

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
January 4, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the Airport. Members attending were Don Holder, Thurman Watts, Nolan Kirkman, John Shoulders, Lee Mills and Charlie Vaughn. Also attending was Richard George (FBO).

A correction was made to the December 9, 1997 minutes. The treasurer's report should have read \$2,907.77 not \$29,007.77. After making this correction, the minutes were approved.

The TIP has been submitted to DOT. Each member has a copy of the TIP.

Chairman Watts informed the members of a letter he received from the county regarding the 1998-99 budget. The budget was discussed and all on going and future projects were reviewed. Chairman Watts and Nolan Kirkman will prepare the budget for submission to the county.

Charlie Vaughn gave an update on the fuel farm. He also brought us up to date on the status of the fuel valve replacement.

We have been informed by DOT that we received an overpayment for one of our projects. LPA verified this fact. We have to repay \$1,551,69. Nolan will send them a check.

A height over lay (AHO) for the airport was discussed. After the discussion we agreed to submit an AHO. Nolan Kirkman and Don Holder will prepare the AHO using a sample provided by LPA. A motion was made to ask the county to extend a moratorium, on cellular towers within a 5-mile radius of the airport, for 30 days to prepare the AHO.

A discussion regarding the need for hangers was held. We decided to have Lee Mills check the cost of new hangers.

Nolan Kirkman gave the treasurer's report. He reported \$4,898.77 in checking. Nolan also reported on the AWOS. Bill Myslic of DOT informed Nolan that the AWOS will be delayed. An AWOS representative will visit the airport and check the sight. The bids came in at \$56,500.00 installed. Nolan also reported on the RCO.

Richard George gave the FBO report. He reported fuel sales of 3,953 gallons.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
February 9, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Thurman Watts, John Shoulders and Charlie Vaughn. Also attending were Richard George (FBO) and Attorney Carl Bell.

The minutes of the January 4, 1998 meeting were approved as written.

A discussion of the Airport Height Ordinance, now Called Airport Airspace Plan and Height Zoning Ordinance (HZO) was held. LPA Group resubmitted a changed copy as a new sample for the height ordinance. Attorney, Carl Bell will review the ordinance as changed by LPA to ensure accurate identification of Surry County officers (zoning administrator). Chairman Watts will write a letter to the county commissioners to ask the county to extend a moratorium on cell towers until the end of April.

Chairman Watts and Nolan Kirkman are working to prepare the budget.

Bill Myslik (NCDOT) along with an AWOS representative inspected the AWOS sight and briefed Richard George on their findings.

Nolan Kirkman was unable to attend this meeting. Chairman Watts gave the treasurer's report. He reported \$8,800.15 in checking and all bills are paid.

Lee Mills briefed the members on the price of hangers. Five T hangers and one larger hanger would cost approximately \$148,000.00. Hangers will be discussed at a later date.

Richard George gave the FBO report. He reported fuel sales of 3502 gallons. He also reported that the wind blew two hanger doors down or off their tracks. The insurance company has been contacted. The doors damaged two airplanes. Nolan Kirkman and Richard George are taking care of this matter.

Charlie Vaughn gave an up date on the fuel system. The new valve will be installed in March.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
April 14, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 pm in the conference room at the airport. Members attending were Don Holder, Thurman Watts, Lee Mills, Nolan Kirkman and Charlie Vaughn. Others attending were Jimmy Mundy, Cam Barnett, Richard George and Mark Kline.

The minutes from our last meeting were approved as submitted.

The 1997-98 and 1999 budget requests to the city were discussed. This will be the sixth year and the last year of the two three-year budget agreements with the city. Chairman Watts informed the members that the city did not approve the budget request for \$30,415 for 1998. We were not notified by the city that the budget request had been denied until Chairman Watts asked for this year's request. After discussing the budget request a motion was made by Nolan Kirkman to request an amendment to the 1998 budget. Motion seconded by Charlie Vaughn, motion passed. Chairman Watts sent a letter to the city along with the 1999 budget request. By not receiving the 1998 budget request from the city, the TIP will be short of matching funds. The budget discussion and TIP discussion were tabled until after a meeting with the city.

Hangers were discussed. John Springthorpe, Sr. presented a letter to Chairman Watts requesting to build a hanger for South Data. Tom Jackson requested to build a hanger. Jimmy Mundy has submitted a request to rent a hanger. Hanger discussions were tabled until our next meeting. A written policy will be established on hanger rental. When a person no longer wishes to rent a hanger they will be asked to submit a letter stating that fact.

Removal of trees near the proposed AWOS was discussed. Chairman Watts will write a letter to David Haymore requesting permission to remove the trees if an AWOS is approved for the airport.

Bill Cook has not paid the rent on the land we lease him. We understand he no longer wants to lease it. Chairman Watts will contact him.

