

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
February 9, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 pm in the conference room at the airport. Members attending were Nolan Kirkman, Thurman Watts, Lee Mills and Don Holder. Others attending were Attorney, Carl Bell and Richard George, FBO.

The minutes of the December 8, 1998 meeting were approved as submitted.

Charlie Vaughn informed the members and Carl Bell that he has been unable to get Eaton Petroleum or Boyles Consulting Engineering to fix the problem with the fuel metering system. After some discussion Carl Bell was asked to write a letter to Boyles Consulting Engineering asking them to fix the system without the Airport Authority having to take legal action.

Use of the vehicle the airport received from the county was discussed. We discussed tags, insurance, off airport use, etc. Turning the vehicle over to the FBO with full responsibility was discussed. Carl Bell was asked to check into the possibility of leasing, selling, etc.

Chairman Watts informed the members that the annual audit ending January 30, 1999 is due. Strand, Skees, Jones & Company submitted a price of \$4,230.00. Nolan Kirkman made a motion to have Strand, Skees, Jones & Company do the year end audit. Motion seconded by Lee Mills. Motion passed.

Nolan Kirkman informed the members that the AWOS has been commissioned. Nolan collected \$25,500.00 from local corporations. The cost of the AWOS is approximately \$66,000.00. The state pays 50%. Nolan will handle the paper work for the Airport Authority. He will request the money from the state. Local corporations that contributed to the AWOS are Insteel Industries, Pike Electric, Renfro Corporation, Spencers, John S. Clark Company, Leonard Aluminum, Surry Chemical and Techform. A plaque was placed in the airport terminal building listing these contributors.

Chairman Watts will contact LPA Group about the TIP, perimeter fencing and aircraft parking ramp.

Nolan gave the treasurers' report. He reported \$7,636.31 in checking.
All bills are paid.

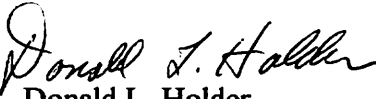
Don Holder was asked to check on new hangar prices and a new radio for the FBO.

Page 2

Richard George gave the FBO report. He reported fuel sales for December of 1,848 gallons aviation gas and 1,754 gallons Jet A. For January he reported 2,142 gallons aviation gas and 1,947 Jet A.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
April 13, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 pm in the conference room at the airport. Members attending were Chairman Thurman Watts and Don Holder. Others attending were Attorney, Carl Bell and Richard George FBO.

Carl Bell informed Chairman Watts that the automobile the Airport Authority received from the county can be transferred to the FBO. The FBO will provide insurance for the automobile. The FBO will make the vehicle available to Airport Authority members. Chairman Watts will discuss arrangements with the FBO Mark Cline and Richard George.

Chairman Watts informed members that Mr. Bill Maslyk with the NC DOT Aviation Division will be attending the May 11 meeting. Representatives from the LPA group will also be attending. The LPA representatives will be here to discuss the study to extend the runway.

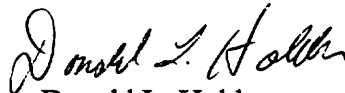
Fencing the airport was discussed. There was not a quorum so no vote was taken. We will have surveyor Richard Hodges mark the property lines.

Richard George gave the FBO report. He reported 6,000 gallons of fuel sales for March. He informed the members that the fuel farm has been worked on but still has problems. Chairman Watts will ask Charlie Vaughn to check with the engineering firm.

The lawn maintenance contract was discussed. Chairman Watts and Don Holder will contact interested parties and ask for bids.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
May 11, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Nolan Kirkman, Thurman Watts, Lee Mills and Charlie Vaughn. Others attending were Attorney, Carl Bell, Richard George FBO, Bill Maslyk (NCDOT Aviation Division), Dane Riley and Jim Farthing (LPA Group). William Williams NCDOT Director of Aviation and Wayne Atkins NCDOT Hwy Division attended a preliminary meeting to discuss extension of the runway.

The minutes of the February 9, 1999 meeting and April 13, 1999 meeting were approved as submitted.

Charlie Vaughn gave a report on the fuel farm. He informed the members of problems we still have with the fuel system. He will contact Eaton Petroleum to get the system fixed.

Bids for fencing were discussed. Bids were received from Surry Fence Company to fence approximately 1,350 feet at a cost of \$11,000.00. Fence Builders, Incorporated to fence 1,350 feet at a cost of \$12,200.00. Attorney Carl Bell informed us that the advertisement for bids expires May 30, 1999 and if no other bids are received we should award the job to the lowest bidder and that we should require proof of liability insurance. Don Holder made a motion to award the job to Surry Fence. Motion seconded by Lee Mills. Motion passed.

Nolan Kirkman gave the treasures report. He reported all bill are paid. He reported \$30,628.00 in checking.

