

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
JANUARY 13, 1992

A meeting of the Mount Airy/Surry County Airport Authority was on January 13, 1992 at 2 pm at the operations building of the Mount Airy/Surry County Airport. Authority members present were Thurman Watts, Cam Barnett and Don Holder. Those absent were Dick Wimbish and Newell Baker. Others in attendance were Ron Nylon, Mount Airy City Manager, Jim Etchison, FBO, Scott Marion, Airport Manager and Glenn Winsel.

Minutes of the November 18, 1991 meeting were approved as recorded and distributed.

The first item of business was the status of the construction. All construction was complete except some portions of the electrical contract which will be completed in approximately two (2) weeks. Cam Barnett informed authority members of a difference in the amount Lynch Construction says his final payment should be and what the LPA Group says the final payment should be. There is a difference of approximately \$80,000.00. We believe the LPA Group did not add one of the change orders. This matter is being looked into by Cam Barnett.

Mr. Watts informed the authority of a new agreement between the LPA Group and the Airport Authority for a new taxi way project. We have already received a bill for \$4,000.00 which will not be paid until the project gets under way. Don Holder stated he was unaware of any new agreements between the Airport Authority and the LPA Group and we have not signed any new agreements with them. Mr. Watts informed Mr. Holder that Mr. Woltz and himself signed the agreement before Mr. Woltz left the authority. Mr. Holder stated it was not discussed with the authority members and was not voted on. Mr. Watts confirmed it was not discussed with the authority members and was not voted on because the LPA Group had forwarded the documents to Mr. Woltz. Mr. Woltz analyzed and verified what he thought the cost should be. The papers were signed because the papers had to go to the state in order to get the bid out. Don Holder questioned the legality of an agreement being signed without any approval from the Airport Authority. Mr. Watts said the agreement was for approximately \$48,000.00 and was signed because DOT needed the documents by the third week of January. Mr. Watts said that in the future there will be no agreements made or signed without the approval of the Airport Authority members.

A special procedures letter was drawn up by Samet and Payne after Tom Webb asked them to review our financial standings to insure he had made no errors and to be sure all finances were in order. The fee to Samet and Payne for the special procedures letter will be approximately \$400.00. Mr. Watts made a motion that the special procedures letter be signed. Motion was seconded by Cam Barnett and motion carried.

The next item of business was the FBO report given by Jim Etchison and Scott Marion. Mr. Etchison believes the airport is due another under ground storage tank test. He will check to be sure we are in compliance. Scott Marion reported about some trouble with children riding four wheelers on airport property. On one occasion children were throwing rocks at departing aircraft. The primary problem is there is no fence between the housing development and airport property. Scott Marion informed us there is nothing on the east side of the runway to prevent vehicles from driving onto the runway. Mr. Watts asked Don Holder, Cam Barnett and Scott Marion to review the situation after this

meeting and to make recommendations.

Mr. Watts received a letter from the Environmental Health Department with a warning regarding the testing of under ground storage tanks. He also received a letter stating on July 3, 1991 the General Assembly passed into law and an amendment to the statutes to regulate under ground storage tanks. Also, as of January 1992 the under ground storage tank fees are changing. All letters were given to Mr. Etchison for review. Mr. Etchison will report back at the next meeting.

As requested by the authority members at the last meeting Mr. Watts wrote a letter thanking Mr. Woltz for his many years of service.

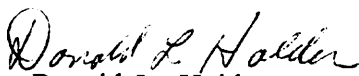
Mr. Watts informed the authority that Duke Power has agreed to move the power line at no cost if it remains above ground. If any of the power lines are put under ground there will be some cost to the authority. Don Holder, Cam Barnett and Scott Marion were asked to review the situation and make a report.

Cam Barnett informed the authority we need to amend the 1991-1992 budget to incorporate local share funds of \$7,500.00 for runway light extension. This is to show that local share funds are available for the block grant for extension of the runway lights. Motion carried.

Mr. Watts presented a November statement from Carolina Air Academy in the amount of \$853.58 for various maintenance items. Motion to pay the bill was made by Don Holder. Motion was seconded by Cam Barnett. Motion Carried.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES

Mount Airy/Surry County Airport Authority

February 18, 1992

Book

A meeting of the Mount Airy/Surry County Airport Authority was held on February 18, 1992 at 3 PM at the operations building of the Mount Airy/Surry County Airport. Authority members present were Cam Barnett, Newell Baker, Thurman Watts and Don Holder. Others in attendance were Jim Etchison, FBO and Scott Marion, Airport Manager.

Minutes of the January 13, 1992 meeting were approved as recorded and distributed.

The treasurer's report was given by Cam Barnett and was accepted as presented.

Duke power has been authorized to realign electrical wiring. This includes moving the pole and transmitter approximately 100 feet. The cost will be no more than \$1,315.00. The pole is near the building on the approach end of runway 18.

Bids for construction of the parallel taxiway was opened on February 13, 1992. Lynch Construction and Rockwell Electrical was the low bidders. Cost for the project will be approximately \$500,000.00. This includes the taxiway from the parking ramp to the Instell taxiway. Parking aprons A and B could be added to the parallel taxiway project for an additional cost of \$54,000.00. This would add space for thirteen (13) additional aircraft. A motion was made by Don Holder and seconded by Cam Barnett to ask the state and city for additional funds for a new parking ramp due to space being lost in the construction of the new taxiway. Motion carried.

Rockwell has not completed the work in their contract. They promised to finish work two week after the last authority meeting. Mr. Watts will ask if the LPA Group has contacted Rockwell. If not Mr. Watts will contact them. Runway and other lights are not working properly due to the incomplete work.

The LPA Group is asking the State to add funds to the existing Taxiway Extension Project to cover the cost of the security fencing. The State disapproved this before, however, since there has been some trouble with children and dogs on the runway they are hoping it will be approved.

Some patching on the runway is needed. Virginia Carolina Paving gave a quote of \$2,000.00. We will also be getting a quote from Don Whitaker. Since this is maintenance we can not obtain any reimbursement for the work. The airport will have to be closed for approximately four (4) hours while the patching is being done.

The state has asked the airport authority to submit projects for the 1992-97 TIP. We will revise our submission from April 8, 1991 deleting projects being completed and adding the following projects in order of precedence as follows:

- | | |
|-------------------------------|------------------|
| 1. Apron Expansion | 3a. Outer Marker |
| 2. Strengthen Runway | 4. Glideslope |
| 2a. Strengthen Existing Apron | 5. Relocate NDB |
| 3. Localizer | |

In the future we will add a Terminal Facility Expansion project. Motion to approve was made by Cam Barnett, seconded by Newell Baker and motion carried.

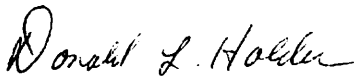
An FBO report was given by Mr. Etchison. Mr. Etchison received a letter regarding fees for the underground tank testing. The testing will cost around \$1,500.00. By December 1998 the underground tank system will have to be upgraded. Mr. Etchison feels it will be best to leave the tanks and monitoring asis until all airport expansion projects are complete. Motion to approve was made by Newell Baker. Motion carried.

We will defer a maintenance contract in favor of having Newell Baker bush hog the airport property. Mr. Baker will submit a price. If approved he will bush hog the property until the parallel taxiway is complete. At that time we will look for a permanent maintenance contractor.

