0.00	350.00
VP Aviation - Cooke	0.00	250.00	0.00	0.00	0.00	250.00
TOTAL	<u>0.00</u>	<u>1,900.00</u>	<u>-250.00</u>	<u>0.00</u>	<u>1,294.81</u>	<u>2,944.81</u>

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Parts								
Hanger Rent (Monthly Hanger Rent)								
Invoice	10/01/2014	10210	Monthly Han...	Mark Cline	1	200.00	200.00	200.00
Invoice	10/01/2014	10211	Monthly Han...	Brian Johnson	1	125.00	125.00	325.00
Invoice	10/01/2014	10212	Monthly Han...	Dale Puckett	1	200.00	200.00	525.00
Invoice	10/01/2014	10213	Monthly Han...	Dennis Angel	1	200.00	200.00	725.00
Invoice	10/01/2014	10214	Monthly Han...	Eagle Carports	1	1,000.00	1,000.00	1,725.00
Invoice	10/01/2014	10215	Monthly Han...	Jerry Gordon	1	225.00	225.00	1,950.00
Invoice	10/01/2014	10216	Monthly Han...	Mark Golding	1	250.00	250.00	2,200.00
Invoice	10/01/2014	10217	Monthly Han...	MKS Aviation of Mt...	1	250.00	250.00	2,450.00
Invoice	10/01/2014	10218	Monthly Han...	Ra-Tech Aviaton of ...	1	250.00	250.00	2,700.00
Invoice	10/01/2014	10219	Monthly Han...	Ra-Tech Aviaton of ...	1	125.00	125.00	2,825.00
Invoice	10/01/2014	10220	Monthly Han...	Ra-Tech Aviaton of ...	1	1,000.00	1,000.00	3,825.00
Invoice	10/01/2014	10221	Monthly Han...	Ricky Thomas	1	250.00	250.00	4,075.00
Invoice	10/01/2014	10223	Monthly Han...	Steve Cook	1	250.00	250.00	4,325.00
Invoice	10/01/2014	10224	Monthly Han...	Tom Jackson	1	250.00	250.00	4,575.00
Invoice	10/01/2014	10227	Hanger Rent ...	Ra-Tech Aviaton of ...	1	500.00	500.00	5,075.00
Total Hanger Rent (Monthly Hanger Rent)					15		5,075.00	5,075.00
Lot Rental (Lot Rental)								
Invoice	10/01/2014	10222	Lot Rental	Ronald W Joyce	1	350.00	350.00	350.00
Total Lot Rental (Lot Rental)					1		350.00	350.00
Total Parts					16		5,425.00	5,425.00
Service								
House Rental (House Rental)								
Invoice	10/01/2014	10225	House Rental...	Nowell Cosgrove	1	400.00	400.00	400.00
Invoice	10/01/2014	10226	House Rental...	Timothy Luke	1	600.00	600.00	1,000.00
Total House Rental (House Rental)					2		1,000.00	1,000.00
Pumping Fee								
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	1,884.3	0.10	188.43	188.43
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	2,068.6	0.10	206.86	395.29
Total Pumping Fee					3,952.9		395.29	395.29
Security Deposit								
Invoice	10/01/2014	10227	Security Dep...	Ra-Tech Aviaton of ...	1	-250.00	-250.00	-250.00
Invoice	10/01/2014	10211	Credit for Se...	Brian Johnson	1	-125.00	-125.00	-375.00
Total Security Deposit					2		-375.00	-375.00
Total Service					3,956.9		1,020.29	1,020.29

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Discounts								
Utl Credit (Credit for Utilities Paid)								
Invoice	10/01/2014	10220	Credit for Utili...	Ra-Tech Aviaton of ...		-75.00	-75.00	-75.00
Total Utl Credit (Credit for Utilities Paid)					0		-75.00	-75.00
Total Discounts					0		-75.00	-75.00
TOTAL					3,972.9		6,370.29	6,370.29

DAILY METER CHECK - 100LL										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	546457.9	546457.9	Ø	Ø	Ø	Ø	2037	2037	Ø	Ø	Ø	SY
2	Ø	546457.9	546520.7	62.8	62.8	Ø	Ø	2037	2196.4	Ø	62.8	+6.8	SY
3	Ø	546526.7	546526.7	Ø	Ø	Ø	Ø	1969	1968	Ø	1	-1	MS
4	Ø	546526.7	546596.7	70	70	Ø	Ø	1968	1898	Ø	70	Ø	SY
5	Ø	546596.7	546643.3	46.6	46.6	Ø	+1	1899	1852	Ø	47	-4	SY
6	Ø	546643.3	546661.5	18.2	18.2	Ø	Ø	1852	1834	Ø	18	-1.8	SY
7	Ø	546661.5	546715.7	54.2	54.2	Ø	Ø	1834	1779	Ø	55	-0.8	MS
8	Ø	546715.7	546781.8	66.1	66.2	+1	Ø	1779	1713	Ø	66	+1	SY
9	Ø	546781.8	546863.8	82	82.1	+1	Ø	1713	5890	42.11	34	4.8	SY
10	Ø	546863.8	547001.1	137.3	137.3	Ø	-4	5886	5745	Ø	141	-3.7	EB
11	Ø	547001.1	547067.6	66.5	66.4	-0.1	-1	5744	5676	Ø	68	-1.5	EB
12	Ø	547067.6	547067.6	Ø	Ø	Ø	-1	5675	5674	Ø	-1	-1	EB
13	Ø	547067.6	547121.7	54.1	54.0	-1	-1	5673	5619	Ø	54	+1	SY
14	Ø	547121.7	547146.1	24.4	24.4	Ø	-1	5618	5616	Ø	+1	-1	MS
15	Ø	547146.1	547240.0	93.9	93.9	Ø	Ø	5616	5591	Ø	25	-0.6	SY
16	Ø	547240.0	547360.9	120.9	120.7	-0.2	Ø	5590	5445	Ø	145	-1.1	SY
17	Ø	547360.9	547458.7	97.8	97.8	Ø	Ø	5445	5372	Ø	73	-2.3	MS
18	Ø	547458.7	547495.2	36.5	36.4	-0.1	Ø	5372	5272	Ø	100	-2.2	SY
19	Ø	547495.2	547531.4	36.2	36.3	+0.1	Ø	5272	5234	Ø	38	-1.5	EB
20	Ø	547531.4	547576.0	44.6	44.6	Ø	Ø	5234	5197	Ø	37	-0.8	SY
21	Ø	547576.0	547641.1	65.1	65.2	+0.1	Ø	5197	5152	Ø	45	-0.4	MS
22	Ø	547641.1	547714.7	73.6	73.6	Ø	-1	5151	5096	Ø	64	+1.1	MS
23	Ø	547714.7	547767.4	52.7	52.8	+0.1	+1	5085	5011	Ø	75	-1.4	MS
24	Ø	547767.4	547787.1	19.7	19.6	-0.1	Ø	5011	4956	Ø	55	-2.3	EB
25	Ø	547787.1	547835.4	48.3	48.3	Ø	Ø	4956	4936	Ø	20	-0.3	EB
26	Ø	547835.4	548127.2	291.8	291.8	Ø		4936	4886	Ø	48	+0.3	SY
27	Ø	548127.2	548272.2	150	150	Ø	-1	4886	4594	Ø	286	5.8	MS
28	Ø	548272.2	548372.2	100	100	Ø		4593	4582	Ø	10	Ø	MS
29	Ø	548372.2	548492.4	120.2	120.2	Ø		4582	4566	Ø	16	-0.9	MS
30	Ø	548492.4	548592.4	100	100	Ø		4566	4426	Ø	140	+1	SY
31	Ø	548592.4	548692.4	100	100	Ø		4426	4378	Ø	48	-0.7	MS
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7) + (8) - (9) + (10)	(4) - (11)	

18168

DAILY METER CHECK - JET-A										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3176	3177	Ø	-1	-1	SV
2	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
3	Ø	482823.1	482823.1	Ø	Ø	Ø	-1	3177	3177	Ø	-1	-1	MJ
4	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
5	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
6	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
7	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3178	Ø	Ø	Ø	MJ
8	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3179	Ø	-1	-1	SV
9	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3179	3179	Ø	Ø	Ø	SV
10	Ø	482823.1	483022.8	199.7	200	+0.3	Ø	3179	2954	Ø	225	-25.3	EB
11	Ø	483022.8	483056.2	33.4	33.2	-0.2	+5	2959	2916	Ø	43	-9.6	EB
12	Ø	483056.2	483056.2	Ø	Ø	Ø	+8	2924	2926	Ø	+2	+2	EB
13	Ø	483056.2	483172.5	116.3	116.3	Ø	+1	2927	2802	Ø	125	-0.7	SV
14	Ø	483172.5	483172.5	Ø	Ø	Ø	+8	2810	2811	Ø	+7	-7	MJ
15	Ø	483172.5	483172.5	Ø	Ø	Ø	+1	2812	2913	Ø	-1	-1	SV
16	Ø	483172.5	483308.6	136.1	136.1	Ø	Ø	2813	2664	Ø	149	-12.9	SV
17	Ø	483308.6	483308.6	Ø	Ø	Ø	Ø	2664	2676	Ø	-12	12	MJ
18	Ø	483308.6	483308.7	Ø	Ø	Ø	+9	2685	2702	+15	-3	-3	SV
19	+1.2	483308.9	483308.9	Ø	Ø	Ø	+2	2704	2706	Ø	+2	+2	EB
20	Ø	483308.9	483587.7	278.8	273.8	Ø	+1	2707	2425	Ø	283	-4.2	MJ
21	Ø	483587.7	483587.7	Ø	Ø	Ø	+3	2428	2430	Ø	1	-1	MJ
22	Ø	483587.7	483993.9	406.2	406.1	-0.1	+1	2431	2025	Ø	407	-0.8	SV
23	Ø	483993.9	483993.9	Ø	Ø	Ø	+4	2029	2031	Ø	+2	-2	SV
24	Ø	483993.9	483993.9	Ø	Ø	Ø	Ø	2031	2032	Ø	-1	-1	SV
25	Ø	483993.9	483993.9	Ø	Ø	Ø	+1	2033	2034	Ø	+1	+1	EB
26	Ø	483993.9	484142.6	148.7	148.7	Ø	Ø	2035	21876	Ø	159	-10.3	SV
27	Ø	484142.6	484297.2	154.6	154.7	.1	Ø	1876	1727	Ø	149	5.6	TW
28	Ø	484297.2	484297.2	Ø	Ø	Ø	+2	1729	1731	Ø	Ø	Ø	MJ
29	Ø	484297.2	484297.5	Ø	Ø	Ø	Ø	1731	1732	Ø	-1	-1	TW
30	Ø	484297.5	484891.9	594.4	594.7	4.3	Ø	1733	1127	Ø	606	-11.6	SV
31	Ø	484891.9	485262.4	370.5			+18	1145	907				
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7) + (8) - (9) + (10)	(4) - (11)	

2067.80

570.50

231

November 10th, 2014

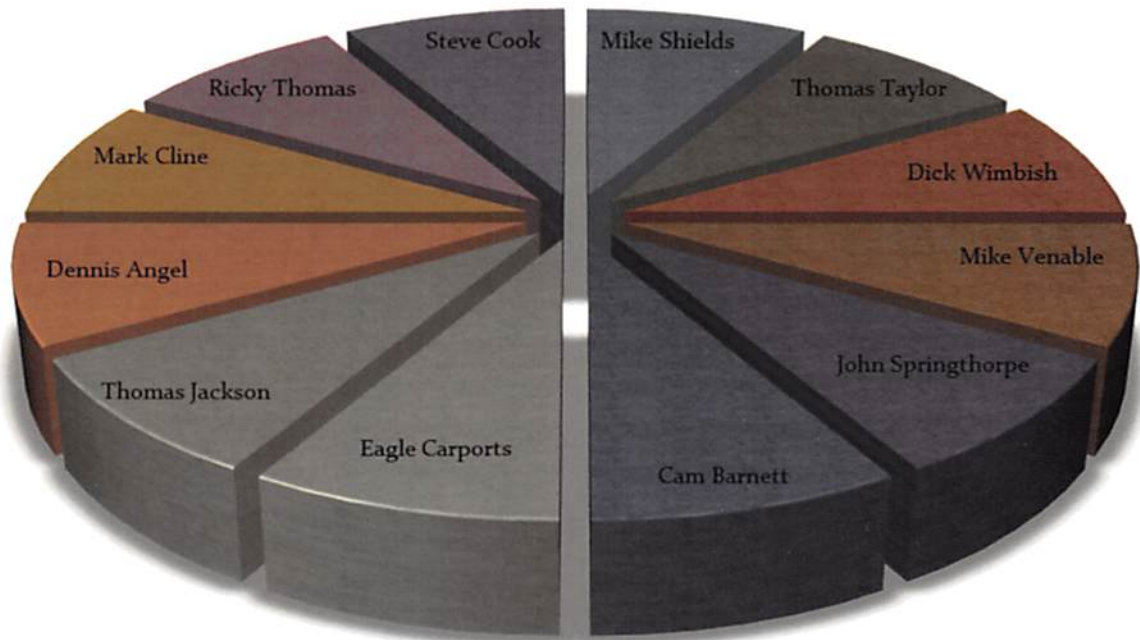
To the Mount Airy Surry County Airport Authority,

First of all, thank you all for all the hard work. Before the hangar waiting list was enacted, there was no problem with the way the system worked. Senior members that had been here at the airport received the next available hangars. The fact that people who have been contributing to the growth and expansion of the Mount Airy Airport far longer than the majority on the list have been denied access to these new hangar openings is bewildering. Senior members who have spent tens of thousands of dollars at KMWK now are not honored with new hangar openings like before. This is a cause for serious concern. Concern that, with some minor additions and renovations, can be resolved. I ask the Airport Authority to take into consideration the seniority of an airport member, prior to referring to the hangar list. Senior members should have the opportunity to exchange hangars of their choice, leaving the abandoned hangar to the discretion of the list. Therefore, still implementing the hangar list, however, as well as honoring the seniority of a tenant.

