

Minutes
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
January 9, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 4:00 p.m. in the conference room at the airport. Members attending were Don Holder, Thurman Watts, and Charlie Vaught. Others attending were Attorney Carl Bell, Tommy Love, Cam Barnett, Sandra Barnett and Richard George (FBO).

The minutes of the December 12, 2000 meeting were approved as submitted.

The parking ramp and taxi way expansion project is complete. The paper work for the project is being sent to DOT.

Don Holder briefed the members on the inspection of the airport for January 2001. Some repairs that were noted on the December inspection were discussed. It was decided to have the carpet cleaned. Other repairs will be done later.

The TIP (transportation improvement program) was discussed for the years 2002, 2003 and 2004. Don Holder made a motion to forward the TIP to DOT. Charlie Vaughn seconded the motion. Motion passed.

Charlie Vaughn talked with the city about the water bill. The water meter has been changed to a smaller size.

Richard George gave the FBO report. He reported fuel sales for December of 3009 gallons aviation gas and 858 gallons jet fuel. The electric line has been replaced to the maintenance hangar and Cam Barnett's hangar.

Richard George requested a lease for the lot that his mobile home is on. Carl Bell will prepare the lease.


Chairman Watts discussed the airport height ordinance and the meeting with the Surry County Commissioners on January 16, 2001.

Cam Barnett requested that the asphalt in front of his hangar be sealed. The authority members will look at it and make a decision on the repair.

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There being no further public business the meeting was closed. The authority members went into closed session to discuss personal.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
February 13, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Don Holder, Nolan Kirkman and Charlie Vaughn. Others attending were Attorney Carl Bell and FBO Richard George.

The minutes for the January 9, 2001 meeting were approved as submitted.

Chairman Watts has submitted the TIP to DOT.

Chairman Watts and Nolan Kirkman have been working on the 2002 budget. Chairman Watts reviewed the budget with the members. He will meet with the joint sub committee for airport budget requests, City, County and Airport Authority.

Charlie Vaughn gave the fuel farm report. He reported final payment was made to Eaton Petroleum for repairs on the fuel farm. The fuel system is working properly.

Don Holder gave a report on the airport inspection for the month of January. He reported no problems.

Nolan Kirkman gave the treasurers' report. He reported \$40,402.09 in checking. Approximately \$14,000 will be paid to APAC as final payment for the parking ramp and taxi way project. All other bills are paid. Nolan reported Jimmy Mundy is five months behind on his hangar rent and that HHH Landscaping is eight months behind. Chairman Watts directed Carl Bell to write a letter to both Mr. Mundy and HHH Landscaping. The letter will state if they do not pay their rent in full and stay current on their rent payments their leases will be terminated.

The banks on the airport need cutting. After a discussion Richard George was asked to look into finding someone to cut the banks.


Richard George gave the FBO report. He reported fuel sales of 1,539 gallons jet fuel and 1,526 gallons aviation gas.

A draft lease has been prepared for Richard George for his mobile home lot.

The AHO has been clarified by LPA. Anyone building near the airport with the building less than thirty-five feet is ok. Anything more than thirty-five feet will have to be checked out.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
March 13, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Thurman Watts, Nolan Kirkman, Charlie Vaughn and Cam Barnett. Others attending were Attorney Carl Bell, Daine Riley (LPA) and FBO Richard George.

Cam Barnett was introduced as a new airport authority member and was welcomed to the board. Daine Riley was welcomed to the meeting. Chairman Watts informed the members that Steve Woronoff has been appointed to the airport authority but was unable to attend this meeting.

The minutes for the February 13, 2001 meeting were approved as submitted.

Attorney Carl Bell sent letters to HHH Landscaping and Jimmy Mundy informing them they are behind on their rent. HHH Landscaping sent a check that was returned by the bank for insufficient funds. Nolan Kirkman spoke with Jimmy Mundy and was told we would have a check today.

Daine Riley discussed the Airport Height Ordinance (AHO). He gave the correct interpretation of the AHO. A letter was sent to the county so that everyone involved understands the AHO. Mr. Riley also discussed the runway extension project. He briefed the members on the subject of B-2 class 5,000 or 5,500 foot runways.