A brief discussion was held regarding the local major corporations with aircraft. It would be beneficial to the airport to approach these companies about building hangers at the Mount Airy/Surry County Airport. Mr. Watts will draft a letter to these companies to how many might be interested.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

STATE PROJECT NO. 9.9474920

BID SUMMARY
FOR
PARALLEL TAXIWAY
MT. AIRY-SURRY COUNTY AIRPORT
BID SCHEDULE NO.1

BID DATE: FEBRUARY 13, 1992

CONTRACTOR	LICENSE NO.	BID SECURITY	BASE BID AMOUNT	ADDITIVE ALT. BID AMOUNT	REMARKS
HULL			289,255. ⁰⁰	375,637. ⁰⁰	
Jimmy L. LARCK			260,044. ⁰⁰	335,246. ¹⁴	
Curtis Mabe			276,577. ⁰⁰	361,234. ⁰⁰	
Ed Short			349,790. ⁰⁰	466,094. ⁰⁰	
Sowans			308,613. ⁰⁰	386,284. ⁰⁰	
Spanhour			285,321. ⁰⁰	371,976. ⁷²	
GRONCA W SPARKS			301,284. ⁵⁰	383,102. ⁰⁰	
Sutton			381,998. ⁵⁰	512,483. ⁷⁵	

G. C. TATE

290,436.⁰⁰379,502.⁰⁰

I certify this Bid Summary to be true and correct
to the best of my knowledge.

Dain A. Riley, PE, Project Manager, THE LPA GROUP of NC

STATE PROJECT NO. 9.9474920

BID SUMMARY

BID DATE: FEBRUARY 13, 1992

FOR
PARALLEL TAXIWAY
MT. AIRY-SURRY COUNTY AIRPORT
BID SCHEDULE NO.2

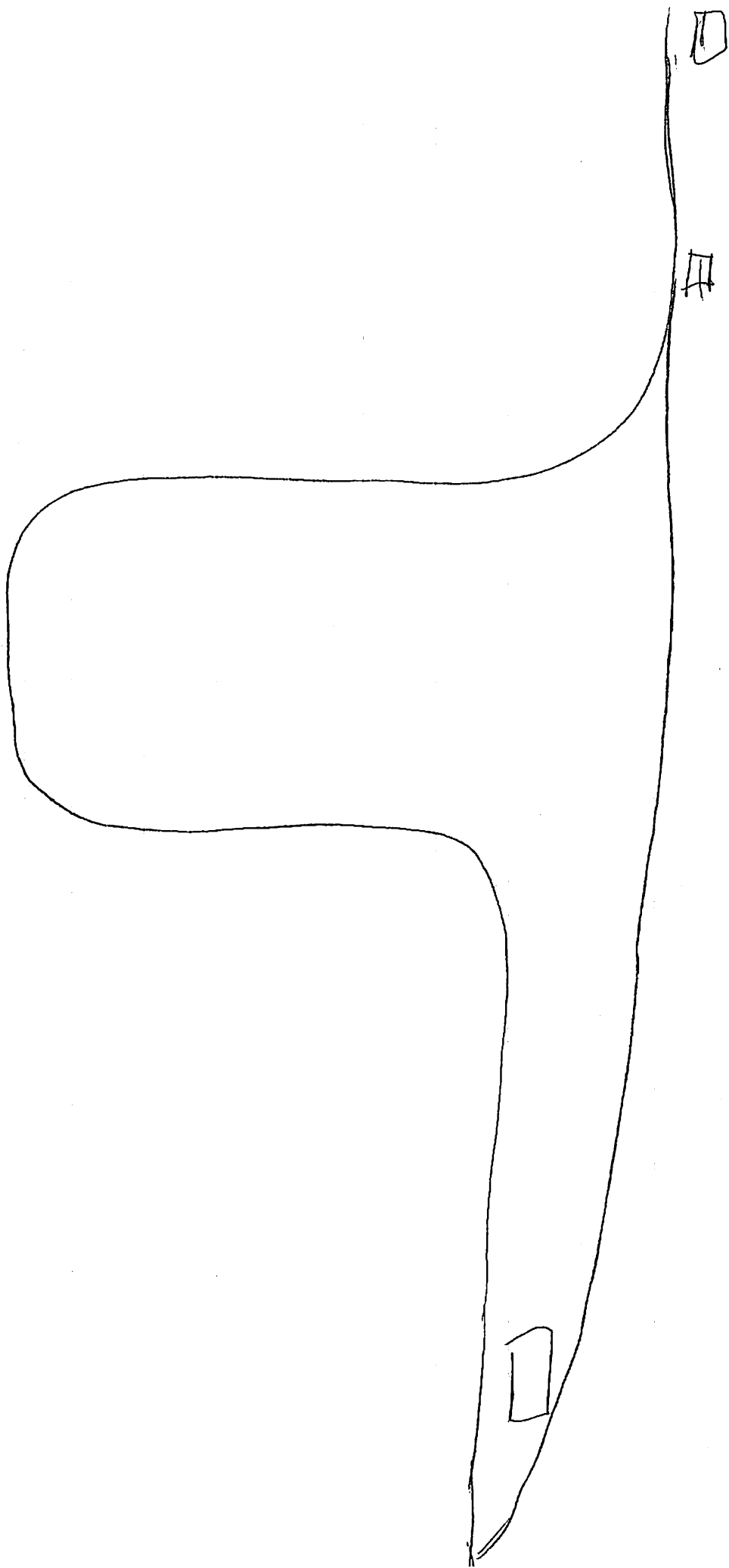
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CONTRACTOR	LICENSE NO.	BID SECURITY	BASE BID AMOUNT	ADD. ALT. AMOUNT	ALT. BASE AMOUNT	REMARKS
BIRNIS & POKALL			69,531.45	25,480.28	31,625.32	
FACO			61,435.00	66,319.00	27,212.35	
PIKE			69,875.00	76,226.00	32,406.85	
ROCKWELL			55,880.00	60,983.00	22,469.00	2 55,980 60,983
WALKER & WHITESIDE			62,414.00	67,748.00	25,893.55	22,469 159,452

335,216
60,983
396,199

I certify this Bid Summary to be true and correct
to the best of my knowledge.

Dain A. Riley, PE, Project Manager, THE LPA GROUP of NC



MINUTES

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
MARCH 27, 1992

A MEETING OF THE MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY WAS HELD MARCH 27, 1992 IN THE CONFERENCE ROOM OF THE JOHN S. CLARK CO. MEMBERS PRESENT WERE THURMAN WATTS, CAM BARNETT, DON HOLDER, CARL KISSEN AND DICK WIMBISH. OTHERS IN ATTENDANCE WERE FBO OPERATION JIM ETCHISON, CARL BELL, ATTY AND RON NILAND CITY MANAGER. CHAIRMAN WATTS INTRODUCED THE NEWEST MEMBER MR. CARL KISSEN. HE IS REPLACING NEWELL BAKER ON THE AIRPORT AUTHORITY BOARD.