I hope you all take action on this matter and thank you for your time,

Dennis Angel

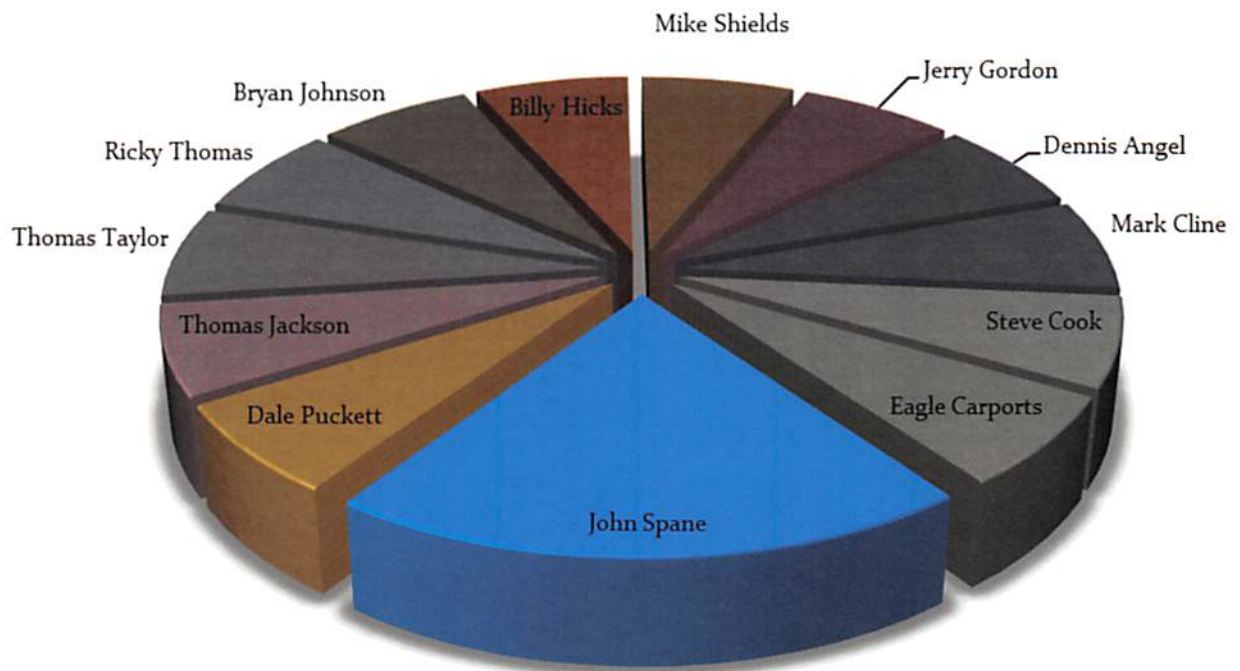
The distribution of hangars before the hanger waiting list



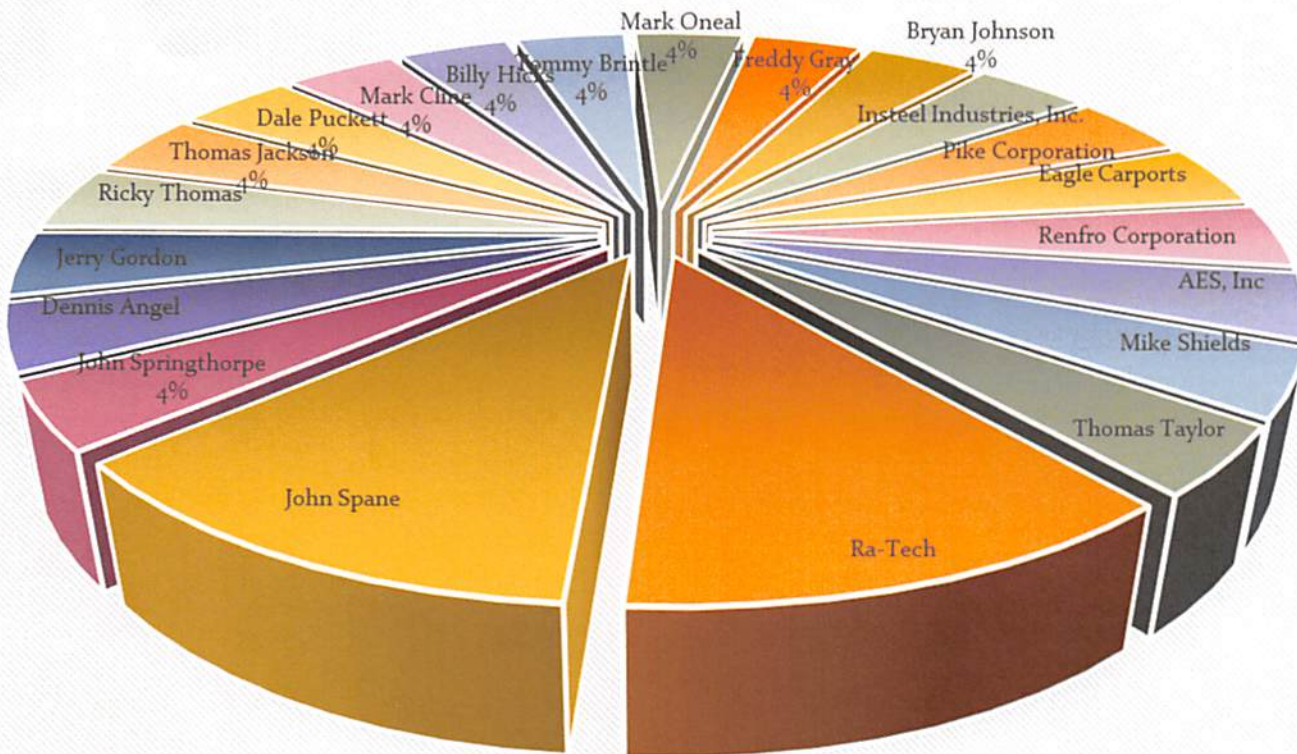
■ Thomas Jackson ■ Dennis Angel ■ Mark Cline ■ Ricky Thomas ■ Steve Cook ■ Mike Shields ■ Thomas Taylor
 ■ Dick Wimbish ■ Mike Venable ■ Steve Bunton ■ John Springthorpe ■ Cam Barnett ■ Eagle Carports

The breakdown as a result of the new hangar list

■ Eagle Carports ■ John Spane ■ Dale Puckett ■ Thomas Jackson ■ Thomas Taylor ■ Ricky Thomas ■ Bryan Johnson
■ Billy Hicks ■ Mike Shields ■ Jerry Gordon ■ Dennis Angel ■ Mark Cline ■ Steve Cook



The total of hangars at KMWK



- Insteel Industries, Inc.
- Pike Corporation
- Eagle Carports
- Renfro Corporation
- AES, Inc
- Mike Shields
- Thomas Taylor
- Ra-Tech
- John Spane
- John Springthorpe
- Dennis Angel
- Jerry Gordon
- Ricky Thomas
- Thomas Jackson
- Dale Puckett
- Mark Cline
- Billy Hicks

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: December 8, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Seth _____ - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby - Parrish & Partners
Tim Gruebel - Parrish & Partners
2 other individuals (remained outside the door)

1. Call to order 5:30 p.m.
2. The minutes from the November, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority.
4. Jeff Kirby reported on the following items:
 - There is a need to authorize the Chairman to accept and/execute the required paperwork for the Grant with Division of Aviation. Victor Zamora made a motion that the Chairman be authorized to take such actions on behalf of the Authority. The motion was seconded by Don Holder and passed.
 - The purchase of the Fire Department has been approved for 2015.
 - Smith-Rowe has submitted 3 additional payment requests.
 - The cost of site prep in anticipation of paving and lighting has been approved for next year. The actual paving and lighting portion of the project has been approved for 2022 and 2023.
5. Jay Williams reported that the case against Bobby Brown has settled and the proceeds have been delivered to Greg Perkins.
6. John Springthorpe reported that the Hicks summary ejectment case has been set for December.

7. It was reported that the mowing map has been completed and the Authority is ready to obtain bids for the mowing contract.

8. Nolan reported that liability insurance has been obtained at a cost of \$5,500 per year, which is approximately \$200 less than the premium for the previous year.

9. The work on the AES hangar door is still pending.

10. There was general discussion regarding policies related to the use of the hangar wait list. Discussion was delayed until the January meeting.

There being no further business, the meeting was adjourned.

Minutes

Date: January 12, 2015

Members present: John Springthorpe, Chairman
Don Holder, Vice Chairman
Greg Perkins, Treasurer
Tom Jackson
Nolan Kirkman
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Tim Grubel – Parrish & Partners
Bobby Robacker, Seth Young, Tom Mayberry
Dennis Angel

1. Call to order 5:30 p.m.
2. The minutes for the December 8, 2014 meeting were presented and reviewed. On a motion by Don Holder, seconded by Nolan Kirkman, the minutes were approved.
3. Dennis Jones presented the manager's report:
 - a. The Authority approved a request by Ra-Tech to put out a banner near US-52 to advertise the flight school.
 - b. The telephone line outside the terminal has been disconnected as directed.
 - c. Servicing of the Port-A-John has been discontinued and the unit will be removed from the airport.
 - d. The Authority approved the purchase of a new computer for the flight planning room at a price not to exceed \$750.
4. Tim Grubel reported the road relocation project is moving forward. Parrish & Partners is in discussions with the City of Mount Airy regarding the water line relocation. The City is objecting to running the line under the new runway extension and wants it along the road right of way instead. The City's preference will add \$300,000 to the cost.
5. John Springthorpe reported that the hearing for the Hicks case is scheduled for tomorrow.
6. The project to allow 24-hour access to the restrooms in the terminal is complete. The combination to the outside door will be given to pilots with aircraft based at the field.
7. The mowing map was presented and discussed. Ra-Tech Aviation offered to mow the areas as shown on the map for the same price as charged by the previous vendor.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Discussion ensued as to whether a bid was required. The Chairman expressed his belief that services do not have to be bid, but he recommended it. The majority supported accepting Ra-Tech's offer. The Authority requested Ra-Tech to provide a detailed schedule showing how often each area will be mowed, the type of mowing to be performed and the price for mowing each of the areas shown on the map.

8. On a motion by Thomas Taylor, seconded by Don Holder, the Authority approved spending \$5,075 to repair the door on the AES hangar.
9. On a motion by Greg Perkins, seconded by Nolan Kirkman, the Authority approved Work Authorization #3 for Parrish & Partners and authorized the Chairman to sign the paperwork needed to implement the work authorization.
10. On a motion by Don Holder, seconded by Thomas Taylor, the Authority approved the following:

WHEREAS, a Grant in the amount of \$148,950 has been approved by the Department based on total estimated cost of \$165,500; and

WHEREAS, an amount equal to or greater than 10 percent of the total estimated project cost has been appropriated by the Sponsor for this project.

NOW THEREFORE, BE AND IT IS RESOLVED THAT THE Chairman of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under the Grant Agreement or any mutually agreed upon modification thereof.

11. Discussion followed on changes to the Hangar Policy. The Authority requested an opinion from Attorney, Jay Williams on the legality of requiring liability insurance and limiting hangar tenants to Surry County residents or providing hangar priority to Surry County residents. Nolan Kirkman offered to get quotes on liability insurance. John Springthorpe said he would seek input from other NC airports regarding their insurance requirements.

Dennis Angle spoke against changing the hangar policy to only allow a person's name on the waiting list once if that change would apply to him (he has paid two deposits to have his name on the list twice).

Noting that it was possible for anyone to come in and just write a check to put their name on the list as many times as they could afford, Nolan Kirkman made a motion that effective immediately, no person may add their name to the hangar waiting list if they are already on the list. The motion was seconded by Tom Jackson and passed.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: February 9, 2015

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Dennis Angel
Seth Young
Bobby Robacker
1 other unidentified individual

1. Call to order 5:30 p.m.
2. The minutes from the January, 2015 Regular meeting was presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. Greg Perkins presented the finance report for the previous month. There was brief discussion regarding the current profit & loss report and the status of the annual audit.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. Dennis reported several additional items.
 - a request was made to allow the removal of non-structural sheet metal for back to back hangars for the purpose of creating a walk through. The sheet metal would be replaced at the end of the lease term. There were no objections.
 - Dennis reviewed recent repairs to the rental property held by the Authority, including a request to make repairs to the gas logs at Sage Lane at a cost of \$88
 - There was general discussion of recent hangar door repairs and the status
 - there was a brief review of ongoing safety items

5. Jeff Kirby reported on the status of the relocation project. The project is proceeding and Jeff reported that the road may be completed by April. At this time, the Authority is up to date with all pay requests. Jeff reported that at this time all of the Federal funds have been utilized and future payments will be made utilizing State and local funds. Jeff does not anticipate any cost over runs on the project at this point.
6. Jeff reported that the request for funding for the Bannertown VFD purchase did not make it onto the December Agenda with the Division of Aviation. It is currently included in the 2015 budget, but Jeff is unsure of the current status.
7. Jeff reported that the reimbursement for the Cook and Davis purchases has been approved. The process of filing for the payment has been started.
8. The paperwork for the Runway Extension Grant has been forwarded to John Springthorpe for signatures.
9. It was reported that the issues regarding the proposed relocation of utility lines is currently being discussed with Mount Airy City officials.
10. There was a brief discussion related to the “buffer” on the Brown property. Jeff reported that there was a small strip of property retained by the Authority between the property retained by the Browns and the new road. There is no action required on this right now, but it will need to be addressed at a later date.
11. The proposal from Ra-Tech to complete the mowing at the Airport was presented and discussed. The proposed contract would extend through the end of the existing fbo contract. After general discussion, there was a motion to approve the contract by Don Holder. The motion was seconded by Thomas Taylor and was approved.
12. As noted during the Manager’s report, the repairs to the AES hangar door have been completed.
13. The Authority is still waiting on requested information related to the proposed changes to the hangar policy. Discussion related to any proposed changes to the policy will be delayed until all of the relevant information has been received.
14. The Authority was presented with a renewal quote for D&O Insurance for \$4,629 per year. There was general discussion regarding the quote. Greg Perkins made a motion that the Authority renew the policy for the quoted premium. The motion was seconded by Thomas Taylor and passed. It was noted that the Authority needed to request that the exception related to Mike Venable be removed.
15. There was general discussion related to the need to approve a budget amendment to appropriate \$50,000 for legal costs related to the actions brought by Billy Hicks. The amendment will need to be made prior to the end of the fiscal year. Greg Perkins suggested that the amendment be made in April or May.