Nolan Kirkman gave the treasurer's report. He reported \$11,293.79 in checking. All bills are paid except the Fire Marshall's office. They will send a new bill.

Richard George gave the FBO report. He reported fuel sales of 4483 gallons for March and 6861 for February. He also reported the hanger doors have not been fixed. They are still getting estimates on the doors.

We have been notified that to receive the additional money requested from the state for the terminal building addition and new parking lot we must ask to modify the state airport grant

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agreement. Don Holder made a motion to modify the agreement. Motion seconded by Nolan Kirkman, motion passed.

There being no further business the meeting was adjourned.

Respectfully submitted,

Donald L. Holder
Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
May 21, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Lee Mills, Don Holder, Charlie Vaughn, Nolan Kirkman and John Shoulders. Others attending were Cam Barnett, Richard George (FBO) and Matt Bernhardt (City Manager).

The minutes from the April 14, 1998 meeting were approved as written.

Chairman Watts informed the members that Bill Cook has paid the rent on his lease.

David Haymore received the letter requesting removal of trees for the AWOS. He has discussed this with Nolan Kirkman. He will inform us of his discussion in a few weeks.

Nolan Kirkman gave the treasurer's report. He reported \$10,220.99 in checking. All bills are paid.

Chairman Watts received a letter from Tom Jackson requesting to buy a hanger. Wayne Sawyer will keep his hanger until August 1998. Discussions on building new hangers were put on hold until a later date.

The request made to the City to approve the 1998 budget was not approved.

The Mount Airy City manager, Mr. Matt Bernhardt, discussed with the Airport Authority the budgetary request for FY98 which had not been approved by the City and the status of the requested amendment wherein Chairman Watts requested approval of an amendment granting us the \$30,415.00.

His presentation included a discussion of his informal coordination with the commissioners and his belief that the amendment would not be approved and that the FY99 budget request for \$30,415.00 would likewise not be approved. As a result of his conversations with the commissioners and his belief that the monies would not be forthcoming, he presented an alternative to the Airport Authority wherein the Authority would request annexation into the City. As a result, a written contract agreement between the City and the Authority to provide aviation services to the City for funding which would be established for providing those services. That would provide the Airport Authority with a consistent, dependable funding source and prevent the requirement for a special appropriation, annually. The Airport Authority would be funded similarly to Reeves Community Center which is reviewed as a regular part of the budget rather than a special appropriation. The City Manager discussed, in depth, the reasons for his suggested option of requesting annexation which included the consistent return of tax funding to the airport, the assistance to the City for its future potential of providing water and sewer services to the connector intersection with 52, the potential future annexation of other industries and properties around the airport and the connector intersection. He pointed out that no agreement with government bodies binds subsequent government bodies. In spite of this, he believed that future boards would honor a contractual arrangement wherein the airport provided aviation services to the City and to Surry County in return for tax funding on the aircraft and hangars being returned to the Airport for its use in maintenance, operations and/or capital expenditures.

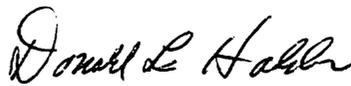
If the airport were annexed complete fire and police services would be provided as they are to any other part of the City. While no additional fire hydrants would be installed on the airport in the immediate future, Matt raised the question of whether insurance rates for aircraft owners would be lower due to an upgrade in fire protection.

The Authority members pointed out that we did not now request funding from the City or the County for airport operations but only major maintenance items or capital improvements and that lack of approval of the amendment and the 99 budget request would have a \$60,000.00 impact on the airport's program for capital improvements and that projects would have to be changed as a result.

Comments from the Airport Authority members related to longevity and security of funding in view of current agreements with current governmental bodies not lasting in perpetuity and the current agreement with the County which was initiated in 1966 and again in 1996 as being ignored by the City with respect to sharing funding requested by the airport with the County. The question of how much revenue would be raised by annexation and how much would be returned to the airport has not been answered. Matt believed that negotiation with the City could potentially return 100% of the monies collected, depending upon the amount.

Following Matt's departure, additional debate addressed future funding of the airport, construction of a hanger, continuation of the existing projects, alternate sources of funding and other items related to the circumstances. No motions were made and no votes were taken and the meeting was adjourned. The item will be on the agenda for discussion at the next regularly scheduled meeting on the second Tuesday of June.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
June 9, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 pm in the conference room at the airport. Members attending were Thurman Watts, Lee Mills, Nolan Kirkman, Don Holder, Charlie Vaughn and John Shoulders. Others attending were Attorney Carl Bell, Richard George (FBO), Cam Barnett, Buddy Pike and Jimmy Mundy.

The minutes from the May 21, 1998 meeting were approved as submitted.

The LPA Group has notified the Airport Authority of a discrepancy on the survey plat by Dalton-Walker Associates. This discrepancy is regarding the land exchange with Pike Electric. Don Holder and Carl Bell will verify this information. Don Holder and Carl Bell will also review the inspection list of the airport inspection.