CHAIRMAN WATTS GAVE A BRIEFING ON OUR FINANCIAL STATUS AND INFORMED THE MEMBERS ON THE WORK CAM BARNETT AND HE HAS DONE REGARDING WHERE MONEY THAT HAS BEEN APPROPRIATED CAME FROM AND HOW IT WAS SPENT. THEY HAVE REVIEWED ALL DOCUMENTS AND PAPER WORK IN AN EFFORT FOR THE NEW AIRPORT AUTHORITY MEMBERS TO KNOW WHERE ALL THE MONEY HAS COME FROM AND HOW IT WAS SPENT. THE AUDITORS SAMET AND PAYNE WERE INVOLVED TO MAKE SURE EVERYTHING WAS IN ORDER.

THE LAST TWO BUDGET REVIEWS HAVE SAID WE NEED TO CHANGE OUR BUDGET PROCESS FROM A LINE ITEM TYPE BUDGET TO A GENERAL BUDGET CATEGORY APPROPORATION. MR WATTS PASSED OUT A DRAFT BUDGET WHICH WAS PREPARED BY SAMET AND PAYNE.

MR. WATTS SPENT CONSIDERABLE AMOUNT OF TIME GOING OVER AND DISCUSSING OUR 90-91 BUDGET AND OUR EXPENDTURES. CAM BARNETT MADE A MOTION TO ESTABLISH A FORMAT FOR A BUDGET TO BE SUBMITTED TO THE CITY, COUNTY AND STATE. MOTION WAS SECONDED BY DICK WIMBISH. MOTION CARRIED.

EVERYTHING HAS BEEN APPROVED AND THE MONEY AVAILABLE FOR THE PARALLEL TAXIWAY PROJECT. CONTRACT WILL BE AWARDED AFTER A PRE CONSTRUCTION MEETING APRIL 1, 1992. THE PARALLEL TAXIWAY PROJECT WILL BE FUNDED BY THE CITY AND STATE. THE CONTRACT WILL BE AWARDED TO LYNCH CONSTRUCTION AND ROCKWELL ELECTRIC. THE RUNWAY PROJECT IS COMPLETED WITH THE EXCEPTION OF THE FAA INSPECTION AND FLY OVER FOR THEIR APPROVAL.

A DISCUSSION WAS HELD REGARDING THE TAXIWAY CONNECTOR. IT WAS AGREED BY THE AUTHORITY MEMBERS THAT THE TAXIWAY CONNECTOR WAS NOT NEEDED AND WE HAD RATHER SPEND THAT MONEY ON A PARKING RAMP. A MOTION WAS MADE BY DON HOLDER TO ELIMINATE THE TAXIWAY CONNECTOR AND SECONDED BY DICK WIMBISH. MOTION CARRIED.

MR. WATTS GAVE A BRIEFING ON THE SECURITY FENCING AND SOME SECURITY FENCING WILL BE INSTALLED BUT IS STILL BEING DISCUSSED AND REVIEWED.

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TRANSPORTATION IMPROVEMENT PROGRAM FOR 93-94-95-96 WAS DISCUSSED.
IT WILL BE SUBMITTED AS OUTLINED AT OUR PREVIOUS MEETINGS.

MR WATTS PRESENTED THE BOARD WITH A COPY OF A LETTER FROM THE FAA IN ATLANTA WITH THE REQUEST FOR A NEW AIRPORT CALLED HUNTERS PARADISE TO BE LOCATED NEAR COPELAND. AFTER A DISCUSSION THE AIRPORT AUTHORITY VOTED TO WRITE A LETTER TO FAA ASKING THEM TO DISAPPROVE THE AIRPORT FOR SAFETY REASONS BEING THAT IT WOULD BE IN THE APPROACH PATH OF BOTH ELKIN AND MT. AIRY AIRPORTS. MOTION WAS MADE BY DICK WIMBISH AND SECONDED BY DON HOLDER.

FBO REPORT WAS GIVEN BY MR. ETHCHISON.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED.

RESPECTFULLY SUBMITTED,

Don Holder

DON HOLDER, SECRETARY

MORRIS W. SAMET, CPA
TOMMY B. PAYNE, JR., CPA

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CERTIFIED PUBLIC ACCOUNTANTS
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MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
NORTH CAROLINA ASSOCIATION OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

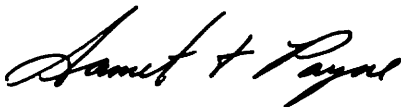
The Board of Directors
Mount Airy-Surry County Airport Authority
Mount Airy, North Carolina

We have audited the accompanying summary schedule of cash receipts and disbursements of the Mount Airy-Surry County Airport Authority for the period including July 1, 1991 through December 24, 1991. This financial statement is the responsibility of the Authority's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A, the accompanying financial statement was prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the cash receipts and disbursements of the Mount Airy-Surry County Airport Authority for the period including July 1, 1991 through December 24, 1991, on the basis of accounting described in Note A.



March 20, 1992

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

SUMMARY SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
PERIOD INCLUDING JULY 1, 1991 THROUGH DECEMBER 24, 1991

CASH BALANCE - JULY 1, 1991	\$ 68,400.66
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RECEIPTS

Rents	\$ 9,836.93
Interest income	2,717.98
Grants	519,480.48
Refund of expansion project overpayment	17,692.22

 Total Receipts	 \$549,727.61

 Total Receipts and Beginning Cash Balance	 \$618,128.27

DISBURSEMENTS

Construction and land improvement costs	\$517,823.30
Land acquisition costs	25,900.00
Repairs	2,985.99
Insurance	1,783.00
Utilities	1,053.58
Taxes and licenses	367.59
Telephone	235.36
Bookkeeping service	225.00

 Total Disbursements	 \$550,373.82

CASH BALANCE - DECEMBER 24, 1991	\$ 67,754.45
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The cash balance at December 24, 1991 consisted of:	
Checking account - First Union National Bank, Mount Airy, North Carolina	\$ 52,863.23
Money market account - First Union National Bank, Mount Airy, North Carolina	14,891.22

	\$ 67,754.45
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The accompanying note is an integral part of this financial statement.

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

NOTE TO FINANCIAL STATEMENT
PERIOD INCLUDING JULY 1, 1991 THROUGH DECEMBER 24, 1991

A. BASIS OF ACCOUNTING

The preceding summary schedule of cash receipts and disbursements was prepared on the basis of cash receipts and disbursements. Consequently, revenues are recognized when received rather than when earned, and expenditures are recognized when made rather than when the obligation is incurred.

Book

Minutes
Mount Airy/ Surry County Airport Authority
May 6, 1992

A meeting of the Mount Airy/ Surry County Airport Authority was held May 6, 1992 at the operation building of the Mount Airy/ Surry County Airport. Members present were: Thermond Watts, Chairman, Carl Kessen, Cam Barnett, Dick Wimbish and Don Holder. Others in attendance were Jim Etchison, FBO, Scott Marion, Airport Manager, Rick Lynch and Mr. Covington of Lynch Construction.

The minutes of the March 27, 1992 meeting were approved as recorded and distributed.

Cam Barnett gave the treasurers report. Checking account balance is \$113,698.54. Money market account is \$15,130.89. Total balance is \$128,829.54. Motion was made to accept treasurers report by Carl Kassen and seconded by Don Holder. Motion carried. Mr. Watts informed us that we had a final payment to Lynch Construction, and final payment to Rockwell Electrical to pay on the runway extension project.