16. The Authority was presented with an amendment to the contract with Martin Starnes to conduct the annual audit for the Authority. The motion to approve the amended contract was made by John Springthorpe. Don Holder seconded the motion which passed.

17. John Springthorpe made a motion ratify/approve the following actions or decisions made by the Authority.

- The Authority will contest the allegations made by Billy Hicks
- The Authority will offer a common defense for the Authority and its members
- The Authority will engage an attorney to defend the pending actions while the liability carrier completes a review of the policy
- The Authority will offer/make all appropriate counterclaims against Billy Hicks
- The Authority will retain Howard C. Jones, II as the attorney for the Authority at an hourly rate of \$200 and a retainer of \$15,000

Nolan Kirkman made a motion the Authority go into closed session for the purpose of discussing legal matters. The motion was seconded by Thomas Taylor and passed.

The Authority returned from Closed Session.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: March 9, 2014

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Tim Gruebel – Parrish & Partners
Jeff Kirby – Parrish & Partners
Jeff Boyles – City of Mount Airy
Dennis Angel, Seth Young

1. Call to order 5:30 p.m.
2. The minutes from the February 9, 2015 Regular meeting were presented and approved by the Authority.
3. Greg Perkins presented the finance report for the previous month. There was brief discussion regarding fuel sales and flowage fee payments.
4. Dennis Jones presented the manager's report for the previous month and reviewed fuel inventory and pricing status with the Authority. There was a brief discussion regarding the write off for the remaining balances owed by Bobby Brown. Dennis reported on items including the completion of required repairs to the doors, the installation of a safety switch to prevent future damage to the door at a cost not to exceed \$750, and he reported that the compressor had been replaced in the heat pump at a cost of \$800.
5. John Springthorpe reported that the Bannertown VFD acquisition had finally been approved and the paperwork was being processed. The closing will proceed as soon as everything is completed.
6. Jeff Boyles was present to discuss the options for relocation of utilities for the project. The City engineer has reviewed the proposal and has no objections. John Springthorpe will present the proposal to run the lines under the runway at the April 2 meeting of the City Commissioners.

7. Tim Gruebel reported on the status of the project. They are reviewing the retention ponds for potential removal at a later date. At this point, the earth work is approx. 95% complete. Estimated completion of the current phase is in May and design is now proceeding on the next phase of the project.
8. There was a request to allow two aircraft to be stored in Hangar 8. After brief discussion, Greg Perkins made a motion to approve the request provided that the lease agreements are updated to reflect the change if needed. The motion was seconded by Thomas Taylor and passed.
9. There was a request that the tenants in hangars 5 & 18 be allowed to switch. Thomas Taylor made a motion that the change be approved provided that the tenants execute updated lease agreements which reflect the change. The motion was seconded by Nolan Kirkman and passed.
10. Nolan Kirkman suggested that the bylaws for the Authority be amended to allow up to 5 consecutive terms in an office. It was noted that proposed changes to the bylaws need to be delivered to members for consideration not less than 7 days prior to a vote.
11. It was noted that the County Commissioners have requested that the Authority submit its funding request for the next fiscal year. John Springthorpe suggested that the Authority consider including a special appropriation request to cover legal costs.
12. Nolan Kirkman reported that the exclusion in the general liability policy regarding Mike Venable has been removed.
13. There was general discussion regarding the installation of motion sensors in the terminal building to reduce energy consumption.
14. Greg Perkins made a motion that the Authority enter closed session to discuss legal matters. The Motion was seconded by Nolan Kirkman and passed.
15. The Authority returned from Closed session and Tom Jackson immediately made a motion to return to closed session to discuss legal matters. The motion was seconded by Nolan Kirkman and passed.
16. The Authority returned from Closed Session and recognized Jeff Kirby. Jeff discussed the status of the retention ponds briefly. He also suggested that the non-primary entitlement funds be saved for later projects because of the flexibility allocating those funds.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: April 13, 2015

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Tim Gruebel
Dennis Angel
Seth Young
1 other individual

1. Call to order 5:30 p.m.
2. The minutes from the March 9, 2015 regular meeting were presented and reviewed by the Authority. Nolan Kirkman made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. Greg Perkins noted that the finance report for the previous month was not available and would be available at the next meeting.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. There was a brief discussion regarding the following items:
 - The new tenant has taken possession of hangar 7
 - Dale Puckett has purchased the remaining interest in hangar 10
 - There was discussion regarding several maintenance items, including the possible need to repair or replace the AWOS system. Jeff Kirby will explore pricing options.
 - Dennis presented an estimate of \$2,100 to place electrical interlock or "limit" switches on 3 hangars (hangars 2,3 & 4) in order to minimize the risk of damage

to the doors. Nolan Kirkman made a motion to have the switches installed. The motion was seconded by Tom Jackson and passed.

- SWPPP has been completed
- DOT has conducted a routine inspection and noted some areas where there is cracking on the taxiway
- reviewed monthly hangar rental arrangements

5. Jeff Kirby reported that the contractor is continuing to work on the project. They are currently working with Duke Power regarding the relocation of several utility poles. They expect to have the project “substantially complete” by June 30, with a “total completion” date of July 31.

Jeff has also submitted a revised request for services tied to the completion of the project. Jeff requested some guidance prior to submission of the request to DOT. It was his opinion that no additional grant funds would be needed to satisfy the request. There was no objection to the submission. In addition, Jeff reported that work authorization #4 is ready for submission.

6. Jeff Kirby reported that they are currently waiting on paperwork for 2 separate grants to complete the purchase of the Bannertown Volunteer Fire Dept. property.

7. Jeff Kirby reported that the city approved the relocation of utilities for the project and that the design is being revised.

8. Jay Williams reported that the Fire Department has asked for a ten year extension again for the lease on the new site. After discussion, Don Holder made a motion to offer a 10 year extension, provided that the Authority could terminate during the extension period. In the event that a termination occurs, the Authority would agree to compensate the Fire Department an amount equal to 10% of the fmv value of the building for each year remaining on the extension at the time of termination. The motion was seconded by Nolan Kirkman and passed.

9. John Springthorpe advised that the Hicks matter would be discussed in closed session.

10. There was a brief discussion regarding the status of the pending hangar swap, previously approved by the Authority. Dennis Angel requested that the Board modify the standard lease agreement to allow him to vacate without any liability for the remaining lease term. Jay Williams explained that the Authority has an obligation to mitigate the loss, and as long as there was another tenant to fill the vacant spot, Dennis would not be liable. No action was taken to modify the lease.

11. Tom Jackson raised the question regarding tenant responsibility for electric usage in the hangars. Some tenants have indicated concern that a few hangars are separately metered while others are on a common meter with utilities paid by the Authority. After discussion, there was a motion to add \$20 per month to hangar rents moving forward to include electric usage. Greg Perkins seconded the motion which then passed.

12. There were 3 proposed bylaw changes that had been circulated prior to the meeting for the consideration of the Authority.

- Don Holder made a motion that paragraph 4.8 regarding term limits for officers be deleted. The motion was seconded by Thomas Taylor and passed.
- Nolan Kirkman made a motion that paragraph 5 be deleted and the remaining sections be re-numbered accordingly. The motion was seconded by Victor Zamora and passed
- Nolan Kirkman made a motion that the words “at a meeting” be deleted from paragraph 11.1. The motion was seconded by Tom Jackson and passed.

13. John Springthorpe reported that it was time to forward the budget request to the County Manager.

14. John Springthorpe reported that the Renfro lease is currently being reviewed.

15. Jeff Kirby noted the rental sign for the Restaurant located next to the Airport entrance. Jeff believes that if available for purchase, the Authority should consider acquiring it as a potential commercial development site. In addition, Jeff noted that there is a property at 310 Holly Ave. for sale that is in the long range plans.

16. There was a brief discussion regarding rumors indicating that the entire expansion project may be funded sooner than anticipated. Jeff indicated that there is no evidence that is the case at this point, but there is a possibility that funding could be accelerated.

Greg Perkins made a motion that the Authority enter closed session to discuss legal matters. The motion was seconded by Nolan Kirkman and passed.

The Authority returned from Closed Session.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: May 4, 2015

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby
Tim Gruebel
Seth Young

1. Call to order 5:30 p.m.
2. The minutes from the April 13, 2015 regular meeting were presented and reviewed by the Authority. Nolan Kirkman noted that item 11 on the minutes should reflect that the motion was made by Don Holder and seconded by Victor Zamora. Nolan Kirkman then made a motion that the minutes be approved with the noted correction. The motion was seconded by Don Holder and passed.
3. Greg Perkins presented and reviewed the finance report for the previous month. Greg noted the need to the Authority to adopt a Budget Amendment increasing the line item for legal expenses from \$50,000 to \$125,000. Greg Perkins made a motion that the Authority approve the budget amendment increasing the line item for legal expenses from \$50,000 to \$125,000. The motion was seconded by Victor Zamora and passed.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. There was a brief discussion regarding the following items:
 - safety switches are currently being installed in previously designated hangars
 - the new bulletin board has been installed
 - the 3 button station has been replaced as needed
5. Jeff Kirby reported on the status of the road relocation project:

- Duke Energy has relocated the power lines. Time Warner Cable is scheduled to move the remaining lines this week. that the contractor in continuing to work on the project.

- There will be additional clearing beginning this week related to a required update of the environment impact statements/report.

- Grant Documents are being revised based on DOT approval of Work Authorization #4 and also an additional services and supplemental agreement for #3 for \$52,690. No additional funds will be required as the additional services portion may be met with funds saved in other areas of the project. Jeff Requests that the 2 documents be approved.

- Greg Perkins made a motion for the approval of Supplemental Agreement #3. The motion was seconded by Nolan Kirkman and passed.

- Nolan Kirkman made a motion to approve Work Authorization #4. The motion was seconded by Don Holder and passed.

6. Jeff Kirby reported that they are currently moving forward with the design phase of the extension project. They expect to advertise the project as early as July, 2015 and should begin accepting bids 30 days after. Initial work on the project could begin as early as September.

7. Jeff Kirby reported the they have begun the paperwork to replace the AWOS system. They have currently submitted the required questionnaire to the FAA to perform cost/benefit analysis and are waiting on a response. They will also follow up with the NC-DOA regarding the status of current negotiations related to the service contract for maintenance of those systems.

Nolan Kirkman made a motion that the Authority approve up to \$75,000 for the acquisition of a new system at the appropriate time. The motion was seconded by Tom Jackson and passed.

8. Jeff Kirby reported that the appraisal on 310 Holly Ave has been approved by NC DOT. Don Holder made a motion that the Authority spend a total amount up to \$5,000 for the completion of the required survey, appraisal, review appraisal and phase 1 environmental assessment. The motion was seconded by Greg Perkins and passed.

9. Jay Williams reported on the status of the closing on the Bannertown VFD property. An agreement has been reached and they are attempting to finalize documents and schedule a closing.

10. John Springthorpe advised that the portion of the Hicks matter before the NC Court of Appeals has been withdrawn with prejudice. The final bill for the state action has been paid.

11. There was a brief discussion regarding the uncertain status of the pending hangar swap, previously approved by the Authority for Dennis Angel. There was some additional discussion regarding potential issues with hangar swaps and the most appropriate way of dealing with those potential issues.

12. The proposed Renfro lease was presented for review, Greg Perkins made a motion that the lease be presented to Renfro for consideration. The motion was seconded by Don Holder and passed.

13. Victor Zamora reported that he had attempted to get in touch with the owner of the Airport Rd diner, but had been unsuccessful.

14. John Springthorpe presented the Grant agreement for the Bannertown Volunteer Fire Department property and made the following motion:

Whereas, a Grant in the amount of \$256,500 has been approved by the Department based on a total estimated cost of \$285,000; and

Whereas, an amount equal to or greater than 10 percent of the total estimated project cost has been appropriated by the Sponsor for this Project.

Now therefore, be and it is resolved that the Chairman of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

The motion was seconded by Nolan Kirkman and passed.

15. John Springthorpe presented the Grant Agreement for the Runway Extension Site Preparation and made the following motion:

Whereas, a Grant in the amount of \$137,356 has been approved by the Department based on a total estimated cost of \$152,618; and

Whereas, an amount equal to or greater than 10 percent of the total estimated project cost has been appropriated by the Sponsor for this Project.

Now therefore, be and it is resolved that the Chairman of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

The motion was seconded by Nolan Kirkman and passed.

16. There was general discussion related to e-mail to and/or from Bobby Walston regarding the current economic impact study related to the airport. Members were asked to encourage participation in the survey.

17. The Authority elected the following officers:

Chairman - John Springthorpe nominated by Nolan Kirkman. Seconded by Victor Zamora and approved.

Vice-Chairman - Don Holder nominated by Nolan Kirkman. Nolan Kirkman was nominated by Tom Jackson, but requested that his name be withdrawn. Nominations were closed, voted on and Don Holder was elected.

Secretary - Nolan Kirkman nominated by Victor Zamora. The nominations were closed, voted on and approved.

Treasurer - Victor Zamora was nominated by Tom Jackson. The nominations were closed, voted on and approved.

