

**Mount Airy – Surry County Airport Authority**  
**PO Box 6607**  
**Mount Airy, North Carolina 27030**

**Minutes**

Date January 9, 2007

Members Present Don Holder, Chairman  
John Springthorpe  
Cam Barnett  
Richard Wagner  
Charlie Vaughn

Other Present Kelvin Boyette, Boyette Aviation  
Barbara Jones, City of Mount Airy  
Dave Jones, Boyette Aviation

1. Minutes from the November 2006 meeting were approved as submitted.
2. The Authority rejected the proposal submitted by Steve Cooke to lease Hangar #14 for \$600 per month.
3. On a motion by Richard Wagner, seconded by Charlie Vaughn, the Authority approved a reduction in the monthly lease on Hangar #14 from \$1200 per month to \$1000 per month. John Springthorpe abstained from voting.
4. Quotes will be requested for a new hangar addition to the row of hangars housing Hangars #9-#13. Quotes for the approximately 50' x 50' hangar should be available for review at the February meeting.
5. Budget amendments will be presented by Nolan Kirkman at the February meeting.
6. On a motion by John Springthorpe, seconded by Charlie Vaughn, the Authority approved the FY 2006 audit report as submitted.
7. The proposal to receive one month of free rent for base customers who choose to pay for one year hangar rent in advance was rejected by the Authority.
8. Superior Sheet Metal's quote for \$3800 to remove and replace all screws in the three hangar rows was reviewed. It was decided to allow RC Haynes revise their original quote. Their new quote will separate out the spray application removal/replacement of all screws.
9. FBO report – 1516 gallons of 100LL & 6537 gallons of JetA were pumped in December 2006.
10. Nicklestone Fence's quote was reviewed for the four areas of perimeter fencing that need repair. Three of the four items were approved for an expenditure of \$1800.
11. On a motion by Richard Wagner, seconded by John Springthorpe, the Authority approved the addition of an office and a parts storage room in the maintenance hangar.
12. On a motion by Richard Wagner, seconded by Charlie Vaughn, the Authority approved the letter submitted by John Springthorpe requesting a \$500,000 appropriation from the City and the County for the proposed airport expansion project.
13. Meeting adjourned at 6:30 PM.

# Mount Airy / Surry County Airport Authority

PO Box 6607  
Mount Airy, NC 27030

## MINUTES

Date: February 20, 2007

Members Present: Don Holder, Chairman  
John Springthorpe, Secretary  
Charlie Vaughn  
Nolan Kirkman

Others Present: Martin Collins, City of Mount Airy  
Jeff Kirby, LPA Group

The minutes of the previous meeting were approved.

The treasurer reported that there is \$44,952.63 in the checking account. All bills except LPA Group and the Chamber of Commerce are paid.

The chairman informed the Authority that the budget request for the City of Mount Airy was due no later than February 28, 2007 and the request for Surry County was due no later than April 9, 2007. John Springthorpe took the forms and is responsible for submitting them on time.

On a motion by Nolan Kirkman, seconded by John Springthorpe, the Authority approved budget amendment FY07-01.

On a motion by Nolan Kirkman, seconded by Charlie Vaughn, the Authority approved \$800 for the new insulation in the terminal building.

After a presentation by Thomas Taylor and discussion, the Authority approved an air race for April 21, 2007 with a rain date of April 22. The pilots association will organize and hold the event with some of the proceeds going to the Shepherds House.

The Authority approved, and the chairman signed, the contract with LPA Group in the amount of \$11,392 for bidding and monitoring the site preparation contract.

The Authority discussed and will decide at the next meeting the approach for repair and treatment of the hangar roofs.

The chairman reported that the Division of Aviation sent a letter saying the FY03 and FY04 AIR21 funding would expire on June 30, 2007. Any amounts not committed at that time will be lost. The Authority discussed with Jeff Kirby how to get the proper paperwork in place for reimbursement from these funds. The projects have already been approved and completed.

The meeting was adjourned.

**Mount Airy – Surry County Airport Authority**  
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**Minutes**

Date March 21, 2007

Members Present Don Holder, Chairman  
John Springthorpe  
Richard Wagner  
Nolan Kirkman (by telephone)

Other Present Kelvin Boyette, Boyette Aviation  
Barbara Jones, City of Mount Airy  
Jeff Kirby, LPA Group