Rick Lynch and Mr. Covington gave a briefing on the parallel taxiway project. Mr. Lynch also gave a briefing on the runway extension project and told us he can not get a final inspection until all the grass is sown. Mr. Lynch informed us that he had received some notes from the Sediment Control Office from Winston Salem, but, that he has corrected most of the problems.

Mr. Watts gave us a briefing on our decision to leave out the taxiway connection. Mr. Watts had written a letter to D.O.T. requesting to leave the taxiway connection out. D.O.T. informed Mr. Watts that the taxiway connection was part of the parallel taxiway and that it would be left in. Mr. Watts talked with the L.P.A. Group and was informed that the taxiway connector would have to be left in. Mr. Watts presented a letter from Mr. Matthews, Dept. of Aviation, Raleigh. Mr. Matthews strongly opposes taking out the taxiway connector: (1) because the taxiway connector has already been approved and (2) for safety reasons. After a long discussion, Mr. Barnett said he would like to discuss the taxiway connection with Mr. Matthews. Dick Wimbish made a motion to leave the decision to the chairman, Mr. Watts, and that he could make the decision after all discussions take place, seconded by Cam Barnett, motion was carried.

Mr. Watts submitted the 1992-93 budget to the city and county. Copies were passed out. Mr. Barnett and Mr. Watts met with the auditors in preparing the budget. A copy of the budget was sent to the Mount Airy paper. Mr Barnett made a motion to accept the budget and seconded by Dick Wimbish. Motion carried.

Mr. Watts sent a letter to the news paper stating the date of our meeting and items to be covered. Our meetings are open to the public.

Mr. Watts talked with John Overton of the City of Mount Airy and Mr. Overton informed Mr. Watts that he would send a check for the City's part in the parallel taxiway project. The City's part is \$250,000.00.

The board members discussed leasing the land that the Airport Authority bought from Mr. Cook. Mr. Cook wants to lease the land. Mr. Carl Bell will check to make sure if we have to advertise before we can lease the land. Don Holder has talked with some one interested in leasing the land. Carl Bell will look at the lease and we will make a decision at our next meeting.

Don Holder will talk with Mrs. Brown about tearing the old house down that is on the fence line on the west side of the runway.

Mr. Scott Marion informed the members that Mr. Wensel has moved his helicopter operation out of the Mt. Airy Airport.

Cam Barnett gave a report on the insurance policy for the Airport Authority. The new policy will cost \$1,584.00 and is with Blue Ridge Burk.


A Certificate of Insurance was presented from Carolina Air Academy from their Insurance Company.

The F.B.O. report was given by Mr. Etchison. He reported having to have the septic tank pumped out, and that some septic tank work will have to be done in the future. Mr Etchison also said we need some hangers and more parking space. The F.A.A. had said in the past that to have airport improvement, that we needed 50 aircraft here. But, we only have parking and hanger space for about 30 aircraft. Don Holder and Carl Kassen was asked to contact individuals and companies wanting hanger space so we can look into having some T hangers built or find out if some Corporation wants to build their own hanger. We will discuss hanger space at our next meeting.

Don Holder requested that we discuss and make a final decision at our next meeting on individuals being allowed to hire their own mechanic to work on their own aircraft.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

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MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY
FISCAL YEAR 1992/1993 BUDGET

Post
Estimated Income

Operations	\$ 20,000
Local shared revenues - unrestricted	12,000
Local shared revenues - for capital improvements	305,400
Grants	322,000
Interest	500

Total Estimated Income	\$659,900
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Appropriations

Operations	\$ 22,900
Capital improvements	637,000

Total Appropriations	\$659,900
	=====

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY
FISCAL YEAR 1992/1993 BUDGET
DETAIL

Estimated Income

Operations:

Hanger rent	\$ 15,400
FBO rent	4,600

Estimated Operating Income	\$ 20,000
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Local shared revenues - unrestricted:

City of Mount Airy - ABC profits	\$ 12,000
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Local shared revenues - for capital improvements:

City of Mount Airy - Parallel taxiway project	\$250,000
City of Mount Airy - Runway extension project	39,400
City of Mount Airy - Runway extension project	9,600
County of Surry - Runway extension project	6,400

\$305,400

Grants:

Federal - Runway extension project	\$ 64,000
State of North Carolina - Runway extension project - Land acquisition	8,000
State of North Carolina - Parallel taxiway project	250,000

Total Grants	\$322,000
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Interest	\$ 500
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Total Estimated Income	\$659,900
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Appropriations

Operations:

Insurance	\$ 3,750
Runway repair	3,500
Grass mowing	3,500
Other repairs and maintenance	5,450
Accounting and auditing	2,500
Utilities	2,600
Telephone	600
Other operating expenses	1,000

Total Appropriated for Operations	\$ 22,900
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Capital improvements:

Parallel taxiway project	\$500,000
Runway extension project - Land acquisition	80,000
Runway extension project - Prior costs	55,400
Moving telephone poles	1,600

Total Capital Improvements	\$637,000
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Total Appropriations	\$659,900
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MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY
FISCAL YEAR 1992/1993 BUDGET
ANALYSIS OF CAPITAL IMPROVEMENTS BY FUNDING SOURCE

	Total	Federal Share	State Share	Local Share
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Runway extension project	\$1,250,000	\$1,000,000	\$ 125,000	\$ 125,000
Parallel taxiway project	500,000		250,000	250,000
Moving telephone poles	1,600			1,600
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	\$1,751,600	\$1,000,000	\$ 375,000	\$ 376,600
	=====	=====	=====	=====

PRESS RELEASE

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

The Mount Airy-Surry County Airport Authority Board of Directors will meet at the Fixed Base Operators Office at the Mount Airy-Surry County Airport on Wednesday, May 6, 1992, at 4:00 pm to discuss the current status of airport operations, the construction of the parallel taxiway and the '92/'93 budget submission. The parallel taxiway construction is underway which will provide increased flexibility for the use of the runway while aircraft preparing to take off or taxiing to the terminal can use the parallel taxiway. The FY '92/'93 budget reflects the completion of the runway extension and the construction of the parallel taxiway. The budget has been provided to Mount Airy and to Surry County for review and approval. A copy of the budget is enclosed.

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

Thurman Watts
Chairman

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
JUNE 15, 1992

A meeting of the Mount Airy/Surry County Airport Authority was held on June 15, 1992 at 2:30 pm at the the operations building of the Mount Airy/Surry County Airport. Authority members in attendance were Carl Kessen, Dick Wimbish, Thurman Watts and Don Holder. Others in attendance were Scott Marion, Airport Manager and Ron Niland, City Manager.

Minutes of the February 18, 1992 and May 6, 1992 meetings were approved as recorded and distributed.

Mr. Watts informed authority members that after some research and decision with the DOT a decision was made to install the parallel taxi way connector as requested by the DOT.