18. Victor Zamora presented an updated hangar rent proposal based on cost analysis per hangar. There was general discussion related to the nature of the analysis. Nolan Kirkman made a motion that in lieu of the \$20 per month increase voted on previously, that hangar rents be increased as set forth in Victor's proposal. The motion noted an exception for Hangar 3 in compliance with the agreement for the Authority to use a portion of that hangar for utility space/storage. The motion was seconded by Tom Jackson and passed.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: June 8, 2015

Members present: John Springthorpe, Chairman
Don Holder
Greg Perkins
Nolan Kirkman
Tom Jackson
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Tim Gruebel – Parrish & Partners
Dennis Angel, Wyatt Angel, Dale Puckett, Jerry Gordon, Seth Young

1. The meeting was called to order at 5:30 p.m.
2. The minutes from the May 4, 2015 meeting were presented and approved on a motion by Don Holder with a second by Nolan Kirkman.
3. Greg Perkins presented the finance report for the previous month.
4. Dennis Jones presented the manager's report for the previous month indicating Avgas sales of 2,380.7 gallons and Jet-A sales of 1,817.1 gallons. Maintenance was performed on the crew car; mowing, trimming and spraying for weeds was completed for May; maintenance was performed on a roller in hangar 2. Still waiting on Vaisala to make repairs on the AWOS and the Unicom FCC license renewal has been submitted. Ra-Tech invoiced \$5,225 for hangar rent, \$350 for lot rental, \$1,000 for house rental and \$419.78 for fuel flowage fees. They collected \$2,624.58 from Eagle Carports for the electricity on hangar 14.
5. Tim Gruebel reported that the Holly Springs Road Relocation would open in three weeks. Paving tie-ins and guardrails are still needed. Also, 60% of the design for the runway extension site prep is complete and will be submitted this week. NCDOT-DA failed to identify funds to replace the AWOS, so we will have to use Vision 100 grants. Parrish & Partners is doing the paperwork for the new AWOS.
6. John Springthorpe reported for Jay Williams that the Bannertown Volunteer Fire Department acquisition was closing this week and they were anxious to begin construction. The proposed hangar lease was sent to Renfro for their review.
7. After discussion, the Authority directed Nolan Kirkman to add the Renfro hangar to our insurance; decided to absorb the final electricity bill for hangar 14; and directed Ra-Tech to handle the lease extension for the tenant in the Holly Avenue house.

8. John Springthorpe reported he had been contacted by the owner of 310 Holly Ave and she was anxious to see an offer from the Authority. The appraisals and survey are complete, but the environmental assessment is pending. On a motion by Greg Perkins, seconded by Tom Jackson, the Authority voted to extend an offer at the appraised value of \$83,000 once an acceptable environmental assessment is received.
9. Greg Perkins indicated he is waiting on responses to the RFP he circulated for audit services.
10. There was discussion about proposed letters for the owners of hangars 9, 10 and 11. Those units reverted to Authority ownership this summer. The effective date was corrected to be August 1, 2015 and on a motion by Victor Zamora, seconded by Tom Jackson, the Authority set the rent for those hangars as follows: Hangar 9 is \$290 per month with the tenant paying the utilities; Hangar 10 is \$215 per month without the adjacent storage unit and the airport pays the electricity or \$240 per month with the adjacent storage unit and the Airport pays the electricity; Hangar 11 is \$215 per month and the Airport pays the electricity. It was noted that Tommy Brintle, the owner of Hangar 9, does not own an airplane, but is looking for one to buy. The Authority directed he be allowed a 120 day grace period to purchase an aircraft in order to be in compliance with the terms of the lease.
11. Greg Perkins presented a budget amendment to reduce general fund appropriations and expenses by \$350,854. On a motion by Greg Perkins, seconded by Don Holder, the budget amendment was approved. The amendment is attached to these minutes.
12. Greg Perkins presented a proposed budget ordinance for the fiscal year July 2015 through June 2016. It calls for appropriations and expenditures of \$3,412,525. On a motion by Greg Perkins, seconded by Victor Zamora, the budget ordinance was adopted. The ordinance and the revenue and expense budget are attached to these minutes.
13. Dennis Angel made a request to store either, or both of his aircraft in hangar 5. On a motion by Tom Jackson, seconded by Nolan Kirkman, the Authority approved the request to store N79255 and/or N3417X in hangar 5.
14. Dennis Angel also requested permission to install an AeroLift aircraft lift system in hangar 5. On a motion by Tom Jackson, seconded by Nolan Kirkman, the Authority approved the installation of an AeroLift lift system in hangar 5 as long as its use was in compliance with all engineering specifications and there was no alteration or damage to the hangar.
15. On a motion by Greg Perkins, seconded by Nolan Kirkman, the Authority voted to go into closed session to confer with their attorney.

The Authority returned from Closed Session.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes

Date: July 14, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Greg Perkins
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby – Parrish & Partners
Tim Grubel – Parrish & Partners
Ken Fairington – Parrish & Partners
Dennis Angel, Nowel Cosgrove, Kenny Gwyn

1. Call to order 5:30 p.m.
2. The minutes from the June 17, 2014 meeting were presented and reviewed by the Authority. Greg Perkins made a motion to approve the minutes with a correction to the fourth sentence of item three to read "... then made a motion..." The motion was seconded by Don Holder and passed.
3. Greg Perkins presented the financial report for the month ending June 30, 2014. It is attached as part of these minutes. Victor Zamora questioned the Fuel Farm Income and the Fuel Pumping Fee for June. It appears those amounts were misposted and will be corrected.
4. Dennis Jones presented the manager's report for the previous month. It is attached as part of these minutes.
5. Jeff Kirby reported on the Airport Expansion Project. There was discussion regarding the NOTAM which effectively closes runway 18 at night due to the unmarked utility pole on the lot where the store was located.

Supplemental Agreement Number 1 with Smith-Rowe, LLC will reallocate funding for paving to be used to stockpile soil material on Airport property and compact it in accordance with NCDOT specifications. A motion was made by Greg Perkins to approve Supplemental Agreement Number 1 and authorize the Chairman to sign for the Authority. The motion was seconded by Nolan Kirkman and passed.

Jeff Kirby reported that the Supplemental Agreement for the drainage pipe revisions was still being worked and that Tim Grubel was making final changes to the Supplemental Agreement for the waterline relocation. He also reported that he was still pursuing funding for the acquisition of the Bannertown Volunteer Fire Department property and needs the estimated condemnation costs from Jay Williams to support that effort.

6. Jay Williams reported that all of the required information has been provided to the District Attorney and that office is preparing to prosecute Bobby Brown for the NSF checks delivered to the Authority.
7. John Springthorpe reported that a September date has been set with a judge to hear motions related to the Hicks lawsuit.
8. Nowel Cosgrove spoke to the Authority requesting to rent the house on Holly Avenue for a monthly rent of \$400. The Authority agreed to the rent amount with no security deposit and authorized her to paint the interior at her cost. John Spane will take out the bushes, repair the front door and replace the door locks at Authority expense. The Authority asked Jay Williams to prepare a lease agreement anticipating her moving in on August 1.
9. After discussion, the Authority set the rent for the Airport Road house at \$600 per month.
10. After discussion, the Authority asked that Jay Williams prepare a new version of the standard hangar lease: 1) Allowing termination of the lease if payments are made in a timely manner; 2) Including a strengthened provision requiring any structural modifications to be preapproved and retained by the Authority at the end of the lease; 3) Adding a requirement to promptly remove the aircraft when the lease is terminated for any reason; 4) Getting prior agreement by the tenant allowing the Authority to remove the aircraft from the hangar when the lease is terminated for any reason; 5) In lieu of an insurance requirement, requiring a personal and corporate indemnification of the Authority by the tenant; and 6) requiring arbitration of disputes regarding the lease.
11. The FBO noted there were tenants who were habitually late in making their rent payments. After discussion, the Authority decided to write them individual letters when the new lease was ready for signature and point out the timely payment provisions.
12. The Authority discussed mowing around the Insteel hangar.
13. Greg Perkins prompted a discussion about some cost saving measures. The Authority decided to have the FBO install a gate across the hallway from the back door preventing access into the main room of the terminal after hours. The two restrooms would be accessible through the unlocked back door. Once this is complete, the PortaJohn near hangar 19 will be removed and the cost of pumping it will be deleted from the budget. The Authority also agreed to stop providing bottled water and coffee in the terminal.

There being no other business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: August 11, 2014

Members present: John Springthorpe, Chairman
Don Holder
Nolan Kirkman
Greg Perkins
Tom Jackson

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
1 Representative from Parrish & Partners (Tim)
Dale Puckett

1. Call to order 5:30 p.m.
2. The minutes from the July, 2014 Regular meeting were presented and reviewed by the Authority. Nolan Kirkman made a motion that the minutes be approved. The motion was seconded by Greg Perkins and passed.
3. The finance report for the previous month was presented for review and approval. After a review of the financial report, Don Holder made a motion that the report presented for review be approved. The motion was seconded by Nolan Kirkman and passed.
4. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - Following discussion of the pending repairs to the AWOS system, Nolan Kirkman requested that the manager check on the process for having altimeters certified as a backup. There was also discussion regarding the need to have information maintained on Airnav. John Spane will follow up on these items.
 - There was discussion regarding the purchase of fuel for the tractor/tug. Nolan Kirkman made a motion that the Authority pay the cost of fuel to be used for moving larger aircraft and moving around the Airport. The motion was seconded by Don Holder and passed.
 - Dennis Jones advised the Authority that the computer at the airport had crashed, and requested that the Authority share the cost of the data recovery services. Don Holder made a motion that the Authority pay ½ of the cost in the amount of \$675.89. The motion was seconded by Greg and passed.

5. The Authority acknowledged that they received a written request from John Spane requesting approval to share Hangar 17 with Nolan Kirkman. After discussion, Don Holder made a motion that the request be approved. The motion was seconded by John Springthorpe and passed. Nolan Kirkman abstained from the vote.

6. Don Holder presented bills/statements for gravel and invoices from Thomas Taylor. No action was taken on those. In addition, Don presented a statement for \$2,275.25 for the replacement hose for the AvGas. Don made a motion that the Authority pay the cost related to the new fuel hose. The motion was seconded by Greg Perkins and passed.

7. The representative from Parrish & Partners reported on the following:

- The Contractor is making a little more progress now. NCDOT performed a job audit the previous week.
- The water line expansion project has been forwarded to DENR. We are currently waiting on pricing.
- There was discussion regarding the need for obstruction lights at the end of the runway. It may be necessary to place an additional utility pole to place the lights. Nolan Kirkman will check with Pike Electric and see if they may be able to assist.
- The current project includes some excess material and the engineers are continuing to look for ways to minimize the costs of handling this.
- There was discussion regarding the large retention pond in the plans and whether that pond will be temporary or permanent.
- DOT has approved a another supplemental change for drainage pipe which will save approximately \$11,000.

8. Jay Williams reported on the following:

- The Bobby Brown matter is with the D.A. and is moving forward.

9. John Springthorpe reported that Billy Hicks has rejected any settlement offer and that the Action is set for hearing next month.

10. It was noted that the pilot controlled lighting is currently on a 6 second delay. The manager will check on that system.

11. It was reported that the Holly Avenue property has been rented and the Airport Rd. property is currently available. After discussion, Ra-Tech offered to assume the role of property manager for the sum of \$200 per month. Nolan Kirkman made a motion to approve retaining Ra-Tech. The motion was seconded by Don Holder and passed.

12. There was discussion regarding the prospect of having the pine trees harvested off of the newly acquired Airport Road property. No action was taken.

13. The Authority was advised that the existing mowing contractor has retired. Ra-Tech has agreed to honor/fulfill the balance of the contract term. This should give the Authority adequate

time to solicit new bids (if required). Jay Williams will determine if the Authority is required to bid the job out.

14. Dale Puckett presented an estimate for a metal gate that would enable the restrooms in the terminal building to be available 24 hour a day. After discussion, the Authority requested a revised quote for a gate restricting access to the hallway only, and not to other areas of the terminal building.

15. Nolan Kirkman reported that he had confirmed that the privately held T-hangars, commonly known as “the Mills’ hangars” will revert to the Authority on 8/1/2015.

16. John Springthorpe noted that he wished to indicate his support for non-pilots serving on the Authority. He believes that they offer a valuable outside perspective.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: September 8, 2014

Members present: John Springthorpe, Chairman
Don Holder
Nolan Kirkman
Greg Perkins
Tom Jackson
Victor Zamora
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Tim Gruebel - Parrish & Partners
Dennis Angel
2 other individuals

1. Call to order 5:30 p.m.
2. The minutes from the August, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:
 - The manager has checked on the process for having altimeters certified as a backup. The cost of certifying each altimeter is \$100 and the certification is good for 2 years.
 - Puckett Greenhouses presented the quote for the “gate” across the hallway. The cost of the gate would be \$950 plus \$835 for an electronic lock on the entry door. There was discussion about altering placement of the door to extend all of the way to the ceiling. Thomas Taylor volunteered to obtain the cost of constructing a pocket door to house the gate at the end of the hallway to preserve the closet and allow greater coverage by the door.
 - Industrial Fire and Safety has inspected all fire extinguishers except for the H&H hangar space, which is not accessible.
 - There was discussion about an area of loose pavement on the runway. The manager has been in contact with the Division of Aviation and DOT regarding a repair.

4. Greg Perkins presented the financials with a noted correction to the funds listed under repairs that should be reallocated to project engineering expense. A motion to approve the report with that change was made by Thomas Taylor, seconded by Don Holder and passed.

5. Tim Gruebel reported on the following items:

- the contractor is currently excavating settlement basins and formulating a blasting plan.
- there was discussion regarding the relocation of power poles, which is currently limited to the relocation of those items needed to complete the road project. Tim noted that in addition to the construction costs, the underground utilities could add as much as \$2 million to the cost of the projects. There was additional discussion and a request that the engineer review the plans and report whether or not underground utilities were actually needed.
- approval of the water main project is still pending
- the Engineers are currently working on alternatives to the settlement ponds
- the Bannertown VFD purchase is with the Division of Aviation for review. Jeff Kirby is following up with Jennifer regarding the status.
- there was general discussion regarding the possible need for an obstruction light. The Authority determined that the cost was not justified at this time.

6. Jay Williams reported that the Brown matter has been placed with the DA, but there has been no further news.

7. John Springthorpe reported that the summary ejectment hearing for Hicks is set for the week following the meeting.

8. The FBO reported that the vendor responsible for the pilot controlled lighting can produce a chip that will fix the delay associated with engagement of the lights. The cost of the chip is approximately \$500. The FBO will order the replacement chip.

9. There was general discussion regarding the need to accurately calculate those areas to be mowed around the Airport prior to soliciting bids. Tim and Jeff will calculate the areas to be moved and prepare a schedule for the mowing.

10. John Springthorpe reported that the Authority has received the Vision 100 Grant funds.

11. John Springthorpe reported that the Authority has requested \$355,555 appropriation from the County for the Authority.

12. The Authority was advised that Insteel has notified the Authority of its intent to exercise the lease renewal option under the terms of its lease. No further action was needed.

13. The Authority has been advised the John Springthorpe will vacate hangar 19 on September 30. In conjunction with that notification, the Mr. Springthorpe made a request that the Authority refund pre-paid rent for dates after September 30, 2014. Thomas Taylor made a motion that the

Authority refund all prepaid rent for Hangar 19, in the amount of \$7,500.00. The motion was seconded by Don Holder and passed. John Springthorpe abstained from the vote on this matter.