Chairman Watts briefed the members on the budget request to the City and County. Both requests were mailed by April 30, 1999.

Richard George gave the FBO report. He reported fuel sales of 6085 total gallons.

The contract to install new hangar doors has been mailed. We should have information in about 3 weeks as to when the doors will be installed.

Mowing grass on the airport was discussed. Chairman Watts has a bid from Grass Clippers for \$7,500.00 or \$1,250.00 each month. Don Holder has a verbal bid for \$3,500.00 from Bryan Jones. After discussion Don Holder made a motion to award Bryan Jones the contract for mowing the grass provided he submits a written proposal and has insurance. Motion seconded by lee Mills. Motion passed.

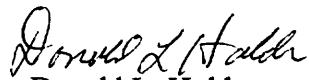
Chairman Watts thanked Bill Maslyk DOT Aviation Division and Dane Riley and Jim Farthing of LPA Group for coming to Mount Airy to Discuss the possibility of extending the

Page 2

runway. The project was discussed before this meeting. Chairman watts asked Mr. Maslyk if he had any comments or advice and asked the members if they had any questions for Mr. Maslyk. Mr. Maslyk and Mr. Riley had some comments and answered several questions.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
July 13, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Nolan Kirkman, Don Holder, Lee Mills, Thurman Watts, Todd Surratt and Charlie Vaughn. Others attending were Richard George FBO.

The minutes from the May 11, 1999 meeting were approved as submitted.

Charlie Vaughn and Richard George briefed the members on the fuel system. The system is trapping air. Eaton Petroleum Company will check the system when the tanks are pumped to a low level. The FBO will notify them.

Nolan Kirkman gave the treasurer's report. He reported \$4,274.00 in checking. All bills are paid.

The new hangar doors have not been installed. The contract was given to Wayne Dalton Doors in April. Chairman Watts received the shop drawings, approved them and mailed them back. He has sent them two letters. In his last letter he informed them that if we did not hear from them by July 15, 1999 we would have to take other action. Don Holder made a motion if we did not hear from Wayne Dalton Door Company by July 15, 1999 Chairman Watts should contact the next bidder and award the contract to them. Motion seconded by Lee Mills. Motion passed. The price for the new doors from Overhead Door Company is \$21,000.00.

Chairman Watts informed the members that the City and County did not approve the budget requested by the Airport Authority. The County has approved for both airports, Mount Airy and Elkin, \$30,000.00. The City did not approve anything for the year 2000 except the ABC money. Chairman Watts will contact Dennis Thompson (County Manager) in the first quarter as to the method of requesting funds.

Extension of the runway was discussed. After the discussion Lee Mills made a motion to provide the funds for the runway extension study, approximately \$27,500.00. Motion seconded by Nolan Kirkman, motion passed. We received letters from Floyd S. Pike Company and Spencer's requesting we extend the runway.

We received a letter from LPA Group with a projected budget for parking apron expansion. Chairman Watts will contact LPA for clarification.

The AWOS was inoperative for about three weeks. The FAA came for a ground inspection. The system is working and The FAA will be notified.

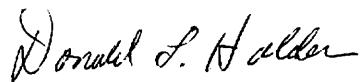
The Airport Authority received a written request from Surry Chemical to build a hangar and install a fuel farm. This hangar will be placed North of Renfro's hangar. Don Holder made a motion to allow Surry Chemical to build a hangar and install a fuel farm. Motion seconded by Todd Surratt. Motion Passed.

Richard George gave the FBO report. He reported fuel sales for May of 2,293 gallons aviation gas and for June jet fuel 2,948 gallons, aviation gas 2,522 gallons. He also requested we build a maintenance hangar

We held a discussion regarding mowing the airport grass. Bryan Jones did not provide a written proposal for mowing. Chairman Watts notified Grass Clippers that their bid for mowing at \$35.00 per hour is acceptable.

There being no further business the meeting was adjourned.

Respectfully submitted,



Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
August 10, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Nolan Kirkman, Don Holder and Thurman Watts. Others attending were Richard George and Attorney Carl Bell.

The minutes from the July 13, 1999 meeting were approved as submitted.

City Manager Matt Bernhardt had informed Chairman Watts he would be attending this meeting. Mr. Bernhardt called Chairman Watts a few days before the meeting to inform him he would not be attending.

Chairman Watts briefed the members on a discussion he had at a recent meeting with some of the City Commissioners. He will write a letter to the City Manager asking for a review of the budget request.

Wayne Dalton responded to Chairman Watts regarding installing hangar doors. He will install the doors per the original contract. Installation will be by the end of August.

Surry Chemical made a request to build a hangar with a fuel farm. They are working on the plans.