A financial report was given by Thurman Watts. He informed the authority that he had received a check for \$250,000.00 from the city for the cities portion of the parallel taxi way project. We have received bills totaling approximately \$200,000.00. The parallel taxi way project should be complete in approximately 30 days. The runway extension project is complete and as soon as we receive approval from the state for erosion control we will pay Lynch Construction their final \$33,000.00. Mr. Watts informed the authority members that the city and county have received the 1992 budget. The city has approved the \$39,400.00 for previous years, however, there is some doubt about the additional \$9,600.00 for the 1992/93 budget. The county assured Mr. Watts they will send their \$6,400.00. Ron Niland gave a briefing on the cities portion of the 1992 budget. After his briefing Mr. Niland suggested the airport authority members meet with the city commissioners at a future date to discuss the airport and airport projects. Mr. Niland also informed the authority members that the airport will need a storm water run off permit. The airport authority will have to apply for the permit. The city will fill out a form for a storm water permit. Mr. Niland will send Mr. Watts a copy of the form. The dead line for filing is June 18, 1992.

Mr. Watts briefed the authority on a letter he received from Strand Skees Auditors. After a discussion Carl Kessen made a motion to stay with Strand Skees for the next year. Motion was seconded by Don Holder. Dick Wimbish abstained. Motion carried. *Charles ON 30 Sept*

Mr. Watts informed the members that additional parking ramps will be paved. This will add approximately 13 tie down spaces. The cost will be approximately \$55,000.00, \$25,000 from the taxi way project, \$15,000 from the state and \$15,000 from the airport authority. *MIN. 11/11*

Carl Kessen and Don Holder will continue to look into the need for hangars and will report on this subject at a later date.

Mr. Watts briefed the authority members about his conversations with Carl Bell, The LPA Group and the DOT regarding the selection of a FBO operator. Mr. Bell suggested we advertise for a FBO operator. It was decided the airport authority members will meet in the near future to discuss our needs and procedure for selecting a FBO operator.

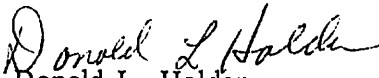
An FBO report was given by Scott Marion, Airport Manager. He reported

MINUTES
PAGE TWO

everything is going well. Mr. Watts asked Mr. Marion if Carolina Air Academy would remain the FBO operator for an additional 90 days while the airport authority makes their decision. Mr. Marion agreed.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
JULY 27, 1992

A meeting of the Mount Airy/Surry County Airport Authority was held in the conference room of the John S. Clark Company on July 27, 1992 at 10:30 am. All authority members were present. Others in attendance were Carl Bell.

This meeting was held to establish procedures for selecting a FBO operator. After a lengthy discussion and on the advice of attorney Carl Bell it was decided to advertise for a FBO operator. Advertisements will be placed in the following publications, The Mount Airy News, The Charlotte Observer and Trade-A-Plane. Carl Kessen volunteered his address and telephone number as a point of contact for interested parties. Carl Kessen will send the required information to all interested parties. Carl Bell will place the add in the publications. The dead line for all submissions will be August 15, 1992.

Don Holder informed the members that he had contacted Mrs. Brown about tearing down the house located on the fence line of the west side of the airport. She gave her permission to do so. Carl Bell will draft a signature consent form for Mrs. Brown to sign.

Mr. Watts informed the members that security fencing will be installed from funds left from the runway extension project.


Mr. Watts also informed the members that the apron paving is almost complete. Cam Barnette and Don Holder will check on the tie downs for the new parking ramp as drafted by The LPA Group.

Cam Barnette gave a financial report. There is \$56,000.00 in checking, \$15,000.00 money market and \$200,000.00 in cd's. Mr. Barnette noted all moneys in cd's are committed.

Carl Kessen and Don Holder are still researching the need for additional hangar space.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES

Mount Airy/Surry County Airport Authority

August 17, 1992

A meeting of the Mount Airy/Surry County Airport Authority was held August 17th in the conference room of the John F. Clark Co.. Members in attendance were Thurman Watts, Carl Kessen, Cam Barnett and Don Holder. Also attending was Carl Bell, Atty.

A motion was made by Cam Barnett and seconded by Carl Kessen to approve the June 15th and July 27th minutes.

Mr. Watts informed the members that the purpose of this meeting was to discuss the selections of a FBO for the Surry County Airport. Mr. Watts ask Carl Kessen to brief the members on the response he has received regarding the FBO. Mr. Kessen gave a short briefing regarding his conversations with several people that had inquired and gave a list to the secretary. Scott Marion was the only person that submitted a proposal in writing and has given a financial statement to Mr. Watts. After a lengthy discussion it was decided that Scott Marion would be asked to meet with the authority members to discuss with him his proposal to become the FBO. Mr. Marion will be asked to meet with the authority on Tuesday the 18th of August.

A discussion was held regarding the need for hangers, who will build them and how much rent should be charged. Tommy Brintle has informed the authority members that he would be interested in building hangers for rent. It was decided to tell Mr. Brintle to get his plans together and submit his plans and proposal but to invest very little money until his proposal was studied by the authority members.

Cam Barnett gave the treasurers report with balance in checking \$182,565.71 and in money market \$116,811.37. Approximately \$100,000.00 worth of bills have been paid since the last meeting.

Mr. Watts informed the members that the paving for the taxiway project has been completed. Taxiway lighting is still not complete. There is a problem with erosion control from the state and it is being taken care of.

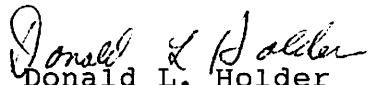
Mr. Watts ask Carl Bell to prepare a lease for the land the Airport Authority is going to lease to Mr. Cooke.

Carl Bell informed the members that on a lease for the FBO the insurance needs to be updated. Our insurance policy was discussed and is to be updated to include the latest equipment cost.

Mr. Watts ask the members to review the FBO lease prior to our meeting with Mr. Marion and write any questions they have regarding the lease and any questions they want to ask him.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder
Secretary

MINUTES

Mount Airy/Surry County Airport Authority

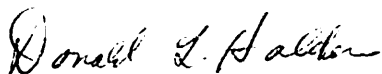
August 8, 1992

A meeting of the Mount Airy/Surry County Airport Authority was held in the conference room of the John S. Clark Co. on August 8, 1992. Members in attendance were Thurman Watts, Carl Kessen, Cam Barnett and Don Holder.

The Airport Authority members meet to discuss with Scotty Marion his proposal to become the FBO. Mr. Marion presented his proposal to the authority members and explained his plan of operation and the benefits he would provide for the Airport. Mr. Marion was questioned by all members present. Mr. Marion presented Mr. Watts with a list of equipment that belongs to the airport authority and list of equipment that belongs to Carolina Air Academy. After all the discussions regarding the FBO was completed Mr. Watts told Mr. Marion to go over his expected income and to examine his financial status carefully to insure himself that he would not be putting himself in a bind financially or otherwise by becoming the FBO. After careful consideration he should call Mr. Watts the coming Monday morning to confirm that he did want to be the FBO.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder

Secretary

MINUTES
Mount Airy/Surry County Airport Authority
September 30, 1992

A meeting of the Mount Airy/Surry County Airport Authority was held September 30, 1992 in the conference room of the John F. Clark Co. Members in attendance were Thurman Watts, Carl Kessen, Cam Barnett, Don Holder, Scotty Marion and Jim Etchison.

The meeting was called to order by Chairman Watts. Mr. Watts introduced Tommy Brindle to the authority members and informed the members that Mr. Brindle was interested in building a hanger on airport property and leasing them. He is here to present his proposal. Mr. Watts also read a letter from the LPA Group regarding hanger construction. Mr. Brindle gave his proposal to build a hanger 168' long that would house seven compartments with doors. Each compartment to be 42' wide. He would rent each compartment for \$170.00 per month. After Mr. Brindle explained everything and answered many questions Mr. Watts informed him that the authority would study his proposal and give him an answer as soon as possible hoping by the end of October.