13. A request was made that the Authority provide bottled water in the terminal building for patrons. There was general discussion, but no action was taken.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Date: October 13, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Thomas Taylor

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby - Parrish & Partners
Dennis Angel
1 other individual

1. Call to order 5:30 p.m.

2. The minutes from the September, 2014 Regular meeting were presented and reviewed by the Authority. Thomas Taylor made a motion that the minutes be approved. The motion was seconded by Don Holder and passed.

3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority. In addition to the items on the printed report provided to the Authority Members, there was discussion regarding the following items:

- A request was made to allow the Tenants of hangars 15(Tom Jackson) & 19(John Spane) to swap hangars. Thomas Taylor made a motion that the swap be approved provided that the parties execute updated lease agreements. The motion was seconded by Don Holder and passed. Tom Jackson abstained.
- There was discussion regarding continued maintenance issues with one of the hangar doors. Puckett Greenhouses is unable to maintain the door in question. The FBO will disconnect power to the door to prevent the door from rolling down and potentially damaging aircraft. Thomas Taylor will speak with Dale Puckett regarding alternatives for replacement of the door.
- There was discussion regarding the area of broken pavement on the runway. The manager reported that the area will need to be milled and repaired. They are currently waiting on a response from DOT. Jeff Kirby will inspect and obtain a quote for the repair.

4. Jeff Kirby reported on the following items:

- Work is continuing on the project, although there are some issues with the phasing on the erosion control plan. Progress is being made though.
- The first payment request has been processed.

- The supplemental agreement for the drainage pipe project has been approved.
- They have received the bid for the water line relocation and it is much higher than anticipated. They are currently examining other options/alternatives to bring the cost down. If those are not reasonable, then he suggests not proceeding with this project now.
- The funding request for the last 2 properties purchased will be submitted in November.
- The FAA and the NC Authorities have agreed to the higher price for the Bannertown VFD purchase. However, funds are not currently available, and they are uncertain when those funds might be made available. Jeff indicated that there may be sufficient unallocated funds to move forward with the purchase, but advised against that at this time.
- Jeff reported that the information provided at the previous meeting regarding the relocation of electrical lines was not accurate, and that there should not be any problems with that aspect of the project.

5. Jay Williams reported that the case against Bobby Brown is with the DA and they are in the process of serving him. Once served, the case will move forward.

6. John Springthorpe reported that we are waiting on the Hicks summary ejectment case to be transferred back to District Court to be heard. The remaining causes of action have been dismissed.

7. There was discussion regarding the inability to gain access to Hangar 7 for routine fire and safety inspections. John Springthorpe will make arrangements to gain access.

8. There was continued discussion regarding the installation of a metal gate to allow access to the terminal building after hours. After discussion, Thomas made a motion to install a gate as proposed in the August meeting, spanning the terminal building and allowing access to the lounge and restrooms. The quote for that gate was \$1,695 from Puckett Greenhouses and \$850 for the installation of an electronic lock on the terminal door. Don Holder seconded the motion, which passed.

9. Thomas presented a quote for the purchase and installation of a commercial water cooler in the terminal building at a cost of \$1,719.91 and made a motion that the same be approved. The motion was seconded by Don Holder and passed.

10. The manager reported that the pilot controlled lighting has been fixed.

11. There was an initial draft of a mowing map presented to the Authority for review. John Spane, Nolan Kirkman and Thomas Taylor will work on revisions to the map.

12. John Springthorpe noted that the Authority has paid the 1st payment request from the contractor and is currently waiting for reimbursement.

There being no further business, the meeting was adjourned.

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes

Date: November 10, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Thomas Taylor
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jeff Kirby – Parrish & Partners
Tim Grubel – Parrish & Partners
Will Plenum – Parrish & Partners
Dennis Angel, Kenny Gwyn

1. Call to order 5:30 p.m.
2. The minutes from the October 13, 2014 meeting were presented and reviewed by the Authority. On a motion by Don Holder, seconded by Thomas Taylor, the minutes were approved.
3. Dennis Jones presented the manager's report for the previous month. It is attached as part of these minutes.
4. The Manager reported that the well pump on the Cook rental house failed. A plumber was called to execute the emergency repairs at a cost of \$1,840.
5. Jeff Kirby reported 1) the road relocation project is moving forward as scheduled; 2) reimbursement for the Davis and Cook property acquisitions were taken to the DOT Board; and 3) no progress on securing funding for the Bannertown VFD acquisition.
6. John Springthorpe reported that the hearing for the Hicks matter has been continued.
7. The gate has been ordered to allow 24-hour access to the restrooms in the terminal.
8. The mowing map prepared by Parrish & Partners as directed by Nolan Kirkman, Thomas Taylor and John Spane was presented and discussed. The committee will prepare a schedule detailing the areas to be mowed and the type and frequency of the mowing.

9. The Authority discussed replacing the door on the AES hangar. Quotes were presented for a 60' x 16' stackable (folding) door like that used on the maintenance hangar. The price is \$15,698.65 plus freight from Kansas. Thomas Taylor volunteered to investigate installation requirements and report back at the next meeting.
10. Payment request #2 from Smith-Rowe is being worked as directed by Parrish & Partners.
11. The Authority discussed the letter from the liability insurance carrier regarding the significant increase in premium and the letter from the long-time insurance broker who is retiring. Nolan Kirkman will seek alternate quotes for the insurance with a new broker. On a motion by Don Holder, seconded by Thomas Taylor, the Authority voted to authorize Nolan Kirkman to bind coverage with the premiums not to exceed \$9,600 annually.
12. John Springthorpe sought confirmation from the Authority of the date the new hangar will revert back to the Authority. On a motion by Don Holder, seconded by Nolan Kirkman, the Authority confirmed the reversion date to be November 1, 2034. John Springthorpe abstained from voting.
13. Dennis Angel presented materials to the Authority and said he thought the current hangar policy was unfair in that it allowed a person to have multiple hangars to the exclusion of long-time tenants and users of the airport. He asked that the Authority consider "seniority" when renting hangars. After discussion, the Chairman suggested each member consider what, if any, changes should be made to the hangar policy at a future meeting.
14. Kenny Gwyn requested that Ricky Thomas be allowed to double up with his aircraft in hangar 18. On a motion by Nolan Kirkman, seconded by Don Holder, the Authority approved the request.

There being no other business, the meeting was adjourned.



November 10th 2014

Operations:

1. Flowage fees from Ra-Tech Aviation for October were as follows, Avgas sales 1,884 gallons, Jet-A sales 2,068.6 gallons. A check has been deposited to cover these fees

Maintenance Items:

1. Ra-Tech Aviation completed the mowing per our agreement for the Airport Authority in October.
2. Ra-Tech Aviation Mowed the trailer lots 2 times in October

Safety Items:

1. Runway repairs are expected November 13th and 14th runways will be closed these days

Monthly Sales:

We invoiced \$5,075.00 on hangar rent, \$350.00 on lot rental, \$1,000.00 in house rental, \$395.29 in flowage fees. A security deposit credit of \$125.00 and \$250.00 were given to tenants. After the \$75.00 utility credit deduction invoiced amount was \$6,370.29

4:49 PM

11/10/14

Mount Airy-Surry County Airport Authority
A/R Aging Summary
As of November 10, 2014

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
bobby Brown	0.00	0.00	0.00	0.00	1,294.81	1,294.81
Brian Johnson	0.00	100.00	0.00	0.00	0.00	100.00
Eagle Carports	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Mark Cline	0.00	200.00	0.00	0.00	0.00	200.00
Ricky Thomas	0.00	0.00	-250.00	0.00	0.00	-250.00
Ronald W Joyce	0.00	350.00	0.00	0.00	0.00	350.00
VP Aviation - Cooke	0.00	250.00	0.00	0.00	0.00	250.00
TOTAL	<u>0.00</u>	<u>1,900.00</u>	<u>-250.00</u>	<u>0.00</u>	<u>1,294.81</u>	<u>2,944.81</u>

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Parts								
Hanger Rent (Monthly Hanger Rent)								
Invoice	10/01/2014	10210	Monthly Han...	Mark Cline	1	200.00	200.00	200.00
Invoice	10/01/2014	10211	Monthly Han...	Brian Johnson	1	125.00	125.00	325.00
Invoice	10/01/2014	10212	Monthly Han...	Dale Puckett	1	200.00	200.00	525.00
Invoice	10/01/2014	10213	Monthly Han...	Dennis Angel	1	200.00	200.00	725.00
Invoice	10/01/2014	10214	Monthly Han...	Eagle Carports	1	1,000.00	1,000.00	1,725.00
Invoice	10/01/2014	10215	Monthly Han...	Jerry Gordon	1	225.00	225.00	1,950.00
Invoice	10/01/2014	10216	Monthly Han...	Mark Golding	1	250.00	250.00	2,200.00
Invoice	10/01/2014	10217	Monthly Han...	MKS Aviation of Mt...	1	250.00	250.00	2,450.00
Invoice	10/01/2014	10218	Monthly Han...	Ra-Tech Aviaton of ...	1	250.00	250.00	2,700.00
Invoice	10/01/2014	10219	Monthly Han...	Ra-Tech Aviaton of ...	1	125.00	125.00	2,825.00
Invoice	10/01/2014	10220	Monthly Han...	Ra-Tech Aviaton of ...	1	1,000.00	1,000.00	3,825.00
Invoice	10/01/2014	10221	Monthly Han...	Ricky Thomas	1	250.00	250.00	4,075.00
Invoice	10/01/2014	10223	Monthly Han...	Steve Cook	1	250.00	250.00	4,325.00
Invoice	10/01/2014	10224	Monthly Han...	Tom Jackson	1	250.00	250.00	4,575.00
Invoice	10/01/2014	10227	Hanger Rent ...	Ra-Tech Aviaton of ...	1	500.00	500.00	5,075.00
Total Hanger Rent (Monthly Hanger Rent)					15		5,075.00	5,075.00
Lot Rental (Lot Rental)								
Invoice	10/01/2014	10222	Lot Rental	Ronald W Joyce	1	350.00	350.00	350.00
Total Lot Rental (Lot Rental)					1		350.00	350.00
Total Parts					16		5,425.00	5,425.00
Service								
House Rental (House Rental)								
Invoice	10/01/2014	10225	House Rental...	Nowell Cosgrove	1	400.00	400.00	400.00
Invoice	10/01/2014	10226	House Rental...	Timothy Luke	1	600.00	600.00	1,000.00
Total House Rental (House Rental)					2		1,000.00	1,000.00
Pumping Fee								
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	1,884.3	0.10	188.43	188.43
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	2,068.6	0.10	206.86	395.29
Total Pumping Fee					3,952.9		395.29	395.29
Security Deposit								
Invoice	10/01/2014	10227	Security Dep...	Ra-Tech Aviaton of ...	1	-250.00	-250.00	-250.00
Invoice	10/01/2014	10211	Credit for Se...	Brian Johnson	1	-125.00	-125.00	-375.00
Total Security Deposit					2		-375.00	-375.00
Total Service					3,956.9		1,020.29	1,020.29

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Discounts								
Utl Credit (Credit for Utilities Paid)								
Invoice	10/01/2014	10220	Credit for Utili...	Ra-Tech Aviaton of ...		-75.00	-75.00	-75.00
Total Utl Credit (Credit for Utilities Paid)					0		-75.00	-75.00
Total Discounts					0		-75.00	-75.00
TOTAL					3,972.9		6,370.29	6,370.29

DAILY METER CHECK - 100LL										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	546457.9	546457.9	Ø	Ø	Ø	Ø	2037	2037	Ø	Ø	Ø	SY
2	Ø	546457.9	546520.7	68.8	68.8	Ø	Ø	2037	2196.4	Ø	68	+8	SY
3	Ø	546526.7	546526.7	Ø	Ø	Ø	Ø	1969	1968	Ø	1	-1	MS
4	Ø	546526.7	546596.7	70	70	Ø	Ø	1968	1898	Ø	70	Ø	SY
5	Ø	546596.7	546643.3	46.6	46.6	Ø	+1	1899	1852	Ø	47	-4	SY
6	Ø	546643.3	546661.5	18.2	18.2	Ø	Ø	1852	1834	Ø	18	-1.2	SY
7	Ø	546661.5	546715.7	54.2	54.2	Ø	Ø	1834	1779	Ø	55	-0.8	MS
8	Ø	546715.7	546781.8	66.1	66.2	+1	Ø	1779	1713	Ø	66	+1	SY
9	Ø	546781.8	546863.8	82	82.1	+1	Ø	1713	5890	4211	34	4.8	SY
10	Ø	546863.8	547001.1	137.3	137.3	Ø	-4	5886	5745	Ø	141	-3.7	EB
11	Ø	547001.1	547067.6	66.5	66.4	-0.1	-1	5744	5676	Ø	68	-1.5	EB
12	Ø	547067.6	547067.6	Ø	Ø	Ø	-1	5675	5674	Ø	-1	-1	EB
13	Ø	547067.6	547121.7	54.1	54.0	-1	-1	5673	5619	Ø	54	+1	SY
14	Ø	547121.7	547146.1	24.4	24.4	Ø	-1	5618	5616	Ø	+1	-1	MS
15	Ø	547146.1	547240.0	143.9	143.9	Ø	Ø	5616	5591	Ø	25	-0.6	SY
16	Ø	547240.0	547360.9	70.9	70.7	-0.2	Ø	5590	5445	Ø	145	-1.1	SY
17	Ø	547360.9	547458.7	97.8	97.8	Ø	Ø	5445	5372	Ø	73	-2.3	MS
18	Ø	547458.7	547495.2	36.5	36.4	-0.1	Ø	5372	5272	Ø	100	-2.2	SY
19	Ø	547495.2	547531.4	36.2	36.3	+0.1	Ø	5272	5234	Ø	38	-1.5	EB
20	Ø	547531.4	547576.0	44.6	44.6	Ø	Ø	5234	5197	Ø	37	-0.8	SY
21	Ø	547576.0	547641.1	65.1	65.2	+0.1	Ø	5197	5152	Ø	45	-0.4	MS
22	Ø	547641.1	547714.7	73.6	73.6	Ø	-1	5151	5096	Ø	64	+1.1	MS
23	Ø	547714.7	547767.4	52.7	52.8	+0.1	+1	5085	5011	Ø	75	-1.4	MS
24	Ø	547767.4	547787.1	19.7	19.6	-0.1	Ø	5011	4956	Ø	55	-2.3	EB
25	Ø	547787.1	547835.4	48.3	48.3	Ø	Ø	4956	4936	Ø	20	-0.3	EB
26	Ø	547835.4	548127.2	291.8	291.8	Ø		4936	4886	Ø	48	+0.3	SY
27	Ø	548127.2	548237.2	110	110	Ø	-1	4886	4594	Ø	286	5.8	MS
28	Ø	548237.2	548352.3	115.1	115	-0.1		4593	4582	Ø	10	Ø	MS
29	Ø	548352.3	548424.4	72.1	72.4	+2.3		4582	4566	Ø	16	-0.9	MS
30	Ø	548424.4	548533.7	109.3	109.3	Ø	Ø	4566	4426	Ø	140	+1	SY
31	Ø	548533.7	548633.7	100	100	Ø	Ø	4426	4378	Ø	48	-0.7	MS
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7) + (8) - (9) + (10)	(4) - (11)	