1. Jeff Kirby informed the Authority that there is a proposed change to the 2008 FAA funding bill that would add provisions for hangar repair and refurbishment. As a result, the proposed hangar roof repairs and treatments have been tabled until further notice.
2. No quotes have been received on the proposed construction of a 50' x 50' hangar. The companies requested to quote the project will be contacting again so the quotes may be reviewed at the April meeting.
3. Jeff Kirby presented the three bids received for the hangar site preparation project. They were as follows: 1) Jimmy R. Lynch & Sons, Inc. in the amount of \$103,118.45; 2) Sowers Construction Company Inc. in the amount of \$139,700.00; & 3) CR Golding Inc. in the amount of \$190,545.00.
4. On a motion by John Springthorpe, seconded by Richard Wagner, the Authority approved the quote in the amount of \$103,118.45 from Jimmy Lynch & Sons, Inc and an additional \$4000 for the LPA Group in contractor inspection services for the hangar site preparation project.
5. Steve Button's request to allow temporary storage of Grant Gordon's Cessna 150 in his hangar was approved by the Authority.
6. Freddy Gray's request to allow rental of his hangar to Jimmy Mundy was approved by the Authority. Jay Williams will write a letter to Freddy Gray informing him of the approval and reiterating the Authority rules and regulations as they pertain to the aircraft hangars.
7. FBO report – 1201 gallons of 100LL & 4217 gallons of JetA were pumped in February 2007.
8. There was no Treasurer's report.
9. Meeting adjourned at 6:25 PM.

**Mount Airy – Surry County Airport Authority**  
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**Minutes**

Date May 16, 2007

Members Present Don Holder, Chairman  
John Springthorpe  
Richard Wagner  
Nolan Kirkman  
Charlie Vaughn

Other Present Kelvin Boyette, Boyette Aviation  
Barbara Jones, City of Mount Airy  
Jeff Kirby, LPA Group

*NO MEETING  
APR 07*

1. Minutes from the March 2007 meeting were approved as submitted.
2. On a motion by John Springthorpe, seconded by Charlie Vaughn, the Authority approved amending the budget for the recent hangar site preparation project from \$81,000 to \$110,000.
3. On a motion by Charlie Vaughn, seconded by John Springthorpe, the Authority approved the five year contract extension submitted by Jim Hill and Don Andrew for the Airport mowing contract. The annual pricing is as follows: 2008 (\$5300), 2009 (\$5400), 2010 (\$5500), 2011 (\$5600), & 2012 (\$5700).
4. Treasurer's Report - \$44,696.24 in checking with all bills paid.
5. On a motion by Charlie Vaughn, seconded by Richard Wagner, the Authority approved to accept the Vision 100 money in the amount of \$150,000 per year for FY 2005 & FY 2006.
6. The hangar site preparation project is complete with the exception of seeding the northern site and minor debris clean up.
7. FBO Report – 2191 gallons of 100LL and 1215 gallons of JetA were sold in April 2007.
8. On a motion by Nolan Kirkman, seconded by Richard Wagner, the Authority approved spending \$3000 to construct an office and parts storage room in the maintenance hangar.
9. Meeting adjourned at 5:45 PM.

# Mount Airy / Surry County Airport Authority

PO Box 6607  
Mount Airy, NC 27030

## MINUTES

Date: June 19, 2007

Members Present: Don Holder, Chairman  
John Springthorpe, Secretary  
Charlie Vaughn  
Nolan Kirkman  
Richard Wagner

Others Present: Barbara Jones, City of Mount Airy

The minutes of the previous meeting were approved.

The treasurer reported that there is \$137,588.67 in the checking account.

The Authority reviewed a bid from Garanco in the amount of \$149,200 for the hangar extension project. After discussion, the Authority decided to table the project until fall.

The treasurer reported it was time to pay the first payment, in the amount of \$92,806.61, to JR Lynch & Sons, Inc. for the grading project. Ten percent (10%) of the project amount, \$10,311.85, will be withheld pending completion of the final items.

The Authority agreed to direct The LPA Group to create a prioritized list of parcels that need to be acquired for the Airport Expansion Project.

On a motion by Nolan Kirkman, seconded by Richard Wagner, the Authority approved moving the monthly meeting date to the second Monday of each month, beginning August 13, 2007.

The meeting was adjourned.

**Mount Airy – Surry County Airport Authority**  
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**Minutes**

Date August 14, 2007

Members Present Don Holder, Chairman  
John Springthorpe  
Richard Wagner  
Nolan Kirkman  
Charlie Vaughn  
Cam Barnett

Other Present Kelvin Boyette, Boyette Aviation  
Barbara Jones, City of Mount Airy  
Jeff Kirby, LPA Group

1. Minutes from the June 2007 meeting were approved as submitted.
2. On a motion by Nolan Kirkman, seconded by Charlie Vaughn, the Authority approved the proposed rental of Hangar #14 to Larry Small for \$800 per month for his Lear 35A. In addition, with Larry's approval, space may be leased by the Authority to a second aircraft in the hangar. John Springthorpe abstained from voting.
3. Jeff Kirby with the LPA Group presented information regarding land and property acquisition priorities for the proposed runway expansion project.
4. On a motion by John Springthorpe, seconded by Nolan Kirkman, the Authority approved allocating up to \$30,000 to obtain surveys and appraisals for the parcels with priorities #1, #3, and #8 on the LPA presentation. The property owners will be notified of the pending activity by Nolan Kirkman and John Springthorpe. Jeff Kirby of the LPA Group will also follow up with a letter to the property owners informing them of the survey and appraisal process.
5. On a motion by Richard Wagner, seconded by Charlie Vaughn, the Authority approved paying Boyette Aviation ½ of the rent collected from aircraft stored in Authority-owned common hangars and increase the monthly mowing allowance to \$150 per month.
6. On a motion by John Springthorpe, seconded by Charlie Vaughn, the Authority approved to increase the utility allowance paid to Boyette Aviation to \$450 per month.
7. Richard Wagner informed the Authority that a grant application was submitted in the amount of \$1,000,000 for property acquisition for the proposed runway extension project.
8. Nolan Kirkman informed the Authority that a permit has been requested to eradicate the geese at the airport.
9. FBO report – 1868 gallons of 100LL and 2749 gallons of JetA were sold in July 2007.
10. Treasurer's Report - \$91,528.54 in checking with all bills paid.
11. Meeting adjourned at 6:35 PM.