Don Holder made a motion to proceed with the environmental impact study after Chairman Watts meets with the city and county sub-committee and receives their support and approval on the runway extension project. Motion seconded by Charlie Vaughn. Motion passed.

Richard George received a price on mowing the airport banks. The price received was \$1,120.00. Don Holder made a motion to pay by the hour but not to exceed \$1,120.00. Motion seconded by Nolan Kirkman. Motion Passed.

The city and county informed Chairman Watts we do not need to appear for the budget request however, we do have to make a request. The request is based on a three year request commitment.

Nolan Kirkman gave the treasurers' report. He reported \$38,287.00 in checking.

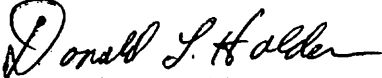
Richard George gave the FBO report. He reported fuel sales for February of 2,102 gallons aviation gas and 1,203 gallons jet fuel. The gutter on the large hangar need replacing. Richard received a price of \$600.00. Six inch gutters would be approximately \$760.00. Nolan Kirkman made a motion to replace the gutters. Motion seconded by Charlie Vaughn. Motion passed.

The question of fuel farms for corporations was discussed. The question was tabled for a latter discussion.

Don Holder briefed the members on the airport inspection for March. The pavement in front of the large hangar needs repairs. Also, the pavement in the parking lot needs resealing.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
April 10, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Thurman Watts, Nolan Kirkman, Charlie Vaughn and Steve Woronoff. Others attending were Attorney Carl Bell, FBO's Richard George and Mark Cline and Don Brookahier, City Manager.

The minutes for the March 13, 2001 meeting were approved as submitted.

The subcommittee meeting with the city and county was not held as scheduled. Members from the county were not available. The meeting was rescheduled for April 16, 2001 at 11:00 a.m.

Don Holder, Cam Barnett and Nolan Kirkman attended a listening session at the Winston-Salem airport. Don and Nolan briefed the members on the meeting. DOT aviation division presided over the meeting.

Mowing the airport banks is complete. One more day was needed to complete the mowing. The mowing agreement will cost approximately \$2,600.00.

APAC has requested the final payment for re-paving the parking ramp. There are some repairs not complete. Chairman Watts will speak with LPA about the repair work before we make final payment.

Nolan Kirkman gave the treasurers' report. He reported \$99,422.00 in checking. All bills are paid except \$13,445.00 to APAC.

DOT informed the airport authority that Air 21 money is available for 2001. The money can be used for perimeter fencing, access road rehabilitation and apron rehabilitation. Air 21 money is approximately \$85,000.00.

Richard George gave the FBO report. He reported fuel sales of 1,158 gallons jet fuel and 3,230 gallons aviation gas. To replace the gutters on the large hangar with 6" gutters will cost approximately \$940.00.

The sublease for Insteel's hangar was discussed. Attorney Carl Bell briefed the members on the sublease. Chairman Watts will ask Insteel for a letter and a copy of the sublease with proposed agreement with the subletor.


A policy on fuel farms is needed. A discussion with fuel farm owners is also needed. Chairman Watts asked the members to submit suggestions for policies on fuel farms.

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The members held a discussion with FBO operators Richard George and Mark Cline. The topic of this discussion was FBO operations. After the discussion a satisfactory agreement about all matters was reached.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
May 8, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members Attending were Don Holder, Cam Barnett, Steve Woronoff, Nolan Kirkman and Charlie Vaughn. Others attending were Attorney Carl Bell and Richard George (FBO).

Chairman Watts was unable to attend. He was out of town on business. Don Holder conducted this meeting.

The minutes of the March 13, 2001 meeting were approved as submitted.

Don Holder briefed the members on the sub-committee meeting with the city and county. Chairman Watts and Don Holder attended this meeting on April 16, 2001.

We received a letter from Reverend Brinkley stating the cross on the church steeple off the south end of the runway was removed.

APAC requested final payment for the ramp repaving. Jeff Kirby will be asked to inspect the patch in front of the hangar. If he approves the patch we should ask for a three year warranty and pay the bill.