18168

DAILY METER CHECK - JET-A										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3176	3177	Ø	-1	-1	SV
2	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
3	Ø	482823.1	482823.1	Ø	Ø	Ø	-1	3177	3177	Ø	-1	-1	MJ
4	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
5	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
6	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
7	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3178	Ø	Ø	Ø	MJ
8	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3179	Ø	-1	-1	SV
9	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3179	3179	Ø	Ø	Ø	SV
10	Ø	482823.1	483022.8	199.7	200	+0.3	Ø	3179	2954	Ø	225	-25.3	EB
11	Ø	483022.8	483056.2	33.4	33.2	-0.2	+5	2959	2916	Ø	43	-9.6	EB
12	Ø	483056.2	483056.2	Ø	Ø	Ø	+8	2924	2926	Ø	+2	+2	EB
13	Ø	483056.2	483172.5	116.3	116.3	Ø	+1	2927	2802	Ø	125	-0.7	SV
14	Ø	483172.5	483172.5	Ø	Ø	Ø	+8	2810	2811	Ø	+7	-7	MJ
15	Ø	483172.5	483172.5	Ø	Ø	Ø	+1	2812	2913	Ø	-1	-1	SV
16	Ø	483172.5	483308.6	136.1	136.1	Ø	Ø	2813	3064	Ø	149	-12.9	SV
17	Ø	483308.6	483308.6	Ø	Ø	Ø	Ø	2664	2676	Ø	-12	12	MJ
18	Ø	483308.7	483308.7	Ø	Ø	Ø	+9	2685	2702	+15	-3	-3	SV
19	+1.2	483308.9	483308.9	Ø	Ø	Ø	+2	2704	2706	Ø	+2	+2	EB
20	Ø	483308.9	483587.7	278.8	273.8	Ø	+1	2707	2425	Ø	283	-4.2	MJ
21	Ø	483587.7	483587.7	Ø	Ø	Ø	+3	2428	2430	Ø	1	-1	MJ
22	Ø	483587.7	483993.9	406.2	406.1	-0.1	+1	2431	2025	Ø	407	-0.8	SV
23	Ø	483993.9	483993.9	Ø	Ø	Ø	+4	2029	2031	Ø	+2	-2	SV
24	Ø	483993.9	483993.9	Ø	Ø	Ø	Ø	2031	2032	Ø	-1	-1	SV
25	Ø	483993.9	483993.9	Ø	Ø	Ø	+1	2033	2034	Ø	+1	+1	EB
26	Ø	483993.9	484142.6	148.7	148.7	Ø	Ø	2035	21876	Ø	159	-10.3	SV
27	Ø	484142.6	484297.2	154.6	154.7	.1	Ø	1876	1727	Ø	149	5.6	TW
28	Ø	484297.2	484297.2	Ø	Ø	Ø	+2	1729	1731	Ø	Ø	Ø	MJ
29	Ø	484297.5	484297.5	Ø	Ø	Ø	Ø	1731	1732	Ø	-1	-1	TW
30	Ø	484297.5	484891.9	594.4	594.7	4.3	Ø	1733	1127	Ø	606	-11.6	SV
31	Ø	484891.9	485262.4	370.5			+18	1145	907				
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7) + (8) - (9) + (10)	(4) - (11)	

21267.80

570.50

233

November 10th, 2014

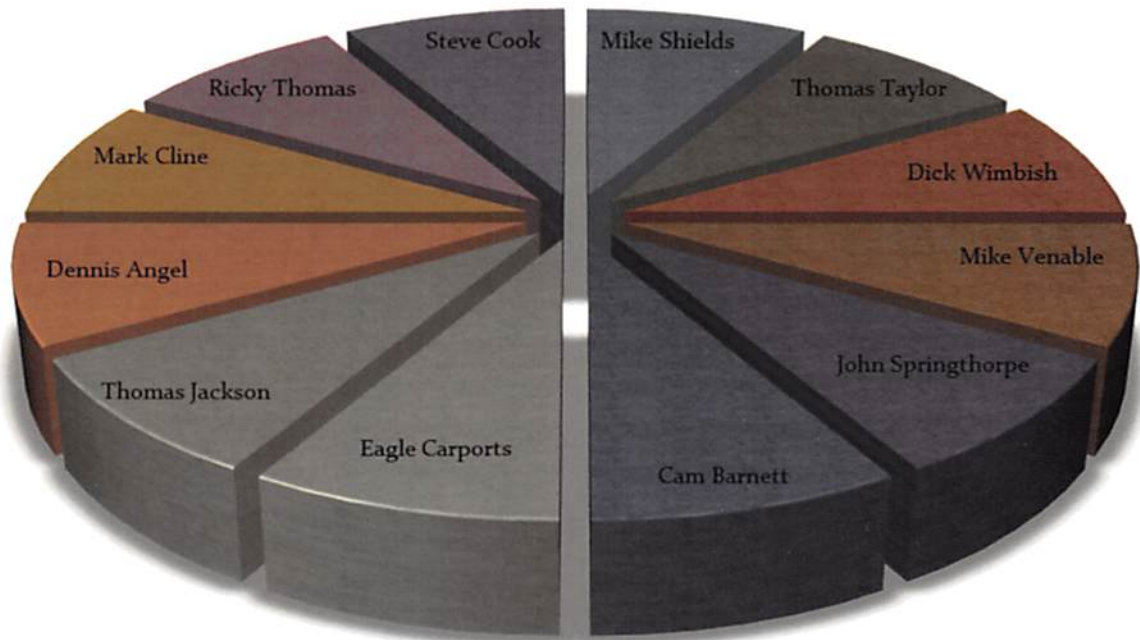
To the Mount Airy Surry County Airport Authority,

First of all, thank you all for all the hard work. Before the hangar waiting list was enacted, there was no problem with the way the system worked. Senior members that had been here at the airport received the next available hangars. The fact that people who have been contributing to the growth and expansion of the Mount Airy Airport far longer than the majority on the list have been denied access to these new hangar openings is bewildering. Senior members who have spent tens of thousands of dollars at KMWK now are not honored with new hangar openings like before. This is a cause for serious concern. Concern that, with some minor additions and renovations, can be resolved. I ask the Airport Authority to take into consideration the seniority of an airport member, prior to referring to the hangar list. Senior members should have the opportunity to exchange hangars of their choice, leaving the abandoned hangar to the discretion of the list. Therefore, still implementing the hangar list, however, as well as honoring the seniority of a tenant.

I hope you all take action on this matter and thank you for your time,

Dennis Angel

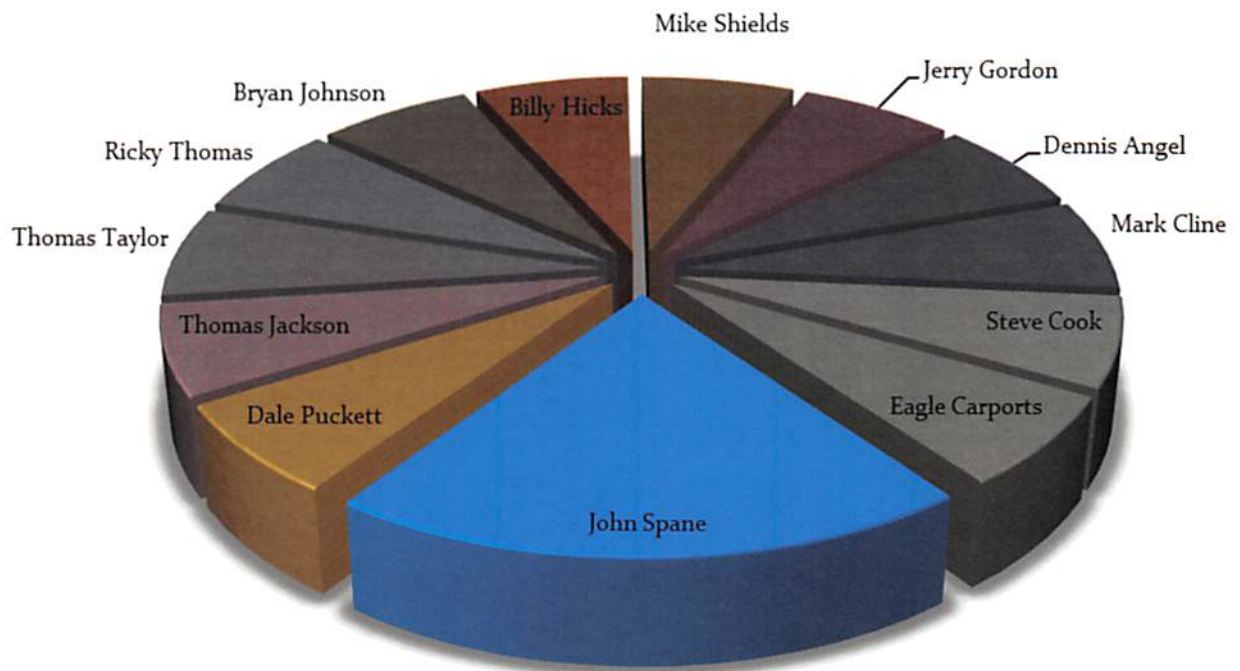
The distribution of hangars before the hanger waiting list



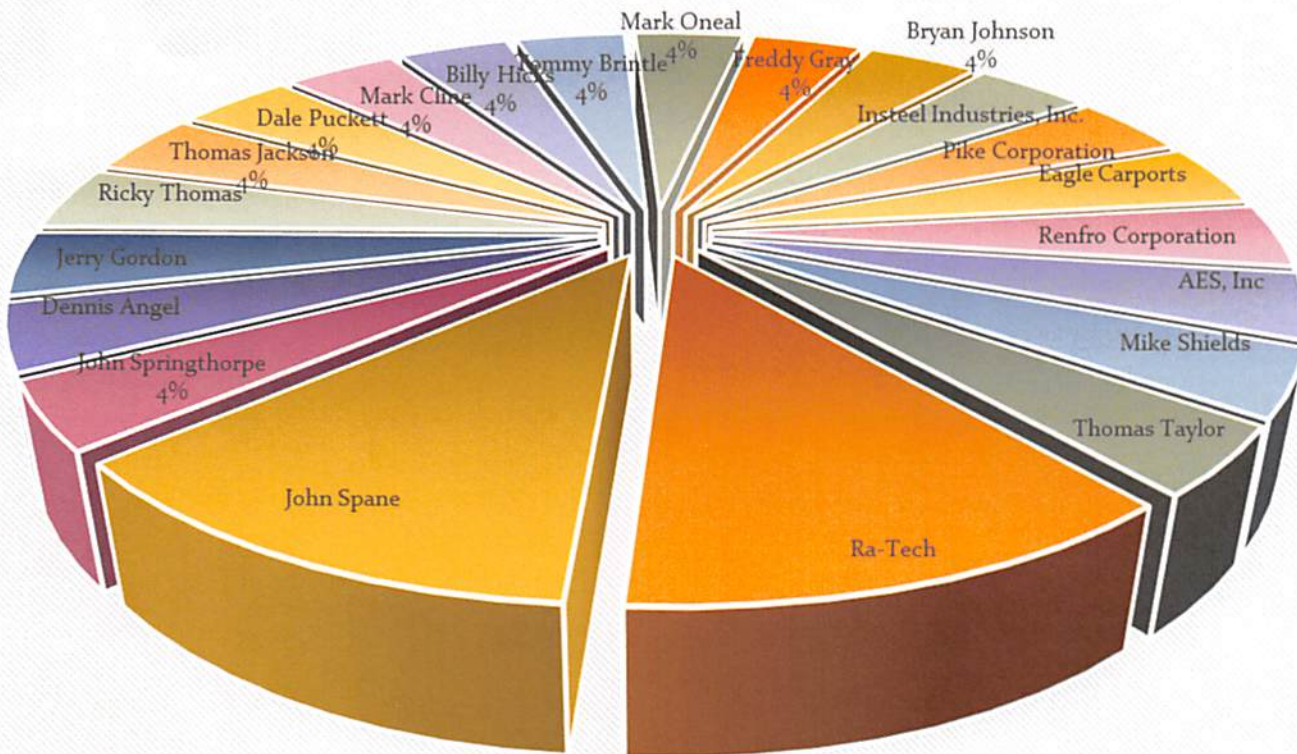
■ Thomas Jackson ■ Dennis Angel ■ Mark Cline ■ Ricky Thomas ■ Steve Cook ■ Mike Shields ■ Thomas Taylor
■ Dick Wimbish ■ Mike Venable ■ Steve Bunton ■ John Springthorpe ■ Cam Barnett ■ Eagle Carports

The breakdown as a result of the new hangar list

■ Eagle Carports ■ John Spane ■ Dale Puckett ■ Thomas Jackson ■ Thomas Taylor ■ Ricky Thomas ■ Bryan Johnson
■ Billy Hicks ■ Mike Shields ■ Jerry Gordon ■ Dennis Angel ■ Mark Cline ■ Steve Cook



The total of hangars at KMWK



- Insteel Industries, Inc.
- Pike Corporation
- Eagle Carports
- Renfro Corporation
- AES, Inc
- Mike Shields
- Thomas Taylor
- Ra-Tech
- John Spane
- John Springthorpe
- Dennis Angel
- Jerry Gordon
- Ricky Thomas
- Thomas Jackson
- Dale Puckett
- Mark Cline
- Billy Hicks

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030

Minutes

Date: November 10, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Thomas Taylor
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Jeff Kirby – Parrish & Partners
Tim Grubel – Parrish & Partners
Will Plenum – Parrish & Partners
Dennis Angel, Kenny Gwyn

1. Call to order 5:30 p.m.
2. The minutes from the October 13, 2014 meeting were presented and reviewed by the Authority. On a motion by Don Holder, seconded by Thomas Taylor, the minutes were approved.
3. Dennis Jones presented the manager's report for the previous month. It is attached as part of these minutes.
4. The Manager reported that the well pump on the Cook rental house failed. A plumber was called to execute the emergency repairs at a cost of \$1,840.
5. Jeff Kirby reported 1) the road relocation project is moving forward as scheduled; 2) reimbursement for the Davis and Cook property acquisitions were taken to the DOT Board; and 3) no progress on securing funding for the Bannertown VFD acquisition.
6. John Springthorpe reported that the hearing for the Hicks matter has been continued.
7. The gate has been ordered to allow 24-hour access to the restrooms in the terminal.
8. The mowing map prepared by Parrish & Partners as directed by Nolan Kirkman, Thomas Taylor and John Spane was presented and discussed. The committee will prepare a schedule detailing the areas to be mowed and the type and frequency of the mowing.