Mr. Watts stated that our main purpose for this meeting is to take care of the FBO situation. Scotty Marion will be the new FBO. Carl Bell is to work out the lease. Scotty said he and the bank are ready for the change over. Mr. Etchison and Scotty set a date of November 1, 1991 as the change over date. Scotty informed the authority members that he plans to start with two aircrafts. Scotty will provide a copy of the incorporation charter.

A number of changes to the lease was discussed and the new lease will have several changes that differ from the last lease. The authority members and Attorney Carl Bell made a list of changes to be made. The lease will be for five years with a five year option.

Change #1. FBO Operator/Airport Manager.

Change #2. Liability Insurance to be required for aircraft stationed at the Mt. Airy Airy/Surry County Airport.

Several other changes were made. All changes will be in the new lease and the airport operation procedures.

A change was made to the June minutes. Carl Kessen made a motion to stay with Samet and Payne CPA for the next year.

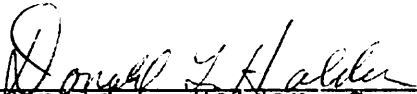
Mr. Etchison informed the members of urgent problem that being the NDB inoperative. The NDB will operate but does not send out a strong signal and FAA has flown the approach and turned down the beacon. The range limits are not being meet and the FAA said we have to shut down the NDB which means the Mt. Airy/Surry County Airport will be a VFR Airport until the NDB is fixed.

Page 2.

Mr. Etchison has had the NDB checked and was told it will never put out what it is supposed to because of the location of the NDB. Mr. Watts ask Mr. Etchison to have Anchor Company check the NDB. Mr. Etchison will have Wilcox Co., to test the NDB.

There being no further business the meeting adjourned.

Respectfully submitted,


Donald L. Holder, Secretary

MINUTES

Mt. Airy/ Surry County Airport Authority

November 3, 1992

A meeting of the Mt. Airy/Surry County Airport Authority was held at 4:00 pm on November 3, 1992 at the operations building of the Mt. Airy/Surry County Airport. All authority member were present. Also in attendance was Scotty Marion FBO and airport manager.

Chairman Thurman Watts called the meeting to order and stated the purpose of the meeting was to discuss problems we are having with the NDB and to come up with recommendations to solve the problem. Mr. Watts passed around a copy of the AXI NDB flight inspection report from FAA dated the 20th of August and one dated the 3rd and 8th of September 1992. All three reports were unsatisfactory. The airport has been a VFR airport since the first flight inspection and will remain VFR until the NDB can pass a flight inspection. This means that take offs and landings at the Mt. Airy Airport can not be made during bad weather. Mr. Watts informed the authority members that he has had several complaints. The problem with the NDB is that it is too weak and is not reliable for instrument landings.

Scotty Marion informed the members that the trouble started a few months ago when the alarm went off and the NDB was inoperative. Maintenance people were called and a transformer was replaced. When FAA tested the system it was not good enough. The NDB system was sent to the Wilcox Co. to have it check out and upgraded. The cost to Wilcox Co. and Carolina Communications was \$2258.06. FAA was called again to check the system and it was still too weak. At this meeting Chairman Watts called Carolina Communications and discussed with him what the problem could be. Mr. Watts was told that the system was putting out the proper signal and that the system has always been weak. Looking back through the records we found that there had been problems with the system since it was installed at the airport. The NDB is of the old type and Carolina Communications and the FAA recommended that the system be replaced with a new type system. We were informed that there is not enough space on the airport to install a new system and it was recommended that a new NDB be located 4-6 miles south of the airport. Dick Wimbish gave the authority members a briefing on the history of the NDB.

After the briefing and the phone call to Carolina Communication and checking the log books of work that has been done and the reports of the system always being weak and FAA 's efforts to make all airports safer it was decided we should look into replacing the NDB. After looking through the records we found that in 1987-1988 sights were picked out for a NDB to be installed south of the airport. Mr. Watts ask Don Holder to contact the land owners of the locations that had been marked on maps and that he would get with FAA and LPA group about a new NDB.

[illegible]

10. *Journal of the American Medical Association*, 1997; 277: 1025-1030.

Mr. Watts informed the members that Tommy Brintle was ready to proceed with his proposal to build a hanger that would house seven aircraft. After a short discussion a motion was made by Don Holder to inform Mr. Brintle to finalize his plans and get them to the airport authority for final approval. Motion was seconded by Cam Barnett. Motion approved.

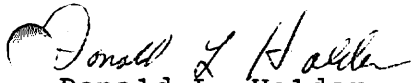
Mr. Watts will write a letter to Mr. Brintle informing him of the type hanger that would be recommended, type doors, size of hanger, paving and etc.

Mr. Watts informed the authority members of the plans to complete the security fence around the airport. It will be done in phases. The LPA Group will contact three fence companies for prices and get back with us.

Don Holder informed the members that he had contacted Mrs. Pauline R. Brown about tearing down the old house that is on the fence line on the west side of the airport. Mrs. Brown gave her permission to tear the house down. Mr. Watts will have the airport authority attorney Carl Bell to prepare the paper work for Mrs. Brown to sign.

There being no further business the meeting was adjourned.

Respectfully submitted,


Donald L. Holder

Secretary



U.S. Department
of Transportation
**Federal Aviation
Administration**

Southern Region

2200 Gateway Blvd., Ste. 201
Morrisville, NC 27560

OCT -6 1992

Mr. Thurman Watts
Chairman
Mount Airy-Surry County Airport Authority
P.O. Box 1468
Mount Airy, NC 27030

Dear Mr. Watts:

Enclosed is a copy of the AXI NDB Flight Inspection Report dated August 20, 1992. Please place this report with the facility records.

If you have any questions concerning this matter, please contact Pete Balbero, Non-Federal Coordinator, at (919) 840-5529.