**Mount Airy – Surry County Airport Authority**  
**PO Box 6607**  
**Mount Airy, North Carolina 27030**

**Minutes**

Date	September 10, 2007
Members Present	Don Holder, Chairman John Springthorpe Richard Wagner Charlie Vaughn Cam Barnett
Other Present	Kelvin Boyette, Boyette Aviation Julian Torres, Boyette Aviation Macon Simmons, Surry County

1. Minutes from the August 2007 meeting were approved as submitted.
2. The water situation with the City of Mount Airy was discussed again. The City replaced the meter on September 6, 2007. The well water will be tested for contaminants and bacteria by NCDEHNR on Wednesday, September 12, 2007. No actions will be taken at this time, but the water bill and connection will be discussed again at the October meeting.
3. John Springthorpe is working on compiling the supplemental information for the application submitted to the Golden Leaf Foundation.
4. FBO report – 1480 gallons of 100LL and 1548 of JetA were sold in August 2007.
5. There was no Treasurer's report.
6. Meeting adjourned at 5:55 PM.

**Mount Airy – Surry County Airport Authority**  
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**Minutes**

Date	October 8, 2007
Members Present	Don Holder, Chairman John Springthorpe Richard Wagner Nolan Kirkman Charlie Vaughn Cam Barnett
Other Present	Kelvin Boyette, Boyette Aviation Barbara Jones, City of Mount Airy

1. Minutes from the September 2007 meeting were approved as submitted.
2. On a motion by John Springthorpe, seconded by Richard Wagner, the Authority approved assuming financial responsibility for the City of Mount Airy water bill with Boyette Aviation forgoing a pro-rated portion of its utility allowance.
3. Repairs to Steve Button's hangar door have been completed. Jerry Coram will be sent a letter detailing the remaining items from the July 2006 punch list that have yet to be completed.
4. The 2009-2011 TIP funding was discussed. Jeff Kirby and the LPA Group will be consulted on what projects can and should be named in those requests.
5. Quotes will be requested for the installation of security cameras at the airport.
6. FBO report – 3233 gallons of 100LL and 2609 of JetA were sold in September 2007.
7. Treasurer's Report - \$145,582.79 in checking with all bills paid.
8. On a motion by John Springthorpe, seconded by Charlie Vaughn, the Authority approved moving \$100,000 from checking into a certificate of deposit.
9. Meeting adjourned at 6:20 PM.



**Mount Airy – Surry County Airport Authority**  
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**Minutes**

Date November 12, 2007

Members Present Don Holder, Chairman  
John Springthorpe  
Richard Wagner  
Nolan Kirkman  
Charlie Vaughn  
Cam Barnett

Other Present Kelvin Boyette, Boyette Aviation  
Barbara Jones, City of Mount Airy  
Warren King

1. Minutes from the October 2007 meeting were approved as submitted.
2. On a motion by Nolan Kirkman, seconded by Richard Wagner, the Authority approved installing spring loaded hinges on the doors to Hangar 15 and Hangar 17 as well as installing a warning sign located at the door switch reminding the tenant to secure the walk through door accordingly before operating the hangar door.
3. JG Coram installed the water hydrants in the incorrect location in the new hangars. Charlie Vaughn will pull the contract specifications to verify their location at the west end of the hangar.
4. Cam Barnett presented to the Authority prices and options for security cameras for the Airport.
5. On a motion by John Springthorpe, seconded by Nolan Kirkman, the Authority approved spending up to \$17,000 for installation of a security camera system at the Airport subject to NCDOT's approval of Vision100 money for the project.
6. Boyette Aviation will review the new NCDEHNR UST regulations to ensure compliance for the Airport.
7. Connection to the City of Mount Airy water system was discussed again. All scanned agreements provided by the City will be forwarded to the Authority Attorney for review and consultation.
8. On a motion by Nolan Kirkman, seconded by Richard Wagner, the Authority accepted the bid by Lee Mills Construction in the amount of \$133,600 to construct the proposed 52' x 52' hangar.
9. FBO report – 2386 gallons of 100LL and 4219 gallons of JetA were sold in October 2007.
10. Treasurer's Report - \$155,969.60 in checking.
11. Meeting adjourned at 6:45 PM.