Bids for mowing the airport were opened and reviewed. James Hill and Donald Anderson bid \$5,200.00. River Hill Landscaping bid \$7,475.00. Boyd's Landscaping bid \$4,994.00. Charlie Vaughn made a motion to accept Boyd's Landscaping's bid with acceptable scheduled dates of operation. Motion seconded by Steve Woronoff. Motion passed.

We received a letter from Howard Woltz. Attorney Carl Bell advised that we accept the letter and agree to the sub lease agreement. The sub leaser accepted the terms of the lease. Charlie Vaughn made a motion that we accept the agreement. Motion seconded by Steve Woronoff. Motion passed.

We discussed the need for a fuel farm policy. All members were asked to have their thoughts regarding a fuel farm policy by the next meeting. There is also a need to discuss fuel farms with owners that have a fuel farm at the airport.

Nolan Kirkman gave the treasurers' report. He reported \$95,064.20 in checking. All bills are paid except APAC. Nolan informed the members about a phone call from Dain Riley regarding a letter DOT received from the FAA office in Atlanta. The letter stated a resident in the Ararat area complained about birds interfering with aircraft over the landfill. Thurman Watts should receive the letter soon. Nolan also asked about hand cutting small trees that the long arm bush hog didn't cut.

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The Gutter on the large hanger is not fixed. Richard George will call the gutter repair man.


Cam Barnett informed the members that John Springthorp wants to build a hangar. The need for additional hangars was discussed. Don Holder asked Cam Barnett, Steve Woronoff and Charlie Vaughn to study the future need for hangars and possibly building another hangar.

Richard George gave the FBO report. He reported fuel sales for April of 3,471 gallons jet fuel and 1,930 gallons aviation gas.

Cam Barnett reported on the airport inspection for April. The inspection was satisfactory.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
June 12, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Cam Barnett, Don Holder, Charlie Vaughn and Steve Woronoff. Others attending were attorney Carl Bell and Richard George.

The minutes of the May 8, 2001 meeting were approved as submitted.

Chairman Watts received a letter from Howard Woltz of Insteel Industries requesting consent to sub-lease their hangar to Surry Chemical. Chairman Watts will send Mr. Woltz a letter granting consent.

The gutters have been replaced on the large hangar. The cost was \$963.00.

An AWOS ground inspection was completed. They could not find the true north pin. Dicky Hodges was called to set a new pin so the inspection could be completed. Chairman Watts will discuss the pin with Mr. Hodges.

Chairman Watts spoke with the county manager regarding the run way extension project. The county and the city have no objections to the project. Chairman Watts called LPA Group and advised them to continue with the EAS.

The church on the south end of the runway removed the cross from their steeple. The steeple is now within height limits.

Chairman Watts received a letter from Bill Maslyk of DOT and a copy of an e-mail sent to FAA in Atlanta. The e-mail is a complaint from a resident in the Ararat, North Carolina area. It refers to birds interfering with aircraft in the landfill area. Charlie Vaughn has investigated the complaint. He obtained maps, inspected the landfill and talked with personnel at the landfill and several pilots. He could not find anyone who reported a problem with birds over the landfill.

Chairman Watts gave the treasurers' report. He reported \$40,786.00 in checking.

Richard George gave the FBO report. He reported fuel sales of 2,149 gallon aviation gas and 570 gallons jet fuel.

Cam Barnett gave the airport inspection report. He reported some minor problems to the FBO. Overall the inspection was good.

Charlie Vaughn, Cam Barnett and Steve Woronoff briefed the members on their research


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toward the need for a hangar and their recommendations. More research is need and will be discussed later.

Don Holder informed the members that the furniture for in airport is being recovered. Vaughn's upholstery is doing the work. The cost is \$515.00.

Their being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
July 10, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Nolan Kirkman, Don Holder, Steve Woronoff and Charlie Vaughn. Others attending were Attorney Carl Bell and Richard George FBO.

The minutes of the June 12, 2001 meeting were approved as submitted.

New reference pins for the AWOS have been set. One at fifty feet and one at one hundred feet. The surveyor's cost was \$237.00.

Chairman Watts is sending a letter to Bill Maslyk (DOT) regarding the complaint of a bird problem at he landfill. The airport has not received official documentation of a bird problem.