Sincerely,

Ron Farmer
Manager, Airway Facilities Sector

Enclosure

CLIP

<div style="display: flex; justify-content: space-between;"> 694518-2 REVIEW INITIALS </div> <h2 style="margin: 0;">FLIGHT INSPECTION REPORT-NONDIRECTIONAL BEACON, DIRECTION FINDING, VISUAL AIDS, COMMUNICATIONS</h2>										<div style="font-size: 2em; margin: 0;">CK</div>	
1. LOCATION: <i>MOUNT AIRY, N.C.</i>								2. IDENT: <i>AXI</i>			
3. COMMON SYSTEM:				4. DATE/DATES OF INSPECTION: <i>8/20/92</i>				5. OWNER: <i>S</i>			
6. TYPE OF INSPECTION		SITE EVALUATION		PERIODIC		SPECIAL					
		COMMISSIONING		SURVEILLANCE		<i>P</i> INCOMPLETE					
7. FACILITY/COMPONENT INSPECTED		DIRECTION FINDING		<i>X</i> NDB		NDB/DME		COMMUNICATIONS			
								VISUAL AIDS			
8. NONDIRECTIONAL BEACON											
RADIO CLASS CODE: <i>MHW</i>			FREQUENCY: <i>284.00</i>			DME CHANNEL:					
ITEMS CHECKED		SAT	UNSAT	ITEMS CHECKED		SAT	UNSAT	ITEMS CHECKED			
IDENTIFICATION			<i>X</i>	COVERAGE			<i>X</i>	STATION PASSAGE			
INTERFERENCE				NEEDLE OSCILLATIONS				STANDBY EQUIPMENT			
VOICE				BEARING ACCURACY				STANDBY POWER			
9. DIRECTION FINDING											
CHECKPOINT	AIRCRAFT ALTITUDE	AIRCRAFT DISTANCE	BEARING			FREQUENCY USED					
			AIRCRAFT	DF	ERROR						
STATION PASSAGE	SATISFACTORY		UNSATISFACTORY		STANDBY POWER		SATISFACTORY		UNSATISFACTORY		
10. VISUAL AIDS											
FACILITY		ALS	REIL	VASI	PAPI	RUNWAY (S) SERVED:					
ITEMS CHECKED		SAT	UNSAT	ITEMS CHECKED		SAT	UNSAT	ITEMS CHECKED			
INTENSITY				ANGULAR COVERAGE				SEQUENCE FLASHERS			
GLIDE SLOPE ANGLE				OBST. CLEARANCE (VGS)				FOCUS AND ADJUSTMENTS			
COINCIDENCE (PAR/ILS/MLS)				RUNWAY LIGHTS				RADIO CONTROL SYSTEM			
11. COMMUNICATIONS			APPROACH CONTROL		FSS	TOWER	CENTER	OTHER			
FREQUENCY USED		PRIMARY		SECONDARY		VOICE QUALITY		COVERAGE			
		SAT	UNSAT	SAT	UNSAT	SAT	UNSAT	SAT	UNSAT		
12. APPROACH:									SAT UNSAT		
13. REMARKS: <i>FACILITY FOUND OOS ON PERIODIC FLT. CK. AND NO PUBLISHED NOTAM. AT AND MNX ADVISED.</i>											
FACILITY STATUS		NOTAM's: <i>"RDU 08/039 MWR AXI NDB OTS" ISSUED WITH</i>									
UNRESTRICTED		<i>RDU FSS 8/20/92.</i>									
RESTRICTED											
UNUSABLE		<i>X</i>									
REGION: <i>ASO</i>		FLIGHT INSPECTOR'S SIGNATURE:				TECHNICIAN'S SIGNATURE:		AIRCRAFT NO:			
FIFO: <i>ATL</i>		<i>[Signature]</i>				<i>NA</i>		<i>N-83</i>			

PROCESSED BY AVN-240

AUG 31 1992

U.S. Department
of Transportation
**Federal Aviation
Administration**

Southern Region

2200 Gateway Blvd., Ste. 201
Morrisville, NC 27560

OCT 29 1992

Mr. Thurman Watts
Chairman
Mount Airy-Surry County Airport Authority
P.O. Box 1468
Mount Airy, NC 27030

OCT 30

JOHN S. CLARK CO.

Dear Mr. Watts:

Enclosed are copies of the AXI NDB Flight Inspection Report dated September 3 & 18, 1992. Please place these reports with the facility records.

If you have any questions concerning this matter, please contact Pete Balbero, Non-Federal Coordinator, at (919) 840-5529.

Sincerely,

Don Turner

for Ron Farmer
Manager, Airway Facilities Sector

Enclosures

FLIGHT PROCEDURES-DIV -
404-505-6683 -

AIRMAN 404-505-6670

AIRMAN
404-505-6670

404-505-6675

NOV 11 1992
SUMMER

FLIGHT INSPECTION REPORT-NONDIRECTIONAL BEACON, DIRECTION FINDING, VISUAL AIDS, COMMUNICATIONS		1. LOCATION: <i>Mount Airy, NC</i>		2. DENT: <i>AXI</i>		REVIEW INITIALS <i>AK</i>	
		3. COMMON SYSTEM:		4. DATE / DATES OF INSPECTION: <i>9/18/92</i>			
6. TYPE OF INSPECTION SITE EVALUATION COMMISSIONING		7. FACILITY / COMPONENT INSPECTED <input checked="" type="checkbox"/> DIRECTION FINDING <input type="checkbox"/> NDB <input type="checkbox"/> NDB / DME <input type="checkbox"/> COMMUNICATIONS <input type="checkbox"/> VISUAL AIDS		8. NONDIRECTIONAL BEACON FREQUENCY: <i>284 KHz</i> DME CHANNEL:		9. DIRECTION FINDING IDENTIFICATION: <input checked="" type="checkbox"/> INTERFERENCE: <input checked="" type="checkbox"/> VOICE: <input type="checkbox"/> BEARING ACCURACY: <input type="checkbox"/> STATION PASSAGE: <input checked="" type="checkbox"/> STANDBY EQUIPMENT: <input type="checkbox"/> STANDBY POWER: <input type="checkbox"/>	
11. COMMUNICATIONS COINCIDENCE (PAR/ILS/MLS): GLIDE SLOPE ANGLE: INTENSITY: ANGULAR COVERAGE: SEQUENCE FLASHERS: FOCUS AND ADJUSTMENTS: RUNWAY LIGHTS: RADIO CONTROL SYSTEM:		12. APPROACH FREQUENCY USED: PRIMARY: SAT SECONDARY: SAT VOICE QUALITY: SAT COVERAGE: SAT STANDBY POWER: SAT		13. REMARKS: SPECIAL TO RETURN FACILITY TO SERVICE; AIRPORT MANAGER ADVISED FACILITY IS READY FOR FLIGHT CHECK. - IDENTIFICATION UNREADABLE AT 25NM; WEAK WITH NOISY BACKGROUND. - BECAME READABLE AT 15NM. - NEEDLE OSCILLATIONS EXCEEDED 20° WHILE INBOUND AND ON APPROACH.		NOTAM'S ISSUED 8/18/92 REMAINS IN EFFECT.	
REGION: <i>A50</i> FICD: <i>ATL</i>		FLIGHT INSPECTOR'S SIGNATURE: <i>[Signature]</i> TECHNICIAN'S SIGNATURE: <i>N/A</i>		AIRCRAFT NO: <i>N-79</i>			