Members discussed clearing the fence line. We agreed to have the fence line cleared at a cost of \$65.00 per hour.

Nolan Kirkman gave the treasurer's report. He reported \$27,963.66 in checking. All bills are paid.

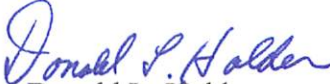
Richard George gave the FBO report. He reported fuel sales for July of 2,899 gallons aviation gas and 2,022 gallons jet a fuel.

We discussed mowing the airport. Nolan and Richard George will speak with the people who mow.

Members discussed the parking ramp expansion. We are waiting for more information from The LPA Group.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
October 12, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Charlie Vaughn, Thurman Watts, Todd Surratt, Lee Mills and Don Holder. Others attending were Richard George (FBO) and Attorney Carl Bell.

The minutes of the August 10, 1999 meeting were approved as submitted.

The audit report for the year ending June 30, 1999 was received from Strand, Skees, Jones and Company. The audit report is satisfactory.

The new hangar doors are installed. They need some adjustments. One crank needs replacing. The company has been notified.

Chairman Watts received a letter from Mark Kline (FBO) stating that the FBO does not want the vehicle the airport authority received from the county. After further discussion Lee Mills made a motion to return the vehicle to the county. Motion seconded by Charlie Vaughn. Motion passed.

The FAA made a ground check of the AWOS and NDB. They found everything satisfactory.

The new TIP must be in to the state by January 14, 2000. The TIP will be discussed at our January 2000 meeting.

Installation of the fence was discussed. Don Holder met with Mr. Love to look at the fence line. Mr. Love agreed for the airport authority to cut any small trees needed. He stated if we had to put the fence on his property to go around the large trees that would be ok. We may have to cross the property line by six or eight inches. Surry Fence Company agreed to cut any small trees necessary to install the fence.

Monitoring of the NDB was discussed. Everything has been completed except giving the communication center phone numbers to call in case the system goes off the air. Richard George will get the phone numbers.


Richard George gave the FBO report. He reported fuel sales for August of 5,212 gallons. For September 4,915 gallons.

The December meeting was discussed. The members agreed to have the meeting at the

home of Don and Doris Holder. Dinner will be served after the meeting. A letter about the change of location will be mailed to all concerned.

There being no further business the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donald L. Holder".

Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
December 14, 1999

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. at the home of Don and Doris Holder, 150 Greyhound Road, Mount Airy. Members attending were Nolan Kirkman, Thurman Watts, Lee Mills, Charlie Vaughn and Don Holder. Others attending were Attorney, Carl Bell, Jimmy Miller County Commissioner, Bill Maslyk of DOT Aviation Division, Jim Farthing of LPA Group, Richard George FBO, Doris Holder, Brad and Delinda Hawks, Christie Kirkman, Pat Watts, Judy Mills, Martha Vaughn, Mildred Miller and Jane Bell.

After discussing the transportation improvement program (TIP) for the years 2001-2003 Don Holder made a motion to accept the TIP and forward it to The Department of Transportation. Motion seconded by Nolan Kirkman. Motion passed.

The members discussed funding by the city of Mount Airy. After the discussion the members agreed Chairman Watts will write a letter to the city requesting a meeting regarding airport funding.

Nolan Kirkman gave the treasurer's report. He reported \$11,313.00 in checking and all bills paid.

Installation of new hangar doors is complete. Chairman Watts will approve the bill for payment. The fencing between Renfro's hangar and Insteel's hangar is complete.

Richard George gave the FBO report. He reported fuel sales of 7,000 gallons for October and 6,114 gallons for November. He also reported problems with the RCO. The problem appears to be in the telephone lines. Richard will get the telephone numbers for the monitoring of the NDB.

Jim Farthing discussed the parking ramp and taxi way extension projects. Following the discussion Don Holder made a motion for LPA Group to ask for bids on the project. Motion seconded by Nolan Kirkman. Motion passed.

Bill Maslyk and Jim Farthing discussed the runway extension study. Bill Maslyk made it clear that no money will be made available for runway extension without a height ordinance around the airport. Chairman Watts informed Mr. Maslyk that the authority submitted a height ordinance request to the county in early 1998. The county notified the authority that the request was tabled.


A request made by Tommy Brintle to fix the water problem in front of his hangar was discussed. We have a proposal from Whitaker Paving and Grading to re grade the ditch, install

Page -2-

drain pipe and re pave. The cost will be \$2,850.00. Don Holder made a motion to let Whitaker paving do the work. Motion seconded by Lee Mills. Motion Passed.

There being no further business the meeting was adjourned. Dinner was served after the meeting. Everyone thanked the Holder's for hosting the meeting.

Respectfully submitted,


Donald L. Holder,
Secretary