Charlie Vaughn and Steve Woronoff briefed the members on the need for a hangar. They recommended building a maintenance hangar. Chairman Watts gave an estimated cost for a sixty feet by eighty feet hangar of approximately \$110,000.00.


Nolan Kirkman gave the treasurers' report. He reported \$54,110.00 in checking and all bills are paid.

Richard George gave the FBO report. He reported fuel sales for June of 2,756 gallons aviation gas and 840 gallon jet fuel.

The FBO was asked if they want the FBO after January 2002. They were asked to inform the airport authority within thirty to sixty days.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
August 14, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Nolan Kirkman, Don Holder, Cam Barnett, Steve Woronoff and Charlie Vaughn. Others attending were Attorney Carl Bell, Mark Cline and Richard George (FBO).

The minutes of the July 10, 2001 meeting were approved as submitted.

Nolan Kirkman briefed the members on the work being done on the east side of the airport to clear the bank and the rough terrain the FAA requires to be clear of trees and bushes. Pike Electric has cleared everything they could with their equipment. The rest will have to be cleared with a front end loader. Charlie Vaughn will have the area prepared so it can be cleared by bush hog. Richard George will have the trees cut between the Renfro and Insteel hangars.

Nolan Kirkman gave the treasurers' report. He reported \$44,228.00 in checking. All bills are paid.

Building a maintenance hangar was discussed. We will have an approximate cost and more discussion at our next meeting.


Cam Barnett reported on the airport inspection for the month of July. He reported some matters that need attention.

Richard George gave the FBO report. He reported fuel sales for July of 2,615 gallons aviation gas and 1,789 gallons jet fuel.

Mark Cline informed the members that his last month for operating the FBO will be December 2001. The airport authority will advertise for an FBO operator.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
September 11, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Steve Woronoff and Cam Barnett. Others attending were Attorney Carl Bell and Richard George FBO.

Attorney Carl Bell informed the members he placed an add in Trader Plane, Southern Aviation and the Mount Airy News for an FBO operator.


Richard George gave the FBO report. He reported fuel sales for August of 3,675 gallons aviation gas and 3,687 gallons jet fuel. He also reported Johnny Cox has done work on the east side of the airport to remove the trees and bushes that FAA requested be removed. Grass has not been sewed. Richard will also have the hole patched n the driveway.

Cam Barnett reported on the airport inspection. He reported that the runway markers need repainting. He suggested we sell the old jet fuel skid to get it out of the way. Professional Carpet Systems removed the dirty spots from the carpet.

The refrigeration junk yard that faces the airport front door has not been cleaned up. Don Holder will contact the county again and ask that they get the mess cleaned up.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder,
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
October 9, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Steve Woronoff, Don Holder and Nolan Kirkman. Others attending were Attorney Carl Bell and Richard George FBO.

The minutes for the August 14, 2001 and the September 11, 2001 meetings were approved as submitted.

Nolan Kirkman gave the treasurers report. He reported \$41,231.55 in checking and all bills are paid. Nolan also reported that HHH Landscaping and Jimmy Mundy are three months behind on their rent. Chairman Watts will send them a letter.

The annual audit report was received from Jack Wilson Accounting. Chairman Watts discussed the audit report and gave each member a copy. Copies were also sent to the City, County and DOT.

Richard George gave the FBO report. He reported fuel sales for September of 2,034 gallons aviation gas and 1,332 gallons jet fuel. He also reported receiving complaints about the runway markers needing to be repainted. Nolan Kirkman will contact Dane Riley of LPA regarding this matter.

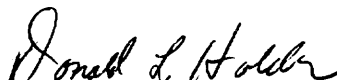
Chairman Watts discussed airport security. He stressed tighter security is needed. Watch for strange aircraft and unusual activity. Don Holder is listed by FAA as a contact for security. Chairman Watts will have notices posted on the bulletin board regarding security.

Building a maintenance hanger was discussed. Chairman Watts and Steve Woronoff will work on getting prices.