OCT 06 1992

PROCESSED BY AVN-240

694518-00

FLIGHT INSPECTION REPORT--NONDIRECTIONAL BEACON, DIRECTION FINDING, VISUAL AIDS, COMMUNICATIONS												REVIEW INITIALS <div style="font-size: 2em; font-family: cursive;">CK</div>					
1. LOCATION: MOUNT AIRY, NC.												2. IDENT: AXI					
3. COMMON SYSTEM:				4. DATE/DATES OF INSPECTION: 9/03/92						5. OWNER: S							
6. TYPE OF INSPECTION				SITE EVALUATION		PERIODIC		SPECIAL									
				COMMISSIONING		SURVEILLANCE		S INCOMPLETE *									
7. FACILITY / COMPONENT INSPECTED				DIRECTION FINDING		X NDB		NDB / DME		COMMUNICATIONS		VISUAL AIDS					
8. NONDIRECTIONAL BEACON																	
RADIO CLASS CODE: MHW				FREQUENCY: 284.00				DME CHANNEL:									
ITEMS CHECKED		S A T		UNSAT		ITEMS CHECKED		S A T		UNSAT		ITEMS CHECKED		S A T		UNSAT	
IDENTIFICATION				X		COVERAGE				X		STATION PASSAGE					
INTERFERENCE						NEEDLE OSCILLATIONS				X		STANDBY EQUIPMENT					
VOICE						BEARING ACCURACY						STANDBY POWER					
9. DIRECTION FINDING																	
CHECKPOINT	AIRCRAFT ALTITUDE	AIRCRAFT DISTANCE	BEARING			FREQUENCY USED											
			AIRCRAFT	D F	ERROR												
STATION PASSAGE		SATISFACTORY		UNSATISFACTORY		STANDBY POWER		SATISFACTORY		UNSATISFACTORY							
10. VISUAL AIDS																	
FACILITY		ALS		REIL		VASI		PAPI		RUNWAY (S) SERVED:							
ITEMS CHECKED		S A T		UNSAT		ITEMS CHECKED		S A T		UNSAT		ITEMS CHECKED		S A T		UNSAT	
INTENSITY						ANGULAR COVERAGE						SEQUENCE FLASHERS					
GLIDE SLOPE ANGLE						OBST. CLEARANCE (VGS)						FOCUS AND ADJUSTMENTS					
COINCIDENCE (PAR/LS/MLS)						RUNWAY LIGHTS						RADIO CONTROL SYSTEM					
11. COMMUNICATIONS				APPROACH CONTROL		F S S		TOWER		CENTER		OTHER					
FREQUENCY USED				PRIMARY		SECONDARY		VOICE QUALITY		COVERAGE		STANDBY					
				S A T		UNSAT		S A T		UNSAT		S A T		UNSAT			
12. APPROACH:												SAT					
												UNSAT					
13. REMARKS: *SPECIAL FLIGHT TO RETURN AXI NDB TO SERVICE AFTER MAINTANCE CHANGED TRANSFORMER. FLIGHT CHECK FOUND COVERAGE UNSATISFACTORY, NEEDLE OSCILLATIONS EXCEEDED 20 DEGREES, AND IDENTIFICATION WAS VERY WEAK AN UN-READABLE.																	
FACILITY STATUS		NOTAM's: FACILITY NOTAM DATED 8/18/92 IS STILL IN EFFECT.															
UNRESTRICTED																	
RESTRICTED																	
UNUSABLE		X															
REGION: ASO		FLIGHT INSPECTOR'S SIGNATURE: <i>John F. Hollowell</i>						TECHNICIAN'S SIGNATURE: ET/NA				AIRCRAFT NO : 83					
FIFO: ATL																	

MINUTES

MT. AIRY/SURRY COUNTY AIRPORT AUTHORITY

DECEMBER 16, 1992

A meeting of the Mt. Airy/Surry County Airport Authority was held at 4:00 PM on December 16, 1992 at the operations building of the airport. Authority members present were Thurmand Watts, Carl Kessen, Cam Barnett and Don Holder. Also in attendance was Scott Marion FBO and airport manager and Carl Bell Attorney.

Chairman Watts called the meeting to order and ask that the minutes for the last meeting held November 3, 1992 be approved. Motion to approve the minutes was made by Carl Kessen and seconded by Cam Barnett. Minutes approved. Don Holder informed the members that he had no record of the August and September minutes being approved. Cam Barnett made a motion to approve the August and September minutes as written and seconded by Carl Kessen. Minutes were approved.

Mr. Watts gave the members a briefing about the State EPA assessing a penalty on the Airport Authority for Lynch Construction not complying with erosion control. The penalty assessed was approximately \$10,000.00. Attorney Carl Bell has been in contact with Mr. Lynch and Mr. Lynch's Attorney. Lynch Construction is going to file an appeal with the State EPA by the 17th of January 93. Lynch Construction through his Attorney has accepted responsibility for any penalties to be paid.

The Airport Authority will work with Mr. Lynch and his attorney in filing an appeal.

Mr. Watts briefed the members on the problems we have been having with the NDB and informed them that after many phone calls with FAA they flew the NDB again and passed it with a twelve mile restriction. We are now an IFR Airport. Based on all the problems we have had with the NDB Mr. Watts and Mr. Barnett went back through all files and found that in 1987 a project was established to up grade the NDB but the project was never funded. Mr. Watts said that we have re instated the 1987 NDB up grade rproject with the State. To up grade or install a new NDB will cost approximately \$45,000.00. Mr. Watts said we have an agreement with the State to pay \$22,500.00 and has sent a letter to the City and County asking them for their share. The City agreed to pay their share and the County has not met yet. LPA will assist with the new NDB. Mr. Holder has talked with Jessie Chilton about the land needed for the new NDB. Mrs. Childton said she would sell the land needed but she could not sell because the crop land had been taken out of production for ten years. Attorney Carl Bell said he would be glad to talk with Mrs. Chilton. Mr. Watts will ask the LPA Group to start working on the new NDB project.

The next item taken care of was the security fencing around the Airport. There has been several occasions with people on Airport property on motor cycles and four wheelers, etc as well as stray dogs. So the need exists for security fencing to be installed around the airport property. LPA Group was ask to help with the fencing project. The project was split into five segments. The segments needed most are segments 1, 2, & 3. Mr. Watts informed the members that the State has approved \$28,500.00 for fencing at this time and bids have been received for segment 1, 2, & 3 and that would take call of the money available. Seegars Fence Co. was the low bidder. Mr. Carl Kessen made a motion to award the contract for fencing segments 1, 2, & 3 and was seconded by Don Holder - motion carried.

Cam Barnett gave the treasurers report. As of November 30th./balance of \$211,669.59. These funds are operational funds and funds to be earmarked for completing the construction projects.

Scotty Marion gave the operational report and a breifing on the under ground tank test and presented a certification report that was completed on the under ground tank. Scotty gave the bill for \$500.00 for the test to Mr. Barnett. The bill is to be paid to Advanced Certification, Inc. He also gave a bill for \$632.95 for changing filters in the fuel system to be paid to DAACO Co. The fuel tanks have to be tested each year. Tie downs on the new ramp will be put in by Lynch Const. as directed by LPA.

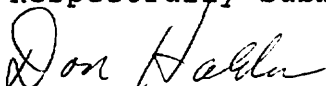
Carl Bell gave a briefing on several items. He is preparing paper work for these items. Carl covered all changes and explained them to the members. Paper work being done by Mr. Bell is FBO Lease, Airport Rules and Regulations, Tommy Brintle Lease, Release from Mr. Brown to take down the house on the fence line and the Lease with Mr. Cook for the property across Holly Springs Church Road.

Mr. Bell will prepare the paper work for Tommy Brintle to build hangers on the airport property. Mr. Brintle wants a twenty year lease in order to build the hangers. A motion was made by Don Holder to give the twenty year lease and was seconded by Carl Kessen. Motion carried.

Mr. Watts informed the members of a letter from the State and changes in the Transportation Improvement Program. The Transportation Improvement Program has to be submitted each year. Beginning in 1993 the TIP has to be presented to the City and County to make sure matching funds are available before submitting TIP to the State. The Authority Members updated the current TIP and Mr. Watts will present it to the City and County for their approval before submitting it to the State.

There being no further business the meeting was adjourned.

Respectfully Submitted,



Don Holder, Secretary