DOT has notified the Airport Authority of limited funds for 1999. This is due to budget shortages.

The City had a work session on the budget on June 9, 1998. Chairman Watts attended the work session. The City approved our 1998-99 budget request but did not approve the 1997-98 budget request. The money we will receive for 1997-98 will be ABC money.

The City asked the Airport Authority to request annexation. After a long discussion Don Holder made a motion to vote and see if the members want to vote on annexation. Motion seconded by Lee Mills. The vote was four to two against voting on annexation. After the vote we had another discussion on annexation. We decided that before we vote on this matter we will notify all aircraft owners, property owners and corporations who have property on the airport 60 days before the vote. They will be notified of the time and date of the vote.

Nolan Kirkman gave the treasurer's report. He reported \$12,086.00 in checking. All bills are paid.

Chairman Watts received a letter from the County regarding the AHO zoning proposal. We need to resolve the confusion between our request and what they think our request is. Carl Bell will look into this matter.

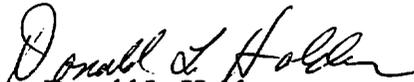
Chairman Watts received a letter from the FBO asking for payment for mowing as it is done instead of at the end of the year. We agreed to pay the FBO as the work is done.

Nolan Kirkman gave a briefing on the AWOS. They are ready to start work on installation. The price is on a 50-50 basis. We need a letter to DOT requesting to be included on a 50-50 basis but request a 90-10 basis. Mr. Haymore agreed for us to remove the trees for the AWOS. We are to remove the stumps and sew grass. Nolan also briefed the members on the Remote Communication outlet to the FAA.

Richard George gave the FBO report. He reported fuel sales of 3035 gallons jet fuel and 1735 gallons aviation gas. The airport sign on the highway has been removed. Chairman Watts will call DOT district engineering to have another sign put up. The NDB has been on and off five or six times in the past few days. Richard has called to have it checked and repaired. We received the fuel permit for the airport.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder,
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
July 21, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Nolan Kirkman, Don Holder and Charlie Vaughn. Others attending were County Commissioner Buck Golding, Jimmy Mundy, Attorney Carl Bell and FBO Richard George.

The minutes from the June 9, 1998 meeting were approved as submitted.

A discussion was held regarding the land exchange with Pike Electric. Based upon a conversation with Attorney Carl Bell and Barnie Ratliff since no airport property is on the outside the fence there is no need for a deed from Pike. The Airport Authority traded Pike Electric land that included the pond, approximately 1.3 acres, in exchange for Pike Electric fencing the east side of the airport, approximately 3,000 feet. Chairman Watts will sign the deed transferring the land to Pike.

The 1997-98 budget was discussed. The County approved the 1997-98 budget request. The City did not. The City will forward the ABC money, approximately \$10,000.00 to the Airport Authority. The County has appropriated \$65,180.00 for 1998-99. The City has approved \$30,445.00 plus the ABC money for 1998-99. The Airport Authority has agreed with the City to have a joint committee review the 1999-2000 budget. This committee will include two members of the Airport Authority, two city commissioners and two county commissioners. Commissioner Buck Golding explained the funding procedures to fund the Elkin and Mount Airy airports. The Airport Authority will not have to submit a budget request to the County for 1999-2000.

Building a new hangar was discussed. Nolan Kirkman made a motion to build a new "T" hangar building. Motion seconded by Charlie Vaughn. Motion passed. Nolan and Lee Mills will work out the details.

Richard George gave the FBO report. He reported June fuel sales of 3,886 gallons aviation gas and 3,501 gallons of jet fuel. The NDB is repaired and has been working.

Nolan Kirkman gave the treasurer's report. He reported \$9,821.25 in checking. All bills are paid.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
August 18, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Thurman Watts, Nolan Kirkman, Charlie Vaughn, Lee Mills and Don Holder. Also attending were County Commissioners Buck Golding and John Springthorp, Attorney, Carl Bell, Richard George (FBO) and Jimmy Mundy.

The minutes from the July 21, 1998 meeting were approved as submitted.

The building of a new hangar was discussed. Nolan Kirkman and Lee Mills briefed the members on the request and type of hangars needed. Nolan and Lee will get prices and sizes of hangars. Tom Jackson and John Springthorp have specified the size of hangars they need.

Charlie Vaughn informed the members that the back flow valve for the fuel farm will be installed when the company is doing a job in Charlotte. It should be in the next couple of months.

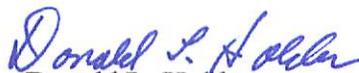
Nolan Kirkman informed the members that the AWOS and RCO will be funded on a 50-50 basis. The company is ready to start the installation. We must have power and phone lines in before they start installing the system. We need to be ready by the last of September. Nolan will check with the engineer. Pike Electric has offered to donate installation of the power line.