9. The Authority discussed replacing the door on the AES hangar. Quotes were presented for a 60' x 16' stackable (folding) door like that used on the maintenance hangar. The price is \$15,698.65 plus freight from Kansas. Thomas Taylor volunteered to investigate installation requirements and report back at the next meeting.
10. Payment request #2 from Smith-Rowe is being worked as directed by Parrish & Partners.
11. The Authority discussed the letter from the liability insurance carrier regarding the significant increase in premium and the letter from the long-time insurance broker who is retiring. Nolan Kirkman will seek alternate quotes for the insurance with a new broker. On a motion by Don Holder, seconded by Thomas Taylor, the Authority voted to authorize Nolan Kirkman to bind coverage with the premiums not to exceed \$9,600 annually.
12. John Springthorpe sought confirmation from the Authority of the date the new hangar will revert back to the Authority. On a motion by Don Holder, seconded by Nolan Kirkman, the Authority confirmed the reversion date to be November 1, 2034. John Springthorpe abstained from voting.
13. Dennis Angel presented materials to the Authority and said he thought the current hangar policy was unfair in that it allowed a person to have multiple hangars to the exclusion of long-time tenants and users of the airport. He asked that the Authority consider "seniority" when renting hangars. After discussion, the Chairman suggested each member consider what, if any, changes should be made to the hangar policy at a future meeting.
14. Kenny Gwyn requested that Ricky Thomas be allowed to double up with his aircraft in hangar 18. On a motion by Nolan Kirkman, seconded by Don Holder, the Authority approved the request.

There being no other business, the meeting was adjourned.



November 10th 2014

Operations:

1. Flowage fees from Ra-Tech Aviation for October were as follows, Avgas sales 1,884 gallons, Jet-A sales 2,068.6 gallons. A check has been deposited to cover these fees

Maintenance Items:

1. Ra-Tech Aviation completed the mowing per our agreement for the Airport Authority in October.
2. Ra-Tech Aviation Mowed the trailer lots 2 times in October

Safety Items:

1. Runway repairs are expected November 13th and 14th runways will be closed these days

Monthly Sales:

We invoiced \$5,075.00 on hangar rent, \$350.00 on lot rental, \$1,000.00 in house rental, \$395.29 in flowage fees. A security deposit credit of \$125.00 and \$250.00 were given to tenants. After the \$75.00 utility credit deduction invoiced amount was \$6,370.29

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Mount Airy-Surry County Airport Authority
A/R Aging Summary
As of November 10, 2014

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
bobby Brown	0.00	0.00	0.00	0.00	1,294.81	1,294.81
Brian Johnson	0.00	100.00	0.00	0.00	0.00	100.00
Eagle Carports	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Mark Cline	0.00	200.00	0.00	0.00	0.00	200.00
Ricky Thomas	0.00	0.00	-250.00	0.00	0.00	-250.00
Ronald W Joyce	0.00	350.00	0.00	0.00	0.00	350.00
VP Aviation - Cooke	0.00	250.00	0.00	0.00	0.00	250.00
TOTAL	<u>0.00</u>	<u>1,900.00</u>	<u>-250.00</u>	<u>0.00</u>	<u>1,294.81</u>	<u>2,944.81</u>

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Parts								
Hanger Rent (Monthly Hanger Rent)								
Invoice	10/01/2014	10210	Monthly Han...	Mark Cline	1	200.00	200.00	200.00
Invoice	10/01/2014	10211	Monthly Han...	Brian Johnson	1	125.00	125.00	325.00
Invoice	10/01/2014	10212	Monthly Han...	Dale Puckett	1	200.00	200.00	525.00
Invoice	10/01/2014	10213	Monthly Han...	Dennis Angel	1	200.00	200.00	725.00
Invoice	10/01/2014	10214	Monthly Han...	Eagle Carports	1	1,000.00	1,000.00	1,725.00
Invoice	10/01/2014	10215	Monthly Han...	Jerry Gordon	1	225.00	225.00	1,950.00
Invoice	10/01/2014	10216	Monthly Han...	Mark Golding	1	250.00	250.00	2,200.00
Invoice	10/01/2014	10217	Monthly Han...	MKS Aviation of Mt...	1	250.00	250.00	2,450.00
Invoice	10/01/2014	10218	Monthly Han...	Ra-Tech Aviaton of ...	1	250.00	250.00	2,700.00
Invoice	10/01/2014	10219	Monthly Han...	Ra-Tech Aviaton of ...	1	125.00	125.00	2,825.00
Invoice	10/01/2014	10220	Monthly Han...	Ra-Tech Aviaton of ...	1	1,000.00	1,000.00	3,825.00
Invoice	10/01/2014	10221	Monthly Han...	Ricky Thomas	1	250.00	250.00	4,075.00
Invoice	10/01/2014	10223	Monthly Han...	Steve Cook	1	250.00	250.00	4,325.00
Invoice	10/01/2014	10224	Monthly Han...	Tom Jackson	1	250.00	250.00	4,575.00
Invoice	10/01/2014	10227	Hanger Rent ...	Ra-Tech Aviaton of ...	1	500.00	500.00	5,075.00
Total Hanger Rent (Monthly Hanger Rent)					15		5,075.00	5,075.00
Lot Rental (Lot Rental)								
Invoice	10/01/2014	10222	Lot Rental	Ronald W Joyce	1	350.00	350.00	350.00
Total Lot Rental (Lot Rental)					1		350.00	350.00
Total Parts					16		5,425.00	5,425.00
Service								
House Rental (House Rental)								
Invoice	10/01/2014	10225	House Rental...	Nowell Cosgrove	1	400.00	400.00	400.00
Invoice	10/01/2014	10226	House Rental...	Timothy Luke	1	600.00	600.00	1,000.00
Total House Rental (House Rental)					2		1,000.00	1,000.00
Pumping Fee								
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	1,884.3	0.10	188.43	188.43
Invoice	10/31/2014	10248		Ra-Tech Aviaton of ...	2,068.6	0.10	206.86	395.29
Total Pumping Fee					3,952.9		395.29	395.29
Security Deposit								
Invoice	10/01/2014	10227	Security Dep...	Ra-Tech Aviaton of ...	1	-250.00	-250.00	-250.00
Invoice	10/01/2014	10211	Credit for Se...	Brian Johnson	1	-125.00	-125.00	-375.00
Total Security Deposit					2		-375.00	-375.00
Total Service					3,956.9		1,020.29	1,020.29

4:11 PM

11/10/14

Accrual Basis

Mount Airy-Surry County Airport Authority
Sales by Item Detail
October 2014

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
Discounts								
Utl Credit (Credit for Utilities Paid)								
Invoice	10/01/2014	10220	Credit for Utili...	Ra-Tech Aviaton of ...		-75.00	-75.00	-75.00
Total Utl Credit (Credit for Utilities Paid)					0		-75.00	-75.00
Total Discounts					0		-75.00	-75.00
TOTAL					3,972.9		6,370.29	6,370.29

DAILY METER CHECK - 100LL										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	546457.9	546457.9	Ø	Ø	Ø	Ø	2037	2037	Ø	Ø	Ø	SY
2	Ø	546457.9	546520.7	68.8	68.8	Ø	Ø	2037	2196.4	Ø	68	+8	SY
3	Ø	546526.7	546526.7	Ø	Ø	Ø	Ø	1969	1968	Ø	1	-1	SY
4	Ø	546526.7	546590.7	70	70	Ø	Ø	1968	1898	Ø	70	Ø	SY
5	Ø	546590.7	546643.3	116.6	116.6	Ø	+1	1899	1852	Ø	47	-4	SY
6	Ø	546643.3	546661.5	18.2	18.2	Ø	Ø	1852	1834	Ø	18	-1.2	SY
7	Ø	546661.5	546715.7	54.2	54.2	Ø	Ø	1834	1779	Ø	55	-0.8	SY
8	Ø	546715.7	546781.8	66.1	66.2	+1	Ø	1779	1713	Ø	66	+1	SY
9	Ø	546781.8	546863.8	82	82.1	+1	Ø	1713	5890	4211	34	4.8	SY
10	Ø	546863.8	547001.1	137.3	137.3	Ø	-4	5886	5745	Ø	141	-3.7	EB
11	Ø	547001.1	547067.6	66.5	66.4	-0.1	-1	5744	5676	Ø	68	-1.5	EB
12	Ø	547067.6	547067.6	Ø	Ø	Ø	-1	5675	5674	Ø	-1	-1	EB
13	Ø	547067.6	547121.7	54.1	54.0	-1	-1	5673	5619	Ø	54	+1	SY
14	Ø	547121.7	547146.1	24.4	24.4	Ø	-1	5618	5616	Ø	+1	-1	SY
15	Ø	547146.1	547240.0	143.9	143.9	Ø	Ø	5616	5591	Ø	25	-0.6	SY
16	Ø	547240.0	547360.9	70.9	70.7	-0.2	Ø	5590	5445	Ø	145	-1.1	SY
17	Ø	547360.9	547458.7	97.8	97.8	Ø	Ø	5445	5372	Ø	73	-2.3	SY
18	Ø	547458.7	547495.2	36.5	36.4	-0.1	Ø	5372	5272	Ø	100	-2.2	SY
19	Ø	547495.2	547531.4	36.2	36.3	+0.1	Ø	5272	5234	Ø	38	-1.5	EB
20	Ø	547531.4	547576.0	44.6	44.6	Ø	Ø	5234	5197	Ø	37	-0.8	SY
21	Ø	547576.0	547641.1	65.1	65.2	+0.1	Ø	5197	5152	Ø	45	-0.4	SY
22	Ø	547641.1	547714.7	73.6	73.6	Ø	-1	5151	5096	Ø	64	+1.1	SY
23	Ø	547714.7	547767.4	52.7	52.8	+0.1	+1	5085	5011	Ø	75	-1.4	SY
24	Ø	547767.4	547787.1	19.7	19.6	-0.1	Ø	5011	4956	Ø	55	-2.3	SY
25	Ø	547787.1	547835.4	48.3	48.3	Ø	Ø	4956	4886	Ø	20	-0.3	EB
26	Ø	547835.4	548127.2	291.8	291.8	Ø		4886	4594	Ø	48	+0.3	SY
27	Ø	548127.2	548152.3	15.1	15	-0.1	-1	4593	4582	Ø	286	5.8	SY
28	Ø	548152.3	548292.4	140.1	142.4	+2.3		4582	4566	Ø	10	Ø	SY
29	Ø	548292.4	548337.7	47.3	47.2	-0.1	Ø	4566	4426	Ø	16	-0.9	SY
30	Ø	548337.7	548337.7	Ø	Ø	Ø	Ø	4426	4378	Ø	140	+1	SY
31	Ø	548337.7	548337.7	Ø	Ø	Ø	Ø	4378	4378	Ø	48	-0.7	SY
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7)+(8)-(9)+(10)	(4) - (11)	