Several potential FBO operators have contacted airport authority members regarding the FBO operation. Nolan Kirkman will contact each of them and invite them to visit the airport.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
November 13, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Cam Barnett, Charlie Vaughn, Don Holder, Nolan Kirkman and Steve Woronoff. Others in attendance were Attorney Carl Bell, Richard George (FBO) and Dane Riley (LPA).

The minutes for the October 9, 2001 meeting were approved as submitted.

Dane Riley explained the airport layout plan, environmental overview and layout study and the environmental assessment study.

Nolan Kirkman gave the treasurers' report. He reported \$59,454.19 in checking. All bills are paid. He also reported that HHH Landscaping and Jimmy Mundy have not paid their rent up to date. Chairman Watts will contact HHH Landscaping. Carl Bell will send a letter to Jimmy Mundy.

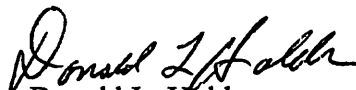
The building committee briefed the members on their recombinations for building a maintenance hangar. Nolan Kirkman made a motion to build the hangar. Steve Woronoff seconded the motion. Motion passed. The cost will be approximately \$190,000.00.

Nolan Kirkman briefed the members on the FBO status. He spoke with several interested parties and asked them to submit written proposals.

Richard George gave the FBO report. He reported fuel sales for October of 4,554 gallons jet fuel and 3,236 gallons aviation gas. He also requested to continue as the FBO operator for one more year. After a discussion it was agreed if no written proposals were received by November 30, 2001 Richard George/Mount Airy Aviation would be the FBO for another year.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

**MINUTES
SPECIAL MEETING
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
December 6, 2001**

A special meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Steve Woronoff, Cam Barnett, Nolan Kirkman, Thurman Watts, Don Holder and Charlie Vaughn. Attorney Carl Bell also attended.

Chairman Watts explained the purpose of this special meeting. A proposal for FBO was received on November 27, 2001 via fax. A decision has to be made regarding an FBO.


Letters were sent to Jimmy Mundy and HHH Landscaping. These two parties are not current on their lease agreements. Chairman Watts will call HHH Landscaping. The two letters mailed to Jimmy Mundy were returned by the post office. Carl Bell will prepare another letter and affix it to Mr. Mundy's airplane.

Chairman Watts closed the general meeting and opened executive session to discuss FBO proposals.

Chairman Watts gave members a proposal received from Mount Airy Aviation to extend his lease for one year. Carl Bell has reviewed the current lease with Mount Airy Aviation. He gave the members his understanding of the lease agreement. Chairman Watts also passed out a proposal from Lowell D. and Gale Branham. After a lengthy discussion regarding both proposals Carl Bell informed the members since Mount Airy Aviation made their request within the lease agreement time frame the Airport Authority is obligated to renew the lease.

The executive was closed and the general meeting opened. There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
December 11, 2001

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. at the home of Don and Doris Holder, 294 Greyhound Road, Mount Airy. Members attending were Nolan Kirkman, Thurman Watts, Don Holder and Charlie Vaughn. Others attending were Attorney Carl Bell, Bill Maslyk of DOT aviation Division, Jim Farthing and Dain Riley of LPA Group, Mark Cline and City Manager Don Brookshire. *Brookshire*

The minutes for the November 13, 2001 and December 6, 2001 meetings were approved as submitted.

Nolan Kirkman gave the treasurers' report. He reported \$58,485.67 in checking. All bills are paid.

Mark Cline gave the FBO report. He reported fuel sales for November of 3,962 gallons jet fuel and 2,479 gallons aviation gas.

Dain Riley gave an up date on the environmental assessment study.


The FBO will get prices and make arrangements for snow removal at the airport.

Chairman Watts talked with HHH Landscaping. They agreed to pay their rent.

Chairman Watts welcomed and thanked Bill Maslyk for attending our meeting. Bill discussed available money for airport expansion. He advised we contact political people in Washington for their support regarding work that needs to be done at the airport. He also advised we look into discretionary funds.

There being no further business the meeting was adjourned. Dinner was served after the meeting. Chairman Watts thanked Doris Holder for preparing dinner and thanked Don and Doris for hosting the meeting.

Respectfully submitted,


Donald L. Holder
Secretary