Nolan gave the treasurers' report, he reported \$9,487.00 in checking. All bills are paid.

Richard George gave the FBO report. He reported fuel sales of 3733 gallons of jet fuel and 2497 gallons of aviation gas. He reported that DOT has inspected the ramp and runway. They will tar the cracks in the ramp and runway.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

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MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
September 8, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Nolan Kirkman, Lee Mills and Charlie Vaughn. Also attending were Jimmy Mundy and Richard George (FBO).

The minutes of the August 19, 1998 meeting were approved as submitted.

Building new "T" hangars was discussed. The price for the size hangars planned is more than the prospective buyers want to pay. We need to down size the hangars and get new prices. More planning is needed. Lee Mills will look into pricing smaller hangars. This will include a hangar to be used as a maintenance hangar.

Nolan Kirkman gave the treasurer's report. He reported \$7,787.25 in checking and all bills are paid. He also informed members on the status of the AWOS. Pike Electric will install the power line. Chairman Watts, Nolan and Lee had a meeting with Pike Electric. CHL will install the AWOS. They will ship the cable to the FBO so it can be installed by Pike Electric. They will do the work around September 20. Charlie Vaughn will look at the trees to be removed and recommend how to dispose of them. He will also get an estimated cost. The land owners want the land cleaned up. Nolan Kirkman made a motion to clear and clean the land as requested by the land owners. Motioned seconded by Lee Mills. Motion passed.

Richard George gave the FBO report. He reported fuel sales of 2,371 gallons Aviation Gas and 3,261 gallons Jet A fuel. He is also checking on insurance for the airport vehicle and a different pay phone.

There being no further business the meeting was adjourned.

Respectfully submitted,



Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
October 13, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 p.m. in the conference room at the airport. Members attending were Don Holder, Nolan Kirkman, Thurman Watts, Charlie Vaughn and Lee Mills. Others attending were Jimmy Mundy, Attorney, Carl Bell and Richard George (FBO).

The minutes of the September 8, 1998 meeting were approved as submitted.

Nolan Kirkman and Richard George briefed the members on the progress of the AWOS. Pike Electric installed the conduit for the data link and power line. DOT informed Nolan that the system will be installed the last week of October or the first week of November. Chairman Watts will write a letter to DOT informing them that we are 100% ready for installation. A letter was prepared and sent to the companies that have made a commitment to contribute funds to help pay for the AWOS.

The lease agreements for hangar rentals will be modified. These modifications will address repairs and termination of hangar leases. Attorney, Carl Bell will make the changes.

Chairman Watts will write a letter to land owners that agreed for trees to be removed for the installation of the AWOS. We agreed to remove the trees, stumps and re seed.

Nolan Kirkman gave the treasurer's report. He reported \$7,585.74 in checking.

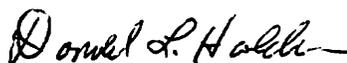
Richard George gave the FBO report. He reported fuel sales of 3,802 gallons aviation gas and 2,475 gallons jet fuel.

Building new hangars was discussed. Following the discussion Don Holder made a motion to delay any further discussion until February 1999. We need more time for planning and research. Motion seconded by Lee Mills. Motion passed.

Don Holder made a motion to have the next meeting at his home on December 8, 1998. After the meeting we will have dinner. The purpose of the meeting and dinner is to invite and thank past authority members and officials involved in airport improvements over the past ten years for their involvement. Motion seconded by Thurman Watts. Motion Passed.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
December 8, 1998

A meeting of the Mount Airy/Surry County Airport Authority was held at 5:00 pm on December 8, 1998 at the home of Don and Doris Holder, 150 Greyhound Road, Mount Airy. Members attending were Don Holder, Thurman Watts and Lee Mills. Others attending were Attorney Carl Bell, FBO Mark Cline, former member Dick Wimbush, former member Tom Webb City Manager Matt Barnhart and Don Holder's daughters Debra Walker and Delinda Hawks. Most of the spouses of those attending were present also.

The minutes of the October 13, 1998 meeting were approved as submitted.

Chairman Watts informed the members that he received new prices on hangar doors. The lowest price is from Wayne Dalton Doors. The price is approximately \$22,000.00. Don Holder made a motion to have the Dalton Company install new doors on the large hangar. Motion seconded by Lee Mills. Motion passed.

The AWOS is installed. The FAA checked the system but did not approve it. The trees near it were not down. The trees have now been downed.

Mark Cline gave the FBO report. He reported fuel sales for October of 5,152 gallons and for November of 4,042 gallons. He reported that the valve in the fuel farm is not repaired.

The board thanked Don and Doris Holder for hosting a Christmas dinner and for inviting everyone to attend.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Donald L. Holder
Secretary