18168

DAILY METER CHECK - JET-A										MONTH/YEAR: 10 / 14			
NO	1	2	3	4	5	6	7	8	9	10	11	12	
COMPUTATION				(3) - (2) + (1)		(5) - (4)					(7) + (8) - (9) + (10)	(4) - (11)	
DATE	DIF PREV DAY	METER START	METER END	GALLONS METER	GALLONS INVOICE	INVOICE - METER	DIF PREV DAY	VR BEG INV	VR END INV	GALLONS RECEIVED	GALLONS VR	GALS METER - VR	INITIALS
1	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3176	3177	Ø	-1	-1	SV
2	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
3	Ø	482823.1	482823.1	Ø	Ø	Ø	-1	3177	3177	Ø	-1	-1	MJ
4	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
5	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3177	Ø	Ø	Ø	SV
6	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3177	3178	Ø	-1	-1	SV
7	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3178	Ø	Ø	Ø	MJ
8	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3178	3179	Ø	-1	-1	SV
9	Ø	482823.1	482823.1	Ø	Ø	Ø	Ø	3179	3179	Ø	Ø	Ø	SV
10	Ø	482823.1	483022.8	199.7	200	+0.3	Ø	3179	2954	Ø	225	-25.3	EB
11	Ø	483022.8	483056.2	33.4	33.2	-0.2	+5	2959	2916	Ø	43	-9.6	EB
12	Ø	483056.2	483056.2	Ø	Ø	Ø	+8	2924	2926	Ø	+2	+2	EB
13	Ø	483056.2	483172.5	116.3	116.3	Ø	+1	2927	2802	Ø	125	-0.7	SV
14	Ø	483172.5	483172.5	Ø	Ø	Ø	+8	2810	2811	Ø	+7	-7	MJ
15	Ø	483172.5	483172.5	Ø	Ø	Ø	+1	2812	2913	Ø	-1	-1	SV
16	Ø	483172.5	483308.6	136.1	136.1	Ø	Ø	2813	2664	Ø	149	-12.9	SV
17	Ø	483308.6	483308.6	Ø	Ø	Ø	Ø	2664	2676	Ø	-12	12	MJ
18	Ø	483308.6	483308.7	Ø	Ø	Ø	+9	2685	2702	+15	-3	-3	SV
19	+1.2	483308.9	483308.9	Ø	Ø	Ø	+2	2704	2706	Ø	+2	+2	EB
20	Ø	483308.9	483587.7	278.8	273.8	Ø	+1	2707	2425	Ø	283	-4.2	MJ
21	Ø	483587.7	483587.7	Ø	Ø	Ø	+3	2428	2430	Ø	1	-1	MJ
22	Ø	483587.7	483993.9	406.2	406.1	-0.1	+1	2431	2025	Ø	407	-0.8	SV
23	Ø	483993.9	483993.9	Ø	Ø	Ø	+4	2029	2031	Ø	+2	-2	SV
24	Ø	483993.9	483993.9	Ø	Ø	Ø	Ø	2031	2032	Ø	-1	-1	SV
25	Ø	483993.9	483993.9	Ø	Ø	Ø	+1	2033	2034	Ø	+1	+1	EB
26	Ø	483993.9	484142.6	148.7	148.7	Ø	Ø	2035	21876	Ø	159	-10.3	SV
27	Ø	484142.6	484297.2	154.6	154.7	.1	Ø	1876	1727	Ø	149	5.6	TW
28	Ø	484297.2	484297.2	Ø	Ø	Ø	+2	1729	1731	Ø	Ø	Ø	MJ
29	Ø	484297.2	484297.5	Ø	Ø	Ø	Ø	1731	1732	Ø	-1	-1	TW
30	Ø	484297.5	484891.9	594.4	594.7	4.3	Ø	1733	1127	Ø	606	-11.6	SV
31	Ø	484891.9	485262.4	370.5			+18	1145	907				
TOT	SUM	FROM FIRST DAY	FROM LAST DAY	(3) - (2) + (1)	SUM	(5) - (4)	SUM	FROM FIRST DAY	FROM LAST DAY	SUM	(7) + (8) - (9) + (10)	(4) - (11)	

21267.80

570.50

233

November 10th, 2014

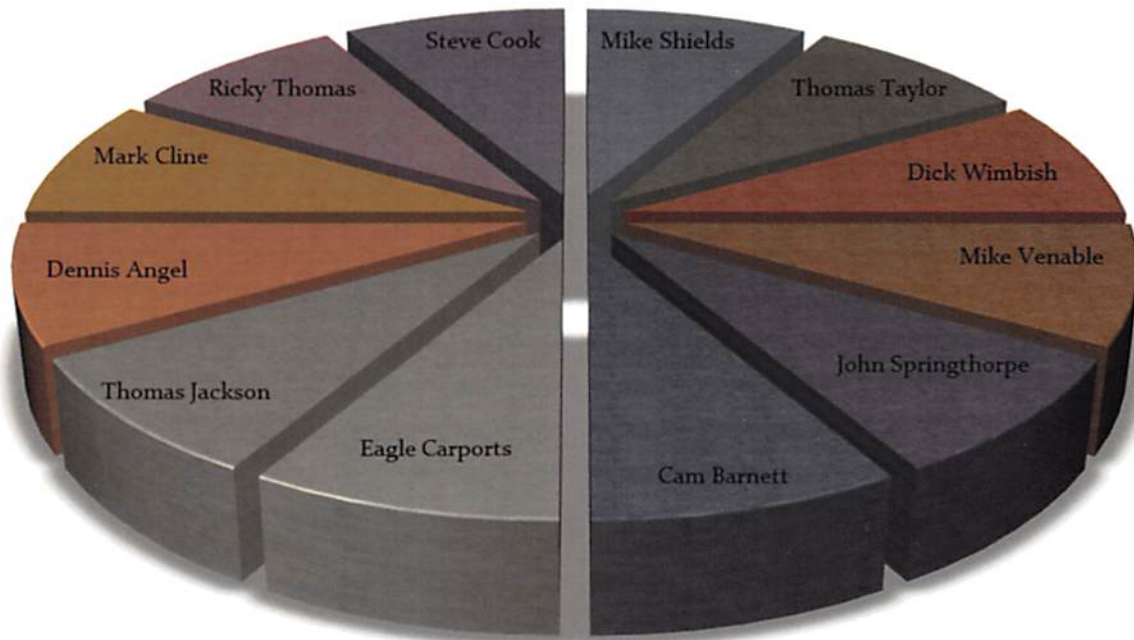
To the Mount Airy Surry County Airport Authority,

First of all, thank you all for all the hard work. Before the hangar waiting list was enacted, there was no problem with the way the system worked. Senior members that had been here at the airport received the next available hangars. The fact that people who have been contributing to the growth and expansion of the Mount Airy Airport far longer than the majority on the list have been denied access to these new hangar openings is bewildering. Senior members who have spent tens of thousands of dollars at KMWK now are not honored with new hangar openings like before. This is a cause for serious concern. Concern that, with some minor additions and renovations, can be resolved. I ask the Airport Authority to take into consideration the seniority of an airport member, prior to referring to the hangar list. Senior members should have the opportunity to exchange hangars of their choice, leaving the abandoned hangar to the discretion of the list. Therefore, still implementing the hangar list, however, as well as honoring the seniority of a tenant.

I hope you all take action on this matter and thank you for your time,

Dennis Angel

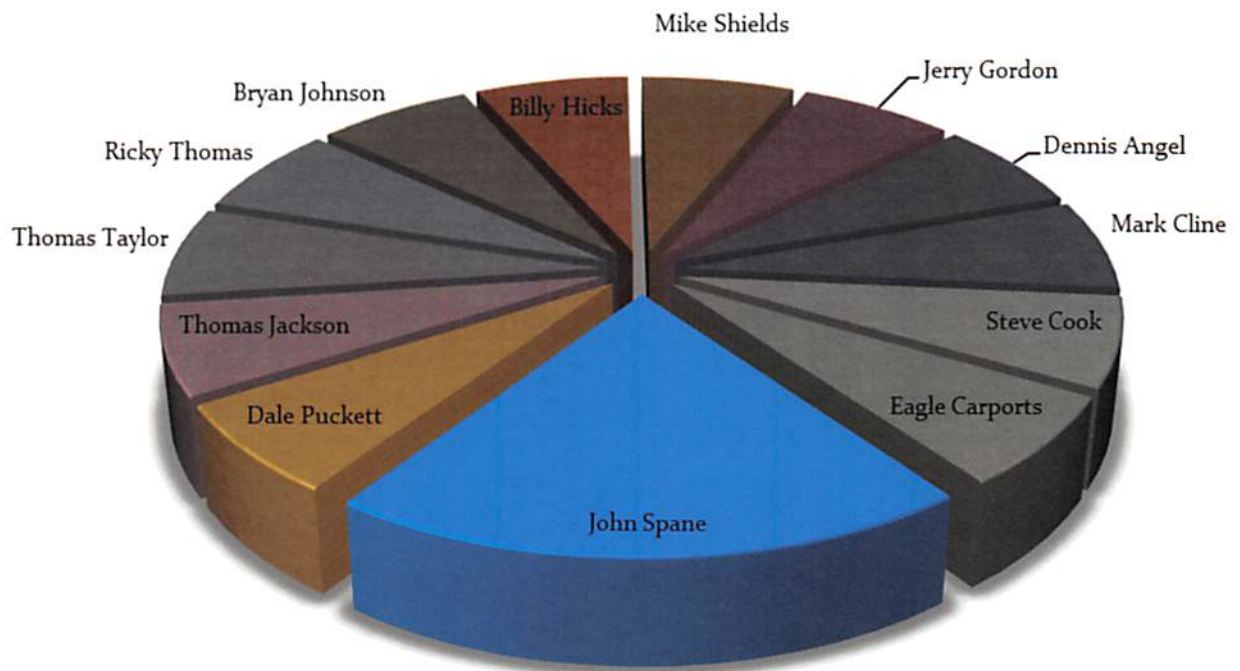
The distribution of hangars before the hanger waiting list



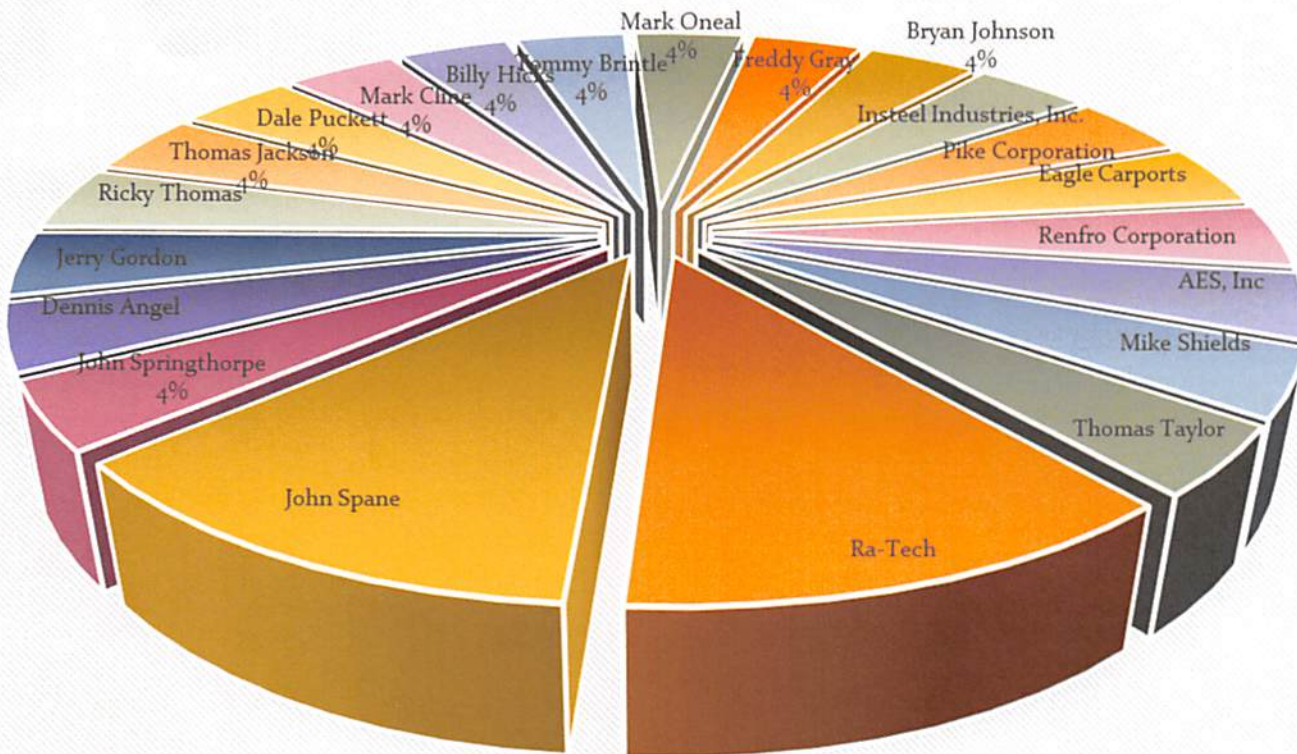
■ Thomas Jackson ■ Dennis Angel ■ Mark Cline ■ Ricky Thomas ■ Steve Cook ■ Mike Shields ■ Thomas Taylor
 ■ Dick Wimbish ■ Mike Venable ■ Steve Bunton ■ John Springthorpe ■ Cam Barnett ■ Eagle Carports

The breakdown as a result of the new hangar list

■ Eagle Carports ■ John Spane ■ Dale Puckett ■ Thomas Jackson ■ Thomas Taylor ■ Ricky Thomas ■ Bryan Johnson
■ Billy Hicks ■ Mike Shields ■ Jerry Gordon ■ Dennis Angel ■ Mark Cline ■ Steve Cook



The total of hangars at KMWK



- Insteel Industries, Inc.
- Pike Corporation
- Eagle Carports
- Renfro Corporation
- AES, Inc
- Mike Shields
- Thomas Taylor
- Ra-Tech
- John Spane
- John Springthorpe
- Dennis Angel
- Jerry Gordon
- Ricky Thomas
- Thomas Jackson
- Dale Puckett
- Mark Cline
- Billy Hicks

Mount Airy-Surry County Airport Authority
PO Box 6607
Mount Airy, NC 27030
Minutes for Special Meeting

Date: December 8, 2014

Members present: John Springthorpe, Chairman
Don Holder
Tom Jackson
Nolan Kirkman
Victor Zamora

Others present: John Spane - RA- Tech Aviation
Dennis Jones - RA-Tech Aviation
Seth _____ - RA-Tech Aviation
Jay Williams - Lowe and Williams
Jeff Kirby - Parrish & Partners
Tim Gruebel - Parrish & Partners
2 other individuals (remained outside the door)

1. Call to order 5:30 p.m.
2. The minutes from the November, 2014 Regular meeting were presented and reviewed by the Authority. Don Holder made a motion that the minutes be approved. The motion was seconded by Nolan Kirkman and passed.
3. Dennis Jones presented the managers report for the previous month and reviewed fuel inventory and pricing status with the Authority.
4. Jeff Kirby reported on the following items:
 - There is a need to authorize the Chairman to accept and/execute the required paperwork for the Grant with Division of Aviation. Victor Zamora made a motion that the Chairman be authorized to take such actions on behalf of the Authority. The motion was seconded by Don Holder and passed.
 - The purchase of the Fire Department has been approved for 2015.
 - Smith-Rowe has submitted 3 additional payment requests.
 - The cost of site prep in anticipation of paving and lighting has been approved for next year. The actual paving and lighting portion of the project has been approved for 2022 and 2023.
5. Jay Williams reported that the case against Bobby Brown has settled and the proceeds have been delivered to Greg Perkins.
6. John Springthorpe reported that the Hicks summary ejectment case has been set for December.

7. It was reported that the mowing map has been completed and the Authority is ready to obtain bids for the mowing contract.

8. Nolan reported that liability insurance has been obtained at a cost of \$5,500 per year, which is approximately \$200 less than the premium for the previous year.

9. The work on the AES hangar door is still pending.

10. There was general discussion regarding policies related to the use of the hangar wait list. Discussion was delayed until the January meeting.

There being no further business, the meeting was adjourned.